CITY OF MERRILL

GENERAL FUND/TAX LEVY SUPPORTED

2019 BUDGET - ADOPTED

Operating department budgets and
Capital Plan & 2019 requests

Revised: 11/29/2018

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CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Non-Departmental

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
40000-41110 General Property Taxes	3,818,429	3,696,701	3,955,710	3,955,710	3,955,710	4,080,824	125,114	
40000-41140 Mobile Home Parking Fees	14,649	14,652	15,000	11,782	15,000	15,000	0	
40000-41310 PILOT - Utility	355,747	363,612	357,500	363,612	363,612	363,612	6,112	
40000-41320 PILOT-Housing Authority	52,810	56,218	52,000	53,337	53,337	53,500	1,500	
40000-41527 PILOT-Anson-Gilkey Cellular	6,000	0	0	0	0	0	0	
40000-41800 Interest on Del. Taxes	8,182	22,678	15,000	12,360	12,360	12,500	(2,500)	
TOTAL Taxes (or Utility Rev.)	4,255,817	4,153,860	4,395,210	4,396,801	4,400,019	4,525,436	130,226	
Intergovernmental								
40000-43400 Expend. Restraint	256,479	262,733	266,664	266,664	266,664	257,750	(8,914)	
40000-43410 Shared Revenue	3,080,545	3,079,601	3,084,818	462,723	3,045,184	3,045,184	(39,634)	
40000-43420 Utility Aid - State	0	0	0	0	39,171	38,211	38,211	
40000-43430 Exempt. Computer Aid	51,878	49,152	53,500	49,875	49,875	50,000	(3,500)	
40000-43435 State PP Aid	0	0	0	0	0	19,739	19,739	
40000-43531 Gen. Transportation Aids	505,697	530,590	625,978	610,178	610,178	650,978	25,000	
40000-43533 Connecting Highway Aids	94,603	95,858	105,072	105,062	105,062	105,072	0	
40000-43610 Mun. Services Aid	10,876	8,698	12,500	9,339	9,339	10,000	(2,500)	
40000-43620 PILOT-ST. Conservation	5,265	5,726	5,250	4,639	4,639	5,250	0	
TOTAL Intergovernmental	4,005,343	4,032,358	4,153,782	1,508,480	4,130,112	4,182,184	28,402	
Licenses and Permits								
40000-44100 Liquor & Malt Licenses	23,743	23,387	24,000	25,380	25,370	24,000	0	
40000-44110 Bartenders Licenses-AVE.	2,755	12,650	6,500	2,140	2,750	6,500	0	
40000-44120 Cigarette Licenses	2,000	1,700	1,900	1,800	1,800	1,900	0	
40000-44125 Liquor License - Pub. Fees	304	305	300	335	325	325	25	
40000-44150 Misc. Bus./Occ. Licenses	970	715	1,250	490	750	750	(500)	
40000-44200 Dog Licenses	(27)	66	250	(1,425)	250	250	0	
40000-44350 Excavation Permits	3,220	3,315	5,000	3,375	3,500	3,500	(1,500)	
40000-44400 Zoning & Plan Fees	1,425	1,500	1,750	525	1,000	1,500	(250)	
40000-44910 Mobile Home Park License	296	296	296	168	296	296	0	
TOTAL Licenses and Permits	34,686	43,933	41,246	32,788	36,041	39,021	(2,225)	
Fines, Forfeits, & Pen.								
40000-45100 Municipal Court Revenue	94,766	86,797	98,500	72,029	95,500	98,500	0	
40000-45150 Parking Violations Tickets	14,475	18,905	20,000	12,425	19,000	19,000	(1,000)	
TOTAL Fines, Forfeits, & Pen.	109,241	105,702	118,500	84,454	114,500	117,500	(1,000)	

40000-45100 Municipal Court Revenue

PERMANENT NOTES:
In 2018, transition to new State of WI debt collections instead of of tax intercept. As of 9/30/2018, there is about $325,000 posted to this system.

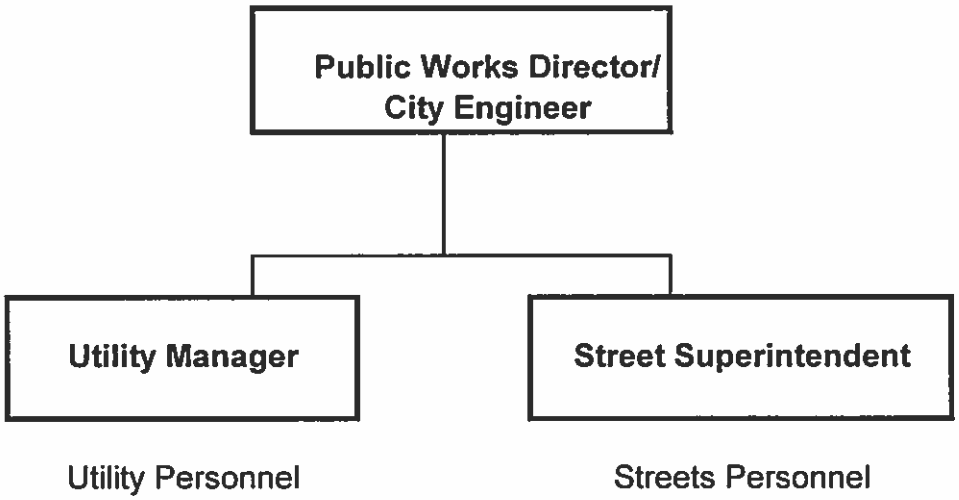
CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Non-Departmental

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Public Charges-Services								
40000-46100 Copier Revenue	243	52	50	26	50	50	0	
40000-46115 NSF Ck.-Processing Fee	180	60	75	30	75	75	0	
40000-46130 SA Research - Title Co.	3,686	4,401	4,250	4,273	4,500	4,500	250	
40000-46215 Service/Writ Fee-POLICE	270	90	0	0	90	0	0	
40000-46330 Parking Lot Permits	2,745	3,901	3,000	2,279	3,000	3,000	0	
TOTAL Public Charges-Services	7,124	8,504	7,375	6,607	7,715	7,625	250	
Miscellaneous Revenues								
40000-48110 Interest - Investments	5,335	3,463	10,000	15,995	21,500	20,000	10,000	
40000-48120 Int.-Delinquent PP	34	53	50	160	150	50	0	
40000-48130 Int -Special Assmts/Charges	1,060	2,126	1,000	1,622	1,622	1,000	0	
40000-48200 City Hall Rentals	76,898	78,712	80,500	67,648	80,250	81,500	1,000	
40000-48250 Misc. Rentals	22	22	50	10	50	50	0	
40000-48275 Right of Way Leases	3,684	3,776	3,750	4,302	4,302	4,500	750	
40000-48278 Lamar Billboard Lease	0	0	0	1,800	1,800	1,800	1,800	
40000-48310 Sale of City Land	10,000	10	0	0	0	0	0	
40000-48950 Other Misc. Revenues	145	58	1,000	30	250	250	(750)	
TOTAL Miscellaneous Revenues	97,178	88,220	96,350	91,566	109,924	109,150	12,800	
TOTAL REVENUES	8,509,390	8,432,576	8,812,463	6,120,696	8,798,311	8,980,916	168,453	
REVENUE OVER/(UNDER) EXPENDITURES	8,509,390	8,432,576	8,812,463	6,120,696	8,798,311	8,980,916	168,453	

City of Merrill

Public Works Department



Part-Time Elected
Term beginning 5/1/2018

Annual Compensation $2,500

Street & Weed Commissioner

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Street Commissioner

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53101-01-11000 Salaries - Regular	1,126	0	1,667	1,154	1,667	2,500	833	
53101-01-51000 Social Security	3,427	0	127	88	127	190	63	
53101-01-52000 Retirement (WRS)	74	0	0	0	0	0	0	
53101-01-54000 Health Insurance	0	0	0	0	0	0	0	
53101-01-55000 Life Insurance	61	0	0	0	0	0	0	
TOTAL Personnel Services	4,688	0	1,794	1,242	1,794	2,690	896	

53101-01-1100Salaries - Regular PERMANENT NOTES:
Full-time Elected offical retired 12/31/2015.

53101-01-1100Salaries - Regular CURRENT YEAR NOTES:
Part-time Elected official - Annual compensation of $2,500 effective with term of office which began on 4/17/2018.

Contractual Services								
53101-02-25000 iPad	0	0	0	405	550	250	250	
TOTAL Contractual Services	0	0	0	405	550	250	250	
Supplies & Expenses								
53101-03-11000 Postage	0	0	100	3	100	100	0	
53101-03-30000 Mileage	0	0	231	292	550	610	379	
53101-03-40000 Operating Supplies	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	0	0	431	295	750	810	379	
TOTAL EXPENDITURES	4,688	0	2,225	1,942	3,094	3,750	1,525	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Public Works/Engineer

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
43100-48111 Various Capital & TIDs	0	0	44,913	0	45,000	67,500	22,587	
TOTAL Miscellaneous Revenues	0	0	44,913	0	45,000	67,500	22,587	
43100-48111 Various Capital & TIDs	PERMANENT NOTES: Allocation to Capital and TIDs are year-end journal entries.							
TOTAL REVENUES	0	0	44,913	0	45,000	67,500	22,587	
EXPENDITURES								
Personnel Services								
53100-01-11000 Salaries - Regular	14,164	22,247	64,381	28,491	64,381	81,377	16,996	
53100-01-51000 Social Security	973	1,579	4,925	2,034	4,925	6,225	1,300	
53100-01-52000 Retirement (WRS)	934	1,512	4,313	1,909	4,313	5,330	1,017	
53100-01-54000 Health Insurance	2,962	4,223	11,586	5,356	11,586	14,905	3,319	
53100-01-55000 Life Insurance	61	62	205	90	204	250	45	
TOTAL Personnel Services	19,094	29,624	85,411	37,879	85,409	108,087	22,676	
Contractual Services								
53100-02-13250 Contract Engineering/Surv	0	1,300	1,500	850	1,500	1,500	0	
TOTAL Contractual Services	0	1,300	1,500	850	1,500	1,500	0	
53100-02-1325Contract Engineering/Surve	PERMANENT NOTES: General engineering/surveying (i.e. not TIF, stormwater, nor specific construction projects).							
Supplies & Expenses								
53100-03-32000 Education & Conference	554	0	1,000	311	750	750	(250)	
53100-03-40000 Operating Supplies	837	657	500	540	500	500	0	
53100-03-51000 Vehicle Repair/Maintenanc	0	0	250	0	250	250	0	
53100-03-53000 Mileage/Gas & Oil	0	559	500	594	750	750	250	
TOTAL Supplies & Expenses	1,391	1,216	2,250	1,444	2,250	2,250	0	
Technology								
53100-15-80000 CAD - Engineering	473	664	1,000	542	1,000	1,000	0	
TOTAL Technology	473	664	1,000	542	1,000	1,000	0	
TOTAL EXPENDITURES	20,958	32,804	90,161	40,715	90,159	112,837	22,676	
REVENUE OVER/(UNDER) EXPENDITURES	(20,958)	(32,804)	(45,248)	(40,715)	(45,159)	(45,337)	(89)	

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CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Stormwater Plan/Const.

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
43442-44400 Stormwater Permit Fees	0	0	750	0	750	750	0	
TOTAL Licenses and Permits	0	0	750	0	750	750	0	
TOTAL REVENUES	0	0	750	0	750	750	0	
EXPENDITURES								
Contractual Services								
53442-02-30000 DNR Stormwater Fee	1,000	1,209	1,000	1,209	1,209	1,250	250	
53442-02-35000 Stormwater-Plan/Engineer	0	0	1,500	0	1,500	1,750	250	
53442-02-35100 Ord. & Public Outreach	0	0	0	0	0	0	0	
53442-02-35150 Public Involvement	1,500	2,500	2,500	2,000	2,000	2,000	(500)	
53442-02-35200 Illicit Discharge Detect	0	0	0	0	0	0	0	
53442-02-35300 SLAMM Modeling	0	0	0	0	0	0	0	
53442-02-35500 Storm Sewer Map & GIS	0	0	1,500	0	1,500	1,500	0	
53442-02-37500 Retrofit Exist. Facilitie	0	0	0	0	0	0	0	
53442-02-45000 Stormwater Review >Acre	0	0	750	0	750	750	0	
TOTAL Contractual Services	2,500	3,709	7,250	3,209	6,959	7,250	0	
TOTAL EXPENDITURES	2,500	3,709	7,250	3,209	6,959	7,250	0	
REVENUE OVER/(UNDER) EXPENDITURES	(2,500)	(3,709)	(6,500)	(3,209)	(6,209)	(6,500)	0	

53442-02-3500Stormwater-Plan/Engineer PERMANENT NOTES:
MS-4 permit needs to be renewed in 2019. City will be using REI for assistance.

53442-02-3515Public Involvement PERMANENT NOTES:
Stormwater Coalition with various Wausau-area communities and North Central WI Regional Planning Commission.

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Capital - Infrastructure												
Street Lawn Trees	*TCAP-13-002*	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	*100,000*
Street Sealcoat	*TCAP-14-005*	37,500	37,500	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	*395,000*
Sidewalk-Concrete Maintenance	*TCAP-15-001*	125,000	125,000	125,000	125,000	125,000	125,000	125,000	100,000	100,000	100,000	*1,175,000*
Black Dirt Screening	*TCAP-18-009*		25,000		25,000		25,000		25,000	25,000	25,000	*150,000*
Crushing - Street Materials	*TCAP-18-013*	50,000		50,000			50,000			50,000		*200,000*
M-1 StreetsProjects	*TCAP-19-010*	173,400	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	*1,523,400*
Grand-Prospect-Genesse	*TCAP-20-009*		580,000									*580,000*
Bridges - Inspection/Decks	*TCAP-22-010*				200,000							*200,000*
Stormwater Detention - MS-4	*TCAP-23-003*					300,000						*300,000*
Capital - Infrastructure Total		**395,900**	**927,500**	**375,000**	**550,000**	**625,000**	**400,000**	**325,000**	**325,000**	**375,000**	**325,000**	***4,623,400***
Borrowing-10-Years (City Tax Levy)		37,500	37,500	40,000	40,000	40,000	40,000	40,000	110,000	40,000	40,000	*465,000*
Borrowing-20-Years (City Tax Levy)		318,400	825,000	295,000	445,000	545,000	295,000	245,000	150,000	270,000	220,000	*3,608,400*
Special Assessments		30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	*300,000*
Tax Levy		22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	*225,000*
Capital - Infrastructure Total		**408,400**	**915,000**	**387,500**	**537,500**	**637,500**	**387,500**	**337,500**	**312,500**	**362,500**	**312,500**	***4,598,400***
Grand Total		**395,900**	**927,500**	**375,000**	**550,000**	**625,000**	**400,000**	**325,000**	**325,000**	**375,000**	**325,000**	***4,623,400***

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # TCAP-13-002

Project Name Street Lawn Trees

Type Improvement
Useful Life 20 years
Category Street Improvements

Department Capital - Infrastructure
Contact Park & Rec. Director
Priority 2 Important

Description

Total Project Cost: $120,000

Annual Capital Fund amount for replacement of street lawn trees (following street/utility infrastructure projects).

Justification

As part of many street and utility infrastructure projects, tree removals are required. New street lawn trees will be planted by Parks & Recreation Department.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	Future
10,000	Other	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	10,000
Total	Total	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	Future
10,000	Tax Levy	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	10,000
Total	Total	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	Total

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # TCAP-14-005

Project Name Street Sealcoat

Type Improvement

Useful Life 10+ years

Category Street Department

Department Capital - Infrastructure

Contact Street Superintendent

Priority 1 Critical

Description

Total Project Cost: $850,465

Effective with 2013 City budget, City is borrowing for on-going sealcoating of streets.

The Series 2016 borrowing included $143,000 in borrowing. This will cover actual 2016 and 2017 expenses, as well as for 2018..

Justification

Needed maintenance of street infrastructure to extend life of pavement.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
455,465	Construction/Maintenance	37,500	37,500	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	395,000
Total	**Total**	**37,500**	**37,500**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**395,000**

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
457,380	Borrowing-10-Years (City Tax Levy)	37,500	37,500	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	395,000
Total	**Total**	**37,500**	**37,500**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**395,000**

Budget Impact/Other

Finance Director Note: Street personnel services expenses for 2015 from Fund 10 (General Fund - Tax Levy).

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # TCAP-15-001

Project Name Sidewalk-Concrete Maintenance

Type Maintenance
Useful Life 20 years
Category Sidewalks/Paths

Department Capital - Infrastructure
Contact Building Inspector
Priority 2 Important

Description

Total Project Cost: $1,724,000

On-going sidewalk and concrete maintenance program (including curb & gutter and ADA ramps).

Justification

Replacement of public sidewalks, curb & gutter, and ADA ramps based upon City inspection program. Historical expenditures:

2005	$81,418	2011	$ 45,255
2006	$81,959	2012	$140,388
2007	$88,919	2013	$101,882
2008	$75,031	2014	Sole bid rejected - just curb & gutter work
2009	$96,669	2015	$166,500* - with offsetting Special Assessments
2010	No program	2016	$201,783 - with offsetting Special Assessments
		2017	$139,719

*Including Memorial Drive sidewalk from E 6th St. to MAPS High School driveway

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
549,000	Construction/Maintenance	125,000	125,000	125,000	125,000	125,000	125,000	125,000	100,000	100,000	100,000	1,175,000
Total	**Total**	125,000	125,000	125,000	125,000	125,000	125,000	125,000	100,000	100,000	100,000	1,175,000

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
589,000	Borrowing-10-Years (City Tax Levy)								70,000			70,000
Total	Borrowing-20-Years (City Tax Levy)	95,000	95,000	95,000	95,000	95,000	95,000	95,000		70,000	70,000	805,000
	Special Assessments	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
	Total	125,000	125,000	125,000	125,000	125,000	125,000	125,000	100,000	100,000	100,000	1,175,000

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # TCAP-18-009

Project Name Black Dirt Screening

Type Maintenance

Useful Life

Category Street Improvements

Department Capital - Infrastructure

Contact Street Superintendent

Priority 1 Critical

Description

Total Project Cost: $200,000

Purcahse of screened black dirt for use on City streets and facility projects.

Justification

Material needed for various City street and facility projects. Will be purchased at < $25,000 on as-needed.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	Future
25,000	Other		25,000		25,000		25,000		25,000	25,000	25,000	150,000	25,000
Total	Total		25,000		25,000		25,000		25,000	25,000	25,000	150,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	Future
25,000	Tax Levy	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	125,000	45,000
Total	Total	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	125,000	Total

Budget Impact/Other

Finance Director will establish future Non-Lapsing account for any unexpended amounts.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # TCAP-18-013

Project Name Crushing - Street Materials

Type	Improvement	**Department**	Capital - Infrastructure
Useful Life	20+ years	**Contact**	Street Superintendent
Category	Street Improvements	**Priority**	2 Important

Description

Total Project Cost: $286,000

Hiring contractor, with crushing equipment, to crush asphalt and concrete materials removed from City of Merrill streets.

Justification

Recycling of former streets materials reduces costs for future street infrastructure projects. Last crushing in 2017 expenditure of $38,519.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
86,000	Other	50,000		50,000			50,000			50,000		200,000
Total	**Total**	**50,000**		**50,000**			**50,000**			**50,000**		**200,000**

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
86,000	Borrowing-20-Years (City Tax Levy)	50,000		50,000			50,000			50,000		200,000
Total	**Total**	**50,000**		**50,000**			**50,000**			**50,000**		**200,000**

Budget Impact/Other

Projected two to four year cycle for crushing depending upon City street infrastructure projects.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # TCAP-19-010

Project Name M-1 StreetsProjects

Type Improvement
Useful Life 20+ years
Category Street Improvements

Department Capital - Infrastructure
Contact Public Works Director
Priority 2 Important

Description

Total Project Cost: $1,523,400

Utility personnel - water improvement of Cleveland St. (E. 4th St. to E. 6th St.) City curb, gutter, and paving for Cleveland St. would be $57,200.

Other Non-TID utility and street improvements proposed for 2019 include:
Poplar St. (E. 2nd St. to E. 4th St.)
Court St. (E. 2nd St. to E. 6th St.)

Justification

Cleveland St. has had multiple water main breaks. Other streets beyond life cycle.

Effective 2020, on-going replacement of primary residential streets.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	173,400	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,523,400
Total	173,400	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,523,400

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-20-Years (City Tax Levy)	173,400	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,523,400
Total	173,400	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,523,400

Budget Impact/Other

These are Non-TID projects requiring General Obligation (GO) borrowing for curb, gutter, and paving after utility improvements.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # TCAP-20-009

Project Name Grand-Prospect-Genesse

Type Improvement

Useful Life 20+ years

Category Street Reconstruction

Department Capital - Infrastructure

Contact Public Works Director

Priority 2 Important

Description

Total Project Cost: $580,000

Water and Sewer main replacements, as well as street improvements (including curb, gutter, sidewalks, streetlighting, and paving).

Project also includes about $165,000 each for water and sanitary sewer main replacements.

Justification

Water mains need replacement in this area.

Although in TID No. 8, Finance Director believes that General Obligation (GO) borrowing will be needed due to TID cash flow.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance		580,000									580,000
Total		580,000									580,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-20-Years (City Tax Levy)		580,000									580,000
Total		580,000									580,000

Budget Impact/Other

Finance Director consulting with Ehlers & Associates on potential 2019 borrowing options. Timing of future Transit Bus purchases might be delayed into 2020 which would allow for potential General Obligation (GO) borrowing for this infrastructure project in 2019.

City of Merrill - Street Department Proposed Budget for 2019

EXPENSES	Personnel Budget	Personnel Actual	Difference	Supplies Budget	Supplies Actual	Difference	Contract/Utilities/Capital Outlay Budget	Actual	Difference	Total - All Categories Budget	Actual	Difference	
Street Superintendent	$85,500		$85,500	$1,600		$1,600				$87,100	$0	$87,100	Street Commissioner
Garage Maintenance	$820		$820	$12,500		$12,500	$34,000		$34,000	$47,320	$0	$47,320	Garage Maintenance
Operations Support (M&E)	$197,375		$197,375	$376,850		$376,850	$3,825		$3,825	$578,050	$0	$578,050	Operations Support (M&E)
Roads	$241,877		$241,877	$91,000		$91,000				$332,877	$0	$332,877	Roads
Street Cleaning	$40,872		$40,872	$1,250		$1,250				$42,122	$0	$42,122	Street Cleaning
Snow and Ice	$202,808		$202,808	$60,250		$60,250	$1,350		$1,350	$264,408	$0	$264,408	Snow and Ice
Sealcoat (BORROW)	$9,950		$9,950	$27,550		$27,550				$37,500	$0	$37,500	Sealcoat
Stormwater Maintenance	$34,533		$34,533	$20,500		$20,500	$2,000		$2,000	$57,033	$0	$57,033	Stormwater Maintenance
Street Painting (Marking)	$20,574		$20,574	$20,000		$20,000				$40,574	$0	$40,574	Street Painting (Marking)
Marking - Ped & Bike	$0	Included in Street Painting (Marking)								$0	$0	$0	Marking - Ped & Bike
Street Leave Expenses	$72,506		$72,506							$72,506	$0	$72,506	Street Leave Expenses
Garbage Collection	$124,508		$124,508	$96,800		$96,800	$23,500		$23,500	$244,808	$0	$244,808	Garbage Collection
Recycling	$151,239		$151,239	$56,300		$56,300				$207,539	$0	$207,539	Recycling
Weed & Nuisance Control	$15,830		$15,830	$1,250		$1,250	$250		$250	$17,330	$0	$17,330	Weed & Nuisance Control
Decorations & Banners	$2,775		$2,775	$1,300		$1,300				$4,075	$0	$4,075	Decorations & Banners
MFG - Festival Grounds	$13,150		$13,150							$13,150	$0	$13,150	MFG - Festival Grounds
Traffic Control	$7,525		$7,525							$7,525	$0	$7,525	Traffic Control
Marketing - PR	$2,875		$2,875							$2,875	$0	$2,875	Music and Celebrations
Elections	$850		$850							$850	$0	$850	Elections
Total - Street	$1,225,567	$0	$1,225,567	$767,150	$0	$767,150	$64,925	$0	$64,925	$2,057,642	$0	$2,057,642	

Offsetting Revenues	Budget	Actual	Difference	
M&E - Revenue	$320,500		($320,500)	M&E - Revenue
Roads - Revenue	$58,000		($78,000)	Roads - Various
Snow & Ice - Revenue	$10,000		($10,000)	Snow & Ice - Revenue
Sealcoat Borrowing	$37,500		($37,500)	Sealcoat Borrowing
Street Painting (Marking)	$0		$0	Street Painting (Marking)
Garbage	$6,000		($6,000)	Garbage
Recycling	$40,500		($40,500)	Recycling
Weed Revenue	$6,000		($6,000)	Weed Revenue
	$478,500	$0	($498,500)	Total Revenue
	$1,579,142	$0	$1,559,142	Net Street Department
	Budget	Actual		
Net 2018 Budget			$1,511,061	
Change for 2019			$48,081	

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CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Street Superintendent

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53102-01-11000 Salaries - Regular	46,701	66,424	69,722	56,119	69,722	72,143	2,421	
53102-01-51000 Social Security	3,442	4,942	5,334	4,262	5,334	5,519	185	
53102-01-52000 Retirement - WRS	3,082	4,517	4,671	3,760	4,671	4,725	54	
53102-01-54000 Health Insurance	12,659	15,827	3,000	0	3,000	3,000	0	
53102-01-55000 Life Insurance	59	101	107	86	107	113	6	
TOTAL Personnel Services	65,943	91,811	82,834	64,227	82,834	85,500	2,666	
Supplies & Expenses								
53102-03-10000 Office Supplies	404	721	750	617	750	750	0	
53102-03-13000 Copier	80	57	100	70	100	100	0	
53102-03-32000 Education & Conference	190	470	500	459	459	500	0	
53102-03-40000 Operating Supplies	560	105	250	0	250	250	0	
TOTAL Supplies & Expenses	1,234	1,352	1,600	1,146	1,559	1,600	0	
Technology								
53102-15-80000 CAD Workstation	0	0	0	2,165	2,165	0	0	
TOTAL Technology	0	0	0	2,165	2,165	0	0	
TOTAL EXPENDITURES	67,177	93,164	84,434	67,539	86,558	87,100	2,666	

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CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Garage Maintenance

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
43230-48450 Insurance - Damages	0	0	0	1,210	1,210	0	0	
43230-48999 Focus on Energy Grant	0	0	0	2,021	2,021	0	0	
TOTAL Miscellaneous Revenues	0	0	0	3,231	3,231	0	0	
TOTAL REVENUES	0	0	0	3,231	3,231	0	0	
EXPENDITURES								
Personnel Services								
53230-01-21000 Wages - Perm - Regular	811	307	600	482	600	600	0	
53230-01-22000 Overtime	0	0	0	0	0	0	0	
53230-01-25000 Wages-Temp-Regular	0	0	0	0	0	0	0	
53230-01-51000 Social Security	59	23	44	35	44	44	0	
53230-01-52000 Retirement (WRS)	54	21	42	32	42	42	0	
53230-01-54000 Health Insurance	128	25	130	57	130	130	0	
53230-01-55000 Life Insurance	2	4	4	1	4	4	0	
TOTAL Personnel Services	1,055	379	820	608	820	820	0	
Contractual Services								
53230-02-21000 Water and Sewer	2,361	1,313	2,000	879	2,000	2,000	0	
53230-02-22000 Electric and Natural Gas	20,101	19,757	31,750	16,739	23,500	25,000	(6,750)	
53230-02-25000 Telephone & Fiber	6,686	6,141	7,500	5,371	7,000	7,000	(500)	
TOTAL Contractual Services	29,149	27,212	41,250	22,989	32,500	34,000	(7,250)	
Supplies & Expenses								
53230-03-40000 Operating Supplies	11,300	12,481	11,500	15,326	16,500	12,500	1,000	
53230-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	11,300	12,481	11,500	15,326	16,500	12,500	1,000	
Capital Outlay								
53230-08-82000 Building Improvements	0	7,539	0	7,891	7,891	0	0	
53230-08-91000 Bldg/Door Maintenance	0	0	0	1,278	1,278	0	0	
TOTAL Capital Outlay	0	7,539	0	9,169	9,169	0	0	
TOTAL EXPENDITURES	41,504	47,612	53,570	48,092	58,989	47,320	(6,250)	
REVENUE OVER/(UNDER) EXPENDITURES	(41,504)	(47,612)	(53,570)	(44,861)	(55,758)	(47,320)	6,250	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Operations Support (M&E)

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43240-43110 M&E Billings-Equipment	222,220	230,255	312,000	203,312	306,500	312,000	0	
43240-43500 State Motor Fuel Refund	8,997	5,127	8,500	5,356	8,500	8,500	0	
TOTAL Intergovernmental	231,217	235,381	320,500	208,667	315,000	320,500	0	
43240-43110 M&E Billings-Equipment	PERMANENT NOTES: Billings for fuel, supplies, & mechanic work orders.							
TOTAL REVENUES	231,217	235,381	320,500	208,667	315,000	320,500	0	
EXPENDITURES								
Personnel Services								
53240-01-21000 Wages - Perm - Regular	140,778	134,470	140,116	113,867	140,990	148,120	8,004	
53240-01-22000 Overtime	884	1,738	1,250	1,044	1,500	1,500	250	
53240-01-51000 Social Security	10,441	10,278	10,784	8,480	10,900	11,484	700	
53240-01-52000 Retirement (WRS)	9,310	9,261	9,500	7,699	9,575	9,833	333	
53240-01-54000 Health Insurance	34,892	28,293	30,900	20,320	29,000	25,874	(5,026)	
53240-01-55000 Life Insurance	474	437	500	428	500	564	64	
TOTAL Personnel Services	196,780	184,477	193,050	151,839	192,465	197,375	4,325	
Contractual Services								
53240-02-90000 Radio Contract	2,988	3,036	3,000	3,108	3,108	3,250	250	
TOTAL Contractual Services	2,988	3,036	3,000	3,108	3,108	3,250	250	
Supplies & Expenses								
53240-03-32000 Safety Educ/Materials	882	650	500	0	650	650	150	
53240-03-40000 Operating Supplies	325,951	388,866	350,000	325,819	375,000	375,000	25,000	
53240-03-46000 Uniform Services	870	510	750	419	750	750	0	
53240-03-46500 Safety Toe Boots	300	150	450	0	300	450	0	
53240-03-91000 Equipment Rental/Purchase	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	328,003	390,176	351,700	326,238	376,700	376,850	25,150	
Technology								
53240-15-45000 PubWorks Software Support	1,632	525	1,750	550	550	575	(1,175)	
TOTAL Technology	1,632	525	1,750	550	550	575	(1,175)	
TOTAL EXPENDITURES	529,403	578,213	549,500	481,735	572,823	578,050	28,550	
REVENUE OVER/(UNDER) EXPENDITURES	(298,186)	(342,832)	(229,000)	(273,068)	(257,823)	(257,550)	(28,550)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Roads

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43300-43650 Services-City Facilities	27,793	8,592	9,000	4,839	9,000	9,000	0	
43300-43655 Labor Reimb-TIDs-Capital-MFG	2,504	0	50,000	0	50,000	55,000	5,000	
43300-43657 TIDs-Non-Labor Reimb	5,371	0	2,500	6,892	7,500	5,000	2,500	
43300-43710 Services for Townships	7,901	9,059	9,059	6,525	9,000	9,000	(59)	
43300-43910 Services for LC Highway	0	0	0	3,129	3,129	0	0	
TOTAL Intergovernmental	43,569	17,650	70,559	21,384	78,629	78,000	7,441	

43300-43655 Labor Reimb-TIDs-Capital-MPERMANENT NOTES:
Effective 2017, directly posting Personnel Services to various TIDs, Capital, and Merrrill Festival Grounds.

Public Charges-Services								
43300-46250 St. Labor - Sidewalks	350	0	0	0	0	0	0	
43300-46390 Street Wood Rev. AVE.	7,539	0	2,500	4,114	4,114	2,500	0	
43300-46395 St Labor/Contractor	0	1,078	0	0	0	0	0	
TOTAL Public Charges-Services	7,889	1,078	2,500	4,114	4,114	2,500	0	
Miscellaneous Revenues								
43300-48250 Safety Grant-League Ins.	0	0	0	2,763	2,763	0	0	
43300-48277 Sale-Streets Equipment	0	0	0	3,710	3,710	0	0	
43300-48433 ST Damages-Charges	0	6,928	0	2,590	2,590	0	0	
TOTAL Miscellaneous Revenues	0	6,928	0	9,063	9,063	0	0	
TOTAL REVENUES	51,458	25,657	73,059	34,561	91,806	80,500	7,441	
EXPENDITURES								
Personnel Services								
53300-01-21000 Wages - Perm - Regular	174,059	134,506	163,000	129,362	161,500	168,326	5,326	
53300-01-22000 Overtime	947	1,977	1,000	2,251	1,000	2,500	1,500	
53300-01-25000 Wages - Temp - Regular	2,558	1,725	3,000	4,353	1,725	3,500	500	
53300-01-51000 Social Security	13,155	10,373	13,500	9,925	13,000	13,637	137	
53300-01-52000 Retirement (WRS)	11,296	9,587	11,500	9,252	11,500	12,768	1,268	
53300-01-54000 Health Insurance	36,600	34,984	30,500	26,357	37,000	40,446	9,946	
53300-01-55000 Life Insurance	456	443	525	396	500	700	175	
TOTAL Personnel Services	239,071	193,595	223,025	181,895	226,225	241,877	18,852	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Roads

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Supplies & Expenses								
53300-03-32000 Safety Educ/Materials	4,812	5,958	5,750	7,006	7,006	6,000	250	
53300-03-40000 Operating Supplies	7,241	10,418	8,500	6,402	8,500	8,500	0	
53300-03-46000 Uniform Services	2,342	2,678	3,000	2,079	3,000	3,000	0	
53300-03-46500 Safety Toe Boots	1,648	1,106	1,500	878	1,250	1,250	(250)	
53300-03-74000 County Hwy. Charges	1,931	400	500	2,430	1,828	1,000	500	
53300-03-75000 Patching Materials	28,921	30,552	45,000	14,892	35,000	37,500	(7,500)	
53300-03-76000 Sand/Gravel	2,354	1,523	3,000	2,880	3,000	3,000	0	
53300-03-77000 Stump Removal	900	0	1,500	264	1,000	1,000	(500)	
53300-03-78000 Dust Control	4,435	4,426	4,750	4,426	4,426	4,750	0	
53300-03-79000 Crack Sealing	18,392	50	25,000	5,333	25,000	25,000	0	
53300-03-91000 Equipment -Trailer	9,000	0	0	0	0	0	0	
TOTAL Supplies & Expenses	81,978	57,111	98,500	46,590	90,010	91,000	(7,500)	
TOTAL EXPENDITURES	321,049	250,706	321,525	228,486	316,235	332,877	11,352	
REVENUE OVER/(UNDER) EXPENDITURES	(269,591)	(225,049)	(248,466)	(193,924)	(224,429)	(252,377)	(3,911)	

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CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Street Cleaning

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53310-01-21000 Wages - Perm - Regular	33,273	27,151	34,000	25,330	32,750	29,457	(4,543)	
53310-01-22000 Overtime	0	0	100	0	0	0	(100)	
53310-01-51000 Social Security	2,405	1,956	2,500	1,824	2,400	2,273	(227)	
53310-01-52000 Retirement (WRS)	2,196	1,846	2,200	1,697	1,850	1,949	(251)	
53310-01-54000 Health Insurance	12,513	9,506	8,000	8,516	8,000	7,078	(922)	
53310-01-55000 Life Insurance	51	54	50	52	50	115	65	
TOTAL Personnel Services	50,439	40,514	46,850	37,419	45,050	40,872	(5,978)	
Supplies & Expenses								
53310-03-40000 Operating Supplies	805	887	500	774	850	850	350	
53310-03-46000 Uniform Services	165	234	350	123	250	250	(100)	
53310-03-46500 Safety Toe Boots	0	90	150	85	150	150	0	
TOTAL Supplies & Expenses	970	1,211	1,000	982	1,250	1,250	250	
TOTAL EXPENDITURES	51,408	41,725	47,850	38,401	46,300	42,122	(5,728)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Snow and Ice

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
43312-46390 Snow Towing Revenue	0	0	0	0	0	0	0	
43312-46395 St. Labor-Snow & Ice	7,989	9,776	12,500	6,603	10,000	10,000	(2,500)	
TOTAL Public Charges-Services	7,989	9,776	12,500	6,603	10,000	10,000	(2,500)	
TOTAL REVENUES	7,989	9,776	12,500	6,603	10,000	10,000	(2,500)	
EXPENDITURES								
Personnel Services								
53312-01-21000 Wages - Perm - Regular	67,314	69,981	113,500	97,747	113,500	128,744	15,244	
53312-01-22000 Overtime	5,701	24,801	20,500	8,680	20,500	20,600	100	
53312-01-51000 Social Security	5,236	6,896	10,125	7,655	10,125	12,855	2,730	
53312-01-52000 Retirement (WRS)	4,819	6,445	9,000	7,131	9,000	9,782	782	
53312-01-54000 Health Insurance	8,550	16,534	28,000	20,414	28,000	30,334	2,334	
53312-01-55000 Life Insurance	160	211	400	318	400	493	93	
TOTAL Personnel Services	91,780	124,868	181,525	141,945	181,525	202,808	21,283	
Contractual Services								
53312-02-15550 Pine River-Big Eddy Rd.	765	945	1,000	1,485	1,750	1,000	0	
53312-02-41000 Towing Charges-Snow	0	0	350	0	350	350	0	
TOTAL Contractual Services	765	945	1,350	1,485	2,100	1,350	0	
Supplies & Expenses								
53312-03-32000 Safety Educ/Materials	1,210	1,453	1,500	0	1,500	1,500	0	
53312-03-40000 Operating Supplies	78,236	53,170	57,500	50,902	78,500	57,500	0	
53312-03-46000 Uniform Services	857	1,139	1,000	1,185	1,250	1,250	250	
53312-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	80,304	55,762	60,000	52,087	81,250	60,250	250	
TOTAL EXPENDITURES	172,848	181,575	242,875	195,516	264,875	264,408	21,533	
REVENUE OVER/(UNDER) EXPENDITURES	(164,859)	(171,799)	(230,375)	(188,914)	(254,875)	(254,408)	(24,033)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

52 -Capital Projects
Streets - Sealcoat

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
43313-41113 Proceeds from Long-Term Debt	53,665	0	56,892	0	25,870	37,500	(19,392)	
43313-41114 Debt Premium	104,134	0	0	0	0	0	0	
TOTAL Taxes (or Utility Rev.)	157,798	0	56,892	0	25,870	37,500	(19,392)	

43313-41113 Proceeds from Long-Term DePERMANENT NOTES:
Seeries 2016A borrowing total of $143,000 covered 2016 through 2018 sealcoating.

43313-41113 Proceeds from Long-Term DeCURRENT YEAR NOTES:
There would be new 2019 GO borrowing.

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
TOTAL REVENUES	157,798	0	56,892	0	25,870	37,500	(19,392)	
EXPENDITURES								
Personnel Services								
53313-01-21000 Wages - Perm - Regular	9,349	5,808	12,500	6,701	6,701	7,000	(5,500)	
53313-01-22000 Overtime	0	0	300	0	0	0	(300)	
53313-01-25000 Wages - Temp - Regular	255	493	250	262	262	250	0	
53313-01-51000 Social Security	697	460	1,000	504	504	525	(475)	
53313-01-52000 Retirement (WRS)	617	395	930	449	449	425	(505)	
53313-01-54000 Health Insurance	833	1,357	1,500	1,634	1,634	1,730	230	
53313-01-55000 LIfe Insurance	45	10	95	17	17	20	(75)	
TOTAL Personnel Services	11,795	8,524	16,575	9,566	9,567	9,950	(6,625)	
Supplies & Expenses								
53313-03-40000 Operating Supplies	0	3,513	1,000	2,267	2,267	2,300	1,300	
53313-03-70000 Hot Mix for Overlay	4,619	1,549	5,000	925	925	1,250	(3,750)	
53313-03-71000 Buckshot Stone	3,647	316	5,000	2,280	2,280	2,500	(2,500)	
53313-03-72000 Seal Coat Oil	32,331	17,230	35,000	18,555	18,555	20,000	(15,000)	
53313-03-74000 County Hwy. Charges	1,273	1,312	3,000	1,587	1,587	1,500	(1,500)	
TOTAL Supplies & Expenses	41,870	23,919	49,000	25,614	25,614	27,550	(21,450)	
TOTAL EXPENDITURES	53,665	32,443	65,575	35,180	35,181	37,500	(28,075)	
REVENUE OVER/(UNDER) EXPENDITURES	104,134	(32,443)	(8,683)	(35,180)	(9,311)	0	8,683	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Stormwater Maintenance

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43314-43650 Services for City Utility	0	0	0	0	0	0	0	
TOTAL Intergovernmental	0	0	0	0	0	0	0	
Miscellaneous Revenues								
43314-48500 Sale - Storm Cast Drains	0	0	0	514	0	0	0	
TOTAL Miscellaneous Revenues	0	0	0	514	0	0	0	
TOTAL REVENUES	0	0	0	514	0	0	0	
EXPENDITURES								
Personnel Services								
53314-01-21000 Wages - Perm - Regular	22,581	13,578	18,500	22,676	23,500	22,093	3,593	
53314-01-22000 Overtime	0	0	250	115	115	250	0	
53314-01-25000 Wages - Temp - Regular	3,448	2,731	3,500	3,937	4,250	3,500	0	
53314-01-51000 Social Security	1,910	1,203	1,550	1,979	2,250	1,775	225	
53314-01-52000 Retirement (WRS)	1,490	923	1,200	1,520	1,700	1,500	300	
53314-01-54000 Health Insurance	3,613	2,093	3,750	3,467	3,750	5,325	1,575	
53314-01-55000 Life Insurance	83	68	85	94	95	90	5	
TOTAL Personnel Services	33,124	20,596	28,835	33,789	35,660	34,533	5,698	
Contractual Services								
53314-02-21500 Water Department Jetter	2,713	260	750	0	750	500	(250)	
53314-02-21750 Water Department Digging	337	0	750	0	750	500	(250)	
53314-02-26100 Television - Storm Sewer	3,435	0	1,000	0	1,000	1,000	0	
TOTAL Contractual Services	6,484	260	2,500	0	2,500	2,000	(500)	
Supplies & Expenses								
53314-03-40000 Operating Supplies	7,998	13,553	7,500	19,968	19,968	12,500	5,000	
53314-03-73000 Manhole Castings	3,143	7,153	10,000	7,712	7,712	8,000	(2,000)	
53314-03-91000 Equipment Rental	0	0	0	858	858	0	0	
TOTAL Supplies & Expenses	11,141	20,706	17,500	28,538	28,538	20,500	3,000	
TOTAL EXPENDITURES	50,749	41,562	48,835	62,326	66,698	57,033	8,198	
REVENUE OVER/(UNDER) EXPENDITURES	(50,749)	(41,562)	(48,835)	(61,812)	(66,698)	(57,033)	(8,198)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Street Painting-Marking

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43315-43650 Services-City Facilities	0	0	1,500	0	0	0	(1,500)	
43315-43910 Services for LC Highway	0	0	0	0	0	0	0	
TOTAL Intergovernmental	0	0	1,500	0	0	0	(1,500)	
TOTAL REVENUES	0	0	1,500	0	0	0	(1,500)	
EXPENDITURES								
Personnel Services								
53315-01-21000 Wages - Perm - Regular	11,947	11,148	12,500	11,158	11,158	12,624	124	
53315-01-22000 Overtime	0	0	0	0	0	0	0	
53315-01-25000 Wages - Temp - Regular	3,348	2,931	3,500	3,605	3,605	3,500	0	
53315-01-51000 Social Security	1,115	1,015	1,250	1,062	1,062	1,250	0	
53315-01-52000 Retirement (WRS)	789	758	870	748	748	870	0	
53315-01-54000 Health Insurance	3,100	1,317	2,300	1,663	1,663	2,300	0	
53315-01-55000 Life Insurance	23	24	30	19	19	30	0	
TOTAL Personnel Services	20,322	17,193	20,450	18,255	18,255	20,574	124	
Supplies & Expenses								
53315-03-54000 Street Painting Supplies	8,025	16,525	8,500	15,982	15,982	15,000	6,500	
53315-03-74000 County Hwy. Charges	3,924	0	15,000	22,238	22,238	5,000	(10,000)	
TOTAL Supplies & Expenses	11,949	16,525	23,500	38,220	38,220	20,000	(3,500)	
TOTAL EXPENDITURES	32,271	33,718	43,950	56,475	56,475	40,574	(3,376)	
REVENUE OVER/(UNDER) EXPENDITURES	(32,271)	(33,718)	(42,450)	(56,475)	(56,475)	(40,574)	1,876	

53315-03-7400County Hwy. Charges

PERMANENT NOTES:
For 2019, reduced $15,000 for Pneumatic Roller rental. City purchasing new unit - Capital Plan.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Street Leave Expenses

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53316-01-21000 Wages - Perm - Regular	42,495	41,608	52,500	36,123	52,500	55,106	2,606	
53316-01-23000 Longevity	923	923	1,296	0	923	923	(373)	
53316-01-25000 Wages - Temp - Regular	5	0	230	0	0	0	(230)	
53316-01-51000 Social Security	4,175	3,067	3,774	2,631	3,774	3,945	171	
53316-01-52000 Retirement (WRS)	2,866	2,960	2,775	2,420	2,775	2,900	125	
53316-01-54000 Health Insurance	8,553	8,489	10,500	7,076	10,500	9,448	(1,052)	
53316-01-55000 Life Insurance	183	157	225	212	225	184	(41)	
TOTAL Personnel Services	59,199	57,204	71,300	48,462	70,697	72,506	1,206	
53316-01-2100Wages - Perm - Regular	PERMANENT NOTES: For the employees NOT assigned to specific function.							
TOTAL EXPENDITURES	59,199	57,204	71,300	48,462	70,697	72,506	1,206	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Garbage Collection

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
43620-48305 Garbage Sticker Rev	6,900	7,162	6,000	4,906	6,000	6,000	0	
43620-48400 Yard Clean-up/Garbage Fees	0	0	0	300	300	0	0	
TOTAL Miscellaneous Revenues	6,900	7,162	6,000	5,206	6,300	6,000	0	
TOTAL REVENUES	6,900	7,162	6,000	5,206	6,300	6,000	0	
EXPENDITURES								
Personnel Services								
53620-01-21000 Wages - Perm - Regular	88,080	88,201	93,500	67,920	90,500	90,805	(2,695)	
53620-01-21400 Labor - Large Item Pickup	0	104	1,000	0	500	500	(500)	
53620-01-22000 Overtime	467	481	1,000	286	500	500	(500)	
53620-01-23000 Longevity	578	578	578	0	578	578	0	
53620-01-25000 Wages - Temp - Regular	1,205	3,021	3,250	149	300	3,000	(250)	
53620-01-51000 Social Security	6,414	6,374	7,625	5,110	7,500	7,150	(475)	
53620-01-52000 Retirement (WRS)	5,881	6,075	6,375	4,570	6,275	6,000	(375)	
53620-01-54000 Health Insurance	27,103	26,199	14,653	6,980	14,500	15,425	772	
53620-01-55000 Life Insurance	481	608	597	455	500	550	(47)	
TOTAL Personnel Services	130,210	131,642	128,578	85,469	121,153	124,508	(4,070)	
Supplies & Expenses								
53620-03-20000 Publish Legal Notices	1,804	3,474	2,500	2,183	2,500	2,500	0	
53620-03-32000 Safety Educ/Materials	250	367	500	0	500	500	0	
53620-03-40000 Operating Supplies	1,079	111	500	572	750	500	0	
53620-03-46000 Uniform Services	589	531	850	408	650	650	(200)	
53620-03-46500 Safety Toe Boots	90	90	300	225	300	300	0	
53620-03-53500 Garbage-Supplies/Maint.	0	0	100	0	100	100	0	
53620-03-91577 Tire/Appliance Disposal	281	124	250	309	350	250	0	
53620-03-94000 Tipping Fees	91,499	91,046	92,000	64,974	91,500	92,000	0	
53620-03-95000 Tipping Fees- Large Item	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	95,592	95,743	97,000	68,670	96,650	96,800	(200)	
Capital Outlay								
53620-08-77000 Capital Outlay - Garbage	17,787	19,896	23,500	19,854	23,500	23,500	0	
TOTAL Capital Outlay	17,787	19,896	23,500	19,854	23,500	23,500	0	
TOTAL EXPENDITURES	243,589	247,281	249,078	173,993	241,303	244,808	(4,270)	
REVENUE OVER/(UNDER) EXPENDITURES	(236,689)	(240,119)	(243,078)	(168,787)	(235,003)	(238,808)	4,270	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Recycling

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43635-43549 Recycle Grant - DNR	30,891	32,537	32,500	32,524	32,524	32,500	0	
TOTAL Intergovernmental	30,891	32,537	32,500	32,524	32,524	32,500	0	
Miscellaneous Revenues								
43635-48307 Recycle Revenue	8,098	8,397	7,500	8,856	9,250	8,000	500	
TOTAL Miscellaneous Revenues	8,098	8,397	7,500	8,856	9,250	8,000	500	
TOTAL REVENUES	38,989	40,935	40,000	41,379	41,774	40,500	500	
EXPENDITURES								
Personnel Services								
53635-01-21000 Wages - Perm - Regular	100,739	96,430	97,000	81,796	97,000	101,750	4,750	
53635-01-22000 Overtime	560	2,641	1,000	887	1,000	1,000	0	
53635-01-23000 Longevity	614	614	0	0	0	0	0	
53635-01-25000 Wages - Temp - Regular	300	540	2,000	154	500	2,000	0	
53635-01-51000 Social Security	7,746	7,609	7,675	5,980	7,500	8,000	325	
53635-01-52000 Retirement (WRS)	6,725	6,777	6,750	5,540	6,575	6,750	0	
53635-01-54000 Health Insurance	21,508	20,795	29,500	16,273	29,500	31,500	2,000	
53635-01-55000 Life Insurance	360	384	425	320	400	239	(186)	
TOTAL Personnel Services	138,552	135,790	144,350	110,950	142,475	151,239	6,889	
Supplies & Expenses								
53635-03-20000 Publish Legal Notices	3,041	2,929	2,500	1,958	2,500	2,500	0	
53635-03-32000 Safety Educ/Materials	340	337	500	0	500	500	0	
53635-03-40000 Operating Supplies	176	1,014	1,000	187	1,000	1,000	0	
53635-03-46000 Uniform Services	420	436	500	330	500	500	0	
53635-03-46500 Safety Toe Boots	238	262	300	150	262	300	0	
53635-03-91000 Equip Rental-Fuel/Repairs	48,809	48,508	51,500	43,934	50,500	51,500	0	
53635-03-93000 Tipping Fees - Recycle	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	53,024	53,486	56,300	46,559	55,262	56,300	0	
TOTAL EXPENDITURES	191,577	189,276	200,650	157,509	197,737	207,539	6,889	
REVENUE OVER/(UNDER) EXPENDITURES	(152,587)	(148,342)	(160,650)	(116,129)	(155,963)	(167,039)	(6,389)	

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CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Weed & Nuisance Control

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
43640-46440 Weed Revenue	7,366	4,800	5,000	2,089	5,000	5,000	0	
TOTAL Public Charges-Services	7,366	4,800	5,000	2,089	5,000	5,000	0	
Miscellaneous Revenues								
43640-48111 Various TIDs	1,520	0	1,000	0	1,000	1,000	0	
TOTAL Miscellaneous Revenues	1,520	0	1,000	0	1,000	1,000	0	
TOTAL REVENUES	8,886	4,800	6,000	2,089	6,000	6,000	0	
EXPENDITURES								
Personnel Services								
53640-01-21000 Wages - Perm - Regular	9,114	4,352	8,250	4,789	4,789	6,315	(1,935)	
53640-01-22000 Overtime	16	6	600	0	0	600	0	
53640-01-25000 Wages - Temp - Regular	5,061	4,362	5,500	4,996	4,996	5,500	0	
53640-01-51000 Social Security	1,059	661	1,025	738	738	1,015	(10)	
53640-01-52000 Retirement (WRS)	603	296	925	321	321	875	(50)	
53640-01-54000 Health Insurance	1,373	200	950	902	902	1,500	550	
53640-01-55000 Life Insurance	9	7	25	5	5	25	0	
TOTAL Personnel Services	17,235	9,883	17,275	11,751	11,751	15,830	(1,445)	
Contractual Services								
53640-02-15500 Mowing-Contractor Service	250	240	250	225	250	250	0	
TOTAL Contractual Services	250	240	250	225	250	250	0	
Supplies & Expenses								
53640-03-11000 Postage	782	160	750	438	750	750	0	
53640-03-40000 Operating Supplies	339	296	500	409	500	500	0	
TOTAL Supplies & Expenses	1,120	456	1,250	847	1,250	1,250	0	
TOTAL EXPENDITURES	18,605	10,579	18,775	12,824	13,251	17,330	(1,445)	
REVENUE OVER/(UNDER) EXPENDITURES	(9,719)	(5,779)	(12,775)	(10,734)	(7,251)	(11,330)	1,445	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Decorations & Banners

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
45302-48500 Donation-Balsam Roping	0	126	0	0	0	0	0	
TOTAL Miscellaneous Revenues	0	126	0	0	0	0	0	
TOTAL REVENUES	0	126	0	0	0	0	0	
EXPENDITURES								
Personnel Services								
55302-01-21000 Wages - Perm - Regular	1,955	2,085	2,000	562	2,000	2,000	0	
55302-01-22000 Overtime	0	0	0	0	0	0	0	
55302-01-51000 Social Security	143	147	153	41	153	153	0	
55302-01-52000 Retirement (WRS)	129	142	140	38	140	140	0	
55302-01-54000 Health Insurance	538	133	475	130	475	475	0	
55302-01-55000 Life Insurance	6	14	7	1	7	7	0	
TOTAL Personnel Services	2,770	2,521	2,775	771	2,775	2,775	0	
Contractual Services								
55302-02-22000 Electric Charges	0	0	300	0	300	300	0	
55302-02-22500 Outlet Repairs/Maint.	580	89	0	0	0	0	0	
TOTAL Contractual Services	580	89	300	0	300	300	0	
Supplies & Expenses								
55302-03-40000 Operating Supplies	1,258	1,736	1,000	2,001	3,500	1,000	0	
TOTAL Supplies & Expenses	1,258	1,736	1,000	2,001	3,500	1,000	0	
55302-03-4000Operating Supplies	PERMANENT NOTES: Including flag poles, flages, and holidy evergreen roping.							
Capital Outlay								
55302-08-91000 Decorations-Holiday	0	0	3,000	0	0	1,500	(1,500)	
55302-08-91222 Banners - Welcome	0	3,522	0	0	0	0	0	
TOTAL Capital Outlay	0	3,522	3,000	0	0	1,500	(1,500)	
55302-08-9100Decorations-Holiday	PERMANENT NOTES: Unexpended transferred to Non-Lapsing account for future holiday light replacements.							
TOTAL EXPENDITURES	4,608	7,869	7,075	2,772	6,575	5,575	(1,500)	
REVENUE OVER/(UNDER) EXPENDITURES	(4,608)	(7,743)	(7,075)	(2,772)	(6,575)	(5,575)	1,500	

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Streets												
Replace Street Sweeper	STR-12-001						230,000					230,000
Streets Lawnmower & Trailer	STR-18-004					7,000						7,000
Garage Walls - Repair/Metal	STR-19-001	200,000										200,000
Street Grader Replacement	STR-19-005	255,000			255,000							510,000
Pneumatic Roller	STR-19-008	90,000										90,000
Landscape Rake	STR-19-022	10,000										10,000
Loader Replacements	STR-20-001		200,000									200,000
Replace Dump Trucks	STR-20-002		125,000							125,000		250,000
Streets Loader Tractor	STR-20-007		95,000									95,000
City Garage Parking Lot	STR-20-015		70,000									70,000
One-Ton Dump Trucks	STR-21-002			50,000					75,000			125,000
Streets Paint Truck	STR-21-004			40,000								40,000
Streets - 1/2 Ton Trucks	STR-21-007			30,000								30,000
Streets Plow Trucks	STR-21-009			360,000			180,000					540,000
Streets Salt Shed	STR-21-010			100,000								100,000
Storm Sewer Truck	STR-22-003				50,000							50,000
Upgrade Fuel Dispensing System	STR-22-004				15,000						15,000	30,000
Garbage Truck Replacement	STR-22-005									155,000		155,000
Asphalt Paver - Used	STR-22-008				40,000							40,000
Streets Roller	STR-23-003					45,000						45,000
Streets 3/4 Ton Pickup Trucks	STR-24-003						35,000					35,000
Wood Chipper	STR-24-004						60,000					60,000
Bucket Truck Replacement	STR-25-003							50,000				50,000
Ditch Mowing Tractor	STR-25-005							100,000				100,000
	Streets Total	555,000	490,000	580,000	360,000	52,000	505,000	150,000	75,000	280,000	15,000	3,062,000

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)		520,000	490,000	580,000	345,000	45,000	505,000	150,000	75,000	280,000		*2,990,000*
Previous Borrowing		25,000										*25,000*
Tax Levy		10,000			15,000	7,000					15,000	*47,000*
	Streets Total	555,000	490,000	580,000	360,000	52,000	505,000	150,000	75,000	280,000	15,000	*3,062,000*
	Grand Total	555,000	490,000	580,000	360,000	52,000	505,000	150,000	75,000	280,000	15,000	*3,062,000*

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # STR-19-001

Project Name Garage Walls - Repair/Metal

Type Maintenance
Useful Life 20+ years
Category Buildings

Department Streets
Contact Street Superintendent
Priority 1 Critical

Description

Total Project Cost: $200,000

Repair block walls where water damage has occurred impacting structural. Replace rotted wooded windows with vinyl windows. Installation of new metal exterior.

Justification

Power washing in 2018 allowed for identification of block wall damage. Repainting is not viable option.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	200,000										200,000
Total	200,000										200,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	175,000										175,000
Previous Borrowing	25,000										25,000
Total	200,000										200,000

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # STR-19-005

Project Name Street Grader Replacement

Type Equipment
Useful Life 20+ years
Category Equipment: PW Equip

Department Streets
Contact Street Superintendent
Priority 2 Important

Description

Total Project Cost: $510,000

Replacement of 1992 Cat grader in 2019 and 1993 Cat grader in 2020.

Justification

Reaching maximum lifespan.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment/Vehicles	255,000			255,000							510,000
Total	**255,000**			**255,000**							**510,000**

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	255,000			255,000							510,000
Total	**255,000**			**255,000**							**510,000**

Budget Impact/Other

New equipment cost approximately $285,000 with trade-in/sale valued at $30,000.

Capital Plan 2019 *thru* 2028

City of Merrill, Wisconsin

Project # STR-20-007

Project Name Streets Loader Tractor

Type	Equipment	**Department**	Streets
Useful Life	15 years	**Contact**	Street Superintendent
Category	Vehicles & Equipment	**Priority**	2 Important

Description

Total Project Cost: $95,000

Replace our existing 2002 Case landscape tractor with a similar model. This tractor would have a loader with a combination bucket and a box blade.

Justification

This tractor is used for loading materials like stone and gravel in summer and is used almost daily in winter for loading plow trucks with salt and sand. We also use it for grading alleys as the box blade is narrow enough to fit in the alleys and does a good job of filling in holes.

Our current tractor has over 6,000 hours on it and required an engine overhaul in the winter of 2017.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment/Vehicles		95,000									95,000
Total		95,000									95,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)		95,000									95,000
Total		95,000									95,000

Budget Impact/Other

Capital Plan 2019 *thru* 2028

City of Merrill, Wisconsin

Project # STR-19-008

Project Name Pneumatic Roller

Type	Equipment	**Department**	Streets
Useful Life	20 years	**Contact**	Street Superintendent
Category	Equipment: Miscellaneous	**Priority**	2 Important

Description

Total Project Cost: $90,000

Add a pneumatic (all rubber tire) roller to our fleet.

Justification

This style roller has many uses for us including alleys, gravel roads, road construction, chip sealing and track preparation.

City has been renting a unit for about $13,000/year from JFTCO, Inc. At that rate, a new unit would only be at 1/3 of its useable life.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment/Vehicles	90,000										90,000
Total	90,000										90,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	90,000										90,000
Total	90,000										90,000

Budget Impact/Other

Finance Director Note: County Hwy Charges (10-53315-03-74000) in Streets operating budget has been reduced by $15,000 for 2019 and into the future.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # STR-19-022

Project Name Landscape Rake

Type	Equipment	**Department**	Streets
Useful Life	20 years	**Contact**	Street Superintendent
Category	Equipment: PW Equip	**Priority**	2 Important

Description

Total Project Cost: $10,000

Purchase of skid steer mounted landscape rake.

Justification

City currently hires a contractor to perform soil conditioning or rake by hand. City-owned equipment would enable completion of projects on City schedule.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment/Vehicles	10,000										10,000
Total	10,000										10,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Tax Levy	10,000										10,000
Total	10,000										10,000

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Street Lighting

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
43420-48435 Ins/Other-St Lights	3,892	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	3,892	0	0	0	0	0	0	
TOTAL REVENUES	3,892	0	0	0	0	0	0	
EXPENDITURES								
Contractual Services								
53420-02-22000 Electric - St. Lights	155,830	155,250	162,500	128,407	158,500	162,500	0	
53420-02-22500 Streetlight Repairs/Maint	2,320	4,890	2,000	981	2,000	2,000	0	
53420-02-23000 Sirens - Electric Service	762	772	750	565	775	775	25	
53420-02-23500 Sirens - Repairs/Maint.	0	0	0	2,588	2,588	0	0	
TOTAL Contractual Services	158,911	160,913	165,250	132,540	163,863	165,275	25	
53420-02-2200Electric - St. Lights	PERMANENT NOTES: Various projects reduced costs by installation of time-of-use/metered service and LEDs.							
53420-02-2350Sirens - Repairs/Maint.	PERMANENT NOTES: In 2018, eight gel cell batteries for the two 2011 battery-backup sirens.							
Capital Outlay								
53420-08-75500 Poles/Lights/LED Labor	4,669	0	2,250	0	1,000	2,225	(25)	
TOTAL Capital Outlay	4,669	0	2,250	0	1,000	2,225	(25)	
TOTAL EXPENDITURES	163,580	160,913	167,500	132,540	164,863	167,500	0	
REVENUE OVER/(UNDER) EXPENDITURES	(159,688)	(160,913)	(167,500)	(132,540)	(164,863)	(167,500)	0	

City of Merrill Parks & Recreation Department

Net Cost (Expenses - Revenues) - 2019 Budget

Department		2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Budget	Through Sep-18	2018 Final	2019 Request	Budget Change
5200	Parks	$276,326	$287,621	$285,227	$296,800	$294,471	$214,867	$293,411	$299,040	$4,569
5207	River Bend Trail	Covered by offsetting revenues until 2017			$1,451	$1,450	$1,975	$2,846	$3,550	$2,100
5201	Athletic Park Lights	$1,056	$1,525	$2,119	$1,939	$2,000	$992	$2,000	$2,000	$0
5202	Ott's - Field Lights	$676	$1,289	$1,398	$1,276	$1,500	$1,600	$1,600	$1,500	$0
5300	Recreation	$140,481	$142,421	$155,139	$176,019	$158,572	$145,664	$172,618	$171,737	$13,165
5400	MARC - Smith Center	$56,222	$71,357	$61,394	$42,195	$56,500	$38,468	$51,025	$52,350	($4,150)
							Additional PR-Marketing expended from Fund 24 - Room Tax			
5420	Pool - Aquatic Center	$0	$0	$37,012	$45,462	$45,000	$45,000	$45,000	$60,000	$15,000
						Plus Non-Lapsing (Fund 26)				
	Total Summary	**$474,761**	**$504,213**	**$542,289**	**$565,142**	**$559,493**	**$448,566**	**$568,500**	**$590,177**	**$30,684**

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Parks

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45200-46720 Park Revenue	5,401	8,482	6,692	5,475	5,000	5,500	(1,192)	
45200-46721 Memorial Forest Revenue	0	0	250	0	0	0	(250)	
45200-46722 Park Shelter Reservation Rev	8,353	4,802	7,000	5,610	6,250	7,000	0	
TOTAL Public Charges-Services	13,754	13,283	13,942	11,084	11,250	12,500	(1,442)	
Miscellaneous Revenues								
45200-48500 Park Donations-No Carryover	1,125	450	0	250	250	0	0	
45200-48550 Teee Planting Donations	0	400	0	0	0	0	0	
TOTAL Miscellaneous Revenues	1,125	850	0	250	250	0	0	
TOTAL REVENUES	14,879	14,133	13,942	11,334	11,500	12,500	(1,442)	
EXPENDITURES								
Personnel Services								
55200-01-11000 Salaries - Regular	34,431	36,110	37,828	31,336	37,828	39,633	1,805	
55200-01-21000 Wages - Perm - Regular	107,310	101,693	96,993	81,258	96,993	99,780	2,787	
55200-01-22000 Overtime	923	360	2,500	340	2,000	2,500	0	
55200-01-23000 Longevity	315	315	315	0	315	315	0	
55200-01-25000 Wages - Temp - Regular	25,283	35,418	41,500	38,061	38,061	38,500	(3,000)	
55200-01-51000 Social Security	13,186	13,684	10,963	11,431	11,750	11,500	537	
55200-01-52000 Retirement (WRS)	9,427	9,446	7,939	7,553	7,750	7,500	(439)	
55200-01-54000 Health Insurance	16,066	14,564	15,300	7,718	15,300	15,937	637	
55200-01-55000 Life Insurance	255	264	225	224	275	275	50	
TOTAL Personnel Services	207,195	211,856	213,563	177,922	210,272	215,940	2,377	

55200-01-1100Salaries - Regular
PERMANENT NOTES:
Includes 50% of Parks & Recreation Director position.

55200-01-2100Wages - Perm - Regular
PERMANENT NOTES:
Shared Transit/Parks Laborer position from June 2015 through March 2017.

55200-01-2500Wages - Temp - Regular
PERMANENT NOTES:
Includes Flower Watering and River Bend Trail.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Parks

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Contractual Services								
55200-02-15000 Contract Services	13,246	15,611	10,500	7,245	10,500	10,500	0	
55200-02-21000 Water and Sewer	8,843	7,715	9,000	10,238	9,000	9,000	0	
55200-02-22000 Electric and Natural Gas	7,298	6,955	9,500	5,765	9,500	9,500	0	
55200-02-24100 Forest Road Repairs	0	0	500	0	0	0	(500)	
55200-02-25000 Telephone	1,899	2,449	2,000	1,918	2,250	2,250	250	
TOTAL Contractual Services	31,287	32,731	31,500	25,166	31,250	31,250	(250)	

55200-02-2100Water and Sewer PERMANENT NOTES:
In 2018 & 2019 - $750 for new Normal Park building.

55200-02-2200Electric and Natural Gas PERMANENT NOTES:
In 2018 & 2019 - $2,000 for new Normal Park building.

Supplies & Expenses								
55200-03-10000 Office Supplies	84	151	250	0	250	250	0	
55200-03-32000 Education & Conference	140	603	750	450	750	750	0	
55200-03-40000 Operating Supplies	9,650	11,174	10,000	7,099	10,000	10,000	0	
55200-03-43000 Vandalism Repair/Maintena	147	1,043	1,000	60	1,000	1,000	0	
55200-03-46000 Uniform Services	5,058	4,295	4,750	2,528	4,500	4,500	(250)	
55200-03-46500 Safety Toe Boots	303	93	500	137	300	500	0	
55200-03-50000 Repair/Maint. Supplies	17,407	16,605	14,000	12,019	14,000	14,000	0	
55200-03-53000 Gas & Oil-Vehicles/Equip.	8,484	8,662	8,000	8,667	9,000	9,250	1,250	
55200-03-77000 Stump Removal	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	41,273	42,625	39,350	30,961	39,900	40,350	1,000	
Capital Outlay								
55200-08-90500 Park Equipment Outlay	1,078	882	1,000	707	1,000	1,000	0	
55200-08-91000 Park Improvements	11,901	12,607	13,000	8,304	13,000	13,000	0	
55200-08-91225 Weed Control	92	2,800	2,500	0	2,800	2,500	0	
55200-08-91500 Picnic Tables	645	933	1,000	711	1,000	1,000	0	
55200-08-92000 Trees & Beautification	6,635	6,500	6,500	2,553	6,500	6,500	0	
TOTAL Capital Outlay	20,351	23,722	24,000	12,275	24,300	24,000	0	
TOTAL EXPENDITURES	300,106	310,934	308,413	246,324	305,722	311,540	3,127	
REVENUE OVER/(UNDER) EXPENDITURES	(285,227)	(296,800)	(294,471)	(234,990)	(294,222)	(299,040)	(4,569)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
River Bend Trail

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
45273-48950 River Bend Foundation	21,377	0	0	304	304	0	0	
TOTAL Miscellaneous Revenues	21,377	0	0	304	304	0	0	
TOTAL REVENUES	21,377	0	0	304	304	0	0	
EXPENDITURES								
Contractual Services								
55273-02-21000 Water and Sewer	0	0	400	327	425	450	50	
55273-02-22000 WPS - S Park St Building	345	901	550	1,691	2,125	2,250	1,700	
55273-02-22035 WPS - Trail Lighting	470	550	500	505	600	850	350	
TOTAL Contractual Services	815	1,451	1,450	2,523	3,150	3,550	2,100	
55273-02-2203WPS - Trail Lighting	PERMANENT NOTES: Lighting will be installed east of S. Park St. to Cooper St.							
TOTAL EXPENDITURES	815	1,451	1,450	2,523	3,150	3,550	2,100	
REVENUE OVER/(UNDER) EXPENDITURES	20,562	(1,451)	(1,450)	(2,219)	(2,846)	(3,550)	(2,100)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Athletic Park Lights

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
55201-02-22000 Electric - Field Lights	2,119	1,938	1,800	1,122	1,800	1,800	0	
TOTAL Contractual Services	2,119	1,938	1,800	1,122	1,800	1,800	0	
55201-02-2200Electric - Field Lights	PERMANENT NOTES: Unknown what fiscal impact of new lighting system being installed in Fall 2018 will have.							
Supplies & Expenses								
55201-03-50500 Field Light Replacement	0	0	200	0	200	200	0	
TOTAL Supplies & Expenses	0	0	200	0	200	200	0	
TOTAL EXPENDITURES	2,119	1,938	2,000	1,122	2,000	2,000	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Ott's Park Lights

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
55202-02-22000 Electric - Field Lights	1,398	1,276	1,400	1,686	1,600	1,400	0	
TOTAL Contractual Services	1,398	1,276	1,400	1,686	1,600	1,400	0	
Supplies & Expenses								
55202-03-50500 Field Light Replacement	0	0	100	0	0	100	0	
TOTAL Supplies & Expenses	0	0	100	0	0	100	0	
TOTAL EXPENDITURES	1,398	1,276	1,500	1,686	1,600	1,500	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Recreation Programs

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45300-46745 WPRA Ticket Sales	969	710	1,000	296	1,000	1,000	0	
45300-46750 Recreation Revenue	81,897	92,753	95,000	66,352	92,500	95,000	0	
TOTAL Public Charges-Services	82,867	93,463	96,000	66,648	93,500	96,000	0	
TOTAL REVENUES	82,867	93,463	96,000	66,648	93,500	96,000	0	
EXPENDITURES								
Personnel Services								
55300-01-11000 Salaries - Regular	34,423	36,102	37,828	29,490	37,828	39,633	1,805	
55300-01-21000 Wages - Perm - Regular	42,668	44,361	46,344	37,561	44,500	48,644	2,300	
55300-01-22000 Overtime	1,256	2,351	1,250	320	1,250	1,250	0	
55300-01-25000 Wages - Temp - Regular	77,600	89,429	78,925	83,809	86,500	82,500	3,575	
55300-01-51000 Social Security	11,622	12,922	12,300	11,290	13,000	13,000	700	
55300-01-52000 Retirement (WRS)	5,570	6,036	6,500	4,950	6,500	6,750	250	
55300-01-54000 Health Insurance	25,034	25,882	27,900	23,153	27,900	29,810	1,910	
55300-01-55000 Life Insurance	301	338	300	293	315	325	25	
TOTAL Personnel Services	198,474	217,421	211,347	190,865	217,793	221,912	10,565	
55300-01-1100Salaries - Regular	PERMANENT NOTES: Includes 50% of Parks & Recreation Director position.							
Contractual Services								
55300-02-22000 Electric and Natural Gas	1,832	2,513	1,800	4,789	5,500	3,000	1,200	
55300-02-22750 Fuel Oil	499	0	375	0	375	375	0	
55300-02-25000 Telephone	667	646	600	715	650	650	50	
TOTAL Contractual Services	2,998	3,160	2,775	5,504	6,525	4,025	1,250	
Supplies & Expenses								
55300-03-10000 Office Supplies	264	89	350	116	250	250	(100)	
55300-03-11000 Postage	646	487	800	388	500	500	(300)	
55300-03-13000 Copier	248	247	500	120	250	250	(250)	
55300-03-19000 Credit Card Fees	68	231	275	289	275	275	0	
55300-03-30000 Mileage	0	0	25	0	25	25	0	
55300-03-40000 Operating Supplies	742	411	500	22	500	500	0	
55300-03-40200 WPRA Discount Tickets	969	685	1,000	0	1,000	1,000	0	
55300-03-41000 Self & Non-Support-Wages	1,450	1,688	3,000	690	1,500	1,500	(1,500)	
55300-03-41500 Self & Non-Support-Expens	32,148	45,063	34,000	30,819	37,500	37,500	3,500	
TOTAL Supplies & Expenses	36,534	48,902	40,450	32,444	41,800	41,800	1,350	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Recreation Programs

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
55300-03-4020WPRA Discount Tickets	PERMANENT NOTES: There is an offsetting Revenue account.							
55300-03-4100Self & Non-Support-Wages	PERMANENT NOTES: Wages paid to Per-Game Limited Term Employees (such as referees/scorekeepers) or sports camp instructors.							
TOTAL EXPENDITURES	238,006	269,482	254,572	228,813	266,118	267,737	13,165	
REVENUE OVER/(UNDER) EXPENDITURES	(155,139)	(176,019)	(158,572)	(162,165)	(172,618)	(171,737)	(13,165)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
MARC - Smith Center

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45400-46735 Multi-Purpose (Smith Ctr.)	63,525	63,228	70,000	35,537	62,600	63,500	(6,500)	
45400-46736 MARC Concession Rev.	2,400	2,400	2,400	2,000	2,400	2,400	0	
TOTAL Public Charges-Services	65,925	65,628	72,400	37,537	65,000	65,900	(6,500)	
Miscellaneous Revenues								
45400-48500 Grant-Ascension	0	2,050	0	0	0	0	0	
TOTAL Miscellaneous Revenues	0	2,050	0	0	0	0	0	
TOTAL REVENUES	65,925	67,678	72,400	37,537	65,000	65,900	(6,500)	
EXPENDITURES								
Personnel Services								
55400-01-22000 Overtime	126	324	250	0	250	250	0	
55400-01-25000 Wages - Temp - Regular	38,459	29,041	38,500	24,434	33,500	34,000	(4,500)	
55400-01-51000 Social Security	2,952	2,246	2,950	1,868	2,375	2,300	(650)	
55400-01-52000 Retirement (WRS)	1,220	255	0	0	0	0	0	
55400-01-54000 Health Insurance	0	0	0	0	0	0	0	
55400-01-55000 Life Insurance	193	30	0	0	0	0	0	
TOTAL Personnel Services	42,949	31,896	41,700	26,302	36,125	36,550	(5,150)	
Contractual Services								
55400-02-16250 HVAC Service Contract	4,060	4,536	3,000	777	3,000	3,000	0	
55400-02-16500 Fire/Security Service Con	840	390	750	454	750	750	0	
55400-02-16700 Electrical Repairs/Maint	0	150	500	0	500	500	0	
55400-02-16800 Door/Window Service	972	150	250	0	250	250	0	
55400-02-21000 Water and Sewer	2,968	3,748	3,250	2,157	3,500	3,500	250	
55400-02-22000 Electric and Natural Gas	36,146	32,837	42,000	27,838	37,000	37,500	(4,500)	
55400-02-23250 Cleaning - Mats/Rugs, Etc	3,700	3,145	3,250	1,761	3,250	3,250	0	
55400-02-23600 Waste Removal Services	996	1,768	1,250	1,182	1,500	1,250	0	
55400-02-25500 Fiber-Internet-Wireless	5,358	5,100	5,500	4,250	5,200	5,250	(250)	
TOTAL Contractual Services	55,041	51,824	59,750	38,419	54,950	55,250	(4,500)	

55400-02-2200Electric and Natural Gas

PERMANENT NOTES:
Finance Director Note: Unlikely to be able to transfer any remaining budgeted funds for Electric & Natural Gas into Non-Lapsing Account for future Smith Center Roof Replacement beginning in 2018.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
MARC - Smith Center

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Supplies & Expenses								
55400-03-10000 Office Supplies	399	299	500	48	500	500	0	
55400-03-32000 Education & Conference	0	100	200	135	200	200	0	
55400-03-40000 Operating Supplies	2,650	2,247	3,000	4,047	4,500	3,000	0	
55400-03-41000 Public Relations/Marketin	7,186	7,176	7,500	6,924	7,500	7,500	0	
55400-03-44000 Janitor Supplies	605	480	750	112	750	750	0	
55400-03-46500 Safety Toe Boots	0	0	0	0	0	0	0	
55400-03-50000 Repair/Maint. Supplies	6,764	7,330	7,500	3,867	7,000	7,500	0	
55400-03-51500 Ice Machine Supplies	162	242	1,500	255	500	500	(1,000)	
TOTAL Supplies & Expenses	17,765	17,874	20,950	15,387	20,950	19,950	(1,000)	

55400-03-4100Public Relations/MarketingPERMANENT NOTES:
MARC .5% of Room Tax for PR/Marketing - Fund 24 amounts:
2016 $7,022
2017 $6,794
2018 $7,250 Projected (as well as for 2019)

Capital Outlay								
55400-08-79000 Crack Sealing/Concrete	2,503	0	2,500	0	0	2,500	0	
55400-08-81000 Floor Scrubber	0	0	0	0	0	0	0	
55400-08-82000 MARC/Smith Improvements	7,793	6,229	4,000	3,244	4,000	4,000	0	
55400-08-82233 Scoreboard Replacement	1,269	0	0	0	0	0	0	
55400-08-82335 Water Coolers	0	2,050	0	0	0	0	0	
TOTAL Capital Outlay	11,564	8,279	6,500	3,244	4,000	6,500	0	
TOTAL EXPENDITURES	127,319	109,873	128,900	83,353	116,025	118,250	(10,650)	
REVENUE OVER/(UNDER) EXPENDITURES	(61,394)	(42,195)	(56,500)	(45,815)	(51,025)	(52,350)	4,150	

City of Merrill - Aquatic Center

This budget is provided as spreadsheet since expenses are being split between Fund 10 (General) and Fund 26 (Non-Lapsing). Finance Director has combined fiscal information.

Revenues	2016	2017	Budget 2018	As of Sep-18	Projected 2018	Budget 2019	$0 Requested Change
Public Charges-Services							
Sponsors	$400	$800					
Admission Revenue	$75,185	$48,745	$75,000	$51,715	$52,500	$66,275	($8,725)
Concession Revenue	$30,324	$25,833	$30,000	$28,372	$30,000	$30,000	$0
Non-Lapsing (Fund 26)*	$0	$34,047	$19,214	$34,609	$36,477	$0	($19,214)
Tax Levy	$37,013	$45,462	$45,000	$45,000	$45,000	$60,000	$15,000
Total Revenues	**$142,922**	**$154,887**	**$169,214**	**$159,697**	**$163,977**	**$156,275**	**($12,939)**

****Fund 26 (Non-Lapsing) is projected at about $67,500 as of 12/31/2018 (unless additional improvement expenditures).**

Aquatic Center Expenditures	2016*	2017	Budget 2018	As of Sep-18	Projected 2018	Budget 2019	Requested Change
Personnel Services							
Overtime	$1,921	$2,426	$2,000	$2,442	$2,442	$2,250	$250
Wages - Temp	$68,203	$81,136	$80,000	$79,222	$79,222	$80,000	$0
Social Security	$5,364	$6,392	$6,325	$6,246	$6,246	$6,350	$25
	$75,488	$89,954	$88,325	$87,910	$87,910	$88,600	$275

Staffing Hours		Hours
Pool Manager, Lifeguards, & Admissions/Concessions	2016	6,298
	2017	5,625
	2018	5,925

Contractual Service:							
Water & Sewer	$7,785	$6,262	$7,500	$5,880	$7,000	$7,250	($250)
Electric & Natural Gas	$16,325	$18,731	$15,500	$13,572	$15,250	$15,500	$0
Security-Alarms/Cameras			$1,500	$1,175	$851	$1,000	($500)
	$24,110	$24,993	$24,500	$20,627	$23,101	$23,750	($750)

Aquatic Center Expenditures	2016*	2017	Budget 2018	As of Sep-18	Projected 2018	Budget 2019	Requested Change
Supplies & Expenses							
Credit Card Fees	$330	$400	$425	$500	$500	$425	$0
Education & Conference	$600	$0	$600	$0	$600	$600	$0
Operating Supplies	$15,720	$12,648	$13,750	$14,171	$14,171	$14,500	$750
Concessions Supplies	$16,961	$13,787	$18,000	$15,755	$15,755	$16,000	($2,000)
License Fee(s)	$2,149	$1,122	$1,150	$1,012	$1,012	$1,150	$0
Repair/Maint. Supplies	$7,564	$5,597	$7,250	$6,714	$6,714	$7,500	$250
Signage		$2,507	$1,889	$1,889	$1,889	$1,000	($889)
Concessions Equipment		$710				$500	$500
Hot Water Heaters		$2,189					$0
LEDs - Electrical			$9,825	$9,825	$9,825		($9,825)
	$43,324	$38,960	$52,889	$49,866	$50,466	$41,675	($11,214)
Technology							
Network Support/Maint.			$750		$500	$500	($250)
Member Tracking Software			$1,000	$117	$500	$250	($750)
ShopKeep POS System		$980	$1,750	$1,176	$1,500	$1,500	($250)
	$0	$980	$3,500	$1,293	$2,500	$2,250	($1,250)
Total Expenditures	**$142,922**	**$154,887**	**$169,214**	**$159,696**	**$163,977**	**$156,275**	**($12,939)**

*Various technology, security, and concessions equipment funded from Fund 26 (Non-Lapsing) in 2016 and 2017.

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Parks and Recreation												
Outdoor Recreation Plan Update	P&R-18-015				7,500							7,500
Smith Center Mechanicals	P&R-19-001	65,000	70,000									135,000
Athletic Park - Parking Lot	P&R-19-002	50,000										50,000
Skate Park Design-Engineering	P&R-19-003	15,000										15,000
Rubber Flooring-Smith Center	P&R-19-004	5,000										5,000
Picnic Tables-Agra & Stange	P&R-19-005	10,000										10,000
Parks - Pickup Trucks	P&R-19-006	45,000					30,000					75,000
Tuck Pointing-Athletic Park Walls	P&R-19-009	20,000										20,000
Docks - Riverside & Ott's	P&R-19-010	15,000	15,000									30,000
City Forest Improvements	P&R-19-011	25,000										25,000
Gravel Planting Beds-Trees	P&R-19-012	10,000										10,000
Fishing Pier Decking Replacement	P&R-19-014	8,000										8,000
Park Dump Truck Replacement	P&R-20-004		40,000		50,000							90,000
Park Field Mower Replacement	P&R-20-006		90,000									90,000
Infield Dragger Replacement	P&R-20-007		25,000									25,000
Pit Toilets	P&R-20-008		25,000	25,000								50,000
Parking Lot Replacements	P&R-20-010		70,000	40,000								110,000
Dog Park Improvements	P&R-20-013			15,000		10,000						25,000
Ott's - Refence Ballfield	P&R-20-015		30,000									30,000
Smith Center Office Improvements	P&R-20-017		25,000									25,000
Granite - Trail Rehab	P&R-20-019		10,000		10,000		10,000		15,000		15,000	60,000
MARC Ballfield Improvements	P&R-20-020		15,000		15,000			100,000	100,000			230,000
Zero Turn Mower Replacement	P&R-2021-003			20,000			20,000					40,000
Playground Resurfacing	P&R-21-006			35,000	25,000							60,000
Lion's Park Path/Steps	P&R-21-015			40,000								40,000
City Forest Shelter	P&R-21-019			40,000								40,000

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Trash Dumpsters	*P&R-21-025*			20,000								*20,000*
Disc Golf Improvements	*P&R-22-008*				10,000	10,000						*20,000*
Streeter Square Basketball	*P&R-22-010*				30,000							*30,000*
Ott's Park Field Lights	*P&R-23-005*					100,000						*100,000*
Park Front Deck Mower	*P&R-23-006*					20,000						*20,000*
City Forest Road/Parking	*P&R-23-018*					75,000						*75,000*
Parks and Recreation Total		**268,000**	**415,000**	**235,000**	**147,500**	**215,000**	**60,000**	**100,000**	**115,000**		**15,000**	***1,570,500***
Borrowing-10-Years (City Tax Levy)		175,000	250,000	25,000	50,000	30,000		75,000	75,000			*680,000*
Borrowing-20-Years (City Tax Levy)			100,000	120,000	30,000	175,000						*425,000*
Donation				15,000								*15,000*
Non-Lapsing - Timber Sales		43,000	10,000	20,000	17,500		10,000	25,000	40,000		15,000	*180,500*
Previous Borrowing		5,000										*5,000*
Tax Levy		45,000	55,000	55,000	50,000	10,000	50,000					*265,000*
Parks and Recreation Total		**268,000**	**415,000**	**235,000**	**147,500**	**215,000**	**60,000**	**100,000**	**115,000**		**15,000**	***1,570,500***
Grand Total		**268,000**	**415,000**	**235,000**	**147,500**	**215,000**	**60,000**	**100,000**	**115,000**		**15,000**	***1,570,500***

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-001

Project Name Smith Center Mechanicals

Type Equipment
Useful Life 15 years
Category Parks - Smith Center

Department Parks and Recreation
Contact Park & Rec. Director
Priority 1 Critical

Description

Total Project Cost: $344,750

Continued proactive replacement of aging HVAC, hot water heaters, and other mechanical equipment is more economic to replace in stages rather than at one time.

Priority for 2019 is replacement of two dehumidifiers in the arena.

Justification

Multi-year HVAC and other mechanical replacement program began in 2013. HVAC and other equipment has reached maximum lifespan and there is increasing repair expenses.

Continued proactive replacement of aging HVAC and other mechanical equipment is more economical to replace in stages rather than at one time.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
209,750	HVAC Equipment	65,000	70,000									135,000
Total	Total	65,000	70,000									135,000

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
209,750	Borrowing-10-Years (City Tax Levy)	60,000	70,000									130,000
Total	Previous Borrowing	5,000										5,000
	Total	65,000	70,000									135,000

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-002

Project Name Athletic Park - Parking Lot

Type Improvement
Useful Life 20 years
Category Parking Lots

Department Parks and Recreation
Contact Park & Rec. Director
Priority 2 Important

Description

Total Project Cost: $50,000

New asphalt paving to replace existing gravel parking lot.

Justification

Paving to replace existing gravel parking lot.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	50,000										50,000
Total	50,000										50,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	50,000										50,000
Total	50,000										50,000

Budget Impact/Other

Finance Director Note: This project is in conjunction with Logan St./E. 6th St. improvements being funded through Tax Increment District No. 12.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-003

Project Name Skate Park Design-Engineering

Type	Planning	**Department**	Parks and Recreation
Useful Life	10 years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	2 Important

Description

Total Project Cost: $15,000

Design for new skate park at MARC.

Justification

Need design plans to facilitate fundraising efforts.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Planning/Design	15,000										15,000
Total	15,000										15,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Tax Levy	15,000										15,000
Total	15,000										15,000

Budget Impact/Other

Capital Plan 2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-004

Project Name Rubber Flooring-Smith Center

Type	Improvement	**Department**	Parks and Recreation
Useful Life	10+ years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	2 Important

Description

Total Project Cost: $5,000

Continue the rubber flooring like we have in the arena area into the lobby area, both restrooms and concession area so that we do not have to resurface our floors every other year. Also so that skaters do not have to take their skates off every time they have to use the restroom and/or get something to eat or drink.

Justification

The rubber flooring we have in the arena areas and locker rooms is still original from 23 years ago and still looks brand new.

Installation is an additional expense with commitment from both Youth Hockey and Ice Reflections for $3,500 each for a total of $7,000 to put towards the project.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Other	5,000										5,000
Total	5,000										5,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Tax Levy	5,000										5,000
Total	5,000										5,000

Budget Impact/Other

Council 11/13/2018 action was to reduce to $5,000 with jprposed paths.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-005

Project Name Picnic Tables-Agra & Stange

Type Equipment

Useful Life 10 years

Category Parks & Recreation

Department Parks and Recreation

Contact Park & Rec. Director

Priority 2 Important

Description

Total Project Cost: $10,000

Additional picnic tables for Agra Pavilion and Stange Park shelter. New rental parks facilities.

Justification

These new Parks facilities need picnic tables for public use.

Having adequate numbers of picnic tables reduces need to haul from one park area/facility to another area.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Other	10,000										10,000
Total	10,000										10,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Tax Levy	10,000										10,000
Total	10,000										10,000

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-006

Project Name Parks - Pickup Trucks

Type	Vehicle	**Department**	Parks and Recreation
Useful Life	10+ years	**Contact**	Park & Rec. Director
Category	Vehicle	**Priority**	2 Important

Description

Total Project Cost: $85,000

On-going replacement of Parks pick-up trucks.

In 2019, replace 3/4 ton truck from 2006 which is key snow removal unit. The old truck/plow would be reallocated to City Maintenance Department.

Justification

On-going replacement cycle for pickup trucks as reach maximum lifespan.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
10,000	Equipment/Vehicles	45,000					30,000					75,000
Total	Total	45,000					30,000					75,000

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
10,000	Tax Levy						30,000					30,000
Total	Borrowing-10-Years (City Tax Levy)	45,000										45,000
	Total	45,000					30,000					75,000

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-009

Project Name Tuck Pointing-Athletic Park Walls

Type Maintenance
Useful Life 15 years
Category Parks & Recreation

Department Parks and Recreation
Contact Park & Rec. Director
Priority 2 Important

Description

Total Project Cost: $20,000

Restoration/tuck pointing of historical Athletic Park walls.

Justification

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	20,000										20,000
Total	**20,000**										**20,000**

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-010

Project Name Docks - Riverside & Ott's

Type Equipment

Useful Life 7+ years

Category Parks & Recreation

Department Parks and Recreation

Contact Park & Rec. Director

Priority 2 Important

Description

Total Project Cost: $30,000

Replacement docks for Riverside and Ott's Parks with heavier-duty units.

In 2019 - Riverside Park

In 2020 - Ott's Park

Justification

The docks have been nicked by high water over the past few years and they are just simply un-usable at this point so we left them out this year.

Something more heavy duty is needed on the Wisconsin River sites..

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Other	15,000	15,000									30,000
Total	15,000	15,000									30,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Tax Levy	15,000	15,000									30,000
Total	15,000	15,000									30,000

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-011

Project Name City Forest Improvements

Type Improvement

Useful Life 10+ years

Category Parks & Recreation

Department Parks and Recreation

Contact Park & Rec. Director

Priority 2 Important

Description

Total Project Cost: $25,000

Replacement sign at City Forest, as well as City Forest Trail Map and identifier signs.

Justification

Replacement City Forest sign at $15,000 and new trail map/identifier signs at $10,000.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	25,000										25,000
Total	25,000										25,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Non-Lapsing - Timber Sales	25,000										25,000
Total	25,000										25,000

Budget Impact/Other

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-012

Project Name Gravel Planting Beds-Trees

Type	Improvement	**Department**	Parks and Recreation
Useful Life	10 years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	2 Important

Description

Total Project Cost: $10,000

Development of gravel planting beds for tree staging (root growth promotion) prior to transplanting to streetlawn or park areas.

Justification

Attempt to encourage root growth and increase survivability of City street lawn and parks trees.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Other	10,000										10,000
Total	10,000										10,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Non-Lapsing - Timber Sales	10,000										10,000
Total	10,000										10,000

Budget Impact/Other

Parks & Recreation Director/City Forester will be applying for WI DNR Urban Forestry grant for potential 50% funding.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # P&R-19-014

Project Name Fishing Pier Decking Replacement

Type Maintenance

Useful Life 10 years

Category Parks & Recreation

Department Parks and Recreation

Contact Park & Rec. Director

Priority 2 Important

Description

Total Project Cost: $8,000

Replacement decking for Prairie Trails fishing pier.

Justification

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	8,000										8,000
Total	8,000										8,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Non-Lapsing - Timber Sales	8,000										8,000
Total	8,000										8,000

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Police

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42100-43219 Fed. Hwy. Safety Enforcement	8,436	3,177	7,500	0	3,250	5,500	(2,000)	
42100-43521 State DOJ-LE Training	3,270	3,200	3,500	3,360	3,200	3,200	(300)	
42100-43790 Other Gov. Grants	0	5,506	6,500	10,927	10,927	7,000	500	
TOTAL Intergovernmental	11,706	11,883	17,500	14,287	17,377	15,700	(1,800)	
Public Charges-Services								
42100-46150 Copier-Police Fees	1,370	1,666	2,000	1,285	1,500	1,525	(475)	
42100-46210 Vehicle Registration-Police	4,507	4,064	6,500	3,419	4,500	4,500	(2,000)	
42100-46215 Suspension Fees-Citation	360	450	500	375	500	500	0	
42100-46250 Employment App-Reimburse	103	154	250	0	250	250	0	
42100-46300 Blood Draw Reimbursement	286	362	250	84	250	250	0	
42100-46350 Alcohol Server Workshop	911	0	500	0	500	500	0	
42100-46390 Police Towing Revenue	300	0	500	153	500	500	0	
TOTAL Public Charges-Services	7,838	6,696	10,500	5,316	8,000	8,025	(2,475)	
Intergov Charges (Misc.)								
42100-47121 OT Reimb.-Federal (NORDEG)	2,500	260	2,500	0	2,500	2,500	0	
42100-47321 MAPS Crossing Guard Reimb.	5,458	5,377	5,800	5,827	5,827	6,000	200	
TOTAL Intergov Charges (Misc.)	7,958	5,637	8,300	5,827	8,327	8,500	200	

42100-47321 MAPS Crossing Guard Reimb. PERMANENT NOTES:
MAPS reimburses the City for 50%.

Miscellaneous Revenues								
42100-48210 Court Ordered or Related	108	50	100	0	0	0	(100)	
42100-48220 Other Reimburse-Non-Court	0	0	100	0	0	0	(100)	
42100-48301 Sale LE Equip/Property	81	0	0	670	670	0	0	
42100-48420 Ins Recovery-Police Damage	483	279	0	865	865	0	0	
42100-48500 Grant-AODA Project	2,316	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	2,988	329	200	1,535	1,535	0	(200)	
TOTAL REVENUES	30,490	24,546	36,500	26,965	35,239	32,225	(4,275)	

EXPENDITURES

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Police

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Personnel Services								
52100-01-11000 Salaries - Regular	163,232	102,030	86,053	70,656	87,672	90,170	4,117	
52100-01-21000 Wages-Perm-Sworn	1,143,691	1,204,647	1,263,591	1,029,085	1,280,000	1,318,890	55,299	
52100-01-21250 Wages-Perm-Non-Sworn	120,241	125,620	129,803	104,871	129,803	135,287	5,484	
52100-01-22000 Overtime	25,304	29,300	30,000	16,672	30,000	30,000	0	
52100-01-22500 Overtime-Offsetting Rev.	2,500	0	5,000	0	5,000	5,000	0	
52100-01-23000 Longevity	5,703	5,392	5,725	0	5,525	5,663	(62)	
52100-01-24000 Holiday Pay	87,340	84,963	90,077	0	90,077	90,734	657	
52100-01-25000 Wages-Temp-Crossing Guard	9,990	10,825	13,332	9,981	13,332	13,667	335	
52100-01-26000 Certification/Educ Pay	6,660	5,882	5,990	5,700	5,700	5,990	0	
52100-01-26500 Shift Differential	8,430	8,371	8,750	8,379	8,750	8,750	0	
52100-01-50000 Clothing Allowance	12,823	12,517	13,000	12,514	13,000	13,000	0	
52100-01-51000 Social Security	119,034	115,013	127,826	89,732	127,826	129,044	1,218	
52100-01-52000 Retirement (WRS)	146,757	165,315	178,363	133,172	178,363	175,500	(2,863)	
52100-01-54000 Health Insurance	298,205	301,930	306,250	237,703	303,663	306,161	(89)	
52100-01-55000 Life Insurance	4,308	3,906	3,850	3,482	4,000	4,427	577	
52100-01-56000 PEHP - City Portion	18,556	19,302	19,980	17,020	19,980	19,980	0	
TOTAL Personnel Services	2,172,773	2,195,014	2,287,590	1,738,968	2,302,691	2,352,263	64,673	

52100-01-1100Salaries - Regular PERMANENT NOTES:
Includes only Police Chief effective 2017.

Contractual Services								
52100-02-19000 Animal Control	35	80	250	165	250	250	0	
52100-02-20000 Marathon Cty Bomb Squad	0	0	0	0	0	0	0	
52100-02-25000 Telephone	7,475	7,900	7,000	6,735	8,000	8,000	1,000	
52100-02-27000 Teletype/Badger-Net	1,482	1,524	5,500	1,656	1,500	1,500	(4,000)	
52100-02-41000 Towing Charges	1,005	85	1,000	238	1,000	1,000	0	
52100-02-52115 DOT-Suspension Fee	455	495	500	530	500	500	0	
52100-02-75000 Dispatch-Lincoln Cty.	28,136	28,138	28,150	28,113	28,150	28,150	0	
52100-02-90000 Radio Contract	2,568	2,568	3,000	1,944	3,000	3,000	0	
52100-02-94000 Jail/Evidence	4,840	3,939	5,000	703	5,000	5,000	0	
52100-02-95000 Fobs Annual Mainteance	2,411	1,461	2,500	1,242	2,500	2,500	0	
TOTAL Contractual Services	48,407	46,190	52,900	41,326	49,900	49,900	(3,000)	
Supplies & Expenses								
52100-03-11000 Postage	861	968	1,000	590	1,000	1,000	0	
52100-03-20000 Publish Legal Notices	1,206	420	350	80	350	350	0	
52100-03-25000 Job Recruitment	1,364	1,844	1,250	995	2,500	1,250	0	
52100-03-32000 Education & Conference	9,110	7,468	8,500	5,316	8,500	8,500	0	
52100-03-32500 Firearms-Supplies	4,917	4,984	5,000	4,557	5,000	5,000	0	
52100-03-40000 Operating Supplies	9,670	9,223	9,000	7,384	9,000	9,000	0	
52100-03-50000 Equipment Repair	932	1,174	1,500	1,283	1,500	1,500	0	
52100-03-51000 Vehicle Repair/Maintenanc	8,366	5,682	9,000	4,824	9,000	9,000	0	
52100-03-53000 Gas & Oil - Vehicles	17,789	21,635	22,500	21,658	26,750	27,500	5,000	
TOTAL Supplies & Expenses	54,214	53,396	58,100	46,688	63,600	63,100	5,000	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Police

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Capital Outlay								
52100-08-24000 Equipment - Police	11,583	9,050	11,000	0	11,000	11,000	0	
52100-08-24333 Evidence Storage Improve	7,257	0	0	0	0	0	0	
52100-08-25373 AODA Project Expenses	2,316	0	0	0	0	0	0	
TOTAL Capital Outlay	21,156	9,050	11,000	0	11,000	11,000	0	
Technology								
52100-15-31000 Computer Supplies	1,987	1,733	2,000	1,026	2,000	2,000	0	
52100-15-91500 MDC-Data & Tech Support	0	0	0	0	0	0	0	
52100-15-92500 RMS/InCode Support	18,698	1,922	10,500	10,809	10,809	11,000	500	
TOTAL Technology	20,686	3,656	12,500	11,835	12,809	13,000	500	

52100-15-9250RMS/InCode Support

PERMANENT NOTES:
New Records Management System (RMS) software with Lincoln County operational in 2019. There will be increased software support expenses beginning in 2020.

TOTAL EXPENDITURES	2,317,235	2,307,305	2,422,090	1,838,817	2,440,000	2,489,263	67,173
REVENUE OVER/(UNDER) EXPENDITURES	(2,286,745)	(2,282,759)	(2,385,590)	(1,811,852)	(2,404,761)	(2,457,038)	(71,448)

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

21 -Police - SRO
Police-SRO

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
42100-41110 Property Taxes-SRO	51,916	53,350	55,236	55,236	55,236	57,144	1,908	
TOTAL Taxes (or Utility Rev.)	51,916	53,350	55,236	55,236	55,236	57,144	1,908	
Intergovernmental								
42100-43525 MAPS Local Match	56,637	56,007	58,736	26,657	58,736	116,088	57,352	
TOTAL Intergovernmental	56,637	56,007	58,736	26,657	58,736	116,088	57,352	

42100-43525 MAPS Local Match — PERMANENT NOTES:
50% funding plus OT for one position through 6/30/2019.

42100-43525 MAPS Local Match — CURRENT YEAR NOTES:
75% funding plus OT for two positions effective 7/1/2019.

TOTAL REVENUES	108,553	109,357	113,972	81,893	113,972	173,232	59,260	
EXPENDITURES								
Personnel Services								
52100-01-21000 Wages-Perm-Sworn	61,503	62,839	63,752	51,615	62,792	98,450	34,698	
52100-01-22000 Overtime	8,906	6,871	7,000	5,534	7,000	7,750	750	
52100-01-23000 Longevity	756	756	756	0	756	981	225	
52100-01-24000 Holiday Pay	4,133	4,215	4,234	0	4,234	6,541	2,307	
52100-01-26000 Certification/Educ Pay	0	0	0	0	960	0	0	
52100-01-50000 Clothing Allowance	600	600	600	600	600	1,200	600	
52100-01-51000 Social Security	5,312	5,146	5,840	3,860	5,840	8,792	2,952	
52100-01-52000 Retirement (WRS)	7,211	8,212	8,459	6,378	8,459	12,384	3,925	
52100-01-52500 Prior Service-Debt Servic	483	492	502	502	502	776	274	
52100-01-54000 Health Insurance	16,689	17,088	18,598	15,435	18,598	29,810	11,212	
52100-01-55000 Life Insurance	429	441	449	368	449	600	151	
52100-01-56000 PEHP - City Portion	1,332	1,332	1,332	1,147	1,332	1,998	666	
TOTAL Personnel Services	107,356	107,993	111,522	85,440	111,522	169,282	57,760	

52100-01-2100Wages-Perm-Sworn — PERMANENT NOTES:
Second SRO/Investigator position effective 7/1/2019 - pending negotation with MAPS.

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CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

21 -Police - SRO
Police-SRO

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Supplies & Expenses								
52100-03-32000 Education & Conference	448	403	450	389	450	950	500	
TOTAL Supplies & Expenses	448	403	450	389	450	950	500	
Fixed Charges								
52100-05-10500 Workers Comp. Insurance	1,780	1,944	2,000	1,614	1,614	3,000	1,000	
TOTAL Fixed Charges	1,780	1,944	2,000	1,614	1,614	3,000	1,000	
TOTAL EXPENDITURES	109,584	110,340	113,972	87,443	113,586	173,232	59,260	
REVENUE OVER/(UNDER) EXPENDITURES	(1,031)	(983)	0	(5,550)	386	0	0	
FUND TOTAL REVENUES	108,553	109,357	113,972	81,893	113,972	173,232	59,260	
FUND TOTAL EXPENDITURES	109,584	110,340	113,972	87,443	113,586	173,232	59,260	
REVENUE OVER/(UNDER) EXPENDITURES	(1,031)	(983)	0	(5,550)	386	0	0	

*** END OF REPORT ***

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Police												
Police Vehicles & Equipment	*POL-15-001*	65,000	65,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	*610,000*
Police Records Software	*POL-18-002*	28,500										*28,500*
Police Handheld Radios	*POL-18-003*							50,000				*50,000*
K-9 Replacement	*POL-18-007*			35,000							40,000	*75,000*
Police Radio Repeater	*POL-19-002*	16,250										*16,250*
Bulk Ammo Purchases	*POL-20-005*		15,000			15,000				15,000		*45,000*
Replace Police Handguns	*POL-24-001*						35,000					*35,000*
Police AED's Replacement	*POL-25-003*							15,000				*15,000*
	Police Total	**109,750**	**80,000**	**95,000**	**60,000**	**75,000**	**95,000**	**125,000**	**60,000**	**75,000**	**100,000**	***874,750***
Borrowing-10-Years (City Tax Levy)								50,000				*50,000*
Non-Lapsing Fund							20,000					*20,000*
Previous Borrowing		28,500										*28,500*
Tax Levy		86,250	89,000	65,000	65,000	80,000	80,000	80,000	65,000	80,000	65,000	*755,250*
	Police Total	**114,750**	**89,000**	**65,000**	**65,000**	**80,000**	**100,000**	**130,000**	**65,000**	**80,000**	**65,000**	***853,750***
	Grand Total	**109,750**	**80,000**	**95,000**	**60,000**	**75,000**	**95,000**	**125,000**	**60,000**	**75,000**	**100,000**	***874,750***

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # POL-15-001

Project Name Police Vehicles & Equipment

Type Vehicle
Useful Life 3 years
Category Vehicles & Equipment

Department Police
Contact Police Chief
Priority 1 Critical

Description

Total Project Cost: $786,950

On-going replacement of Police vehicles (both marked and unmarked squads), lightbars, police squad radios, and other equipment. On-going replacement of Police rifles, handguns, Taser's, ballistic vests, scheduling software, and other Police equipment,

Justification

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
176,950	Equipment/Vehicles	65,000	65,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	610,000
Total	Total	65,000	65,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	610,000

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
176,950	Tax Levy	65,000	69,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	614,000
Total	Total	65,000	69,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	614,000

Budget Impact/Other

There is an existing Non-Lapsing account to cover balance of Police vehicle and equipment expenditures. In some prior years, either one or two Police vehicles were replaced. Moving forward, it is likely that two vehicles will be replaced annually. Sale proceeds for used squads and equipment is credited to this Non-Lapsing account.

Balance as of 12/31st:

2010	$12,500	2014	$35,878
2011	$31,580	2015	$27,566
2012	$38,956	2016	$22,601
2013	$35,680	2017	$15,700

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # POL-18-002

Project Name Police Records Software

Type	Maintenance	**Department**	Police
Useful Life	10 years	**Contact**	Police Chief
Category	Software	**Priority**	1 Critical

Description

Total Project Cost: $81,000

New law enforcement records management software from TriTech: Zeurcher would replace VisionAire. This is joint Lincoln County Sheriff - City of Merrill Police software improvement to better fit our needs.

City of Merrill cost share would be about 35% of total - based upon Police and Fire usage.

Justification

Existing records management software (VisionAire) had been used by Lincoln County prior to elimination of City of Merrill Police dispatch function. This RMS software is really designed for much larger communities and has expensive annual software maintenance.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
52,500	Software	28,500										28,500
Total	Total	28,500										28,500

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
52,500	Previous Borrowing	28,500										28,500
Total	Total	28,500										28,500

Budget Impact/Other

Annual Police software maintenance expense would be about 35% of total Zeucher cost in future years. This is about $10,000 annual increase from existing software maintenance.

Budget Items	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Software Maintenance		18,500	18,500	18,500	19,500	19,500	19,500	20,000	20,000	20,000	174,000
Total		18,500	18,500	18,500	19,500	19,500	19,500	20,000	20,000	20,000	174,000

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # POL-19-002

Project Name Police Radio Repeater

Type Equipment

Useful Life 15 years

Category Equipment: Miscellaneous

Department Police

Contact Police Chief

Priority 1 Critical

Description

Total Project Cost: $16,250

Replace existing Motorola radio repeater which was installed in May 1994.

Justification

Unit is reaching end of life cycle, including for repairs. Parts will no longer be made for the 1994 unit.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Other	16,250										16,250
Total	16,250										16,250

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Tax Levy	16,250										16,250
Total	16,250										16,250

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Traffic Control

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
42110-48435 Ins/Other-Traffic Controls	1,403	320	0	3,605	3,605	0	0	
42110-48500 Donations-Signs ATV/Snow	0	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	1,403	320	0	3,605	3,605	0	0	
TOTAL REVENUES	1,403	320	0	3,605	3,605	0	0	
EXPENDITURES								
Personnel Services								
52110-01-21000 Wages - Perm - Regular	7,760	8,534	5,250	6,848	8,000	8,416	3,166	
52110-01-22000 Overtime	66	0	250	0	50	250	0	
52110-01-25000 Wages - Temp - Regular	221	388	125	17	17	125	0	
52110-01-51000 Social Security	580	645	430	484	500	673	243	
52110-01-52000 Retirement (WRS)	516	580	385	460	465	576	191	
52110-01-54000 Health Insurance	1,762	1,697	1,065	1,444	1,450	2,022	957	
52110-01-55000 Life Insurance	16	25	20	16	28	33	13	
TOTAL Personnel Services	10,921	11,869	7,525	9,270	10,510	12,095	4,570	
Supplies & Expenses								
52110-03-22000 Electric-Traffic Controls	4,523	3,821	5,750	3,262	5,000	5,750	0	
52110-03-22075 Traffic Controls-Repairs	0	478	250	790	250	250	0	
52110-03-22500 Electric-Hwy64/Pine Ridge	1,264	1,280	1,750	1,001	1,750	1,750	0	
52110-03-25000 Repairs-Hwy 64/Pine Ridge	0	0	250	0	250	250	0	
52110-03-40000 Operating Supplies	392	1,309	1,000	2,676	3,000	1,250	250	
52110-03-57000 Traffic Signs	6,207	8,686	9,500	7,059	9,500	9,500	0	
TOTAL Supplies & Expenses	12,385	15,573	18,500	14,788	19,750	18,750	250	
TOTAL EXPENDITURES	23,307	27,442	26,025	24,058	30,260	30,845	4,820	
REVENUE OVER/(UNDER) EXPENDITURES	(21,904)	(27,122)	(26,025)	(20,453)	(26,655)	(30,845)	(4,820)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Fire Protection-Hydrants

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
52250-02-21250 Hydrant Rental	116,284	122,123	125,160	125,160	125,160	125,160	0	
TOTAL Contractual Services	116,284	122,123	125,160	125,160	125,160	125,160	0	
52250-02-2125Hydrant Rental	PERMANENT NOTES: Per Wisconsin Public Service Commission (PSC) simplified rate case (SRC) order.							
TOTAL EXPENDITURES	116,284	122,123	125,160	125,160	125,160	125,160	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Fire Protection

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
42200-46100 Fire Reinspection Fees	0	0	0	0	0	0	0	
42200-46150 Copy Fees-Fire	10	5	25	26	25	25	0	
42200-46230 CPR/First Aid Training	5,350	6,980	7,000	5,910	7,000	7,000	0	
42200-46300 CPR Mask Sales	0	0	25	0	0	0	(25)	
42200-46375 Pool Filling Revenue	0	0	0	111	0	0	0	
TOTAL Public Charges-Services	5,360	6,985	7,050	6,047	7,025	7,025	(25)	
Intergov Charges (Misc.)								
42200-47323 Fire Protection - Towns	209,100	213,282	217,548	217,548	217,548	217,548	0	
TOTAL Intergov Charges (Misc.)	209,100	213,282	217,548	217,548	217,548	217,548	0	
42200-47323 Fire Protection - Towns	PERMANENT NOTES: No increase proposed for Townships in 2019 due to health insurance savings.							
Miscellaneous Revenues								
42200-48460 Ins. Recovery-Fire	383	677	0	0	0	0	0	
TOTAL Miscellaneous Revenues	383	677	0	0	0	0	0	
TOTAL REVENUES	214,843	220,944	224,598	223,594	224,573	224,573	(25)	
EXPENDITURES								
Personnel Services								
52200-01-11000 Salaries - Regular	84,914	88,677	93,640	75,786	92,375	88,950	(4,690)	
52200-01-21000 Wages - Perm - Regular	781,487	805,508	838,922	665,071	838,922	868,239	29,317	
52200-01-22000 Overtime	34,521	28,390	27,500	19,296	27,500	27,500	0	
52200-01-23000 Longevity	3,609	3,717	3,825	180	3,500	3,098	(727)	
52200-01-24000 Holiday Pay	54,708	56,848	59,247	2,031	59,000	60,732	1,485	
52200-01-25000 Wages - Adm. Assistant	15,663	17,665	18,772	15,068	18,772	19,670	898	
52200-01-25022 Fire Standby-Special Serv	0	0	0	0	0	0	0	
52200-01-25250 Custodian - Workforce	0	1,088	0	435	435	0	0	
52200-01-26000 Certification/Educ. Pay	9,100	9,260	9,100	10,485	10,750	10,700	1,600	
52200-01-50000 Clothing Allowance	5,600	5,600	6,000	6,800	6,500	6,350	350	
52200-01-51000 Medicare 1.45%	13,755	14,371	15,425	12,047	14,844	16,999	1,574	
52200-01-52000 Retirement (WRS)	135,717	156,667	158,896	116,569	154,500	162,180	3,284	
52200-01-54000 Health Insurance	136,296	127,815	134,155	80,023	127,500	122,817	(11,338)	
52200-01-55000 Life Insurance	3,264	3,606	3,700	2,297	3,000	2,945	(755)	
52200-01-55250 Cell Phone Stipend	1,670	2,520	2,520	3,019	3,000	3,360	840	
52200-01-56000 PEHP - City Portion	8,360	8,393	8,411	8,591	8,411	8,411	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Fire Protection

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
52200-01-57000 Workers Comp Ins.	50,000	47,500	47,500	47,500	47,500	47,500	0	
TOTAL Personnel Services	1,338,665	1,377,624	1,427,613	1,065,197	1,416,509	1,449,451	21,838	
52200-01-1100Salaries - Regular	PERMANENT NOTES: Effective 10/22/2012, only Fire Chief is salaried.							
52200-01-5400Health Insurance	PERMANENT NOTES: For 2018, Finance Director transferred $30,000 from Fire budget to Health Insurance Contingency account.							
Contractual Services								
52200-02-21000 Water and Sewer	1,789	2,785	2,250	1,556	2,150	2,250	0	
52200-02-22000 Electric and Natural Gas	10,620	11,664	11,750	10,309	12,500	11,750	0	
52200-02-25500 Fiber - Internet & VOIP	9,900	10,749	10,000	9,144	11,000	11,000	1,000	
52200-02-90000 Radio Contract	2,235	768	1,500	3,698	3,698	1,500	0	
52200-02-95000 FOBS-Security Monitoring	0	675	750	0	725	750	0	
TOTAL Contractual Services	24,544	26,641	26,250	24,707	30,073	27,250	1,000	
Supplies & Expenses								
52200-03-25500 Job Recruitment	0	1,835	1,500	1,832	1,832	1,500	0	
52200-03-32000 Eduation & Conference	7,361	7,118	5,000	4,620	5,000	5,000	0	
52200-03-40000 Operating Supplies	40,543	38,242	30,000	28,059	35,000	32,500	2,500	
52200-03-51000 Vehicle Repair/Maintenanc	11,803	13,111	10,000	5,610	10,000	10,000	0	
52200-03-53000 Gas & Oil - Vehicles	4,362	4,989	5,000	4,511	5,000	5,000	0	
52200-03-55277 Reimb - Damages MAHA	0	1,868	0	0	0	0	0	
TOTAL Supplies & Expenses	64,069	67,162	51,500	44,632	56,832	54,000	2,500	
Capital Outlay								
52200-08-24000 Equipment - Fire	0	0	0	0	0	0	0	
52200-08-82000 HVAC Improvements	9,070	5,182	0	615	615	0	0	
52200-08-82244 Apparatus Bay Speaker Add	0	2,454	0	0	0	0	0	
TOTAL Capital Outlay	9,070	7,636	0	615	615	0	0	
52200-08-8200HVAC Improvements	PERMANENT NOTES: Major humidity issue - still pending further review of options.							
Technology								
52200-15-92500 CAD-Software Linking	6,895	6,158	6,500	3,350	6,500	6,500	0	
52200-15-92533 IT Storage Array	802	0	0	0	0	0	0	
TOTAL Technology	7,697	6,158	6,500	3,350	6,500	6,500	0	
TOTAL EXPENDITURES	1,444,045	1,485,222	1,511,863	1,138,501	1,510,529	1,537,201	25,338	
REVENUE OVER/(UNDER) EXPENDITURES	(1,229,202)	(1,264,278)	(1,287,265)	(914,907)	(1,285,956)	(1,312,628)	(25,363)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Ambulance/EMS

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42300-43795 County Ambulance Aid	1,007,084	1,035,901	1,043,593	719,633	1,039,358	1,059,247	15,654	
TOTAL Intergovernmental	1,007,084	1,035,901	1,043,593	719,633	1,039,358	1,059,247	15,654	
TOTAL REVENUES	1,007,084	1,035,901	1,043,593	719,633	1,039,358	1,059,247	15,654	
EXPENDITURES								
Personnel Services								
52300-01-19000 Ambulance Training	5,204	955	5,000	2,837	5,000	5,000	0	
52300-01-21000 Wages - Perm - Regular	540,127	548,057	553,103	456,330	553,103	570,267	17,164	
52300-01-22000 Overtime	45,653	47,812	47,500	32,482	47,500	47,500	0	
52300-01-23000 Longevity	3,447	3,690	3,933	0	3,500	3,557	(376)	
52300-01-24000 Holiday Pay	33,895	34,237	35,516	0	35,516	36,608	1,092	
52300-01-25000 Amb-EMS Stand-by Service	394	0	1,500	2,889	2,750	1,500	0	
52300-01-26000 Certification/Educ Pay	9,120	9,120	9,120	7,620	7,620	8,520	(600)	
52300-01-50000 Clothing Allowance	3,600	3,600	3,600	3,600	3,600	3,600	0	
52300-01-51000 Medicare 1.45%	8,695	8,891	9,655	7,001	9,650	9,900	245	
52300-01-52000 Retirement (WRS)	93,916	104,641	106,104	78,181	106,000	103,659	(2,445)	
52300-01-52500 Prior Service-Debt Servic	6,840	6,979	7,171	7,171	7,171	7,385	214	
52300-01-54000 Health Insurance	122,792	126,429	142,616	80,711	130,000	137,500	(5,116)	
52300-01-55000 Life Insurance	1,614	1,767	1,797	1,531	1,700	1,883	86	
52300-01-55250 Cell Phone Stipend	1,080	1,620	1,620	1,890	1,890	2,160	540	
52300-01-56000 PEHP - City Portion	8,474	8,471	8,458	7,522	8,458	8,458	0	
TOTAL Personnel Services	884,851	906,267	936,693	689,765	923,458	947,497	10,804	
Contractual Services								
52300-02-21000 Water and Sewer	1,789	1,751	2,250	1,517	2,150	2,250	0	
52300-02-22000 Electric and Natural Gas	10,620	11,664	14,000	10,309	12,750	12,500	(1,500)	
52300-02-25000 Telephone & Internet	9,849	10,872	10,000	8,897	11,000	11,000	1,000	
52300-02-90000 Radio Contract	3,971	5,662	1,500	0	1,500	1,500	0	
TOTAL Contractual Services	26,229	29,949	27,750	20,723	27,400	27,250	(500)	
Supplies & Expenses								
52300-03-10000 Office Supplies	3,351	2,373	2,000	2,193	2,000	2,000	0	
52300-03-32000 Education & Conference	9,332	7,641	7,000	6,561	7,000	7,000	0	
52300-03-40000 Operating Supplies	65,456	70,426	50,500	58,640	60,000	56,500	6,000	
52300-03-40250 Linens & Laundry	0	0	150	0	0	0	(150)	
52300-03-51000 Amb. Repair/Maintenance	6,609	7,374	7,000	3,785	7,000	7,000	0	
52300-03-53000 Gas & Oil - Vehicles	5,739	7,264	7,000	7,307	7,000	7,000	0	
TOTAL Supplies & Expenses	90,487	95,078	73,650	78,487	83,000	79,500	5,850	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Ambulance/EMS

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Technology								
52300-15-92500 CAD-Linking Software	5,487	4,855	5,500	3,350	5,500	5,000	(500)	
TOTAL Technology	5,487	4,855	5,500	3,350	5,500	5,000	(500)	
TOTAL EXPENDITURES	1,007,055	1,036,149	1,043,593	792,324	1,039,358	1,059,247	15,654	
REVENUE OVER/(UNDER) EXPENDITURES	29	(248)	0	(72,691)	0	0	0	

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Fire												
Fire Hose Replacement	*F-17-002*				8,000							*8,000*
UTV - Rescue	*F-20-005*		27,000									*27,000*
Utility Trailer Replacement	*F-20-007*		10,000									*10,000*
Incident Command Vehicle 60	*F-21-001*			35,000								*35,000*
Fire Engine-Rescue Pumper	*F-21-003*			640,000								*640,000*
Fire - Block Wall Sealing	*F-21-005*			6,000							7,000	*13,000*
Fire - Gas Monitors (4)	*F-22-003*				6,000						6,000	*12,000*
Radio Simulcast System	*F-23-009*					200,000						*200,000*
Turnout Firefighting Gear	*F-24-001*						60,000					*60,000*
Fire - Extraction Tools	*F-24-002*						25,000					*25,000*
Mattress Replacement	*F-24-009*						5,000					*5,000*
Self-Contained Breathing Apparatus	*F-26-001*								275,000			*275,000*
Firefighter Boots	*F-26-003*								7,500			*7,500*
Fire Station Painting	*F-26-005*								10,000			*10,000*
Fire Engine Type 1 Replacement	*F-27-001*									550,000		*550,000*
Fire Radio Replacements	*F-27-003*									100,000		*100,000*
	Fire Total		37,000	681,000	14,000	200,000	90,000		292,500	650,000	13,000	*1,977,500*
Borrowing-10-Years (City Tax Levy)			27,000	640,000		200,000			225,000	650,000		*1,742,000*
Non-Lapsing Fund				6,000							7,000	*13,000*
Non-Lapsing Fund - Fire 2%			10,000	10,000	7,000		45,000		62,500		3,000	*137,500*
Tax Levy				25,000	4,000	3,000	45,000		5,000		3,000	*85,000*
	Fire Total		37,000	681,000	11,000	203,000	90,000		292,500	650,000	13,000	*1,977,500*

Capital Plan 2019 *thru* 2028

City of Merrill, Wisconsin

Project # F-20-005

Project Name UTV - Rescue

Type	Vehicle	**Department**	Fire
Useful Life	10 years	**Contact**	Fire Chief
Category	Vehicle	**Priority**	2 Important

Description

Total Project Cost: $27,000

Replace rescue UTV from 2009. New machine would function as off-road rescue and wildland fire suppression unit.

The 2009 unit will be transferred to Police Department for use on River Bend Trail.

Justification

UTV reaching maximum lifespan. New machine would use a track system instead of wheels for added stability and traction in rough terrain. Cab enclosure and other upgrades would provide additional safety to personnel and patients.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment/Vehicles		27,000									27,000
Total		27,000									27,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)		27,000									27,000
Total		27,000									27,000

Budget Impact/Other

Capital Plan 2019 *thru* 2028

City of Merrill, Wisconsin

Project # F-20-007

Project Name Utility Trailer Replacement

Type	Vehicle	**Department**	Fire
Useful Life	10+ years	**Contact**	Fire Chief
Category	Vehicles & Equipment	**Priority**	2 Important

Description

Total Project Cost: $10,000

Replacement of 2008 utility trailer used to haul firefighter equipment.

Justification

Utility trailer will be reaching expected life.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment/Vehicles		10,000									10,000
Total		10,000									10,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Non-Lapsing Fund - Fire 2%		10,000									10,000
Total		10,000									10,000

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Transit

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Specials (Utility Rev.)								
43520-42227 Federal Transit Sect. 5311	216,790	242,563	232,500	53,271	240,500	242,500	10,000	
TOTAL Specials (Utility Rev.)	216,790	242,563	232,500	53,271	240,500	242,500	10,000	
Intergovernmental								
43520-43537 State Urban Mass Transit Aid	81,166	81,520	90,000	80,154	81,500	82,500	(7,500)	
TOTAL Intergovernmental	81,166	81,520	90,000	80,154	81,500	82,500	(7,500)	
Public Charges-Services								
43520-46350 Mass Transit Fares	79,272	75,843	85,000	58,940	78,500	78,500	(6,500)	
43520-46388 Freight Tariffs-Packages	0	0	0	789	2,250	2,250	2,250	
43520-46500 Lincoln Ind. - Cleaner Reimb	1,276	1,167	3,000	1,367	1,367	0	(3,000)	
43520-46525 Lincoln Ind. - Adm. Fees	139	126	250	149	140	0	(250)	
43520-46550 CCCW - Local Share	50,868	50,868	50,000	26,278	26,278	0	(50,000)	
43520-46553 Inclusa Revenue	0	0	0	14,725	22,500	50,000	50,000	
43520-46575 IRIS - Local Share	12,780	9,393	12,500	8,060	12,500	12,500	0	
TOTAL Public Charges-Services	144,335	137,397	150,750	110,309	143,535	143,250	(7,500)	
Miscellaneous Revenues								
43520-48440 Ins.-Damages Reimbursement	0	2,138	0	1,000	1,000	0	0	
43520-48445 Transit Mutual Dividend	0	0	0	4,161	4,161	4,000	4,000	
43520-48500 Non-Lapsing - Major Repairs	0	0	20,000	0	20,000	20,000	0	
TOTAL Miscellaneous Revenues	0	2,138	20,000	5,161	25,161	24,000	4,000	
TOTAL REVENUES	442,291	463,618	493,250	248,895	490,696	492,250	(1,000)	
EXPENDITURES								
Personnel Services								
53520-01-11000 Salaries - Regular	63,207	65,959	63,994	50,612	63,513	66,188	2,194	
53520-01-21000 Wages - Perm - Regular	42,716	48,547	39,118	33,150	39,504	41,068	1,950	
53520-01-21500 Wages - Perm - Drivers	140,505	129,087	124,673	89,012	120,327	114,749	(9,924)	
53520-01-22000 Overtime	3,126	3,681	2,500	93	3,000	2,500	0	
53520-01-25000 Wages - Temp - Regular	2,059	0	4,000	0	0	0	(4,000)	
53520-01-25250 Wages - Temp - Cleaner	1,117	1,015	3,000	1,204	1,250	0	(3,000)	
53520-01-25500 Wages - Temp - Drivers	48,224	53,259	61,215	36,016	61,825	62,637	1,422	
53520-01-51000 Social Security	24,668	26,519	25,930	15,781	22,045	21,775	(4,155)	
53520-01-52000 Retirement (WRS)	16,659	16,475	18,140	11,820	14,964	14,528	(3,612)	
53520-01-52500 Prior Service-Debt Servic	1,752	1,864	1,895	1,895	1,895	1,553	(342)	
53520-01-54000 Health Insurance	54,981	46,200	43,195	25,153	39,500	52,684	9,489	
53520-01-55000 Life Insurance	1,168	1,219	1,040	1,041	1,325	1,316	276	
TOTAL Personnel Services	400,181	393,824	388,700	265,777	369,148	378,998	(9,702)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Transit

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Contractual Services								
53520-02-20000 Utility Charges	3,092	2,668	3,500	2,103	3,250	3,250	(250)	
TOTAL Contractual Services	3,092	2,668	3,500	2,103	3,250	3,250	(250)	
Supplies & Expenses								
53520-03-10000 Office Supplies	428	637	775	261	500	750	(25)	
53520-03-11000 Postage	69	89	100	54	100	100	0	
53520-03-13000 Copier	334	265	350	96	350	350	0	
53520-03-20000 Publish Legal Notices	111	428	1,000	2,048	1,000	1,000	0	
53520-03-21000 Membership Dues	1,475	1,475	1,500	1,475	1,475	1,500	0	
53520-03-32000 Education & Conference	422	182	1,500	1,144	1,500	1,500	0	
53520-03-40000 Operating Supplies	583	1,065	1,000	1,047	1,000	1,000	0	
53520-03-41000 Public Relations/Publicit	1,513	1,431	1,500	350	1,500	1,500	0	
53520-03-53000 Fuel and Lube	23,167	27,271	28,500	27,260	32,750	35,000	6,500	
53520-03-64000 Street Dept. Charges	24,328	24,679	25,000	10,400	25,000	25,000	0	
53520-03-64010 Fuel Station Charges	727	709	725	592	725	725	0	
53520-03-66000 Other Services	5,613	6,052	30,000	2,972	30,000	30,000	0	
53520-03-67000 Bus Supplies and Parts	34,872	40,885	35,000	13,274	35,000	35,000	0	
53520-03-67750 Tires and Tubes	2,683	5,610	4,000	3,005	4,000	4,000	0	
TOTAL Supplies & Expenses	96,325	110,778	130,950	63,978	134,900	137,425	6,475	

53520-03-5300Fuel and Lube

PERMANENT NOTES:
Diesel Fuel prices - $1.80 in 2017, $2.22 in 2018, and using $2.35 for 2019 for 14,500 gallons.

53520-03-6600Other Services

PERMANENT NOTES:
Includes $20,000 - potential engine replacement. City funding will be through Non-Lapsing account.

Fixed Charges								
53520-05-10000 Liability Insurance	8,173	8,372	8,500	7,466	7,466	7,500	(1,000)	
53520-05-10133 Property Insurance	0	0	0	3,349	3,349	3,350	3,350	
53520-05-10500 Workers Comp. Insurance	10,276	15,273	15,500	14,834	14,834	15,000	(500)	
53520-05-53000 Office Lease	6,272	6,461	6,500	6,654	6,654	6,750	250	
TOTAL Fixed Charges	24,721	30,106	30,500	32,303	32,303	32,600	2,100	
Technology								
53520-15-42500 Computer Hardware/Upgrade	0	0	1,000	0	500	500	(500)	
53520-15-42575 Software & Maintenance	0	250	500	0	500	500	0	
53520-15-91000 MDT - Verizon	0	0	0	815	925	750	750	
TOTAL Technology	0	250	1,500	815	1,925	1,750	250	
TOTAL EXPENDITURES	524,320	537,626	555,150	364,976	541,526	554,023	(1,127)	
REVENUE OVER/(UNDER) EXPENDITURES	(82,029)	(74,008)	(61,900)	(116,081)	(50,830)	(61,773)	127	

City of Merrill, Wisconsin

Capital Plan

2019 thru **2028**

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Transit												
Transit Bus Replacement	*BUS-19-001*	2,500,000										*2,500,000*
	Transit Total	2,500,000										*2,500,000*
Borrowing-20-Years (City Tax Levy)		500,000										*500,000*
Federal Grant		2,000,000										*2,000,000*
	Transit Total	2,500,000										*2,500,000*
	Grand Total	2,500,000										*2,500,000*

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # BUS-19-001

Project Name Transit Bus Replacement

Type	Equipment	**Department**	Transit
Useful Life	12 years	**Contact**	Transit Administrator
Category	Transit	**Priority**	1 Critical

Description

Total Project Cost: $2,500,000

Replacement of five transit buses that were purchased in 2004 and 2005 (for specifications and delivery in 2019). Federal grant funding of 80% and City local match of 20%.

Reviewing potential for electric transit buses if viable for Wisconsin weather conditions. There would also need to be Transit Garage electrical improvements.

Justification

Normal replacement cycle for 2004-2005 transit buses to avoid increasing maintenance expenses. Will be reaching maximum life span.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment/Vehicles	2,500,000										2,500,000
Total	2,500,000										2,500,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-20-Years (City Tax Levy)	500,000										500,000
Federal Grant	2,000,000										2,000,000
Total	2,500,000										2,500,000

Budget Impact/Other

New transit buses will stabilize maintenance costs and efficiencies.

Next replacement cycle would be in about 2035.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Airport

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
43510-46340 Airport Revenue	21,020	23,021	25,000	23,696	24,000	25,000	0	
43510-46400 Fund 27 - Fuel Profit	5,595	0	0	0	0	0	0	
TOTAL Public Charges-Services	26,614	23,021	25,000	23,696	24,000	25,000	0	
43510-46400 Fund 27 - Fuel Profit	PERMANENT NOTES: Aviation fuel profit to balance Fund 10 (General) budget.							
Miscellaneous Revenues								
43510-48445 Ins Recovery-Damages	8,087	46,269	0	0	0	0	0	
TOTAL Miscellaneous Revenues	8,087	46,269	0	0	0	0	0	
TOTAL REVENUES	34,701	69,290	25,000	23,696	24,000	25,000	0	
EXPENDITURES								
Personnel Services								
53510-01-51000 Social Security	1,196	1,332	1,250	833	1,250	1,250	0	
TOTAL Personnel Services	1,196	1,332	1,250	833	1,250	1,250	0	
53510-01-5100Social Security	PERMANENT NOTES: For part-time employees hired for snow removal and mowing.							
Contractual Services								
53510-02-13400 FBO/Airport Man. Contract	49,500	52,904	52,006	41,171	49,839	53,306	1,300	
53510-02-15500 Snow Removal Services	6,192	4,927	7,000	7,115	8,750	7,000	0	
53510-02-15550 Mowing Services	12,051	11,730	8,500	5,676	8,500	9,000	500	
53510-02-15600 Brush Cutting/Tree Grub	9,954	12,571	7,000	5,916	5,916	7,000	0	
53510-02-21000 Water and Sewer	827	1,049	850	848	1,000	989	139	
53510-02-22000 Electric and Natural Gas	13,083	12,095	13,750	10,585	13,000	13,000	(750)	
53510-02-24000 Crack Filling	13,993	0	15,000	9,460	9,460	15,000	0	
53510-02-24250 Electrical Maint/Repair	9,672	1,183	4,000	638	2,000	4,000	0	
53510-02-24277 Lightning Damage Repairs	0	46,962	0	0	500	0	0	
53510-02-24280 Lightening Mitigation Pro	0	0	0	7,595	7,595	0	0	
53510-02-24333 Blacktop-Hangar Area	1,680	0	0	0	0	0	0	
53510-02-24600 T-Hangar Repair/Maint.	412	1,069	750	917	750	750	0	
53510-02-24700 Terminal Maint/Repair	555	699	1,250	170	917	1,250	0	
53510-02-24711 SRE Building	0	513	0	0	0	0	0	
53510-02-24725 FBO Hanger Maint/Repairs	3,861	1,533	500	6,029	6,500	500	0	
53510-02-24733 New Terminal - Maint	1,271	1,509	1,000	286	1,000	750	(250)	
53510-02-24735 Cleaning - New Terminal	1,050	1,075	1,250	1,446	1,100	1,250	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Airport

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
53510-02-24750 House Maintenance/Repair	858	165	750	0	750	750	0	
53510-02-25000 Telephone	1,307	745	1,000	700	900	1,000	0	
53510-02-30000 Regulatory Fees/Permits	130	0	130	0	130	130	0	
53510-02-31117 Compass Rose Project	0	0	0	1,540	1,540	0	0	
TOTAL Contractual Services	126,396	150,729	114,736	100,092	120,147	115,675	939	

53510-02-1340FBO/Airport Man. ContractoPERMANENT NOTES:
In 2017, $2,167 should have been posted to January 2018.

53510-02-2472FBO Hanger Maint/Repairs PERMANENT NOTES:
In 2018, $3,750 for new furnance and installation. Finance Director reviewing to determine if Capital Funding available to cover.

Supplies & Expenses								
53510-03-10000 Office Supplies	93	548	750	11	500	750	0	
53510-03-32000 Education & Conference	100	100	350	0	350	350	0	
53510-03-40000 Operating Supplies	731	2,274	1,000	1,073	1,000	1,000	0	
53510-03-41000 Promotion - Airport Day	172	1,811	3,000	2,728	3,000	3,000	0	
53510-03-41500 Airport Promotion	452	733	500	1,348	853	500	0	
53510-03-42500 Support - Gates/Cameras	3,475	3,129	3,250	3,207	3,250	3,250	0	
53510-03-42575 Fiber - Charter	11,190	11,004	11,225	9,170	11,225	11,225	0	
53510-03-42600 UPS-Computer Equipment	0	1,405	0	0	0	0	0	
53510-03-50000 Repair/Maint Supplies	319	1,239	939	1,246	1,350	1,000	61	
53510-03-50750 Equipment Maint/Repair	4,247	3,562	3,500	4,531	5,000	4,500	1,000	
53510-03-51000 Vehicle Repair/Maint	489	458	3,000	116	1,000	750	(2,250)	
53510-03-53000 Fuel & Oil-For Equipment	3,419	3,585	4,500	4,107	4,500	4,750	250	
TOTAL Supplies & Expenses	24,687	29,849	32,014	27,536	32,028	31,075	(939)	
TOTAL EXPENDITURES	152,279	181,909	148,000	128,460	153,425	148,000	0	
REVENUE OVER/(UNDER) EXPENDITURES	(117,578)	(112,620)	(123,000)	(104,764)	(129,425)	(123,000)	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

27 -Merrill Airport Fuel
Aviation Fuel

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
43515-46450 Jet-A Fuel Sales	36,634	28,704	60,000	27,904	33,500	33,500	(26,500)	
43515-46457 100LL Fuel Sales	45,414	38,207	47,500	47,723	52,500	55,000	7,500	
43515-46500 Aircraft Oil Sales Rev.	69	0	50	0	50	50	0	
TOTAL Public Charges-Services	82,117	66,911	107,550	75,627	86,050	88,550	(19,000)	
43515-46457 100LL Fuel Sales	PERMANENT NOTES: Finance Director Note: If needed, aviation fuel net profit will be transferred to balance Fund 10 (General - Airport).							
Miscellaneous Revenues								
43515-48500 F84 Memorial Revenue	0	0	0	900	900	0	0	
TOTAL Miscellaneous Revenues	0	0	0	900	900	0	0	
Other Financing Sources								
43515-53027 Tax Refund-T of Merrill	0	0	0	931	931	0	0	
43515-53333 CC - Car Rentals	179	175	100	0	500	100	0	
TOTAL Other Financing Sources	179	175	100	931	1,431	100	0	
TOTAL REVENUES	82,297	67,086	107,650	77,458	88,381	88,650	(19,000)	
EXPENDITURES								
Contractual Services								
53515-02-24500 Fuel System Maintenance	2,575	2,295	3,500	1,640	2,500	2,500	(1,000)	
53515-02-25022 Telephone-Fuel Pumps	1,250	1,266	1,300	1,077	1,300	1,300	0	
53515-02-25028 Telephone-CC Line	1,128	862	1,250	662	1,000	1,000	(250)	
TOTAL Contractual Services	4,952	4,423	6,050	3,378	4,800	4,800	(1,250)	
Special Services								
53515-04-51000 Jet-A Truck Repair/Maint	343	0	1,000	0	1,000	1,000	0	
53515-04-52666 Fuel Credit Card Fees	1,991	1,739	2,775	1,763	2,000	2,000	(775)	
53515-04-53000 Jet-A Fuel Purchases	15,982	15,902	32,500	10,655	20,000	20,000	(12,500)	
53515-04-53250 100LL Fuel Purchases	49,766	58,918	47,500	48,549	60,000	60,000	12,500	
53515-04-53333 Rental Car - Paid via CC	140	530	100	140	250	200	100	
53515-04-53477 Oil -For Aircraft Sales	0	0	150	0	150	150	0	
TOTAL Special Services	68,221	77,089	84,025	61,107	83,400	83,350	(675)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

27 -Merrill Airport Fuel
Aviation Fuel

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Fixed Charges								
53515-05-11000 Transfer - Debt Service	0	1,580	1,625	0	1,625	1,625	0	
TOTAL Fixed Charges	0	1,580	1,625	0	1,625	1,625	0	
53515-05-1100Transfer - Debt Service	PERMANENT NOTES: Debt Service on Series 2016B borrowing of $80,000 (for airport local match).							
Capital Outlay								
53515-08-57500 Airport - Equipment	1,700	2,880	0	0	0	0	0	
53515-08-85000 Property-Demo-Seed	0	987	0	0	0	0	0	
53515-08-85111 Property Tax-Land Acq.	0	0	0	931	931	0	0	
TOTAL Capital Outlay	1,700	3,866	0	931	931	0	0	
TOTAL EXPENDITURES	74,872	86,958	91,700	65,416	90,756	89,775	(1,925)	
REVENUE OVER/(UNDER) EXPENDITURES	7,424	(19,873)	15,950	12,041	(2,375)	(1,125)	(17,075)	
FUND TOTAL REVENUES	82,297	67,086	107,650	77,458	88,381	88,650	(19,000)	
FUND TOTAL EXPENDITURES	74,872	86,958	91,700	65,416	90,756	89,775	(1,925)	
REVENUE OVER/(UNDER) EXPENDITURES	7,424	(19,873)	15,950	12,041	(2,375)	(1,125)	(17,075)	

*** END OF REPORT ***

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Merrill Municipal Airport												
Airport T-Hangar - Champagne	*MAR-19-001*		300,000									*300,000*
Airport Snow Plow Truck	*MAR-20-001*		60,000									*60,000*
Airport One-Ton Plow Truck	*MAR-21-001*			40,000								*40,000*
Airport Tractor/Mower Deck	*MAR-22-001*				15,000							*15,000*
Airport Large Mower	*MAR-23-001*					15,000						*15,000*
Champagne - FBO Hangar	*MAR-23-003*					750,000						*750,000*
Runway 7/25 Resurfacing	*MAR-24-001*						1,000,000					*1,000,000*
Champagne Terminal Taxiways	*MAR-25-001*							500,000				*500,000*
Merrill Municipal Airport Total			360,000	40,000	15,000	765,000	1,000,000	500,000				*2,680,000*
Borrowing-10-Years (City Tax Levy)			60,000	40,000	15,000	15,000	25,000					*155,000*
Borrowing-20-Years (City Tax Levy)						750,000		12,500				*762,500*
Federal Grant							975,000	487,500				*1,462,500*
Taxable Borrowing-Revenue Supported			300,000									*300,000*
Merrill Municipal Airport Total			360,000	40,000	15,000	765,000	1,000,000	500,000				*2,680,000*
Grand Total			360,000	40,000	15,000	765,000	1,000,000	500,000				*2,680,000*

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # MAR-19-001

Project Name Airport T-Hangar - Champagne

Type	Improvement	**Department**	Merrill Municipal Airport
Useful Life	20+ years	**Contact**	Airport Manager
Category	Buildings	**Priority**	2 Important

Description

Total Project Cost: $300,000

Construction of new 8-unit T-hangar at Champagne Street terminal area.

Justification

Existing 10-unit T-hangar at Airport Road terminal area has been fully leased and there is waiting list for hangar rental space.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance		300,000									300,000
Total		300,000									300,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Taxable Borrowing-Revenue Supported		300,000									300,000
Total		300,000									300,000

Budget Impact/Other

There would be offsetting revenue from T-hangar lease that would assist supporting Merrill Airport operational expenditures.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Health Officer

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
54100-01-11000 Salaries - Regular	3,400	3,400	3,400	3,400	3,400	3,400	0	
54100-01-51000 Social Security	260	260	260	260	260	260	0	
TOTAL Personnel Services	3,660	3,660	3,660	3,660	3,660	3,660	0	
Supplies & Expenses								
54100-03-30000 Mileage	56	91	100	0	100	100	0	
TOTAL Supplies & Expenses	56	91	100	0	100	100	0	
54100-03-3000Mileage	PERMANENT NOTES: If rat control expense needed, it will be charged to Fund 52 (Capital) - Blight-Demo account.							
TOTAL EXPENDITURES	3,716	3,751	3,760	3,660	3,760	3,760	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
MEC - Enrichment

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
44600-46150 Copier Rev-MEC	0	0	0	0	0	0	0	
44600-46574 MEC Activities-Fees	0	0	10,000	0	10,000	7,500	(2,500)	
44600-46750 Enrichment - Rental Rev	0	0	0	0	0	0	0	
TOTAL Public Charges-Services	0	0	10,000	0	10,000	7,500	(2,500)	
TOTAL REVENUES	0	0	10,000	0	10,000	7,500	(2,500)	
EXPENDITURES								
Personnel Services								
54600-01-11000 Salaries - Regular	42,496	44,637	46,765	36,833	46,765	49,012	2,247	
54600-01-21000 Wages - Perm - Regular	29,573	39,432	50,073	37,395	50,073	49,396	(677)	
54600-01-22000 Overtime	108	60	0	0	0	0	0	
54600-01-51000 Social Security	4,938	5,899	7,408	5,095	7,408	7,528	120	
54600-01-52000 Retirement (WRS)	4,763	5,141	5,308	4,292	5,308	5,386	78	
54600-01-54000 Health Insurance	15,661	16,027	16,800	14,357	17,500	18,000	1,200	
54600-01-55000 Life Insurance	437	491	461	494	596	597	136	
TOTAL Personnel Services	97,976	111,687	126,815	98,467	127,650	129,919	3,104	

44600-46574 MEC Activities-Fees

PERMANENT NOTES:
Transfer from Fund 26 (Non-Lapsing).

54600-01-1100Salaries - Regular

PERMANENT NOTES:
Director at 80% position (32 hours/week).

54600-01-2100Wages - Perm - Regular

PERMANENT NOTES:
Effective 2017, additional part-time employee - 16 hours per week with increase to 23 hours week in 2018.

54600-01-2100Wages - Perm - Regular

CURRENT YEAR NOTES:
Anticipated 2019 retirement of 32 hour per week employee - 5/30/2019. There is one month of budgeted staff transition cross training.

54600-01-5400Health Insurance

PERMANENT NOTES:
If second part-time employee covered under City group health insurance, MEC would need to use Non-Lapsing accounts to cover that expense.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
MEC - Enrichment

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Contractual Services								
54600-02-25000 Telephone	0	365	200	402	500	500	300	
TOTAL Contractual Services	0	365	200	402	500	500	300	
Supplies & Expenses								
54600-03-10000 Office Supplies	198	196	750	607	750	750	0	
54600-03-11000 Postage	98	90	250	13	100	100	(150)	
54600-03-13000 Copier/Printer	74	513	275	893	1,000	500	225	
54600-03-19000 MEC-CC Fees	0	37	0	203	225	225	225	
54600-03-30000 Mileage	109	116	310	0	125	125	(185)	
54600-03-32000 Education & Conference	60	10	750	0	400	500	(250)	
54600-03-40000 Operating Supplies	1,445	2,686	2,400	1,775	2,000	1,507	(893)	
TOTAL Supplies & Expenses	1,984	3,648	4,735	3,491	4,600	3,707	(1,028)	
Capital Outlay								
54600-08-27007 MEC-Furniture-Fixtures	0	21,718	0	0	0	0	0	
TOTAL Capital Outlay	0	21,718	0	0	0	0	0	
TOTAL EXPENDITURES	99,960	137,418	131,750	102,359	132,750	134,126	2,376	
REVENUE OVER/(UNDER) EXPENDITURES	(99,960)	(137,418)	(121,750)	(102,359)	(122,750)	(126,626)	(4,876)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Library

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergovernmental								
45110-43790 County Library Aid	437,720	448,400	448,400	448,400	448,400	449,305	905	
TOTAL Intergovernmental	437,720	448,400	448,400	448,400	448,400	449,305	905	
Public Charges-Services								
45110-46710 Library Revenue	15,789	15,009	16,000	11,226	16,000	16,000	0	
TOTAL Public Charges-Services	15,789	15,009	16,000	11,226	16,000	16,000	0	
Miscellaneous Revenues								
45110-48400 Library Endowment Reimb.	15,645	1,565	0	2,055	0	0	0	
45110-48450 Insurance Reimbursement	1,045	0	0	0	0	0	0	
45110-48455 Friends of Lib. Reimb.	1,917	3,469	0	3,550	0	0	0	
45110-48475 Library Programs Revenue	6,993	1,688	0	2,501	0	0	0	
45110-48500 Grant - Mead Witter	0	0	0	0	0	0	0	
45110-48555 Grant - WVLS System Aid	0	0	0	133	0	0	0	
45110-48750 Grant - Walmart	1,000	0	0	0	0	0	0	
45110-48999 Focus on Energy Grants	0	0	0	580	0	0	0	
TOTAL Miscellaneous Revenues	26,601	6,722	0	8,818	0	0	0	
TOTAL REVENUES	480,110	470,131	464,400	468,444	464,400	465,305	905	
EXPENDITURES								
Personnel Services								
55110-01-11000 Salaries - Regular	174,203	172,412	171,214	138,084	171,214	179,226	8,012	
55110-01-21000 Wages - Perm - Regular	351,376	356,003	373,772	294,349	373,372	374,019	247	
55110-01-22000 Overtime	216	249	0	303	400	0	0	
55110-01-23000 Longevity	1,008	1,008	1,008	0	1,008	1,008	0	
55110-01-51000 Social Security	39,030	38,601	41,769	31,090	41,769	42,400	631	
55110-01-52000 Retirement (WRS)	31,126	32,234	31,660	25,896	31,660	31,218	(442)	
55110-01-52500 Prior Service-Debt Serv.	3,489	3,388	3,308	3,308	3,308	3,336	28	
55110-01-54000 Health Insurance	104,775	106,937	106,785	86,479	106,785	115,938	9,153	
55110-01-55000 Life Insurance	3,865	3,587	3,744	2,987	3,700	3,610	(134)	
TOTAL Personnel Services	709,088	714,420	733,260	582,497	733,216	750,755	17,495	

55110-01-1100Salaries - Regular

PERMANENT NOTES:
Salaried include Library Director, Assistant Library Director, and a Department Head.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Library

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Contractual Services								
55110-02-15000 Contract Services	105	403	0	65	0	0	0	
55110-02-15500 Snow Removal Services	297	465	600	662	662	600	0	
55110-02-16000 Elevator Contract/Inspect	2,722	2,763	2,800	2,901	2,951	2,800	0	
55110-02-16250 HVAC Service	0	0	0	0	0	0	0	
55110-02-16500 Fire/Security System Cont	2,816	1,530	2,000	812	2,000	2,000	0	
55110-02-21000 Water and Sewer	1,639	1,954	1,700	1,160	1,700	1,900	200	
55110-02-22000 Electric	26,880	28,611	28,000	20,307	27,500	25,000	(3,000)	
55110-02-22500 Fuel - Natural Gas	6,117	8,076	9,000	5,972	8,500	8,500	(500)	
55110-02-23100 Janitorial Services Contr	0	0	0	0	0	0	0	
55110-02-23250 Facility Cleaning Service	5,001	839	6,000	5,276	5,000	5,000	(1,000)	
55110-02-23500 Misc Facility/Equip Servi	164	0	0	0	0	0	0	
55110-02-25000 Telephone	1,296	1,524	1,400	1,370	1,400	1,400	0	
55110-02-26000 Office Equipment Service	772	210	1,000	150	1,000	1,000	0	
TOTAL Contractual Services	47,810	46,374	52,500	38,676	50,713	48,200	(4,300)	
Supplies & Expenses								
55110-03-10000 Office Supplies	2,846	1,316	1,800	948	1,800	1,500	(300)	
55110-03-10500 Library Supplies	9,750	6,606	7,150	6,090	7,150	6,500	(650)	
55110-03-11000 Postage	2,070	2,090	3,000	1,080	3,000	2,500	(500)	
55110-03-13000 Copier/Printing	678	411	1,000	0	1,000	500	(500)	
55110-03-21000 Membership Dues	250	250	250	200	250	250	0	
55110-03-30500 Mileage	1,294	1,640	1,600	1,165	1,600	1,600	0	
55110-03-31000 Misc. - Petty Cash	(92)	0	0	(80)	0	0	0	
55110-03-31001 Misc Rev-Petty Cash	100	0	0	0	0	0	0	
55110-03-32000 Education & Conference	3,090	1,484	2,000	2,742	2,500	2,000	0	
55110-03-32001 Misc Rev - Educ & Conf	0	0	0	348	0	0	0	
55110-03-41000 Public Relations/Publicit	3,083	2,565	2,500	2,016	2,500	2,500	0	
55110-03-41001 Misc Rev - Publicity	5,499	1,951	0	1,028	0	0	0	
55110-03-41250 Programming - Adult	3,006	3,123	2,750	3,119	2,750	4,500	1,750	
55110-03-41251 Misc Rev-Programming Adul	686	479	0	510	0	0	0	
55110-03-41500 Progamming - Youth	2,056	2,632	2,000	2,447	2,500	4,000	2,000	
55110-03-41501 Misc Rev-Programming-Yout	4,404	4,933	0	7,830	0	0	0	
55110-03-41750 Hospitality	227	395	300	86	300	300	0	
55110-03-41751 Misc Rev-Hospitality	0	0	0	0	0	0	0	
55110-03-44000 Janitor Supplies	4,373	4,574	3,800	5,216	3,800	3,800	0	
55110-03-50000 M/R-General Repair/Maint.	8,815	7,769	5,980	6,925	5,980	5,980	0	
55110-03-50001 Mis Rev-M/R General/Cont	3,172	0	0	0	0	0	0	
55110-03-50275 M/R - Contingency	9,679	33,774	6,425	17,443	7,000	4,400	(2,025)	
55110-03-50750 M/R- Equipment Maint.	330	0	0	0	0	0	0	
TOTAL Supplies & Expenses	65,315	75,991	40,555	59,112	42,130	40,330	(225)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Library

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Fixed Charges								
55110-05-10000 Ins.-Property, Liability,	9,704	9,784	9,400	9,460	9,400	9,400	0	
TOTAL Fixed Charges	9,704	9,784	9,400	9,460	9,400	9,400	0	
Capital Outlay								
55110-08-50000 Special/Major Projects	0	31	0	0	0	0	0	
55110-08-50001 Misc Rev-Special/Major Pr	10,099	0	0	0	0	0	0	
55110-08-50500 Capital Equipment/Outlay	260	0	0	0	0	0	0	
55110-08-50501 Misc Rev-Capital Equip/Ou	660	95	0	7,000	0	0	0	
55110-08-57500 Property Damages	2,045	0	0	0	0	0	0	
TOTAL Capital Outlay	13,064	126	0	7,000	0	0	0	
Print Media - Library								
55110-13-10000 Adult Dept Fiction	10,166	11,709	9,700	8,857	9,700	9,700	0	
55110-13-10100 Adult Dept Non-Fiction	10,649	9,520	10,150	8,588	10,150	10,150	0	
55110-13-10200 Adult Dept Paperbacks	1,077	743	1,400	551	1,600	900	(500)	
55110-13-10300 Adult Dept Reference	1,018	1,610	500	976	1,000	500	0	
55110-13-10400 Adult Dept Large Print	4,231	4,231	3,800	3,926	3,800	3,800	0	
55110-13-20000 Youth Children's Books	17,772	11,991	17,000	12,834	17,000	16,500	(500)	
55110-13-20100 Young Adult Books	1,759	2,554	2,600	2,108	2,600	2,600	0	
55110-13-20200 Youth Services Reference	582	0	0	999	0	0	0	
55110-13-30000 Standing Orders	574	412	1,300	217	1,300	800	(500)	
55110-13-40000 Professional Books	0	0	0	0	0	0	0	
55110-13-50000 Magazines/Periodicals	8,467	6,984	9,000	954	9,000	7,500	(1,500)	
55110-13-60000 Pamphlets	0	0	0	0	0	0	0	
55110-13-75000 Misc Rev-Grant Print	1,000	0	0	0	0	0	0	
TOTAL Print Media - Library	57,295	49,754	55,450	40,011	56,150	52,450	(3,000)	
Non-Print Media-Library								
55110-14-10000 Adult Dept Audio Books	0	0	0	0	0	0	0	
55110-14-10100 Adult Dept Books on CD	3,707	3,388	3,800	3,353	4,000	3,800	0	
55110-14-10200 Adult Dept CDs	1,531	1,685	1,500	859	2,000	1,000	(500)	
55110-14-10300 Adult Dept CD-ROMs Circ.	0	0	0	0	0	0	0	
55110-14-10301 Misc Rev-Adult Software	0	0	0	0	0	0	0	
55110-14-10400 Adult Dept DVDs	4,702	3,726	4,750	3,375	4,250	3,750	(1,000)	
55110-14-10500 Adult Dept Videos	0	0	0	0	0	0	0	
55110-14-20000 Youth Audiobooks & CDs	1,873	1,362	2,800	2,520	2,800	1,800	(1,000)	
55110-14-20100 Youth Videos, DVDs & CD-R	1,476	1,422	1,800	966	2,000	1,300	(500)	
55110-14-30000 Microfilm	0	0	500	0	0	0	(500)	
55110-14-40000 Learning Games/Story Boxe	379	881	1,000	748	1,000	500	(500)	
55110-14-45000 Ebooks/Digital Content	3,740	8,229	8,177	5,476	8,750	8,177	0	
55110-14-45001 Misc Rev-Ebooks/Digital	0	0	0	0	0	0	0	
55110-14-45900 Misc Rev-Grant Non-Print	0	0	0	0	0	0	0	
TOTAL Non-Print Media-Library	17,408	20,693	24,327	17,296	24,800	20,327	(4,000)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Library

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Technology								
55110-15-31000 Computer Supplies	2,031	3,079	3,000	1,482	3,500	3,000	0	
55110-15-32750 T1/Internet Access	4,570	4,798	4,798	3,730	5,000	3,730	(1,068)	
55110-15-32900 Charter Fiber-VOIP	6,480	6,480	6,480	5,400	6,480	6,480	0	
55110-15-40000 Computer/Network Maintena	9,000	9,000	9,000	4,500	9,000	9,000	0	
55110-15-42500 Computer Equipment	12,964	16,806	10,000	7,517	10,000	10,000	0	
55110-15-47500 Software/Upgrades	1,698	1,971	4,303	1,101	2,500	1,332	(2,971)	
55110-15-70000 V-Cat Shared Automation	16,997	16,481	17,134	17,134	17,134	17,255	121	
55110-15-71000 Computer Contingency	14,688	6,144	6,000	1,678	6,184	4,000	(2,000)	
TOTAL Technology	68,427	64,760	60,715	42,542	59,798	54,797	(5,918)	
TOTAL EXPENDITURES	988,112	981,902	976,207	796,594	976,207	976,259	52	
REVENUE OVER/(UNDER) EXPENDITURES	(508,002)	(511,771)	(511,807)	(328,150)	(511,807)	(510,954)	853	

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Library												
Library Valve Replacement	*LIB-19-001*	28,000										*28,000*
Boiler Replcement	*LIB-20-001*		70,000									*70,000*
Library HVAC Equipment	*LIB-20-002*		105,000									*105,000*
Parking Lot Replacement	*LIB-21-005*			40,000								*40,000*
Humidifier Replacements	*LIB-22-002*				30,000							*30,000*
Carpet Replacement	*LIB-24-001*			25,000	25,000	25,000						*75,000*
	Library Total	**28,000**	**175,000**	**65,000**	**55,000**	**25,000**						***348,000***
Borrowing-10-Years (City Tax Levy)		28,000	175,000	50,000	55,000	25,000						*333,000*
Library Endowment Fund				15,000								*15,000*
	Library Total	**28,000**	**175,000**	**65,000**	**55,000**	**25,000**						***348,000***
	Grand Total	**28,000**	**175,000**	**65,000**	**55,000**	**25,000**						***348,000***

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # LIB-19-001

Project Name Library Valve Replacement

Type Maintenance
Useful Life 20 years
Category Library

Department Library
Contact Maintenance Manager
Priority 1 Critical

Description

Total Project Cost: $28,000

Replace control valves (total of 49) in ceiling areas of Library.

Justification

All valves are the same age (i.e. from 2001) and multiple failures have occurred.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	28,000										28,000
Total	28,000										28,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	28,000										28,000
Total	28,000										28,000

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Common Council

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51110-01-11000 Salaries - Regular	28,060	27,121	28,500	20,731	28,500	28,500	0	
51110-01-25000 Wages - Temp - Regular	3,300	4,050	3,500	15	3,500	3,500	0	
51110-01-51000 Social Security	2,156	2,084	2,202	1,586	2,202	2,200	(2)	
TOTAL Personnel Services	33,515	33,255	34,202	22,332	34,202	34,200	(2)	

51110-01-1100Salaries - Regular

PERMANENT NOTES:
25% of three Alderpersons allocated to Water & Sewer Funds.

51110-01-1100Salaries - Regular

CURRENT YEAR NOTES:
Annual compensation for Alderpersons is $3,459.90 for term of office ending 4/21/2019. Council President annual compensation is $3,719.90.

Contractual Services								
51110-02-15000 Ordinance - Muni Code	3,054	2,174	5,750	3,825	4,000	4,000	(1,750)	
51110-02-16000 Strategic Planning	708	160	885	340	885	890	5	
TOTAL Contractual Services	3,763	2,334	6,635	4,165	4,885	4,890	(1,745)	
Supplies & Expenses								
51110-03-20000 Publish Legal Notices	7,602	7,492	8,500	4,256	7,500	8,000	(500)	
51110-03-21000 Membership Dues	1,874	1,903	1,913	1,913	1,913	2,035	122	
51110-03-32000 Education & Conference	17	106	250	105	250	250	0	
51110-03-40000 Operating Supplies	620	372	500	1,023	1,250	900	400	
TOTAL Supplies & Expenses	10,113	9,873	11,163	7,297	10,913	11,185	22	

51110-03-2000Publish Legal Notices

PERMANENT NOTES:
Legal notices and publication of Council proceedings.
Some ordinance may be published by synopis only.

51110-03-2100Membership Dues

PERMANENT NOTES:
Memberships include:
League of Wisconsin Municipalities
Urban Alliance

TOTAL EXPENDITURES	47,391	45,462	52,000	33,794	50,000	50,275	(1,725)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Municipal Court

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergov Charges (Misc.)								
41200-47125 Joint Court-Tomahawk	5,625	5,650	5,836	5,543	7,250	7,500	1,664	
41200-47500 Tomahawk IT Reimb.	266	439	450	452	452	450	0	
TOTAL Intergov Charges (Misc.)	5,891	6,089	6,286	5,995	7,702	7,950	1,664	
TOTAL REVENUES	5,891	6,089	6,286	5,995	7,702	7,950	1,664	
EXPENDITURES								
Personnel Services								
51200-01-11000 Salaries - Regular	16,120	16,418	16,120	12,923	16,120	16,120	0	
51200-01-21000 Wages - Perm - Regular	36,946	38,748	40,629	32,686	40,629	42,550	1,921	
51200-01-51000 Social Security	3,917	3,957	4,341	3,358	4,341	4,488	147	
51200-01-52000 Retirement (WRS)	2,438	2,635	2,722	2,190	2,722	2,787	65	
51200-01-54000 Health Insurance	16,689	17,238	18,597	15,435	18,597	19,874	1,277	
51200-01-55000 Life Insurance	49	92	117	100	125	125	8	
TOTAL Personnel Services	76,160	79,088	82,526	66,692	82,534	85,944	3,418	
Contractual Services								
51200-02-33000 Substitute Judge	0	0	250	0	250	250	0	
51200-02-35000 Interpreter Services	0	0	250	0	250	250	0	
TOTAL Contractual Services	0	0	500	0	500	500	0	
Supplies & Expenses								
51200-03-10000 Office Supplies	901	1,159	1,000	273	1,000	1,000	0	
51200-03-11000 Postage	1,220	798	1,500	791	1,250	1,250	(250)	
51200-03-13000 Copier	311	486	400	738	1,000	500	100	
51200-03-30000 Mileage	273	271	350	395	500	500	150	
51200-03-32000 Education & Conference	1,542	1,669	2,750	1,615	2,250	1,750	(1,000)	
51200-03-50000 Judicial Robe	0	0	0	0	0	0	0	
51200-03-65000 Surety Bond	0	0	350	325	325	0	(350)	
TOTAL Supplies & Expenses	4,246	4,383	6,350	4,136	6,325	5,000	(1,350)	
Capital Outlay								
51200-08-95000 Security Alarm	0	0	0	988	988	500	500	
TOTAL Capital Outlay	0	0	0	988	988	500	500	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Municipal Court

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Technology								
51200-15-35000 Tomahawk IT Expenses	266	439	450	452	452	450	0	
51200-15-40000 Computer Maintenance	0	0	250	0	250	250	0	
51200-15-42500 Computer Hardware/Upgrade	0	0	0	0	0	0	0	
51200-15-91000 TIPSS Program/Support	4,518	4,790	4,850	4,624	4,624	4,850	0	
TOTAL Technology	4,784	5,229	5,550	5,076	5,326	5,550	0	
TOTAL EXPENDITURES	85,190	88,700	94,926	76,892	95,673	97,494	2,568	
REVENUE OVER/(UNDER) EXPENDITURES	(79,299)	(82,611)	(88,640)	(70,898)	(87,971)	(89,544)	(904)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
City Attorney

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Intergov Charges (Misc.)								
41300-47300 Tomahawk Legal Services	9,818	9,269	10,000	8,208	10,000	10,500	500	
TOTAL Intergov Charges (Misc.)	9,818	9,269	10,000	8,208	10,000	10,500	500	
Miscellaneous Revenues								
41300-48111 Various TIDs	0	0	12,750	0	12,750	15,000	2,250	
TOTAL Miscellaneous Revenues	0	0	12,750	0	12,750	15,000	2,250	
41300-48111 Various TIDs	PERMANENT NOTES: Allocations to TIDs are year-end journal entries.							
TOTAL REVENUES	9,818	9,269	22,750	8,208	22,750	25,500	2,750	
EXPENDITURES								
Personnel Services								
51300-01-11000 Salaries - Regular	89,932	91,803	106,973	86,134	106,973	112,384	5,411	
51300-01-21000 Wages - Perm - Regular	42,156	44,113	46,108	37,041	46,108	48,257	2,149	
51300-01-51000 Social Security	9,694	9,603	11,711	8,673	11,711	12,289	578	
51300-01-52000 Retirement (WRS)	8,707	9,231	10,256	8,253	10,256	10,522	266	
51300-01-54000 Health Insurance	31,645	32,741	37,195	30,871	37,195	39,747	2,552	
51300-01-55000 Life Insurance	1,570	1,686	1,845	1,654	1,845	2,127	282	
TOTAL Personnel Services	183,703	189,176	214,088	172,626	214,088	225,326	11,238	
Contractual Services								
51300-02-11500 Outside Legal Counsel	8,783	5,767	2,500	2,219	3,000	2,500	0	
51300-02-27500 E-Time - WI DOT	1,200	900	1,200	1,200	1,200	1,200	0	
TOTAL Contractual Services	9,983	6,667	3,700	3,419	4,200	3,700	0	
Supplies & Expenses								
51300-03-10000 Office Supplies	613	1,062	1,000	118	750	750	(250)	
51300-03-11000 Postage	191	177	275	174	275	275	0	
51300-03-13000 Copier	885	1,457	1,250	1,295	1,500	1,500	250	
51300-03-13500 L. Filing Fees/Court Cost	120	60	250	60	250	250	0	
51300-03-30000 Mileage - Tomahawk	302	294	350	218	300	300	(50)	
51300-03-32000 Education & Conference	1,290	1,724	2,000	2,441	2,500	2,000	0	
51300-03-33000 Library/West Law On-Line	1,786	1,130	1,500	1,250	1,250	1,250	(250)	
51300-03-40000 Operating Supplies	1,257	758	750	0	750	750	0	
TOTAL Supplies & Expenses	6,444	6,663	7,375	5,557	7,575	7,075	(300)	
TOTAL EXPENDITURES	200,130	202,506	225,163	181,601	225,863	236,101	10,938	
REVENUE OVER/(UNDER) EXPENDITURES	(190,313)	(193,237)	(202,413)	(173,393)	(203,113)	(210,601)	(8,188)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Mayor

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51410-01-11000 Salaries - Regular	11,400	11,340	12,800	10,177	12,800	12,800	0	
51410-01-51000 Social Security	872	869	980	779	980	980	0	
TOTAL Personnel Services	12,272	12,209	13,780	10,956	13,780	13,780	0	
51410-01-1100Salaries - Regular	PERMANENT NOTES: Mayor annual salary of $12,600 through 4/19/2022 term of office.							
51410-01-1100Salaries - Regular	CURRENT YEAR NOTES: Please see following summary of comparison communities.							
Supplies & Expenses								
51410-03-10000 Office Supplies	39	111	250	18	250	125	(125)	
51410-03-30000 Mileage	170	134	325	147	325	150	(175)	
51410-03-31000 Business/Misc. Expense	229	510	500	237	500	200	(300)	
51410-03-32000 Education & Conference	66	221	500	35	500	350	(150)	
TOTAL Supplies & Expenses	504	976	1,575	437	1,575	825	(750)	
TOTAL EXPENDITURES	12,776	13,185	15,355	11,392	15,355	14,605	(750)	

	Population	Mayor/Village President FT or PT	Mayor/Village President Compensation	Alderperson/Village Board Compensation	City Administrator	City Administrator Compensation Range
City of Merrill	9,646	Part-Time	$16,200	$3,460 + ($3,720 + President)	City Administrator	$93,100 - $119,912
City of Antigo	7,800	Part-Time	$15,000 plus $30 per committee meeting	$900/annual plus $30 per committee meeting	City Administrator	$76,085.44 to $106,360.03
City of Ashland	8,200	Part-Time	$14,000	$75/Council meeting and $50/COW meeting	City Administrator	$96,000
City of Chippewa Falls	14,002	Part-Time	$10,000	$3,000/$3,500 President	No	N/A
City of Marinette	10,000	Full-Time	$68,266	$50/regular meeting and $25/special meeting	No	N/A
City of Marshfield	19,118	Part-Time	$22,500	$4,200	City Administrator	$101,587 - $133,348
City of Menasha	18,000	Full-Time	$64,000	$5,190; $5,490 for President	City Administrator	$99,000 - $121,000
City of Rhinelander	7,825	Part-Time	$12,000 plus per diems for meetings	Per diem $40 committee member; $50 chair committee; $85 council	City Administrator	Hired at $95,000
City of Shawano	9,143	Part-Time	$14,433	$3,120 plus $35 per meeting	City Adm/Utility	$133,307
City of Sparta	9,200	Part-Time	$8,520	$3,600	Co-City Administrators acting as City Administrator/Director of Community Development/Building Inspector and City Administrator/City Treasurer/City Assessor	Each earn $95,000/year
City of Tomah	9,424	Part-Time	$13,200	$3,000	City Administrator	$90,937.60 - $116,916.80
City of Wisconsin Rapids	20,000	Full-Time	$68,177	$5,880 plus $15/month if they hold an office plus $500 education reimbursement per term	No	N/A
Village of Kronenwetter	7,616	Part-Time Village President	$7,800	$4,200	City Administrator	$90,000 - $95,000
Village of Plover	12,603	Part-Time Village President	$24,000	$3,000	Village Administrator	$100,958 -$105,549
Village of Weston	15,445	Part-Time Village President	$6,000	$4,800	Vacant Village Administrator	$96,636 - $132,537

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
City Administrator

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41415-48111 Various TIDs	0	0	23,000	0	25,000	27,500	4,500	
TOTAL Miscellaneous Revenues	0	0	23,000	0	25,000	27,500	4,500	
41415-48111 Various TIDs	PERMANENT NOTES: Allocations to TIDs are year-end journal entries.							
TOTAL REVENUES	0	0	23,000	0	25,000	27,500	4,500	
EXPENDITURES								
Personnel Services								
51415-01-11000 Salaries - Regular	66,858	65,086	86,383	69,501	86,383	90,851	4,468	
51415-01-51000 Social Security	5,061	4,780	6,608	4,907	6,608	6,950	342	
51415-01-52000 Retirement (WRS)	4,406	4,413	5,788	4,657	5,788	5,951	163	
51415-01-54000 Health Insurance	10,206	10,465	13,948	11,576	13,948	14,905	957	
51415-01-55000 Life Insurance	707	859	1,200	1,016	1,200	1,250	50	
TOTAL Personnel Services	87,238	85,603	113,927	91,656	113,927	119,907	5,980	
51415-01-1100Salaries - Regular	PERMANENT NOTES: Position directly budgeted with 25% to Water/Sewer Funds.							
Contractual Services								
51415-02-25000 Telephone-Cell/Smart	678	1,105	1,000	566	1,000	675	(325)	
TOTAL Contractual Services	678	1,105	1,000	566	1,000	675	(325)	
Supplies & Expenses								
51415-03-10000 Office Supplies	206	62	250	10	250	250	0	
51415-03-30000 Mileage	39	46	100	19	100	100	0	
51415-03-32000 Education & Conference	0	349	500	13	500	500	0	
TOTAL Supplies & Expenses	244	457	850	42	850	850	0	
TOTAL EXPENDITURES	88,160	87,165	115,777	92,264	115,777	121,432	5,655	
REVENUE OVER/(UNDER) EXPENDITURES	(88,160)	(87,165)	(92,777)	(92,264)	(90,777)	(93,932)	(1,155)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Personnel - HR

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51417-02-18000 Drug Testing (CDL)	354	484	650	373	650	600	(50)	
51417-02-19000 HR Consulting	0	250	500	0	500	500	0	
51417-02-50000 EAP-Employee Assistance	3,686	3,242	3,500	2,442	3,500	3,250	(250)	
51417-02-75000 Training Support	0	75	600	0	600	0	(600)	
TOTAL Contractual Services	4,040	4,051	5,250	2,815	5,250	4,350	(900)	
Supplies & Expenses								
51417-03-40000 Operating Supplies	512	466	500	209	500	500	0	
TOTAL Supplies & Expenses	512	466	500	209	500	500	0	
TOTAL EXPENDITURES	4,553	4,516	5,750	3,023	5,750	4,850	(900)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
City Clerk

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51420-01-11000 Salaries - Regular	56,016	56,851	57,953	46,753	57,953	59,118	1,165	
51420-01-51000 Social Security	4,063	4,102	4,433	3,320	4,433	4,523	90	
51420-01-52000 Retirement (WRS)	3,694	3,863	3,883	3,133	3,883	3,872	(11)	
51420-01-54000 Health Insurance	8,223	8,373	9,113	7,563	9,113	9,738	625	
51420-01-55000 Life Insurance	723	735	738	613	735	735	(3)	
TOTAL Personnel Services	72,720	73,925	76,120	61,381	76,117	77,986	1,866	

51420-01-1100Salaries - Regular
PERMANENT NOTES:
Same % increases as Non-Union employees.

51420-01-5500Life Insurance
PERMANENT NOTES:
Utility funds covering 2.0% of Personnel Service costs - support for Water & Sewage Committee and insurance programs.

Supplies & Expenses								
51420-03-10000 Office Supplies	1,627	830	750	454	750	750	0	
51420-03-13000 Copier	3,554	3,349	3,000	1,258	3,000	3,000	0	
51420-03-30000 Mileage	545	455	600	411	500	500	(100)	
51420-03-32000 Education & Conference	217	412	300	196	300	300	0	
TOTAL Supplies & Expenses	5,943	5,046	4,650	2,320	4,550	4,550	(100)	
Technology								
51420-15-45000 Accela-Agenda/Minutes	6,100	6,570	5,400	4,465	4,465	4,500	(900)	
TOTAL Technology	6,100	6,570	5,400	4,465	4,465	4,500	(900)	

51420-15-4500Accela-Agenda/Minutes
PERMANENT NOTES:
Water and Sewer Funds - each 12.5% of Accela expense.

TOTAL EXPENDITURES	84,763	85,541	86,170	68,166	85,132	87,036	866	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Elections - AVERAGED

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51440-01-21000 Wages - Street Dept.	852	537	850	550	900	850	0	
51440-01-21500 Clerk-Treasurer Staff	8,000	2,000	5,500	5,500	5,500	5,500	0	
51440-01-22000 Overtime-Elections	1,729	97	115	125	115	115	0	
51440-01-25000 Wages-Election Off. AVE	28,821	9,280	17,300	20,839	29,250	18,000	700	
51440-01-51000 Social Security	471	199	150	645	475	150	0	
51440-01-52000 Retirement (WRS)	121	179	125	414	125	125	0	
51440-01-54000 Health Insurance	841	695	900	434	250	500	(400)	
51440-01-55000 Life Insurance	1	18	10	2	10	10	0	
TOTAL Personnel Services	40,835	13,004	24,950	28,509	36,625	25,250	300	

51440-01-2500Wages-Election Off. AVE PERMANENT NOTES:
Personnel & Finance Committee on 9/25/2017:
$13.00 Chief Inspector
$12.00 Assistant Chief Inspector
$11.00 Election Inspector I
$10.00 Election Inspector II

Contractual Services								
51440-02-47500 Equipment-Counting/Voting	0	0	5,000	0	5,000	5,000	0	
51440-02-49500 Election Fees-County	7,971	1,200	5,500	0	6,415	5,500	0	
51440-02-50000 Election Machine Maint.	2,474	2,304	1,500	0	2,500	2,500	1,000	
TOTAL Contractual Services	10,445	3,504	12,000	0	13,915	13,000	1,000	

51440-02-4750Equipment-Counting/Voting PERMANENT NOTES:
Unexpended for future equipment replacement (Non-Lapsing).

Supplies & Expenses								
51440-03-11000 Postage & Envelopes	520	335	0	678	500	500	500	
51440-03-20000 Publish Legal Notices	1,635	270	300	0	200	275	(25)	
51440-03-23000 Poll Room Charges	400	200	200	0	0	0	(200)	
51440-03-30000 Mileage-Elections	0	0	50	6	10	0	(50)	
51440-03-40000 Operating Supplies	1,111	92	1,000	245	750	750	(250)	
TOTAL Supplies & Expenses	3,667	897	1,550	929	1,460	1,525	(25)	
TOTAL EXPENDITURES	54,947	17,404	38,500	29,439	52,000	39,775	1,275	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Clerk/Treasurer Staff

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41430-48111 Various TIDs	0	0	2,500	0	0	2,500	0	
TOTAL Miscellaneous Revenues	0	0	2,500	0	0	2,500	0	
41430-48111 Various TIDs	PERMANENT NOTES: Allocations to TIDs are year-end journal entries.							
TOTAL REVENUES	0	0	2,500	0	0	2,500	0	
EXPENDITURES								
Personnel Services								
51430-01-21000 Wages - Perm - Regular	124,397	124,765	122,886	103,483	122,886	128,117	5,231	
51430-01-22000 Overtime	2,926	3,763	1,500	6,847	7,500	5,000	3,500	
51430-01-23000 Longevity	1,053	1,053	923	0	923	923	0	
51430-01-25000 Wages - Temp - Regular	0	0	3,286	3,286	3,286	0	(3,286)	
51430-01-51000 Social Security	9,913	9,034	6,848	8,171	9,000	9,995	3,147	
51430-01-52000 Retirement (WRS)	9,006	8,809	8,623	7,776	8,750	8,558	(65)	
51430-01-54000 Health Insurance	29,751	26,947	31,805	12,046	18,500	18,918	(12,887)	
51430-01-55000 Life Insurance	634	647	677	806	825	872	195	
TOTAL Personnel Services	177,680	175,017	176,548	142,414	171,670	172,383	(4,165)	
51430-01-2100Wages - Perm - Regular	PERMANENT NOTES: Parts of four positions directly charged to Utility Funds.							
51430-01-2500Wages - Temp - Regular	PERMANENT NOTES: In 2018, City Maintenance employee on Workers Comp.							
Supplies & Expenses								
51430-03-10000 Office Supplies	1,599	564	1,000	445	1,000	1,000	0	
51430-03-32000 Education & Conference	100	95	100	129	100	100	0	
TOTAL Supplies & Expenses	1,699	659	1,100	574	1,100	1,100	0	
TOTAL EXPENDITURES	179,379	175,676	177,648	142,988	172,770	173,483	(4,165)	
REVENUE OVER/(UNDER) EXPENDITURES	(179,379)	(175,676)	(175,148)	(142,988)	(172,770)	(170,983)	4,165	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Treasurer/Finance Dir.

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
41520-44175 CC Convenience Revenue	400	62	750	2,526	500	500	(250)	
TOTAL Licenses and Permits	400	62	750	2,526	500	500	(250)	
41520-44175 CC Convenience Revenue	PERMANENT NOTES: For 2018, pending Finance Director reallocation to Utility.							
Miscellaneous Revenues								
41520-48111 Various TIDs	0	0	25,000	0	22,500	27,500	2,500	
TOTAL Miscellaneous Revenues	0	0	25,000	0	22,500	27,500	2,500	
41520-48111 Various TIDs	PERMANENT NOTES: Allocations to TIDs are year-end journal entries.							
TOTAL REVENUES	400	62	25,750	2,526	23,000	28,000	2,250	
EXPENDITURES								
Personnel Services								
51520-01-11000 Salaries - Regular	62,766	56,862	82,604	66,511	82,604	85,255	2,651	
51520-01-51000 Social Security	4,711	4,194	6,319	4,770	6,319	6,522	203	
51520-01-52000 Retirement (WRS)	4,104	3,860	5,534	4,456	5,534	5,584	50	
51520-01-54000 Health Insurance	5,826	7,662	8,136	6,754	8,136	8,695	559	
51520-01-55000 Life Insurance	736	730	977	840	977	985	8	
TOTAL Personnel Services	78,143	73,308	103,570	83,331	103,570	107,041	3,471	
51520-01-1100Salaries - Regular	PERMANENT NOTES: 12.5% salary & benefits direct to Utility Funds.							
Contractual Services								
51520-02-12500 Financial Advisor Service	3,000	3,000	3,000	3,000	3,000	3,000	0	
51520-02-25000 Telephone	1,759	1,738	1,600	1,577	1,600	1,750	150	
51520-02-44444 LC Tax Software Fees	0	0	1,250	0	1,250	1,250	0	
TOTAL Contractual Services	4,759	4,738	5,850	4,577	5,850	6,000	150	
51520-02-1250Financial Advisor Services	PERMANENT NOTES: Ehlers & Associates - continuing disclosurer reporting.							
51520-02-4444LC Tax Software Fees	PERMANENT NOTES: New Lincoln County tax software fees - beginning 11/2018.							

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Treasurer/Finance Dir.

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Supplies & Expenses								
51520-03-10000 Office Supplies	2,123	1,781	2,500	699	2,000	2,500	0	
51520-03-11000 Postage	11,545	14,263	11,000	4,040	11,000	11,000	0	
51520-03-13000 Copier	5,777	8,514	6,000	7,867	7,000	6,000	0	
51520-03-18000 Checks and Supplies	4,034	2,944	3,000	3,304	3,000	3,000	0	
51520-03-19000 Credit Card Service Fees	738	126	500	254	375	500	0	
51520-03-20000 Publish Legal Notices	678	579	150	49	150	150	0	
51520-03-32000 Education & Conference	660	585	750	609	750	750	0	
51520-03-40000 Operating Supplies	672	370	750	169	750	750	0	
51520-03-51000 Vehicle Repair/Maint-Pool	1,071	468	500	236	500	500	0	
TOTAL Supplies & Expenses	27,298	29,630	25,150	17,226	25,525	25,150	0	
TOTAL EXPENDITURES	110,199	107,675	134,570	105,134	134,945	138,191	3,621	
REVENUE OVER/(UNDER) EXPENDITURES	(109,799)	(107,613)	(108,820)	(102,607)	(111,945)	(110,191)	(1,371)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Information Technology

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51525-01-21000 IT Manager-Salary	34,660	28,406	31,791	25,153	31,791	33,420	1,629	
51525-01-21500 Wages - GIS Specialist	28,570	7,906	33,500	11,523	14,250	16,500	(17,000)	
51525-01-51000 Social Security	4,817	4,004	5,136	2,680	3,750	3,820	(1,316)	
51525-01-52000 Retirement (WRS)	4,202	2,410	4,498	2,457	3,350	3,270	(1,228)	
51525-01-54000 Health Insurance	5,526	6,807	13,500	11,179	13,500	14,915	1,415	
51525-01-55000 Life Insurance	235	139	50	53	73	75	25	
TOTAL Personnel Services	78,009	49,673	88,475	53,045	66,714	72,000	(16,475)	

51525-01-2100IT Manager-Salary

PERMANENT NOTES:
50% directly allocated to Utility Funds.

51525-01-2150Wages - GIS Specialist

PERMANENT NOTES:
City cost based upon GIS work performed for non-Utility - about 25% of position.

Technology								
51525-15-31000 Computer Supplies	421	954	500	144	500	500	0	
51525-15-31500 Computer Insurance	520	524	525	520	520	525	0	
51525-15-32000 Technology Training	162	492	750	25	500	750	0	
51525-15-32750 Internet & Spam Filter	2,239	3,190	3,500	2,450	3,250	3,250	(250)	
51525-15-32900 Fiber & PRI - Charter	22,040	24,383	21,500	21,534	22,500	22,475	975	
51525-15-32903 Fiber - CAN Intergovt.	1,279	0	1,000	0	0	0	(1,000)	
51525-15-40000 Computer/Network Maint.	1,425	0	3,000	0	0	3,000	0	
51525-15-41000 Systems Eng.-Tech.	10,568	6,454	7,500	7,065	8,250	7,500	0	
51525-15-41055 RMM - IT Managed Services	0	19,614	0	0	0	0	0	
51525-15-42500 Computer Hardware/Upgrade	13,905	17,834	33,000	20,377	22,500	33,000	0	
51525-15-42517 NetApp Storage	0	0	0	16,895	16,895	0	0	
51525-15-42525 Backup-Unitrends	5,250	14,612	0	0	0	0	0	
51525-15-42533 Police-Computer Cabling	16,563	0	0	0	0	0	0	
51525-15-42550 Council iPads	4,630	1,182	2,500	1,149	1,250	2,000	(500)	
51525-15-45000 Software Maintenance	37,191	36,891	35,000	41,256	43,500	38,750	3,750	
51525-15-46025 Websense-Filtering	0	8,759	0	0	2,500	5,000	5,000	
51525-15-47500 Add. Software/Upgrades	0	15,820	2,500	19,348	20,500	11,000	8,500	
51525-15-47566 AC Repair - Computer RM	50	524	500	0	0	500	0	
51525-15-54633 Bierman Bldg -IT-Related	0	57,156	0	0	0	0	0	
51525-15-55500 GIS - City Functions	7,008	3,902	5,000	4,213	4,131	5,000	0	
TOTAL Technology	123,250	212,289	116,775	134,974	146,796	133,250	16,475	
TOTAL EXPENDITURES	201,259	261,963	205,250	188,019	213,510	205,250	0	

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Information Technology												
Fiber Community Area Network	*IT-17-002*	350,000		215,000								*565,000*
Information Technology Total		350,000		215,000								*565,000*
Borrowing-10-Years (City Tax Levy)		200,000		215,000								*415,000*
U - Sewer Fund		75,000										*75,000*
U - Water Fund		75,000										*75,000*
Information Technology Total		350,000		215,000								*565,000*
Grand Total		350,000		215,000								*565,000*

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # IT-17-002

Project Name Fiber Community Area Network

Type Improvement
Useful Life 10+ years
Category Equipment: Computers

Department Information Technology
Contact IT Manager
Priority 2 Important

Description

Total Project Cost: $945,000

The City of Merrill is participating in the Lincoln County Inter-Networking Consortium (LINC) for potential public-sector fiber network. Core members are Lincoln County, Merrill Area Public Schools, TB Scott Library/Wisconsin Valley Library System, and the City of Merrill whom contracted with Livermore Technologies.

Phase 1 (2017) was the Lincoln County data center consolidation project. City/County split the cost of the backbone and each paying for its own laterals/vaults.

Phase 2 (2018 - 2019) will be the City of Merrill fiber project to all City facilities, including Water Garage and Wastewater Treatment Plant. We would potentially contract with Nsight for transport to WiscNet at this time.

Phase 3 will be closing the northern loop to complete a redundant ring.

Phase 4 will be to continue the backbone fiber down East Main Street (from the Waste Water Treatment Plant vault) to Highway 51 for potential future connectivity to resources located in the highway right of way, to provide future services to this growing area, and as a starting point for a fiber route to the City of Tomahawk. We also are planning in this phase to install a WiMAX wireless system on the East Street water tower for Government vehicles and other mobile resources to utilize.

Justification

Phase 2 (2018 - 2019) includes 10/9/2018 contract awarded to Underground Systems for $489,359.

Also needed in 2019 to implement is Fiber Stack Switch at City Hall and comparable equipment at Fire Station (i.e. IT backup center), along with Transceiver Modules for each City/Utility facility. Estimated about $100,000 with systems engineering.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
380,000	Construction/Maintenance	350,000		215,000								565,000
Total	Total	350,000		215,000								565,000

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
380,000	Borrowing-10-Years (City Tax Levy)	200,000		215,000								415,000
Total	U - Water Fund	75,000										75,000
	U - Sewer Fund	75,000										75,000

Total	350,000	215,000								565,000

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Assessment of Property

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51530-02-12000 Assessment Contract	24,500	24,900	25,800	19,350	25,800	26,200	400	
51530-02-12250 Assmt Automation	0	0	0	0	0	0	0	
51530-02-12500 Manuf. Assmts.-State	2,250	2,228	2,400	0	2,225	2,225	(175)	
TOTAL Contractual Services	26,750	27,128	28,200	19,350	28,025	28,425	225	
51530-02-1200Assessment Contract	PERMANENT NOTES: Contract with Bowmar Appraisal: 2018 $25,800 2019 $26,200 2020 $26,600							
51530-02-1250Manuf. Assmts.-State	PERMANENT NOTES: State fee - 50% of manufacturing assessment costs.							
Supplies & Expenses								
51530-03-10000 Office Supplies	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	0	0	100	0	100	100	0	
TOTAL EXPENDITURES	26,750	27,128	28,300	19,350	28,125	28,525	225	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Independent Auditing

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51580-02-13000 Auditing Contract	14,123	14,863	15,000	12,600	15,000	15,500	500	
TOTAL Contractual Services	14,123	14,863	15,000	12,600	15,000	15,500	500	
51580-02-1300Auditing Contract	PERMANENT NOTES: Contract with Schenck for 2018 - 2022 audit years.							
Technology								
51580-15-45000 Fixed Assets Software	1,722	1,799	1,850	1,054	1,054	1,250	(600)	
TOTAL Technology	1,722	1,799	1,850	1,054	1,054	1,250	(600)	
TOTAL EXPENDITURES	15,845	16,662	16,850	13,654	16,054	16,750	(100)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Over-Collected Taxes

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41910-48950 Other Taxing-Reimbursement	152	0	1,500	479	1,500	1,500	0	
TOTAL Miscellaneous Revenues	152	0	1,500	479	1,500	1,500	0	
TOTAL REVENUES	152	0	1,500	479	1,500	1,500	0	
EXPENDITURES								
Supplies & Expenses								
51910-03-13500 Small Claims-Filing Fees	0	0	100	0	0	100	0	
51910-03-40000 Over-Collected Taxes	0	2,044	250	4,276	4,276	250	0	
TOTAL Supplies & Expenses	0	2,044	350	4,276	4,276	350	0	
TOTAL EXPENDITURES	0	2,044	350	4,276	4,276	350	0	
REVENUE OVER/(UNDER) EXPENDITURES	152	(2,044)	1,150	(3,797)	(2,776)	1,150	0	

41910-48950 Other Taxing-Reimbursement PERMANENT NOTES:
City of Merrill is reimbursed by Lincoln County, MAPS, and NTC for their portion of taxes in the following year after write-offs occurs.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Insurance/Employee

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51930-01-21000 Wages-Perm-Regular	0	0	0	1,526	1,526	0	0	
51930-01-51000 Social Security	0	0	0	22	22	0	0	
51930-01-52000 Retirement WRS	0	0	0	234	234	0	0	
51930-01-54000 Health Insurance	0	0	0	0	0	0	0	
51930-01-55000 Life Insurance	0	0	0	0	0	0	0	
51930-01-56000 PEPH	0	0	0	14	14	0	0	
51930-01-75000 Contingency-Health Ins.	0	0	46,194	0	0	0	(46,194)	
TOTAL Personnel Services	0	0	46,194	1,796	1,796	0	(46,194)	

51930-01-2100Wages-Perm-Regular PERMANENT NOTES:
For 2018, leave payout for former disabled employee.

51930-01-7500Contingency-Health Ins. PERMANENT NOTES:
Finance Director Note: $16,194 from Garbage & St.Sup, and $30,000 from Fire.

51930-01-7500Contingency-Health Ins. CURRENT YEAR NOTES:
Finance Director anticipates reallocation to Streets Department to cover 2018 Snow & Ice Control overages.

Fixed Charges								
51930-05-10000 Property & Liability Ins.	127,054	111,037	107,500	104,196	104,196	107,500	0	
51930-05-10500 Workers Comp. Ins.	89,990	110,283	113,000	50,480	92,267	113,000	0	
51930-05-30000 Unemployment Comp.	3,330	6,290	0	7,422	7,422	0	0	
51930-05-40000 Flex Plan - EBC	368	441	725	500	400	0	(725)	
51930-05-45000 Retiree's SL/Health Ins.	148,381	102,313	100,500	95,947	115,644	100,500	0	
TOTAL Fixed Charges	369,123	330,364	321,725	258,545	319,929	321,000	(725)	

51930-05-1000Property & Liability Ins. PERMANENT NOTES:
Sewer backup liability expense being allocated to Sewer Fund effective in 2017 - almost $17,000 annually.

51930-05-1050Workers Comp. Ins. PERMANENT NOTES:
Fire/EMS workers comp insurance directly allocated to Fire.

TOTAL EXPENDITURES	369,123	330,364	367,919	260,341	321,725	321,000	(46,919)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
City Sealer

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
52401-02-17500 City Sealer Contract	4,800	4,800	4,800	4,800	4,000	4,800	0	
TOTAL Contractual Services	4,800	4,800	4,800	4,800	4,000	4,800	0	
52401-02-1750City Sealer Contract	PERMANENT NOTES: Contract service - State of Wisconsin. Based upon number of devices and businesses inspected.							
TOTAL EXPENDITURES	4,800	4,800	4,800	4,800	4,000	4,800	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
City Maintenance

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51600-01-11000 Wages - Salaried	0	0	42,130	28,830	38,500	42,076	(54)	
51600-01-21000 Wages - Perm - Regular	23,434	24,574	31,500	17,606	27,500	24,500	(7,000)	
51600-01-22000 Overtime	17	85	0	137	250	250	250	
51600-01-25000 Wages - PT- Regular	37,132	44,356	26,214	17,731	24,500	30,000	3,786	
51600-01-51000 Social Security	4,754	5,402	7,622	4,813	6,250	7,390	(232)	
51600-01-52000 Retirement (WRS)	3,998	3,903	6,172	4,202	5,250	6,325	153	
51600-01-52500 Prior Service-Debt Servic	413	450	222	222	222	335	113	
51600-01-54000 Health Insurance	1,500	1,646	15,748	12,177	15,500	17,699	1,951	
51600-01-55000 Life Insurance	115	133	230	211	270	335	105	
TOTAL Personnel Services	71,364	80,549	129,838	85,930	118,242	128,910	(928)	

51600-01-1100Wages - Salaried
PERMANENT NOTES:
City Maintenance Manager - postion shared with Library.

51600-01-2100Wages - Perm - Regular
PERMANENT NOTES:
Position also allocated to Fund 24 - Merrill Festival Grounds and Bierman Building.

51600-01-2500Wages - PT- Regular
PERMANENT NOTES:
In 2018, employee on Workers Comp light-duty in Clerk-Treasuer Office (Wages of $3,286).

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Contractual Services								
51600-02-16000 Elevator Contract	2,943	3,078	3,000	3,265	3,265	3,250	250	
51600-02-16250 HVAC Service Contractor	3,529	1,395	5,000	5,507	5,507	5,000	0	
51600-02-21000 Water and Sewer	3,523	3,480	3,500	2,608	3,500	3,650	150	
51600-02-22000 Electric and Natural Gas	50,854	40,948	50,000	35,205	47,500	50,000	0	
51600-02-23000 Outside Services	353	1,222	750	590	750	750	0	
51600-02-23250 Mats, Rugs, Etc.	2,371	2,223	2,250	2,631	2,500	2,750	500	
51600-02-95000 Fire/Security Monitoring	1,140	1,770	1,500	1,992	1,992	2,000	500	
51600-02-95333 Lift Rental	0	0	1,500	0	0	1,500	0	
TOTAL Contractual Services	64,712	54,115	67,500	51,798	65,014	68,900	1,400	
Supplies & Expenses								
51600-03-30000 Mileage	619	1,255	750	1,065	1,250	1,250	500	
51600-03-44000 Janitor Supplies	7,936	8,306	8,000	8,979	9,750	8,750	750	
51600-03-46000 Uniform Services	0	0	0	0	150	150	150	
51600-03-46500 Safety Toe Boots	0	0	0	0	500	1,750	1,750	
51600-03-50000 Repair/Maintenance Supply	4,041	2,453	6,000	2,843	4,500	5,000	(1,000)	
TOTAL Supplies & Expenses	12,596	12,015	14,750	12,888	16,150	16,900	2,150	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
City Maintenance

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Capital Outlay								
51600-08-81000 Floor Scrubber/Vacuum	3,490	0	0	0	0	0	0	
51600-08-82000 Bldg/Grounds Improvements	10,205	2,499	7,000	941	7,000	7,000	0	
51600-08-82100 Exterior Pressure Wash	2,759	0	0	0	0	0	0	
51600-08-82333 Maintenance Shop Imp	0	659	0	0	0	0	0	
TOTAL Capital Outlay	16,454	3,157	7,000	941	7,000	7,000	0	
Technology								
51600-15-42500 IT Hardware-Printer	0	0	0	190	190	0	0	
TOTAL Technology	0	0	0	190	190	0	0	
TOTAL EXPENDITURES	165,126	149,836	219,088	151,747	206,596	221,710	2,622	

City of Merrill, Wisconsin

Capital Plan

2019 thru 2028

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
City Hall												
Carpeting Replacement - City Hall	CH-16-012	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500
AC Chiller Replacement	CH-19-001	100,000										100,000
Security Upgrades	CH-19-006	20,000										20,000
Roof Replacement	CH-20-001		80,000									80,000
LED Lighting-City Hall	CH-21-004			95,000	45,000						40,000	180,000
Parking Lot Repaving	CH-21-005		55,000									55,000
Common Council Chambers	CH-21-011			25,000								25,000
Boiler Replacements	CH-22-003					375,000						375,000
City Hall - Front Entryway (SW)	CH-22-010				50,000							50,000
City Hall Parking Expansion	CH-24-006						135,000				135,000	270,000
Garage - City Vehicles	CH-25-005							50,000				50,000
	City Hall Total	**123,500**	**138,500**	**123,500**	**98,500**	**378,500**	**138,500**	**53,500**	**3,500**	**3,500**	**175,000**	**1,236,500**
Borrowing-10-Years (City Tax Levy)		120,000	135,000	120,000	95,000	375,000	135,000	50,000			175,000	1,205,000
Tax Levy		3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500
	City Hall Total	**123,500**	**138,500**	**123,500**	**98,500**	**378,500**	**138,500**	**53,500**	**3,500**	**3,500**	**175,000**	**1,236,500**
	Grand Total	**123,500**	**138,500**	**123,500**	**98,500**	**378,500**	**138,500**	**53,500**	**3,500**	**3,500**	**175,000**	**1,236,500**

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # CH-16-012

Project Name Carpeting Replacement - City Hall

Type Maintenance
Useful Life 10 years
Category City Hall

Department City Hall
Contact Maintenance Manager
Priority 2 Important

Description

Total Project Cost: $48,500

Replacement of carpeting - various locations of City Hall.

If damaged, removal, remediation, and replacement of floor tile with asbestos. Potential front entryway title repairs as needed due to cracking.

Justification

Planned life cycle replacement of the following areas:

In 2017 Cleaning of basement hall carpeting & new employee lounge 2 1/2 floor level

Note: Proposed minimal (or storage) use of existing basement employee lounge

In 2019 Police Work Area (Replaced in 2009)

in 2020 Clerk-Treasurer Work Area (From about 2000)

Future year priority based upon condition. If damaged, removal, remediation, and replacement of floor tile with asbestos.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
17,000	Other	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500
Total	Total	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
17,000	Tax Levy	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500
Total	Total	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500

Budget Impact/Other

Unexpended funds will be placed in Non-Lapsing account if needed for removal, remediation, and replacement of floor tile with asbestos. Carpeting over asbestos floor tile might be option depending upon area of the building.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # CH-19-001

Project Name AC Chiller Replacement

Type Equipment
Useful Life 20 years
Category City Hall

Department City Hall
Contact Maintenance Manager
Priority 2 Important

Description

Total Project Cost: $100,000

Both air conditioner chillers (i.e. big units on Police wing side) are now functional.

See also separate project to replace water chiller pump in basement.

Justification

Existing AC chillers were installed in 1993 when Police wing added to City Hall. Equipment is reaching end-of-life-cycle.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
HVAC Equipment	100,000										100,000
Total	100,000										100,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	100,000										100,000
Total	100,000										100,000

Budget Impact/Other

If either unit failed, there would be challenges with temperature control. Therefore, there would need to be emergency replacement.

Capital Plan

2019 *thru* 2028

City of Merrill, Wisconsin

Project # CH-19-006

Project Name Security Upgrades

Type	Improvement	**Department**	City Hall
Useful Life	20+ years	**Contact**	Maintenance Manager
Category	Buildings	**Priority**	2 Important

Description

Total Project Cost: $20,000

For employee safety, remodeling of public customer counters at Clerk-Treasurer Office.

Justification

Requested by City employees to meet evolving standards for safety.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Construction/Maintenance	20,000										20,000
Total	20,000										20,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Borrowing-10-Years (City Tax Levy)	20,000										20,000
Total	20,000										20,000

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Bldg. Inspection/Zoning

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
42400-44300 Building/Zoning Permit Fees	23,750	22,075	30,000	35,418	36,000	32,500	2,500	
TOTAL Licenses and Permits	23,750	22,075	30,000	35,418	36,000	32,500	2,500	
42400-44300 Building/Zoning Permit Fee	PERMANENT NOTES: Commercial building permit fee increased 1/1/2018.							
Miscellaneous Revenues								
42400-48111 Various TIDs-Blight	0	0	5,000	0	3,500	5,000	0	
42400-48750 Sidewalk/Concrete Program	0	0	5,000	0	5,000	5,000	0	
TOTAL Miscellaneous Revenues	0	0	10,000	0	8,500	10,000	0	
42400-48111 Various TIDs-Blight	PERMANENT NOTES: Allocations to TIDs are year-end journal entries.							
TOTAL REVENUES	23,750	22,075	40,000	35,418	44,500	42,500	2,500	
EXPENDITURES								
Personnel Services								
52400-01-11000 Salaries-Bldg Inspector	57,186	60,498	72,454	58,326	72,454	75,845	3,391	
52400-01-21000 Wages-Regular CD	13,376	13,979	34,873	27,441	34,873	35,745	872	
52400-01-23000 Longevity	116	116	271	0	271	271	0	
52400-01-51000 Social Security	5,547	5,243	8,231	5,928	8,231	8,557	326	
52400-01-52000 Retirement (WRS)	4,663	5,071	7,209	5,746	7,209	7,327	118	
52400-01-54000 Health Insurance	9,380	6,570	13,018	10,992	13,018	13,911	893	
52400-01-55000 Life Insurance	333	405	525	489	525	525	0	
TOTAL Personnel Services	90,600	91,882	136,581	108,922	136,581	142,181	5,600	
52400-01-2100Wages-Regular CD	PERMANENT NOTES: Effective 2018, includes 70% of Community Development Program Coordinator position.							
Contractual Services								
52400-02-17550 Condemn-Title Research	220	0	250	0	250	250	0	
52400-02-17575 Condemn-Engineering	0	0	250	0	250	250	0	
52400-02-17588 Condemn - Legal Notices	111	0	150	0	150	150	0	
52400-02-25000 Telephone	758	642	725	0	650	650	(75)	
52400-02-25500 iPad - Bldg Inspector	330	350	350	179	350	350	0	
TOTAL Contractual Services	1,419	992	1,725	179	1,650	1,650	(75)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Bldg. Inspection/Zoning

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
Supplies & Expenses								
52400-03-10000 Office Supplies	1,034	589	1,100	700	1,100	1,000	(100)	
52400-03-11000 Postage	549	334	850	315	750	750	(100)	
52400-03-20000 Publications & Notices	150	323	250	0	250	250	0	
52400-03-32000 Education & Conference	1,493	1,285	1,250	832	1,250	1,250	0	
52400-03-40000 Operating Supplies	585	391	500	58	500	500	0	
52400-03-51000 Vehicle Repair/Maintenanc	79	64	550	64	550	550	0	
52400-03-53000 Mileage & Gas	475	416	530	436	530	530	0	
TOTAL Supplies & Expenses	4,366	3,401	5,030	2,404	4,930	4,830	(200)	
TOTAL EXPENDITURES	96,385	96,275	143,336	111,506	143,161	148,661	5,325	
REVENUE OVER/(UNDER) EXPENDITURES	(72,635)	(74,200)	(103,336)	(76,088)	(98,661)	(106,161)	(2,825)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

25 -Community Development
CDBG Grants/Loans

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
40000-48114 Int CK/PCCU - CDBG	16	29	15	34	40	40	25	
40000-48115 Int CK- LCB HCRI	0	0	0	0	0	0	0	
40000-48116 Int CK/PCCU HOME	1	0	0	0	0	0	0	
40000-48118 Int SBA - LCB & PCCU	86	84	85	78	95	95	10	
40000-48610 Housing Paybacks- Prin.	63,942	105,730	50,000	155,440	154,654	100,000	50,000	
40000-48615 Housing Paybacks- Interest	0	0	0	0	0	0	0	
40000-48650 SBA Paybacks- Prin.	34,284	32,367	35,000	36,702	37,500	37,500	2,500	
40000-48655 SBA Paybacks- Interest	1,967	10,785	1,750	1,960	2,000	2,000	250	
40000-48660 HCRI Paybacks- Prin.	0	0	0	0	0	0	0	
40000-48670 HOME Paybacks- Prin.	0	0	0	0	0	0	0	
40000-48750 Donation/Sale Paybacks	0	0	0	0	0	0	0	
40000-48759 Sale of Donated Property	0	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	100,296	148,994	86,850	194,214	194,289	139,635	52,785	
TOTAL REVENUES	100,296	148,994	86,850	194,214	194,289	139,635	52,785	
EXPENDITURES								
Special Services								
50000-04-35000 CDBG RLF Payouts	54,558	65,996	75,000	97,741	100,000	75,000	0	
50000-04-35777 CDBG Rental Payouts	0	0	0	430	0	0	0	
50000-04-37000 HCRI RLF Payouts	0	0	0	0	0	0	0	
50000-04-38100 HCRI Grant Payouts	0	0	0	0	0	0	0	
50000-04-38200 HOME Grant Payouts	0	0	0	0	0	0	0	
50000-04-38500 HOME RLF Payouts	2,300	0	0	0	0	0	0	
50000-04-50000 Donation/Sale Payouts	9,000	0	0	0	0	0	0	
50000-04-62500 SBA Loans to Business	32,000	17,500	25,000	15,000	25,000	25,000	0	
50000-04-70000 RLF Administration	0	0	500	571	1,000	500	0	
TOTAL Special Services	97,858	83,496	100,500	113,742	126,000	100,500	0	
TOTAL EXPENDITURES	97,858	83,496	100,500	113,742	126,000	100,500	0	
REVENUE OVER/(UNDER) EXPENDITURES	2,438	65,498	(13,650)	80,472	68,289	39,135	52,785	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

25 -Community Development
Community Development

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
46900-41110 Property Taxes - CD	40,000	41,500	14,683	14,683	14,683	14,993	310	
TOTAL Taxes (or Utility Rev.)	40,000	41,500	14,683	14,683	14,683	14,993	310	
Intergov Charges (Misc.)								
46900-47500 CD Admin. Charges	0	0	9,500	0	9,469	9,500	0	
46900-47550 Inspection Fee	650	1,750	1,500	1,625	2,000	2,000	500	
TOTAL Intergov Charges (Misc.)	650	1,750	11,000	1,625	11,469	11,500	500	
TOTAL REVENUES	40,650	43,250	25,683	16,308	26,152	26,493	810	
EXPENDITURES								
Personnel Services								
56900-01-21000 Wages - Perm - Regular	31,222	32,628	14,946	11,760	14,946	15,320	374	
56900-01-22000 Overtime	111	0	0	0	0	0	0	
56900-01-23000 Longevity	271	271	116	0	116	116	0	
56900-01-51000 Social Security	2,207	2,249	1,152	771	1,152	1,181	29	
56900-01-52000 Retirement (WRS)	2,084	2,235	1,009	788	1,009	1,011	2	
56900-01-54000 Health Insurance	11,694	11,962	5,579	4,630	5,579	5,962	383	
56900-01-55000 Life Insurance	98	151	56	68	75	78	22	
TOTAL Personnel Services	47,687	49,495	22,858	18,017	22,877	23,668	810	

56900-01-2100Wages - Perm - Regular

PERMANENT NOTES:
Community Development Program Coordinator - 30% allocation effective 2018 - with 70% to Bldg Inspection/Zoning.

Contractual Services								
56900-02-25000 Telephone	457	464	450	(2)	450	450	0	
56900-02-32000 SBA Adm Expense	820	598	0	325	325	0	0	
56900-02-50000 LCEDC Loan Review	0	0	250	0	250	250	0	
TOTAL Contractual Services	1,277	1,062	700	323	1,025	700	0	
Supplies & Expenses								
56900-03-10000 Office Supplies	510	395	700	442	700	700	0	
56900-03-11000 Postage	127	112	200	139	200	200	0	
56900-03-13000 Copier	199	157	200	95	200	200	0	
56900-03-13500 Legal Filing Fees	244	0	150	275	275	150	0	
56900-03-32000 Education & Conference	69	321	250	35	250	250	0	
56900-03-40000 Operating Supplies	109	383	250	57	250	250	0	
56900-03-41000 Advertising/PR	0	0	250	0	250	250	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

25 -Community Development
Community Development

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
56900-03-53000 Mileage - Fuel	72	62	125	0	125	125	0	
TOTAL Supplies & Expenses	1,329	1,430	2,125	1,044	2,250	2,125	0	
TOTAL EXPENDITURES	50,293	51,987	25,683	19,383	26,152	26,493	810	
REVENUE OVER/(UNDER) EXPENDITURES	(9,643)	(8,737)	0	(3,075)	0	0	0	
FUND TOTAL REVENUES	140,946	192,244	112,533	210,522	220,441	166,128	53,595	
FUND TOTAL EXPENDITURES	148,151	135,483	126,183	133,126	152,152	126,993	810	
REVENUE OVER/(UNDER) EXPENDITURES	(7,206)	56,760	(13,650)	77,397	68,289	39,135	52,785	

*** END OF REPORT ***

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Economic Development

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
56700-02-13500 Merrill Area Dev. Corp.	3,200	3,200	3,200	3,200	3,200	3,200	0	
56700-02-13750 Lincoln County EDC	16,500	16,500	17,000	17,000	17,000	17,000	0	
56700-02-15000 Appraisal - City-Factory	1,920	0	0	0	0	0	0	
TOTAL Contractual Services	21,620	19,700	20,200	20,200	20,200	20,200	0	
TOTAL EXPENDITURES	21,620	19,700	20,200	20,200	20,200	20,200	0	

56700-02-1375Lincoln County EDC

PERMANENT NOTES:
Totals for LCEDC - with balance from various TIDS:
2014 $20,000 (TIDs $3,500)
2015 $21,400 (TIDs $4,900)
2016 $22,470 (TIDs $5,970)
2017 $23,025 (TIDs $6,525) - with 2.5% Increase
2018 $23,600 (TIDs $6,550)
2019 $24,190 (TIDs $7,190)

56700-02-1500Appraisal - City-Factory

PERMANENT NOTES:
City of Merrill sold land/factory to Weinbrenner Shoe Company at end of September 2017.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Marketing - PR

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
55301-01-21000 Wages - Perm - Regular	1,591	2,303	2,000	2,410	2,500	2,000	0	
55301-01-22000 Overtime	0	0	115	0	0	115	0	
55301-01-25000 Wages - Temp - Regular	0	84	100	0	0	100	0	
55301-01-51000 Social Security	117	170	175	173	200	175	0	
55301-01-52000 Retirement (WRS)	105	157	150	161	175	150	0	
55301-01-54000 Health Insurance	179	449	325	542	525	325	0	
55301-01-55000 Life Insurance	4	6	10	9	12	10	0	
TOTAL Personnel Services	1,995	3,170	2,875	3,296	3,412	2,875	0	

55301-01-2100Wages - Perm - Regular PERMANENT NOTES:
Additional potential Marketing/PR funds budgeted in various Tax Increment Districts (TIDs).

Supplies & Expenses								
55301-03-22000 Merrill Marketing	269	710	2,000	364	2,000	0	(2,000)	
55301-03-39100 Labor Day Celebration	8,050	8,344	7,500	8,165	8,165	7,500	0	
55301-03-39200 Fireworks-July 4th	8,690	8,804	9,050	8,974	8,974	9,050	0	
55301-03-39550 Historical Preservation	0	575	500	0	500	500	0	
55301-03-40000 Operating Supplies	0	0	150	0	150	150	0	
55301-03-41000 Council Public Relations	387	200	500	0	500	500	0	
55301-03-45000 Promoting Govt Services	1,643	1,899	925	575	925	925	0	
TOTAL Supplies & Expenses	19,039	20,532	20,625	18,077	21,214	18,625	(2,000)	

55301-03-3955Historical Preservation PERMANENT NOTES:
Unexpended amount transferred to Non-Lapsing account.

55301-03-4500Promoting Govt Services PERMANENT NOTES:
Promotion of cross-departmental/organizational programs, projects, and positions.

TOTAL EXPENDITURES	21,034	23,701	23,500	21,373	24,626	21,500	(2,000)	

11-08-2018 10:32 AM

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Cable Franchise Adm

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
45305-44950 Cable City Adm. Allocation	5,691	5,852	5,750	0	5,900	6,000	250	
TOTAL Licenses and Permits	5,691	5,852	5,750	0	5,900	6,000	250	
TOTAL REVENUES	5,691	5,852	5,750	0	5,900	6,000	250	
REVENUE OVER/(UNDER) EXPENDITURES	5,691	5,852	5,750	0	5,900	6,000	250	

45305-44950 Cable City Adm. AllocationPERMANENT NOTES:
City retains 5% to offset administrative expenses - will be transferred from Non-Lapsing Fund to General Fund.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

26 -Reserved - Non-Lapsing
Cable Franchise

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
45305-44900 Cable Franchise (Less Adm)	108,130	111,188	110,000	89,387	111,000	112,000	2,000	
TOTAL Licenses and Permits	108,130	111,188	110,000	89,387	111,000	112,000	2,000	
45305-44900 Cable Franchise (Less Adm) PERMANENT NOTES: Revenue less City 5% Administrative Fee which is transfered to General Fund. Amounts were: 2016 $5,691 2017 $5,852								
TOTAL REVENUES	108,130	111,188	110,000	89,387	111,000	112,000	2,000	
EXPENDITURES								
Supplies & Expenses								
55305-03-40000 M-3-Operating Reimburseme	71,409	85,100	82,118	45,135	82,118	82,918	800	
55305-03-40022 Closed Captioning Legal	0	0	0	1,000	500	1,000	1,000	
55305-03-45000 Audio-Chambers/Conference	308	3,978	3,000	18	3,978	3,000	0	
55305-03-46333 Downtown WiFi/Internet	3,806	0	0	0	0	0	0	
55305-03-46345 Aquatic-WiFi/Internet	179	0	0	0	0	0	0	
55305-03-46389 Wi-Fi Public Replacements	8,742	1,380	10,000	0	10,000	7,500	(2,500)	
55305-03-46390 Software-Websense	0	17,517	0	0	7,500	7,500	7,500	
55305-03-46400 MARC - Wi-Fi	11,669	0	0	0	0	0	0	
55305-03-46500 Festival Grounds & Expo	0	15,732	750	0	750	0	(750)	
55305-03-47500 Accela Live Streaming	7,974	10,220	15,500	9,261	9,261	10,000	(5,500)	
TOTAL Supplies & Expenses	104,086	133,927	111,368	55,414	114,107	111,918	550	
55305-03-4000M-3-Operating Reimbursemen PERMANENT NOTES: See also proposed modifications to the City of Merrill and Merrill Area Public Schools local cable access channel agreement.								
TOTAL EXPENDITURES	104,086	133,927	111,368	55,414	114,107	111,918	550	
REVENUE OVER/(UNDER) EXPENDITURES	4,045	(22,739)	(1,368)	33,973	(3,107)	82	1,450	

Merrill Productions - Budget Request 2019

Reviewed at 9/25/2018 City of MerrillPersonnel & Finance Committee

	Planned Expenses		
Equipment/Set Expenses		$10,700	
Hardware/Computer Updates/Repairs			$7,000
Batteries, SD cards, ink, etc.			$700
Set Improvements			$2,000
Update wiring in Auditorium & Jay Stadium			$1,000
split with MAPS			
Video Services			
Leightronix VieBit Subscription		$2,988	
Total Info Subscription		$995	
Charter extra box - 8 mo @ $10.99/mo		$140	
4 mo @ $12.99/mo			
Payroll		$65,000	
(includes Ass't. Mgrs. & students)			
Administrative Expenses		$3,095	
Fall Conference			$200
Spring Conference			$1,000
Memberships - WCM, ACM			$495
Meals			$200
Video Fest Entries/Awards			$1,000
Other			$200
(conferences, mileage, etc.)			
	Total	$82,918	

Received: 9/17/2018

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2018

10 -General Fund
Outside Agencies

	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDEGT	2019 BUDGET CHANGE	2019 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
45304-48500 Reimb - RDDF Trail	0	0	0	254	254	0	0	
TOTAL Miscellaneous Revenues	0	0	0	254	254	0	0	
TOTAL REVENUES	0	0	0	254	254	0	0	
EXPENDITURES								
Supplies & Expenses								
55304-03-39222 Park City Gardens	0	0	1,000	1,000	1,000	1,000	0	
55304-03-39277 River Bend Trail-RDDF	0	0	1,000	1,254	1,254	1,000	0	
55304-03-39300 City Band	13,875	13,438	13,500	13,500	13,500	15,000	1,500	
55304-03-39500 Historical Society	5,500	5,938	6,500	6,500	6,500	7,000	500	
55304-03-39600 Humane Society	15,000	15,000	15,000	15,000	15,000	15,000	0	
55304-03-45000 HAVEN (Shelter)	6,000	6,000	6,000	6,000	6,000	6,000	0	
55304-03-50000 Chamber (Membership)	1,425	1,500	1,500	1,500	1,500	1,500	0	
TOTAL Supplies & Expenses	41,800	41,876	44,500	44,754	44,754	46,500	2,000	

55304-03-3927River Bend Trail-RDDF

PERMANENT NOTES:
Foundation requested $10,000. Parks & Recreation Department budget cover River Bend Trail maintenance as Linear Park.

55304-03-3930City Band

PERMANENT NOTES:
Aditional Armed Services performance beginning in May 2019.

55304-03-4500HAVEN (Shelter)

PERMANENT NOTES:
Request for $10,000 in 2019.

55304-03-5000Chamber (Membership)

PERMANENT NOTES:
Chamber membership rate for Government.

TOTAL EXPENDITURES	41,800	41,876	44,500	44,754	44,754	46,500	2,000
REVENUE OVER/(UNDER) EXPENDITURES	(41,800)	(41,876)	(44,500)	(44,500)	(44,500)	(46,500)	(2,000)

October, 2018

Merrill Budget Committee Members and Merrill City Council Members

What a challenging summer- cool, rainy, hot, windy and now we celebrate the beauty of autumn.

Park City Gardeners plant and maintain 22 flower gardens in the City of Merrill. In 2017 and 2018, we added the bed at the west entrance sign to our city. That effort was funded by generous donations to honor Wendy Hull Malinowski's parents, Richard and Judy. The city center roundabout, the gazebo, and the Normal Park garden received over 17 cubic yards of compost funded by your generous support. Over 500 spring flowering bulbs will be planted this fall in the roundabout and provide a much needed welcome to spring 2019.

We are looking to continue our partnership with the City of Merrill by requesting funding in the amount $1,000 per year to maintain the soil, mulch, fertilizer, and other specialty plantings in our many city gardens. The additional soil and organic materials are especially critical with the drier, hotter temperatures we experienced this summer.

We are fortunate to have so many businesses, civic organizations, and individuals that support our effort to beautify our city. We truly are "Looking Good in Merrill"!

Thank you for your consideration of our budget request.

Sincerely,

Lynne Reindl Baker 10/2/2018

Board Members: President Marj Krause, Treasurer Lynne Reindl, Lynn Zentner, Ginny Drew, Kathy Wulf, Jean Howick, Marge Schultz, Donna Block, and Helene Ader.

PS. Please contact Lynn Zentner with any questions at 715-536-7976.

Unertl, Kathy

From: jameswedemeyer
Sent: Wednesday, October 03, 2018 8:04 AM
To: Unertl, Kathy
Subject: River District Development Foundation of Merrill

Dear Ms. Unertl

On behalf of the River District Development of Merrill I would like to request $10,000.00 of funds for the River District from the City funds used to support local programs and activities.
Sincerely,

Jim Wedemeyer
vice president of RDDFM

Merrill City Band

September 19, 2018

Kathy Unertl
City Hall
1004 East First Street
Merrill, WI 54452

Dear Ms. Unertl,

Enclosed is the proposed budget and concert schedule for the Merrill City Band 2019 season. The schedule is tentative, pending budget approval. Our budget needs are $16,367. Our request is for **$15,000.** This represents a $1000 increase over the 2018 budget, largely because we've added a concert for Armed Services Day at the request of Paul Russell and Veterans and because of insurance expenses.

We believe the band to be an important and integral part to our city, dating back to 1911. We added two concerts to this year's concert season. We also added a rain site and used it twice. In past years, a rain out was "good for our budget." Because we played all scheduled concerts this year, we were over budget. All officers, including the director, have donated stipends and fundraising will have to meet the rest of the loss.

The City Band continues to be involved in a capital campaign. However, the money raised is not meant to replace the annual funds by the city, but rather to allow us to purchase much needed equipment for the band, the gazebo, and Normal Park. These funds are in a separate 501(c)(3) account, Friends of the City Band, set up through the Chamber of Commerce Foundation.

The band raised and contributed the following to Normal Park this year:

- $25,000 – Concession Stand / Restrooms
- $20,000 – Parking Lot
- $5,000 – Concession Stand Equipment
  Chairs, tables, roasters, coffee pots, brooms, rake, hose, stove, refrigerator, kitchen utensils, shelving, etc.
- $2,200 – Additional outlets and wiring added to the concession stand

Additionally, the band just received a donation of $75,000 for a sign, lawn replacement, and backstop modification or replacement at Normal Park.

Thank you.

Sincerely,

Linda Becker
Merrill City Band Director
W2346 Axen Road
Gleason, WI 54435
715-873-4564

MERRILL CITY BAND 2018

Saturday	**May 18**	**Armed Services Day Celebration** Rehearsal at MHS - 12:00 pm Northwoods Veterans Post – 2:00 pm
Monday	**May 27**	**Memorial Day** Rehearsal at MHS: 8:45 – 10:00 A.M. Service at MHS Auditorium – 11:00 A.M. (Band begins at 10:30 A.M.) Black Wool Uniforms with blue bow tie; no hat
Wednesday	**June 19**	**Shiver Me Timbers II: Music and Mayhem** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M. Activities and concessions begin at 5:00 P.M. Pirate Costumes Encouraged! Aaarrr!
Wednesday	**June 26**	**Theme: TBA** Shiver Me Timers II: Music and Mayhem - Rain Date Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Thursday	**July 4**	**Pow Wow Days Parade: Tomahawk – 1:00 P.M**
Wednesday	**July 10**	**Theme: TBA** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	**July 17**	**Theme: TBA** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	**July 24**	**Theme: TBA** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	**July 31**	**Theme: TBA** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	**August 7**	**Theme: TBA** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	**August 14**	**Back To The Future III: A New West Side Story** No Rehearsal Concert at Cenotaph Park – 6:00 P.M.
Monday	**Sep 2**	**Labor Day Parade – 10:00 A.M.**

MERRILL CITY BAND

2019 Concert Season Proposal

Administrative

Director	$1,500.00	
Associate Director	$300.00	
Personnel Manager	300.00	
Guest Soloists	500.00	
Secretary/Historian	100.00	
Treasurer	100.00	
Librarian	350.00	
Publicity	100.00	
Custodial	200.00	
Insurance	1,000.00	
Sound Engineer	300.00	
Equipment Technicians / Transportation / Set-Up / Storage	400.00	
Total	**$5,150.00**	**$5,150.00**

Musicians (see attached rehearsal and concert schedule):

Event	No.	Stipend	Members	TOTAL
Concerts	10	$15	66	9,900.00
Parades	2	$20	45	1,800.00
Mileage Stipends (out of town musicians)				400.00
Substitute Musicians				500.00
Banner and Flag Carriers				90.00
Sub-Total				**$12,690.00**
– Deduction for projected absences				**$3,000.00**
Total				**$9,690.00**

$9,690.00

Expenses Some postponed from previous years):

Uniform Cleaning	60.00	
Equipment Cases (postponed from 2013)	450.00	
Photo-Copying and Miscellaneous (Paper, Tape, etc.)	75.00	
Opening Concert Special Expenses	800.00	
Advertising	200.00	
Printing	300.00	
School Instrument Loan, Music Replacement, and Maintenance Fees	100.00	
Music	750.00	
PO Box and Postage	122.00	
Miscellaneous Expenses	450.00	
Total	**$3,307.00**	**$3,307.00**

Anticipated, but not guaranteed, income

50/50 Raffle and Donations	1,400.00	
Pow Wow Days Parade	350.00	
	1,750.00	**1,750.00**

TOTAL 2019 MERRILL CITY BAND BUDGET NEEDS = $16,397.00

MERRILL CITY BAND

2018 EXPENDITURES

Stipends and Officers:			
Director (salary donated)	1,500.00		
President (salary donated)	125.00		
Guest Directors	50.00		
Guest Soloists	210.00		
Secretary/Historian (salary donated)	100.00		
Treasurer (salary donated)	100.00		
Substitute musicians	220.00		
Librarian	325.00		
Publicity	50.00		
Custodial	100.00		
Sound Engineer (salary donated)	250.00		
Equipment Technicians/Transportation	150.00		
Roadies (9)	390.00		
Labor Day	890.00		
Banner and Flag Carrier Stipends	90.00		
Member mileage / expense stipends	11,175.00		
Total Office / Stpend Expenses	**$15,725.00**	**$15,725.00**	
Expenses:			
Uniform Cleaning (estimate; all bills not in yet)	60.00		
Halloween Concert Expenses	834.74		
Hanging Flower Basket	60.00		
US and WI Flags, Finials, and Bases	374.50		
Post Office Box	62.00		
Concession Stand Suupplies and Equipment	1,135.89		
Water and ice	134.04		
Miscellaneous (tape, raffle tickets, batteries, labels, etc.)	256.48		
Total Other Expenses	**$2,917.65**	**$2,917.65**	
	Total Expenses		**$18,642.65**
Income / Donations			
50/50 Raffle and Donations	1,200.00		
Tomahawk Lions Club Pow Wow Days (Not received to date)	350.00		
Total Additional Income	**$1,550.00**		
Total Estimated Remaining Expenses	**$0.00**		**$0.00**
		Total Expenditures	**18,642.65**
		Total Income	**$1,550.00**
		2018 Funds from City	**14,000.00**
		2018 Projected Loss	**-$3,092.65**

Merrill Historical Society, Inc.

100 East Third Street, Merrill, WI 54452
715-536-5652 • merrillhs@frontier.com

RECEIVED
AUG 13 2018
By

August 9, 2018

Ms. Katherine Unertl, Finance Director and
Ryan Schwartzman, Chair, Personnel & Finance Committee
Common Council, City of Merrill
City Hall, 1004 E. 1st Street
Merrill, WI 54452

Dear Ms. Unertl and Mr. Schwartzman:

On behalf of the Merrill Historical Society, I would like to thank the City for its ongoing support and generosity. The Society understands and appreciates the continued constraints of the city budget, and we appreciate your past commitment to our organization.

The Society has seen strong growth over the past year in the number of visitors to the Museum and also requests for local research. We provide a valuable resource to this area by housing local research tools, such as City Directories dating back to 1893, Merrill High School Yearbooks from 1900, plat maps and photographs of businesses and homes from the beginning of Jenny. Using volunteer staff we handle at least 2 requests every day. Some are simple and others take hours of investigation to locate information. We recently have assisted several businesses, including Les and Jim's, with photos to put local Merrill history "on the wall".

We have a strong relationship with MAPS elementary grades and-at the other end of the spectrum-members of groups coming together to celebrate their family reunions, grandparents bringing their grandkids, and visits from senior assisted-living residents.

The Merrill Historical Society's History & Culture Center has proven itself as a community resource and a growing marketing attraction for the City of Merrill. We are partners, and to continue to maintain and enhance this resource, your support is needed. It takes funds to maintain a superior level of service to the community as we collect and put together exhibits that invoke a thoughtful approach to our roots and our future. We ask your approval of our grant request for 2019 in the amount of $7,000.

Sincerely,

Patricia Burg
Treasurer, Merrill Historical Society
cc: Ryan Schwartzman, Chairperson, Personnel & Finance Committee

LINCOLN COUNTY Humane Society

September 28, 2018

City of Merrill
Attn: Kathy Unertl, Finance Director
1004 E. First Street
Merrill, WI 54452

Attn: Finance Director,

Please consider this a formal request from the board of the Lincoln County Humane Society to be included in the City of Merrill 2019 budget in the amount of $15,000 for the operations of the shelter.

We sincerely appreciate the support of the City of Merrill. We depend greatly on these funds to help with costs involved in operating this non-profit community service.

If you would like to discuss this request further or need additional information, please contact me.

Again, thank you for your continued support.

Sincerely,

Liz Friedenfels

Manager

Lincoln County Humane Society
310 North Memorial Drive, Merrill, WI. 54452
(715)536-3459 • www.furrypets.com
Email:Manager@furrypets.com

HAVEN, INC

PO Box 32, Merrill, WI 54452
executivedirector@haveninc.org

Business 715/536-9563
FAX 715/536-1801

Kathy Unertl
City Finance Director
City of Merrill
1004 E.1st. St.
Merrill, WI 54452

September 20, 2018

Dear Ms. Unertl,

I am requesting the set aside for HAVEN, Inc. be released. I want to thank you for your continual financial support of HAVEN, INC. in the past years. I am requesting $10,000 for 2019. With your support, we were able to continue to provide the following services for Lincoln County residents; 24 hour crisis line, emergency shelter, emergency transportation, advocacy and legal advocacy, busing for school aged children, support groups, peer counseling and community education for domestic abuse and sexual assault victims and their children. We were able to hire two bilingual Spanish speaking Advocates to better serve the Latino population.

Domestic violence touches every community in Wisconsin. We all know someone who has needed help. In Wisconsin, one in four women is beaten, raped or stalked by a current or former intimate partner at some point in her life. Domestic violence victim services are cost-effective. They are life-saving. Because of DV programs, nine out of ten victims (91%) know more ways to plan for their safety after working with a DV program and report that they know more about community resources because of the help they have received.

Haven has been working with children and adults to recognize and to lessen the impact of (ACEs) Adverse Childhood Experiences. We work with them long after they leave the shelter. They continue to benefit from this focus of our work when they access one on one counseling and support groups. Our programming provides an opportunity for clients to take life changing steps to ensure a violence free life.

Lincoln County has been rated as the county with the second highest number of ACEs in the State of Wisconsin. It is really important to have all our leaders educated about ACEs and to continue to collaborate with our agencies to find a way to lessen the number of ACEs our population is experiencing.

Another indicator of the prevalence of domestic abuse within our county is the number of animals that have been abused. The local Humane Society's number of abuse cases correlates to the increase in the number of domestic abuse incidents in our homes. The children living in these violent homes will have an increased risk of becoming victims or perpetrators as adults.

Your financial support is used as a match as we submit State and Federal grant proposals. It is important!
If you have any questions or concerns regarding this letter of request, please feel free to contact me at 536-9563.
Thank you again for your continued support.

Sincerely,

Judy Woller, Executive Director

Household Abuse Victims Emergency Network is a Merrill Area United Way Affiliate