

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
April 15th 2020
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. virtually facilitated through BlueJeans. Present: Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Audrey Huftel, Richard Mamer, Tim Meehean and Jim Wedemeyer. Excused: Gene Bebel. Also present: Laurie Ollhoff.

There was no correspondence. There was no public comment.

2. Consent Items

M Meehean/S Wedemeyer/C to approve the minutes of the March meeting as printed.

M Meehean/S Huftel/C to accept the Monthly Revenue and Expense Report for March.

3. Reports/Discussion Items/Action Items

A. COVID-19 Building Closure and Update: Ms. Stevens gave an update on staff assignments and activity during this period. At this time, staff continue to get paid per the revised City Policy for Employees with Symptoms or Exposure of Novel COVID-19 (Coronavirus) approved at the April 14th Merrill City Council meeting. Mr. Wszalek is working on making/acquiring physical plexiglass barriers for each public service desk. Board members instructed Ms. Stevens to keep the public informed via various means-newspaper, radio, social media regarding library closure, status, and current services.

B. Strategic Plan Progress: Goal #2: Updates to Goal #2 were provided.

C. Status of Church Property: Ms. Stevens believes there may be developments regarding the property but there are no details at this time. Ms. Stevens will keep board members apprised.

D. Wisconsin Trustee Essential #20-the Library Board and Building Accessibility: Ms. Stevens provided copies of Trustee Essential #20.

I. Reports from Friends and WVLS Representative: A copy of the WVLS Director's Report for March was included in the board packet.

4. Forthcoming Events & Library Director Report

- March Monthly Statistical Report was provided.
- Window cleaners are expected the first week of May.
- Ms. Stevens has reached out to 2 groups that utilize the library meeting rooms to assess the ability of library staff to assist with hosting virtual meetings.
- Ms. Forde was successful in being awarded a Walmart Grant & a generous donation from Sierra Pacific for summer youth programming expenses.
- Ms. Forde has been approved to provide USDA Summer Meals and we are now awaiting further instructions/guidelines.

5. Adjournment

M Wedemeyer/S Meehean/C to adjourn the meeting at 4:30 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on May 20th at 4:00 p.m. in the Library Board room.

Stacy D. Stevens, Secretary