



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
AGENDA • TUESDAY MARCH 24, 2020

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Vouchers:
 1. Vouchers
- III. Agenda items for consideration:
 1. Question and Answer session on COVID 19 (Lincoln County Health Director Shelley Hersil and Lincoln County Emergency Planning Manager September Murphy.
 2. Consider delinquent tax status of 2210 Heldt St.
 3. Consider budget amendment to approve \$70,000 for street lighting for the M2020-01 Grand Ave. project.
 4. Follow-up on 2021 budget discussion items
 5. Availability of services at City Hall
 6. Review of City Administrator and Finance Director job descriptions.
 7. Schedule annual evaluation of City Administrator
- IV. Monthly Reports:
 1. Municipal Court
 2. Finance Director Unertl
 3. City Attorney Hayden
 4. City Clerk Heideman
 5. City Administrator Johnson
 6. Consider placing monthly reports on file
- V. Establish date, time and location of next regular meeting
- VI. Public Comment Period
- VII. Adjournment

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	SITTLE, STEVEN	VOIDED						
	C-CHECK	VOIDED	V 2/07/2020			166950		622.00C
	C-CHECK		V 2/14/2020			167031		
003513	BATTERIES PLUS	VOIDED	V 2/21/2020			167066		57.60C
	C-CHECK		V 2/21/2020			167114		
001679	WAL-MART	VOIDED	V 2/21/2020			167169		143.40C
	C-CHECK		V 2/25/2020			167177		
004377	ERIC GEISS	VOIDED	V 2/28/2020			167190		151.25C
	C-CHECK		V 2/28/2020			167224		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	8	VOID DEBITS 0.00 VOID CREDITS 974.25CR	0.00	974.25CR

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			8	974.25CR	0.00	0.00
BANK:	TOTALS:		8	974.25CR	0.00	0.00

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000010	5 ALARM FIRE & SAFETY EQUIPMEN							
I-194074-1	#10144215-SP/MSA G1 4PT	R	2/21/2020			167061		
10 52200-03-40000	Operating Supplies		#10144215-SP/MSA G1	142.22				
I-194112-1	#58ES-428-20/GASCO 58L CAL GAS	R	2/21/2020			167061		
10 52200-03-40000	Operating Supplies		#58ES-428-20/GASCO 5	245.00				387.22
000010	5 ALARM FIRE & SAFETY EQUIPMEN							
I-194696-1	MSA CONF. PLUS CLEANER	R	2/28/2020			167211		
10 52200-03-40000	Operating Supplies		MSA CONF. PLUS CLEAN	118.97				118.97
			*** VENDOR TOTALS ***			2 CHECKS		506.11
004701	A H STOCK MANUFACTURING CORPOR							
I-0184773	6012SW-10NKIT/NYLON SWIVEL	R	2/28/2020			167212		
10 52200-03-51000	Vehicle Repair/Maintenance		6012SW-10NKIT/NYLON	256.20				256.20
			*** VENDOR TOTALS ***			1 CHECKS		256.20
002724	JOHN ADER							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167179		
10 51440-01-25000	Wages-Election Off. AVE		2/18/20 SPRING PRIMA	140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
000020	AFLAC							
I-AFA20200207	PREMIUM PER ATTACHED	R	2/07/2020			166891		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	449.09				
62 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	35.90				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	18.59				
I-AFL20200207	PREMIUM PER ATTACHED	R	2/07/2020			166891		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	315.32				
62 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	82.12				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	48.15				949.17
000020	AFLAC							
I-AFA20200221	PREMIUM PER ATTACHED	R	2/21/2020			167046		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	464.40				
62 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	25.02				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	14.16				
I-AFL20200221	PREMIUM PER ATTACHED	R	2/21/2020			167046		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	324.20				
62 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	69.68				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	51.71				949.17
			*** VENDOR TOTALS ***			2 CHECKS		1,898.33
003699	AIRNAV, LLC							
I-2000304	2020 RENEWAL BASIC LISTING	R	2/21/2020			167062		
10 53510-03-41500	Airport Promotion		2020 RENEWAL BASIC L	40.00				40.00
			*** VENDOR TOTALS ***			1 CHECKS		40.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002457	ROD AKEY							
I-2/21/20-Akey/WIDNR	WATER ePERMITING	R	2/28/2020			167213		
24 55225-02-15333	WI DNR Permit	WATER ePERMITING		143.50				143.50
		*** VENDOR TOTALS ***				1 CHECKS		143.50
002906	KENNETH ALBERS							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167180		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		219.00				219.00
		*** VENDOR TOTALS ***				1 CHECKS		219.00
002047	AMAZON							
I-20200219	ACCT # 60457 8781 005319 5	R	2/21/2020			167127		
10 55110-03-10000	Office Supplies	ACCT # 60457 8781 00		167.17				
10 55110-03-10500	Library Supplies	ACCT # 60457 8781 00		210.99				
10 55110-13-10000	Adult Dept Fiction	ACCT # 60457 8781 00		69.28				
10 55110-13-10100	Adult Dept Non-Fiction	ACCT # 60457 8781 00		8.13				
10 55110-14-10200	Adult Dept CDs	ACCT # 60457 8781 00		148.30				
10 55110-14-10400	Adult Dept DVDs	ACCT # 60457 8781 00		325.96				
10 55110-15-31000	Computer Supplies	ACCT # 60457 8781 00		18.99				
26 55110-03-40500	Memorial Books-Expense	ACCT # 60457 8781 00		250.76				1,199.58
		*** VENDOR TOTALS ***				1 CHECKS		1,199.58
002555	AMERICAN WELDING & GAS INC.							
I-06855153	OXYGEN	R	2/07/2020			166907		
10 52300-03-40000	Operating Supplies	OXYGEN		85.77				
I-06858658	OXYGEN	R	2/07/2020			166907		
10 52300-03-40000	Operating Supplies	OXYGEN		79.47				
I-06864582	OXYGEN	R	2/07/2020			166907		
10 52300-03-40000	Operating Supplies	OXYGEN		79.47				244.71
002555	AMERICAN WELDING & GAS INC.							
I-06891515	ACETYLENE, COMPRESSED AIR	R	2/21/2020			167063		
10 52300-03-40000	Operating Supplies	ACETYLENE, COMPRESSE		89.01				
I-06891670	HELIUM	R	2/21/2020			167063		
10 55200-02-15000	Contract Services	HELIUM		70.72				
I-6891155	OXYGEN	R	2/21/2020			167063		
10 55200-02-15000	Contract Services	OSYGEN		52.43				212.16
002555	AMERICAN WELDING & GAS INC.							
I-06909045	OXYGEN, COMPRESSED	R	2/28/2020			167214		
10 52300-03-40000	Operating Supplies	OXYGEN, COMPRESSED		85.77				85.77
		*** VENDOR TOTALS ***				3 CHECKS		542.60

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001243	ARING EQUIPMENT COMPANY, INC.							
I-756071	HOSE ASSEMBLY, SEALING RINGS	R	2/07/2020			166908		
10 53240-03-40000	Operating Supplies	HOSE ASSEMBLY, SEALI		883.36				883.36
001243	ARING EQUIPMENT COMPANY, INC.							
I-756652	STRAP	R	2/28/2020			167215		
10 53240-03-40000	Operating Supplies	STRAP		15.15				15.15
			*** VENDOR TOTALS ***			2 CHECKS		898.51
004295	ASCENSION GOOD SAMARITAN HEALT							
I-1744	SUPPLIES	R	2/21/2020			167064		
10 52300-03-40000	Operating Supplies	SUPPLIES		627.02				627.02
			*** VENDOR TOTALS ***			1 CHECKS		627.02
004558	ASCENSION ST. MICHAEL'S HOSPITI							
I-153292	DRUG SCREENING	R	2/14/2020			167011		
10 51417-02-18000	Drug Testing (CDL)	DREWEK, GIPPLE, PIKE		60.00				
62 53716-00-92300	Outside Serv. Employed	DREWEK, GIPPLE, PIKE		15.00				
63 56156-00-85200	Outside Service Employed	DREWEK, GIPPLE, PIKE		15.00				
I-153917	DRUG SCREENING/PEHLKE	R	2/14/2020			167011		
10 53520-03-66000	Other Services	DRUG SCREENING/PEHLK		30.00				120.00
			*** VENDOR TOTALS ***			1 CHECKS		120.00
001638	NORBERT ASHBECK							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167181		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		250.25				250.25
			*** VENDOR TOTALS ***			1 CHECKS		250.25
004311	ASPIRUS ARISE							
I-HS120200221	HSA HEALTH INS PREMIUMS	R	2/25/2020			167176		
10 51200-01-54000	Health Insurance	HSA HEALTH INS PREMI		1,738.91				
10 51300-01-54000	Health Insurance	HSA HEALTH INS PREMI		1,738.91				
10 51415-01-54000	Health Insurance	HSA HEALTH INS PREMI		1,304.18				
10 51525-01-54000	Health Insurance	HSA HEALTH INS PREMI		1,086.77				
10 51600-01-54000	Health Insurance	HSA HEALTH INS PREMI		1,399.09				
10 52100-01-54000	Health Insurance	HSA HEALTH INS PREMI		24,344.74				
10 52200-01-54000	Health Insurance	HSA HEALTH INS PREMI		10,270.54				
10 52300-01-54000	Health Insurance	HSA HEALTH INS PREMI		7,118.56				
10 52400-01-54000	Health Insurance	HSA HEALTH INS PREMI		2,956.15				
10 53100-01-54000	Health Insurance	HSA HEALTH INS PREMI		869.46				
10 53240-01-54000	Health Insurance	HSA HEALTH INS PREMI		1,574.17				
10 53312-01-54000	Health Insurance	HSA HEALTH INS PREMI		5,522.74				
10 53620-01-54000	Health Insurance	HSA HEALTH INS PREMI		3,390.87				
10 53635-01-54000	Health Insurance	HSA HEALTH INS PREMI		1,684.59				
10 55110-01-54000	Health Insurance	HSA HEALTH INS PREMI		7,194.58				
10 55200-01-54000	Health Insurance	HSA HEALTH INS PREMI		2,608.37				
10 55300-01-54000	Health Insurance	HSA HEALTH INS PREMI		2,608.36				
20 53622-01-54000	Health Insurance	HSA HEALTH INS PREMI		86.77				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004311	ASPIRUS ARISE	CONT						
I-HS120200221	HSA HEALTH INS PREMIUMS	R	2/25/2020					167176
21	52100-01-54000 Health Insurance	HSA HEALTH INS PREMI		1,738.91				
24	55513-01-54000 Health Insurance	HSA HEALTH INS PREMI		100.88				
25	56900-01-54000 Health Insurance	HSA HEALTH INS PREMI		521.67				
62	53716-00-92620 Employee Health Ins.	HSA HEALTH INS PREMI		6,010.74				
63	56156-00-85420 Employee Health Ins.	HSA HEALTH INS PREMI		6,292.27				
I-HS220200207	HSA FAM HEALTH INS PREMIUMS	R	2/25/2020					167176
10	13-8200 Prepaid Health Ins.	HSA FAM HEALTH INS P		4,556.89				
21	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		107.46				
24	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		7.46				
25	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		32.24				
62	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		372.21				
63	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		404.20				
I-HS220200221	HSA FAM HEALTH INS PREMIUMS	R	2/25/2020					167176
10	13-8200 Prepaid Health Ins.	HSA FAM HEALTH INS P		4,783.78				
20	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		5.36				
21	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		107.46				
24	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		6.23				
25	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		32.24				
62	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		371.46				
63	13-8200 Pre-Paid Health Insurance	HSA FAM HEALTH INS P		388.85				
I-HS320200221	HSA SGL HLTH INS PREMIUMS	R	2/25/2020					167176
10	51300-01-54000 Health Insurance	HSA SGL HLTH INS PRE		869.46				
10	51420-01-54000 Health Insurance	HSA SGL HLTH INS PRE		852.07				
10	51520-01-54000 Health Insurance	HSA SGL HLTH INS PRE		760.77				
10	52100-01-54000 Health Insurance	HSA SGL HLTH INS PRE		3,477.84				
10	52200-01-54000 Health Insurance	HSA SGL HLTH INS PRE		839.00				
10	52300-01-54000 Health Insurance	HSA SGL HLTH INS PRE		899.92				
10	53300-01-54000 Health Insurance	HSA SGL HLTH INS PRE		121.48				
10	53312-01-54000 Health Insurance	HSA SGL HLTH INS PRE		2,003.67				
10	53316-01-54000 Health Insurance	HSA SGL HLTH INS PRE		452.89				
10	53520-01-54000 Health Insurance	HSA SGL HLTH INS PRE		3,477.84				
10	53635-01-54000 Health Insurance	HSA SGL HLTH INS PRE		899.80				
10	55110-01-54000 Health Insurance	HSA SGL HLTH INS PRE		1,738.92				
20	53622-01-54000 Health Insurance	HSA SGL HLTH INS PRE		32.60				
62	53716-00-92620 Employee Health Ins.	HSA SGL HLTH INS PRE		802.14				
63	56156-00-85420 Employee Health Ins.	HSA SGL HLTH INS PRE		2,769.18				
I-HS420200207	HSA SNGL HLTH INS PREMIUMS	R	2/25/2020					167176
10	13-8200 Prepaid Health Ins.	HSA SNGL HLTH INS PR		1,013.07				
20	13-8200 Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		2.01				
62	13-8200 Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		56.32				
63	13-8200 Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		164.39				
I-HS420200221	HSA SNGL HLTH INS PREMIUMS	R	2/25/2020					167176
10	13-8200 Prepaid Health Ins.	HSA SNGL HLTH INS PR		1,013.07				
20	13-8200 Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		2.02				
62	13-8200 Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		49.57				
63	13-8200 Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		171.13				
I-HS720200221	HEALTH INS PREMIUM	R	2/25/2020					167176

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2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004311	ASPIRUS ARISE	CONT						
I-HS720200221	HEALTH INS PREMIUM	R	2/25/2020			167176		
10 54600-01-54000	Health Insurance	HEALTH INS PREMIUM		1,619.59				
I-HS820200207	HEALTH INS PREMIUMS	R	2/25/2020			167176		
10 13-8200	Prepaid Health Ins.	HEALTH INS PREMIUMS		167.12				
I-HS820200221	HEALTH INS PREMIUMS	R	2/25/2020			167176		
10 13-8200	Prepaid Health Ins.	HEALTH INS PREMIUMS		167.12				
I-K.SEUBERT 03/20	KATHY SEUBERT MARCH 2020	R	2/25/2020			167176		
10 51930-05-45000	Retiree's SL/Health Ins.	KATHY SEUBERT MARCH		976.92				
I-LITZER 03/2020	DON LIZTER MARCH 2020	R	2/25/2020			167176		
10 13-8200	Prepaid Health Ins.	DON LIZTER MARCH 202		1,953.83				
I-SCHWARTZ 03/20	ELEANOR SCHWARTZ 03/2020	R	2/25/2020			167176		
10 51930-05-45000	Retiree's SL/Health Ins.	ELEANOR SCHWARTZ 03/		976.92				
I-WAIS 03/2020	DIANE WAIS MARCH 2020	R	2/25/2020			167176		
10 51930-05-45000	Retiree's SL/Health Ins.	DIANE WAIS MARCH 202		976.92				132,645.65
		*** VENDOR TOTALS ***				1 CHECKS		132,645.65
001228	ASPIRUS CLINICS, INC							
I-82119	EAS CONTRACTED FULL SERV	R	2/14/2020			167012		
10 51417-02-50000	EAP-Employee Assistance	EAS CONTRACTED FULL		260.45				
62 53716-00-92300	Outside Serv. Employed	EAS CONTRACTED FULL		50.00				
63 56156-00-85200	Outside Service Employed	EAS CONTRACTED FULL		50.00				360.45
		*** VENDOR TOTALS ***				1 CHECKS		360.45
004487	AT & T MOBILITY							
I-287287509340X0220	FEB.2020 -F.D. SERV. CHARGES	R	2/28/2020			167216		
10 52200-02-25500	Fiber - Internet & VOIP	FEB.2020 -F.D. SERV.		236.06				
10 52300-02-25000	Telephone & Internet	FEB.2020 -F.D. SERV.		236.06				472.12
		*** VENDOR TOTALS ***				1 CHECKS		472.12
000038	ATCO INTERNATIONAL							
I-IO544734	SPARKLE GLASS CLEANER	R	2/21/2020			167065		
10 55400-03-40000	Operating Supplies	SPARKLE GLASS CLEANER		112.00				112.00
		*** VENDOR TOTALS ***				1 CHECKS		112.00
002105	ARLENE BAGLEY							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167182		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		140.00				140.00
		*** VENDOR TOTALS ***				1 CHECKS		140.00
000081	BAJA'S							
I-17879	LITTLE DRIBBLERS T-SHIRTS	R	2/07/2020			166909		
10 55300-03-41500	Self & Non-Support-Expenses	LITTLE DRIBBLERS T-S		421.35				421.35
		*** VENDOR TOTALS ***				1 CHECKS		421.35

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000268	BAKER & TAYLOR L0280842							
C-0003195929	ACCT # 216389 L028084 2 B00000	R	2/21/2020			167128		
10 55110-14-10100	Adult Dept Books on CD	ACCT # 216389 L02808		15.75CR				
I-2035037631	ACCT # 216389 L028084 2 B00000	R	2/21/2020			167128		
10 55110-13-10000	Adult Dept Fiction	ACCT # 216389 L02808		199.78				
10 55110-14-10100	Adult Dept Books on CD	ACCT # 216389 L02808		94.92				
10 55110-03-10500	Library Supplies	ACCT # 216389 L02808		17.95				
I-2035042408	ACCT # 216389 L028084 2 B00000	R	2/21/2020			167128		
10 55110-13-10000	Adult Dept Fiction	ACCT # 216389 L02808		169.64				
10 55110-03-10500	Library Supplies	ACCT # 216389 L02808		14.91				
I-2035064311	ACCT # 216389 L028084 2 B00000	R	2/21/2020			167128		
10 55110-13-10000	Adult Dept Fiction	ACCT # 216389 L02808		201.51				
10 55110-03-10500	Library Supplies	ACCT # 216389 L02808		18.07				
I-2035085863	ACCT # 216389 L028084 2 B00000	R	2/21/2020			167128		
10 55110-13-10000	Adult Dept Fiction	ACCT # 216389 L02808		259.69				
10 55110-03-10500	Library Supplies	ACCT # 216389 L02808		23.27				
I-2035095302	ACCT # 216389 L028084 2 B00000	R	2/21/2020			167128		
10 55110-13-10000	Adult Dept Fiction	ACCT # 216389 L02808		169.63				
10 55110-03-10500	Library Supplies	ACCT # 216389 L02808		15.29				1,168.91
	*** VENDOR TOTALS ***					1 CHECKS		1,168.91
0003259	BAKER & TAYLOR L4211082							
I-2035066369	ACCT # 216389 L421108 2 B00000	R	2/21/2020			167129		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L42110		3.77				
I-2035090675	ACCT # 216389 L421108 2 B00000	R	2/21/2020			167129		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L42110		4.40				
I-2035101138	ACCT # 216389 L421108 2 B00000	R	2/21/2020			167129		
10 55110-13-10200	Adult Dept Paperbacks	ACCT # 216389 L42110		51.56				59.73
	*** VENDOR TOTALS ***					1 CHECKS		59.73
000273	BAKER & TAYLOR L5014032							
I-2035021753	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		38.21				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		1.95				
I-2035037701	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		12.85				
10 55110-13-20100	Young Adult Books	ACCT # 216389 L50140		10.63				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		1.95				
I-2035045042	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
26 55110-03-12625	Cross-County - Expense	ACCT # 216389 L50140		17.05				
I-2035065200	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
26 55110-03-12625	Cross-County - Expense	ACCT # 216389 L50140		21.55				
I-2035079140	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		301.73				
10 55110-13-20100	Young Adult Books	ACCT # 216389 L50140		133.09				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		40.00				
I-2035089026	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		442.65				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000273	BAKER & TAYLOR L501403CONT							
I-2035089026	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
10 55110-03-10500	Library Supplies			42.45				
I-235058201	ACCT # 216389 L501403 2 B00000	R	2/21/2020			167130		
10 55110-13-20000	Youth Children's Books			16.95				
10 55110-13-20100	Young Adult Books			10.07				
10 55110-03-10500	Library Supplies			1.95				1,093.08
	*** VENDOR TOTALS ***					1 CHECKS		1,093.08
000270	BAKER & TAYLOR L5471172							
I-2035055971	ACCT # 216389 L547117 2 B00000	R	2/21/2020			167131		
26 55110-03-40500	Memorial Books-Expense			14.68				
I-2035064235	ACCT # 216389 L547117 2 B00000	R	2/21/2020			167131		
26 55110-03-40500	Memorial Books-Expense			15.95				
I-2035083656	ACCT # 216389 L547117 2 B00000	R	2/21/2020			167131		
26 55110-03-40500	Memorial Books-Expense			16.54				
I-2035089379	ACCT # 216389 L547117 2 B00000	R	2/21/2020			167131		
26 55110-03-40500	Memorial Books-Expense			213.52				260.69
	*** VENDOR TOTALS ***					1 CHECKS		260.69
000271	BAKER & TAYLOR L5491882							
I-2035028903	ACCT # 216389 L549188 2 B00000	R	2/21/2020			167132		
10 55110-13-10100	Adult Dept Non-Fiction			33.24				
10 55110-03-10500	Library Supplies			1.27				
I-2035047340	ACCT # 216389 L549188 2 B00000	R	2/21/2020			167132		
10 55110-13-10100	Adult Dept Non-Fiction			388.20				
10 55110-03-10500	Library Supplies			32.24				
26 55110-03-40500	Memorial Books-Expense			71.24				
I-2035066987	ACCT # 216389 L549188 2 B00000	R	2/21/2020			167132		
10 55110-13-10100	Adult Dept Non-Fiction			138.04				
10 55110-03-10500	Library Supplies			6.39				
I-2035092803	ACCT #216389 L549188 2 B00000	R	2/21/2020			167132		
10 55110-13-10100	Adult Dept Non-Fiction			8.18				
10 55110-03-10500	Library Supplies			0.68				
I-697.67	ACCT # 216389 L549188 2 B00000	R	2/21/2020			167132		
10 55110-13-10100	Adult Dept Non-Fiction			16.80				
10 55110-03-10500	Library Supplies			1.39				697.67
	*** VENDOR TOTALS ***					1 CHECKS		697.67
003513	BATTERIES PLUS							
I-P23636374	RESPIRATOR / MERRILL FIRE DEP	V	2/21/2020			167066		57.60
003513	BATTERIES PLUS							
M-CHECK	BATTERIES PLUS	VOIDED V	2/21/2020			167066		57.60

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000066	BAUMGART WASTE REMOVAL							
I-20200201	WASTE HAULING JAN. CARDBOARD	R	2/21/2020			167067		
10 55400-02-23600	Waste Removal Services	WASTE HAULING JAN. C		148.00				148.00
		*** VENDOR TOTALS ***				1 CHECKS		148.00
001521	BAY TOWEL, INC							
I-3015969	UNIFORMS W/E 02-04-20	R	2/07/2020			166910		
10 53240-03-46000	Uniform Services	UNIFORMS W/E 02-04-2		12.50				
10 53620-03-46000	Uniform Services	UNIFORMS W/E 02-04-2		11.14				
10 53635-03-46000	Uniform Services	UNIFORMS W/E 02-04-2		10.86				
10 53230-03-40000	Operating Supplies	UNIFORMS W/E 02-04-2		24.82				
10 53312-03-46000	Uniform Services	UNIFORMS W/E 02-04-2		96.80				
10 53102-03-40000	Operating Supplies	UNIFORMS W/E 02-04-2		6.27				162.39
001521	BAY TOWEL, INC							
I-3020442	UNIFORMS W/E 02-11-20	R	2/14/2020			167013		
10 53240-03-46000	Uniform Services	UNIFORMS W/E 02-11-2		12.50				
10 53620-03-46000	Uniform Services	UNIFORMS W/E 02-11-2		6.27				
10 53635-03-46000	Uniform Services	UNIFORMS W/E 02-11-2		10.86				
10 53230-03-40000	Operating Supplies	UNIFORMS W/E 02-11-2		24.82				
10 53312-03-46000	Uniform Services	UNIFORMS W/E 02-11-2		69.72				
10 53102-03-40000	Operating Supplies	UNIFORMS W/E 02-11-2		6.27				130.44
001521	BAY TOWEL, INC							
I-3024913	UNIFORMS W/E 02-18-20	R	2/21/2020			167068		
10 53240-03-46000	Uniform Services	UNIFORMS W/E 02-18-2		12.50				
10 53620-03-46000	Uniform Services	UNIFORMS W/E 02-18-2		31.35				
10 53635-03-46000	Uniform Services	UNIFORMS W/E 02-18-2		10.86				
10 53230-03-40000	Operating Supplies	UNIFORMS W/E 02-18-2		24.82				
10 53312-03-46000	Uniform Services	UNIFORMS W/E 02-18-2		73.98				
10 53102-03-40000	Operating Supplies	UNIFORMS W/E 02-18-2		6.27				159.78
001521	BAY TOWEL, INC							
I-3029392	UNIFORMS W/E 2-25-20	R	2/28/2020			167217		
10 53240-03-40000	Operating Supplies	UNIFORMS W/E 2-25-20		12.50				
10 53620-03-46000	Uniform Services	UNIFORMS W/E 2-25-20		23.54				
10 53635-03-46000	Uniform Services	UNIFORMS W/E 2-25-20		10.86				
10 53230-03-40000	Operating Supplies	UNIFORMS W/E 2-25-20		24.82				
10 53312-03-46000	Uniform Services	UNIFORMS W/E 2-25-20		72.66				
10 53102-03-40000	Operating Supplies	UNIFORMS W/E 2-25-20		6.27				150.65
		*** VENDOR TOTALS ***				4 CHECKS		603.21
000083	BELLIN HEALTH							
I-13236430	DRUG SCREEN/GARBAGE-LIBRARY	R	2/21/2020			167069		
10 55110-01-54000	Health Insurance	DRUG SCREEN/GARBAGE-		60.00				
I-1326428	DRUG SCREEN	R	2/21/2020			167069		
10 51417-02-18000	Drug Testing (CDL)	DRUG SCREEN		85.00				
62 53716-00-92300	Outside Serv. Employed	DRUG SCREEN		80.00				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000083	BELLIN HEALTH	CONT						
I-1326428	DRUG SCREEN	R	2/21/2020			167069		
63 56156-00-85200	Outside Service Employed	DRUG SCREEN		120.00				345.00
			*** VENDOR TOTALS ***			1 CHECKS		345.00
003962	RICHARD J. BJORKLUND							
I-2/15/2020-PYMT	2/15/2020 - BI-MONTHLY PAYMENT	R	2/24/2020			167173		
24 55225-02-15000	Festival Grounds Manager	2/15/2020 - BI-MONTH		500.00				500.00
003962	RICHARD J. BJORKLUND							
I-2/28/2020	BI MONTHLY PYMT	R	2/28/2020			167218		
24 55225-02-15000	Festival Grounds Manager	BI MONTHLY PYMT		500.00				500.00
			*** VENDOR TOTALS ***			2 CHECKS		1,000.00
003188	BMO HARRIS BANK							
I-HSF20200207	HSA-FAMILY - Employee	R	2/07/2020			166892		
10 21-5924	HSA - Employee	HSA-FAMILY - Employee		5,546.08				
21 21-5924	HSA - Employee	HSA-FAMILY - Employee		265.38				
25 21-5924	HSA - Employee	HSA-FAMILY - Employee		45.00				
62 21-5924	HSA - Employee	HSA-FAMILY - Employee		333.63				
63 21-5924	HSA - Employee	HSA-FAMILY - Employee		519.84				
I-HSS20200207	HSA - SINGLE - Employee	R	2/07/2020			166892		
10 21-5924	HSA - Employee	HSA - SINGLE - Emplo		908.54				
20 21-5924	HSA - Employee	HSA - SINGLE - Emplo		3.75				
62 21-5924	HSA - Employee	HSA - SINGLE - Emplo		36.45				
63 21-5924	HSA - Employee	HSA - SINGLE - Emplo		218.74				
I-PAYROLL 2/7/2020	DIRECT DEPOSIT	R	2/07/2020			166892		
10 21-5919	BMO Auto Direct Deposit	DIRECT DEPOSIT		181,943.22				189,820.63
003188	BMO HARRIS BANK							
I-HSF20200221	HSA-FAMILY - Employee	R	2/21/2020			167047		
10 21-5924	HSA - Employee	HSA-FAMILY - Employee		5,663.56				
20 21-5924	HSA - Employee	HSA-FAMILY - Employee		4.06				
21 21-5924	HSA - Employee	HSA-FAMILY - Employee		265.38				
25 21-5924	HSA - Employee	HSA-FAMILY - Employee		45.00				
62 21-5924	HSA - Employee	HSA-FAMILY - Employee		330.36				
63 21-5924	HSA - Employee	HSA-FAMILY - Employee		501.57				
I-HSS20200221	HSA - SINGLE - Employee	R	2/21/2020			167047		
10 21-5924	HSA - Employee	HSA - SINGLE - Emplo		758.54				
20 21-5924	HSA - Employee	HSA - SINGLE - Emplo		2.50				
62 21-5924	HSA - Employee	HSA - SINGLE - Emplo		11.97				
63 21-5924	HSA - Employee	HSA - SINGLE - Emplo		244.47				
I-PAYROLL 2/21/2020	DIRECT DEPOSIT	R	2/21/2020			167047		
10 21-5919	BMO Auto Direct Deposit	DIRECT DEPOSIT		179,543.06				187,370.47
			*** VENDOR TOTALS ***			2 CHECKS		377,191.10

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002569	BOARD OF COMMISSIONERS OF PUBL							
I-0000018320	ANNUAL TRUST FUND LOAN PYMT	R	2/21/2020			167070		
30 50000-06-12050	STL 2005 Prin.-Streets	ANNUAL	TRUST FUND LO	17,437.35				
30 50000-06-22050	STL 2005 Int.-Streets	ANNUAL	TRUST FUND LO	5,950.81				
30 50000-06-11800	STL 2010-1 Prin BAB	ANNUAL	TRUST FUND LO	42,087.35				
30 50000-06-21800	STL 2010-1 BAB Int.	ANNUAL	TRUST FUND LO	1,582.51				
63 22-2120	Bonds & Notes-Sewer	ANNUAL	TRUST FUND LO	10,062.65				
63 56172-00-42600	Interest on Debt Service	ANNUAL	TRUST FUND LO	378.47				
			*** VENDOR TOTALS ***			1	CHECKS	77,499.14 77,499.14
002088	BOB'S WEST 64							
I-48219	2016 FORD TAURUS	R	2/07/2020			166911		
10 52100-03-51000	Vehicle Repair/Maintenance	2016 FORD	TAURUS	42.40				
I-48238	2017 FORD TRUCK EXPLORER	R	2/07/2020			166911		
10 52100-03-51000	Vehicle Repair/Maintenance	2017 FORD	TRUCK EXPL	58.95				101.35
			*** VENDOR TOTALS ***			1	CHECKS	101.35
003070	GARY BOES							
I-2/18/20 ELECTION	2/18/2020 SPRING PRIMARY ELEC	R	2/28/2020			167183		
10 51440-01-25000	Wages-Election Off. AVE	2/18/2020	SPRING PRI	300.00				300.00
			*** VENDOR TOTALS ***			1	CHECKS	300.00
002104	GLORIA BONDIOLI							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167184		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20	SPRING PRIMA	140.00				140.00
			*** VENDOR TOTALS ***			1	CHECKS	140.00
004480	BRACK THERMAL SYSTEMS, INC.							
I-2/20-501 BLAINE ST	501 BLAIN ST. MERRILL	R	2/14/2020			167014		
47 57100-04-75237	"Blight" - 501 Blaine St.	501 BLAIN ST.	MERRIL	4,882.00				4,882.00
			*** VENDOR TOTALS ***			1	CHECKS	4,882.00
000069	BRANDT EXTINGUISHERS RECHARGIN							
I-011309	ANNUAL INSPECTION / TRANSIT	R	2/28/2020			167219		
10 53520-03-66000	Other Services	ANNUAL	INSPECTION /	18.75				18.75
			*** VENDOR TOTALS ***			1	CHECKS	18.75
000070	BREAMAN MERRILL FORD							
C-102057 cm	BREAMAN MERRILL FORD	R	2/21/2020			167071		
10 53240-03-40000	Operating Supplies	BREAMAN	MERRILL FORD	50.00CR				
I-102037	AU5Z9C915B	R	2/21/2020			167071		
10 52100-03-51000	Vehicle Repair/Maintenance	AU5Z9C915B		51.82				
I-102053	COVER ASY, SEAT CUSHION	R	2/21/2020			167071		
10 53240-03-40000	Operating Supplies	COVER ASY, SEAT CUSH		271.13				
I-102056	CONTROL	R	2/21/2020			167071		
10 53240-03-40000	Operating Supplies	CONTROL		335.28				608.23
			*** VENDOR TOTALS ***			1	CHECKS	608.23

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003418	BRENDA'S PIANO SERVICE							
I-423539	1/17/20 SERVICE	R	2/21/2020			167133		
10 55110-02-15000	Contract Services	1/17/20	SERVICE	80.00				80.00
			*** VENDOR TOTALS ***			1	CHECKS	80.00
003274	BROWNELLS, INC							
I-18711546.00	AR15/M16 FOLDING STOCK ADAP	R	2/28/2020			167220		
10 52100-03-32500	Firearms-Supplies	AR15/M16	FOLDING STO	315.48				315.48
			*** VENDOR TOTALS ***			1	CHECKS	315.48
000344	MALINDA BURROW							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167185		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20	SPRING PRIMA	160.00				160.00
			*** VENDOR TOTALS ***			1	CHECKS	160.00
000415	RONALD BURROW							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167186		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20	SPRING PRIMA	165.00				165.00
			*** VENDOR TOTALS ***			1	CHECKS	165.00
002792	BUSINESS INSURANCE GROUP							
I-3220	2020 MUNICIPAL CRIME POLICY	R	2/28/2020			167221		
10 51930-05-10000	Property & Liability Ins.	2020 MUNICIPAL	CRIME	2,068.00				2,068.00
			*** VENDOR TOTALS ***			1	CHECKS	2,068.00
002951	C & D EXCAVATING LLC							
I-11/10/19-BLAINE ST	DEMO HOUSE @ 501 BLAINE ST	R	2/21/2020			167073		
47 57100-04-75237	"Blight" - 501 Blaine St.	DEMO HOUSE @ 501	BLA	17,300.00				17,300.00
			*** VENDOR TOTALS ***			1	CHECKS	17,300.00
001623	CARDMEMBER SERVICE							
I-JANUARY 2020	JANUARY 2020 CHARGES	R	2/04/2020			166890		
10 51520-03-13000	Copier	CDW-G/FIN.DIR.-	PRINT	270.55				
10 52100-03-40000	Operating Supplies	CDW-G / PD		239.27				
10 51600-08-82333	Maintenance Shop Imp	HOME DEPOT		739.05				
10 51525-15-45000	Software Maintenance	CONNECT WISE/SCREEN		54.00				
10 51600-03-50000	Repair/Maintenance Supply	DIVERSIFIED PRODUCTS		398.00				
10 51440-03-40000	Operating Supplies	AMAZON/ELECTIONS		19.97				
26 55250-08-27555	Smith Center-Gutters/ETC.	BECKER ARENA / PARK		831.96				
10 53102-03-40000	Operating Supplies	FREDPRYOR / STREET		149.00				
10 53230-03-40000	Operating Supplies	CARROT-TOP IND. / ST		2,272.70				
10 55300-03-41500	Self & Non-Support-Expenses	AMAZON / PARKS		75.94				
10 55300-03-41500	Self & Non-Support-Expenses	AMAZON / PARKS		42.18				
10 51300-03-32000	Education & Conference	STATE BAR / CITY ATT		249.00				
10 51600-03-50000	Repair/Maintenance Supply	HOME DEPOT		23.54				
24 55513-03-50000	Repair/Maint. Supplies	HOME DEPOT		58.16				5,423.32

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001623	CARDMEMBER SERVICE							
I-P. SKOUG/ 1/3/2020	FEBRUARY 2020 CHARGES	R	2/21/2020			167074		
10 52200-03-40000	Operating Supplies		FEBRUARY 2020 CHARGE	248.50				
I-S.KRAUSE-1/3/2020	FEBRUARY 2020 CHARGES	R	2/21/2020			167074		
10 52300-03-32000	Education & Conference		WAHMR HAZMAT CONFERE	100.00				
10 52200-03-32000	Education & Conference		WAHMR HAZMAT CONFERE	100.00				
I-T.WEGENER/1/3/20	FEBRUARY 2020 CHARGES	R	2/21/2020			167074		
10 52300-01-19000	Ambulance Training		ADVANCED EMT REFRESH	180.53				629.03
001623	CARDMEMBER SERVICE							
I-FEB. 2020 / PD	CARDMEMBER SERVICE	R	2/28/2020			167222		
10 52100-03-40000	Operating Supplies		SCAN DISK MEMORY CAR	27.96				
10 52100-03-40000	Operating Supplies		TONER CARTRIDGE	36.95				
10 52100-03-40000	Operating Supplies		PD	79.80				
10 52100-03-40000	Operating Supplies		VISTA PRINT HOLIDAY	62.72				
26 52100-03-47750	NORDEC Invest. Expenses		WAL-MART EXTERNAL HA	303.45				
10 52100-03-32000	Education & Conference		CTED PUB.SAFETY-NICO	80.00				
10 52100-03-32000	Education & Conference		CTED PUB.SAFETY-MATT	80.00				
10 52100-03-32000	Education & Conference		AMAZON-MMA GLOVES	61.98				
10 52100-03-32000	Education & Conference		AMAZON-HEAVY BAG STA	206.09				
10 52100-03-32000	Education & Conference		AMAZON-PUNCH BAG	314.94				
10 52100-03-32000	Education & Conference		NTC/EDUCATION - C.BE	125.00				
10 52100-03-32000	Education & Conference		NTC/EDU OPEN REC - D	125.00				
10 52100-03-32000	Education & Conference		NTC/EDU OPEN REC-G.H	125.00				
10 52100-03-32000	Education & Conference		AMAZON-MMA GLOVES	197.94				
10 52100-03-32000	Education & Conference		KALAHARI-2/9-2/11/20	319.98				2,146.81
*** VENDOR TOTALS ***						3 CHECKS		8,199.11
001163	CARKELSY INC							
I-01/23/20-#1013076	STREET - MATT WALLACE	R	2/28/2020			167223		
10 53240-03-40000	Operating Supplies		STREET - MATT WALLAC	44.51				
I-01/25/20 -#1013952	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		MERRILL POLICE DEPT.	22.89				
I-01/25/20-#1014125	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		MERRILL POLICE DEPT.	29.42				
I-01/25/20-#1014190	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		MERRILL POLICE DEPT.	18.97				
I-01/26/20-#1014264	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		MERRILL POLICE DEPT.	25.55				
I-01/26/20-#1014457	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		MERRILL POLICE DEPT.	21.54				
I-01/26/20-#1014541	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		MERRILL POLICE DEPT.	34.00				
I-01/26/20-#1014554	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		MERRILL POLICE DEPT.	30.63				
I-01/27/20#1014594	FUEL	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles		FUEL	32.53				
I-01/27/20-#1014572	MERRILL POLICE DEPT.	R	2/28/2020			167223		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001163	CARKELSY INC	CONT						
I-01/27/20-#1014572	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		21.29				
I-01/28/20-#1015019	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		24.33				
I-01/28/20-#1015131	PARK & REC	R	2/28/2020			167223		
10 55200-03-53000	Gas & Oil-Vehicles/Equip.	PARK & REC		48.00				
I-01/28/20-#1015248	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		24.58				
I-1/23/20 - #1013323	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		27.52				
I-1/23/20 / #1013117	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		58.76				
I-1/24/20 - #1013401	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		31.31				
I-1/24/20 - #1013835	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		32.29				
I-1/25/20 #1013883	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		20.00				
I-1/25/20 - #1013867	MERRILL POLICE DEPT.	R	2/28/2020			167223		
10 52100-03-53000	Gas & Oil - Vehicles	MERRILL POLICE DEPT.		40.96				589.08
			*** VENDOR TOTALS ***			1 CHECKS		589.08
002809	CARQUEST OF MERRILL							
I-212740	WIRE TERMINAL	R	2/07/2020			166912		
10 53240-03-40000	Operating Supplies	WIRE TERMINAL		1.36				
I-212851	FILTERS	R	2/07/2020			166912		
10 53240-03-40000	Operating Supplies	FILTERS		65.08				
I-212864	FILTERS	R	2/07/2020			166912		
10 53240-03-40000	Operating Supplies	FILTERS		55.25				121.69
002809	CARQUEST OF MERRILL							
I-212956	SPARK PLUG	R	2/14/2020			167015		
10 53240-03-40000	Operating Supplies	SPARK PLUG		3.14				
I-213020	DRAIN	R	2/14/2020			167015		
10 53240-03-40000	Operating Supplies	DRAIN		2.84				
I-213028	FILTERS	R	2/14/2020			167015		
10 53240-03-40000	Operating Supplies	FILTERS		68.22				74.20
002809	CARQUEST OF MERRILL							
I-213182	FILTERS	R	2/21/2020			167075		
10 53240-03-40000	Operating Supplies	FILTERS		114.56				114.56

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002809	CARQUEST OF MERRILL							
I-213212	CUTTING & GRINDING	R	2/28/2020			167225		
10 53240-03-40000	Operating Supplies	CUTTING & GRINDING		13.59				
I-213327	FILTERS	R	2/28/2020			167225		
10 53240-03-40000	Operating Supplies	FILTERS		35.36				
I-213338	LUBE FILTER	R	2/28/2020			167225		
10 53240-03-40000	Operating Supplies	LUBE FILTER		7.20				
I-213356	LUBE FILTER	R	2/28/2020			167225		
10 53240-03-40000	Operating Supplies	LUBE FILTER		7.20				63.35
			*** VENDOR TOTALS ***			4 CHECKS		373.80
003189	CDW GOVERNMENT							
I-WQB9336	MS SLG CISSTEDCCORE SA	R	2/07/2020			166913		
10 51525-15-42500	Computer Hardware/Upgrades	MS SLG CISSTEDCCORE		3,283.20				
62 53716-00-85010	Computer & Software	MS SLG CISSTEDCCORE		1,641.60				
63 56156-00-85010	Computer & Software	MS SLG CISSTEDCCORE		1,641.60				
I-WQW1514	NETAPP WARRANTY EXT POINT	R	2/07/2020			166913		
10 51525-15-42517	NetApp Storage	NETAPP WARRANTY EXT		2,835.24				
62 53716-00-85010	Computer & Software	NETAPP WARRANTY EXT		1,417.63				
63 56156-00-85010	Computer & Software	NETAPP WARRANTY EXT		1,417.63				12,236.90
003189	CDW GOVERNMENT							
I-2000052	2019.06 FIBER SWITCH IMPL	R	2/14/2020			167016		
52 57001-08-26900	Fiber - City & Utility	2019.06 FIBER SWITCH		190.00				
I-WSL9093	LVO M725S R5-2400G 256/8 W10P	R	2/14/2020			167016		
10 51520-15-42500	Computer Replacement	LVO M725S R5-2400G 2		310.93				
62 53716-00-85010	Computer & Software	LVO M725S R5-2400G 2		297.96				
63 56156-00-85010	Computer & Software	LVO M725S R5-2400G 2		297.96				
10 51415-15-42500	Computer Replacement	LVO M725S R5-2400G 2		285.00				1,381.85
003189	CDW GOVERNMENT							
I-WZM1864	CUST # 10937747	R	2/21/2020			167134		
10 55110-03-10000	Office Supplies	CUST # 10937747		74.56				
10 55110-03-10500	Library Supplies	CUST # 10937747		89.22				163.78
003189	CDW GOVERNMENT							
I-WWD6155	CANNON IMAGE FORM. CR-1901 11	R	2/28/2020			167226		
10 51525-15-42500	Computer Hardware/Upgrades	CANNON IMAGE FORM. C		1,128.37				
62 53716-00-85010	Computer & Software	CANNON IMAGE FORM. C		564.19				
63 56156-00-85010	Computer & Software	CANNON IMAGE FORM. C		564.19				2,256.75
			*** VENDOR TOTALS ***			4 CHECKS		16,039.20
000665	CENGAGE LEARNING, INC.							
I-69418403	ACCT # 153415	R	2/21/2020			167135		
10 55110-13-10400	Adult Dept Large Print	ACCT # 153415		45.73				
I-69454258	ACCT # 153415	R	2/21/2020			167135		
10 55110-13-10400	Adult Dept Large Print	ACCT # 153415		32.38				
I-69740456	ACCT #153415	R	2/21/2020			167135		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000665	CENGAGE LEARNING, INC.CONT							
I-69740456	ACCT #153415	R	2/21/2020			167135		
10 55110-13-10000	Adult Dept Fiction	ACCT #153415		38.92				
I-69810641	ACCT #153415	R	2/21/2020			167135		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		69.72				186.75
			*** VENDOR TOTALS ***			1 CHECKS		186.75
000274	CENTER POINT LARGE PRINT							
I-1756636	ACCT # 54452	R	2/21/2020			167136		
10 55110-13-10400	Adult Dept Large Print	ACCT # 54452		42.54				42.54
			*** VENDOR TOTALS ***			1 CHECKS		42.54
003747	CENTRAL WISCONSIN WHOLESALE AU							
I-22375	WINDOW WASH	R	2/21/2020			167076		
10 53240-03-40000	Operating Supplies	WINDOW WASH		34.02				34.02
			*** VENDOR TOTALS ***			1 CHECKS		34.02
001843	CHARTER COMMUNICATIONS							
I-0001834020320	SERVICE CHGS. FEB. 2020	R	2/14/2020			167017		
10 52200-02-25500	Fiber - Internet & VOIP	FIRE		725.00				
10 52300-02-25000	Telephone & Internet	EMS		725.00				
24 55513-02-25500	Fiber-Internet-Wireless	MFG-BIERMAN		479.02				
10 51525-15-32900	Fiber & PRI - Charter	IT		2,062.79				
62 53716-00-85025	Fiber - Internet-PRI	WATER		1,650.00				
63 56156-00-85025	Fiber - Internet-PRI	WWT		1,450.00				
10 55400-02-25500	Fiber-Internet-Wireless	SMITH CENTER		425.00				
10 53230-02-25000	Telephone & Fiber	STREETS		400.00				
10 53510-03-42575	Fiber - Charter	AIRPORT RD		425.00				
10 53510-03-42575	Fiber - Charter	CHAMPAGNE		492.00				8,833.81
001843	CHARTER COMMUNICATIONS							
I-0175872021820	1701 CHAMPAGNE ST	R	2/28/2020			167227		
10 53510-02-25000	Telephone (9-1-1 Backup)	1701 CHAMPAGNE ST		29.99				29.99
			*** VENDOR TOTALS ***			2 CHECKS		8,863.80
003611	CHOICE 1 HEALTH CARE SERVICES,							
I-9972	TEST STRIPS, MICRODOT XTRA	R	2/21/2020			167077		
10 52300-03-40000	Operating Supplies	TEST STRIPS, MICRODO		149.70				149.70
			*** VENDOR TOTALS ***			1 CHECKS		149.70
004375	CINTAS CORPORATION							
I-4039578636	SCRAPER, & MATS	R	2/07/2020			166914		
10 51600-02-23250	Mats, Rugs, Etc.	SCRAPER, & MATS		149.15				
10 51600-03-46000	Uniform Services	J.DEGNER / UNIFORMS		39.73				
I-4039578840	UNIFORMS PARK & REC	R	2/07/2020			166914		
10 55200-03-46000	Uniform Services	UNIFORMS PARK & REC		71.18				
I-4040139142	MOPS, MATS, HANDLE, DUST MOP	R	2/07/2020			166914		
10 55400-02-23250	Cleaning - Mats/Rugs, Etc.	MOPS, MATS, HANDLE,		189.90				
I-4040188979	SCRAPER, MATS, MOP & HANDLE	R	2/07/2020			166914		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004375	CINTAS CORPORATION CONT							
I-4040188979	SCRAPER, MATS, MOP & HANDLE	R	2/07/2020			166914		
10 51600-02-23250	Mats, Rugs, Etc.	SCRAPER, MATS, MOP &		208.20				
10 51600-03-46000	Uniform Services	J. DEGNER / UNIFORMS		46.82				
I-4040188993	MATS - ENRICHMENT CENTER	R	2/07/2020			166914		
24 55513-02-23250	Cleaning - Mats/Rugs, Etc	MATS - ENRICHMENT CE		124.75				
I-4040189293	UNIFORMS / PARK & REC	R	2/07/2020			166914		
10 55200-03-46000	Uniform Services	UNIFORMS / PARK & RE		71.18				
I-4040825220	PARK & REC UNIFORMS	R	2/07/2020			166914		
10 55200-03-46000	Uniform Services	PARK & REC UNIFORMS		71.18				
I-4041362679	PARK & REC UNIFORMS	R	2/07/2020			166914		
10 55200-03-46000	Uniform Services	PARK & REC UNIFORMS		71.18				1,043.27
004375	CINTAS CORPORATION							
I-1901039685	BOOTS	R	2/21/2020			167078		
10 51600-03-46500	Safety Toe Boots	BOOTS		239.98				
I-1901082863	JACKET	R	2/21/2020			167078		
10 51600-03-46000	Uniform Services	JACKET		84.94				
I-4040825086	MATS, UNIFORMS W/E 1-23-20	R	2/21/2020			167078		
10 51600-02-23250	Mats, Rugs, Etc.	MATS, UNIFORMS W/E 1		149.15				
10 51600-03-46000	Uniform Services	MATS, UNIFORMS W/E 1		39.73				
I-4041362279	MATS, ENRICHMENT	R	2/21/2020			167078		
24 55513-02-23250	Cleaning - Mats/Rugs, Etc	MATS, ENRICHMENT		124.75				
I-4041362291	MATS UNIFORMS W/E 01-30-20	R	2/21/2020			167078		
10 51600-02-23250	Mats, Rugs, Etc.	MATS UNIFORMS W/E 01		205.10				
10 51600-03-46000	Uniform Services	MATS UNIFORMS W/E 01		46.45				
I-4042005277	MATS UNIFORMS W/E 2-6-20	R	2/21/2020			167078		
10 51600-02-23250	Mats, Rugs, Etc.	MATS UNIFORMS W/E 2-		149.15				
10 51600-03-46000	Uniform Services	MATS UNIFORMS W/E 2-		39.73				
I-4042661001	MATS, UNIFORMS W/E 2-13-20	R	2/21/2020			167078		
10 51600-02-23250	Mats, Rugs, Etc.	MATS, UNIFORMS W/E 2		208.20				
10 51600-03-46000	Uniform Services	MATS, UNIFORMS W/E 2		46.82				
I-4042661020	MATS, ENRICHMENT	R	2/21/2020			167078		
24 55513-02-23250	Cleaning - Mats/Rugs, Etc	MATS, ENRICHMENT		124.75				1,458.75
004375	CINTAS CORPORATION							
I-4041362603	PAYER # 12707635	R	2/21/2020			167137		
10 55110-03-44000	Janitor Supplies	PAYER # 12707635		102.55				102.55
004375	CINTAS CORPORATION							
I-4042005491	UNIFORMS-YATES/WECKWERTH	R	2/28/2020			167228		
10 55200-03-46000	Uniform Services	UNIFORMS-YATES/WECKW		71.18				
I-4042661454	UNIFORMS-YATES/WECKWERTH	R	2/28/2020			167228		
10 55200-03-46000	Uniform Services	UNIFORMS-YATES/WECKW		71.18				142.36
*** VENDOR TOTALS ***						4 CHECKS		2,746.90

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000022	CITY OF MERRILL - TREASURER							
I-ADM20200207	ADMINISTRATION FEES	R	2/07/2020			166893		
10 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		6.00				6.00
000022	CITY OF MERRILL - TREASURER							
I-ADM20200221	ADMINISTRATION FEES	R	2/21/2020			167048		
10 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		6.00				6.00
	*** VENDOR TOTALS ***					2 CHECKS		12.00
003603	CITY OF TOMAHAWK							
I-1/31/2020	JAN. 2020 JOINT MUNIC. COURT	R	2/07/2020			166915		
10 22-6775	Tomahawk-Muni Court	JAN. 2020 JOINT MUNI		1,253.29				1,253.29
	*** VENDOR TOTALS ***					1 CHECKS		1,253.29
000117	CITY TREASURER							
I-2020-3 /TRANSIT	2020-ANNUAL RENT / TRANSIT	R	2/14/2020			167018		
10 53520-05-53000	Office Lease	2020-ANNUAL RENT / T		7,059.75				7,059.75
000117	CITY TREASURER							
I-2020-055	CUST # CT-012600	R	2/21/2020			167138		
10 55110-03-41500	Progammimg - Youth	CUST # CT-012600		36.00				36.00
	*** VENDOR TOTALS ***					2 CHECKS		7,095.75
002331	CNA SURETY DIRECT BILL							
I-53225145N/B.GREFE	BRENDA GREFE/WI NOTARY	R	2/14/2020			167019		
10 51430-03-32000	Education & Conference	BRENDA GREFE/WI NOTA		30.00				30.00
002331	CNA SURETY DIRECT BILL							
I-BOND #70080544	CO. 0601 AGENCY 48-17186	R	2/21/2020			167139		
10 55110-05-10000	Ins.-Property, Liability, WC	CO. 0601 AGENCY 48-1		126.00				126.00
	*** VENDOR TOTALS ***					2 CHECKS		156.00
002026	COMPLETE CONTROL, INC							
I-SRVCE039420	CUST # MER006	R	2/21/2020			167140		
10 55110-03-50275	M/R - Contingency	CUST # MER006		2,833.48				2,833.48
	*** VENDOR TOTALS ***					1 CHECKS		2,833.48
004440	CONWAY SHIELD							
I-0424644	HECKENDORF - REVMBLK	R	2/07/2020			166916		
26 52100-03-47725	Police Vehicle/Equip Expenses	HECKENDORF - REVMBLK		87.00				87.00
	*** VENDOR TOTALS ***					1 CHECKS		87.00
002051	CREATIVE PRODUCT SOURCING, INC							
I-132173	TEE'S, MEDALLIONS	R	2/21/2020			167079		
26 52100-03-40500	DARE-Program Expense	TEE'S, MEDALLIONS		897.88				897.88
	*** VENDOR TOTALS ***					1 CHECKS		897.88

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000199	CUMMINS NPOWER LLC							
I-F9-20426	FILTERS	R	2/28/2020			167229		
10 53240-03-40000	Operating Supplies	FILTERS		137.94				137.94
			*** VENDOR TOTALS ***			1 CHECKS		137.94
004543	CUMMINS SALES AND SERVICE							
I-F9-18491	CUST # 75044	R	2/21/2020			167141		
10 55110-03-50000	M/R-General Repair/Maint.	CUST # 75044		83.98				83.98
			*** VENDOR TOTALS ***			1 CHECKS		83.98
000119	RICHARD DABBERT							
I-2/18/20-ELECTION	2/18/2020-SPRING PRIMARY ELEC	R	2/28/2020			167187		
10 51440-01-25000	Wages-Election Off. AVE	2/18/2020-SPRING PRI		214.50				214.50
			*** VENDOR TOTALS ***			1 CHECKS		214.50
000204	DAVE'S COUNTY MARKET							
I-00000000000644	COOKIES	R	2/07/2020			166918		
26 52100-03-40500	DARE-Program Expense	COOKIES		26.94				
I-006016041131	COOKIES, KOOL AID JAMMERS	R	2/07/2020			166918		
26 52100-03-40500	DARE-Program Expense	COOKIES, KOOL AID JA		12.17				39.11
000204	DAVE'S COUNTY MARKET							
I-20200219	ACCT # 708	R	2/21/2020			167142		
10 55110-03-41250	Programming - Adult	ACCT # 708		67.18				
10 55110-03-41750	Hospitality	ACCT # 708		28.79				95.97
000204	DAVE'S COUNTY MARKET							
I-02/04/20-ACCT#659	ACCT. #659 MERRILL ENRICHMENT	R	2/28/2020			167230		
26 54600-03-45300	MEC - Activities Exp.	ACCT. #659 MERRILL E		22.70				
I-2/27/20 - ACCT.643	ACCT. #643 - PARK & REC	R	2/28/2020			167230		
10 55400-03-51500	Ice Machine Supplies	ACCT. #643 - PARK &		3.96				26.66
			*** VENDOR TOTALS ***			3 CHECKS		161.77
001132	DAVEY RESOURCE GROUP							
I-914311463	TREEKEEPER SUBSCRIPTION	R	2/21/2020			167080		
10 55200-08-92000	Trees & Beautification	TREEKEEPER SUBSCRIPT		1,800.00				1,800.00
			*** VENDOR TOTALS ***			1 CHECKS		1,800.00
001994	DELTA DENTAL							
I-DFD20200207	DENTAL PREMIUM	R	2/07/2020			166894		
10 21-5912	Dental Premiums	DENTAL PREMIUM		944.23				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		112.00				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		73.76				
I-DSD20200207	DENTAL PREMIUM	R	2/07/2020			166894		
10 21-5912	Dental Premiums	DENTAL PREMIUM		277.42				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		17.78				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		9.00				1,434.19

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001994	DELTA DENTAL							
I-2/21/2020	KATHY SEUBERT	R	2/21/2020			167049		
10 21-5912	Dental Premiums	KATHY SEUBERT		46.80				
I-DFD20200221	DENTAL PREMIUM	R	2/21/2020			167049		
10 21-5912	Dental Premiums	DENTAL PREMIUM		977.11				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		88.50				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		64.38				
I-DSD20200221	DENTAL PREMIUM	R	2/21/2020			167049		
10 21-5912	Dental Premiums	DENTAL PREMIUM		277.42				
20 21-5912	Dental Premiums	DENTAL PREMIUM		0.29				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		21.58				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		4.91				1,480.99
			*** VENDOR TOTALS ***			2 CHECKS		2,915.14
000660	DEMCO, INC.							
I-6768713	CUST # 482508000	R	2/21/2020			167143		
10 55110-03-10500	Library Supplies	CUST # 482508000		279.22				279.22
			*** VENDOR TOTALS ***			1 CHECKS		279.22
000036	EFTPS							
I-T1 20200207	FEDERAL WITHHOLDING TAX	D	2/07/2020			000353		
10 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		21,762.53				
20 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		9.85				
21 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		209.54				
24 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		9.16				
25 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		37.43				
62 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		1,226.09				
63 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		1,703.50				
I-T3 20200207	FICA WITHHOLDING/MATCH	D	2/07/2020			000353		
10 21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT		10,623.60				
10 51110-01-51000	Social Security	FICA WITHHOLDING/MAT		60.28				
10 51200-01-51000	Social Security	FICA WITHHOLDING/MAT		127.26				
10 51300-01-51000	Social Security	FICA WITHHOLDING/MAT		359.77				
10 51410-01-51000	Social Security	FICA WITHHOLDING/MAT		30.05				
10 51415-01-51000	Social Security	FICA WITHHOLDING/MAT		201.81				
10 51420-01-51000	Social Security	FICA WITHHOLDING/MAT		132.33				
10 51430-01-51000	Social Security	FICA WITHHOLDING/MAT		296.88				
10 51520-01-51000	Social Security	FICA WITHHOLDING/MAT		196.87				
10 51525-01-51000	Social Security	FICA WITHHOLDING/MAT		81.75				
10 51600-01-51000	Social Security	FICA WITHHOLDING/MAT		222.51				
10 52100-01-51000	Social Security	FICA WITHHOLDING/MAT		3,473.70				
10 52200-01-51000	Medicare 1.45%	FICA WITHHOLDING/MAT		48.91				
10 52400-01-51000	Social Security	FICA WITHHOLDING/MAT		241.94				
10 53100-01-51000	Social Security	FICA WITHHOLDING/MAT		128.48				
10 53101-01-51000	Social Security	FICA WITHHOLDING/MAT		5.96				
10 53102-01-51000	Social Security	FICA WITHHOLDING/MAT		176.79				
10 53240-01-51000	Social Security	FICA WITHHOLDING/MAT		323.83				
10 53300-01-51000	Social Security	FICA WITHHOLDING/MAT		60.29				

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000036	EFTPS	CONT						
I-T3	20200207	FICA WITHHOLDING/MATCH	D 2/07/2020			000353		
10	53312-01-51000	Social Security	FICA WITHHOLDING/MAT	1,209.53				
10	53316-01-51000	Social Security	FICA WITHHOLDING/MAT	19.05				
10	53510-01-51000	Social Security	FICA WITHHOLDING/MAT	39.62				
10	53520-01-51000	Social Security	FICA WITHHOLDING/MAT	638.63				
10	53620-01-51000	Social Security	FICA WITHHOLDING/MAT	181.12				
10	53635-01-51000	Social Security	FICA WITHHOLDING/MAT	183.23				
10	54600-01-51000	Social Security	FICA WITHHOLDING/MAT	198.78				
10	55110-01-51000	Social Security	FICA WITHHOLDING/MAT	1,270.61				
10	55200-01-51000	Social Security	FICA WITHHOLDING/MAT	350.25				
10	55300-01-51000	Social Security	FICA WITHHOLDING/MAT	245.25				
10	55302-01-51000	Social Security	FICA WITHHOLDING/MAT	1.41				
10	55400-01-51000	Social Security	FICA WITHHOLDING/MAT	116.72				
20	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	7.49				
20	53622-01-51000	Social Security	FICA WITHHOLDING/MAT	7.49				
21	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	169.92				
21	52100-01-51000	Social Security	FICA WITHHOLDING/MAT	169.92				
24	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	32.18				
24	55513-01-51000	Social Security	FICA WITHHOLDING/MAT	32.19				
25	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	32.74				
25	56900-01-51000	Social Security	FICA WITHHOLDING/MAT	32.74				
62	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	861.88				
62	54080-00-51000	SS/Medicare	FICA WITHHOLDING/MAT	861.90				
63	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	1,149.03				
63	54080-00-51000	SS/Medicare Taxes	FICA WITHHOLDING/MAT	1,148.99				
I-T4	20200207	MEDICARE WITHHOLDING/MATCH	D 2/07/2020			000353		
10	21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING	3,367.28				
10	51110-01-51000	Social Security	MEDICARE WITHHOLDING	14.10				
10	51200-01-51000	Social Security	MEDICARE WITHHOLDING	29.76				
10	51300-01-51000	Social Security	MEDICARE WITHHOLDING	84.14				
10	51410-01-51000	Social Security	MEDICARE WITHHOLDING	7.03				
10	51415-01-51000	Social Security	MEDICARE WITHHOLDING	47.20				
10	51420-01-51000	Social Security	MEDICARE WITHHOLDING	30.95				
10	51430-01-51000	Social Security	MEDICARE WITHHOLDING	69.43				
10	51520-01-51000	Social Security	MEDICARE WITHHOLDING	46.04				
10	51525-01-51000	Social Security	MEDICARE WITHHOLDING	19.12				
10	51600-01-51000	Social Security	MEDICARE WITHHOLDING	52.04				
10	52100-01-51000	Social Security	MEDICARE WITHHOLDING	812.41				
10	52200-01-51000	Medicare 1.45%	MEDICARE WITHHOLDING	545.14				
10	52300-01-51000	Medicare 1.45%	MEDICARE WITHHOLDING	348.98				
10	52400-01-51000	Social Security	MEDICARE WITHHOLDING	56.58				
10	53100-01-51000	Social Security	MEDICARE WITHHOLDING	30.05				
10	53101-01-51000	Social Security	MEDICARE WITHHOLDING	1.39				
10	53102-01-51000	Social Security	MEDICARE WITHHOLDING	41.35				
10	53240-01-51000	Social Security	MEDICARE WITHHOLDING	75.73				
10	53300-01-51000	Social Security	MEDICARE WITHHOLDING	14.11				
10	53312-01-51000	Social Security	MEDICARE WITHHOLDING	282.89				

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000036	EFTPS	CONT						
I-T4 20200207	MEDICARE WITHHOLDING/MATCH	D	2/07/2020			000353		
10 53316-01-51000	Social Security	MEDICARE WITHHOLDING		4.45				
10 53510-01-51000	Social Security	MEDICARE WITHHOLDING		9.27				
10 53520-01-51000	Social Security	MEDICARE WITHHOLDING		149.35				
10 53620-01-51000	Social Security	MEDICARE WITHHOLDING		42.36				
10 53635-01-51000	Social Security	MEDICARE WITHHOLDING		42.84				
10 54600-01-51000	Social Security	MEDICARE WITHHOLDING		46.49				
10 55110-01-51000	Social Security	MEDICARE WITHHOLDING		297.18				
10 55200-01-51000	Social Security	MEDICARE WITHHOLDING		81.91				
10 55300-01-51000	Social Security	MEDICARE WITHHOLDING		57.37				
10 55302-01-51000	Social Security	MEDICARE WITHHOLDING		0.33				
10 55400-01-51000	Social Security	MEDICARE WITHHOLDING		27.29				
20 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		1.75				
20 53622-01-51000	Social Security	MEDICARE WITHHOLDING		1.75				
21 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		39.74				
21 52100-01-51000	Social Security	MEDICARE WITHHOLDING		39.74				
24 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		7.51				
24 55513-01-51000	Social Security	MEDICARE WITHHOLDING		7.52				
25 21-5110	FICA/Medicare	MEDICARE WITHHOLDING		7.66				
25 56900-01-51000	Social Security	MEDICARE WITHHOLDING		7.66				
62 21-5110	FICA/Medicare	MEDICARE WITHHOLDING		201.58				
62 54080-00-51000	SS/Medicare	MEDICARE WITHHOLDING		201.58				
63 21-5110	FICA/Medicare	MEDICARE WITHHOLDING		268.74				
63 54080-00-51000	SS/Medicare Taxes	MEDICARE WITHHOLDING		268.73				58,500.30
000036	EFTPS							
I-T1 20200221	FEDERAL WITHHOLDING TAX	D	2/21/2020			000355		
10 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		21,440.32				
20 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		10.60				
21 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		172.44				
24 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		7.87				
25 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		37.43				
62 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		1,114.32				
63 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		1,716.12				
I-T3 20200221	FICA WITHHOLDING/MATCH	D	2/21/2020			000355		
10 21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT		10,494.36				
10 51110-01-51000	Social Security	FICA WITHHOLDING/MAT		60.28				
10 51200-01-51000	Social Security	FICA WITHHOLDING/MAT		127.26				
10 51300-01-51000	Social Security	FICA WITHHOLDING/MAT		359.77				
10 51410-01-51000	Social Security	FICA WITHHOLDING/MAT		30.05				
10 51415-01-51000	Social Security	FICA WITHHOLDING/MAT		201.81				
10 51420-01-51000	Social Security	FICA WITHHOLDING/MAT		132.33				
10 51430-01-51000	Social Security	FICA WITHHOLDING/MAT		310.26				
10 51520-01-51000	Social Security	FICA WITHHOLDING/MAT		196.87				
10 51525-01-51000	Social Security	FICA WITHHOLDING/MAT		96.68				
10 51600-01-51000	Social Security	FICA WITHHOLDING/MAT		214.76				
10 52100-01-51000	Social Security	FICA WITHHOLDING/MAT		3,513.80				

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2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000036	EFTPS	CONT						
I-T3	20200221	FICA WITHHOLDING/MATCH	D 2/21/2020			000355		
10	52110-01-51000	Social Security	FICA WITHHOLDING/MAT	2.21				
10	52200-01-51000	Medicare 1.45%	FICA WITHHOLDING/MAT	48.91				
10	52400-01-51000	Social Security	FICA WITHHOLDING/MAT	241.94				
10	53100-01-51000	Social Security	FICA WITHHOLDING/MAT	128.48				
10	53101-01-51000	Social Security	FICA WITHHOLDING/MAT	5.96				
10	53102-01-51000	Social Security	FICA WITHHOLDING/MAT	176.79				
10	53240-01-51000	Social Security	FICA WITHHOLDING/MAT	327.68				
10	53300-01-51000	Social Security	FICA WITHHOLDING/MAT	66.50				
10	53312-01-51000	Social Security	FICA WITHHOLDING/MAT	946.73				
10	53316-01-51000	Social Security	FICA WITHHOLDING/MAT	132.06				
10	53510-01-51000	Social Security	FICA WITHHOLDING/MAT	12.28				
10	53520-01-51000	Social Security	FICA WITHHOLDING/MAT	620.67				
10	53620-01-51000	Social Security	FICA WITHHOLDING/MAT	205.19				
10	53635-01-51000	Social Security	FICA WITHHOLDING/MAT	182.40				
10	54600-01-51000	Social Security	FICA WITHHOLDING/MAT	197.61				
10	55110-01-51000	Social Security	FICA WITHHOLDING/MAT	1,277.73				
10	55200-01-51000	Social Security	FICA WITHHOLDING/MAT	326.94				
10	55300-01-51000	Social Security	FICA WITHHOLDING/MAT	243.03				
10	55400-01-51000	Social Security	FICA WITHHOLDING/MAT	107.37				
20	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	9.30				
20	53622-01-51000	Social Security	FICA WITHHOLDING/MAT	9.30				
21	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	149.36				
21	52100-01-51000	Social Security	FICA WITHHOLDING/MAT	149.36				
24	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	31.06				
24	55513-01-51000	Social Security	FICA WITHHOLDING/MAT	31.07				
25	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	32.74				
25	56900-01-51000	Social Security	FICA WITHHOLDING/MAT	32.74				
62	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	765.05				
62	54080-00-51000	SS/Medicare	FICA WITHHOLDING/MAT	765.03				
63	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	1,141.31				
63	54080-00-51000	SS/Medicare Taxes	FICA WITHHOLDING/MAT	1,141.33				
I-T4	20200221	MEDICARE WITHHOLDING/MATCH	D 2/21/2020			000355		
10	21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING	3,324.41				
10	51110-01-51000	Social Security	MEDICARE WITHHOLDING	14.10				
10	51200-01-51000	Social Security	MEDICARE WITHHOLDING	29.76				
10	51300-01-51000	Social Security	MEDICARE WITHHOLDING	84.14				
10	51410-01-51000	Social Security	MEDICARE WITHHOLDING	7.03				
10	51415-01-51000	Social Security	MEDICARE WITHHOLDING	47.20				
10	51420-01-51000	Social Security	MEDICARE WITHHOLDING	30.95				
10	51430-01-51000	Social Security	MEDICARE WITHHOLDING	72.56				
10	51520-01-51000	Social Security	MEDICARE WITHHOLDING	46.04				
10	51525-01-51000	Social Security	MEDICARE WITHHOLDING	22.61				
10	51600-01-51000	Social Security	MEDICARE WITHHOLDING	50.22				
10	52100-01-51000	Social Security	MEDICARE WITHHOLDING	821.77				
10	52110-01-51000	Social Security	MEDICARE WITHHOLDING	0.52				
10	52200-01-51000	Medicare 1.45%	MEDICARE WITHHOLDING	541.26				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000036	EFTPS	CONT						
I-T4 20200221	MEDICARE WITHHOLDING/MATCH	D	2/21/2020			000355		
10 52300-01-51000	Medicare 1.45%	MEDICARE WITHHOLDING		340.32				
10 52400-01-51000	Social Security	MEDICARE WITHHOLDING		56.58				
10 53100-01-51000	Social Security	MEDICARE WITHHOLDING		30.05				
10 53101-01-51000	Social Security	MEDICARE WITHHOLDING		1.39				
10 53102-01-51000	Social Security	MEDICARE WITHHOLDING		41.35				
10 53240-01-51000	Social Security	MEDICARE WITHHOLDING		76.62				
10 53300-01-51000	Social Security	MEDICARE WITHHOLDING		15.55				
10 53312-01-51000	Social Security	MEDICARE WITHHOLDING		221.43				
10 53316-01-51000	Social Security	MEDICARE WITHHOLDING		30.89				
10 53510-01-51000	Social Security	MEDICARE WITHHOLDING		2.87				
10 53520-01-51000	Social Security	MEDICARE WITHHOLDING		145.14				
10 53620-01-51000	Social Security	MEDICARE WITHHOLDING		47.97				
10 53635-01-51000	Social Security	MEDICARE WITHHOLDING		42.65				
10 54600-01-51000	Social Security	MEDICARE WITHHOLDING		46.21				
10 55110-01-51000	Social Security	MEDICARE WITHHOLDING		298.82				
10 55200-01-51000	Social Security	MEDICARE WITHHOLDING		76.46				
10 55300-01-51000	Social Security	MEDICARE WITHHOLDING		56.84				
10 55400-01-51000	Social Security	MEDICARE WITHHOLDING		25.10				
20 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		2.19				
20 53622-01-51000	Social Security	MEDICARE WITHHOLDING		2.18				
21 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		34.93				
21 52100-01-51000	Social Security	MEDICARE WITHHOLDING		34.93				
24 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		7.27				
24 55513-01-51000	Social Security	MEDICARE WITHHOLDING		7.28				
25 21-5110	FICA/Medicare	MEDICARE WITHHOLDING		7.66				
25 56900-01-51000	Social Security	MEDICARE WITHHOLDING		7.66				
62 21-5110	FICA/Medicare	MEDICARE WITHHOLDING		178.91				
62 54080-00-51000	SS/Medicare	MEDICARE WITHHOLDING		178.88				
63 21-5110	FICA/Medicare	MEDICARE WITHHOLDING		266.91				
63 54080-00-51000	SS/Medicare Taxes	MEDICARE WITHHOLDING		266.95				
		*** VENDOR TOTALS ***				2 CHECKS		57,390.02 115,890.33
000128	ELAN FINANCIAL SERVICES							
I-20200219	ACCT # 5472 1102 2200 0197	R	2/21/2020			167144		
10 55110-03-10000	Office Supplies	ACCT # 5472 1102 220		237.55				
10 55110-03-11000	Postage	ACCT # 5472 1102 220		331.80				
10 55110-03-32000	Education & Conference	ACCT # 5472 1102 220		169.00				
10 55110-03-41500	Progammig - Youth	ACCT # 5472 1102 220		98.92				
10 55110-13-50000	Magazines/Periodicals	ACCT # 5472 1102 220		12.59				
10 55110-15-47500	Software/Upgrades	ACCT # 5472 1102 220		85.49				
26 55110-03-12650	Library Photocopier Expense	ACCT # 5472 1102 220		192.80				1,128.15
		*** VENDOR TOTALS ***				1 CHECKS		1,128.15

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004502	ELITE RENTALS							
I-4678-1	BADGER STATE GAMES TENT	R	2/07/2020			166919		
26 55250-08-27250	Badger State Games-Event	BADGER STATE GAMES T		665.00				665.00
		*** VENDOR TOTALS ***				1 CHECKS		665.00
000130	EMERGENCY MEDICAL PRODUCTS INC							
I-2135065	BACK RAFT AIR MATTRESS	R	2/28/2020			167231		
10 52300-03-40000	Operating Supplies	BACK RAFT AIR MATTRE		370.35				
I-2136508	NEBULIZER KIT, ET TUBE	R	2/28/2020			167231		
10 52300-03-40000	Operating Supplies	NEBULIZER KIT, ET TU		219.80				590.15
		*** VENDOR TOTALS ***				1 CHECKS		590.15
002602	JEAN ENGLISH							
I-2/18/20 ELEC.	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167188		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		188.50				188.50
		*** VENDOR TOTALS ***				1 CHECKS		188.50
004389	EO JOHNSON COMPANY INC							
I-713850	CONTRACT #CN3932-01	R	2/28/2020			167232		
10 52100-03-40000	Operating Supplies	CONTRACT #CN3932-01		72.74				72.74
		*** VENDOR TOTALS ***				1 CHECKS		72.74
000212	FASTENAL COMPANY							
I-WIMER111691	JOBBER, BOLTS	R	2/14/2020			167020		
10 53240-03-40000	Operating Supplies	JOBBER, BOLTS		26.00				
I-WIMER111719	ELBOW	R	2/14/2020			167020		
10 53240-03-40000	Operating Supplies	ELBOW		2.88				
I-WIMER111732	NUTS, BOLTS	R	2/14/2020			167020		
10 53240-03-40000	Operating Supplies	NUTS, BOLTS		161.28				
I-WIMER111733	CORE DRILLER	R	2/14/2020			167020		
10 53300-03-40000	Operating Supplies	CORE DRILLER		250.98				441.14
000212	FASTENAL COMPANY							
I-WIMER111758	DRILL	R	2/21/2020			167081		
10 53240-03-40000	Operating Supplies	DRILL		106.59				
I-WIMER111821	NUTS, BOLTS	R	2/21/2020			167081		
10 53240-03-40000	Operating Supplies	NUTS, BOLTS		18.27				
I-WIMER111823	GREASE GUN, TOWELS	R	2/21/2020			167081		
10 53240-03-40000	Operating Supplies	GREASE GUN, TOWELS		388.03				512.89
000212	FASTENAL COMPANY							
I-WIMER111875	PIPE SEALANT	R	2/28/2020			167233		
10 53240-03-40000	Operating Supplies	PIPE SEALANT		30.32				30.32
		*** VENDOR TOTALS ***				3 CHECKS		984.31

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003566	FEHR & GRAHAM							
I-93087	2020 WORK ZONE SAFETY	R	2/14/2020			167021		
10 53300-03-32000	Safety Educ/Materials			2020 WORK ZONE SAFET	1,500.00			1,500.00
				*** VENDOR TOTALS ***		1	CHECKS	1,500.00
000632	FERGUSON ENTERPRISES #1476							
I-5381224	WATER FILTER / PARK DEPT	R	2/07/2020			166920		
10 55400-03-40000	Operating Supplies			WATER FILTER / PARK	96.73			
I-5397945	WATER FILTER / LIBRARY	R	2/07/2020			166920		
10 55110-03-44000	Janitor Supplies			WATER FILTER / LIBRA	96.73			
I-5397945-1	WATER FILTERS	R	2/07/2020			166920		
10 55400-03-40000	Operating Supplies			WATER FILTERS/PARK (193.46			
24 55513-03-40000	Operating Supplies			CITY HALL - (1)	96.73			
10 51600-03-50000	Repair/Maintenance Supply			CITY HALL - (1)	96.72			580.37
				*** VENDOR TOTALS ***		1	CHECKS	580.37
000024	FIRE LOCAL #847							
I-FUD20200207	UNION DUES	R	2/07/2020			166895		
10 21-5903	Fire Union Dues			UNION DUES	1,037.99			1,037.99
000024	FIRE LOCAL #847							
I-FUD20200221	UNION DUES	R	2/21/2020			167050		
10 21-5903	Fire Union Dues			UNION DUES	1,037.99			1,037.99
				*** VENDOR TOTALS ***		2	CHECKS	2,075.99
002661	FRONTIER							
I-2/07/2020	JAN. 2020 CHARGES	R	2/07/2020			166921		
10 53230-02-25000	Telephone & Fiber			GARAGE	16.70			
10 51520-02-25000	Telephone			TELEPHONE	66.50			
27 53515-02-25022	Telephone-Fuel Pumps			AIRPORT / FUEL PUMPS	113.66			
10 54600-02-25000	Telephone			EXPO ENRICHMENT	47.75			
24 55513-02-25000	Telephone (Backup 911)			EXPO / 911	47.76			292.37
002661	FRONTIER							
I-2/21/2020	FEBRUARY 2020 SERV. CHARGES	R	2/21/2020			167082		
10 52100-02-75000	Dispatch-Lincoln Cty.			COMBINED DISPATCH	10.70			
10 55300-02-25000	Telephone			RECREATION	58.73			
27 53515-02-25028	Telephone-CC Line			AIRPORT CC LINE	77.77			
10 52300-02-25000	Telephone & Internet			AMBULANCE	36.60			
10 52200-02-25500	Fiber - Internet & VOIP			FIRE	36.61			220.41
002661	FRONTIER							
I-20200219	ACCT # 715-536-7909-010384-5	R	2/21/2020			167145		
10 55110-02-25000	Telephone			ACCT # 715-536-7909-	125.24			125.24

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002661	FRONTIER							
I-02/28/2020	FEB. 2020 SERV. CHARGES	R	2/28/2020			167234		
10 52100-02-25000	Telephone	POLICE		61.53				
10 53230-02-25000	Telephone & Fiber	GARAGE		61.53				
10 51520-02-25000	Telephone	TELEPHONE		73.55				
63 56156-00-85600	Misc General Expense	WWTP		61.53				
10 52300-02-25000	Telephone & Internet	AMBULANCE		31.75				
10 52200-02-25500	Fiber - Internet & VOIP	FIRE		31.75				321.64
			*** VENDOR TOTALS ***			4 CHECKS		959.60
002098	MICHAEL GEISLER							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167189		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		260.00				260.00
			*** VENDOR TOTALS ***			1 CHECKS		260.00
004377	ERIC GEISS							
I-2/18/20 ELECTIOIN	2/18/20 SPRING PRIMARY ELEC.	V	2/28/2020			167190		151.25
004377	ERIC GEISS							
M-CHECK	ERIC GEISS	VOIDED V	2/28/2020			167190		151.25
000905	GILLIG LLC							
I-40670824	HUMP HOSE, WATER GAUGE	R	2/21/2020			167083		
10 53520-03-67000	Bus Supplies and Parts	HUMP HOSE, WATER GAU		155.11				155.11
			*** VENDOR TOTALS ***			1 CHECKS		155.11
000633	GOLD MEDAL TRAILER SALES							
I-8892	VENT COVER METAL HINGE	R	2/07/2020			166922		
10 21-3000	Vouchers Payable-General	VENT COVER METAL HIN		16.50				16.50
			*** VENDOR TOTALS ***			1 CHECKS		16.50
004504	GOVOFFICE LLC							
I-10782	2020 - ANNUAL HOSTING FEE	R	2/14/2020			167022		
10 51525-15-32750	Internet & Spam Filter	2020 - ANNUAL HOSTIN		660.00				
62 53716-00-85010	Computer & Software	2020 - ANNUAL HOSTIN		320.00				
63 56156-00-85010	Computer & Software	2020 - ANNUAL HOSTIN		320.00				1,300.00
			*** VENDOR TOTALS ***			1 CHECKS		1,300.00
000035	GREAT WEST							
I-ROT20200207	WIS DEF COMP - ROTH	R	2/07/2020			166896		
10 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		1,955.00				
20 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		1.87				
62 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		360.52				
63 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		437.61				
I-WDC20200207	WIS DEFERRED COMP	R	2/07/2020			166896		
10 21-5900	Deferred Compensation	WIS DEFERRED COMP		4,622.02				
20 21-5900	Deferred Compensation	WIS DEFERRED COMP		1.87				
62 21-5900	Deferred Compensation	WIS DEFERRED COMP		156.03				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000035	GREAT WEST	CONT						
I-WDC20200207	WIS DEFERRED COMP	R	2/07/2020			166896		
63 21-5900	Deferred Compensation	WIS DEFERRED COMP		396.08				7,931.00
000035	GREAT WEST							
I-ROT20200221	WIS DEF COMP - ROTH	R	2/21/2020			167051		
10 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		1,955.00				
20 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		15.81				
62 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		427.48				
63 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		356.71				
I-WDC20200221	WIS DEFERRED COMP	R	2/21/2020			167051		
10 21-5900	Deferred Compensation	WIS DEFERRED COMP		4,666.62				
20 21-5900	Deferred Compensation	WIS DEFERRED COMP		2.50				
62 21-5900	Deferred Compensation	WIS DEFERRED COMP		142.52				
63 21-5900	Deferred Compensation	WIS DEFERRED COMP		364.36				7,931.00
	*** VENDOR TOTALS ***					2 CHECKS		15,862.00
002107	DENNIS GREFE							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167191		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		253.50				253.50
	*** VENDOR TOTALS ***					1 CHECKS		253.50
000244	MICHAEL J. HAMANN							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167192		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		140.00				140.00
	*** VENDOR TOTALS ***					1 CHECKS		140.00
001111	HARGRAVE APPLIANCES, INC.							
I-17480	FULLER VAC BAGS	R	2/07/2020			166923		
10 51600-03-44000	Janitor Supplies	FULLER VAC BAGS		32.97				32.97
	*** VENDOR TOTALS ***					1 CHECKS		32.97
004085	SUSAN J. HASS							
I-20200219	5 ADULT PROGRAMS FOR 2020	R	2/21/2020			167146		
10 55110-03-41250	Programming - Adult	5 ADULT PROGRAMS FOR		1,250.00				1,250.00
	*** VENDOR TOTALS ***					1 CHECKS		1,250.00
000492	WILLIAM HEIDEMAN							
I-1/27-1/31/20-MILE	MILEAGE-1/27/20 - 1/31/20	R	2/28/2020			167235		
10 51420-03-30000	Mileage	MILEAGE-1/27/20 - 1/		13.34				
I-2/10-2/14/20-MILE	2/10/20 - 2/14/20 - MILEAGE	R	2/28/2020			167235		
10 51420-03-30000	Mileage	2/10/20 - 2/14/20 -		12.19				
I-2/17-2/21/20-MILE	2/17/20 - 2/21/20 - MILEAGE	R	2/28/2020			167235		
10 51420-03-30000	Mileage	2/17/20 - 2/21/20 -		9.09				
I-2/3-2/7/20-MILEAGE	2/3/20 - 2/7/2020 - MILEAGE	R	2/28/2020			167235		
10 51420-03-30000	Mileage	2/3/20 - 2/7/2020 -		11.04				45.66
	*** VENDOR TOTALS ***					1 CHECKS		45.66

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003317	CAROL L. HEYEL							
I-2/18/20 ELECTION	2/18/2020 SPRING PRIMARY ELEC	R	2/28/2020			167193		
10 51440-01-25000	Wages-Election Off. AVE		2/18/2020 SPRING PRI	165.00				165.00
			*** VENDOR TOTALS ***			1 CHECKS		165.00
004065	JEFFREY J. HINZ							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167194		
10 51440-01-25000	Wages-Election Off. AVE		2/18/20 SPRING PRIMA	140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
001802	CAROL HOLZ							
I-2/18/20 ELECTION	2/18/2020 SPRING PRIMARY ELEC	R	2/28/2020			167195		
10 51440-01-25000	Wages-Election Off. AVE		2/18/2020 SPRING PRI	300.00				300.00
			*** VENDOR TOTALS ***			1 CHECKS		300.00
003503	ILLINOIS MUTUAL LIFE INS CO							
I-ILA20200207	PREMIUM PER ATTACHED	R	2/07/2020			166897		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	65.81				
62 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	17.33				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	23.00				
I-ILP20200207	PREMIUM PER ATTACHED	R	2/07/2020			166897		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	106.64				
62 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	2.13				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	5.27				220.18
003503	ILLINOIS MUTUAL LIFE INS CO							
I-ILA20200221	PREMIUM PER ATTACHED	R	2/21/2020			167052		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	65.81				
20 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	0.35				
62 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	9.59				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	30.39				
I-ILP20200221	PREMIUM PER ATTACHED	R	2/21/2020			167052		
10 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	106.64				
63 21-5905	AFLAC Premiums		PREMIUM PER ATTACHED	7.40				220.18
			*** VENDOR TOTALS ***			2 CHECKS		440.36
003315	IMAGE TREND							
I-120729	ELITE RESCUE BILLING	R	2/07/2020			166925		
10 52200-15-92500	CAD-Software Linking		ELITE RESCUE BILLING	356.42				
10 52300-15-92500	CAD-Linking Software		ELITE RESCUE BILLING	356.42				712.84
			*** VENDOR TOTALS ***			1 CHECKS		712.84
000253	ITU ABSORBTECH, INC.							
I-7404192	ACCT # 120084	R	2/21/2020			167147		
10 55110-02-23250	Facility Cleaning Service		ACCT # 120084	68.49				68.49
			*** VENDOR TOTALS ***			1 CHECKS		68.49

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002099	KATHY IWEN							
I-2/18/20 ELEC.	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167196		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20	SPRING PRIMA	140.00				140.00
			*** VENDOR TOTALS ***			1	CHECKS	140.00
000759	J. WENNING GRINDING & SUPPLY I							
I-98500	77" ZAMBONI KNIFE-SERVICE	R	2/21/2020			167084		
10 55400-03-51500	Ice Machine Supplies	77" ZAMBONI KNIFE-SE		81.00				81.00
			*** VENDOR TOTALS ***			1	CHECKS	81.00
003875	J.D. POWER NADA GUIDES							
I-R-1-20-594547	ACCT # 594547	R	2/21/2020			167148		
10 55110-13-50000	Magazines/Periodicals	ACCT # 594547		104.45				104.45
			*** VENDOR TOTALS ***			1	CHECKS	104.45
003927	SHARON JAEGER							
I-2/18/20 ELECTION	2/18/2020 SPRING PRIMARY ELEC	R	2/28/2020			167197		
10 51440-01-25000	Wages-Election Off. AVE	2/18/2020	SPRING PRI	247.00				247.00
			*** VENDOR TOTALS ***			1	CHECKS	247.00
001494	JEFFERSON FIRE & SAFETY, INC.							
I-114817	SENSIT SAFETY REPAIR	R	2/21/2020			167085		
10 52200-03-40000	Operating Supplies	SENSIT SAFETY REPAIR		267.06				267.06
			*** VENDOR TOTALS ***			1	CHECKS	267.06
004520	JFTCO, INC							
I-RIWR00001346	CAT RENTAL, 1 MONTH	R	2/28/2020			167236		
10 53312-03-40000	Operating Supplies	CAT RENTAL, 1 MONTH		2,901.50				2,901.50
			*** VENDOR TOTALS ***			1	CHECKS	2,901.50
004464	JOHN D. PREUER & ASSOCIATES, I							
I-220274	BOOKS/DRIVER OPERATORCLASS	R	2/28/2020			167237		
10 52200-03-32000	Eduation & Conference	BOOKS/DRIVER OPERATO		233.89				233.89
			*** VENDOR TOTALS ***			1	CHECKS	233.89
004062	MARJORIE JOHNSON							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167198		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20	SPRING PRIMA	140.00				140.00
			*** VENDOR TOTALS ***			1	CHECKS	140.00
004238	KENLAND MUSIC, INC.							
I-20200219	02/15/2020 PERFORMANCE	R	2/21/2020			167149		
10 55110-03-41250	Programming - Adult	02/15/2020	PERFORMAN	300.00				300.00
			*** VENDOR TOTALS ***			1	CHECKS	300.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002685	KIMMONS ROOFING LLC							
I-ST. BLOCK BLDG	REMAINING BAL.DUE/BLOCK BLDG	R	2/07/2020			166926		
52 57001-08-31500	Streets - Building Imp.			REMAINING BAL.DUE/BL 69,000.00				69,000.00
				*** VENDOR TOTALS ***		1 CHECKS		69,000.00
004060	KAY KLUG							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167199		
10 51440-01-25000	Wages-Election Off. AVE			2/18/20 SPRING PRIMA 140.00				140.00
				*** VENDOR TOTALS ***		1 CHECKS		140.00
004341	KNUDSON SHEET METAL							
I-10182	RESEAL JOINTS, DOWNSPOUTS	R	2/14/2020			167023		
52 57001-08-31500	Streets - Building Imp.			RESEAL JOINTS, DOWNSP 1,359.90				1,359.90
				*** VENDOR TOTALS ***		1 CHECKS		1,359.90
003471	PETER KOBLITZ							
I-CITIZEN PAY 2019	COM DEV 2019 - MISSED	R	2/10/2020			166964		
10 51110-01-25000	Wages - Temp - Regular			COM DEV 2019 30.00				30.00
				*** VENDOR TOTALS ***		1 CHECKS		30.00
000140	KRUEGER PLUMBING L. L. C.							
I-30163	AUGER URINAL	R	2/07/2020			166927		
10 53230-03-40000	Operating Supplies			AUGER URINAL 87.78				87.78
				*** VENDOR TOTALS ***		1 CHECKS		87.78
000153	BEATRICE LEBAL							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167200		
10 51440-01-25000	Wages-Election Off. AVE			2/18/20 SPRING PRIMA 162.50				162.50
				*** VENDOR TOTALS ***		1 CHECKS		162.50
003073	LAWRENCE LEBAL							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167201		
10 51440-01-25000	Wages-Election Off. AVE			2/18/20 SPRING PRIMA 250.25				250.25
				*** VENDOR TOTALS ***		1 CHECKS		250.25
001961	LEGACY DISTRIBUTION							
I-4885	BOOTS, PANTS FOR FLAGGING	R	2/14/2020			167025		
10 53620-03-32000	Safety Educ/Materials			BOOTS, PANTS FOR FLA 161.32				300.62
10 52110-03-40000	Operating Supplies			BOOTS, PANTS FOR FLA 139.30				300.62
				*** VENDOR TOTALS ***		1 CHECKS		300.62
004342	LEIGHTON INTERACTIVE							
I-004506	2020 WEBSITE HOSTING RENEWAL	R	2/07/2020			166928		
10 55300-03-41500	Self & Non-Support-Expenses			2020 WEBSITE HOSTING 420.00				420.00
				*** VENDOR TOTALS ***		1 CHECKS		420.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004648	CODY LEMMER							
I-958468	CODY LEMMER, BOOTS	R	2/21/2020			167086		
10 53300-03-46500	Safety Toe Boots	CODY LEMMER, BOOTS		150.00				150.00
		*** VENDOR TOTALS ***				1 CHECKS		150.00
000921	THE LIBRARY STORE							
I-438715	CUST # 7779	R	2/21/2020			167150		
10 55110-03-10500	Library Supplies	CUST # 7779		86.80				86.80
		*** VENDOR TOTALS ***				1 CHECKS		86.80
000151	LINCOLN CO SHERIFF'S OFFICE							
I-2020-02	ZUERCHER-2020 MAINTENANCE	R	2/14/2020			167026		
26 52100-03-49500	RMS Software Maint.	ZUERCHER-2020 MAINT		10,000.00				
10 52100-15-92500	RMS/InCode Support	ZUERCHER-2020 MAINT		9,273.80				19,273.80
		*** VENDOR TOTALS ***				1 CHECKS		19,273.80
000716	LINCOLN CO TREASURER							
I-JAN. 2020 COURT	MUNICIPAL COURT JAN. 2020	R	2/07/2020			166929		
10 40000-45100	Municipal Court Revenue	MUNICIPAL COURT JAN.		1,317.54				1,317.54
		*** VENDOR TOTALS ***				1 CHECKS		1,317.54
000313	LINCOLN CO TREASURER'S OFFICE							
I-12878	157.41 TON GARBAGE	R	2/14/2020			167027		
10 53620-03-94000	Tipping Fees	157.41 TON GARBAGE		7,933.46				7,933.46
		*** VENDOR TOTALS ***				1 CHECKS		7,933.46
000148	LINCOLN CO. HWY DEPT							
I-20200212	SALT	R	2/21/2020			167087		
10 53312-03-40000	Operating Supplies	SALT		15,691.08				15,691.08
		*** VENDOR TOTALS ***				1 CHECKS		15,691.08
000152	LINCOLN CO. TREASURER							
I-FEB. SETT-2019 TAX	FEB.2019 TAX ROLL SETTLEMENT	R	2/13/2020			167008		
10 24-4000	County & State Taxes	FEB.2019 TAX ROLL SE		665,681.17				665,681.17
		*** VENDOR TOTALS ***				1 CHECKS		665,681.17
003839	LIVERMORE TECHNOLOGIES LLC							
I-1166	JANUARY 2020 INVOICE	R	2/07/2020			166930		
52 57001-08-26900	Fiber - City & Utility	JANUARY 2020 INVOICE		500.00				500.00
		*** VENDOR TOTALS ***				1 CHECKS		500.00
000157	LONDERVILLE STEEL							
I-556790	2 X 2 BAR, 1/8 X 2 STEEL	R	2/28/2020			167238		
10 53240-03-40000	Operating Supplies	2 X 2 BAR, 1/8 X 2 S		438.00				438.00
		*** VENDOR TOTALS ***				1 CHECKS		438.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000030	MADISON NATIONAL LIFE							
I-DIS20200207	DISABILITY PREMIUM	R	2/07/2020			166898		
10 21-5925	Disability Premiums	DISABILITY PREMIUM		442.46				
21 21-5925	Disability Premiums	DISABILITY PREMIUM		22.96				
62 21-5925	Disability Premiums	DISABILITY PREMIUM		14.95				
63 21-5925	Disability Premiums	DISABILITY PREMIUM		18.90				499.27
000030	MADISON NATIONAL LIFE							
I-DIS20200221	DISABILITY PREMIUM	R	2/21/2020			167053		
10 21-5925	Disability Premiums	DISABILITY PREMIUM		442.46				
20 21-5925	Disability Premiums	DISABILITY PREMIUM		0.24				
21 21-5925	Disability Premiums	DISABILITY PREMIUM		22.96				
62 21-5925	Disability Premiums	DISABILITY PREMIUM		14.80				
63 21-5925	Disability Premiums	DISABILITY PREMIUM		18.81				499.27
		*** VENDOR TOTALS ***				2 CHECKS		998.54
000737	MARSHFIELD CLINIC HEALTH SYSTE							
I-8-006-412 -1/31/20	DRUG SCREENING	R	2/14/2020			167028		
10 21-3000	Vouchers Payable-General	DRUG SCREENING		93.00				
10 53620-01-54000	Health Insurance	DRUG SCREENING		104.00				
10 55110-01-54000	Health Insurance	DRUG SCREENING		69.40				266.40
		*** VENDOR TOTALS ***				1 CHECKS		266.40
002285	MARSHFIELD LABS							
I-NO359N-013120	DRUG SCREEN/LIBRARY-GARAGE	R	2/14/2020			167029		
10 53620-01-54000	Health Insurance	DRUG SCREEN/LIBRARY-		54.70				
10 55110-01-54000	Health Insurance	DRUG SCREEN/LIBRARY-		54.70				109.40
		*** VENDOR TOTALS ***				1 CHECKS		109.40
000510	MCI							
I-2/21/2020	JAN/FEB. SERVICE CHARGES	R	2/21/2020			167088		
10 52100-02-25000	Telephone	JAN/FEB. SERVICE CHA		30.04				
10 51520-02-25000	Telephone	JAN/FEB. SERVICE CHA		30.03				60.07
		*** VENDOR TOTALS ***				1 CHECKS		60.07
002549	MEDFORD COOPERATIVE INC							
I-6029002	6500 DIESEL, 1401 UNLEADED	R	2/28/2020			167239		
10 53240-03-40000	Operating Supplies	6500 DIESEL, 1401 UN		17,227.21				17,227.21
		*** VENDOR TOTALS ***				1 CHECKS		17,227.21
004639	MERCURY MEDICAL							
I-998732	FLWSAFE II EZ	R	2/28/2020			167241		
10 52300-03-40000	Operating Supplies	FLWSAFE II EZ		321.12				321.12
		*** VENDOR TOTALS ***				1 CHECKS		321.12

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000839	MERRILL ACE HARDWARE							
C-20200219	ACCT #81867	R	2/21/2020			167151		
10 55110-03-50000	M/R-General Repair/Maint.	ACCT #81867		3.60CR				
10 55110-03-44000	Janitor Supplies	ACCT #81867		3.06CR				
I-192175	ACCT # 81867	R	2/21/2020			167151		
10 55110-03-50000	M/R-General Repair/Maint.	ACCT # 81867		35.98				
I-192486	ACCT # 81867	R	2/21/2020			167151		
10 55110-03-44000	Janitor Supplies	ACCT # 81867		30.56				59.88
*** VENDOR TOTALS ***						1 CHECKS		59.81
000041	MERRILL ACE HARDWARE							
I-191499	SNOW SHOVEL / AIRPORT	R	2/06/2020			166906		
10 21-3000	Vouchers Payable-General	SNOW SHOVEL / AIRPOR		21.99				21.99
000041	MERRILL ACE HARDWARE							
C-2/14 CITY HALL DIS	CITY HALL - DISCOUNT	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	CITY HALL - DISCOUNT		21.40CR				
C-2/14 P&R DISC.	PARK & REC DISCOUNT	R	2/14/2020			167030		
10 55200-03-40000	Operating Supplies	PARK & REC DISCOUNT		22.72CR				
I-192005	PLIERS, PUTTY KNIFE, FILE	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	PLIERS, PUTTY KNIFE,		88.71				
I-192037	FASTENERS	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	FASTENERS		3.21				
I-1920671	SMARTRACK	R	2/14/2020			167030		
10 55200-03-40000	Operating Supplies	SMARTRACK		35.98				
I-192100	FILTER, MAT CORI	R	2/14/2020			167030		
10 55200-03-40000	Operating Supplies	FILTER, MAT CORI		31.15				
I-192252	POWER SCRUB, TRASH BAGS	R	2/14/2020			167030		
10 55200-03-40000	Operating Supplies	POWER SCRUB, TRASH B		44.97				
I-192344	UTULITY HEATER	R	2/14/2020			167030		
10 55400-03-10000	Office Supplies	UTULITY HEATER		49.99				
I-192363	PVC SGL BOX	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	PVC SGL BOX		3.58				
I-192439	POLYURETHANE, TACK CLOTH	R	2/14/2020			167030		
10 55200-03-40000	Operating Supplies	POLYURETHANE, TACK C		46.50				
I-192440	SNOW PUSHER	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	SNOW PUSHER		59.99				
I-192487	BULB	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	BULB		14.97				
I-192522	MTL CUT WHL	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	MTL CUT WHL		12.45				
I-192566	SCREW DW FN8X2-1/2	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	SCREW DW FN8X2-1/2		5.99				
I-192628	55GAL TRASH BAGS	R	2/14/2020			167030		
10 55400-03-50000	Repair/Maint. Supplies	55GAL TRASH BAGS		49.98				
I-192674	COUNTER SINK, FASTENERS	R	2/14/2020			167030		
10 51600-03-50000	Repair/Maintenance Supply	COUNTER SINK, FASTEN		24.97				428.32

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000041	MERRILL ACE HARDWARE							
C-2/2020	DISC. CITY	R	2/21/2020			167089		
10 51430-03-15333	Work Station Improvements	DISCOUNT - CITY HALL		4.36CR				
C-2/2020	DISC. FIRE	R	2/21/2020			167089		
10 52200-03-40000	Operating Supplies	DISCOUNT - FIRE DEPT		6.00CR				
C-2/2020-DISC.EN.CNT	DISC. ENRICHMENT CENTER	R	2/21/2020			167089		
24 55513-03-44000	Janitor Supplies	DISC. ENRICHMENT CEN		1.87CR				
C-DISCT.PREV.STATE	DISCOUNT FROM PREV. STAMENT	R	2/21/2020			167089		
10 13-1800	A/R - Employee & Other	DISCOUNT FROM PREV.		19.37CR				
I-191927	55 GAL ACE BAGS	R	2/21/2020			167089		
10 52200-03-40000	Operating Supplies	55 GAL ACE BAGS		9.99				
I-192158	FURNITURE POLISH	R	2/21/2020			167089		
10 52200-03-40000	Operating Supplies	FURNITURE POLISH		13.95				
I-192210	MR. CLEAN	R	2/21/2020			167089		
24 55513-03-44000	Janitor Supplies	MR. CLEAN		8.62				
I-192239	SCREW DW PH FN 6X2	R	2/21/2020			167089		
24 55513-03-50000	Repair/Maint. Supplies	SCREW DW PH FN 6X2		5.99				
I-192436	WALLPLATE, JACK	R	2/21/2020			167089		
10 51430-03-15333	Work Station Improvements	WALLPLATE, JACK		43.57				
I-192493	FASTENERS	R	2/21/2020			167089		
24 55513-03-40000	Operating Supplies	FASTENERS		4.10				
I-192696	ACE SCOOP	R	2/21/2020			167089		
10 52200-03-40000	Operating Supplies	ACE SCOOP		35.99				90.61
			*** VENDOR TOTALS ***			3 CHECKS		540.99
000517	MERRILL AREA CHAMBER OF COMMER							
I-2011	MUNIC. AIRPORT 2020 DUES	R	2/21/2020			167090		
10 53510-03-41500	Airport Promotion	MUNIC. AIRPORT 2020		240.00				240.00
			*** VENDOR TOTALS ***			1 CHECKS		240.00
001537	MERRILL AREA PUBLIC SCHOOLS							
I-FEB.2019 TAX SETRO	FEB.2019 TAX ROLL SETTLEMENT`	R	2/13/2020			167009		
10 24-5000	School District Taxes	FEB.2019 TAX ROLL SE 1,004,222.93						1,004,222.93
			*** VENDOR TOTALS ***			1 CHECKS		1,004,222.93
000523	MERRILL DISTRIBUTING, INC							
I-RESTIT. HAYNES	RESTITUTION-BRADY HAYNES	R	2/07/2020			166931		
10 22-6205	Restitution-COURT Only	RESTITUTION-BRADY HA		87.76				87.76
			*** VENDOR TOTALS ***			1 CHECKS		87.76
003362	MERRILL FOTO NEWS							
I-00030664 - 1/31/20	JANUARY 2020 PUBLICATIONS	R	2/21/2020			167091		
10 51110-03-20000	Publish Legal Notices	LEGALS		58.01				
10 51430-03-32000	Education & Conference	CLERK ASST. EMPLOY A		130.00				
62 53716-00-92300	Outside Serv. Employed	CLERK ASST. EMPLOY A		50.00				
63 56156-00-85200	Outside Service Employed	CLERK ASST. EMPLOY A		50.00				
10 55301-03-45000	Promoting Govt Services	CITY CLERK-CHAMBER B		279.00				
10 53635-03-20000	Publish Legal Notices	GARBAGE PICK-UP CALE		126.00				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003362	MERRILL FOTO NEWS CONT							
I-00030664 - 1/31/20	JANUARY 2020 PUBLICATIONS	R	2/21/2020			167091		
10 53620-03-20000	Publish Legal Notices	GARBAGE PICK-UP CALE		126.00				
10 53620-03-20000	Publish Legal Notices	STREET - TREE PICK-U		126.00				
10 55400-03-41000	Public Relations/Marketing	PARK RESERVATION		192.00				
10 55400-03-41000	Public Relations/Marketing	MARC - WEDDING PLANN		440.00				
10 55400-03-41000	Public Relations/Marketing	MARC - CHAMBER BOOK		429.00				
52 57001-08-31000	Streets - Equip/Vehicles	BID NOTICE - 1 TRACT		336.00				
52 57001-08-31000	Streets - Equip/Vehicles	BID NOTICE - TRUCK		168.00				
52 57001-08-31000	Streets - Equip/Vehicles	BID NOTICE - 1 TRUCK		336.00				
52 57001-08-31000	Streets - Equip/Vehicles	BID NOTICE - 2 TRUCK		336.00				
52 57001-08-28100	Library Improvements	BID NOTICE - LIBRARY		336.00				
62 53716-00-93000	Miscellaneous Expense	UTILITY CLERK EMPL.		146.00				
63 56156-00-85600	Misc General Expense	UTILITY CLERK EMPL.		146.00				
10 55301-03-45000	Promoting Govt Services	CRIMESTOPPERS - MAYO		40.00				3,850.01
003362	MERRILL FOTO NEWS							
I-00030615-01-20	ACCT # 00030615	R	2/21/2020			167152		
10 55110-03-41000	Public Relations/Publicity	ACCT # 00030615		200.00				200.00
		*** VENDOR TOTALS ***				2 CHECKS		4,050.01
000515	MERRILL HOUSE OF MUSIC							
I-12/20/19	MGN13BK	R	2/21/2020			167092		
10 51600-08-82000	Bldg/Grounds Improvements	MGN13BK		13.25				13.25
		*** VENDOR TOTALS ***				1 CHECKS		13.25
000328	MERRILL WATER UTILITY							
I-218-09140-00 2/20	309 1ST ST E / TRANSIT	R	2/21/2020			167093		
10 53520-02-20000	Utility Charges	309 1ST ST E / TRANS		93.83				
I-218-09240-00 2/20	315 1ST ST E / CITY GARAGE	R	2/21/2020			167093		
10 53230-02-21000	Water and Sewer	315 1ST ST E / CITY		220.23				
I-218-09440-00 2/20	407 1ST ST E / WAREHOUSE	R	2/21/2020			167093		
10 53230-02-21000	Water and Sewer	407 1ST ST E / WAREH		196.39				
I-226-12240-00 2/20	110 PIER ST/ MFD	R	2/21/2020			167093		
10 52200-02-21000	Water and Sewer	110 PIER ST/ MFD		482.46				
10 52300-02-21000	Water and Sewer	110 PIER ST/ MFD		482.46				
I-226-17040-00 2/20	1004 1ST ST / CITY HALL	R	2/21/2020			167093		
10 51600-02-21000	Water and Sewer	1004 1ST ST / CITY H		409.93				
I-226-17240-00 2/20	NEW POLICE STATION	R	2/21/2020			167093		
10 51600-02-21000	Water and Sewer	NEW POLICE STATION		461.21				
I-399-00674-00 2/20	ICE RINK & FLOWERS	R	2/21/2020			167093		
10 55200-02-21000	Water and Sewer	ICE RINK & FLOWERS		109.06				
I-399-00684-00	FIRE DEPT. USAGE	R	2/21/2020			167093		
10 52200-02-21000	Water and Sewer	FIRE DEPT. USAGE		148.19				
10 52300-02-21000	Water and Sewer	FIRE DEPT. USAGE		148.19				
I-399-28940-00 2/20	315 1ST ST E / SWEEPER	R	2/21/2020			167093		
10 53310-03-40000	Operating Supplies	315 1ST ST E / SWEEP		111.72				2,863.67
		*** VENDOR TOTALS ***				1 CHECKS		2,863.67

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000530	MID-STATE TRUCK SERVICE, INC							
I-217233U	BRACKET	R	2/21/2020			167094		
10 53240-03-40000	Operating Supplies	BRACKET		357.45				357.45
			*** VENDOR TOTALS ***			1 CHECKS		357.45
003306	MILWAUKEE BREWERS BASEBALL CLU							
I-20200205	BREWER GAME 8-26-20	R	2/21/2020			167095		
10 55300-03-41500	Self & Non-Support-Expenses	BREWER GAME 8-26-20		1,560.00				1,560.00
			*** VENDOR TOTALS ***			1 CHECKS		1,560.00
000104	MPPA							
I-MP120200207	DUES-UNION POLICE	R	2/07/2020			166899		
10 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		301.00				
21 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		21.50				322.50
000104	MPPA							
I-MP120200221	DUES-UNION POLICE	R	2/21/2020			167054		
10 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		301.00				
21 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		21.50				322.50
			*** VENDOR TOTALS ***			2 CHECKS		645.00
001148	MUNICIPAL CODE CORPORATION							
I-174525	LINCOLN CO WI CODE ORDINANCES	R	2/21/2020			167153		
10 55110-13-10300	Adult Dept Reference	LINCOLN CO WI CODE O		84.24				84.24
			*** VENDOR TOTALS ***			1 CHECKS		84.24
000540	NAPA AUTO PARTS							
I-816273	1 QT-50 1 PRE MIX	R	2/07/2020			166932		
10 52200-03-51000	Vehicle Repair/Maintenance	1 QT-50 1 PRE MIX		25.40				
I-817925	SPARK PLUG /& GUAGE	R	2/07/2020			166932		
10 51600-03-50000	Repair/Maintenance Supply	SPARK PLUG /& GUAGE		12.33				
I-818458	22" TRICO ICE BLADE	R	2/07/2020			166932		
10 51600-03-50000	Repair/Maintenance Supply	22" TRICO ICE BLADE		34.30				
I-819077	WD40 12 OZ SPRAY	R	2/07/2020			166932		
10 51600-03-50000	Repair/Maintenance Supply	WD40 12 OZ SPRAY		12.78				
I-819757	SPARK PLUGS	R	2/07/2020			166932		
10 52200-03-51000	Vehicle Repair/Maintenance	SPARK PLUGS		4.50				
I-820659	BLISTER PACK CAPSULES	R	2/07/2020			166932		
10 53240-03-40000	Operating Supplies	BLISTER PACK CAPSULE		35.60				
I-820661	BLISTER PACK CAPSULES	R	2/07/2020			166932		
10 53240-03-40000	Operating Supplies	BLISTER PACK CAPSULE		35.60				160.51
000540	NAPA AUTO PARTS							
I-821521	BUMPER, ADAPTER, PAD	R	2/14/2020			167032		
10 53240-03-40000	Operating Supplies	BUMPER, ADAPTER, PAD		157.34				157.34

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000540	NAPA AUTO PARTS							
I-822244	ADAPTER ASSEMBLE	R	2/21/2020			167096		
10 53240-03-40000	Operating Supplies	ADAPTER ASSEMBLE		122.29				
I-822494	GLASS CLEANER, BATTERY CLENR	R	2/21/2020			167096		
10 53240-03-40000	Operating Supplies	GLASS CLEANER, BATTE		76.32				198.61
		*** VENDOR TOTALS ***				3 CHECKS		516.41
002974	NATIONWIDE TRUST COMPANY, FSB							
I-PPE20200207	PAYROLL PER ATTACHED	R	2/07/2020			166900		
10 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		518.00				
21 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		37.00				555.00
002974	NATIONWIDE TRUST COMPANY, FSB							
I-PPE20200221	PAYROLL PER ATTACHED	R	2/21/2020			167055		
10 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		518.00				
21 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		37.00				555.00
		*** VENDOR TOTALS ***				2 CHECKS		1,110.00
004049	NED R. SEUBERT							
I-2/17/20-MILEAGE	2/17/20 MILEAGE/TOMAHAWK CT	R	2/28/2020			167243		
10 51200-03-30000	Mileage	2/17/20 MILEAGE/TOMA		26.45				26.45
		*** VENDOR TOTALS ***				1 CHECKS		26.45
002452	NELSON'S POWERHOUSE							
I-316151	1/20/20 INVOICE	R	2/21/2020			167154		
10 55110-03-50000	M/R-General Repair/Maint.	1/20/20 INVOICE		58.95				
I-316228	01/28/20 INVOICE	R	2/21/2020			167154		
10 55110-03-50000	M/R-General Repair/Maint.	01/28/20 INVOICE		280.66				339.61
		*** VENDOR TOTALS ***				1 CHECKS		339.61
003814	NOBLE INDUSTRIAL SUPPLY CORP							
I-125141	WEED KILLER	R	2/07/2020			166933		
10 21-3000	Vouchers Payable-General	WEED KILLER		448.88				
I-125142	WEED KILLER	R	2/07/2020			166933		
10 21-3000	Vouchers Payable-General	WEED KILLER		448.90				897.78
		*** VENDOR TOTALS ***				1 CHECKS		897.78
001076	NORTH CENTRAL FIRE CHIEF'S ASS							
I-02/21/2020	FIRE CHIEF ASSOC.MEMBER DUES	R	2/21/2020			167097		
10 52200-03-32000	Education & Conference	FIRE CHIEF ASSOC.MEM		17.50				
10 52300-03-32000	Education & Conference	FIRE CHIEF ASSOC.MEM		17.50				35.00
		*** VENDOR TOTALS ***				1 CHECKS		35.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001487	NORTH CENTRAL TECHNICAL COLLEGE I-CUST#15990075 10 52300-01-19000							
	PARAMEDIC REFRESHER	R	2/21/2020			167098		
	Ambulance Training	PARAMEDIC REFRESHER		34.00				34.00
			*** VENDOR TOTALS ***			1 CHECKS		34.00
004697	NORTH LAKE LAND DISCOVERY CENTE I-20200219 10 55110-03-41500							
	02/27/2020 PROGRAM	R	2/21/2020			167155		
	Programing - Youth	02/27/2020 PROGRAM		175.00				175.00
			*** VENDOR TOTALS ***			1 CHECKS		175.00
000545	NORTHCENTRAL TECHNICAL I-FEB.2019 TAX SETT 10 24-7000							
	FEB.2019 TAX ROLL SETTLEMENT	R	2/13/2020			167010		
	Voc Tech Taxes	FEB.2019 TAX ROLL SE		148,967.07				148,967.07
			*** VENDOR TOTALS ***			1 CHECKS		148,967.07
000551	NORTHWAY COMMUNICATIONS I-174877 10 53240-02-90000							
	ANNUAL CONTRACT, RADIOS	R	2/07/2020			166934		
	Radio Contract	ANNUAL CONTRACT, RAD		3,024.00				3,024.00
000551	NORTHWAY COMMUNICATIONS I-111354 10 53240-03-40000							
	6 CABLE KITS	R	2/21/2020			167099		
	Operating Supplies	6 CABLE KITS		102.00				102.00
			*** VENDOR TOTALS ***			2 CHECKS		3,126.00
000630	NORTHWEST PETROLEUM I-71568 27 53515-02-24500							
	SHOP SUPPLIES, RECYCLING	R	2/07/2020			166935		
	Fuel System Maintenance	SHOP SUPPLIES, RECYC		559.95				559.95
			*** VENDOR TOTALS ***			1 CHECKS		559.95
001002	NORTHWOODS RIVER NEWS I-20200219 10 55110-13-50000							
	ACCT #3187	R	2/21/2020			167156		
	Magazines/Periodicals	ACCT #3187		72.00				72.00
			*** VENDOR TOTALS ***			1 CHECKS		72.00
004556	NORTHWOODS TOOL LLC I-02172011220 10 53240-03-40000							
	2 - PLIERS	R	2/21/2020			167100		
	Operating Supplies	2 - PLIERS		140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
002711	O'REILLY AUTO PARTS I-2327-446346 10 52100-03-51000							
	ITEM#9005BP/CAPSULE	R	2/21/2020			167101		
	Vehicle Repair/Maintenance	ITEM#9005BP/CAPSULE		6.96				6.96
			*** VENDOR TOTALS ***			1 CHECKS		6.96

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-2/20 N.Martin / PD 10 22-6150	MARTIN,NICHOLAS CASE#14-1400 Police Evidence Cash	R 2/03/2020	105.00		166889		105.00
1	I-TAX REF/PREM TITLE 10 22-6250	CORELOGIC INC TAX REFUND All Others (Ins/Outs)	R 2/07/2020	487.47		166917		487.47
1	I-HORNISHER-PK REF 10 21-7200	HORNISHER,CHERYL AGRA Park Shelter-S Deposits	R 2/07/2020	100.00		166924		100.00
1	I-PREM.TITLE-TAX RF 10 22-6250	PREMIUM TITLE SERVICES PREMIUM TITLE SERVICES: All Others (Ins/Outs)	R 2/07/2020	16.76		166940		16.76
1	I-S.SITTE-CA#14-1466	SITTE,STEVEN CASE #14-1466	V 2/07/2020			166950		622.00
1	M-CHECK	SITTE,STEVEN SITTE,STEVEN	VOIDED VOIDED V			166950		622.00
1	I-Sitte/Case 14-1466 10 22-6150	SITTE, STEVEN MPD CASE#14-1466 Police Evidence Cash	R 2/10/2020	622.00		166963		622.00
1	I-WIMMER WEDDING 24 21-7100 24 45513-46732	KUNKEL, GLORIA REF WEDDING Expo - Security Deposits Expo Center Revenues	R 2/14/2020	500.00 450.00		167024		950.00
1	I-STINE, PARK REF 10 21-7200	STINE, LAUREL AGRA Park Shelter-S Deposits	R 2/14/2020	100.00		167037		100.00
1	I-BREAMAN-PK REF 10 21-7200	BREAMAN, ELIZABETH AGRA Park Shelter-S Deposits	R 2/21/2020	100.00		167072		100.00
1	I-MEEHEAN,REF/EXP 24 21-7100	MEEHEAN, RICK EXPO HALL Expo - Security Deposits	R 2/28/2020	500.00		167240		500.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	MERRILL YOUTH HOCKEY							
I-MERRILL YO HOCKEY	MERRILL YOUTH HOCKEY:	R	2/28/2020			167242		
10 55400-03-40000	Operating Supplies	MERRILL YOUTH HOCKEY		79.50				79.50
				*** VENDOR TOTALS ***		10 CHECKS		3,060.70
001419	ONE WAY COLLISION CENTER , LLC							
I-8443	2018 FORD TAURUS	R	2/28/2020			167244		
10 52100-03-50000	Equipment Repair	2018 FORD TAURUS		2,742.73				
I-8444	2018 FORD TAURUS	R	2/28/2020			167244		
10 52100-03-50000	Equipment Repair	2018 FORD TAURUS		487.60				3,230.33
				*** VENDOR TOTALS ***		1 CHECKS		3,230.33
002773	DARIN PAGEL							
I-2/5-2/13/20MILEAGE	MILEAGE / EAU CLAIRE	R	2/21/2020			167102		
10 52400-03-32000	Education & Conference	MILEAGE / EAU CLAIRE		276.00				276.00
				*** VENDOR TOTALS ***		1 CHECKS		276.00
003876	PARK CITY AVIATION LLC							
I-1581	SNOW REMOVAL/LIGHTS. ELEC.	R	2/07/2020			166936		
10 21-3000	Vouchers Payable-General	SNOW REMOVAL/LIGHTS.		554.40				
27 21-3000	Vouchers Payable-Fuel	FUEL SYSTEM MAINT		90.00				644.40
003876	PARK CITY AVIATION LLC							
I-1592	SNOW REMOVAL/FUEL MAINT	R	2/21/2020			167103		
10 53510-02-15500	Snow Removal Services	SNOW REMOVAL/FUEL MA		721.80				
10 53510-02-24250	Electrical Maint/Repair	SNOW REMOVAL/FUEL MA		82.80				804.60
003876	PARK CITY AVIATION LLC							
I-2/15/20 - PYMT	2/15/2020 - TWICE MONTHLY PYMT	R	2/24/2020			167174		
10 53510-02-13400	FBO/Airport Man. Contractor	2/15/2020 - TWICE MO		2,276.61				2,276.61
003876	PARK CITY AVIATION LLC							
I-02/28/2020	TWICE MONTHLY PAYMENT	R	2/28/2020			167245		
10 53510-02-13400	FBO/Airport Man. Contractor	TWICE MONTHLY PAYMEN		2,276.61				2,276.61
				*** VENDOR TOTALS ***		4 CHECKS		6,002.20
000824	PER MAR SECURITY SERVICES							
I-2230598	ACCT # 32815	R	2/21/2020			167157		
10 55110-02-16500	Fire/Security System Contract	ACCT # 32815		98.78				98.78
000824	PER MAR SECURITY SERVICES							
I-2231879	INSTALL OF ACCESS CON.SYSTEM	R	2/28/2020			167246		
10 52100-02-95000	Fobs Annual Mainteance	INSTALL OF ACCESS CO		1,085.00				
10 51600-02-95000	Fire/Security Monitoring	INSTALL OF ACCESS CO		1,085.00				2,170.00
				*** VENDOR TOTALS ***		2 CHECKS		2,268.70

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004063	JEAN PERKINS							
I-2/18/20	ELECTION JEAN PERKINS	R	2/28/2020			167202		
10 51440-01-25000	Wages-Election Off. AVE	JEAN PERKINS		162.50				162.50
			*** VENDOR TOTALS ***			1 CHECKS		162.50
000634	PERSONNEL EVALUATION INC.							
I-35719	JV PEP BILLING/MERRILL PD	R	2/21/2020			167104		
10 52100-03-25000	Job Recruitment	JV PEP BILLING/MERRI		25.00				25.00
			*** VENDOR TOTALS ***			1 CHECKS		25.00
000362	PETERSON BROS. SAND							
I-14915	300 YARDS SAND	R	2/07/2020			166937		
10 53312-03-40000	Operating Supplies	300 YARDS SAND		1,125.00				1,125.00
			*** VENDOR TOTALS ***			1 CHECKS		1,125.00
004398	DONNA J PLAUTZ							
I-20200219	DONNA J PLAUTZ	R	2/21/2020			167158		
10 55110-03-30500	Mileage	DONNA J PLAUTZ		44.28				44.28
			*** VENDOR TOTALS ***			1 CHECKS		44.28
000573	POMASL FIRE EQUIPMENT							
I-80353	KNOCKDOWN ELITE BOOTS 14"	R	2/07/2020			166938		
10 52200-03-40000	Operating Supplies	KNOCKDOWN ELITE BOOT		335.00				335.00
			*** VENDOR TOTALS ***			1 CHECKS		335.00
002323	POWERPLAN							
I-1969846	REAR VIEW MIRROR	R	2/21/2020			167105		
10 53240-03-40000	Operating Supplies	REAR VIEW MIRROR		135.12				135.12
			*** VENDOR TOTALS ***			1 CHECKS		135.12
002643	PRAETORIAN DIGITAL							
I-010135-3202	ANNUAL SUBSCRIPTIONS	R	2/28/2020			167247		
10 52300-03-32000	Education & Conference	ANNUAL SUBSCRIPTIONS		1,150.00				1,150.00
			*** VENDOR TOTALS ***			1 CHECKS		1,150.00
002204	PREMIER TOUCHLESS DRYING SYSTE							
I-11791A	4 - NO FIREARMS DECALS	R	2/07/2020			166939		
10 53230-03-40000	Operating Supplies	4 - NO FIREARMS DECA		22.40				22.40
			*** VENDOR TOTALS ***			1 CHECKS		22.40
004649	PROFESSIONAL BUREAU OF COLLECT							
I-GRE20200207	WAGE GARNISHMENT	R	2/07/2020			166901		
10 13-2500	Garnishment-Wages	WAGE GARNISHMENT		291.96				291.96

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004649	PROFESSIONAL BUREAU OF COLLECT							
I-GRE20200221	WAGE GARNISHMENT	R	2/21/2020			167056		
10 13-2500	Garnishment-Wages	WAGE GARNISHMENT		291.96				291.96
				*** VENDOR TOTALS ***		2 CHECKS		583.96
000543	R & R SPECIALITIES, INC							
I-0069761-IN	SPREADER, WATER, TERRY CLOTH	R	2/07/2020			166941		
10 55400-03-50000	Repair/Maint. Supplies	SPREADER, WATER, TER		74.20				74.20
				*** VENDOR TOTALS ***		1 CHECKS		74.20
000406	KAREN RADLOFF							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167203		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		171.00				171.00
				*** VENDOR TOTALS ***		1 CHECKS		171.00
003916	RAGNASOFT, INC							
I-RSI-0004462	PLANT-IT POLICE 1 YEAR	R	2/07/2020			166942		
26 52100-03-49000	Police Technology Exp.	PLANT-IT POLICE 1 YE		1,555.00				1,555.00
				*** VENDOR TOTALS ***		1 CHECKS		1,555.00
000856	REGISTRATION FEE TRUST							
I-REG.2015 FORD	AUT525XEZ-2015 POOL CAR	R	2/14/2020			167033		
10 51520-03-51000	Vehicle Repair/Maint-Pool	AUT525XEZ-2015 POOL		105.00				105.00
				*** VENDOR TOTALS ***		1 CHECKS		105.00
000531	RENT-A-FLASH OF WI							
C-69848	RETURN ROLL UP SIGNS	R	2/21/2020			167106		
10 52110-03-57000	Traffic Signs	RETURN ROLL UP SIGNS		840.00CR				
I-69889	YEARLY SIGN ORDER	R	2/21/2020			167106		
10 52110-03-57000	Traffic Signs	YEARLY SIGN ORDER		5,630.40				
10 53240-03-40000	Operating Supplies	YEARLY SIGN ORDER		3,870.00				8,660.40
				*** VENDOR TOTALS ***		1 CHECKS		8,660.40
004523	RHYME BUSINESS PRODUCTS							
I-26372356	JAN. 2020 MONTHLY LEASE PYMT	R	2/07/2020			166943		
10 51520-03-13000	Copier	JAN. 2020 MONTHLY LE		736.56				736.56
004523	RHYME BUSINESS PRODUCTS							
I-26509318	AGREEMENT 003-1518606-000	R	2/28/2020			167248		
10 51520-03-13000	Copier	AGREEMENT 003-151860		94.69				94.69
				*** VENDOR TOTALS ***		2 CHECKS		831.25
000532	RIB MOUNTAIN GLASS, INC							
I-68477	GLASS W/ EDGE WORK	R	2/07/2020			166944		
10 55400-03-50000	Repair/Maint. Supplies	GLASS W/ EDGE WORK		882.45				882.45
				*** VENDOR TOTALS ***		1 CHECKS		882.45

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000379	RIESTERER & SCHNELL INC							
I-1696230	BLADE & SHOE	R	2/07/2020			166945		
10 55200-03-50000	Repair/Maint. Supplies	BLADE & SHOE		134.04				
I-1696742	SHOE	R	2/07/2020			166945		
10 55200-03-50000	Repair/Maint. Supplies	SHOE		217.48				351.52
			*** VENDOR TOTALS ***			1 CHECKS		351.5:
003735	RIESTERER & SCHNELL, INC							
C-1701358	SOLENOID VALVE COIL RETURN	R	2/07/2020			166946		
10 53240-03-40000	Operating Supplies	SOLENOID VALVE COIL		177.38CR				
I-1699494	SPROCKET, CHAIN	R	2/07/2020			166946		
10 53240-03-40000	Operating Supplies	SPROCKET, CHAIN		1,035.98				
I-1699498	FREIGHT	R	2/07/2020			166946		
10 53240-03-40000	Operating Supplies	FREIGHT		44.00				902.60
003735	RIESTERER & SCHNELL, INC							
I-1128375	SOLENOID COIL, SHOE	R	2/14/2020			167034		
10 53240-03-40000	Operating Supplies	SOLENOID COIL, SHOE		394.86				
I-1701957	JOHN DEERE 3033R REPAIR	R	2/14/2020			167034		
10 53240-03-40000	Operating Supplies	JOHN DEERE 3033R REP		453.17				
I-1702293	CUUUTING EDGE, SNAP RING	R	2/14/2020			167034		
10 53240-03-40000	Operating Supplies	CUUUTING EDGE, SNAP		657.19				1,505.22
			*** VENDOR TOTALS ***			2 CHECKS		2,407.8:
000379	RIESTERER & SCHNELL INC							
I-1702822	FREIGHT	R	2/21/2020			167107		
10 53240-03-40000	Operating Supplies	FREIGHT		49.00				49.00
			*** VENDOR TOTALS ***			1 CHECKS		49.00
003164	RIVER COUNTRY CO-OP							
I-294627	074198613953-HIGH PRAIRIE TOW	R	2/07/2020			166947		
26 52100-03-41575	Dog Unit Expenses	074198613953-HIGH PR		48.39				48.39
003164	RIVER COUNTRY CO-OP							
I-294651	Heartland Co--Op/Cust #886524	R	2/21/2020			167159		
10 55110-03-41500	Progammng - Youth	Heartland Co--Op/Cus		56.70				56.70
			*** VENDOR TOTALS ***			2 CHECKS		105.0:
002039	RMM SOLUTIONS INC.							
I-97831	FEB. 2020 MONTHLY/ANTI SPAM	R	2/14/2020			167035		
10 51525-15-32750	Internet & Spam Filter	FEB. 2020 MONTHLY/AN		156.00				
62 53716-00-85010	Computer & Software	FEB. 2020 MONTHLY/AN		48.00				
63 56156-00-85010	Computer & Software	FEB. 2020 MONTHLY/AN		48.00				252.00
			*** VENDOR TOTALS ***			1 CHECKS		252.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003549	ROCKWOOD HOSPITAL FOR PETS							
I-2/14/2020	VETRI FLEX OVER 60#-50 CT BAG	R	2/21/2020			167108		
26 52100-03-41575	Dog Unit Expenses			79.75				79.75
				*** VENDOR TOTALS ***		1 CHECKS		79.75
001753	RMHC OF MARSHFIELD, INC.							
I-20200219	Casual Friday Donation	R	2/21/2020			167160		
10 55110-03-31000	Misc. - Petty Cash			100.00				100.00
				*** VENDOR TOTALS ***		1 CHECKS		100.00
000546	SCHAEFFER MFG CO							
I-MN12467-INV1	5W-30 OIL	R	2/07/2020			166948		
10 53240-03-40000	Operating Supplies			81.12				81.12
000546	SCHAEFFER MFG CO							
I-MN12505-INV1	5W-20 OIL, QUARTS	R	2/21/2020			167109		
10 53240-03-40000	Operating Supplies			162.24				162.24
000546	SCHAEFFER MFG CO							
I-MN12522-INV1	275 GAL 10W30, TUBES GREASE	R	2/28/2020			167249		
10 53240-03-40000	Operating Supplies			5,411.47				5,411.47
				*** VENDOR TOTALS ***		3 CHECKS		5,654.82
002989	SCHOOL SPECIALTY							
I-208124584392	CUST # 293018	R	2/21/2020			167161		
26 55110-03-40500	Memorial Books-Expense			44.62				
10 55110-14-40000	Learning Games/Story Boxes			41.82				86.44
				*** VENDOR TOTALS ***		1 CHECKS		86.44
003002	MELISSA SCHROEDER							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167204		
10 51440-01-25000	Wages-Election Off. AVE			211.25				211.25
				*** VENDOR TOTALS ***		1 CHECKS		211.25
003227	PAULETTE SCHULT							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167205		
10 51440-01-25000	Wages-Election Off. AVE			140.00				140.00
				*** VENDOR TOTALS ***		1 CHECKS		140.00
000107	SECURIAN FINANCIAL GROUP INC.							
I-MARCH 2020	MARCH 2020 PREMIUM	R	2/14/2020			167036		
10 13-8300	Prepaid Life Ins.			3,706.29				3,706.29
				*** VENDOR TOTALS ***		1 CHECKS		3,706.29

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002169	SECURITY BENEFIT							
I-FHR20200207	HRA PLAN # 770094	R	2/07/2020			166902		
10 52200-01-56000	PEHP - City Portion			124.75				
10 52300-01-56000	PEHP - City Portion			127.25				252.00
002169	SECURITY BENEFIT							
I-FHR20200221	HRA PLAN # 770094	R	2/21/2020			167057		
10 52200-01-56000	PEHP - City Portion			124.50				
10 52300-01-56000	PEHP - City Portion			127.50				252.00
			*** VENDOR TOTALS ***			2 CHECKS		504.00
000556	SERVICE MOTOR COMPANY							
I-P11396	TIRE	R	2/07/2020			166949		
10 55200-03-50000	Repair/Maint. Supplies	TIRE		490.88				490.88
			*** VENDOR TOTALS ***			1 CHECKS		490.88
004059	KATHLEEN SHERIDAN							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167206		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
004560	SILVER CREEK SERVICES, LLC							
I-167555	PORTABLE TOILET RENTAL	R	2/28/2020			167250		
26 55250-08-27250	Badger State Games-Event	PORTABLE TOILET RENT		425.00				425.00
			*** VENDOR TOTALS ***			1 CHECKS		425.00
000953	ELAINE SIMON							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167207		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		157.50				157.50
			*** VENDOR TOTALS ***			1 CHECKS		157.50
004226	SOUTHSIDE TIRE CO., INC.							
I-410556	4 TIRES CAR 60	R	2/21/2020			167110		
10 53240-03-40000	Operating Supplies	4 TIRES CAR 60		592.28				592.28
004226	SOUTHSIDE TIRE CO., INC.							
I-410652	4 TIRES	R	2/28/2020			167251		
10 53240-03-40000	Operating Supplies	4 TIRES		890.00				890.00
			*** VENDOR TOTALS ***			2 CHECKS		1,482.28
004680	SPECTRUM							
I-0138151021020	ACCT # 8245 11 217 0138151	R	2/21/2020			167162		
10 55110-15-32900	Charter Fiber-VOIP	ACCT # 8245 11 217 0		540.00				540.00
			*** VENDOR TOTALS ***			1 CHECKS		540.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002033	SPRINT							
I-239898101-146	JAN. 04 - FEB. 03, 2020	R	2/21/2020			167111		
10 53230-02-25000	Telephone & Fiber		JAN. 04 - FEB. 03, 2	74.98				
10 53230-03-40000	Operating Supplies		JAN. 04 - FEB. 03, 2	74.98				
62 53716-00-85010	Computer & Software		JAN. 04 - FEB. 03, 2	149.98				299.94
002033	SPRINT							
I-540866925-024	ACCT # 540866925	R	2/21/2020			167163		
10 55110-14-45000	Ebooks/Digital Content		ACCT # 540866925	114.95				114.95
			*** VENDOR TOTALS ***			2 CHECKS		414.80
004640	SPX FLASH TECHNOLOGY							
I-90232569	PCB HV RECTIFIER PC 430/830	R	2/07/2020			166951		
10 53510-02-24250	Electrical Maint/Repair		PCB HV RECTIFIER PC	555.43				555.43
			*** VENDOR TOTALS ***			1 CHECKS		555.43
000257	STATE OF WI - COURT FINES AND							
I-JANUARY 2020	JANUARY 2020 MUNIC. COURT	R	2/07/2020			166952		
10 40000-45100	Municipal Court Revenue		JANUARY 2020 MUNIC.	3,225.22				3,225.22
			*** VENDOR TOTALS ***			1 CHECKS		3,225.22
000259	STACY STEVENS							
I-20200219	FEBRUARY MILEAGE	R	2/21/2020			167164		
10 55110-03-30500	Mileage		FEBRUARY MILEAGE	20.70				20.70
			*** VENDOR TOTALS ***			1 CHECKS		20.70
000403	NANCY STREICH							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167208		
10 51440-01-25000	Wages-Election Off. AVE		2/18/20 SPRING PRIMA	228.00				228.00
			*** VENDOR TOTALS ***			1 CHECKS		228.00
000493	RALPH STURM							
I-CITIZEN PAY 2019	CITY PLAN COMM 2019 - MISSED	R	2/10/2020			166965		
10 51110-01-25000	Wages - Temp - Regular		CITY PLAN COMM 2019	60.00				60.00
			*** VENDOR TOTALS ***			1 CHECKS		60.00
002488	SUNRISE BROADCASTING							
I-12699-1	MERRILL SD GENERIC MESSAGE	R	2/14/2020			167038		
10 53635-03-20000	Publish Legal Notices		MERRILL SD GENERIC M	207.00				
I-12731-1	CHRISTMAS TREE PICKUP	R	2/14/2020			167038		
10 53635-03-20000	Publish Legal Notices		CHRISTMAS TREE PICKU	100.00				307.00
002488	SUNRISE BROADCASTING							
I-11321-11	PARK & REC BILLBOARD	R	2/21/2020			167112		
10 55400-03-41000	Public Relations/Marketing		PARK & REC BILLBOARD	174.00				174.00
			*** VENDOR TOTALS ***			2 CHECKS		481.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000554	SUPERIOR CHEMICAL CORP							
I-251308	ZONE DEFENSE RELEASE	R	2/14/2020			167039		
10 51600-03-44000	Janitor Supplies			83.10				83.10
				*** VENDOR TOTALS ***		1 CHECKS		83.10
001792	SYSTEMS TECHNOLOGIES							
I-747148	RIVER BEND TRAIL/S.PARK ST	R	2/14/2020			167040		
26 55250-08-27750	AGRA Pav-Security			5,919.00				5,919.00
				*** VENDOR TOTALS ***		1 CHECKS		5,919.00
000276	T.B. SCOTT LIBRARY-PETTY CASH							
I-20200219	PC REIMB	R	2/21/2020			167165		
10 55110-03-11000	Postage	PC REIMB		24.69				
10 55110-03-10000	Office Supplies	PC REIMB		20.00				
10 55110-03-41750	Hospitality	PC REIMB		7.98				52.67
				*** VENDOR TOTALS ***		1 CHECKS		52.67
000267	TAPCO							
I-I661405	BRACKET, VISOR, SIGNAL	R	2/14/2020			167041		
10 52110-03-22075	Traffic Controls-Repairs			460.54				460.54
				*** VENDOR TOTALS ***		1 CHECKS		460.54
001874	THE UNIFORM SHOPPE							
I-2900858	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			23.00				
I-290836	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			24.50				
I-290837	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			52.95				
I-290838	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			18.50				
I-290839	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			30.50				
I-290840	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			24.50				
I-290841	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			26.00				
I-290842	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			29.00				
I-290843	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			21.50				
I-290844	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			26.00				
I-290857	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			41.00				
I-290860	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)			29.00				
I-290861	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		

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001874	THE UNIFORM SHOPPE CONT							
I-290861	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		23.00				
I-290862	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		16.50				
I-290863	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		21.50				
I-290864	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		27.50				
I-290865	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		8.00				
I-290866	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		24.50				
I-290870	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		77.50				
I-290871	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		27.00				
I-292455	ENKERS - HAT	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		72.90				
I-292463	TREMPE-HAT	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	TREMPE-HAT		72.90				
I-890859	REMOVE/SEWING OF EMBLEMS	R	2/21/2020			167113		
26 52200-03-41750	Fire Expense (Equip Sales Rev)	REMOVE/SEWING OF EMB		21.50				739.25
			*** VENDOR TOTALS ***			1 CHECKS		739.25
004698	THE WINDOW CENTER							
I-1062676	WINDOWS FOR STREET DEPT.	R	2/21/2020			167115		
52 57001-08-31500	Streets - Building Imp.	WINDOWS FOR STREET D		15,025.12				15,025.12
			*** VENDOR TOTALS ***			1 CHECKS		15,025.12
004421	TIAA COMMERCIAL FINANCE, INC							
I-6971680	CONTRACT #20281306	R	2/28/2020			167252		
10 52200-03-40000	Operating Supplies	CONTRACT #20281306		205.76				
10 52300-03-40000	Operating Supplies	CONTRACT #20281306		205.77				411.53
			*** VENDOR TOTALS ***			1 CHECKS		411.53
004699	TOMAHAWK COMMUNITY BANK S.S.B.							
I-2/21/20-DJC LLC	TID6 COOPER INCENTIVE-PYMT#1	R	2/21/2020			167116		
46 57100-04-52113	Alamsa - Kindhearted	TID6 COOPER INCENTIV		10,000.00				10,000.00
			*** VENDOR TOTALS ***			1 CHECKS		10,000.00
000277	TOMAHAWK LEADER							
I-RENEWAL-FIRE DEPT	2 YEAR RENEWAL	R	2/07/2020			166953		
10 52200-03-40000	Operating Supplies	2 YEAR RENEWAL		32.50				
10 52300-03-40000	Operating Supplies	2 YEAR RENEWAL		32.50				65.00
			*** VENDOR TOTALS ***			1 CHECKS		65.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001121	TOWN OF PINE RIVER							
I-2020-05	PLow BIG EDDY, JAN. 2020	R	2/28/2020			167253		
10 53312-02-15550	Pine River-Big Eddy Rd.	PLOW BIG EDDY, JAN.		405.00				405.00
		*** VENDOR TOTALS ***				1 CHECKS		405.00
003518	TRANSAMERICA EMPLOYEE BENEFITS							
I-TAA20200207	BILLING GROUP ID G000026475	R	2/07/2020			166903		
10 21-5905	AFLAC Premiums	BILLING GROUP ID G00		10.29				10.29
003518	TRANSAMERICA EMPLOYEE BENEFITS							
I-TAA20200221	BILLING GROUP ID G000026475	R	2/21/2020			167058		
10 21-5905	AFLAC Premiums	BILLING GROUP ID G00		10.29				10.29
		*** VENDOR TOTALS ***				2 CHECKS		20.58
003517	TRANSUNION RISK AND ALTERNATIV							
I-172022-202001-1	TRANSUNION RISK ALTERNATIVE	R	2/07/2020			166954		
10 52100-02-94000	Jail/Evidence	TRANSUNION RISK ALTE		57.20				57.20
		*** VENDOR TOTALS ***				1 CHECKS		57.20
003318	PATRICIA TRAVIS							
I-2/18/20 ELECTION	2/18/20 SPRING PRIMARY ELEC.	R	2/28/2020			167209		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20 SPRING PRIMA		160.00				160.00
		*** VENDOR TOTALS ***				1 CHECKS		160.00
002001	TYLER TECHNOLOGIES							
I-025-287558	LF FINANCIAL SUITE INTERFACE	R	2/28/2020			167254		
10 51525-15-45000	Software Maintenance	LF FINANCIAL SUITE I		1,961.26				1,961.26
		*** VENDOR TOTALS ***				1 CHECKS		1,961.26
004360	U.S. BANK EQUIPMENT FINANCE							
I-407094069	P.D. COPIER CONTRACT	R	2/21/2020			167117		
10 52100-03-40000	Operating Supplies	P.D. COPIER CONTRACT		160.33				160.33
		*** VENDOR TOTALS ***				1 CHECKS		160.33
003075	UW - GREEN BAY							
I-2020 -DUES-KUNERTL	2020-DUES KATHY UNERTL	R	2/28/2020			167255		
10 51520-03-32000	Education & Conference	2020-DUES KATHY UNER		25.00				25.00
		*** VENDOR TOTALS ***				1 CHECKS		25.00
002501	VERIZON WIRELESS							
I-9847374539	VERIZON I-PAD 1/2/20 -2/1/2020	R	2/14/2020			167042		
25 56900-02-25000	Telephone	COM DEV		8.77				
10 52400-02-25500	iPad - Bldg Inspector	BLDG INSP		8.77				
10 55200-02-25000	Telephone	PARK		17.55				
10 51525-15-42550	Council iPads	IPAD		109.81				
62 53716-00-85010	Computer & Software	IPAD WATER		58.92				
63 56156-00-85010	Computer & Software	IPADSEWER		58.91				
10 52200-02-25500	Fiber - Internet & VOIP	FIRE		87.92				

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002501	VERIZON WIRELESS	CONT						
I-9847374539	VERIZON I-PAD 1/2/20 -2/1/2020	R	2/14/2020			167042		
10 52300-02-25000	Telephone & Internet			87.92				
10 53300-03-40000	Operating Supplies			52.65				
62 53716-00-85500	GIS - Water Components			105.93				
24 55225-02-25000	Telephone-iPad			17.55				
10 53520-15-91000	MDT - Verizon			122.85				
10 53101-02-25000	iPad			17.55				
I-9847460673	DAVE JOHNSON	R	2/14/2020			167042		
10 51415-02-25000	Telephone-Cell/Smart			42.38				797.48
002501	VERIZON WIRELESS							
I-9848301290	JAN. - FEB. 2020	R	2/28/2020			167256		
26 52100-03-41575	Dog Unit Expenses			42.38				
10 52100-02-25000	Telephone			685.67				
10 55200-02-25000	Telephone			145.47				
62 53713-00-64110	Warehouse Cost of Operation			41.70				
10 53300-03-40000	Operating Supplies			44.21				
10 53510-02-25000	Telephone (9-1-1 Backup)			7.07				966.50
	*** VENDOR TOTALS ***					2 CHECKS		1,763.91
000650	VICTORY JANITORIAL, INC.							
I-110788	2PLY STAND ROLL	R	2/07/2020			166955		
10 51600-03-44000	Janitor Supplies			79.50				
I-110803	2PLY, TOWEL, SOAP,	R	2/07/2020			166955		
10 52200-03-40000	Operating Supplies			220.81				
I-110906	FACIAL TISSUE, BOWL CLEANER	R	2/07/2020			166955		
10 51600-03-44000	Janitor Supplies			267.06				
I-111052	DISHWASHER TABS	R	2/07/2020			166955		
10 52200-03-40000	Operating Supplies			56.00				
I-111168	TOWEL, TOILET WAND	R	2/07/2020			166955		
24 55513-03-44000	Janitor Supplies			167.85				
I-111169	COMPUTER CLEANING KIT	R	2/07/2020			166955		
10 51600-03-44000	Janitor Supplies			76.64				867.86
000650	VICTORY JANITORIAL, INC.							
I-111045	AIR FRESHENER	R	2/21/2020			167118		
10 51600-03-44000	Janitor Supplies			30.05				
I-111297	TOWEL, TOILET PAPER, AIR FRESH	R	2/21/2020			167118		
10 51600-03-44000	Janitor Supplies			219.15				
I-111406	DISH SOAP, TOWEL, LAUNDRY DE	R	2/21/2020			167118		
10 52200-03-40000	Operating Supplies			172.47				421.67

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000650	VICTORY JANITORIAL, INC.							
I-111125	S.O. #108595	R	2/21/2020			167166		
10 55110-03-44000	Janitor Supplies	S.O. #108595		172.31				
I-111177	S.O. # 108708	R	2/21/2020			167166		
10 55110-03-44000	Janitor Supplies	S.O. # 108708		111.84				
I-111413	S.O. #108862	R	2/21/2020			167166		
10 55110-03-44000	Janitor Supplies	S.O. #108862		224.23				508.38
*** VENDOR TOTALS ***						3 CHECKS		1,797.91
000284	VIP ALL-VALUE							
I-0107505-001	CLERK TREASURERS OFFICE	R	2/07/2020			166956		
10 51420-03-10000	Office Supplies	CLERK TREASURERS OFF		53.99				
10 51430-03-10000	Office Supplies	CLERK TREASURERS OFF		25.93				
10 51520-03-10000	Office Supplies	CLERK TREASURERS OFF		65.87				
I-0107593-001	CLERK TREAS. SUPPLIES	R	2/07/2020			166956		
10 51430-03-10000	Office Supplies	CLERK TREAS. SUPPLIE		61.64				
10 51420-03-10000	Office Supplies	CLERK TREAS. SUPPLIE		18.99				
I-0107611-001	RIBBON CASSETTE BLACK	R	2/07/2020			166956		
10 51520-03-18000	Checks and Supplies	RIBBON CASSETTE BLAC		8.99				
I-0107639-001	TONER	R	2/07/2020			166956		
10 51600-03-50000	Repair/Maintenance Supply	TONER		134.99				
I-0107656-001	TONER, TAPE DISPENSER	R	2/07/2020			166956		
10 51430-03-10000	Office Supplies	TONER, TAPE DISPENSE		5.29				
10 51520-03-10000	Office Supplies	TONER, TAPE DISPENSE		34.99				
62 53716-00-92100	Supplies & Expenses	TONER, TAPE DISPENSE		17.50				
63 56156-00-85100	Office Supplies & Expenses	TONER, TAPE DISPENSE		14.50				
I-0107692-001	TONER	R	2/07/2020			166956		
10 54600-03-13000	Copier/Printer	TONER		269.98				
I-0107699-001	PAPER	R	2/07/2020			166956		
10 52400-03-10000	Office Supplies	PAPER		15.99				
I-9107634-001	GEL PENS, LEGAL PADS	R	2/07/2020			166956		
25 56900-03-10000	Office Supplies	GEL PENS, LEGAL PADS		12.44				
10 52400-03-10000	Office Supplies	GEL PENS, LEGAL PADS		12.44				753.53
000284	VIP ALL-VALUE							
I-0107810-001	BINDERS, INK, PROTECTORS	R	2/21/2020			167119		
10 53240-03-40000	Operating Supplies	BINDERS, INK, PROTEC		92.67				92.67
000284	VIP ALL-VALUE							
I-0107669-001	ACCT # 67191-0	R	2/21/2020			167167		
10 55110-03-10000	Office Supplies	ACCT # 67191-0		49.96				
I-0107718-001	ACCT # 67191-0	R	2/21/2020			167167		
10 55110-03-50000	M/R-General Repair/Maint.	ACCT # 67191-0		79.99				129.95
*** VENDOR TOTALS ***						3 CHECKS		976.11

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004519	CHRISTINE J. VORPAGEL							
I-20200219	5 ADULT PROGRAMS FOR 2020	R	2/21/2020			167168		
10 55110-03-41250	Programming - Adult			1,250.00				1,250.00
				*** VENDOR TOTALS ***		1 CHECKS		1,250.00
003681	VOYA INSTITUTIONAL TRUST COMPA							
I-VOR20200207	VOYA DEF COMP-- ROTH	R	2/07/2020			166904		
10 21-5900	Deferred Compensation			50.00				
I-VOY20200207	VOYA DEFERRED COMP	R	2/07/2020			166904		
10 21-5900	Deferred Compensation			509.00				
21 21-5900	Deferred Compensation			200.00				
62 21-5900	Deferred Compensation			44.60				
63 21-5900	Deferred Compensation			76.40				880.00
003681	VOYA INSTITUTIONAL TRUST COMPA							
I-VOR20200221	VOYA DEF COMP-- ROTH	R	2/21/2020			167059		
10 21-5900	Deferred Compensation			50.00				
I-VOY20200221	VOYA DEFERRED COMP	R	2/21/2020			167059		
10 21-5900	Deferred Compensation			508.46				
21 21-5900	Deferred Compensation			200.00				
62 21-5900	Deferred Compensation			23.27				
63 21-5900	Deferred Compensation			98.27				880.00
				*** VENDOR TOTALS ***		2 CHECKS		1,760.00
004683	BRENTON VRUWINK							
I-B.VRUWINK / CDL	CDL TEMPS 1/28/2020	R	2/14/2020			167043		
10 53240-03-40000	Operating Supplies			30.00				30.00
				*** VENDOR TOTALS ***		1 CHECKS		30.00
001679	WAL-MART							
I-20200219	ACCT #6032 2020 0052 8969	V	2/21/2020			167169		143.40
001679	WAL-MART							
M-CHECK	WAL-MART	VOIDED	V	2/21/2020		167169		143.40
000299	WAL-MART COMMUNITY/SYNCB							
I-2/16/2020- MPD	FEB. 1/17/2020 - 2/16/2020	R	2/28/2020			167257		
26 52100-03-40500	DARE-Program Expense			64.98				
26 52100-03-40500	DARE-Program Expense			15.05				
26 52100-03-40500	DARE-Program Expense			4.86				
I-FEB. 2020	FEB. 2020 CHARGES	R	2/28/2020			167257		
62 53716-00-85010	Computer & Software			44.88				
10 55300-03-41500	Self & Non-Support-Expenses			33.60				
10 55300-03-41500	Self & Non-Support-Expenses			11.91				
10 55400-03-40000	Operating Supplies			40.46				
26 54600-03-45300	MEC - Activities Exp.			22.12				
26 54600-03-45301	Quilting Proj Expenses			20.70				
26 54600-03-42500	Mind & Wellness Expense			10.56				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000299	WAL-MART COMMUNITY/SYNCONT							
I-FEB. 2020	FEB. 2020 CHARGES	R	2/28/2020			167257		
26 54600-03-45300	MEC - Activities Exp.	MEC -	2/12/20	79.87				
26 54600-03-45300	MEC - Activities Exp.	MEC -	2/10/20	5.77				
10 53520-03-40000	Operating Supplies	MEC -	2/13/20	52.92				407.68
	*** VENDOR TOTALS ***					1 CHECKS		407.68
001886	WALT'S PETROLEUM SERVICE, INC							
I-109375	CASTER, SWIVEL	R	2/07/2020			166957		
10 53240-03-40000	Operating Supplies	CASTER, SWIVEL		50.34				50.34
	*** VENDOR TOTALS ***					1 CHECKS		50.34
000292	TADD WEGENER							
I-2/2020 T.WEGENER	MILEAGE REIMB.2/4-2/18/2020	R	2/28/2020			167258		
10 52300-01-19000	Ambulance Training	MILEAGE REIMB.2/4-2/		155.25				155.25
	*** VENDOR TOTALS ***					1 CHECKS		155.25
002071	WEINBRENNER SHOE CO INC							
I-200050868	CRAIG BERNDT / BOOTS	R	2/07/2020			166958		
10 53300-03-46500	Safety Toe Boots	CRAIG BERNDT / BOOTS		60.00				60.00
	*** VENDOR TOTALS ***					1 CHECKS		60.00
000298	KATY WHITT							
I-FEBRUARY 2020	CLEANING GARAGE/AIRPORT	R	2/21/2020			167120		
10 53230-03-40000	Operating Supplies	CITY GARAGE / 36 HOU		396.00				
10 53230-03-40000	Operating Supplies	AIRPORT-FEB 8TH & 22		100.00				496.00
	*** VENDOR TOTALS ***					1 CHECKS		496.00
003594	WI DEPT OF JUSTICE							
I-DR-20 1	DRUG SUPPLY ORDER	R	2/07/2020			166959		
26 52100-03-41575	Dog Unit Expenses	DRUG SUPPLY ORDER		39.59				39.59
	*** VENDOR TOTALS ***					1 CHECKS		39.59
000037	WI DEPT OF REVENUE							
I-T2 20200207	STATE TAX WITHHOLDING	D	2/07/2020			000354		
10 21-5130	State Tax W/H	STATE TAX WITHHOLDIN		11,131.06				
20 21-5130	State Tax W/H	STATE TAX WITHHOLDIN		4.55				
21 21-5130	State Tax W/H	STATE TAX WITHHOLDIN		134.66				
24 21-5130	State Tax W/H	STATE TAX WITHHOLDIN		9.34				
25 21-5130	State Tax W/H	STATE TAX WITHHOLDIN		24.46				
62 21-5130	State Tax W/H	STATE TAX WITHHOLDIN		673.80				
63 21-5130	State Tax W/H	STATE TAX WITHHOLDIN		893.54				12,871.41

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000037	WI DEPT OF REVENUE							
I-T2 20200221	STATE TAX WITHHOLDING	D	2/21/2020			000356		
10 21-5130	State Tax W/H		STATE TAX WITHHOLDIN	10,944.91				
20 21-5130	State Tax W/H		STATE TAX WITHHOLDIN	6.80				
21 21-5130	State Tax W/H		STATE TAX WITHHOLDIN	111.41				
24 21-5130	State Tax W/H		STATE TAX WITHHOLDIN	8.54				
25 21-5130	State Tax W/H		STATE TAX WITHHOLDIN	24.46				
62 21-5130	State Tax W/H		STATE TAX WITHHOLDIN	611.71				
63 21-5130	State Tax W/H		STATE TAX WITHHOLDIN	892.75				12,600.58
			*** VENDOR TOTALS ***			2 CHECKS		25,471.91
000291	WI DOT - TVRP UNIT							
I-2/21/2020	UNPAID PARKING CITATION FEE'S	R	2/21/2020			167121		
10 52100-02-52115	DOT-Suspension Fee		UNPAID PARKING CITAT	85.00				85.00
			*** VENDOR TOTALS ***			1 CHECKS		85.00
000592	WI EMERGENCY MANAGEMENT							
I-219526	2019 TIER II REPORT/CITYGARAGE	R	2/25/2020			167175		
10 53240-03-40000	Operating Supplies		2019 TIER II REPORT/	405.00				405.00
			*** VENDOR TOTALS ***			1 CHECKS		405.00
000295	WI MUNICIPAL JUDGES ASSOCIATIO							
I-2020 DUES	2002 DUES: NED SEUBERT	R	2/14/2020			167044		
10 51200-03-32000	Education & Conference		2002 DUES: NED SEUBE	100.00				100.00
			*** VENDOR TOTALS ***			1 CHECKS		100.00
000889	WI PARK & RECREATION ASSOC							
I-786	2020 MEMBERSHIP RENEWAL	R	2/07/2020			166960		
10 55200-02-15000	Contract Services		2020 MEMBERSHIP RENE	150.00				
I-787	2020 - MEMBERSHIP RENEWAL	R	2/07/2020			166960		
10 55300-03-41500	Self & Non-Support-Expenses		2020 - MEMBERSHIP RE	150.00				
I-788	2020 MEMBERSHIP RENEWAL	R	2/07/2020			166960		
10 55200-02-15000	Contract Services		2020 MEMBERSHIP RENE	150.00				
I-789	2020 MEMBERSHIP RENEWAL	R	2/07/2020			166960		
10 55200-02-15000	Contract Services		2020 MEMBERSHIP RENE	150.00				600.00
			*** VENDOR TOTALS ***			1 CHECKS		600.00
000110	WI RETIREMENT SYSTEM							
I-ELT20200110	ELECTED	D	2/28/2020			000357		
10 21-5210	WRS - Retirement		ELECTED	155.79				
10 51420-01-52000	Retirement (WRS)		ELECTED	155.79				
62 21-5210	WRS - Retirement		ELECTED	1.59				
62 53716-00-92610	Employee Retirement-WRS		ELECTED	1.59				
63 21-5210	WRS - Retirement		ELECTED	1.59				
63 56156-00-85410	Employee Retirement-WRS		ELECTED	1.59				
I-ELT20200124	ELECTED	D	2/28/2020			000357		
10 21-5210	WRS - Retirement		ELECTED	155.79				
10 51420-01-52000	Retirement (WRS)		ELECTED	155.79				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000110	WI RETIREMENT SYSTEM CONT							
I-ELT20200124	ELECTED	D	2/28/2020			000357		
62 21-5210	WRS - Retirement	ELECTED		1.59				
62 53716-00-92610	Employee Retirement-WRS	ELECTED		1.59				
63 21-5210	WRS - Retirement	ELECTED		1.59				
63 56156-00-85410	Employee Retirement-WRS	ELECTED		1.59				
I-FSO20200110	FIRE W/O SS AFTER 06/30/11	D	2/28/2020			000357		
10 21-5210	WRS - Retirement	FIRE W/O SS AFTER 06		4,224.30				
10 52200-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		6,296.40				
10 52300-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		3,979.58				
I-FSO20200117	FIRE W/O SS AFTER 06/30/11	D	2/28/2020			000357		
10 21-5210	WRS - Retirement	FIRE W/O SS AFTER 06		1,746.90				
10 52200-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		2,446.56				
10 52300-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		1,802.90				
I-FSO20200124	FIRE W/O SS AFTER 06/30/11	D	2/28/2020			000357		
10 21-5210	WRS - Retirement	FIRE W/O SS AFTER 06		4,189.51				
10 52200-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		6,123.69				
10 52300-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		4,067.76				
I-GNL20200110	GENERAL	D	2/28/2020			000357		
10 21-5210	WRS - Retirement	GENERAL		7,683.76				
10 51200-01-52000	Retirement (WRS)	GENERAL		112.97				
10 51300-01-52000	Retirement (WRS)	GENERAL		409.76				
10 51415-01-52000	Retirement (WRS)	GENERAL		240.69				
10 51430-01-52000	Retirement (WRS)	GENERAL		407.14				
10 51520-01-52000	Retirement (WRS)	GENERAL		229.25				
10 51525-01-52000	Retirement (WRS)	GENERAL		88.56				
10 51600-01-52000	Retirement (WRS)	GENERAL		245.02				
10 52100-01-52000	Retirement (WRS)	GENERAL		354.45				
10 52110-01-52000	Retirement (WRS)	GENERAL		34.55				
10 52400-01-52000	Retirement (WRS)	GENERAL		296.32				
10 53100-01-52000	Retirement (WRS)	GENERAL		143.21				
10 53102-01-52000	Retirement - WRS	GENERAL		193.86				
10 53240-01-52000	Retirement (WRS)	GENERAL		342.10				
10 53300-01-52000	Retirement (WRS)	GENERAL		333.40				
10 53312-01-52000	Retirement (WRS)	GENERAL		663.81				
10 53316-01-52000	Retirement (WRS)	GENERAL		163.82				
10 53520-01-52000	Retirement (WRS)	GENERAL		600.05				
10 53620-01-52000	Retirement (WRS)	GENERAL		287.68				
10 53635-01-52000	Retirement (WRS)	GENERAL		384.21				
10 54600-01-52000	Retirement (WRS)	GENERAL		212.84				
10 55110-01-52000	Retirement (WRS)	GENERAL		1,299.55				
10 55200-01-52000	Retirement (WRS)	GENERAL		411.55				
10 55300-01-52000	Retirement (WRS)	GENERAL		229.01				
20 21-5210	WRS - Retirement	GENERAL		19.62				
20 53622-01-52000	Retirement (WRS)	GENERAL		19.62				
24 21-5210	WRS - Retirement	GENERAL		7.13				
24 55513-01-52000	Retirement (WRS)	GENERAL		7.13				
25 21-5210	WRS - GEP	GENERAL		40.86				

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000110	WI RETIREMENT SYSTEM CONT							
I-GNL20200110	GENERAL	D	2/28/2020			000357		
25	56900-01-52000 Retirement (WRS)	GENERAL		40.86				
62	21-5210 WRS - Retirement	GENERAL		1,209.05				
62	53716-00-92610 Employee Retirement-WRS	GENERAL		1,209.04				
63	21-5210 WRS - Retirement	GENERAL		1,193.42				
63	56156-00-85410 Employee Retirement-WRS	GENERAL		1,193.38				
I-GNL20200117	GENERAL	D	2/28/2020			000357		
10	21-5210 WRS - Retirement	GENERAL		20.25				
10	52100-01-52000 Retirement (WRS)	GENERAL		20.25				
I-GNL20200124	GENERAL	D	2/28/2020			000357		
10	21-5210 WRS - Retirement	GENERAL		7,668.67				
10	51200-01-52000 Retirement (WRS)	GENERAL		112.97				
10	51300-01-52000 Retirement (WRS)	GENERAL		409.76				
10	51415-01-52000 Retirement (WRS)	GENERAL		240.69				
10	51430-01-52000 Retirement (WRS)	GENERAL		329.55				
10	51520-01-52000 Retirement (WRS)	GENERAL		229.26				
10	51525-01-52000 Retirement (WRS)	GENERAL		111.04				
10	51600-01-52000 Retirement (WRS)	GENERAL		216.04				
10	52100-01-52000 Retirement (WRS)	GENERAL		354.45				
10	52400-01-52000 Retirement (WRS)	GENERAL		296.32				
10	53100-01-52000 Retirement (WRS)	GENERAL		145.05				
10	53102-01-52000 Retirement - WRS	GENERAL		193.86				
10	53240-01-52000 Retirement (WRS)	GENERAL		368.70				
10	53300-01-52000 Retirement (WRS)	GENERAL		63.25				
10	53312-01-52000 Retirement (WRS)	GENERAL		1,345.96				
10	53316-01-52000 Retirement (WRS)	GENERAL		18.58				
10	53520-01-52000 Retirement (WRS)	GENERAL		602.63				
10	53620-01-52000 Retirement (WRS)	GENERAL		223.47				
10	53635-01-52000 Retirement (WRS)	GENERAL		220.51				
10	54600-01-52000 Retirement (WRS)	GENERAL		212.84				
10	55110-01-52000 Retirement (WRS)	GENERAL		1,327.74				
10	55200-01-52000 Retirement (WRS)	GENERAL		369.07				
10	55300-01-52000 Retirement (WRS)	GENERAL		252.36				
10	55302-01-52000 Retirement (WRS)	GENERAL		24.59				
20	21-5210 WRS - Retirement	GENERAL		1.80				
20	53622-01-52000 Retirement (WRS)	GENERAL		1.80				
24	21-5210 WRS - Retirement	GENERAL		18.35				
24	55513-01-52000 Retirement (WRS)	GENERAL		18.35				
25	21-5210 WRS - GEP	GENERAL		40.86				
25	56900-01-52000 Retirement (WRS)	GENERAL		40.86				
62	21-5210 WRS - Retirement	GENERAL		970.81				
62	53716-00-92610 Employee Retirement-WRS	GENERAL		970.79				
63	21-5210 WRS - Retirement	GENERAL		1,313.18				
63	56156-00-85410 Employee Retirement-WRS	GENERAL		1,313.18				
I-PSS20200110	PROT W/ SS PRE 06/30/2011	D	2/28/2020			000357		
10	21-5210 WRS - Retirement	PROT W/ SS PRE 06/30		3,795.09				
10	52100-01-52000 Retirement (WRS)	PROT W/ SS PRE 06/30		6,645.60				

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000110	WI RETIREMENT SYSTEM CONT							
I-PSS20200110	PROT W/ SS PRE 06/30/2011	D	2/28/2020			000357		
21 21-5210	WRS - Retirement	PROT W/ SS PRE 06/30		174.68				
21 52100-01-52000	Retirement (WRS)	PROT W/ SS PRE 06/30		305.88				
I-PSS20200117	PROT W/ SS PRE 06/30/2011	D	2/28/2020			000357		
10 21-5210	WRS - Retirement	PROT W/ SS PRE 06/30		388.80				
10 52100-01-52000	Retirement (WRS)	PROT W/ SS PRE 06/30		680.82				
I-PSS20200124	PROT W/ SS PRE 06/30/2011	D	2/28/2020			000357		
10 21-5210	WRS - Retirement	PROT W/ SS PRE 06/30		3,848.60				
10 52100-01-52000	Retirement (WRS)	PROT W/ SS PRE 06/30		6,739.33				
21 21-5210	WRS - Retirement	PROT W/ SS PRE 06/30		189.42				
21 52100-01-52000	Retirement (WRS)	PROT W/ SS PRE 06/30		331.69				98,988.91
			*** VENDOR TOTALS ***			1 CHECKS		98,988.91
000034	WI SUPPORT COLLECTIONS							
I-SP120200207	CHILD SUPPORT PER ENCLOSED	R	2/07/2020			166905		
10 21-5908	Child Support/Maintenance	CHILD SUPPORT PER EN		681.28				681.28
000034	WI SUPPORT COLLECTIONS							
I-SP120200221	CHILD SUPPORT PER ENCLOSED	R	2/21/2020			167060		
10 21-5908	Child Support/Maintenance	CHILD SUPPORT PER EN		681.28				681.28
			*** VENDOR TOTALS ***			2 CHECKS		1,362.56
000717	WI SUPREME COURT							
I-35-0251 - 2020	NED SEUBERT/CONTINUING	R	2/21/2020			167122		
10 51200-03-32000	Education & Conference	NED SEUBERT/CONTINUI		700.00				700.00
			*** VENDOR TOTALS ***			1 CHECKS		700.00
003004	BETSY WIESNESKI							
I-2019 CITIZEN PAY	COM DEV 2019 - MISSED	R	2/10/2020			166966		
10 51110-01-25000	Wages - Temp - Regular	COM DEV 2019 - MISSE		30.00				30.00
			*** VENDOR TOTALS ***			1 CHECKS		30.00
004696	BOB WIGENT							
I-20200219	03/19/2020 PERFORMANCE	R	2/21/2020			167170		
10 55110-03-41500	Progammig - Youth	03/19/2020 PERFORMAN		367.00				367.00
			*** VENDOR TOTALS ***			1 CHECKS		367.00
000266	WISCONSIN BUILDING SUPPLY							
I-9524390	ISLAND COUNTER TOPS	R	2/07/2020			166961		
63 56156-00-85100	Office Supplies & Expenses	CLERK TREASURERS OFF		135.00				
10 51430-03-15333	Work Station Improvements	CLERK TREASURERS OFF		270.00				
62 53716-00-92100	Supplies & Expenses	CLERK TREASURERS OFF		135.00				540.00

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000266	WISCONSIN BUILDING SUPPLY							
I-9524806	OSB BOARD, 2 X 4 BOARDS	R	2/14/2020			167045		
10 53230-03-40000	Operating Supplies	OSB BOARD, 2 X 4 BOA		96.76				96.76
000266	WISCONSIN BUILDING SUPPLY							
I-9524665	COUNTER TOP	R	2/21/2020			167123		
10 51600-08-82000	Bldg/Grounds Improvements	COUNTER TOP		265.00				265.00
000266	WISCONSIN BUILDING SUPPLY							
I-9524942	ACCT # 336620	R	2/21/2020			167171		
10 55110-03-50000	M/R-General Repair/Maint.	ACCT # 336620		10.63				10.63
		*** VENDOR TOTALS ***					4 CHECKS	912.39
000656	WISCONSIN PUBLIC SERVICE							
I-02/14/2020	WPS	R	2/13/2020			167007		
10 55200-02-22000	Electric and Natural Gas	PARKS		375.97				
10 53420-02-22000	Electric - St. Lights	STREET LIGHTS		10,695.45				
10 53420-02-23000	Sirens - Electric Service	SIRENS		37.51				
24 55225-02-22000	Electric and Natural Gas	FESTIVAL GROUNDS		361.92				
24 55513-02-22000	Electric and Natural Gas	EXPO CENTER		658.88				12,129.73
000656	WISCONSIN PUBLIC SERVICE							
I-FEB. 2020 CHARGES	FEB. 2020 SERVICE CHARGES	R	2/21/2020			167124		
10 55200-02-22000	Electric and Natural Gas	PARKS		321.07				
10 55300-02-22000	Electric and Natural Gas	RECREATION		755.72				
10 55420-02-22000	Electric and Natural Gas	AQUATIC / NEW POOL		366.96				
10 55202-02-22000	Electric - Field Lights	OTT'S LIGHTS		83.84				
10 55201-02-22000	Electric - Field Lights	ATHLETIC LIGHTS		79.30				
10 53520-02-20000	Utility Charges	TRANSIT		238.83				
10 51600-02-22000	Electric and Natural Gas	CITY HALL		3,588.06				
10 53230-02-22000	Electric and Natural Gas	GARAGE MAINT		2,395.14				
10 52300-02-22000	Electric and Natural Gas	AMBULANCE		972.81				
10 52200-02-22000	Electric and Natural Gas	FIRE		972.80				
20 53622-02-22000	Gas Monitoring	SOLID WASTE MONITOR		173.83				
10 52110-03-22000	Electric-Traffic Controls	TRAFFIC CONTROL LIGH		146.76				
10 52110-03-22500	Electric-Hwy64/Pine Ridge	TRAFFIC LGHT'S/EAGLE		112.01				
10 53420-02-22000	Electric - St. Lights	STREET LIGHTS		1,780.92				
10 53420-02-23000	Sirens - Electric Service	SIRENS		28.44				
10 53510-02-22000	Electric and Natural Gas	AIRPORT		1,278.34				
10 55400-02-22000	Electric and Natural Gas	MARC		3,856.18				17,151.01
000656	WISCONSIN PUBLIC SERVICE							
I-2885733147	ACCT # 0403371156-00003	R	2/21/2020			167172		
10 55110-02-22000	Electric	ACCT # 0403371156-00		1,521.47				
10 55110-02-22500	Fuel - Natural Gas	ACCT # 0403371156-00		1,183.75				2,705.22
		*** VENDOR TOTALS ***					3 CHECKS	31,985.99

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003933	KELLEEN WISTEIN							
I-2/18/20	ELECTION	2/18/20	SPRING PRIMARY ELEC.	R	2/28/2020	167210		
10 51440-01-25000	Wages-Election Off. AVE	2/18/20	SPRING PRIMA		140.00			140.00
			*** VENDOR TOTALS ***			1	CHECKS	140.00
000727	ZIEBELL'S DOOR COMPANY							
I-10199	SERICE CALL: PHOTO EYE	R	2/21/2020			167125		
10 52200-03-40000	Operating Supplies	SERICE CALL: PHOTO E			95.00			95.00
000727	ZIEBELL'S DOOR COMPANY							
I-10268	REPLACE SENSING EDGE	R	2/28/2020			167259		
10 53230-03-40000	Operating Supplies	REPLACE SENSING EDGE			402.50			402.50
			*** VENDOR TOTALS ***			2	CHECKS	497.50
000855	ZIENTARA FLEET EQUIPMENT INC.							
I-01108917P	FILTERS	R	2/07/2020			166962		
10 53240-03-40000	Operating Supplies	FILTERS			36.78			
I-01108945P	FUEL FILTER	R	2/07/2020			166962		
10 53240-03-40000	Operating Supplies	FUEL FILTER			8.11			44.89
000855	ZIENTARA FLEET EQUIPMENT INC.							
I-01110132P	CRANKCASE VENT KIT	R	2/21/2020			167126		
10 53240-03-40000	Operating Supplies	CRANKCASE VENT KIT			122.13			122.13
000855	ZIENTARA FLEET EQUIPMENT INC.							
I-01110130P	DRAIN VALVE	R	2/28/2020			167260		
10 53240-03-40000	Operating Supplies	DRAIN VALVE			223.19			223.19
			*** VENDOR TOTALS ***			3	CHECKS	390.20

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	323	2,824,642.29	0.00	2,823,668.04
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	240,351.22	0.00	240,351.22
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	4	VOID DEBITS 0.00		
		VOID CREDITS 974.25CR	974.25CR	0.00

TOTAL ERRORS: 0

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 13-1800	A/R - Employee & Other	19.37CR
10 13-2500	Garnishment-Wages	583.92
10 13-8200	Prepaid Health Ins.	13,654.88
10 13-8300	Prepaid Life Ins.	3,706.29
10 21-3000	Vouchers Payable-General	1,583.67
10 21-5110	FICA/Medicare W/H	27,809.65
10 21-5120	Federal Tax W/H	43,202.85
10 21-5130	State Tax W/H	22,075.97
10 21-5210	WRS - Retirement	33,877.46
10 21-5900	Deferred Compensation	14,316.10
10 21-5903	Fire Union Dues	2,075.98
10 21-5905	AFLAC Premiums	1,918.49
10 21-5908	Child Support/Maintenance	1,374.56
10 21-5912	Dental Premiums	2,522.98
10 21-5916	MPPA - Union (Police)	602.00
10 21-5919	BMO Auto Direct Deposit	361,486.28
10 21-5924	HSA - Employee	12,876.72
10 21-5925	Disability Premiums	884.92
10 21-7200	Park Shelter-S Deposits	300.00
10 22-6150	Police Evidence Cash	727.00
10 22-6205	Restitution-COURT Only	87.76
10 22-6250	All Others (Ins/Outs)	504.23
10 22-6775	Tomahawk-Muni Court	1,253.29
10 24-4000	County & State Taxes	665,681.17
10 24-5000	School District Taxes	1,004,222.93
10 24-7000	Voc Tech Taxes	148,967.07
10 40000-45100	Municipal Court Revenue	4,542.76
10 51110-01-25000	Wages - Temp - Regular	120.00
10 51110-01-51000	Social Security	148.76
10 51110-03-20000	Publish Legal Notices	58.01
10 51200-01-51000	Social Security	314.04
10 51200-01-52000	Retirement (WRS)	225.94
10 51200-01-54000	Health Insurance	1,738.91
10 51200-03-30000	Mileage	26.45
10 51200-03-32000	Education & Conference	800.00
10 51300-01-51000	Social Security	887.82
10 51300-01-52000	Retirement (WRS)	819.52
10 51300-01-54000	Health Insurance	2,608.37
10 51300-03-32000	Education & Conference	249.00
10 51410-01-51000	Social Security	74.16
10 51415-01-51000	Social Security	498.02
10 51415-01-52000	Retirement (WRS)	481.38
10 51415-01-54000	Health Insurance	1,304.18
10 51415-02-25000	Telephone-Cell/Smart	42.38
10 51415-15-42500	Computer Replacement	285.00
10 51417-02-18000	Drug Testing (CDL)	145.00

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 51417-02-50000	EAP-Employee Assistance	260.45
10 51420-01-51000	Social Security	326.56
10 51420-01-52000	Retirement (WRS)	311.58
10 51420-01-54000	Health Insurance	852.07
10 51420-03-10000	Office Supplies	72.98
10 51420-03-30000	Mileage	45.66
10 51430-01-51000	Social Security	749.13
10 51430-01-52000	Retirement (WRS)	736.69
10 51430-03-10000	Office Supplies	92.86
10 51430-03-15333	Work Station Improvements	309.21
10 51430-03-32000	Education & Conference	160.00
10 51440-01-25000	Wages-Election Off. AVE	5,765.75
10 51440-03-40000	Operating Supplies	19.97
10 51520-01-51000	Social Security	485.82
10 51520-01-52000	Retirement (WRS)	458.51
10 51520-01-54000	Health Insurance	760.77
10 51520-02-25000	Telephone	170.08
10 51520-03-10000	Office Supplies	100.86
10 51520-03-13000	Copier	1,101.80
10 51520-03-18000	Checks and Supplies	8.99
10 51520-03-32000	Education & Conference	25.00
10 51520-03-51000	Vehicle Repair/Maint-Pool	105.00
10 51520-15-42500	Computer Replacement	310.93
10 51525-01-51000	Social Security	220.16
10 51525-01-52000	Retirement (WRS)	199.60
10 51525-01-54000	Health Insurance	1,086.77
10 51525-15-32750	Internet & Spam Filter	816.00
10 51525-15-32900	Fiber & PRI - Charter	2,062.79
10 51525-15-42500	Computer Hardware/Upgrades	4,411.57
10 51525-15-42517	NetApp Storage	2,835.24
10 51525-15-42550	Council iPads	109.81
10 51525-15-45000	Software Maintenance	2,015.26
10 51600-01-51000	Social Security	539.53
10 51600-01-52000	Retirement (WRS)	461.06
10 51600-01-54000	Health Insurance	1,399.09
10 51600-02-21000	Water and Sewer	871.14
10 51600-02-22000	Electric and Natural Gas	3,588.06
10 51600-02-23250	Mats, Rugs, Etc.	1,068.95
10 51600-02-95000	Fire/Security Monitoring	1,085.00
10 51600-03-44000	Janitor Supplies	788.47
10 51600-03-46000	Uniform Services	344.22
10 51600-03-46500	Safety Toe Boots	239.98
10 51600-03-50000	Repair/Maintenance Supply	905.13
10 51600-08-82000	Bldg/Grounds Improvements	278.25
10 51600-08-82333	Maintenance Shop Imp	739.05
10 51930-05-10000	Property & Liability Ins.	2,068.00

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 51930-05-45000	Retiree's SL/Health Ins.	2,930.76
10 52100-01-51000	Social Security	8,621.68
10 52100-01-52000	Retirement (WRS)	14,794.90
10 52100-01-54000	Health Insurance	27,822.58
10 52100-01-56000	PEHP - City Portion	1,036.00
10 52100-02-25000	Telephone	777.24
10 52100-02-52115	DOT-Suspension Fee	85.00
10 52100-02-75000	Dispatch-Lincoln Cty.	10.70
10 52100-02-94000	Jail/Evidence	57.20
10 52100-02-95000	Fobs Annual Maintenance	1,085.00
10 52100-03-25000	Job Recruitment	25.00
10 52100-03-32000	Education & Conference	1,635.93
10 52100-03-32500	Firearms-Supplies	315.48
10 52100-03-40000	Operating Supplies	679.77
10 52100-03-50000	Equipment Repair	3,230.33
10 52100-03-51000	Vehicle Repair/Maintenance	160.13
10 52100-03-53000	Gas & Oil - Vehicles	496.57
10 52100-15-92500	RMS/InCode Support	9,273.80
10 52110-01-51000	Social Security	2.73
10 52110-01-52000	Retirement (WRS)	34.55
10 52110-03-22000	Electric-Traffic Controls	146.76
10 52110-03-22075	Traffic Controls-Repairs	460.54
10 52110-03-22500	Electric-Hwy64/Pine Ridge	112.01
10 52110-03-40000	Operating Supplies	139.30
10 52110-03-57000	Traffic Signs	4,790.40
10 52200-01-51000	Medicare 1.45%	1,184.22
10 52200-01-52000	Retirement (WRS)	14,866.65
10 52200-01-54000	Health Insurance	11,109.54
10 52200-01-56000	PEHP - City Portion	249.25
10 52200-02-21000	Water and Sewer	630.65
10 52200-02-22000	Electric and Natural Gas	972.80
10 52200-02-25500	Fiber - Internet & VOIP	1,117.34
10 52200-03-32000	Education & Conference	351.39
10 52200-03-40000	Operating Supplies	2,193.22
10 52200-03-51000	Vehicle Repair/Maintenance	286.10
10 52200-15-92500	CAD-Software Linking	356.42
10 52300-01-19000	Ambulance Training	369.78
10 52300-01-51000	Medicare 1.45%	689.30
10 52300-01-52000	Retirement (WRS)	9,850.24
10 52300-01-54000	Health Insurance	8,018.48
10 52300-01-56000	PEHP - City Portion	254.75
10 52300-02-21000	Water and Sewer	630.65
10 52300-02-22000	Electric and Natural Gas	972.81
10 52300-02-25000	Telephone & Internet	1,117.33
10 52300-03-32000	Education & Conference	1,267.50
10 52300-03-40000	Operating Supplies	2,345.75

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 52300-15-92500	CAD-Linking Software	356.42
10 52400-01-51000	Social Security	597.04
10 52400-01-52000	Retirement (WRS)	592.64
10 52400-01-54000	Health Insurance	2,956.15
10 52400-02-25500	iPad - Bldg Inspector	8.77
10 52400-03-10000	Office Supplies	28.43
10 52400-03-32000	Education & Conference	276.00
10 53100-01-51000	Social Security	317.06
10 53100-01-52000	Retirement (WRS)	288.26
10 53100-01-54000	Health Insurance	869.46
10 53101-01-51000	Social Security	14.70
10 53101-02-25000	iPad	17.55
10 53102-01-51000	Social Security	436.28
10 53102-01-52000	Retirement - WRS	387.72
10 53102-03-40000	Operating Supplies	174.08
10 53230-02-21000	Water and Sewer	416.62
10 53230-02-22000	Electric and Natural Gas	2,395.14
10 53230-02-25000	Telephone & Fiber	553.21
10 53230-03-40000	Operating Supplies	3,552.40
10 53240-01-51000	Social Security	803.86
10 53240-01-52000	Retirement (WRS)	710.80
10 53240-01-54000	Health Insurance	1,574.17
10 53240-02-90000	Radio Contract	3,024.00
10 53240-03-40000	Operating Supplies	36,050.14
10 53240-03-46000	Uniform Services	37.50
10 53300-01-51000	Social Security	156.45
10 53300-01-52000	Retirement (WRS)	396.65
10 53300-01-54000	Health Insurance	121.48
10 53300-03-32000	Safety Educ/Materials	1,500.00
10 53300-03-40000	Operating Supplies	347.84
10 53300-03-46500	Safety Toe Boots	210.00
10 53310-03-40000	Operating Supplies	111.72
10 53312-01-51000	Social Security	2,660.58
10 53312-01-52000	Retirement (WRS)	2,009.77
10 53312-01-54000	Health Insurance	7,526.41
10 53312-02-15550	Pine River-Big Eddy Rd.	405.00
10 53312-03-40000	Operating Supplies	19,717.58
10 53312-03-46000	Uniform Services	313.16
10 53316-01-51000	Social Security	186.45
10 53316-01-52000	Retirement (WRS)	182.40
10 53316-01-54000	Health Insurance	452.89
10 53420-02-22000	Electric - St. Lights	12,476.37
10 53420-02-23000	Sirens - Electric Service	65.95
10 53510-01-51000	Social Security	64.04
10 53510-02-13400	FBO/Airport Man. Contractor	4,553.22
10 53510-02-15500	Snow Removal Services	721.80

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 53510-02-22000	Electric and Natural Gas	1,278.34
10 53510-02-24250	Electrical Maint/Repair	638.23
10 53510-02-25000	Telephone (9-1-1 Backup)	37.06
10 53510-03-41500	Airport Promotion	280.00
10 53510-03-42575	Fiber - Charter	917.00
10 53520-01-51000	Social Security	1,553.79
10 53520-01-52000	Retirement (WRS)	1,202.68
10 53520-01-54000	Health Insurance	3,477.84
10 53520-02-20000	Utility Charges	332.66
10 53520-03-40000	Operating Supplies	52.92
10 53520-03-66000	Other Services	48.75
10 53520-03-67000	Bus Supplies and Parts	155.11
10 53520-05-53000	Office Lease	7,059.75
10 53520-15-91000	MDT - Verizon	122.85
10 53620-01-51000	Social Security	476.64
10 53620-01-52000	Retirement (WRS)	511.15
10 53620-01-54000	Health Insurance	3,549.57
10 53620-03-20000	Publish Legal Notices	252.00
10 53620-03-32000	Safety Educ/Materials	161.32
10 53620-03-46000	Uniform Services	72.30
10 53620-03-94000	Tipping Fees	7,933.46
10 53635-01-51000	Social Security	451.12
10 53635-01-52000	Retirement (WRS)	604.72
10 53635-01-54000	Health Insurance	2,584.39
10 53635-03-20000	Publish Legal Notices	433.00
10 53635-03-46000	Uniform Services	43.44
10 54600-01-51000	Social Security	489.09
10 54600-01-52000	Retirement (WRS)	425.68
10 54600-01-54000	Health Insurance	1,619.59
10 54600-02-25000	Telephone	47.75
10 54600-03-13000	Copier/Printer	269.98
10 55110-01-51000	Social Security	3,144.34
10 55110-01-52000	Retirement (WRS)	2,627.29
10 55110-01-54000	Health Insurance	9,117.60
10 55110-02-15000	Contract Services	80.00
10 55110-02-16500	Fire/Security System Contract	98.78
10 55110-02-22000	Electric	1,521.47
10 55110-02-22500	Fuel - Natural Gas	1,183.75
10 55110-02-23250	Facility Cleaning Service	68.49
10 55110-02-25000	Telephone	125.24
10 55110-03-10000	Office Supplies	549.24
10 55110-03-10500	Library Supplies	885.99
10 55110-03-11000	Postage	356.49
10 55110-03-30500	Mileage	64.98
10 55110-03-31000	Misc. - Petty Cash	100.00
10 55110-03-32000	Education & Conference	169.00

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 55110-03-41000	Public Relations/Publicity	200.00
10 55110-03-41250	Programming - Adult	2,867.18
10 55110-03-41500	Progammng - Youth	733.62
10 55110-03-41750	Hospitality	36.77
10 55110-03-44000	Janitor Supplies	735.16
10 55110-03-50000	M/R-General Repair/Maint.	546.59
10 55110-03-50275	M/R - Contingency	2,833.48
10 55110-05-10000	Ins.-Property, Liability, WC	126.00
10 55110-13-10000	Adult Dept Fiction	1,108.45
10 55110-13-10100	Adult Dept Non-Fiction	592.59
10 55110-13-10200	Adult Dept Paperbacks	51.56
10 55110-13-10300	Adult Dept Reference	84.24
10 55110-13-10400	Adult Dept Large Print	190.37
10 55110-13-20000	Youth Children's Books	820.56
10 55110-13-20100	Young Adult Books	153.79
10 55110-13-50000	Magazines/Periodicals	189.04
10 55110-14-10100	Adult Dept Books on CD	79.17
10 55110-14-10200	Adult Dept CDs	148.30
10 55110-14-10400	Adult Dept DVDs	325.96
10 55110-14-40000	Learning Games/Story Boxes	41.82
10 55110-14-45000	Ebooks/Digital Content	114.95
10 55110-15-31000	Computer Supplies	18.99
10 55110-15-32900	Charter Fiber-VOIP	540.00
10 55110-15-47500	Software/Upgrades	85.49
10 55200-01-51000	Social Security	835.56
10 55200-01-52000	Retirement (WRS)	780.62
10 55200-01-54000	Health Insurance	2,608.37
10 55200-02-15000	Contract Services	573.15
10 55200-02-21000	Water and Sewer	109.06
10 55200-02-22000	Electric and Natural Gas	697.04
10 55200-02-25000	Telephone	163.02
10 55200-03-40000	Operating Supplies	135.88
10 55200-03-46000	Uniform Services	427.08
10 55200-03-50000	Repair/Maint. Supplies	842.40
10 55200-03-53000	Gas & Oil-Vehicles/Equip.	48.00
10 55200-08-92000	Trees & Beautification	1,800.00
10 55201-02-22000	Electric - Field Lights	79.30
10 55202-02-22000	Electric - Field Lights	83.84
10 55300-01-51000	Social Security	602.49
10 55300-01-52000	Retirement (WRS)	481.37
10 55300-01-54000	Health Insurance	2,608.36
10 55300-02-22000	Electric and Natural Gas	755.72
10 55300-02-25000	Telephone	58.73
10 55300-03-41500	Self & Non-Support-Expenses	2,714.98
10 55301-03-45000	Promoting Govt Services	319.00
10 55302-01-51000	Social Security	1.74

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 55302-01-52000	Retirement (WRS)	24.59
10 55400-01-51000	Social Security	276.48
10 55400-02-22000	Electric and Natural Gas	3,856.18
10 55400-02-23250	Cleaning - Mats/Rugs, Etc.	189.90
10 55400-02-23600	Waste Removal Services	148.00
10 55400-02-25500	Fiber-Internet-Wireless	425.00
10 55400-03-10000	Office Supplies	49.99
10 55400-03-40000	Operating Supplies	522.15
10 55400-03-41000	Public Relations/Marketing	1,235.00
10 55400-03-50000	Repair/Maint. Supplies	1,006.63
10 55400-03-51500	Ice Machine Supplies	84.96
10 55420-02-22000	Electric and Natural Gas	366.96
	*** FUND TOTAL ***	2,765,897.46
20 13-8200	Pre-Paid Health Insurance	9.39
20 21-5110	FICA/Medicare W/H	20.73
20 21-5120	Federal Tax W/H	20.45
20 21-5130	State Tax W/H	11.35
20 21-5210	WRS - Retirement	21.42
20 21-5900	Deferred Compensation	22.05
20 21-5905	AFLAC Premiums	0.35
20 21-5912	Dental Premiums	0.29
20 21-5924	HSA - Employee	10.31
20 21-5925	Disability Premiums	0.24
20 53622-01-51000	Social Security	20.72
20 53622-01-52000	Retirement (WRS)	21.43
20 53622-01-54000	Health Insurance	119.37
20 53622-02-22000	Gas Monitoring	173.83
	*** FUND TOTAL ***	451.93
21 13-8200	Pre-Paid Health Insurance	214.92
21 21-5110	FICA/Medicare W/H	393.95
21 21-5120	Federal Tax W/H	381.98
21 21-5130	State Tax W/H	246.07
21 21-5210	WRS - Retirement	364.10
21 21-5900	Deferred Compensation	400.00
21 21-5916	MPPA - Union (Police)	43.00
21 21-5924	HSA - Employee	530.76
21 21-5925	Disability Premiums	45.92
21 52100-01-51000	Social Security	393.95
21 52100-01-52000	Retirement (WRS)	637.57
21 52100-01-54000	Health Insurance	1,738.91
21 52100-01-56000	PEHP - City Portion	74.00
	*** FUND TOTAL ***	5,465.13
24 13-8200	Pre-Paid Health Insurance	13.69

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
24 21-5110	FICA/Medicare W/H	78.02
24 21-5120	Federal Tax W/H	17.03
24 21-5130	State Tax W/H	17.88
24 21-5210	WRS - Retirement	25.48
24 21-7100	Expo - Security Deposits	1,000.00
24 45513-46732	Expo Center Revenues	450.00
24 55225-02-15000	Festival Grounds Manager	1,000.00
24 55225-02-15333	WI DNR Permit	143.50
24 55225-02-22000	Electric and Natural Gas	361.92
24 55225-02-25000	Telephone-iPad	17.55
24 55513-01-51000	Social Security	78.06
24 55513-01-52000	Retirement (WRS)	25.48
24 55513-01-54000	Health Insurance	100.88
24 55513-02-22000	Electric and Natural Gas	658.88
24 55513-02-23250	Cleaning - Mats/Rugs, Etc	374.25
24 55513-02-25000	Telephone (Backup 911)	47.76
24 55513-02-25500	Fiber-Internet-Wireless	479.02
24 55513-03-40000	Operating Supplies	100.83
24 55513-03-44000	Janitor Supplies	174.60
24 55513-03-50000	Repair/Maint. Supplies	64.15
	*** FUND TOTAL ***	5,228.98
25 13-8200	Pre-Paid Health Insurance	64.48
25 21-5110	FICA/Medicare	80.80
25 21-5120	Federal Tax W/H	74.86
25 21-5130	State Tax W/H	48.92
25 21-5210	WRS - GEP	81.72
25 21-5924	HSA - Employee	90.00
25 56900-01-51000	Social Security	80.80
25 56900-01-52000	Retirement (WRS)	81.72
25 56900-01-54000	Health Insurance	521.67
25 56900-02-25000	Telephone	8.77
25 56900-03-10000	Office Supplies	12.44
	*** FUND TOTAL ***	1,146.18
26 52100-03-40500	DARE-Program Expense	1,021.88
26 52100-03-41575	Dog Unit Expenses	210.11
26 52100-03-47725	Police Vehicle/Equip Expenses	87.00
26 52100-03-47750	NORDEC Invest. Expenses	303.45
26 52100-03-49000	Police Technology Exp.	1,555.00
26 52100-03-49500	RMS Software Maint.	10,000.00
26 52200-03-41750	Fire Expense (Equip Sales Rev)	739.25
26 54600-03-42500	Mind & Wellness Expense	10.56
26 54600-03-45300	MEC - Activities Exp.	130.46
26 54600-03-45301	Quilting Proj Expenses	20.70
26 55110-03-12625	Cross-County - Expense	38.60

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
26 55110-03-12650	Library Photocopier Expense	192.80
26 55110-03-40500	Memorial Books-Expense	627.31
26 55250-08-27250	Badger State Games-Event	1,090.00
26 55250-08-27555	Smith Center-Gutters/ETC.	831.96
26 55250-08-27750	AGRA Pav-Security	5,919.00
	*** FUND TOTAL ***	22,778.08
27 21-3000	Vouchers Payable-Fuel	90.00
27 53515-02-24500	Fuel System Maintenance	559.95
27 53515-02-25022	Telephone-Fuel Pumps	113.66
27 53515-02-25028	Telephone-CC Line	77.77
	*** FUND TOTAL ***	841.38
30 50000-06-11800	STL 2010-1 Prin BAB	42,087.35
30 50000-06-12050	STL 2005 Prin.-Streets	17,437.35
30 50000-06-21800	STL 2010-1 BAB Int.	1,582.51
30 50000-06-22050	STL 2005 Int.-Streets	5,950.81
	*** FUND TOTAL ***	67,058.02
46 57100-04-52113	Alamsa - Kindhearted	10,000.00
	*** FUND TOTAL ***	10,000.00
47 57100-04-75237	"Blight" - 501 Blaine St.	22,182.00
	*** FUND TOTAL ***	22,182.00
52 57001-08-26900	Fiber - City & Utility	690.00
52 57001-08-28100	Library Improvements	336.00
52 57001-08-31000	Streets - Equip/Vehicles	1,176.00
52 57001-08-31500	Streets - Building Imp.	85,385.02
	*** FUND TOTAL ***	87,587.02
62 13-8200	Pre-Paid Health Insurance	849.56
62 21-5110	FICA/Medicare	2,007.42
62 21-5120	Federal Tax W/H	2,340.41
62 21-5130	State Tax W/H	1,285.51
62 21-5210	WRS - Retirement	2,183.04
62 21-5900	Deferred Compensation	1,154.42
62 21-5905	AFLAC Premiums	241.77
62 21-5912	Dental Ins. Premiums	239.86
62 21-5924	HSA - Employee	712.41
62 21-5925	Disability Premiums	29.75
62 53713-00-64110	Warehouse Cost of Operation	41.70
62 53716-00-85010	Computer & Software	4,543.16
62 53716-00-85025	Fiber - Internet-PRI	1,650.00
62 53716-00-85500	GIS - Water Components	105.93
62 53716-00-92100	Supplies & Expenses	152.50

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
62 53716-00-92300	Outside Serv. Employed	195.00
62 53716-00-92610	Employee Retirement-WRS	2,183.01
62 53716-00-92620	Employee Health Ins.	6,812.88
62 53716-00-93000	Miscellaneous Expense	146.00
62 54080-00-51000	SS/Medicare	2,007.39
	*** FUND TOTAL ***	28,881.72
63 13-8200	Pre-Paid Health Insurance	1,128.57
63 21-5110	FICA/Medicare	2,825.99
63 21-5120	Federal Tax W/H	3,419.62
63 21-5130	State Tax W/H	1,786.29
63 21-5210	WRS - Retirement	2,509.78
63 21-5900	Deferred Compensation	1,729.43
63 21-5905	AFLAC Premiums	198.67
63 21-5912	Dental Ins. Premiums	152.05
63 21-5924	HSA - Employee	1,484.62
63 21-5925	Disability Premiums	37.71
63 22-2120	Bonds & Notes-Sewer	10,062.65
63 54080-00-51000	SS/Medicare Taxes	2,826.00
63 56156-00-85010	Computer & Software	4,348.29
63 56156-00-85025	Fiber - Internet-PRI	1,450.00
63 56156-00-85100	Office Supplies & Expenses	149.50
63 56156-00-85200	Outside Service Employed	235.00
63 56156-00-85410	Employee Retirement-WRS	2,509.74
63 56156-00-85420	Employee Health Ins.	9,061.45
63 56156-00-85600	Misc General Expense	207.53
63 56172-00-42600	Interest on Debt Service	378.47
	*** FUND TOTAL ***	46,501.36

VENDOR SET: 01	BANK: 1	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			332	3,064,019.26	0.00	3,064,019.26
BANK: 1		TOTALS:	332	3,064,019.26	0.00	3,064,019.26

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004374	AgSOURCE COOPERATIVE SERVICES							
I-2020011230618	AgSOURCE COOPERATIVE SERVICES	R	2/12/2020			166968		
62 53712-00-63210	Outside Services-Testing	AgSOURCE COOPERATIVE		230.00				230.00
			*** VENDOR TOTALS ***			1 CHECKS		230.00
002555	AMERICAN WELDING & GAS INC.							
I-06853152	AMERICAN WELDING & GAS INC.	R	2/12/2020			166969		
62 53713-00-64110	Warehouse Cost of Operation	AMERICAN WELDING & G		56.50				56.50
			*** VENDOR TOTALS ***			1 CHECKS		56.50
001521	BAY TOWEL, INC							
I-013120	BAY TOWEL, INC	R	2/12/2020			166970		
62 53716-00-92300	Outside Serv. Employed	BAY TOWEL, INC		452.69				
63 56156-00-85200	Outside Service Employed	BAY TOWEL, INC		195.45				648.14
			*** VENDOR TOTALS ***			1 CHECKS		648.14
002809	CARQUEST OF MERRILL							
I-013120	CARQUEST OF MERRILL	R	2/12/2020			166971		
62 53713-00-65200	Maint - Services	CARQUEST OF MERRILL		15.96				
62 53716-00-93000	Miscellaneous Expense	CARQUEST OF MERRILL		7.98				
62 53713-00-64100	Supplies & Expenses	CARQUEST OF MERRILL		15.99				
63 56152-00-83400	Bldg./Grounds Maintenance	CARQUEST OF MERRILL		4.48				44.41
			*** VENDOR TOTALS ***			1 CHECKS		44.41
000215	CHEMTRADE CHEMICALS US LLC							
I-92812109	CHEMTRADE CHEMICALS US LLC	R	2/12/2020			166972		
63 56150-00-82400	Phosphorous Removal Chem.	CHEMTRADE CHEMICALS		3,742.20				3,742.20
			*** VENDOR TOTALS ***			1 CHECKS		3,742.20
000381	CITY OF MERRILL							
I-013120	CITY OF MERRILL	R	2/12/2020			166973		
63 11-2650	Capital Rep.-incrediblebank	CITY OF MERRILL		20,000.00				20,000.00
			*** VENDOR TOTALS ***			1 CHECKS		20,000.00
001556	CORE & MAIN LP							
I-013120	CORE & MAIN LP	R	2/12/2020			166974		
62 53713-00-65300	Maint - Meters	CORE & MAIN LP		658.27				
62 15-5000	Materials/Supplies-Const.	CORE & MAIN LP		28,800.00				29,458.27
			*** VENDOR TOTALS ***			1 CHECKS		29,458.27
001747	DEPT OF NATURAL RESOURCES							
I-OPER CERT RENEWALS	DEPT OF NATURAL RESOURCES	R	2/12/2020			166975		
62 53716-00-93000	Miscellaneous Expense	DEPT OF NATURAL RESO		180.00				180.00
			*** VENDOR TOTALS ***			1 CHECKS		180.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000206	DIGGERS HOTLINE							
I-2020	1ST PREPAY	R	2/12/2020			166976		
62	53713-00-65201			772.80				772.80
	Maint - Diggers Hotline	DIGGERS	HOTLINE					772.80
		*** VENDOR TOTALS ***					1 CHECKS	772.80
000131	ETCO ELECTRIC SUPPLY							
I-013120	ETCO ELECTRIC SUPPLY	R	2/12/2020			166977		
63	56150-00-82700			754.07				
63	56152-00-83330			54.26				
63	56152-00-83300			29.03				837.36
	Primary Maintenance	ETCO	ELECTRIC SUPPLY					837.36
		*** VENDOR TOTALS ***					1 CHECKS	837.36
000212	FASTENAL COMPANY							
I-013120	FASTENAL COMPANY	R	2/12/2020			166978		
63	56152-00-83300			171.23				
62	53713-00-65500			50.17				
63	56152-00-83310			20.45				241.85
	Secondary Maintenance	FASTENAL	COMPANY					241.85
		*** VENDOR TOTALS ***					1 CHECKS	241.85
000632	FERGUSON ENTERPRISES #1476							
I-013120	FERGUSON ENTERPRISES #1476	R	2/12/2020			166979		
63	56152-00-83310			205.31				205.31
	Secondary Maintenance	FERGUSON	ENTERPRISES					205.31
		*** VENDOR TOTALS ***					1 CHECKS	205.31
002661	FRONTIER							
I-013120	FRONTIER	R	2/12/2020			166980		
62	53713-00-64110			155.37				155.37
	Warehouse Cost of Operation	FRONTIER						155.37
		*** VENDOR TOTALS ***					1 CHECKS	155.37
000221	GRAINGER							
I-013120	GRAINGER	R	2/12/2020			166981		
63	56150-00-82700			73.10				
63	56152-00-83400			186.69				259.79
	Bldg./Grounds Maintenance	GRAINGER						259.79
		*** VENDOR TOTALS ***					1 CHECKS	259.79
000222	HACH COMPANY							
I-11809772	HACH COMPANY	R	2/12/2020			166982		
63	56150-00-82700			1,410.00				1,410.00
	Other Operating Sup/Exp	HACH	COMPANY					1,410.00
		*** VENDOR TOTALS ***					1 CHECKS	1,410.00
000224	HYDRITE CHEMICAL CO							
I-02324671	HYDRITE CHEMICAL CO	R	2/12/2020			166983		
62	53712-00-63100			1,281.20				1,281.20
	Chemicals	HYDRITE	CHEMICAL CO					1,281.20
		*** VENDOR TOTALS ***					1 CHECKS	1,281.20

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002849	HYDROCORP							
I-0055991-IN	HYDROCORP	R	2/12/2020			166984		
62 53713-00-64500	Cross Connection Inspections	HYDROCORP		1,348.00				1,348.00
				*** VENDOR TOTALS ***		1 CHECKS		1,348.00
004263	JOSH LEE							
I-CDL	JOSH LEE	R	2/12/2020			166985		
62 53716-00-93000	Miscellaneous Expense	JOSH LEE		150.00				150.00
				*** VENDOR TOTALS ***		1 CHECKS		150.00
000313	LINCOLN CO TREASURER'S OFFICE							
I-12884	LINCOLN CO TREASURER'S OFFICE	R	2/12/2020			166986		
63 56150-00-82720	Landfill Tipping Fees	LINCOLN CO TREASURER		216.71				216.71
				*** VENDOR TOTALS ***		1 CHECKS		216.71
000351	LOCAL GOVERNMENT INVESTMENT PO							
I-013120	LOCAL GOVERNMENT INVESTMENT PO	R	2/12/2020			166987		
62 11-2735	SDWLP Bond - LGIP	LOCAL GOVERNMENT INV		8,750.00				8,750.00
				*** VENDOR TOTALS ***		1 CHECKS		8,750.00
001064	MENARDS - WAUSAU							
I-48283	MENARDS - WAUSAU	R	2/12/2020			166988		
62 53713-00-64100	Supplies & Expenses	MENARDS - WAUSAU		58.58				
62 53713-00-65200	Maint - Services	MENARDS - WAUSAU		127.92				
62 53713-00-65500	Maint - Other Plant	MENARDS - WAUSAU		23.79				210.29
				*** VENDOR TOTALS ***		1 CHECKS		210.29
000041	MERRILL ACE HARDWARE							
I-013120	MERRILL ACE HARDWARE	R	2/12/2020			166989		
63 56152-00-83310	Secondary Maintenance	MERRILL ACE HARDWARE		39.46				
63 56152-00-83100	Sewer Main Maintenance	MERRILL ACE HARDWARE		5.20				
62 53713-00-64100	Supplies & Expenses	MERRILL ACE HARDWARE		44.90				
62 53713-00-65500	Maint - Other Plant	MERRILL ACE HARDWARE		96.58				
62 53713-00-65300	Maint - Meters	MERRILL ACE HARDWARE		40.85				226.99
				*** VENDOR TOTALS ***		1 CHECKS		226.99
000328	MERRILL WATER UTILITY							
I-013120	MERRILL WATER UTILITY	R	2/12/2020			166990		
63 56152-00-83400	Bldg./Grounds Maintenance	MERRILL WATER UTILIT		212.89				212.89
				*** VENDOR TOTALS ***		1 CHECKS		212.89
001903	MIDWEST TESTING							
I-5027	MIDWEST TESTING	R	2/12/2020			166991		
62 53711-00-62500	Maint. - Pumping Plant	MIDWEST TESTING		1,395.00				
62 53713-00-65300	Maint - Meters	MIDWEST TESTING		1,555.00				2,950.00
				*** VENDOR TOTALS ***		1 CHECKS		2,950.00

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000911	MOTION INDUSTRIES, INC.							
I-013120	MOTION INDUSTRIES, INC.	R	2/12/2020			166992		
63 56152-00-83300	Primary Maintenance			127.66				
63 56152-00-83310	Secondary Maintenance			324.49				452.15
			*** VENDOR TOTALS ***			1	CHECKS	452.15
000540	NAPA AUTO PARTS							
I-013120	NAPA AUTO PARTS	R	2/12/2020			166993		
63 56150-00-82700	Other Operating Sup/Exp			37.92				
62 53713-00-65200	Maint - Services			27.49				
62 53713-00-64100	Supplies & Expenses			13.00				
62 53716-00-93300	Transportation Expense			17.24				
63 56150-00-82800	Transportation			5.74				101.39
			*** VENDOR TOTALS ***			1	CHECKS	101.39
000337	NORTH CENTRAL LABORATORIES							
I-013120	NORTH CENTRAL LABORATORIES	R	2/12/2020			166994		
63 56150-00-82710	Laboratory Supplies			35.80				
62 53712-00-63200	Water Treatment Supplies			167.97				203.77
			*** VENDOR TOTALS ***			1	CHECKS	203.77
001891	NORTHERN LAKE SERVICE INC							
I-013120	NORTHERN LAKE SERVICE INC	R	2/12/2020			166995		
20 53622-02-22000	Gas Monitoring			1,565.00				1,565.00
			*** VENDOR TOTALS ***			1	CHECKS	1,565.00
001419	ONE WAY COLLISION CENTER , LLC							
I-7966	ONE WAY COLLISION CENTER , LLC	R	2/12/2020			166996		
62 53716-00-93300	Transportation Expense			148.80				
63 56150-00-82800	Transportation			49.60				198.40
			*** VENDOR TOTALS ***			1	CHECKS	198.40
001392	PACE ANALYTICAL SERVICES INC							
I-013120	PACE ANALYTICAL SERVICES INC	R	2/12/2020			166997		
63 56150-00-82705	Industrial Monitoring			758.00				
63 56156-00-85220	Outside Lab Services			598.00				1,356.00
			*** VENDOR TOTALS ***			1	CHECKS	1,356.00
000566	PITNEY BOWES GLOBAL FINANCIAL							
I-3310457701	PITNEY BOWES GLOBAL FINANCIAL	R	2/12/2020			166998		
62 53714-00-90300	Supplies & Expenses			151.41				
63 56154-00-84000	Billing, Collection, Acct.			151.41				302.82
			*** VENDOR TOTALS ***			1	CHECKS	302.82

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000586	QUILL CORPORATION							
I-013120	QUILL CORPORATION	R	2/12/2020			166999		
62 53716-00-92100	Supplies & Expenses		QUILL CORPORATION	97.92				
63 56156-00-85100	Office Supplies & Expenses		QUILL CORPORATION	123.73				221.65
			*** VENDOR TOTALS ***			1 CHECKS		221.65
002178	RESERVE ACCOUNT							
I-POSTAGE - UTL OF	RESERVE ACCOUNT	R	2/28/2020			167178		
62 53714-00-90300	Supplies & Expenses		RESERVE ACCOUNT	500.00				
63 56154-00-84000	Billing, Collection, Acct.		RESERVE ACCOUNT	500.00				1,000.00
			*** VENDOR TOTALS ***			1 CHECKS		1,000.00
004070	SAND CREEK CONSULTANTS INC							
I-6995	SAND CREEK CONSULTANTS INC	R	2/12/2020			167000		
20 53622-02-13250	Engineering Fees		SAND CREEK CONSULTAN	2,850.00				2,850.00
			*** VENDOR TOTALS ***			1 CHECKS		2,850.00
000578	USA BLUE BOOK							
I-013120	USA BLUE BOOK	R	2/12/2020			167001		
63 56152-00-83400	Bldg./Grounds Maintenance		USA BLUE BOOK	46.32				
62 53712-00-63200	Water Treatment Supplies		USA BLUE BOOK	402.07				
62 53713-00-65500	Maint - Other Plant		USA BLUE BOOK	197.65				
63 56152-00-83300	Primary Maintenance		USA BLUE BOOK	710.66				
63 56150-00-82700	Other Operating Sup/Exp		USA BLUE BOOK	37.47				
63 56152-00-83310	Secondary Maintenance		USA BLUE BOOK	104.15				1,498.32
			*** VENDOR TOTALS ***			1 CHECKS		1,498.32
000650	VICTORY JANITORIAL, INC.							
I-013120	VICTORY JANITORIAL, INC.	R	2/12/2020			167002		
62 53713-00-64100	Supplies & Expenses		VICTORY JANITORIAL,	105.31				105.31
			*** VENDOR TOTALS ***			1 CHECKS		105.31
000284	VIP ALL-VALUE							
I-013120	VIP ALL-VALUE	R	2/12/2020			167003		
63 56150-00-82700	Other Operating Sup/Exp		VIP ALL-VALUE	23.10				
63 56156-00-85220	Outside Lab Services		VIP ALL-VALUE	94.14				117.24
			*** VENDOR TOTALS ***			1 CHECKS		117.24
000592	WI EMERGENCY MANAGEMENT							
I-2019 TIER II	WI EMERGENCY MANAGEMENT	R	2/11/2020			166967		
63 56156-00-85600	Misc General Expense		WI EMERGENCY MANAGEM	485.00				485.00
			*** VENDOR TOTALS ***			1 CHECKS		485.00

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000587	WI STATE LAB OF HYGIENE							
I-624795	WI STATE LAB OF HYGIENE	R	2/12/2020			167004		
62 53712-00-63210	Outside Services-Testing	WI STATE LAB OF HYGI		26.00				26.00
						*** VENDOR TOTALS ***	1 CHECKS	26.00
000656	WISCONSIN PUBLIC SERVICE							
I-013120	WISCONSIN PUBLIC SERVICE	R	2/12/2020			167005		
62 53711-00-62200	Operation - Electric Pumping	WELLS, TOWERS, WHSE		3,262.75				
62 53711-00-62210	Gas for Heat	WELLS, TOWERS, WHSE		619.26				
62 53713-00-64110	Warehouse Cost of Operation	WELLS, TOWERS, WHSE		1,086.92				
62 53713-00-65000	Maint-Standpipe/Reserviors	WELLS, TOWERS, WHSE		173.39				
63 56150-00-82100	Power & Fuel for Pumping	WWTP, LIFT STATIONS		4,326.06				
63 56150-00-82210	Gas for Heat & Digesters	WWTP, LIFT STATIONS		3,374.40				
63 56150-00-82200	Power & Fuel for Aeration	WWTP, LIFT STATIONS		6,028.44				18,871.22
						*** VENDOR TOTALS ***	1 CHECKS	18,871.22
001976	WRWA							
I-32ND ANN. CONF	WRWA	R	2/12/2020			167006		
62 53716-00-93000	Miscellaneous Expense	WRWA		400.00				400.00
						*** VENDOR TOTALS ***	1 CHECKS	400.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	41	103,342.35	0.00	103,342.35
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
20 53622-02-13250	Engineering Fees	2,850.00
20 53622-02-22000	Gas Monitoring	1,565.00
*** FUND TOTAL ***		4,415.00
62 11-2735	SDWLP Bond - LGIP	8,750.00
62 15-5000	Materials/Supplies-Const.	28,800.00
62 53711-00-62200	Operation - Electric Pumping	3,262.75
62 53711-00-62210	Gas for Heat	619.26

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
62 53711-00-62500	Maint. - Pumping Plant	1,395.00
62 53712-00-63100	Chemicals	1,281.20
62 53712-00-63200	Water Treatment Supplies	570.04
62 53712-00-63210	Outside Services-Testing	256.00
62 53713-00-64100	Supplies & Expenses	237.78
62 53713-00-64110	Warehouse Cost of Operation	1,298.79
62 53713-00-64500	Cross Connection Inspections	1,348.00
62 53713-00-65000	Maint-Standpipe/Reservoirs	173.39
62 53713-00-65200	Maint - Services	171.37
62 53713-00-65201	Maint - Diggers Hotline	772.80
62 53713-00-65300	Maint - Meters	2,254.12
62 53713-00-65500	Maint - Other Plant	368.19
62 53714-00-90300	Supplies & Expenses	651.41
62 53716-00-92100	Supplies & Expenses	97.92
62 53716-00-92300	Outside Serv. Employed	452.69
62 53716-00-93000	Miscellaneous Expense	737.98
62 53716-00-93300	Transportation Expense	166.04
	*** FUND TOTAL ***	53,664.73
63 11-2650	Capital Rep.-incrediblebank	20,000.00
63 56150-00-82100	Power & Fuel for Pumping	4,326.06
63 56150-00-82200	Power & Fuel for Aeration	6,028.44
63 56150-00-82210	Gas for Heat & Digesters	3,374.40
63 56150-00-82400	Phosphorous Removal Chem.	3,742.20
63 56150-00-82700	Other Operating Sup/Exp	2,335.66
63 56150-00-82705	Industrial Monitoring	758.00
63 56150-00-82710	Laboratory Supplies	35.80
63 56150-00-82720	Landfill Tipping Fees	216.71
63 56150-00-82800	Transportation	55.34
63 56152-00-83100	Sewer Main Maintenance	5.20
63 56152-00-83300	Primary Maintenance	1,038.58
63 56152-00-83310	Secondary Maintenance	693.86
63 56152-00-83330	Belt Press Maintenance	45.26
63 56152-00-83400	Bldg./Grounds Maintenance	50.38
63 56154-00-84000	Billing, Collection, Acct.	651.41
63 56156-00-85100	Office Supplies & Expenses	123.73
63 56156-00-85200	Outside Service Employed	195.45
63 56156-00-85220	Outside Lab Services	692.14
63 56156-00-85600	Misc General Expense	485.00
	*** FUND TOTAL ***	45,262.62

VENDOR SET: 01	BANK: 4	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			41	103,342.35	0.00	103,342.35
BANK: 4	TOTALS:		41	103,342.35	0.00	103,342.35
REPORT TOTALS:			373	3,167,361.61	0.00	3,167,361.61

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

SELECTION CRITERIA

2.1.a

VENDOR SET: 01-City of Merrill
VENDOR: ALL
BANK CODES: Include: 1, 3, 4
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 2/01/2020 THRU 2/29/2020
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: VENDOR SORT KEY

PRINT TRANSACTIONS: YES
PRINT G/L: YES
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

Attachment: Vouchers Feb 1-29, 2020 (4884 : Vouchers)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: Tuesday –March 24th, 2020

Request by: Jim VanDerGeest – JIMCO Investments LLC
Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider delinquent tax status of 2210 Heldt St. (251-3106-152-0199):

- See following appeal of delinquent tax status – Jim VanDerGeest
- The 2019 tax bill shows the six installment amounts:
 - The January installment **payment was \$3.82 short** (Paid \$4,303.00 instead of \$4,306.82 due)
 - As a result, the entire balance of the 2019 property taxes became delinquent as of 2/7/2020 when the State of WI five-day grace period expired.
- City of Merrill has been following the Lincoln County policy of waiving delinquent status if the delinquent amount is \$2.00 or less.
- Unfortunately, the current Lincoln County tax software receipting (effective with 2018 taxes) does not show remaining balance on the installment payment. Further, there is no warning that the installment payment was short. Both items were on tax payments when processed through City-County Data (Wausau/Marathon County) in prior years. We are seeking price information on what additional customization of software will cost.

Note: Thanks to Lincoln County Treasurer Diana Petrazales for sending out delinquent tax notices in early March 2020.

Signed: Kathy Unertl

Date: 3/9/2020

Attachment: JIMCO 2019 Taxes - Waiver Request (4891 : Consider delinquent tax status of 2210 Heldt St.)

3-8-2020

Matter: Appeal

To Personnel & Finance Committee,

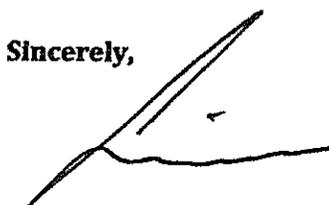
Good day, this is Jim VanDerGeest, owner of Jimco Investments, Premier Companies and Precision Laser Cutting & Powder Coating in Merrill. I do apologize I cannot be present in person with this appeal.

I received a letter in early March in regards to delinquent property taxes on parcel 25131061520199 which is at 2210 Heldt Street owned by Jimco Investments. This property is triple net leased to Premier Companies and Precision laser Cutting & Powder Coating.

When we received our tax bill in December internal entries were made into Premier and Precision per the installment payments. The six payment installments are split evenly between Premier and Precision. On 1-20-2020 Precision accidentally made the first payment which was actually the second payment due for \$4,303.00. The second payment was issued on 2-22-2020 for the amount of \$4,308.82 from Premier which should have been the first payment.

In this appeal I am asking the penalty and interest of \$645.57 be waived and installment payments continue until paid in full.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim VanDerGeest". The signature is written in a cursive style with a long, sweeping underline.

Jim VanDerGeest

CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452

STATE OF WISCONSIN
2019 Real Estate Tax Bill
CITY OF MERRILL
Lincoln County

JIMCO INVESTMENTS LLC

Parcel Number: 251-3106-152-0199
Bill Number: 44998



44998/251-3106-152-0199

JIMCO INVESTMENTS LLC
2210 HELDT ST
MERRILL WI 54452

Full payment of: \$ **25,821.82**
Or first installment of: \$ 4,306.82
Due on or before: January 31, 2020
Make Check Payable to: CITY OF MERRILL

Please Write in the Amount Enclosed

\$

Please inform Treasurer of address changes

Tear at Perforation: Return Top Portion With Payment

2019 Real Estate Tax Bill

CITY OF MERRILL

Parcel #251-3106-152-0199

Assessed Value Land	Assessed Value Improvements	Total Assessed Value	Ave. Assmt Ratio	Net. Assessed Value Ratio (Does NOT Reflect Credits)		
52,200	785,800	838,000	0.9255367770	0.0308861680		
Est. Fair Mkt. Land	Est. Fair Mkt. Improvements	Est. Fair Mkt	<input type="checkbox"/>	Schools taxes reduced by school levy tax credit		
56,400	849,000	905,400	A star in this box means unpaid prior years taxes	1,280.48		
Taxing Jurisdiction		2018 Est. State Aids Allocated Tax District	2019 Est. State Aids Allocated Tax District	2018 Net Tax	2019 Net Tax	% Tax Change
STATE OF WISCONSIN		0	0	0.00	0.00	
LINCOLN COUNTY		363,046	384,819	5,060.83	5,138.80	1.5%
CITY OF MERRILL		4,002,024	4,123,504	13,337.77	13,122.10	-1.6%
MERRILL SCHOOL		6,639,043	6,772,973	6,484.70	6,471.74	-0.2%
NORTHCENTRAL TECH		509,795	534,235	1,109.76	1,149.97	3.6%
TOTAL		11,513,908	11,815,531	25,993.06	25,882.61	-0.4%
		First Dollar Credit		-62.19	-60.79	-2.3%
		Lottery and Gaming Credit		0.00	0.00	0.0%
		Net Property Tax		25,930.87	25,821.82	-0.4%

When paying on or before June 30, 2020 make check payable to:
CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452

When paying after June 30, 2020 make check payable to:
Lincoln County Treasurer
801 N. Sales Street
Suite 204
Merrill, WI 54452

Full payment Due on or Before January 31, 2020

\$25,821.82

Or pay the following installments

1/31/2020	4,306.82
2/28/2020	4,303.00
3/31/2020	4,303.00
4/30/2020	4,303.00
5/31/2020	4,303.00
6/30/2020	4,303.00

OTHER

Payments after 6/30 can be made to Lincoln County using:
www.co.lincoln.wi.us

There will be a nominal fee charged for this service

TOTAL DUE FOR FULL PAYMENT
PAY BY January 31, 2020

\$25,821.82

Warning: If not paid by due date, installment option is lost and total tax is delinquent and subject to interest & penalty (See Reverse).

Bill Number: 44998



IMPORTANT: For recorded legal description contact the Register of Deeds. See reverse side for more information.
Sec. 16, T31N, R6E LT 1 CSM 1250 V6 6.9200ac Parcel #251-3106-152-0199
P107 D0375273 2210 HELDT ST
JIMCO INVESTMENTS LLC

FOR INFORMATION PURPOSES ONLY - Voter Approved Temporary Tax Increases

Assessing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends	Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends
MERRILL SCHOOL	783509.00	1591.01	2022				

Attachment: JIMCO 2019 Taxes - Waiver Request (4891 : Consider delinquent tax status of 2210 Heldt St.)

CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452

Tax Receipt

Receipt Number

40363

Posted

Receipt Date

1/27/2020 1:41:00 PM

Payment Date

1/27/2020 1:41:00 PM

Entered 1/27/2020 1:41:17 PM by
251TreasJLB

Received Of

PRECISION LASER
CUTTING LLC

JIMCO INVESTMENTS LLC
2210 HELDT ST
MERRILL, WI 54452

Payment Methods

Type	Check #	Amount
Check	12574	\$4,303.00
Total Received		\$4,303.00

Receipt is not valid until payments have cleared all banks.

Comments

Tax Parcels

Tax Parcel No.	Tax Year	Owner Name	General Tax	Other Charges	Interest	Penalty	Total Paid
25131061520199	2019	JIMCO INVESTMENTS LLC	\$4,303.00	\$0.00	\$0.00	\$0.00	\$4,303.00

All taxes are "paid in full" unless the balances are shown below.

Statement of Taxes Due

Tax Year	Amount	Interest	Penalty	Total Amount Due	Cert No.
CITY OF MERRILL					
Parcel 25131061520199					
2019	\$17,275.65	\$345.51	\$172.76	\$17,793.92	
Subtotal	\$17,275.65	\$345.51	\$172.76	\$17,793.92	
TOTAL FOR STATEMENT	\$17,275.65	\$345.51	\$172.76	\$17,793.92	

For delinquent taxes the interest is calculated as of 3/31/2020. Additional interest may be charged if your remittance is paid after that date.

* Due \$4,306.82
 < 4,303.00 >
 \$3.82 Short

Attachment: JIMCO 2019 Taxes - Waiver Request (4891 : Consider delinquent tax status of 2210 Heldt St.)

CITY OF MERRILL TREASURER
 1004 E 1ST ST
 MERRILL, WI 54452

Tax Receipt

Receipt Number

Posted

45184

Receipt Date

2/28/2020 1:42:00 PM

Payment Date

2/28/2020 1:42:00 PM

Entered 2/28/2020 1:42:55 PM by
 251ClerkTreas2

Received Of

PREMIER TOUCHLESS
 DRYING SYSTEM

JIMCO INVESTMENTS LLC
 2210 HELDT ST
 MERRILL, WI 54452

Payment Methods

Comments

Type	Check #	Amount
Check	016661	\$4,306.82
Total Received		\$4,306.82

Receipt is not valid until payments have cleared all banks.

Tax Parcels

Tax Parcel No.	Tax Year	Owner Name	General Tax	Other Charges	Interest	Penalty	Total Paid
25131061520199	2019	JIMCO INVESTMENTS LLC	\$4,243.17	\$0.00	\$42.43	\$21.22	\$4,306.82

All taxes are "paid in full" unless the balances are shown below.

Statement of Taxes Due

Tax Year	Amount	Interest	Penalty	Total Amount Due	Cert No.
CITY OF MERRILL					
Parcel 25131061520199					
2019	\$17,275.65	\$345.51	\$172.76	\$17,793.92	
Subtotal	\$17,275.65	\$345.51	\$172.76	\$17,793.92	
TOTAL FOR STATEMENT	\$17,275.65	\$345.51	\$172.76	\$17,793.92	

For delinquent taxes the interest is calculated as of 3/31/2020. Additional interest may be charged if your remittance is paid after that date.

Attachment: JIMCO 2019 Taxes - Waiver Request (4891 : Consider delinquent tax status of 2210 Heldt St.)

Heideman, Bill

From: Akey, Rod
Sent: Friday, March 20, 2020 2:55 PM
To: Heideman, Bill
Cc: Johnson, David; Unertl, Kathy; Bonack, Dustin
Subject: P&F Agenda Item

Bill,

Please include the following as an agenda item for P&F.

-Consider budget amendment to approve \$70,000 for street lighting for the M2020-01 Grand Ave. project.

Thank you,

Roderick J. Akey, PE
Public Works Director/City Engineer
City of Merrill
715-536-5594

Attachment: Budget adjustment request for street lighting (4892 : Consider budget amendment to approve \$70,000 for street lighting)



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: March 16th, 2020

To: Personnel & Finance Committee

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: Follow-up on 2021 budget discussion items

The Budget Ordinance amendment proposed by Mayor Derek Woellner at the January 14th, 2020 Common Council meeting is inconsistent with Wisconsin Status – specifically, 65.07 – Power of council to levy taxes and 65.90 – Municipal budgets. **The Common Council adopts budgets and Tax Levy amounts.** I have attached the following for review:

- Personnel & Finance Committee meeting minutes from February 25th, 2020, as well as the Common Council meeting minutes from January 14th, 2020 (and draft proposed Ordinance Amendment).
- Wisconsin Statutes – Chapter 65
- League of Wisconsin Municipalities article on Municipal Budgeting (July 2015)
- Lincoln County Finance Committee – 2021 Budgetary Guidelines (3/17/2020)

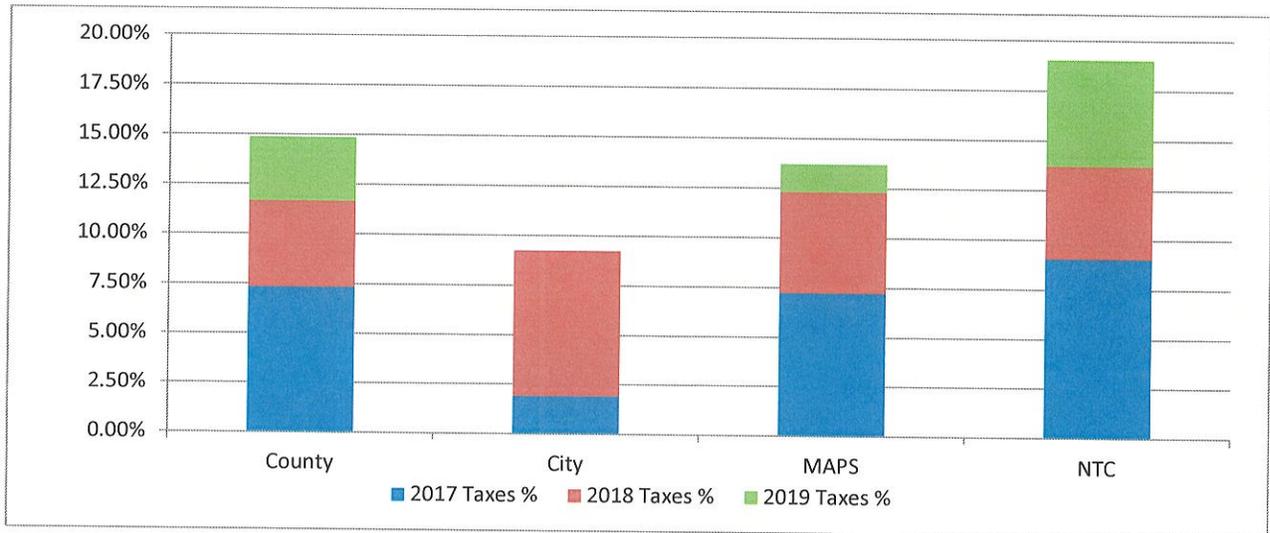
What is the Mayor, Personnel & Finance Committee, and Committee of Whole objective? Is something comparable to Lincoln County information (with later timeframe deadlines) what you are looking for?

Attached to this memo is a chart showing Tax Rate % Changes from 2017 through 2019 Tax Bills. **The City of Merrill's tax rate % was the lowest of the four taxing entities.**

As I stated in several 2020 Budget Committee of Whole meetings, the large 2018 City of Merrill tax rate % was due to the City Assessor overestimate of 2016 Tax Increment District (TID) valuations; the 2017 Wisconsin DOR adjustments between TIDs and City; and then the rebound impact in 2018 from the prior two tax years.

Lincoln County Land Records - Real Estate Taxes

Tax Rate % Changes - 2017 through 2019 Taxes



Tax Bill	Lincoln County	City of Merrill	Merrill Area Public Schools	Northcentral Tech College
2017	7.33%	1.90%	7.21%	9.05%
2018	4.34%	7.35%	5.10%	4.68%
2018	3.20%	0.00%	1.40%	5.30%
Total - 2017 to 2019	14.87%	9.25%	13.72%	19.03%
Average - Three Years	4.96%	3.08%	4.57%	6.34%

Attachment: Follow-up 2021 Budget Discussion (4893 : Follow-up on 2021 budget discussion items)



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY FEBRUARY 25, 2020

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Steve Osness	Aldersperson - Fourth District	Present	

Others in attendance: Mayor Derek Woellner (arr. 5:02), City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Alderman Steve Hass, Alderman Steve Sabatke, Fire Chief Josh Klug, Dean Dietrich and City Clerk Bill Heideman. Hunter Lane was in attendance to videotape the meeting for Merrill Productions.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Finance Director Unertl answered questions related to the vouchers.

Motion (Osness/Blake) to approve.

RESULT:	APPROVED
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III. Agenda items for consideration:

1. 2021 budget discussion items

Alderman Russell began 2021 budget discussion by stating that it is "never too early" to begin consideration of the next year's budget. An ordinance related to budget policy will ultimately be discussed by the Committee of the Whole, but the Personnel and Finance Committee can certainly have input as well. It was decided that the budget policy ordinance would be on the March Personnel and Finance Committee meeting agenda.

General options related to budget policy were then discussed, followed by discussion on employee health insurance.

Finance Director Unertl mentioned that it is important to have the Capital portion of the budget completed as soon as possible after the new Common Council is seated and been given orientation.

Options on the number of budget meetings to hold was then discussed.

*Draft
from 1/14/2020 Council*

Attachment: Follow-up 2021 Budget Discussion (4893 : Follow-up on 2021 budget discussion items)

Discussion was then held on Open Meetings and Open Records laws. Mayor Woellner suggested the possibility of "virtual" budget meetings.

Alderman Hass stated his opinion that holding an "all day budget meeting" seemed to work well in the past.

No action was taken at this time.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl reported that the auditors will be in town at the beginning of March. It was noted that the composition of the Redevelopment Authority has changed lately.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

City Clerk Heideman urged anyone that wants to register to vote to do some prior to election day.

5. City Administrator Johnson

The report was in the meeting packet.

In the near future, the Festival Grounds Committee will have discussions related to buildings at the Festival Grounds.

6. Consider placing monthly reports on file

Motion (Osness/Blake) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, March 24th, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Closed sessions:

Motion (Blake/Osness) to convene in closed session. Motion carried 3-0 on roll call vote. Convened in closed session at 5:30 P.M.

RESULT: CARRIED

8. General agenda items:

1. Employee Years of Service Recognition:

Kathryn M. Seubert, 40 Years (Clerk/Treasurer office)

City Clerk Heideman read a certificate of recognition for Kathy Seubert.

9. Health and Safety Committee:

1. Application from Rotary Club of Merrill for a temporary "Class B" (picnic) license to sell wine at the Bell Tower Residence Artisan Showcase at Bell Tower Assisi Hall, 1500 O'Day Street, on Saturday, February 8, 2020. Alderman Hass is bringing this application directly to the Common Council.

Motion (Hass/Rick) to approve.

RESULT: APPROVED

10. Water and Sewage Disposal Committee:

1. Consider 3.0% adjustment to Water & Sewage Service Fees for 2020. The Water and Sewage Disposal Committee recommends approval.

Motion (Norton/Sabatke) to approve.

RESULT: APPROVED

11. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Committee of the Whole, Festival Grounds Committee, Library Board, Merrill Enrichment Center Committee, Redevelopment Authority and Water and Sewage Disposal Committee.

Motion (Norton/Van Lieshout) to place on file.

RESULT: PLACED ON FILE

12. Ordinances:

1. An Ordinance amending Chapter 18, Article II, Section 18-21, related to policy to limit tax rate increase in annual City budgets. Mayor Woellner is bringing this ordinance directly to the Common Council.

City Attorney Hayden gave the ordinance a first reading by title only and then provided a verbal synopsis of the ordinance.

Motion (Hass/Osness) to refer the ordinance to the Committee of the Whole, to be considered at a meeting to be held after the April election and Common Council reorganization. Motion carried 6-2 on roll call vote. Voting No - Alderman Russell and Alderman Norton.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: by Mayor Woellner
Re: Amending Chapter 18, Article II, Section 18-21

ORDINANCE NO. 2020-

Introduced: January 14, 2020

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action:

DIRECTLY BY MAYOR WOELLNER

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 113, Article V, Section 113-138, 139, 140 of the Code of Ordinances for the City of Merrill is amended as follows:

Sec. 18-21. - City budget.

(a) *Departmental estimates.* On or before September 1 of each year, each officer, department, board and committee shall file with the director of finance an itemized statement of disbursements made to carry out the powers and duties of such officer, department, board or committee during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such officer, department, board or committee during such year, and of the conditions and management of such fund; also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statements shall be presented in the form prescribed by the city and shall be designated as departmental estimates, and shall be as nearly uniform as possible for the main division of all departments.

(b) *Consideration of estimates.* The personnel and finance committee shall consider such departmental estimates in consultation with the department head, recommend to the common council a budget amount for such department or activity.

(c) *Proposed budget.* On or before October 20, the personnel and finance committee shall prepare and submit to the common council a proposed budget presenting a financial plan for conducting the city's affairs for the ensuing calendar year. The budget shall include the following information:

(1) The expense of conducting each department and activity of the city for the ensuing fiscal year and last preceding fiscal year, with reasons provided for increase and decrease recommended as compared with appropriations for the current year.

(2) An itemization of all anticipated income from the city from sources other than general property taxes and bonds issued, with a comparative statement of

Attachment: Ordinance on Budget Policy (4752) - Ordinance on Policy Initiatives (4753)
Attachment: Follow-up 2021 Budget Discussion (4893) : Follow-up on 2021 budget discussion items)

the amounts received by the city from each of the same, or similar sources for the last preceding and current fiscal year.

(3) An estimate of the amount of money to be raised from general property taxes which, with income from other sources, will be necessary to meet the proposed expenditures, while keeping any tax rate increase percentage less than the Social Security Cost-Of-Living Adjustment for that levy year.

(4) Such other information as may be required by the common council and by state law.

(d) *Copies of budget.* The director of finance shall provide a reasonable number of copies of the budget summary thus prepared for distribution to the citizens. The entire fiscal budget shall be available for public inspection in the office of the director of finance during regular office hours.

(e) Hearing.

(1) The personnel and finance committee shall submit to the common council, at the time the annual budget is submitted, the draft of an appropriation ordinance providing for the expenditures proposed for the ensuing fiscal year. Upon the submission of the proposed appropriation ordinance to the common council, it shall be deemed to have been regularly introduced therein.

(2) A summary of such budget and notice of the time and place where such budget and detail is available for public inspection, and notice of the time and place for holding the public hearing thereof, shall be published in the official newspaper of the city at least 15 days prior to the time of such public hearing.

(3) Not less than 15 days after the publication of the proposed budget, and the notice of hearing thereof, the public hearing shall be held at the time and place stipulated, at which time any resident or taxpayer of the city shall have an opportunity to be heard on the proposed budget. The budget hearing may be adjourned from time to time.

(4) Following the public hearing, the proposed appropriation ordinance may be changed or amended and shall take the same course in the common council as other ordinances.

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____

Approved: _____
Published: _____

Attachment: Ordinance on Budget Policy (4759 - Ordinance on Public Finance)
Attachment: Follow-up 2021 Budget Discussion (4893 : Follow-up on 2021 budget discussion items)

CHAPTER 65

MUNICIPAL BUDGET SYSTEMS

65.01	Application of this chapter.	65.06	Funds, how expended.
65.02	Definitions.	65.07	Power of council to levy taxes.
65.025	Biennial budget procedures.	65.10	City officers to pay receipts monthly.
65.03	Departmental estimates.	65.20	Executive budget procedures in cities of the 1st class.
65.04	Meetings of board of estimates.	65.90	Municipal budgets.
65.05	Adoption of budget; changes, how made.		

65.01 Application of this chapter. The common council of any city of the 2nd, 3rd, or 4th class may by ordinance adopted by three-fourths of all its members accept the provisions of ss. 65.02, 65.025, 65.03 and 65.04 which when so accepted shall be in full force and effect as to any such city. Except as above provided ss. 65.01 to 65.20 shall apply only to cities of the 1st class.

History: 1977 c. 109; 2019 a. 42.

65.02 Definitions. (1) **DEPARTMENT.** In this chapter “department” or “departments” means any department, board, commission or other body under the control of the common council which expends city funds or incurs obligations for the city, and unless otherwise expressed refers to the head of such department.

(2) **ESTIMATE.** The term “estimate” as used in this chapter shall include any written report of or the request of any department setting forth in detail the various sums and purposes it deems reasonably necessary to perform its functions.

(3) **BOARD OF ESTIMATES.** The board of estimates shall be the mayor, the president of the common council, comptroller, treasurer, city attorney, commissioner of public works and the members of the finance committee of the common council.

(4) **PRESIDENT AND SECRETARY.** The mayor shall be president of the board and the comptroller shall be the secretary. The secretary shall keep a record of the proceedings of the board and perform such other duties as may be required by the board.

(5) **BUDGET.** The budget shall provide a complete financial plan for the ensuing budget period. It shall contain in tabular form, for each fiscal year:

- A general summary;
- Detailed estimates of all anticipated revenues applicable to proposed expenditures;
- All proposed expenditures;
- A compensation schedule to provide uniform rates of pay for offices and positions in the city service. The total of such proposed expenditures shall not exceed the total of such anticipated revenues.

(5m) **BUDGET PERIOD.** In ss. 65.01 to 65.20, “budget period” means 2 consecutive fiscal years covered by a biennial budget adopted by a city that has acted under s. 62.025 [s. 65.025], or an annual budget for any other city that has not acted to adopt a biennial budget under s. 65.025.

NOTE: The correct cross-reference is shown in brackets. Corrective legislation is pending.

(6) **BUDGET SUMMARY.** (a) For a budget period, the budget summary shall itemize the principal sources of anticipated revenues and shall state separately the amount to be raised by property tax, and the proposed expenditures of each department, bureau, board and commission in such manner as to present to the public a simple and clear summary of the detailed estimates of the budget.

(b) For a budget period, the budget summary shall also include all of the following:

- The total amount of budgeted expenditures for the current year.

- The proposed amount of total expenditures and the percentage change compared to the amount in subd. 1.

- The property tax levy for the current year.

- The proposed property tax levy and the percentage change compared to the amount in subd. 3.

(7) **ANTICIPATED REVENUES.** Anticipated revenues shall be classified as “surplus”, “miscellaneous revenues” and “amount to be raised by property tax”; miscellaneous revenues shall be listed by the sources from which such revenues are to be derived.

(8) **PROPOSED EXPENDITURES.** For a budget period, separate provisions shall be included in the proposed budget for at least:

(a) The administration, operation and maintenance of each department, bureau, board, commission and division thereof, itemized by kind and nature of expenditure as required by the board of estimates.

(b) The number, title and compensation range of each officer, and of each position and the proposed appropriation for the same shall be itemized according to the divisions in each department, bureau, board and commission and shall be incorporated in and published with the rest of the proposed budget.

(c) Expenditures proposed for improvements.

(9) **UNIFORM COMPENSATION SCHEDULE.** The compensation schedule shall provide for and establish uniform rates of pay for offices and positions in the city service to be in effect for the ensuing fiscal year.

(10) **PROPOSED EXPENDITURES; COMPARISON WITH OTHER YEARS.** The board of estimates shall direct that there be placed opposite the several items of proposed expenditures for the ensuing budget period, adequate comparisons with the budgets and expenditures of other years.

(11) **ANTICIPATED REVENUES; COMPARISON WITH OTHER YEARS.** The board of estimates shall direct that there be placed opposite the several items of anticipated revenues for the ensuing budget period, adequate comparisons with the anticipated revenues and receipts of other years.

History: 1971 c. 154; 1989 a. 31; 1991 a. 316; 2019 a. 42.

65.025 Biennial budget procedures. (1) A city may adopt a biennial budget by implementing the procedures under this section and using the procedures under ss. 65.02 to 65.20. If a city chooses to adopt a biennial budget, it shall adopt such a budget in an odd-numbered year for the next 2 fiscal years that follow immediately the year in which the budget is adopted.

(2) For a city to proceed under this section, the common council shall adopt a resolution or enact an ordinance stating its intent to adopt a biennial budget. Once a resolution is adopted or an ordinance is enacted, such an action takes effect and may not be reconsidered or repealed, except as provided in sub. (3).

(3) A common council that has adopted a biennial budget procedure as provided in this section may return to the use of an annual budget procedure if the common council, by a two-thirds majority vote, adopts a resolution or enacts an ordinance stating its intent to adopt an annual budget.

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(4) A common council or a committee authorized by the common council may, at any time, decrease appropriation amounts in a biennial budget.

(5) In October or November of an even-numbered year, the common council may change any appropriation or revenue amount in relation to the 2nd year of the biennial budget by a simple majority vote of the members-elect, as defined in s. 59.001 (2m).

History: 2019 a. 42; s. 35.17 correction in (2), (5).

65.03 Departmental estimates. (1) It shall be the duty of each department to file with the secretary of the board of estimates not later than August 1 of each year on forms approved by the board of estimates an estimate in detail of the department's needs for the ensuing fiscal year, including a statement of any permanent improvements to be made and an estimate of expenditures therefor, and including such information supplied in such form as the board of estimates may direct. If the city is using biennial budgeting, the forms described in this subsection shall also detail the changes between the first and 2nd year of the biennium.

(2) Any department whose funds are not subject to the control of the common council may include in its estimate such sum as it may deem reasonably necessary for a contingent fund for emergency purposes or other purposes which may arise during the year requiring the expenditure of money in addition to the sums provided for the several purposes or for purposes for which no express provision is made in the budget.

History: 2019 a. 42.

65.04 Meetings of board of estimates. (1) **MEETING; REPORT OF ESTIMATES.** The board of estimates shall meet not later than September 10 of each year. The secretary shall place before the board the reports of estimates filed with the secretary by the departments together with the comptroller's statement of anticipated revenues for the ensuing budget period, or the 2nd year of a biennium in an even-numbered year, and the adequate comparisons with other years as provided in s. 65.02 (5) to (11). The budget summary shall be published forthwith in at least one and not more than 2 daily newspapers having the largest circulation in the city as a class 1 notice, under ch. 985, and in the proceedings of the common council; and a copy of the entire proposed budget shall be available for public inspection in the office of the city comptroller.

(2) **PROPOSED BUDGET; PUBLICATION OF SUMMARY.** From the estimates before it the board shall make and submit to the common council, on or before October 25 each budget period, a proposed budget setting forth in detail the amounts proposed to be spent by each department and the various purposes therefor and the amounts of money for each purpose it is proposed shall be appropriated by the council. The proposed budget shall comply with s. 65.02 (5) to (11). The budget summary shall be published forthwith in at least one and not more than 2 daily newspapers having the largest circulation in the city as a class 1 notice, under ch. 985, and the proposed budget summary shall be printed forthwith in the proceedings of the common council. If any department fails to file its estimates as herein provided the board shall make a proposed budget for such department specifying the purposes for which and the amount of funds such department may expend.

(3) **CHANGES BY BOARD.** The board shall not change any sum or purpose of any department which by law is authorized to determine the purposes of its expenditures and the tax to be levied therefor, unless such department by formal resolution shall so determine by an affirmative vote of a majority of its members, when the board shall then make the change and include a certified copy of such resolution with its estimates to be filed with the common council.

(4) **CONTINGENT FUND.** In addition to the purposes required to be set forth in detail the board may provide a contingent fund for such sum as they may deem reasonably necessary for emergency and other purposes that may arise during the budget period requiring the expenditure of money in addition to the sums provided for

the several purposes, and for purposes for which no express provision is made in the budget.

(5) **BONDS; MORTGAGE CERTIFICATES.** The board shall also include in its budget the amount of bonds, the purposes therefor, and the required mortgage certificates to be issued during the budget period, except such bonds as are authorized to be omitted by express provision of law.

(6) **MEETINGS PUBLIC.** All meetings of the board shall be public.

(7) **PUBLICATION OF NOTICE OF PUBLIC HEARINGS.** At the meeting of the common council at which the proposed budget is submitted by the board of estimates, the common council shall determine the place and time of a public hearing on the budget which shall be held jointly by the common council and by the board of estimates not less than 10 days after the publication provided in s. 65.04 (2), nor later than November 10. The common council shall cause a notice of the place and time of said hearing to be published as a class 1 notice, under ch. 985, which hearing shall be not less than 7 days after the date of the last publication of said notice in at least one and not more than 2 daily newspapers having the largest circulation in the city.

(8) **DUTIES OF THE FINANCE COMMITTEE.** The finance committee of the common council shall submit to the common council as soon after October 25 as may be practicable, but not later than November 20, a report or reports showing the number, title, compensation range of each officer and each position in the city service:

(a) The number, title and compensation range of each officer and each position in the city service and the proposed appropriation for the same recommended for the ensuing year; and

(b) A recommended compensation schedule of uniform rates of pay for offices and positions in the city service.

(9) **DUTIES OF BUDGET SUPERVISOR.** The budget supervisor or the head of the department having responsibility for the preparation or the analyzing of the budget, may be secretary of the board of estimates, if so directed by common council ordinance; that person shall not however be entitled to a vote on such board.

History: 1971 c. 267; 1991 a. 316; 2019 a. 42.

65.05 Adoption of budget; changes, how made.

(1) The common council, by vote of the majority of all the alderpersons, may make such changes in the proposed budget submitted by the board of estimates, and by the finance committee, either as to purposes or amounts for which money may be expended and as to purposes or amounts for which bonds or mortgage certificates may be issued as it may deem best.

(2) The common council shall not change the purposes or amounts provided in the proposed budget as submitted to it for the departments which by law are authorized to determine their expenditures and the taxes to be levied therefor, unless such department by formal resolution adopted by a majority of all its members shall authorize such change, nor shall the common council change the purposes or amounts of the bond or mortgage certificate issues which are required to be issued by law.

(3) When any department, authorized to determine its expenditures and the taxes to be levied therefor, shall authorize a change in its budget by the common council, the department shall file its resolution authorizing the change with the city clerk at least 2 days prior to the time fixed by law for the adoption of the budget, and the council shall then make the change in accordance with the resolution.

(4) For each budget period, the common council, on or before November 14, shall adopt the proposed budget by a majority vote of all the alderpersons either as submitted or as changed by the council. It shall not be necessary to refer the budget to a committee of the common council.

(5) The budget submitted by the board to the council as changed by the council within the time therein provided shall constitute the budget of the city for the following budget period

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whether or not any formal resolution or motion adopting it has been passed by the common council. Within 5 days either after its formal adoption by the council or by operation of law it shall be certified by the city clerk to the mayor for the mayor's approval.

(6) If the mayor approves the budget the mayor shall sign it. The mayor shall have power only to disapprove of any item or items therein under the control of the common council and upon disapproving any item or items the mayor shall return the budget to the clerk with a written statement of the mayor's objections to those items and the reasons therefor.

(7) The common council shall vote on each item disapproved by the mayor separately, and if the mayor's disapproval is sustained it shall affect only the items disapproved and sustained. The council may then proceed, by an affirmative vote of a majority of the alderpersons, to adopt a substitute for the item rejected which shall be separately submitted to the mayor subject to the mayor's approval. All items not disapproved by the mayor and sustained by the council shall constitute the budget and be in full force. The city clerk shall have the budget printed. The printed budget shall be filed in the office of the comptroller and made available for general distribution. In case of an obvious error in authorizing any salary or position as provided in s. 65.02 (8) (b), the common council may by a three-fourths vote of all its members correct such error in the period between the adoption of the budget and December 31 inclusive of each year.

(8) Except as provided in s. 65.025 (5), the adoption of the budget shall determine the amount of money to be levied upon all taxable property in the city for the ensuing budget period. The tax levy shall be computed by deducting the surplus and miscellaneous revenues available therefor from the appropriations for expenditures for the ensuing year. The city comptroller shall then certify the necessary taxes to be levied to the commissioner of assessments, who shall calculate the tax rate. Such tax rate shall be the rate of the ensuing tax levy.

(9) The compensation rates of pay and the number of positions established in the budget shall determine the compensation to be paid and the number of positions for the ensuing budget period except that additional positions may be established where necessary during the year by resolution adopted by three-fourths vote of all the alderpersons.

History: 1987 a. 289; 1989 a. 266; 1991 a. 156, 316; 1993 a. 184, 381, 491; 1995 a. 225; 2019 a. 42.

65.06 Funds, how expended. (1) Except as provided in s. 65.025 (5), no money may be expended and no liabilities incurred by the city or any department unless otherwise specially authorized by law during the budget period, in excess of the amounts specified or except as hereinafter provided for any other purpose than as designated therein, provided, however, that whenever the city department that is responsible for a water system desires to make a contract extending over a period of more than one year for additions to the plant in excess of the estimated revenue for the budget period, if in the opinion of the board of estimates there will be money available to meet the payments on the contract as they may come due, then, by a majority vote of the board, they may authorize the comptroller to countersign such contract.

(2) Whenever a department is reimbursed for materials or services furnished, and the funds so received are not by law credited to some particular fund, the department may spend the money so received for the same purpose for which the money was originally appropriated in the budget.

(3) Whenever a department whose funds are subject to the control of the common council shall find it necessary to expend a greater sum than authorized by the budget for such specific purpose, and the department shall find it unnecessary to spend a sum as authorized for some other purpose, the department may request the secretary of the board of estimates to authorize the funds unnecessary for one purpose to be transferred to the purpose for which the greater sum is needed, stating the reasons therefor in writing. The secretary shall immediately submit such request to

the mayor who shall call a meeting of the board forthwith at which the board may by a majority vote authorize the change, if the change shall be deemed advisable. Thereupon the secretary shall immediately certify the action of the board to the comptroller and the change shall be made in accordance with the action of the board.

(4) Any department authorized by law to fix its own tax levy may change at a regular meeting or one called for that purpose any appropriation specified in the budget for one purpose which is found unnecessary for that purpose to another purpose which the department shall find necessary to spend a greater sum than specified in the budget for that purpose. The department shall certify its action to the comptroller and the change shall be made accordingly.

(5) No department shall spend a greater sum than is appropriated by the budget for that department except as provided in s. 65.025 (5) and except:

(a) Unexpended balances from the proceeds of bonds or mortgage certificates carried over from the preceding year may be expended for the purposes for which the bonds or certificates were issued; and

(b) Any department whose funds are subject to the control of the common council may expend funds for the purpose appropriated by the common council from the contingent fund.

(6) (a) The common council by resolution adopted by a three-fourths vote of all the alderpersons, may appropriate money from its contingent fund for any lawful purpose.

(b) The common council at any time after the adoption of the budget may, by resolution adopted by a majority vote of the members thereof direct the proper officers of any department to expend such sum or sums of money as are specially appropriated out of any specific fund under its control for any of the several purposes enumerated therein. The adoption of such resolution shall be the authority for such department to proceed and expend such specified sum for the purpose as directed therein.

(7) Any department whose funds are not subject to the common council may by vote of three-fourths of all its members appropriate money out of its contingent fund for any purpose for which it is authorized to spend money. Before the department shall spend any such funds it shall certify to the comptroller its action and the purpose for which such sum was appropriated.

(8) Any department charged by law with the construction, extension, operation and maintenance of a water system, lighting system or public utility may spend money from the surplus revenue of the water system, lighting system or utility in addition to the sum specified in the budget when deemed necessary to maintain the service, upon being authorized so to do by a three-fourths vote of all the alderpersons of the common council, specifying by resolution the purpose for which and the sum appropriated. Before any money shall be so expended a copy of the resolution authorizing it shall be certified to the comptroller.

(9) Unless otherwise specifically provided by law, no municipal bonds other than those provided for in the budget shall be issued during the ensuing fiscal year, except in case of great emergency when necessary to protect the public health or safety, and then only when authorized by the common council by a three-fourths vote of all the alderpersons.

(10) The city may expend any money or incur liabilities for any purposes which by law are assessable as benefits against parcels of land or are a legal charge against such parcels of land.

(11) Every officer or employee who shall violate or participate in the violation of the provisions of this chapter shall be personally liable to the city for all loss or damage to the city occasioned thereby.

(12) The adoption of the budget shall be authority for the expenditure by a department for the purposes therein provided and of the amounts assigned to the department thereby and no further action by the common council shall be necessary to authorize any department to make such expenditures, except that as provided

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herein it shall not authorize the expenditure of any money from the contingent fund of the common council.

(13) The common council may at any time suspend the expenditure of any fund assigned to any department by the budget which has not been expended or reserved for the payment of indebtedness incurred by the department. Such action by the council shall be by a majority vote of all the alderpersons but shall not apply to the funds of a department which determines its own tax levy and whose funds are not subject to the control of the common council.

(14) The adoption of the budget for any budget period shall not authorize the expenditure of any funds for the succeeding budget period except for indebtedness incurred during the budget year.

(15) All funds subject to the control of the common council assigned by the budget to a department not expended during the budget period and not reserved for indebtedness incurred during the budget period shall revert to the general revenues of the city.

(16) All funds of a department not subject to the control of the common council and not expended or reserved for indebtedness shall become a part of the general revenues of such department.

(17) Subsections (13), (14), (15) and (16) do not apply to the expenditure of funds, the proceeds of bonds or mortgage certificates, nor the surplus revenues of any water system, lighting system or municipally owned utility. In establishing the budget format with respect to funds and accounts related to proprietary operations, the common council may authorize accounting procedures which follow the uniform system of accounts authorized by the public service commission in the case of municipal utilities or accepted commercial accounting practices in other instances.

(18) The omission from the budget of any of the following items shall not prevent the placing of the same on the tax roll for the levy and collection of the tax and the payment of the money therefor:

(a) The payment of interest on or the principal of any bonded debt of the city when due;

(b) The payment of principal and interest on mortgages or mortgage certificates when due; and

(c) Funds required to be raised by any mandatory provision of law.

History: 1993 a. 184; 1995 a. 378; 2019 a. 42.

65.07 Power of council to levy taxes. (1) The common council shall have power to levy annually a tax upon all the taxable property in the city for the following purposes:

(a) A sufficient general city fund to pay the expenses of city departments, boards and commissions which are subject to the control of the common council. The rate of taxation for the purposes enumerated in this paragraph shall be established only by affirmative vote of at least two-thirds of all members elected to the common council.

(b) A fund to pay the city's contribution to the fire fighters' and police officers' pension fund and for any similar fund which may be created by law.

(c) A sufficient permanent improvement fund for any purpose authorized by s. 66.0913 (1), 67.04 or 67.12 for which money may be borrowed or bonds issued, and for the initial furniture, fixtures, machinery and equipment required in such new facilities permitted thereunder.

(d) A sufficient sewerage fund to maintain and operate any sewerage disposal plant.

(e) A school operations fund, as constituted and for the purposes specified in s. 119.46 (1).

(f) A school construction fund, as constituted and for the purposes specified in s. 119.48, not exceeding 0.6 mills on each dollar of the assessed valuation of all taxable property in the city.

(g) A school extension fund, as constituted and for the purposes specified in s. 119.47.

(i) A delinquent tax fund.

(j) A sufficient fund to pay the interest and principal on the funded debt falling due within the year.

(k) A public improvement reserve fund.

(L) A sufficient common council contingent fund.

(m) A debt service fund for school building purposes as provided in s. 120.10 (10).

(o) A tax stabilization fund.

(p) Notwithstanding the provisions of s. 65.06 (14) and (15), the common council may by resolution authorize the carrying over of unexpended funds which have been appropriated to a department for additional periods not to exceed 3 years from the year in which they were appropriated.

(q) An operating fund which may be carried over by the common council from year to year for the purpose of accumulating sums necessary to purchase buildings, machinery, equipment, and appurtenances thereto required for municipal purposes.

(r) 1. A tax equalization fund under the control of the common council. A levy for the purposes of this fund may be made against all taxable property in the city whenever as the result of any consolidation of a municipality, as defined in s. 345.05, with the city there is included within the city any area subject to taxes levied by any municipality except a county or metropolitan sewerage district at a rate different than that which is applicable for the same purposes in the city other than the consolidated portion thereof. To create such fund the common council may levy a tax in the consolidated area equivalent to the proceeds of a city tax for the same purpose if levied in such area and in addition may levy in such city, including the consolidated area, a tax calculated to produce a sum sufficient to meet the requirements of such other municipality properly certified to such city so as to result in taxation at a uniform rate for such purposes in the city including the consolidated area. Appropriations may be made from such fund to pay certifications of school districts lying wholly or partially in the area consolidated.

2. This paragraph shall apply to any tax levy in a consolidated area on January 1, 1958, and thereafter.

(s) A liability reserve fund for the purpose of paying liability claims against the city or premiums on insurance to pay such claims. The governing body may allow amounts appropriated to the fund to accumulate from year to year. The annual taxes levied for this purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles, that will be sufficient to pay any insurance premiums and the uninsured portion of claims that are anticipated to be made based on occurrences during the year in which the tax is collected. Payment of claims and premiums may either be made directly from the reserve account or appropriations may be made from the reserve account to an operating account for such payments. No other transfers may be made from the fund except in accordance with the procedure specified in s. 65.06 (6) (a) and unless:

1. If the fund is to be dissolved, an actuary has determined that all claims that are to be paid from the fund have been paid or a sufficient reserve has been created from the fund to pay such claims; or

2. If the fund is to be continued and the types of claims or the amount of coverage of claims by the fund is to be reduced, an actuary has determined, under generally accepted actuarial principles, that the balance in the fund exceeds the amount necessary to pay claims and premiums and the amount transferred is not more than the excess amount.

(2) The common council may allow funds established under sub. (1) (c), (i), (k), (o), (r) and (s) to accumulate from year to year.

History: 1971 c. 152 s. 38; 1971 c. 154; 1973 c. 90, 333; 1975 c. 39, 80, 200, 224; 1977 c. 113 ss. 4, 6; 1977 c. 203 s. 101; 1977 c. 418 ss. 402 to 407, 929 (42); 1979 c. 34; 1981 c. 20, 61, 93; 1983 a. 27; 1983 a. 207 ss. 93 (8), 95; 1985 a. 29, 135; 1985 a. 225 ss. 28, 100; 1987 a. 27, 377; 1993 a. 437; 1995 a. 27; 1999 a. 150 s. 672; 2005 a. 453.

65.10 City officers to pay receipts monthly. Each city officer shall keep an itemized and accurate account of all moneys received by the officer in the officer's official capacity for fees, commissions and otherwise, and shall at the end of each month, during that officer's term of office, pay into the city treasury all such money in that officer's hands and file a duly verified copy of that officer's account with the city comptroller, together with a receipt of the city treasurer showing that such money has been paid into the city treasury. Until such account and receipt are so filed, it shall not be lawful for the common council or city officer, to order, draw, countersign or deliver any warrant for the payment of the salary or allowance of any such delinquent officer.

History: 1991 a. 316.

65.20 Executive budget procedures in cities of the 1st class. (1) **ALTERNATIVE.** As an alternative to any other budget procedure under this chapter, the common council of any city of the 1st class may, by adoption of a charter ordinance, permanently transfer the duties and responsibilities of the board of estimates relating to the preparation of the proposed budget under ss. 65.02 to 65.06 to the mayor of such city. Any charter ordinance adopted under this section shall provide that:

(a) The functions of the board of estimates relating to the preparation of the city budget are permanently transferred to the mayor who shall prepare the proposed budget and present it to the common council. The budget presented by the mayor shall be called the "executive budget" and its contents shall comply with the requirements of ss. 65.02 to 65.04 in all respects, consistent with any variation that is necessary due to the common council having adopted a biennial budget procedure under s. 65.025.

(am) Any budget department existing on October 25, 1977 shall be transferred to the office of the mayor. The director and employees of the department shall retain their civil service status.

(b) Each department shall submit to the mayor not later than the 2nd Tuesday in May of each budget period on forms approved by the budget director an estimate in detail of the department's needs for the ensuing budget period, including a statement of any permanent improvements to be made and an estimate of expenditures therefor, and including such information supplied in such form as the mayor requests.

(c) Any department whose funds are not subject to the control of the common council may include in its estimate such sum as it deems reasonably necessary for a contingent fund for emergency purposes or other purposes which may arise during the budget period requiring the expenditure of money in addition to the sums provided for the several purposes or for purposes for which no express provision is made in the budget.

(d) The mayor shall hold hearings with respect to departmental requests at the times and places the mayor or the common council, by ordinance, directs. All hearings shall be open to the public. The mayor shall conduct the hearings in the manner in which the mayor determines best suited to fulfilling the purpose of the hearings. For each budget period, the mayor shall prepare a requested budget summary which shall be published at least once prior to the commencement of the hearings in the newspaper having the largest circulation in the city. A complete copy of the entire requested budget shall be made available for public inspection in the office of the city clerk.

(e) From the estimates before him or her, the mayor shall make and submit to the common council, on or before September 28 each budget period, a proposed budget setting forth in detail the amounts proposed to be spent by each department and the various purposes therefor and the amounts of money for each purpose it is proposed shall be appropriated by the council. The proposed budget shall comply with s. 65.02 (5) to (11). The proposed budget summary shall be published forthwith in at least one and not more than 2 daily newspapers having the largest circulation in the city as a class 1 notice, under ch. 985, and the proposed budget summary shall be printed forthwith in the proceedings of the common council. A complete copy of the entire proposed budget shall

be made available for inspection in the office of the city clerk. If any department fails to file its estimates as provided in this section, the mayor shall make a proposed budget for the department specifying the purposes for which and the amount of funds the department may expend.

(f) The mayor may not change any sum or purpose of any department which by law is authorized to determine the purposes of its expenditures and the tax to be levied therefor, unless the department by formal resolution shall so determine by an affirmative vote of a majority of its members. The mayor shall then make the change and include a certified copy of the resolution with its estimates to be filed with the common council.

(g) In addition to the purposes required to be set forth in detail, the mayor may provide a contingent fund for such sum as the mayor deems reasonably necessary for emergency and other purposes that may arise during the budget period requiring the expenditure of money in addition to the sums provided for the several purposes, and for purposes for which no express provision is made in the budget.

(h) The mayor shall also include in the proposed budget the amount of bonds and the purposes for them, to be issued during the budget period, except such bonds as are authorized to be omitted by express provision of law. Bonds authorized to be omitted include bonds issued for the purpose of refunding prior indebtedness of the city.

(i) At the meeting of the common council at which the proposed budget is submitted by the mayor, the common council shall determine the place and time of a public hearing on the budget which shall be held jointly by the common council and by the mayor not less than 10 days after the publication under par. (c), nor later than October 20. The common council shall cause a notice of the place and time of the hearing to be published as a class 1 notice, under ch. 985, which hearing may not be less than 7 days after the date of the last publication of the notice in at least one and not more than 2 daily newspapers having the largest circulation in the city.

(j) All functions of the board of estimates and the budget examining committee not related to the preparation of the proposed budget are transferred to the finance committee of the common council, except that any administrative matter shall be delegated to a budget department existing under par. (am) or by a budget department created under sub. (2).

(k) The operating and corporation budget shall be prepared on a program basis, a performance basis or similar basis. The budget shall be in the technical form prescribed by a budget department existing under par. (am) or by a budget department created under sub. (2).

(2) CREATION OF BUDGET DEPARTMENT BY CHARTER ORDINANCE. If the city council adopts a charter ordinance under sub. (1), the city council may also adopt a charter ordinance which establishes a budget department in the office of the mayor and which defines the department's authority and operational procedures. A charter ordinance adopted under this subsection shall provide that:

(a) The budget director and employees of the budget department shall be selected under civil service rules and procedures. The budget department shall assist in preparing and analyzing the budget and shall be responsible to the mayor.

(b) The budget department shall make special studies, provide budget and management analysis and information and perform any other duties related to the department's functions, as the council determines are necessary.

History: 1977 c. 109; 1983 a. 207, 234, 538; 1987 a. 289; 1989 a. 266; 2019 a. 42.

65.90 Municipal budgets. (1) Unless otherwise provided, in this section, "municipality" means each county other than counties having a population of 750,000 or more, each city, excepting cities of the 1st class, village, town, school district, technical college district and all other public bodies that have the

65.90 MUNICIPAL BUDGET SYSTEMS

Updated 17–18 Wis. Stats. 6

power to levy or certify a general property tax or budget. Except as provided in sub. (1m), every municipality shall annually, prior to the determination of the sum to be financed in whole or in part by a general property tax, funds on hand or estimated revenues from any source, formulate a budget and hold public hearings thereon.

(1m) (am) For purposes of adopting and implementing a biennial budget as described in this subsection, “municipality” means a county other than a county having a population of 750,000 or more; a city other than a city of the 1st class; a village; or a town.

NOTE: Par. (am) was created as par. (a) 1. by 2019 Wis. Act 42 and renumbered to par. (am) by the legislative reference bureau under s. 13.92 (1) (bm) 2.

(b) A municipality may adopt a biennial budget by implementing the procedures under this subsection and using the procedures under this section. If a municipality chooses to adopt a biennial budget, it shall adopt such a budget in an odd-numbered year for the next 2 fiscal years that follow immediately the year in which the budget is adopted.

NOTE: Par. (b) was created as par. (a) 2. by 2019 Wis. Act 42 and renumbered to par. (b) by the legislative reference bureau under s. 13.92 (1) (bm) 2.

(c) For any municipality to proceed under this subsection, the governing body of the municipality shall adopt a resolution or enact an ordinance stating its intent to adopt a biennial budget. Once a resolution is adopted or an ordinance is enacted, such an action takes effect and may not be reconsidered or repealed, except as provided in par. (d).

NOTE: Par. (c) was created as par. (a) 3. by 2019 Wis. Act 42 and renumbered to par. (c) by the legislative reference bureau under s. 13.92 (1) (bm) 2. The cross-reference to par. (d) was changed from subd. 4. by the legislative reference bureau under s. 13.92 (1) (bm) 2. to reflect the renumbering of subd. 4., as created by 2019 Wis. Act 42, by the legislative reference bureau under s. 13.92 (1) (bm) 2.

(d) The governing body of a municipality that has adopted a biennial budget procedure as provided in this subsection may return to the use of an annual budget procedure if the governing body, by a two-thirds majority vote, adopts a resolution or enacts an ordinance stating its intent to adopt an annual budget.

NOTE: Par. (d) was created as par. (a) 4. by 2019 Wis. Act 42 and renumbered to par. (d) by the legislative reference bureau under s. 13.92 (1) (bm) 2.

(2) (a) An annual budget shall list all existing indebtedness and all anticipated revenue from all sources during the ensuing year and shall likewise list all proposed appropriations for each department, activity and reserve account during the said ensuing year. Such budget shall also show actual revenues and expenditures for the preceding year, actual revenues and expenditures for not less than the first 6 months of the current year and estimated revenues and expenditures for the balance of the current year. Such budget shall also show for informational purposes by fund all anticipated unexpended or unappropriated balances, and surpluses.

(b) A biennial budget shall list all existing indebtedness and all anticipated revenue from all sources during the ensuing budget period and shall likewise list all proposed appropriations for each department, activity and reserve account during that period. A biennial budget shall also show actual revenues and expenditures for the preceding budget period, actual revenues and expenditures for not less than the first 18 months of the current budget period and estimated revenues and expenditures for the balance of the period to which the budget applies. Such budget shall also show for informational purposes by fund all anticipated unexpended or unappropriated balances, and surpluses.

(3) (a) A summary of the budget required under sub. (1) or authorized under sub. (1m) and notice of the place where the budget in detail is available for public inspection and notice of the time and place for holding the public hearing thereon shall be published as a class 1 notice, under ch. 985, in the municipality at least 15 days prior to the time of the public hearing except that:

1. In towns a summary of the budget required under sub. (1) or authorized under sub. (1m) and notice of the time and place of the public hearing thereon shall be posted in 3 public places at least 15 days prior to the time of the public hearing.

2. Any school district reproducing and providing general distribution within the district of an annual report incorporating a budget summary at least 15 days prior to the annual meeting is exempt from the notice requirements of this paragraph.

3. A common school district, as defined under s. 115.01 (3), shall publish a class 1 notice, under ch. 985, as required under this paragraph, at least 10 days prior to the time of the public hearing thereon.

(b) Any budget summary required under par. (a) shall include all of the following for each fiscal year of the proposed budget and the budget in effect, and shall also include the percentage change between the budget of the current year and each fiscal year of the proposed budget:

1. For the general fund, all expenditures in the following categories:

- a. General government.
- b. Public safety.
- c. Public works.
- d. Health and human services.
- e. Culture, recreation and education.
- f. Conservation and development.
- g. Capital outlay.
- h. Debt service.
- i. Other financing uses.

2. For the general fund, all revenues from the following sources:

- a. Taxes.
- b. Special assessments.
- c. Intergovernmental revenues.
- d. Licenses and permits.
- e. Fines, forfeitures and penalties.
- f. Public charges for services.
- g. Intergovernmental charges.
- h. Miscellaneous revenue.
- i. Other financing sources.

3. Revenue and expenditure totals for each impact fee that is imposed by a municipality.

4. All beginning and year-end governmental and proprietary fund balances.

5. The contribution of the property tax to each governmental fund and to each proprietary fund that receives property tax revenue and the totals for all funds.

6. Revenue and expenditure totals, by fund, for each governmental fund, and for each proprietary fund and the revenue and expenditure totals for all funds combined.

(bm) Any budget summary created under par. (a) shall include an itemization of proposed increases and decreases to the current year budget, and an itemization of proposed increases and decreases between the first and second year of a biennial budget, due to new or discontinued activities and functions.

(c) The department of public instruction under s. 115.28, the department of revenue under s. 73.10 and the technical college system board under s. 38.04 shall encourage and consult with interested public and private organizations regarding the budget summary information required under pars. (a) and (b). The department of public instruction and the technical college system board shall specify the revenue and expenditure detail that is required under par. (b) 1. and 2. for school districts and for technical college districts.

(d) A municipality may publish any additional budget summary information that its governing body considers necessary, but the additional information shall be reported separately from the information required under pars. (a), (b) and (bm).

(4) Not fewer than 15 days or, in the case of common school districts, as defined under s. 115.01 (3), not fewer than 10 days, after the publication of the proposed budget and the notice of hear-

ing thereon a public hearing shall be held at the time and place stipulated at which any resident or taxpayer of the governmental unit shall have an opportunity to be heard on the proposed budget. The budget hearing may be adjourned from time to time. In school districts holding an annual meeting the time and place of the budget hearing shall be the time and place of the annual meeting.

(5) (a) Except as provided in pars. (b) and (c) and except for alterations made pursuant to a hearing under sub. (4), the amount of tax to be levied or certified, the amounts of the various appropriations and the purposes for such appropriations stated in a budget required under sub. (1) or authorized under sub. (1m) may not be changed unless authorized by a vote of two-thirds of the members-elect of the governing body of the municipality. Any municipality, except a town, which makes changes under this paragraph shall publish either a class 1 notice of the changes, under ch. 985, within 15 days after any change is made or post a notice of the changes on the municipality's website within 15 days after any change is made. Failure to give notice shall preclude any changes in the proposed budget and alterations thereto made under sub. (4). In this subsection, "members-elect" has the meaning given in s. 66.10015 (1) (bs).

(b) A county board may authorize its standing committees to transfer funds between budgeted items of an individual county office or department, if such budgeted items have been separately appropriated, and to supplement the appropriations for a particular office, department, or activity by transfers from the contingent fund. Such committee transfers shall not exceed the amount set up in the contingent fund as adopted in the annual budget, nor aggregate in the case of an individual office, department, or activity in excess of 10 percent of the funds originally provided for such office, department, or activity in such annual budget. The publication provisions of par. (a) shall apply to all committee transfers from the contingent fund.

(c) 1. A governing body or a committee authorized by the governing body may, at any time, decrease appropriation amounts in a biennial budget.

2. In October or November of an even-numbered year, the governing body of a municipality may change any appropriation

or revenue amount in relation to the 2nd year of the biennial budget by a simple majority vote of the members-elect of the governing body.

(6) As part of the annual budget required under sub. (1) or the biennial budget authorized under sub. (1m), the governing body of any municipality and of any county having a population of 750,000 or more may establish and maintain, and levy a tax for, a liability reserve fund for the purpose of paying liability claims against the municipality or premiums on insurance to pay such claims. The governing body may allow amounts appropriated to the fund to accumulate from year to year. The annual taxes levied for this purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles, that will be sufficient to pay any insurance premiums and the uninsured portion of claims that are anticipated to be made based on occurrences during the year in which the tax is collected. Payment of claims and premiums may either be made directly from the reserve account or appropriations may be made from the reserve account to an operating account for such payments. No other transfers may be made from the fund except in accordance with the procedure specified in sub. (5) (a) and unless:

(a) If the fund is to be dissolved, an actuary has determined that all claims that are to be paid from the fund have been paid or a sufficient reserve has been created from the fund to pay such claims; or

(b) If the fund is to be continued and the types of claims or the amount of coverage of claims by the fund is to be reduced, an actuary has determined, under generally accepted actuarial principles, that the balance in the fund exceeds the amount necessary to pay claims and premiums and the amount transferred is not more than the excess amount.

History: 1971 c. 40, 154; 1971 c. 211 ss. 77, 124; 1973 c. 224; 1975 c. 224; 1977 c. 418; 1981 c. 203; 1985 a. 225; 1987 a. 314, 377; 1989 a. 31; 1991 a. 39, 189; 1993 a. 399; 1995 a. 27, s. 9145 (1); 1997 a. 27; 2005 a. 477; 2009 a. 177; 2015 a. 138; 2017 a. 207 s. 5; 2019 a. 42; s. 13.92 (1) (bm) 2.; s. 35.17 correction in (1m) (c).

Under sub. (5), the vote of two-thirds of a board's entire membership is needed to transfer funds from a contingency fund to use for a purpose not anticipated in the budget. 76 Atty. Gen. 145.

Municipal Budgeting:

By Claire Silverman, League Legal Counsel



All municipalities must prepare an annual budget. Although time periods vary depending on a municipality's process, the budget process typically commences in the summer or early fall and is in full swing during October and November when municipal officials hold public hearings on proposed budgets and eventually adopt final budgets.

Because the budget process requires municipal governing bodies to allocate scarce resources to programs, services and capital assets, it is one of the most important activities undertaken by local governments. This comment reviews

state laws governing the budget adoption process. [Note: This legal comment incorporates the material on Budgeting from the League's *Handbook for Wisconsin Municipal Officials*.]

THE STATE BUDGETING LAW

All Wisconsin municipalities must adopt an annual budget. See Wis. Stat. secs. 65.01 and 65.90. A budget is a projected financial plan or "fiscal blueprint" that outlines how municipal funds will be raised and spent.¹ Technically, for purposes of complying with state law, a budget is an ordinance or resolution enacted by the governing body that meets the requirements of sec. 65.90(2). The budget requirements applicable to first class cities (the City of Milwaukee) are set forth in different statutes, secs. 65.01 - 65.20 and are discussed below under the Board of Estimates System. Second, third and fourth class cities are governed by sec. 65.90 but may, by ordinance adopted by three-fourths of all governing body members, choose to be governed by the municipal budget system set forth in secs. 65.02, 65.03 and 65.04.

Under sec. 65.90(2), the following information must be included in a municipal budget:

- all existing indebtedness and all anticipated revenue from all sources during the ensuing year;
- all proposed appropriations for each department, activity and reserve account during the ensuing year;
- actual revenues and expenditures for the preceding year, actual revenues and expenditures for not less than the first six months of the current year and estimated revenues and expenditures for the balance of the current year;
- all anticipated unexpended or unappropriated fund balances, and surpluses.

BUDGET SUMMARY AND BUDGET HEARING

Before adopting the annual budget, a municipal governing body must hold a public hearing on the proposed budget to allow citizen comment. To inform the public about the proposed budget, the municipality must publish the following information as a class 1 notice under Wis. Stat. ch. 985, at least 15 days before the date of the public hearing on the budget:

- A budget summary that includes information specified by state law;
- A notice of the place where the proposed budget in detail may be inspected (e.g., the clerk's office);
- A notice of the time and place of the budget hearing.

Wis. Stat. sec. 65.90(3)(a).

1. *Financial Administration Handbook for Small Wisconsin Towns and Villages*, Wisconsin Department of Revenue (June 1991).

What Local Officials Need to Know

The published budget summary must contain the following information for the current budget and the proposed budget, and must also include the percentage change between the current and proposed budgets:

- General fund expenditures in the following categories: general government; public safety; public works; health and human services; culture, recreation and education; conservation and development; capital outlay; debt service; other financing uses.
- General fund revenues from the following sources: taxes; special assessments; intergovernmental revenues; licenses and permits; fines, forfeitures and penalties; public charges for services; intergovernmental charges; miscellaneous revenue; other financing sources.
- All beginning and year-end governmental and proprietary fund balances.
- The contribution of the property tax to each governmental fund and to each proprietary fund that receives property tax revenue and the totals for all funds.
- Revenue and expenditure totals, by fund, for each governmental fund, and for each proprietary fund and the revenue and expenditure totals for all funds combined.
- Revenue and expenditure totals for each impact fee imposed by the municipality.

In addition, the budget summary must include "an itemization of proposed increases and decreases to the current year budget due to new or discontinued activities or functions."²

A municipality may publish additional budget summary information, but the additional information must be reported separately from the statutorily required information.³

A public hearing on the proposed budget must be conducted not less than 15 days after the budget summary is published. At this meeting "any resident or taxpayer of the governmental unit shall have an opportunity to be heard on the proposed budget."⁴ Sometime after the public hearing, either at the same meeting or at a subsequent one, the budget ordinance or resolution is formally adopted by the governing body.

In cities, the budget ordinance or resolution is submitted to the mayor for his or her approval. Mayors are authorized to veto actions of the common council.⁵ If the mayor vetoes the budget, it is sent back to the council where a two-thirds vote of all the members is required to override the veto.

Statutory law does not authorize a partial veto by a mayor. However, it is the League's view that cities may rely on their constitutional home rule powers to enact a charter ordinance providing for partial line or item veto of the municipal budget by the mayor.⁶ The League's *Handbook for Wisconsin Municipal Officials* (2012) contains a sample charter ordinance giving the mayor partial veto authority over the budget on p. 246 in the appendix at the end of chapter VII which deals with Finance and Taxation.

Once a budget has been adopted by the governing body and, in cities, approved by the mayor, it provides the authorization to levy taxes and spend the authorized appropriations. The provisions of an adopted budget are obligatory and may be amended only by following certain procedures described below.

*Municipal Budgeting
Continued on page 234*

2. Wis. Stat. sec. 65.90(3)(bm).

3. Sec. 65.90(3)(d).

4. Sec. 65.90(4).

5. Sec. 62.09(8)(c).

6. League Legal Opinion Ordinances & Resolutions 353.

Municipal Budgeting
From page 233

DEADLINE FOR ADOPTING A MUNICIPAL BUDGET

State law does not set forth a specific date by which a municipal budget must be enacted. Certainly the budget must be adopted by the end of the year because villages and cities operate on a calendar fiscal year.⁷ For all practical purposes, however, the budget should be adopted by the end of November or, at the latest, the beginning of December. Otherwise, the municipality will be unable to comply with certain other deadlines relating to the property tax collection process. For example, village boards must determine the village's tax levy by December 15.⁸ Also, the municipal clerk must transfer the tax roll to the municipal treasurer by December 8.⁹ This deadline is extended to the 3rd Monday in December if the municipality has in effect a policy of issuing refund checks to taxpayers whose escrow check for property taxes exceeds the actual tax bill within 15 business days after receiving the escrow payment.¹⁰

In addition, the clerk must return the annual "Statement of Taxes," showing all taxes levied in the municipality, to the Department of Revenue and county treasurer on or before the 3rd Monday in December.¹¹

Moreover, many municipalities have their tax bills printed by the county or a private service provider. In such situations, the municipality will need to have its budget adopted in time to comply with the county's or private service provider's deadline for receiving the tax roll. Thus, practically speaking, the deadline for adopting a budget is dictated by other deadlines, both statutory and otherwise, designed to ensure that tax bills are sent to taxpayers by Christmas so that taxpayers can pay their property tax bills before the end of the year.

BUDGET CHANGES

The law on changing an adopted budget is important because it is a key consideration in deciding how detailed the budget should be. A two-thirds vote of the entire governing body is required to change an adopted budget, and a class 1 notice of the change must be published under ch. 985 with-

7. Wis. Stat. secs. 61.51(3) and 62.12(1).

8. Sec. 61.46.

9. Sec. 74.03(1).

10. Sec. 74.03(2).

11. Wis. Stat. sec. 69.61.

in 10 days after the change is made or the change is invalid.¹² This process must be followed when altering the amount of tax to be levied, the amounts of the various appropriations and the purposes for such appropriations stated in the budget. The law is unclear on whether transfers from the contingency fund to other budgeted accounts may be done under normal voting requirements, or require an extraordinary vote and a class 1 notice publication.¹³

NON-LAPSING RESERVE FUNDS

In general, municipalities may not accumulate unappropriated surplus funds. However, cities and villages may

1. maintain reasonable amounts of unappropriated funds on hand to meet immediate cash flow needs, and
2. accumulate needed capital in non-lapsing funds to finance specifically identified future capital expenditures (e.g., new fire truck, village hall or library).

Wis. Stat. sec. 65.90(1) provides that every municipality must annually, "prior to the determination of the sum to be financed in whole or in part by a general property tax, **funds on hand** or estimated revenues from any source, formulate a budget and hold public hearings thereon." (Emphasis added.) In *Immega v. City of Elkhorn*,¹⁴ a taxpayer sued the City of Elkhorn to recover an amount of increased taxes he paid under protest that he claimed was due to Walworth County's failure to use surplus funds on hand to reduce its tax levy. The City tendered defense of the action to the county and the county accepted. Before adopting its budget, the county board had adopted a resolution reciting its desire to set aside funds for future use in building a new courthouse. It also had changed the name of a no-longer needed sinking fund that had been started and used to retire a bond issue from "Special

Sinking Fund" to "New Court House Fund." However, the board failed to actually appropriate any funds for the construction of a new courthouse.

The *Immega* court stated that it was inappropriate for a local government to levy a tax to enrich the public treasury or to accumulate funds for no specific purpose. The court concluded that the unappropriated surplus must be treated as "funds on hand" and could not be carried forward as a separate sinking fund into the new fiscal year but rather must be used to reduce taxes. The Wisconsin Supreme Court held that year-end balances in accounts, if not designated for any particular purpose, must be considered "funds on hand" under Wis. Stat. sec. 65.90(1) and used to defray budgetary costs and reduce the tax levy for the ensuing year.

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The general rule announced in *Immega* against accumulating surpluses for undesignated purposes was first qualified in *Fiore v. City of Madison*.¹⁵ In *Fiore*, a taxpayer sued for a refund of taxes claiming that approximately \$600,000 appropriated by the city to a city-county non-lapsing building reserve fund should have been considered unallocated surplus "funds on hand" under Wis. Stat. sec. 65.90(1) and used to defray budgetary expenses. The *Fiore* court disagreed and held that, unlike the county board in *Immega*, the Madison city council had adopted a resolution appropriating approximately \$600,000 into a city-county non-lapsing building reserve fund which it had lawfully created pursuant to its broad home rule powers under sec. 62.11(5).

The court concluded that because of the appropriation, the amount ceased to be an unallocated surplus available to defray budget expenses. With regard to the plaintiff's claims that the city failed to take into account other large sums of unallocated surplus funds when fixing the tax rate, the *Fiore* court

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12. Wis. Stat. sec. 65.90(5)(a).

13. In 32 Op. Att'y Gen. 301 (1943), the Attorney General opined that transfers from a contingent account for a purpose not within the budget would not constitute a budget amendment since the very purpose of a contingency fund is to provide for moneys on hand to be available for emergency and other unforeseen matters not contemplated and otherwise provided for in the budget. This opinion was retreated from in 57 Op. Att'y Gen. 134 (1968) and 76 Op. Att'y Gen. 145 (1987) but these opinions are not clearly applicable to cities and villages since they were based, in part, on statutes specifically applicable to county contingent funds and were addressed to counties; See also League opinion, Financial Procedure 182 (intended allocation of funds from village's contingency account to pay for newly created, although previously anticipated, positions would merely constitute a transfer of funds which would not require a two-thirds vote).

14. 253 Wis. 282, 34 N.W.2d 101 (1948).

15. 264 Wis. 482, 59 N.W.2d 460 (1953).

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agreed that if there were such funds they must be applied to finance the budget. However, the court said that ordinary business principles permit municipalities to retain reasonable working cash balances in the municipal treasury. In other words, every “last cent [of unallocated surplus funds] need not be devoted to reduction of taxes in aid of the budget.”¹⁶

Subsequent judicial decisions, an attorney general opinion and a statutory change have further qualified the general prohibition in *Immega* against accumulating unappropriated surpluses. In *Blue Top Motel, Inc. v. City of Stevens Point*,¹⁷ the Wisconsin Supreme Court analyzed the *Immega* and *Fiore* cases as follows: “Taken together, *Immega* and *Fiore* establish generally that a city may retain funds to meet its needs, but may not simply carry a large surplus which has not been designated for any particular use.”¹⁸

In *Barth v. Monroe Board of Education*,⁶ the Wisconsin court of appeals stated in dicta that “[i]t is possible that a sinking fund dedicated to all current and future capital expenditures without relation to specific capital projects has so little public purpose that it violates the prohibition against taxing for purposes other than a public purpose.”¹⁹ The *Barth* court declined to resolve the matter, however, because the school board specifically dedicated the funds at issue in the case to construct a swimming pool before the suit was filed.

A 1987 Wisconsin Attorney General opinion reads the *Immega*, *Fiore*, *Blue Top Motel* and *Barth* line of cases to mean that while municipalities may not lawfully create and accumulate unappropriated surplus funds, they may “maintain reasonable amounts necessary in the exercise of sound business principles to meet their immediate cash flow needs during the current budgetary period or to accumulate needed capital in non-lapsing funds to finance specifically identified future capital expenditures.”²⁰

In 1988, Wis. Stat. sec. 65.90 was amended to authorize municipalities to set up, operate and dissolve liability reserve funds. In the League’s opinion, these provisions were unnecessary as regards city and village authority to establish reserve funds, and can in fact be read to create limits on what

a municipality can do with respect to establishing liability reserve funds.

The provisions provide that municipalities may set up and levy taxes for a liability reserve fund to pay liability claims or insurance premiums. The fund may accumulate from year to year. The annual taxes levied for the fund may not exceed the amount recommended by an actuary, in accordance with generally accepted actuarial principles, sufficient to pay the premiums and uninsured portion of the claims anticipated to be made for occurrences during the year. Payment of the premiums and claims may be made either directly from the reserve or transferred from the reserve to an operating account for the payments.

BOARD OF ESTIMATES BUDGET SYSTEM

The budget development and adoption process set forth in Wis. Stat. sec. 65.90 applies to nearly all Wisconsin municipalities. However, as mentioned above, the City of Milwaukee follows the budget system set forth in secs. 65.01 - 65.20. Any other city may, by ordinance adopted by three-fourths of all the members of the common council, adopt the budget development process set forth in secs. 65.02 - 65.04. Only a few municipalities, such as the City of Madison, have done so. Under this alternative budget development process, the city must create a Board of Estimates made up of key city officers such as the mayor, president of the common council, city attorney, and comptroller. The Board of Estimates receives budget requests from each city department and prepares and submits a proposed budget to the common council by October 25 each year. The proposed budget must comply with sec. 65.02(5) - (11).

RECOMMENDED BUDGET PRACTICES

So far, this discussion of municipal budgeting has focused almost exclusively on the minimum requirements imposed by state law regarding the adoption of an annual budget. As the National Advisory Council on State and Local Budgeting (NACSLB) explains in its Recommended Budget Practices: A Framework for Improved State and Local Government Budgeting (1998), published by the Government Finance Officers Association (GFOA), “[a] good budget process is far

16. 264 Wis. at 486.

17. 107 Wis.2d 392, 320 N.W.2d 172 (1982).

18. 320 N.W.2d at 175.

19. 322 N.W.2d at 698.

20. 76 Op. Att’y Gen. 77 (1987).

more than the preparation of a legal document that appropriates funds for a series of line items. Good budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.”

Wis. Stat. sec. 65.90 is silent about how a municipality is to develop a proposed budget for consideration by the governing body. This absence of a statutorily prescribed process for preparing a budget leaves substantial discretion to local governments in determining their own budgeting procedures. Consequently, there are wide differences in budget practices among municipalities.

Many municipalities have developed formal procedures set out in ordinances or resolutions and in guidelines furnished to department heads. See *The League's Handbook for Wisconsin Municipal Officials* (2012) Ch. VII appendix for a sample “budget system” ordinance. The budget process in smaller municipalities is often less formal. Nevertheless, in most, if not all, municipalities, the process of developing a budget “is governed by a mixture of law, tradition, agreements, understandings — and politics.” Donoghue, “Local Government in Wisconsin,” *Wisconsin Blue Book* 1979-80.

Some communities treat budgeting as a seasonal occurrence — something to be done each October and November. However, as the discussion below of recommended budget practices implies, the budget process is a continuous, year-round process that involves three main components: 1) preparation; 2) consideration and adoption; and 3) administration.

In many communities, the budget process begins early in the calendar year when each department head or local official reviews his or her operations for the current and previous year and prepares a budget request for the ensuing year. In some cases, the municipal clerk or administrator may do this for some departments. The municipal clerk, administrator or finance officer compiles the requests. The compilation then is reviewed by the finance or budget committee of the governing body and a preliminary budget is developed. This is a legislative budget.

A number of other municipalities follow an executive budget system, where the municipal administrator, mayor or manager

reviews the budget requests. The chief executive considers the whole budget and may make reductions or additions. After this process, the chief executive presents the recommended budget to the governing body. In some instances, the executive budget is accompanied by an executive budget message, which highlights the major goals of the budget and any significant anticipated or proposed changes in revenues or expenditures.

Executive budgets are most common in cities with a council-manager form of government or a full-time mayor. Some municipalities with an administrator also use the executive budget. The council or village board may review the preliminary budget either by referring the budget to a standing committee for consideration or by having the entire governing body undertake the budget review. Following this review, the reviewing body develops a proposed budget and a public hearing is held. The governing body then adopts the budget, which includes a levy of the necessary property taxes. The *League's Handbook for Wisconsin Municipal Officials* ch. VII appendix contains a sample ordinance for adopting a budget and levying a property tax.

FEATURES OF A GOOD BUDGET PROCESS

Some or all of the NACSLB's 59 recommended budget practices might serve as a blueprint for Wisconsin local governments seeking to improve their budget process. As the NACSLB points out in the introduction to its recommended budget practices, “the quality of decisions resulting from the budget process and the level of their acceptance depends on the characteristics of the budget process that is used.” Thus:

A budget process that is well integrated with other activities of government, such as the planning and management functions, will provide better financial and program decisions and lead to improved governmental operations. A process that effectively involves all stakeholder selected officials, governmental administrators, employees and their representatives, citizen groups, and business leaders and reflects their needs and priorities will serve as a positive force in maintaining good public relations and enhancing citizens' and other stakeholders' overall impression of government.²¹

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21. *National Advisory Council on State and Local Budgeting Recommended Budget Practices: A Framework for Improving State and Local Government Budgeting* (1998).

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The NACSLB document further explains that a good budget process has the following essential features:

- Incorporates a long-term perspective;
- Establishes linkages to broad organizational goals;
- Focuses budget decisions on results and outcomes;
- Involves and promotes effective communication with stakeholders;
- Provides incentives to government management and employees.

These key characteristics of good budgeting make clear that the budget process is more than an annual exercise in balancing revenues and expenditures. It is strategic in nature, encompassing a multiyear financial and operating plan that allocates resources on the basis of identified goals. A good budget process moves beyond the traditional concept of line item expenditure control, providing incentives and flexibility to managers that can lead to improved program efficiency and effectiveness.²²

Finally, the NACSLB's list of recommended budget practices emphasizes that communication and involvement with citizens and other stakeholders is integral to the budget process. The term "stakeholder" refers to anyone who is affected by or has a stake in government. This term includes citizens, customers, elected officials, management, employees and their representatives (whether unions or other agents), businesses, other governments, and the media. As the NACSLB document explains:

It is vital that the budget process include all stakeholders. The budget process should accomplish the following:

- involve stakeholders,
- identify stakeholder issues and concerns,
- achieve stakeholder buy-in to the overall budgeting process,
- achieve stakeholder buy-in to decisions related to goals, services, and resource utilization,
- report to stakeholders on services and resource utilization, and
- serve generally to enhance the stakeholders' view of government.

The importance of this aspect of the budget process cannot be overstated. Regular and frequent reporting is necessary to provide accountability, educate and inform stakeholders, and improve their confidence in the government. Communication and involvement is an essential component of every aspect of the budget process.²³

A copy of the NACSLB's *Recommended Budget Practices: A Framework for Improved State and Local Governmental Budgeting* is available from the Government Finance Officers Association (GFOA) for a small fee. Other budgeting guidebooks available from the GFOA are: *The Operating Budget: A Guide for Smaller Governments*; *Capital Improvement Programming: A Guide for Smaller Governments*; *The Best of Governmental Budgeting: A Guide to Preparing Budget Documents*, and *Best Practices in Public Budgeting*. The GFOA's telephone number is (312) 977-9700; its web site is www.gfoa.org.

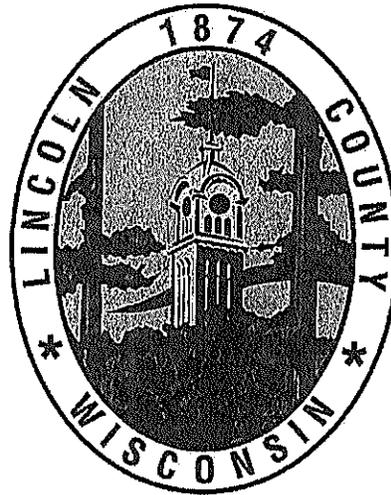
Financial Procedure 237R

22. *Id.*

23. *Id.*

LINCOLN COUNTY

WISCONSIN



FINANCE COMMITTEE

2021 BUDGETARY GUIDELINES

Attachment: Follow-up 2021 Budget Discussion (4893 : Follow-up on 2021 budget discussion items)

Approved by Finance Committee on 3/6/20

7.B.

PURPOSE OF 2021 BUDGET GUIDELINES

The purpose of this document is to help facilitate in the preparation of, and to establish parameters for, the 2021 budget. In addition, this document will also outline timelines, due dates, and general information for preparing the upcoming County budget.

BUDGET PROCESS

Under the Administrative Coordinator form of government, both the operating budget and capital budget are developed by the County Board. All departments are required to complete budgets based on the parameters set by the Finance Committee. Once a balanced budget is complete, it will be submitted and reviewed by the County Board. After submission, public hearings are held to gain feedback from the public. The budget is legally adopted upon a majority vote by the County Board.

BUDGET TIMELINE

January

- Administrative & Legislative Committee & Finance Committee set budget goals

February - March

- Finance Committee creates and approves Budgetary Guidelines
- County Board receives and reviews Budgetary Guidelines

April

- New position requests submitted to Administrative Coordinator (April 1st)

May

- 2021 payroll projection to department heads (beginning of month)
- CIP Requests to Finance Director (May 31st)
- Vehicle Schedules to Finance Direct (May 31st)

May - June

- CIP Requests to Finance Director prior to meeting with Finance Director and Administrative Coordinator
- Vehicle Schedules to Finance Director prior to meeting with Finance Director and Administrative Coordinator
- Finance Director and Administrative Coordinator meet with department heads concerning preliminary department budget and present the preliminary department budget to oversight committee along with department head

July

- Finance and Insurance Committee reviews preliminary budget and CIP requests
- County Board receives preliminary budget report and reviews budget targets set earlier in year

July – September

- Budget discussions & CIP review

October

- Final Budget Review by Finance and Insurance Committee
- Final draft of 2021 Budget presented to County Board for review and discussion (10/20/20)

November

- Budget hearing and approval by County Board (11/10/20)

Budget updates will be presented at County Board meetings from March through September.

SALARY & FRINGE

The Finance Department will calculate and enter all estimated wages and fringes for 2021 and the remainder of the current year. Below are the cost of living adjustments that will be included in the 2021 budget.

Cost of Living Adjustment:

2020	General	1.00%
	Deputies/Supervisors	1.00% on 1/1/2020 & 2% on 7/1/2020
2021	General	2.00%
	Deputies/Supervisors	2% on 4/1/21

Elected Officials: Elected officials salary schedule is set by the county board prior to filing of nomination papers for the term of the position.

Health Insurance: A 15% premium increase will be budgeted for 2021. This is subject to change based on the approval of the Health Insurance Trustees.

Wisconsin Retirement System (WRS): WRS contributions will be budgeted at the prior year percentage until the 2021 rates are set. Once the new rates are set, Finance Department will update the amounts in department budgets.

	Employer	Employee
General	6.75%	6.75%
Elected	6.75%	6.75%
Protective	11.74%	6.75%

Attachment: Follow-up 2021 Budget Discussion (4893 : Follow-up on 2021 budget discussion items)

CAPITAL IMPROVEMENT PROJECTS

Capital improvement projects (CIP) must be completed and submitted electronically to the Finance Department prior to meeting with the Finance Director and Administrative Coordinator, on the Lincoln County Capital Improvement Project Request Forms. No CIP will be approved if it is not submitted and on the current CIP schedule.

Vehicles: All departments are required to complete and submit the Lincoln County Vehicle Schedule. This form must be completed electronically and submitted to the Finance Department prior to meeting with the Finance Director and Administrative Coordinator. Completion of this form is required even if departments are not requesting funding for vehicles in 2021. No vehicles will be approved if this form is not completed in it's entirety.

BUDGETARY STRATEGY AND GOALS

Fiscal Sustainability Goals

Health Insurance Fund

Currently, the health insurance fund has a fund balance of \$181,000. A healthy fund balance should be between \$1.8 million – \$2.7 million (40% - 60% of total expenditures). In order to remain viable, the health insurance fund borrowed \$1.2 million from the general fund.

GOAL: Implement a 6 year plan to replenish fund balance to \$1.8 million. This would require an additional \$300,000 per year plus the cost of health insurance inflation (estimated at 5% - 10%) and fund shortfalls.

Emergency Medical Services (EMS) Fund

Currently, the EMS fund has a deficit of roughly \$360,000. Emergency Medical Services are not a mandated county service and are not subject to the levy limits.

GOAL: Increase the tax levy \$120,000 per year for 3 years in order to eliminate the EMS deficit.

Fee Schedule

Approve all fee increases through the budget process. This will assure that all department budgets are accurate and we are capturing all revenue increases as part of the budget planning process.

GOAL: Create a county-wide fee schedule that is approved through the budget process.

Operational/Program Concerns

Vehicle Registration Fee (Wheel Tax)

Currently the annual wheel tax is \$20 per vehicle, which generates \$540,000 in revenue on an annual basis. If this is not renewed the county board would need to cut \$540,000 in expenses, along with any additional operational shortfalls.

GOAL: Renew the \$20 wheel tax with no sunset date. No sunset is needed due to the county board having the ability to eliminate the wheel tax at any time. Vote on continuation of the wheel tax no later than May.

2% Cost of Living Adjustment (COLA)

In 2016 the county completed a salary study and implemented the results of that study in 2017. The results of the study helped get salaries to a more competitive level and closer to market. Over the last 5 years the county has never given more than a 1% COLA. Ensuring we remain close to market and have competitive wages will help with recruitment and retention efforts.

GOAL: Budget a 2% COLA for 2021, contingent on funding.

No Program Expansion Without funding

No program expansion should occur without sustainable funding covering direct and indirect expenses or being approved by the full county board. No new programs or program expansion should occur outside the budget process.

GOAL: All new programming needs to be approved by oversight committee, Administrative and Legislative Committee and County Board. Once approved at all levels the new programming needs to be included in the county's budget process. Departments that request new programming should complete a new program/program expansion request form that Administration will draft. Departments will be required to give an annual report on the program for the first 5 years to oversight committee and County Board.

Vacant Positions

One way to address the budget challenges the county faces is to not fill vacant positions. All vacant positions need to be examined to assess the impact to the county, if not refilled.

GOAL: Administrative Coordinator will thoroughly examine the impact to the county if the position is not refilled. If the Administrative Coordinator concludes that the position needs to be refilled due to mandated positions, safety critical positions or minimum staffing requirements, then he/she can approve refilling it to expedite the hiring process. If the Administrative Coordinator does not approve, then the position (refill) request will go to Administrative & Legislative Committee to approve or deny.

Capital Improvement Projects (CIP)

During the 2020 budget process, the Finance Committee was forced to eliminate projects for the county's 5 year CIP plan.

GOAL: Administrative Coordinator and Finance Director propose a new CIP process to better help prioritize projects.

CITY OF MERRILL
JOB DESCRIPTION

JOB TITLE: City Administrator **STATUS:** Exempt
REPORTS TO: Mayor **DATE:** 2/2/2015

POSITION SUMMARY:

This is a highly responsible position providing professional administrative management services to support the Mayor and Common Council of the City of Merrill. The City Administrator provides overall direction for the City organization in accordance with the policies established by the Common Council. This position serves as Human Resources Director; ensures that City operations are conducted in an economic, efficient and effective manner; and that elected official and citizen concerns are addressed. This position also develops recommendations to the Mayor and City Council for changes in programs, operations and policies to increase the effectiveness and efficiency of City Government. In addition, the City Administrator works with the Finance Director to prepare, review, and monitor the annual operating budget for the City. The City Administrator provides direction, research, analysis, and guidance for economic development within the City, and directs efforts to help increase the tax base and employment opportunities.

Under the policy guidance and supervision of the Mayor and eight-member Common Council, the Administrator serves as the Chief Administrative Officer to direct and coordinate work of professional consultants; directly supervise the departments of Finance, Office of City Attorney, Water and Wastewater Utility, City Engineer, Public Works, Enrichment Center, Information Technology, Maintenance, Building Inspection and Zoning, and Transit; supervise work of Police, Fire/EMS, Parks & Recreation, Airport, and Library departments; and coordinate operations with elected officials consisting of the City Clerk and Municipal Court Judge.

The Administrator provides direction, research, analysis, and guidance in areas of finance, operations, human resources, economic development, redevelopment, land use, and other policy areas as requested by the Mayor and Common Council.

The Administrator facilitates effective relations between elected and appointed officials, citizens, employees, and professional service providers. This position possesses considerable discretion and latitude in fulfilling its duties and responsibilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Mayor and Common Council

- a. Under the policy guidance and supervision of the Mayor and eight-member Common Council, the Administrator serves as the Chief Administrative Officer to direct and coordinate work of professional consultants; directly supervises the departments of Finance, Office of City Attorney, Water and Wastewater Utility, City Engineer, Public Works, Enrichment Center, Technology, Maintenance, Zoning & Building Inspection, and Transit; supervises work of Police, Fire/EMS, Parks & Recreation, and coordinates operations with elected officials consisting of the City Clerk and Municipal Court Judge.

- b. Attends all meetings of the Common Council and Committee of the Whole, and provides support for their work as requested including preparing reports, analyses, options, and recommendations on policies and operational matters both directly and in coordination with other city personnel.
- c. Implements of all actions taken by the Common Council.
- d. Initiates short and long-range financial, strategic, and work implementation plans for Mayor and Common Council consideration; implements plans to meet goals as directed; recommends changes, if needed.
- e. Keeps abreast of changes in state and federal funding and laws having an impact on the City and brings concerns to the attention of the Common Council.

2. Other Boards, Committees and Commissions

- a. Attends meetings of the Personnel & Finance Committee, Redevelopment Authority, Board of Public Works, Sewer & Water Committee, Health & Safety Committee, Park & Recreation Commission, and Police & Fire Commission.
- b. Attends other City committees, boards and commissions as necessary to meet the needs of the City.
- c. Attends meetings of other governmental agencies and civic groups on behalf of the City as deemed necessary or as directed by the Mayor and Common Council.

3. Human Resources

- a. Functions as City Personnel Director, which shall include the development, implementation, interpretation and enforcement of the City personnel rules and regulations as approved by the Council. This includes recommending revisions to the Personnel Policy Manual when necessary, preparing and updating job descriptions, recommending salary and wage scales for all City employees not covered by collective bargaining agreements, direct and oversee the process whereby personnel problems and/or grievances are promptly resolved.
- b. Serve as the lead negotiator for labor contracts.

4. Economic Development

- a. Promotes the economic well-being and growth of the City through public and private sector cooperation.
- b. Provides leadership for the City's economic development team related to use of economic development loans, Tax Incremental Financing (TIF), development agreements, grant writing, and other economic development tools.
- c. Coordinates business/industrial development and job retention activities.
- d. Develops and maintains positive working relationships with State of Wisconsin, Lincoln County, and regional economic development agencies/organizations, as well as the Merrill Area Chamber of Commerce.
- e. Provides oversight for Community Development housing and economic development loan programs.

5. Finance

- a. Directs the development of the Annual Budget with the Finance Director and Department Heads.
 - 1) Reviews budget requests submitted by each department and makes recommendations to the Mayor and/or Common Council.
 - 2) Organizes annual budget process and directs production of operating, capital improvements, enterprise, and other budgets for Common Council review and approval working with the Finance Director.
 - 3) Analyzes and prepares reports on the fiscal impact of proposals and alternative funding sources as directed by the Mayor and/or Common Council.
- b. Manages the implementation of the approved Annual Budget and all of its funds.
 - 1) With Finance Director assistance monitors the expenditures of public funds per approved policies and procedures.
- c. Seeks out alternative funding sources including appropriate grants, public-private partnerships, and fee systems to broaden and supplement city tax revenues.

6. City Personnel

- a. Provides leadership to promote productivity and good employee relationships within and among all departments.
- b. Evaluates and recommends the appointment, promotion, and termination of Departments Heads to the Personnel and Finance Committee and/or other appropriate committees, commissions, and boards.
- d. Promotes service quality, efficiency, and organizational improvement in all departments, agencies, and offices of the City.
 - 1) With the Mayor, Common Council, and appropriate committees, commissions, and boards, develops performance goals for departments and, annually evaluates the performance of all department heads appointed by the Common Council.
 - 2) Encourages professional development and training to improve job-related knowledge and skills.
 - 3) Advises department heads in the recruitment, training, management, and evaluation of employees.
 - 4) Reviews grievances and provides recommendations to the Personnel and Finance Committee.
- e. Serves as City lead person in negotiations with collective bargaining units under the direction of the Personnel and Finance Committee and bring tentative agreements to the Common Council for ratification.

7. Legal Matters

- a. Consults with the City Attorney regarding legal matters as necessary before recommending action to Boards, Commissions, Committees or the Common Council.
- b. The Administrator assures that all laws and ordinances are faithfully executed.

8. Citizen and Media Relation

- a. Monitors service request/complaint responses by appropriate department to ensure quality service delivery.
- b. Acts as public information officer for the City, with the responsibility of assuring that the news media and community are kept informed about the operations of the City and that all open meeting rules and regulations are followed.

9. Other Duties as may be assigned by Mayor and Common Council

- a. Other duties and related work as may be necessary and assigned to fulfill the responsibilities of this position and the needs of the City.

MINIMUM QUALIFICATIONS

Education and Experience

1. Graduation from an accredited four-year college or university with a degree in public administration, business, political science, urban affairs or a closely related field, and a Master's Degree in public administration or business administration.
2. Five years of progressive experience as a municipal/county administrator/manager, or department head in a larger organization.
3. Demonstrated leadership skills.
4. Experience in development of collaborative teams in a public environment.
5. Experience in economic development, redevelopment, and land use to promote a vision for the City.

Necessary Knowledge, Skills and Abilities:

1. Comprehensive knowledge, experience, and skill in planning and administering municipal budgets as well as planning, directing and administering municipal programs.
2. Ability to manage all aspects of a multi-department municipal organization.
3. Working knowledge of personnel and human resources, risk management, public works, utilities, public safety, economic development, redevelopment, public finance, parks & recreation, and zoning.
4. Ability to establish and maintain effective working relationships with employees, city officials and the public; efficiently and effectively administer municipal government with a variety of departmental structures; ability to provide leadership skills; and carry out assigned projects.

- 5. Ability to maintain composure and professionalism while dealing with multiple tasks with a high level of responsibility within the public domain.
- 6. Ability to analyze complex issues, to prepare concise written reports, and to develop and consider the implications of alternative courses of action.
- 7. Ability and willingness to make and support potentially unpopular decisions.
- 8. Ability to effectively communicate orally in large and small group settings.
- 9. Proficiency with commonly used office applications; e.g. Microsoft Office programs.

WORKING CONDITIONS

Job Conditions/Work Location: Work is performed in an office environment with field visits to construction and work sites on a regular basis. Work hours are normally during regular business hours 8:00 a.m. - 4:30 p.m., 40+ hours per week. Regular attendance at scheduled late afternoon and evening meetings is required.

Physical Requirements: Requires sitting, standing, walking, talking, bending, and ability to lift 50 lbs. (file boxes). Requires excellent vision and use of keyboard and telephone.

Equipment Operated: General office equipment including computer, calculator, copy machine, fax machine, and telephone.

Salary Grade: Starting at grade 14 on the pay scale depending on experience, plus benefits. Upon satisfactory completion of six months probationary period salary increases as per the established pay scale.

CONSEQUENCE OF ERROR

Error on the part of the employee may create a serious economic and/or credibility loss for the City. The employee has a great degree of latitude in their work and the employee's work is only occasionally reviewed by others prior to use. The City Administrator exercises a high degree of independent judgment in administering the activities of the City. The work requires a great deal of accuracy and responsibility.

Acknowledgment:

This job description describes the general nature and level of work performed by the employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the supervisor. All requirements are subject to change over time, and to possible modification to reasonably accommodate individuals with a disability.

Supervisor's Signature

Date

CITY OF MERRILL JOB DESCRIPTION

JOB TITLE: Finance Director/RDA Secretary **STATUS:** Exempt
REPORTS TO: City Administrator **DATE:** February, 2015

Position Summary:

This position is the City's Chief Financial Officer and is responsible for controlling the finances of the City, preparing and monitoring the budget, working with development/redevelopment efforts in the City. The Finance Director advises the Common Council and City employees regarding finances, travel issues, and financial policy. This position has a high degree of discretionary authority within established policies, ordinances and statutes.

Principal Duties and Responsibilities:

1. Carries out directives of the Mayor and Common Council, through the City Administrator, and reports the results obtained and any difficulties encountered.
2. Establishes financial policies and procedures to increase the effectiveness and efficiency of City government according to current practices in local government, not inconsistent with State Statutes or directives of the Mayor and Common Council.
3. Determines the need for new General Ledger accounts, appropriate coding for revenues and expenses, resolving payroll, accounts payable, or accounts receivable errors or balance sheet accounts impacting the General Ledger. Establishment of new Funds as new Tax Incremental Financing (TIF) created by Common Council or in consultation with City Auditor from Schenck if necessary for fiscal accounting or State of Wisconsin requirements.
4. Responsible for investment of City and utility revenues and oversight of daily cash flow management.
5. Responsible for oversight of cash receipting (by various City departments) of over \$15 million in annual property taxes, intergovernmental aids/reimbursements, utility bills, licenses & permits, fines & forfeitures, public charges for services, investment income, and other miscellaneous revenues.
6. Attends, upon request, meetings of boards, commissions and committees of the City. Serves as ex officio non-voting member of the Personnel and Finance Committee; and Board of Public Works.
7. Keeps informed concerning current Federal, State and County legislation and administrative rules affecting the City finances, and submits appropriate reports and recommendations thereon to the Common Council.
8. Keeps informed concerning the availability of Federal, State and County funds for local programs.

9. Works closely with the City Administrator, Mayor, Council, Redevelopment Authority, City Plan Commission and consultants on the City's development/redevelopment programs.
10. Manages the City's TID/TIF programs.
11. Serves as secretary of the City's Redevelopment Authority.
12. Assists department heads and the Common Council in obtaining these funds under the direction of the Mayor and Common Council.
13. Attends all meetings of the Common Council, unless excused by the Mayor, and assists the Mayor and Common Council as required in the performance of their duties.
14. Keeps the Mayor and Common Council regularly informed about the activities of the Director of Finance's office, by written report, at regular meetings of the Personnel and Finance Committee.
15. Receives directives from the City Administrator in the event that action normally requiring Common Council approval is necessary, in emergency situations, at a time when the Common Council cannot meet.

BUDGETING DUTIES

1. Fulfills the statutory duties of Treasurer-Comptroller.
2. Prepares, posts and publishes all official notices required, of the annual City budget and City budget proceedings, in accordance with guidelines as may be provided by the Common Council and in coordination with department heads, and pursuant to State Statutes, for review and approval by the Mayor and Common Council.
3. Administers the budget as adopted by the Common Council.
4. Reports regularly to the Common Council on the current fiscal position of the City.
5. Supervises the accounting system of the City to insure that the system employs methods in accordance with generally accepted accounting principles (GAAP) and professional accounting practices and standards.
6. Develops and implements financial internal control procedures for the handling of funds by all City departments.
7. Establishes and administers purchasing policies for the City with input from department heads and accounting for emergency and unique department needs subject to approval by the Common Council and any limitation contained in the Wisconsin State Statutes.
8. Other duties as may be necessary to fulfill the responsibilities of this position.

Work Relationships and Scope:

Reports to: City Administrator

Supervises: Finance Office staff

Job Title: Finance/Technical Director

Work Relationships: Works very closely with employees in the same and other departments. Has frequent contact with Common Council members, City staff, taxpayers, vendors, the general public, community and regulatory agencies. Has access to highly confidential information.

Knowledge, Skills and Abilities, Qualifications Required:

Education/Experience: Must possess a bachelor's degree in finance, accounting, public administration or similar degree from an accredited college or university and 4 years of experience in municipal government finance; or a masters degree in public administration, finance, business or similar degree from an accredited college or university and 2 years of experience in municipal government finance..

Skills/Abilities:

- Skilled in municipal finance, technology management and personnel;
- Working knowledge of current accounting practices and methodology;
- Skilled in training others relating to hardware and software;
- Ability to deal with complex problems and serve as troubleshooter;
- Ability to work under pressure;
- Skilled in mathematic calculations and problems;
- Ability to speak in front of groups and make effective presentations;
- Ability to read and understand technical data and information;
- Ability to command the respect of department personnel and to assign, direct, and supervise their work;
- Ability to establish and maintain effective working relationships with employees, city officials and the general public;
- Ability to express ideas orally and in writing;
- Possess good judgment, thoroughness, and dependability.

Qualifications

Candidates are required to pass physical examination once job is offered. Physical examination is paid for by the City. Physical is administered by the City Health Officer or designee. Until physical examination has been conducted and records turned over to the City of Merrill, applicant chosen is not officially hired.

Working Conditions:

Job Conditions/Work Location: Work is performed largely in a pleasant office environment with minimal chance for personal injury. Work hours are normally during regular business hours and average at least 40 weekly. May be required to travel out of town for education and professional development.

Physical Requirements: Requires sitting extensively, standing, reaching, talking. Lift and carry up to 25 lbs. Requires excellent vision and use of keyboard and telephone.

Equipment Operated: General office equipment including computer, calculator, copy machine, shredder, fax machine, and telephone. Other equipment including scanning equipment and network hardware and software.

Salary Grade: Starting at position 11 on the Administrative, Professional, Supervisory and Technical Personnel on the pay scale depending on experience, plus benefits. Upon satisfactory completion of six months, salary increases as per the established pay scale.

Acknowledgment:

This job description describes the general nature and level of work performed by the employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the supervisor. All requirements are subject to change over time, and to possible modification to reasonably accommodate individuals with a disability.

City Administrator Signature

Date

Attachment: Finance Director Job Description (4896 : City Administrator and Finance Director job descriptions)

2020 MERRILL and TOMAHAWK MUNICIPAL COURT

	JANUARY	FEBRUARY	MARCH	APRIL	May	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
INITIAL APPEARANCES-Merrill (Docket)													
1. Total Citations	84	97	0	0	0	0	0	0	0	0	0	0	181
2. Adult Citations	76	88	0	0	0	0	0	0	0	0	0	0	164
3. Juvenile Citations	8	9	0	0	0	0	0	0	0	0	0	0	17
4. Not Guilty Pleas (potential trials)	7	4	0	0	0	0	0	0	0	0	0	0	11

INITIAL APPEARANCES-Tomahawk													
1. Total Citations	9	17	0	0	0	0	0	0	0	0	0	0	26
2. Not Guilty Pleas (potential trials)	0	2	0	0	0	0	0	0	0	0	0	0	2

TRIALS													
1. Scheduled	0	0	0	0	0	0	0	0	0	0	0	0	0
2. Held	0	0	0	0	0	0	0	0	0	0	0	0	0
3. Rescheduled	2	2	0	0	0	0	0	0	0	0	0	0	4
4. Settled	0	0	0	0	0	0	0	0	0	0	0	0	0

CASES DISPOSED													
1. # Citations	102	114	0	0	0	0	0	0	0	0	0	0	216

WRITS ISSUED													
1. # Citations	SDC	SDC											0

FINANCIALS													
1. Amount Collected (Reported to State)	\$13,477.21	\$13,314.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,792.12
2. Amount Paid to County & State	\$4,542.76	\$4,988.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,530.77
3. Forf & Cost Retained by City	\$8,934.45	\$8,326.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,261.35
4. Add. Misc. fees collected	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00
5. Add. Forf. Receipts from LCCC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Total Revenue to the City	\$9,134.45	\$8,326.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,461.35
7. Municipal Court Expenses	\$12,814.85	\$7,694.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,508.97
8. Net Revenue to the City of Tomahawk **	(\$1,005.79)	(\$458.19)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,463.98)
9. Net Revenue to the City of Merrill	(\$4,686.19)	\$174.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,511.60)
10. Restitution Collected	\$305.85	\$85.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$391.76

adj for LCCC
forf rec'ts

**positive revenue to Tomahawk shows as negative cash flow to Merrill (in parenthesis)



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: March 16th, 2020

To: Personnel & Finance Committee

From: Kathy Unertl, Finance Director

RE: February – March 2020

Audit Preparation – 2019:

This remains my priority activity. City Utility representatives Gabe Steinhagel and Angie Holz are assisting with responses to CLA auditors to facilitate completion of the Water Public Service Commission (PSC) report by April 1st deadline.

Cash & Investments – February (see attached report):

mBank ICS - Any balance over the \$250,000 daily City checking account maximum amount is being automatically swept into the ICS account. Although interest was at 1.6%, it will be decreasing for future months.

Borrowing – 2020:

Paperwork process continues with the Wisconsin Board of Commissioners for Public Lands for refinancing State Trust Fund (STF) 2015 loan (i.e. from 5.00% interest to 3.25% interest) and new borrowing of \$80,000 for City Hall Roof improvements. The refinancing is scheduled for Monday, 3/30th. Tentative borrowing date of June 1st for the City Hall new borrowing proceeds.

Economic Development:

City staff and Lincoln County Economic Development Corp. (LCEDC) representatives continue to facilitate potential new developments.

Attachment: Monthly Report - Finance Director (4886 : Finance Director Unertl)

3-16-2020 09:55 AM

CITY OF MERRILL
CASH & INVESTMENTS BY FUND
AS OF: FEBRUARY 29TH, 2020

PAGE: 1

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS	FUND TOTAL
10 -General Fund				
=====				
10-11-1000	Claim on Cash - General	(2,427,953.39)		
10-11-1021	Police CVR Checking	19,889.57		
10-11-1023	M-Bank Aviation Fuel	35,998.54		
10-11-1025	Tomahawk-Court	119.21		
10-11-1027	Parks-MEC-ShopKeeper	10,579.77		
10-11-1105	BMO - Direct Deposit	228,586.03		
10-11-1155	Federal Grants-m-Bank	26.16		
10-11-1275	mBank - ICS		1,343,654.55	
10-11-1280	City Invest-INDEX M-Bank		0.00	
10-11-1286	Investments-incrediblebank		250,280.09	
10-11-1289	ICS Invest-incrediblebank		4,028,552.08	
TOTAL 10 -General Fund		(2,132,754.11)	5,622,486.72	3,489,732.61
20 -Remedial Action-Landfill				
=====				
20-11-1000	Claim on Cash - Remediation	83,864.39		
TOTAL 20 -Remedial Action-Landfill		83,864.39	0.00	83,864.39
21 -Police - SRO				
=====				
21-11-1000	Claim on Cash - SRO	40,181.37		
TOTAL 21 -Police - SRO		40,181.37	0.00	40,181.37
25 -Community Development				
=====				
25-11-1000	Claim on Cash - Com Dev	218,102.19		
25-11-1050	CD Checking-mBank	92,552.43		
25-11-1060	PCCU Share - SBA Facade	5.00		
25-11-1250	CD-SBA - mBank		92,575.52	
25-11-1275	PCCU-SBA Facade		49,669.61	
TOTAL 25 -Community Development		310,659.62	142,245.13	452,904.75
26 -Reserved - Non-Lapsing				
=====				
26-11-1000	Claim on Cash - Non-Lapsing	851,122.42		
TOTAL 26 -Reserved - Non-Lapsing		851,122.42	0.00	851,122.42
30 -Debt Service				
=====				
30-11-1000	Claim on Cash - Debt Service	1,483,602.40		
TOTAL 30 -Debt Service		1,483,602.40	0.00	1,483,602.40

Attachment: Monthly Report - Finance Director (4886 : Finance Director Unertl)

3-16-2020 09:55 AM

CITY OF MERRILL
CASH & INVESTMENTS BY FUND
AS OF: FEBRUARY 29TH, 2020

PAGE: 2

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS	FUND TOTAL
40 -TID No. 10 - Fox Point				
=====				
40-11-1000	Claim on Cash - TID #10	(31,517.33)		
TOTAL 40 -TID No. 10 - Fox Point		(31,517.33)	0.00	(31,517.33)
41 -TID No. 11- Apartments				
=====				
41-11-1000	Claim on Cash - TID #11	49,476.14		
TOTAL 41 -TID No. 11- Apartments		49,476.14	0.00	49,476.14
42 -TID # 12 - Weinbrenner				
=====				
42-11-1000	Claim on Cash - TID #12	136,265.93		
TOTAL 42 -TID # 12 - Weinbrenner		136,265.93	0.00	136,265.93
43 -TID #3 - East Side				
=====				
43-11-1000	Claim on Cash - TID #3	473,079.68		
43-11-1286	TIF Invest-incrediblebank		0.00	
43-11-1289	ICS - TIDs incrediblebank		22,911.34	
TOTAL 43 -TID #3 - East Side		473,079.68	22,911.34	495,991.02
44 -TID #4 - Thielman/P Ridge				
=====				
44-11-1000	Claim on Cash - TID #4	148,964.54		
TOTAL 44 -TID #4 - Thielman/P Ridge		148,964.54	0.00	148,964.54
45 -TID #5 - Hwy 107/Taylor				
=====				
45-11-1000	Claim on Cash - TID #5	39,751.98		
TOTAL 45 -TID #5 - Hwy 107/Taylor		39,751.98	0.00	39,751.98
46 -TID #6 - Downtown				
=====				
46-11-1000	Claim on Cash - TID #6	(532,966.07)		
TOTAL 46 -TID #6 - Downtown		(532,966.07)	0.00	(532,966.07)
47 -TID #7 - N Center Ave				
=====				
47-11-1000	Claim on Cash - TID #7	(50,584.12)		
TOTAL 47 -TID #7 - N Center Ave		(50,584.12)	0.00	(50,584.12)
48 -TID #8 - West Side				
=====				
48-11-1000	Claim on Cash - TID #8	(559,274.68)		
TOTAL 48 -TID #8 - West Side		(559,274.68)	0.00	(559,274.68)

Attachment: Monthly Report - Finance Director (4886 : Finance Director Unertl)

CITY OF MERRILL
 CASH & INVESTMENTS BY FUND
 AS OF: FEBRUARY 29TH, 2020

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS	FUND TOTAL
49 -TID#9 -WI River/S Center				
=====				
49-11-1000	Claim on Cash - TID #9	(594,270.39)		
TOTAL 49 -TID#9 -WI River/S Center		(594,270.39)	0.00	(594,270.39)
50 -Library Fund				
=====				
50-11-1000	Claim on Cash - Library Endow	0.00		
50-11-1210	Library Investments-Mamer		405,797.84	
TOTAL 50 -Library Fund		0.00	405,797.84	405,797.84
52 -Capital Projects				
=====				
52-11-1000	Claim on Cash - Capital	573,645.26		
52-11-1280	Capital/Borrow-incrediblebank		47,256.17	
TOTAL 52 -Capital Projects		573,645.26	47,256.17	620,901.43
62 -Water Fund				
=====				
62-11-1000	Claim on Cash - Water	60,284.10		
62-11-1340	Utility Invest-incrediblebank		271,025.99	
62-11-2735	SDWLP Bond - LGIP		124,422.65	
TOTAL 62 -Water Fund		60,284.10	395,448.64	455,732.74
63 -Sewer Fund				
=====				
63-11-1000	Claim on Cash - Sewer	45,861.32		
63-11-2650	Capital Rep.-incrediblebank		1,356,958.05	
TOTAL 63 -Sewer Fund		45,861.32	1,356,958.05	1,402,819.37
TOTAL CASH & INVESTMENTS				
		395,392.45	7,993,103.89	8,388,496.34
=====				
99 -Pooled Cash Control				
=====				
99-11-1000	General Checking - mBank	70,085.19		
TOTAL 99 -Pooled Cash Control		70,085.19	0.00	70,085.19
=====				
GRAND TOTAL ALL FUNDS				
		465,477.64	7,993,103.89	8,458,581.53

*** END OF REPORT ***

Attachment: Monthly Report - Finance Director (4886 : Finance Director Unertl)

CITY ATTORNEY

REPORT FOR MARCH 24, 2020

FESTIVAL GROUNDS: Several inquiries coming in for weddings and other various bookings for the summer. We had a couple last minute bookings for February and March. The gun show the first weekend in March was a success. All March events cancelled, as well as April's Craft Show.

DEVELOPMENT PROJECTS: Nelson's Power House and Golden Harvest proceeding well. Cooper Insurance Building is now occupied on First Street, a great addition.

MUNICIPAL COURT: Have been busy with Merrill and Tomahawk calendars. Seeing an unfortunate rise in vaping in the schools. Recently settled a couple contested matters. Municipal Court appearances as well as Circuit Court appearances adjourned for 60 days.

NEGOTIATIONS: Fire contract negotiations still in process. Mediation session with State arbitration set for May 15, 2020. Rural fire contract negotiations continuing. Anticipate Union contract to be settled in a fairly short time frame. Time frame uncertain on Rural Fire contract.

SEMINAR: Attended the State Bar seminar *Election Law in Wisconsin 2020* on March 5, 2020 in Madison. 2020 is my "reporting year" for the State Bar of Wisconsin. Interesting stuff ahead, technologically speaking, on the election front. State Bar has cancelled all "in person" seminars.

MISCELLANEOUS: Dealing with uncharted territory on the COVID 19 front and related issues.

Stay well, please!

City Attorney					
MONTHLY REPORT					
February					
		February	January	December	
MUNICIPAL COURT		2 Weeks	2 Weeks	2 Weeks	
TOTAL ADULT		86	74	76	
Adult Ordinance		12	13	29	
Adult Traffic		74	61	47	
Total Adult Defendants		67	59	60	
Other Jurisdictions		0	0	0	
TOTAL JUVENILE		14	8	30	
Juvenile Ordinance		12	8	29	
Juvenile Traffic		2	0	1	
Total Juvenile Defendants		11	8	17	
TRIALS		0	0	2	
Pending Municipal Trials		0	0	2	
Pending Circuit Court Trials		0	0	0	
Pending Tomahawk		0	0	0	
Other Court Matters		Beginning	New	Closed	Ending
Deferred Prosecution Agree.					
MERRILL DPA'S	December	16	3	0	19
	January	19	1	3	17
	February	17	1	1	17
TOMAHAWK DPA'S	December	1	0	0	1
	January	1	0	0	1
	February	1	1	0	2
TOMAHAWK		February	January	December	
Total Adult & Juvenile		17	13	14	
Total Adult Defendants		13	8	10	
Ordinance Violation		2	5	3	
Traffic Violations		15	8	11	
Total Juvenile Defendants		0	1	0	

City Clerk Report – March 24th, 2020

1. On Wednesday, March 18th, we started early in-house absentee voting for the April 7th Spring Election.
2. Thank you for the staff in the Clerk/Treasurer office for their courage and dedication as we continue to prepare for the Spring Election. They continue to go “above and beyond” in serving our community honorably. Thank you also to other City staff who have also helped in election-related matters.
3. Absentee ballots are being prepared and mailed ASAP after we receive them.
4. Plans are being considered on how we will staff the polling places on election day. Numerous election officials (poll workers), including some chief inspectors, have opted not to work during the upcoming election. As of now, the polling places will remain the same, with the library again being available for voting.
5. Training for chief inspectors and assistants, originally scheduled for Tuesday, March 24th, was cancelled due to health and safety issues.
6. Working with I/T Manager Brown on I/T matters as necessary. Other duties as assigned and/or requested.



City Clerk Bill Heideman, CMC, WCMC

Administrator's Report 2/22/19 – 3/20/20

New Development and Blight elimination

The Mayor and I met on February 25 with Deby Dehn from WHEDA to discuss programs that WHEDA offers to communities.

On February 26, Ken Maule and I met to discuss the status of MADC and the former Hurd property. Eviction notice has been given to Merrill Renew Properties to vacate the property.

Bill Bialecki and I met on March 2 to discuss the status of potential restaurant locations on the far eastside of the city.

On March 3 and 9, Ryan Ott and I talked about the status of his building project on St. Paul St.

Brian Arndorfer, Ken Maule, and I inspected the interiors of the buildings on the former Hurd property on March 11. There has been some on-going cleanup of the mess left by Great Lakes Alfalfa in the main building and Gordy Renn continues to store a large amount of building materials in both buildings even though it is in violation of the eviction notice.

On March 20, Brian Arndorfer, Ken Maule, and I had a telephone meeting with MADC's attorney to discuss the status of the court action against Merrill Renew Properties.

Festival Grounds

On March 3, Rod Akey and I inspected the interior and exterior of the Cattle Barn. We also inspected the areas to be paved on the grounds this year

Fire Chief Klug asked me for permission to park the reserve ambulance in the Steckling Building, which was approved. This ambulance is held in reserve for use by Merrill or Tomahawk in case one of our frontline ambulances is out of service for any reason. They are also storing a trailer in the building.

Nick and I went through the Cattle Barn to see if there is any work that can be performed in-house. Nick and John Degner did the entire interior renovation of the northwest restroom last year, they are both able carpenters. We will be assessing to what degree we can get them involved in the Cattle barn project.

Personnel

Tom Hayden, Josh Klug, and I discussed the City's stance on the as yet unsettled labor contract with the Firefighters Union with Attorney Dean Dietrich on February 24.

Fire Chief Josh Klug and I met on February 26 to discuss the Fire Union Labor contract and potential future plans for the Fire Department.

On February 26, Ken Maule and I met to discuss the status of MADC and the former Hurd property. On February 28, I met with some members of the MADC board to discuss the board's stance on the former Hurd property.

Personnel & Finance Committee Chair Paul Russell and I met on February 28 to discuss various personnel matters.

We have been meeting internally to discuss the new federal mandated requirements for paid leave.

Miscellaneous

On February 26, I attended the Chamber of Commerce “Business After Hours” event at Cobblestone Hotel. Bill Bialecki and I met with one of the two owners of the Cobblestone chain to discuss a possible restaurant agreement.

On February 27, I attended the quarterly meeting of central Wisconsin administrators and personnel directors at the Rib mountain Town Hall.

Gene Bebel came to see me on March 2 because he was asked by St. Vincent’s to assist them with fund raising to repair the roof on their store building. They are in need of \$30,000+ for the roof plus funding to continue their assistance programs. I explained that the City cannot assist with the roof or with funding assistance programs.

On March 5, I was interviewed by Rhinelander Channel 12 concerning my opinion on Merrill being named the “most affordable city” in Wisconsin. Obviously, this is positive for Merrill.

I met with Rick Bliese on March 5 at Lincoln Wood to finalize approval of the placement of the River Bend Trail on Lincoln Wood property. Rick was in agreement with our design of the trail through their property. We are able to save some construction costs as Rick agreed that we need only provide half the fencing along the trail as was originally required. Lincoln Wood has been great to work with on this trail extension.

On March 6, I attended the ribbon cutting for the Northwoods Maple Farm Store at 811 E. 1st St.

On March 10, I attended the United Way Executive Board Meeting at the Menard Center.

Alderman Steve Osness came to see me on March 12 to discuss his concerns with how the City would deal with the COVID-19 pandemic. When I explained what we were doing at that time he expressed his satisfaction.

I received a request to meet with one of the owners of the Little Florida trailer park. Rod Akey and I met with him on March 16. He told us that their septic system will need to be replaced in the next few years at a cost of \$800K and wanted to know if there was any way they could connect to our sewer system. I explained that we can only provide sewer service to properties that are in the City. He asked if they could annex into the City and I explained that there cannot be “island” annexation, their property would need to be contiguous to an existing City boundary. This would require those land owners between the City present boundary and his property to annex as well. To connect to our system would require boring under Highway 51 and the river, installing two pumping stations and laying a lot of sewer line. Our closest sewer line is at Highway G and Johnson St.

On March 17, I met with John Krohn, President of the River District Development Foundation to discuss the westward trail expansion through the Lincoln Wood property.

COVID-19 Response

At our March 10 Department Head Meeting we discussed where we all were in our COVID-19 response and where we would possibly go in the near future. The Mayor and I met on March 16 to discuss our response.

Tom Hayden and I participated in a Wisconsin League of Municipalities teleconference on March 17 and we were joined by Rod Akey for a follow-up teleconference on March 19. We will be participating in another teleconference on March 20. More than 100 cities and villages participated in these calls.

As the situation evolved at the state and federal lever we took the following actions:

- Transit service was suspended with a two day notice.
- The Library was closed.
- The Enrichment Center was closed.
- The Agra Pavilion was closed and all reservations were cancelled.
- All events and programs at the Smith Center were cancelled.
- The Merrill Fire Department suspended any meetings at the fire station, CPR classes, station tours, blood pressure screenings, etc. have been cancelled. No one other than authorized personnel are permitted in the fire station.
- The Police Department closed their lobby to foot traffic.
- We have been cancelling all meetings except those necessary to carry on business.
- The Clerk/Treasurer's Office and Clerk's Office have remained open for absentee voting.
- The Clerk Treasurer's Office counter has remained open.
- We are utilizing some Library and Enrichment Center staff to assist in City Hall
- Some of our Transit employees are volunteering at the Food Pantry.
- Mayor Woellner issued a State of Emergency for the City of Merrill on 3/20/20.

I believe that it is imperative that we retain as much normalcy of operations as safely possible for the sake of our citizens and employees. Our employees have been doing whatever is necessary to provide essential services to our citizens and should be commended. We will continue to make adjustments in staffing and services as dictated by ongoing circumstances.

Dept. Head Meeting

Dept. Head Meeting Agenda 3/10/20

- City's Facebook Page - keep it updated and current
- Strategic Plan status
- COVID-19
 - ✓ Symptoms
 - ✓ Most vulnerable population
 - ✓ Precautions
 - ✓ Potential staff shortages