

Transit Meeting  
September 21, 2020  
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

- 1) Call to order 4:35pm
- 2) Public Comment – None
- 3) Approval of July 2020 minutes

A motion to approve minutes of the July 2020 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Discussion of the words “Merrill-Go-Round” on the bus. The city council has indicated that they should be on the bus. They will be added by the phone number on each side of the bus.

5) Administrator’s Report;

- A) New Buses Progress
  - a. Had small issue with the 2-way radio – issue resolved with new antennas
- B) School Year Bussing Plan
  - a. Increased seating from 7 to 11 to be used when siblings are riding
  - b. Most buses at capacity with only a few on a waiting list for open seats
  - c. New school times
    - i. Able to accommodate with the reduced capacities

6) Next meeting date will be October 19, 2020. Meeting to be held at the Council Chambers in City Hall, 1004 E 1<sup>st</sup> St, Merrill, WI 54452.

6) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond  
Transit Administrator