



**CITY OF MERRILL**  
**PERSONNEL AND FINANCE COMMITTEE**  
**AGENDA • TUESDAY MARCH 24, 2020**

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**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

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- I. Call to Order
- II. Vouchers:
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- III. Agenda items for consideration:
  1. Question and Answer session on COVID 19 (Lincoln County Health Director Shelley Hersil and Lincoln County Emergency Planning Manager September Murphy.
  2. Consider delinquent tax status of 2210 Heldt St.
  3. Consider budget amendment to approve \$70,000 for street lighting for the M2020-01 Grand Ave. project.
  4. Follow-up on 2021 budget discussion items
  5. Availability of services at City Hall
  6. Review of City Administrator and Finance Director job descriptions.
  7. Schedule annual evaluation of City Administrator
- IV. Monthly Reports:
  1. Municipal Court
  2. Finance Director Unertl
  3. City Attorney Hayden
  4. City Clerk Heideman
  5. City Administrator Johnson
  6. Consider placing monthly reports on file
- V. Establish date, time and location of next regular meeting
- VI. Public Comment Period
- VII. Adjournment