



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY MAY 27, 2020

Regular Meeting

City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	

Others in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Alderman Mark Weix, Bill Bialeck, Joseph Breaman and City Clerk Bill Heideman.

2. Preliminary items:

1. Vouchers

The vouchers were in the meeting packet.

Public Works Director/City Engineer Akey answered a question on the vouchers.

Motion (Van Lieshout/Rick) to approve.

RESULT:	APPROVED
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3. Other agenda items for consideration:

1. Review Breaman Ford site plan to satisfy Cedar Street Vacation

Information was in the meeting packet.

On June 12th, 2018, the Common Council adopted Resolution #2567. The resolution authorizes the vacation of a portion of Cedar Street for commercial development by Breaman Investments, LLC. The resolution stipulates that no construction or development, on, over or under the vacated street area shall commence until the Board of Public Works has approved a final development plan submitted to it by Breaman Investments LLC. The plan has now been submitted and was included in the meeting packet.

Joseph Breaman provided information and answered questions. Breaman Investments, LLC will be purchasing the former Murphy's Mini-Mart.

Motion (Van Lieshout/Rick) to approve the plan.

2. Discussion on 2020 Exterior Maintenance Program

Building Inspector/Zoning Administrator Pagel reported that he was seeking input from the Board on the 2020 Exterior Maintenance Program. He is proposing that his department “back off” on the enforcement of exterior maintenance compliance orders, in light of the COVID-19 pandemic. He stressed the garbage concerns would still be enforced, but there are costs associated with painting.

There was no objection to the proposal. No formal action was taken.

3. Discussion and potential action on City owner property in the 400 block of West Riverside Avenue.

A map was in the meeting packet.

The City owns a large piece of property behind several homes on Riverside Avenue. The land is in a floodplain and is undevelopable. There has been some interest by the adjoining property owners to acquire the land, so this item was on the agenda to determine the Board’s position.

Motion (Van Lieshout/Sabatke) to contact the adjoining property owners to discuss their potential acquisition.

RESULT:	APPROVED
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4. Alley improvements of 1300 block, between East Eighth Street and East Ninth Street (this will be on the June meeting agenda).

Public Works Director/City Engineer reported that this would be on the June meeting agenda. Prior to that meeting, letters will be sent to the property owners in that area to inform them of the meeting.

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspection/Zoning Administrator Pagel reported that the department is busy with permits and garbage issues.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey reported that the Grand Avenue project is on schedule. The three-arch bridge may be paved by the Fourth of July.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported that the Street Department was able to begin crack-sealing early this year. He also shared information on the status of the Grand Avenue project.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

Street and Weed Commissioner Liberty reviewed the report. He noted that, with the advent of warmer weather, lawn-related issues are occurring more frequently.

5. Consider placing monthly reports on file

Motion (Rick/Van Lieshout) to place on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, June 24th, 2020 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Rick/Van Lieshout) to adjourn. Carried. Adjourned at 6:00 P.M.