



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
AGENDA • TUESDAY APRIL 28, 2020

Regular Meeting

City Hall Council Chambers

5:15 PM

To attend the meeting virtually, call 484-531-2645 and meeting PIN 718 766 317

- I. Call to Order
- II. Vouchers:
 1. Vouchers
- III. Agenda items for consideration:
 1. Consider potential extension of City property tax payment deadline in light of the COVID-19 pandemic.
 2. Update on current status of Small Business Emergency Support Program
 3. Review results of Carrlson-Dettmann study on Clerk/Treasurer staff wages.
 4. Consider request from Alderman Osness to implement a hiring freeze and a policy that all hires are subject to Personnel and Finance Committee approval (except for Police and Fire hires).
 5. Consider furloughing of Festival Grounds Manager position, in light of the COVID-19 pandemic.
 6. Discussion on summer help being hired on an as-needed basis
 7. Consider implementing policy that unused capital project funds be returned to the General Fund.
 8. Consider amending policy on who can schedule a Committee of the Whole meeting.
- IV. Monthly Reports:
 1. Municipal Court
 2. Finance Director Unertl
 3. City Attorney Hayden
 4. City Clerk Heideman
 5. City Administrator Johnson
 6. Consider placing monthly reports on file
- V. Establish date, time and location of next regular meeting
- VI. Public Comment Period
- VII. Adjournment