

ADDRESS _____
TAX NO. _____

APPLICATION NO. _____
FEE _____

SIGN PERMIT APPLICATION - CITY OF MERRILL

The hereby undersigned applies for a sign permit and is aware of and agrees to comply with all ordinances of the City of Merrill. Failure to comply with ordinances or call the Zoning Office at 536-4880 for required inspections will result in issuance of citations.

OWNER _____ SIGNATURE _____

ADDRESS _____ DATE _____

_____ CONTRACTOR _____

PHONE NO. _____ LICENSE NO. _____

Lot No. _____ Block No. _____ Subdivision _____

Describe Proposed Sign Project and Type of Sign Type to be Erected _____

(Submit sign prints, pictures, site plan, elevations, specifications, etc. with permit application)

Does Sign List the Business Name? Yes ___ No ___

Front and Side Length of Building at Site Address: Front _____ Side _____

Will Sign be Permanently Installed? Yes ___ No ___

Will Sign Extend Out from Building? No ___ Yes ___ If Yes, How Far? _____

Sign's Outside Dimensions _____ Sign's Square Footage _____

Square Footage Total of ALL OTHER Signs that will remain on the Property _____

Exact Height from Ground to: Bottom of Sign _____ Top of Sign _____

Sign is Lighted ___ List Hours When Lighted _____

Estimated Sign Cost _____ List any property easements _____

Complete Site Plan and Elevation Drawings on Reverse Side

Do not write below the dotted line. Follow "Conditions" listed below when permit is issued.

.....
Zoning District _____ Floodplain Y ___ N ___ Fire Zone Y ___ N ___

Sign Permit Approved _____ Date ___/___/___

Conditions of Approval _____

Instructions:

For ground signs do an **Overhead** site plan view showing the sign's location with the exact distances (e.g. $\leftarrow 10' \rightarrow$) it will be from property lines and include a sign elevation drawing with the application that includes all sign measurements including heights. For signs on buildings, do a **Building Elevation** drawing showing building length, sign placement location on building with distance shown from sign in all four directions. Show sign dimensions (example 24' x 30'). Enter dimensions and distances (e.g. $\leftarrow 21' 8'' \rightarrow$). Be clear and precise in showing measurements.

(OWNER OF PROPERTY IS RESPONSIBLE TO KNOW WHERE THEIR PROPERTY LINES ARE)

Overhead Plan Drawing

Front Property Line

Rear Street Property Line

Building Elevation Drawing

Ground Level Building Front

sign property site address _____
Lot Width _____ Lot Depth _____