



**CITY OF MERRILL**  
**COMMON COUNCIL**  
**AGENDA • TUESDAY MARCH 10, 2020**

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**Regular Meeting**

**City Hall Council Chambers**

**7:00 PM**

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1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
  1. Minutes of February 11, 2020 meeting
7. Revenue & Expense Reports(s):
  1. Tax Settlement Report and Revenue & Expense Report for the period ending February 29, 2020.
8. Board of Public Works:
  1. Lease agreement for General Services Administration to lease space at City Hall. The Board of Public Works recommends approval (without the addendum).
  2. Consider bids for the M2020-01 Street Project (Grand Ave., N. Prospect & S. Genesee). The Board of Public Works recommends approving the bid of \$1,361,454.10 from Jakes Excavating & Landscaping LLC.
9. Health and Safety Committee:
  1. Change of Agent application from Krist Oil Company, appointing Mariah A. Schuster agent for Krist Food Mart #88, 105 South Center Avenue. The Health and Safety Committee recommends approval.
  2. Application from the Merrill Historical Society, 100 East Third Street, for a temporary Class "B" (picnic) license to sell fermented malt beverages in the Expo Center (303 N. Sales St.) on Saturday, March 28th, 2020, in conjunction with a "Merrill Mania" wrestling event. The Health and Safety Committee recommends approval.
10. Placing Committee Reports on File:
  1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Festival Grounds Committee, Health & Safety Committee, Library Board, Personnel & Finance Committee, Redevelopment Authority and Water and Sewage Disposal Committee.
11. Ordinances:

None.

12. Resolutions:
  1. A Resolution authorizing the Public Works Director/City Engineer to file the recycling grants to responsible units and recycling efficiency incentive grant applications. The Board of Public Works recommends approval.
13. Mayor's Communications
14. Adjournment

William N. Heideman, CMC, WCMC  
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



**CITY OF MERRILL**  
**COMMON COUNCIL**  
**MINUTES • TUESDAY FEBRUARY 11, 2020**

**Regular Meeting****City Hall Council Chambers****7:00 PM**

## 1. Call to Order

Mayor Woellner called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Excused	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Excused	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

## 2. Invocation by Pastor Paul Hohman, New Testament Church

## 3. Pledge of Allegiance

## 4. Roll Call

## 5. Public Comment Period

None.

## 6. Minutes of previous Common Council meeting(s):

## 1. Minutes of January 14, 2020 meeting

Motion (Hass/Sabatke) to approve.

**RESULT: APPROVED**

## 7. Revenue &amp; Expense Reports(s):

## 1. Revenue &amp; Expense Reports for periods ending December 31, 2019 and January 31, 2020.

Motion (Norton/Russell) to approve.

**RESULT: APPROVED**

## 8. General agenda items:

## 1. Employee Years of Service Recognition:

Richard A. Sparks, 25 years (Fire Department)

City Clerk Heideman read a certificate of recognition for Richard Sparks.

Stacy D. Stevens, 20 years (Library)

City Clerk Heideman read a certificate of recognition for Stacy Stevens.

Attachment: 2020-02-11 Council Minutes (4861 : Minutes of February 11, 2020 meeting)

Christopher L. Graap, 20 years (Street Department)

City Clerk Heideman read a certificate of recognition for Christopher Graap.

9. Board of Public Works:

1. Consider proposal from Strand Associates for engineering work at Fire Station. Mayor Woellner is bringing this directly to the Common Council.

Motion (Norton/Van Lieshout) to approve the proposal. Motion carried 5-1 on roll call vote. Voting No - Alderman Sabatke.

2. Consider bids for purchase of pickup trucks (2) for Parks Department and Street Department. Mayor Woellner is bringing this directly to the Common Council.

Motion (Hass/Van Lieshout) to approve the bid of \$62,487 from Brickner's Park City Inc. Motion carried 6-0 on roll call vote.

3. Consider proposals from Kimmons Roofing for City Hall and Librayr roof replacements. Mayor Woellner is bringing this directly to the Common Council.

Motion (Norton/Van Lieshout) to approve the proposal. Carried 6-0 on roll call vote.

10. Health and Safety Committee:

1. Consider applications from St. Francis Xavier Catholic Church for seven temporary Class "B" (picnic) licenses to sell fermented beverages during fish fries in Bellarmine Hall at St. Francis Xavier Catholic Church, 1708 East Tenth Street, on the following dates in 2020: February 21st, February 28th, March 6th, March 13th, March 20th, March 27th and April 3rd. The Health and Safety Committee recommends approval.

Motion (Van Lieshout/Hass) to approve.

<b>RESULT:</b>	<b>APPROVED</b>
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2. Consider application from Suttton's Wine Bar, LLC, Vanessa Lazarz, Agent, for a Class "B" (beer) and a "Class B" (liquor) license for Sutton's Wine Bar, 129 North Prospect Street, effective February 12th, 2020. The Health and Safety Committee recommends approval.

Motion (Norton/Sabatke) to approve.

<b>RESULT:</b>	<b>APPROVED</b>
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3. Consider application from Caylor's Trophy Bar, LLC, Michael J. Caylor, Agent, for a Class "B" (beer) and a "Class B" (liquor) license for The Trophy Bar, 808 East Main Street, effective February 12th, 2020. The Health and Safety Committee recommends approval.

Motion (Van Lieshout/Hass) to approve.

**RESULT: APPROVED**

11. Placing Committee Reports on File:

- 1. Consider placing the following committee reports on file: Airport Commission, City Plan Commission, Health & Safety Committee, Library Board, Parks & Recreation Commission and Personnel & Finance Committee.

Motion (Norton/Osness) to place on file.

**RESULT: PLACED ON FILE**

12. Mayor's Appointments:

- 1. Katie Swope to the Transit Commission, term to expire May 1st, 2021. (Replacing Tony Kusserow, who has resigned).

Motion (Hass/Russell) to approve the appointment.

**RESULT: APPROVED**

13. Ordinances:

- 1. An Ordinance Amending Code of Ordinances Chapter 113, Article V, Section 113-138, 139, 140, related to existing nonconforming uses (Ordinance #2020-01).

Mayor Woellner requested that, in lieu of reading the ordinances in their entirety, Building Inspector/Zoning Administrator Pagel be directed to provide a verbal synopsis of all seven ordinances. Without objection, it was so ordered.

Building Inspector/Zoning Administrator Pagel gave a verbal synopsis of each ordinance.

City Attorney Hayden read the ordinance by title only.

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

**RESULT: APPROVED [6 TO 0]**  
**MOVER:** Rob Norton, Alderperson - Seventh District  
**SECONDER:** John M. Van Lieshout, Alderperson - Fifth District  
**AYES:** Russell, Hass, Osness, Van Lieshout, Norton, Sabatke  
**EXCUSED:** Blake, Rick

- 2. An Ordinance Amending Code of Ordinances Chapter 113, Article II, Section 113-38(h), (j), (k), related to residential district regulations (Ordinance 2020-02).

City Attorney Hayden read the ordinance by title only.

Attachment: 2020-02-11 Council Minutes (4861 : Minutes of February 11, 2020 meeting)

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Steve Hass, Alderperson - Second District
<b>SECONDER:</b>	Paul Russell, Alderperson - First District
<b>AYES:</b>	Russell, Hass, Osness, Van Lieshout, Norton, Sabatke
<b>EXCUSED:</b>	Blake, Rick

3. An Ordinance Amending Code of Ordinances Chapter 113, Article II, Section 113-40, related to thoroughfare commercial districts (Ordinance #2020-03).

City Attorney Hayden read the ordinance by title only.

Motion (Hass/Osness) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Steve Hass, Alderperson - Second District
<b>SECONDER:</b>	Steve Sabatke, Alderman - Eighth District
<b>AYES:</b>	Russell, Hass, Osness, Van Lieshout, Norton, Sabatke
<b>EXCUSED:</b>	Blake, Rick

4. An Ordinance Amending Code of Ordinances Chapter 113, Article II, Section 113-41, related to business districts (Ordinance #2020-04).

City Attorney Hayden read the ordinance by title only.

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Steve Hass, Alderperson - Second District
<b>SECONDER:</b>	Paul Russell, Alderperson - First District
<b>AYES:</b>	Russell, Hass, Osness, Van Lieshout, Norton, Sabatke
<b>EXCUSED:</b>	Blake, Rick

5. An Ordinance Amending Code of Ordinances Chapter 113, Article VI, Section 113-166, related to parking requirements (Ordinance #2020-05).

City Attorney Hayden read the ordinance by title only.

Motion (Hass/Sabatke) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Steve Hass, Alderperson - Second District
<b>SECONDER:</b>	Paul Russell, Alderperson - First District
<b>AYES:</b>	Russell, Hass, Osness, Van Lieshout, Norton, Sabatke
<b>EXCUSED:</b>	Blake, Rick

6. An Ordinance Amending Code of Ordinances Chapter 113, Article VI, Section 168, related to off-street parking in residential areas (Ordinance #2020-06).

City Attorney Hayden read the ordinance by title only.

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Steve Hass, Alderperson - Second District
<b>SECONDER:</b>	Paul Russell, Alderperson - First District
<b>AYES:</b>	Russell, Hass, Osness, Van Lieshout, Norton, Sabatke
<b>EXCUSED:</b>	Blake, Rick

7. An Ordinance Amending Code of Ordinances Chapter 113, Article XI, Section 113-317, related to accessory uses or structures (Ordinance #2020-07).

City Attorney Hayden read the ordinance by title only.

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Steve Hass, Alderperson - Second District
<b>SECONDER:</b>	Paul Russell, Alderperson - First District
<b>AYES:</b>	Russell, Hass, Osness, Van Lieshout, Norton, Sabatke
<b>EXCUSED:</b>	Blake, Rick

14. Resolutions:

1. A Resolution petitioning the Secretary of Transportation for Airport Improvement Aid (Resolution #2628).

Attachment: 2020-02-11 Council Minutes (4861 : Minutes of February 11, 2020 meeting)

WHEREAS, the City of Merrill, Lincoln County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Merrill Municipal Airport, Lincoln County, Wisconsin,

**"PETITION FOR AIRPORT PROJECT"**

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and that the airport, which it is desired to develop, should generally conform to the requirements for a Local General Aviation type airport as defined by the Federal Aviation Administration.

NOW THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

1. Replace dated nonfunctioning components of the Merrill Municipal Airport Automated Weather Observation System (AWOS) as needed. Erect FAA required associated monument calibrated to true north and verify/certify that the system is calibrated correctly.
2. Pavement repair, including crack filling with appropriate materials including mastic, and spraying of a FAA approved pavement preservation system. This work will be performed on all airport owned pavement surfaces.
3. Install three sets of aircraft tie downs at the new Terminal site, each set containing three separate tie downs. Aircraft tie downs will be constructed of poured concrete with central steel loops for tie downs points.
4. Repair existing T Hangar set to eliminate internal flooding of water, and ice by repair to the internal drains and to install an external trench drain system to carry water to the north to prevent pooling and flooding of the interior of the hangars under the doors.
5. Construct eight-unit T-Hangar to be built on the existing and designated/mapped site. Each unit will be separated within the building and will include an aviation style door access for aircraft. Construction will include blacktop pavements to allow access to and from existing taxi ways, and may also include installation of utilities such as gas, electric, water and sewer, and internet.
6. Extend current aircraft ramp at Champagne Street new Terminal area from the existing ramp to the west to allow for aircraft parking, which does not exist at this time.

7. Runway approach surveying to determine potential areas in need of clearing to protect the approaches to runways 7, 16, 25, and 34. Also to include the actual clearing of trees under the aviation rights held by the airport.
8. Purchase of a rotary broom attachment for our bi-directional tractor to be used in clearing snow from airport paved surfaces

The petitioner, desiring to sponsor an airport development project with Federal and State aid or State aid only, in accordance with the applicable State and Federal laws, respectfully represents and states:

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable Federal and State expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

**"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"**

NOW THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse Federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32.02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all Federal and State laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

**"AIRPORT OWNER ASSURANCES"**

BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a Federal grant agreement.

BE IT FURTHER RESOLVED THAT THE Airport Commission Chairman be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

Motion (Norton/Osness) to approve.

**RESULT:      APPROVED**

2. A Resolution authorizing an \$80,000 loan from the State of Wisconsin Trust Fund (Resolution #2629).

WHEREAS, by the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed; and

WHEREAS, by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of February, 2020, that the City of Merrill, in the County of Lincoln, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Eighty Thousand and 00/100 Dollars (\$80,000.00) for the purpose of financing city hall roof repairs and for no other purpose.

The loan is to be payable within 10 years from the 15<sup>th</sup> day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 3.25 percent per annum from the date of making the loan to the 15<sup>th</sup> day of March next and thereafter annually as provided by the law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the city of Merrill, in the County of Lincoln, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Merrill by such loan from the State be applied or paid out for any purpose except financing city hall roof repairs without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and Clerk of the City of Merrill, in the County of Lincoln, Wisconsin, are authorized and empowered, in the name of the City to execute and deliver to the commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and Clerk of the City will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Clerk of this City forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Motion (Norton/Russell) to approve. Carried 6-0 on roll call vote.

3. A Resolution authorizing a \$101,253.74 loan from the State of Wisconsin Trust Fund (Resolution #2630).

WHEREAS, by the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed; and

WHEREAS, by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of February, 2020, that the City of Merrill, in the County of Lincoln, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of One Hundred One Thousand Two Hundred Fifty Three and 74/100 Dollars (\$101,253.74) for the purpose of refinancing BCPL Loan #2005180 and for no other purpose.

The loan is to be payable within 5 years from the 15<sup>th</sup> day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 3.25 percent per annum from the date of making the loan to the 15<sup>th</sup> day of March next and thereafter annually as provided by the law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the city of Merrill, in the County of Lincoln, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Merrill by such loan from the State be applied or paid out for any purpose except refinancing BCPL Loan #2005180 without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and Clerk of the City of Merrill, in the County of Lincoln, Wisconsin, are authorized and empowered, in the name of the City to execute and deliver to the commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and Clerk of the City will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Clerk of this City forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Motion (Hass/Russell) to approve. Carried 6-0 on roll call vote.

#### 15. Mayor's Communications

Mayor Woellner reported that two people have expressed interest in serving on a new housing committee currently being formed. He also noted that work is underway to implement an online method for people to volunteer to serve on various City committees/boards.

The Spring Primary Election will be held on Tuesday, February 18<sup>th</sup>. Mayor Woellner urged everyone to vote.

#### 16. Adjournment

Motion (Norton/Van Lieshout) to adjourn. Carried. Adjourned at 7:58 P.M.



## City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: March 4<sup>th</sup>, 2020

To: Mayor Derek Woellner  
Alderpersons

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: February 2020 - Revenue & Expense Reports

### **Property Taxes – 2019:**

As shown by the attached February 2020 Settlement of 2019 Tax Roll (i.e. January 2020 collections), City staff receipted over \$3.9 million dollars. Of this amount, over \$1.8 million was distributed to MAPS, Lincoln County, and NTC on 2/15/2020.

### **Revenues – General Fund:**

Consistent with budgeted amounts.

### **Expenses – General Fund:**

Consistent with budgeted amounts.

**February Settlement of 2019 Tax Roll  
General Property Tax Only**

Tax District: City of Merrill

County: Lincoln

Community Code: 35251

<b>PART I</b>	<b>Taxes Levied</b>	<b>Percent</b>	<b>Allocated Share</b>
<b>A. 1.State Taxes</b>	-	<b>0.000000000</b>	-
<b>B. 1. Portion of State Special Charges Upon County</b>	122.50		
2. Portion of County Tax Levied Over Entire Tax District	2,275,159.18		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
<b>Total County Taxes - Sum of B1 thru B5</b>	<b>2,275,281.68</b>	<b>0.170092085</b>	<b>665,681.17</b>
<b>C. Special District Codes and Names</b>			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
<b>D. Other Special Purpose District Taxes</b>			
1. Total Tax Increment (TIF)	1,349,906.34	0.100914267	394,943.29
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,810,002.00	0.434335388	1,699,837.41
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	(0.72)	-0.000000054	(0.21)
<b>Total Tax District Taxes</b>	<b>7,159,907.62</b>	<b>0.535249601</b>	<b>2,094,780.49</b>
<b>E. School District Codes and Names</b>			
1. Number 3500 School District of Merrill Area	<b>3,432,409.00</b>	<b>0.256594868</b>	<b>1,004,222.93</b>
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>F. Technical College District Codes and Names</b>			
1. Number 1500 North Central Technical College	<b>509,165.73</b>	<b>0.038063446</b>	<b>148,967.07</b>
2.			
3.			
<b>G - 1. Total General Property Taxes - Real and Personal</b>	<b>13,376,764.03</b>	<b>1.000000000</b>	<b>3,913,651.66</b>

Column 1.

Column 2.

Column 3.

Column 4.

\* Must agree with Line 5 Part II.

**PART II**

Total Collections on Hand	3,913,651.66	(1)	
Less: Collections of Special Charges		(2)	
Collections of Special Assessments		(3)	
Collections of Special Taxes		(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	<u>3,913,651.66</u>	(5)	
Percentage (Line 5 Divided by Line 6)			<u>0.292570883</u>
Total General Property Taxes (Line G-1 From Part I)	<u>13,376,764.03</u>	(6)	

3-04-2020 07:49 AM

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 29TH, 2020

PAGE: 1

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Non-Departmental</b>					
Taxes (or Utility Rev.)	4,472,229.00	( 111,929.98)	2,292,781.22	51.27	2,179,447.78
Intergovernmental	4,335,605.78	8,869.63	228,754.82	5.28	4,106,850.96
Licenses and Permits	40,018.00	1,350.00	2,170.00	5.42	37,848.00
Fines, Forfeits, & Pen.	116,500.00	( 1,952.76)	15,561.96	13.36	100,938.04
Public Charges-Services	7,650.00	796.00	1,502.33	19.64	6,147.67
Miscellaneous Revenues	129,650.00	17,744.69	37,136.90	28.64	92,513.10
TOTAL Non-Departmental	9,101,652.78	( 85,122.42)	2,577,907.23	28.32	6,523,745.55
<b>Municipal Court</b>					
Intergov Charges (Misc.)	7,990.00	247.50	247.50	3.10	7,742.50
TOTAL Municipal Court	7,990.00	247.50	247.50	3.10	7,742.50
<b>City Attorney</b>					
Intergov Charges (Misc.)	11,000.00	0.00	0.00	0.00	11,000.00
Miscellaneous Revenues	15,329.00	0.00	0.00	0.00	15,329.00
TOTAL City Attorney	26,329.00	0.00	0.00	0.00	26,329.00
<b>City Administrator</b>					
Miscellaneous Revenues	30,318.00	0.00	0.00	0.00	30,318.00
TOTAL City Administrator	30,318.00	0.00	0.00	0.00	30,318.00
<b>Personnel - HR</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
<b>Clerk/Treasurer Staff</b>					
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Clerk/Treasurer Staff	1,000.00	0.00	0.00	0.00	1,000.00
<b>Elections - AVERAGED</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<b>Treasurer/Finance Dir.</b>					
Licenses and Permits	400.00	474.49	1,255.18	313.80	( 855.18)
Miscellaneous Revenues	28,750.00	0.00	0.00	0.00	28,750.00
TOTAL Treasurer/Finance Dir.	29,150.00	474.49	1,255.18	4.31	27,894.82
<b>Over-Collected Taxes</b>					
Miscellaneous Revenues	75.00	0.00	0.00	0.00	75.00
TOTAL Over-Collected Taxes	75.00	0.00	0.00	0.00	75.00

Attachment: Rev-Exp Reports - 2020-02 (4874 : Revenue &amp; Expense Report for period ending February 29, 2020)

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CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Police</b>					
Intergovernmental	15,700.00	0.00	0.00	0.00	15,700.00
Public Charges-Services	7,525.00	325.95	742.10	9.86	6,782.90
Intergov Charges (Misc.)	10,000.00	7,466.49	7,466.49	74.66	2,533.51
Miscellaneous Revenues	0.00	2,242.73	2,242.73	0.00	( 2,242.73)
<b>TOTAL Police</b>	<b>33,225.00</b>	<b>10,035.17</b>	<b>10,451.32</b>	<b>31.46</b>	<b>22,773.68</b>
<b>Traffic Control</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Traffic Control</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fire Protection</b>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	2,080.00	2,080.00	25.14	6,195.00
Intergov Charges (Misc.)	221,898.59	0.00	0.00	0.00	221,898.59
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Fire Protection</b>	<b>230,173.59</b>	<b>2,080.00</b>	<b>2,080.00</b>	<b>0.90</b>	<b>228,093.59</b>
<b>Ambulance/EMS</b>					
Intergovernmental	1,091,000.00	100,389.72	100,389.72	9.20	990,610.28
<b>TOTAL Ambulance/EMS</b>	<b>1,091,000.00</b>	<b>100,389.72</b>	<b>100,389.72</b>	<b>9.20</b>	<b>990,610.28</b>
<b>Bldg. Inspection/Zoning</b>					
Licenses and Permits	32,500.00	460.00	990.00	3.05	31,510.00
Miscellaneous Revenues	12,500.00	0.00	0.00	0.00	12,500.00
<b>TOTAL Bldg. Inspection/Zoning</b>	<b>45,000.00</b>	<b>460.00</b>	<b>990.00</b>	<b>2.20</b>	<b>44,010.00</b>
<b>Public Works/Engineer</b>					
Miscellaneous Revenues	83,204.00	0.00	0.00	0.00	83,204.00
<b>TOTAL Public Works/Engineer</b>	<b>83,204.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>83,204.00</b>
<b>Street Superintendent</b>					
Miscellaneous Revenues	7,500.00	0.00	0.00	0.00	7,500.00
<b>TOTAL Street Superintendent</b>	<b>7,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>
<b>Garage Maintenance</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Garage Maintenance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Operations Support (M&amp;E)</b>					
Intergovernmental	353,500.00	5,460.36	28,016.19	7.93	325,483.81
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Operations Support (M&amp;E)</b>	<b>353,500.00</b>	<b>5,460.36</b>	<b>28,016.19</b>	<b>7.93</b>	<b>325,483.81</b>

Attachment: Rev-Exp Reports - 2020-02 (4874 : Revenue &amp; Expense Report for period ending February 29, 2020)

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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Roads</b>					
Intergovernmental	78,000.00	0.00	0.00	0.00	78,000.00
Public Charges-Services	2,500.00	3,232.69	3,232.69	129.31	( 732.69)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Roads</b>	<b>80,500.00</b>	<b>3,232.69</b>	<b>3,232.69</b>	<b>4.02</b>	<b>77,267.31</b>
<b>Snow and Ice</b>					
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
<b>TOTAL Snow and Ice</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>Stormwater Maintenance</b>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Stormwater Maintenance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Street Painting-Marking</b>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Street Painting-Marking</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Street Lighting</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Street Lighting</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Stormwater Plan/Const.</b>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
<b>TOTAL Stormwater Plan/Const.</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>
<b>Airport</b>					
Public Charges-Services	25,500.00	7,910.86	8,010.86	31.42	17,489.14
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Airport</b>	<b>25,500.00</b>	<b>7,910.86</b>	<b>8,010.86</b>	<b>31.42</b>	<b>17,489.14</b>
<b>Transit</b>					
Specials (Utility Rev.)	242,500.00	0.00	0.00	0.00	242,500.00
Intergovernmental	82,500.00	0.00	0.00	0.00	82,500.00
Public Charges-Services	126,000.00	11,897.90	20,534.40	16.30	105,465.60
Miscellaneous Revenues	24,000.00	0.00	0.00	0.00	24,000.00
<b>TOTAL Transit</b>	<b>475,000.00</b>	<b>11,897.90</b>	<b>20,534.40</b>	<b>4.32</b>	<b>454,465.60</b>
<b>Garbage Collection</b>					
Miscellaneous Revenues	6,000.00	396.00	826.00	13.77	5,174.00
<b>TOTAL Garbage Collection</b>	<b>6,000.00</b>	<b>396.00</b>	<b>826.00</b>	<b>13.77</b>	<b>5,174.00</b>
<b>Recycling</b>					
Intergovernmental	32,500.00	0.00	0.00	0.00	32,500.00
Miscellaneous Revenues	5,000.00	0.00	40.00	0.80	4,960.00
<b>TOTAL Recycling</b>	<b>37,500.00</b>	<b>0.00</b>	<b>40.00</b>	<b>0.11</b>	<b>37,460.00</b>

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Weed &amp; Nuisance Control</b>					
Public Charges-Services	5,000.00	0.00	0.00	0.00	5,000.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	0.00	0.00	0.00	6,000.00
<b>MEC - Enrichment</b>					
Public Charges-Services	11,766.00	0.00	0.00	0.00	11,766.00
TOTAL MEC - Enrichment	11,766.00	0.00	0.00	0.00	11,766.00
<b>Library</b>					
Intergovernmental	449,305.00	0.00	3,000.00	0.67	446,305.00
Public Charges-Services	13,500.00	1,056.75	2,237.45	16.57	11,262.55
Miscellaneous Revenues	0.00	20.00	520.00	0.00	( 520.00)
TOTAL Library	462,805.00	1,076.75	5,757.45	1.24	457,047.55
<b>Parks</b>					
Public Charges-Services	19,500.00	1,052.14	4,270.94	21.90	15,229.06
Miscellaneous Revenues	0.00	50.00	50.00	0.00	( 50.00)
TOTAL Parks	19,500.00	1,102.14	4,320.94	22.16	15,179.06
<b>Recreation Programs</b>					
Public Charges-Services	81,000.00	326.00	896.00	1.11	80,104.00
TOTAL Recreation Programs	81,000.00	326.00	896.00	1.11	80,104.00
<b>Decorations &amp; Banners</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
<b>Outside Agencies</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Outside Agencies	0.00	0.00	0.00	0.00	0.00
<b>Cable Franchise Adm</b>					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
<b>MARC - Smith Center</b>					
Public Charges-Services	70,500.00	3,406.50	6,784.50	9.62	63,715.50
TOTAL MARC - Smith Center	70,500.00	3,406.50	6,784.50	9.62	63,715.50
<b>Aquatic Center</b>					
Public Charges-Services	105,000.00	208.89	1,458.89	1.39	103,541.11
TOTAL Aquatic Center	105,000.00	208.89	1,458.89	1.39	103,541.11
<b>TOTAL REVENUE</b>	<b>12,437,938.37</b>	<b>63,582.55</b>	<b>2,773,198.87</b>	<b>22.30</b>	<b>9,664,739.50</b>

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>					
<b>Common Council</b>					
Personnel Services	32,900.00	2,213.26	4,423.59	13.45	28,476.41
Contractual Services	4,876.00	0.00	0.00	0.00	4,876.00
Supplies & Expenses	7,149.00	58.01	2,056.90	28.77	5,092.10
TOTAL Common Council	44,925.00	2,271.27	6,480.49	14.43	38,444.51
<b>Municipal Court</b>					
Personnel Services	89,284.00	6,867.67	13,742.99	15.39	75,541.01
Contractual Services	500.00	0.00	114.08	22.82	385.92
Supplies & Expenses	4,750.00	826.45	897.90	18.90	3,852.10
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,000.00	0.00	5,754.00	95.90	246.00
TOTAL Municipal Court	101,034.00	7,694.12	20,508.97	20.30	80,525.03
<b>City Attorney</b>					
Personnel Services	215,230.00	16,598.26	33,196.52	15.42	182,033.48
Contractual Services	3,700.00	0.00	837.67	22.64	2,862.33
Supplies & Expenses	7,000.00	249.00	249.00	3.56	6,751.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	225,930.00	16,847.26	34,283.19	15.17	191,646.81
<b>Mayor</b>					
Personnel Services	13,780.00	1,043.40	2,086.80	15.14	11,693.20
Supplies & Expenses	825.00	0.00	0.00	0.00	825.00
TOTAL Mayor	14,605.00	1,043.40	2,086.80	14.29	12,518.20
<b>City Administrator</b>					
Personnel Services	123,525.00	9,524.28	19,048.54	15.42	104,476.46
Contractual Services	675.00	42.38	42.38	6.28	632.62
Supplies & Expenses	550.00	0.00	20.83	3.79	529.17
Technology	0.00	285.00	285.00	0.00	( 285.00)
TOTAL City Administrator	124,750.00	9,851.66	19,396.75	15.55	105,353.25
<b>Personnel - HR</b>					
Contractual Services	4,500.00	405.45	405.45	9.01	4,094.55
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	4,750.00	405.45	405.45	8.54	4,344.55
<b>City Clerk</b>					
Personnel Services	79,565.00	6,169.50	12,339.00	15.51	67,226.00
Supplies & Expenses	4,550.00	118.64	152.68	3.36	4,397.32
Technology	4,500.00	0.00	0.00	0.00	4,500.00
TOTAL City Clerk	88,615.00	6,288.14	12,491.68	14.10	76,123.32

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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Clerk/Treasurer Staff</u>					
Personnel Services	170,900.00	11,738.66	27,549.88	16.12	143,350.12
Supplies & Expenses	1,100.00	562.07	562.07	51.10	537.93
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	172,000.00	12,300.73	28,111.95	16.34	143,888.05
<u>Elections - AVERAGED</u>					
Personnel Services	25,250.00	5,917.00	5,917.00	23.43	19,333.00
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	1,525.00	0.00	0.00	0.00	1,525.00
TOTAL Elections - AVERAGED	39,775.00	5,917.00	5,917.00	14.88	33,858.00
<u>Treasurer/Finance Dir.</u>					
Personnel Services	112,435.00	8,587.48	17,175.74	15.28	95,259.26
Contractual Services	6,250.00	170.08	473.86	7.58	5,776.14
Supplies & Expenses	25,300.00	1,088.63	9,238.42	36.52	16,061.58
Technology	0.00	310.93	310.93	0.00	( 310.93)
TOTAL Treasurer/Finance Dir.	143,985.00	10,157.12	27,198.95	18.89	116,786.05
<u>Information Technology</u>					
Personnel Services	72,150.00	4,542.53	9,005.29	12.48	63,144.71
Technology	122,100.00	12,196.67	26,155.52	21.42	95,944.48
TOTAL Information Technology	194,250.00	16,739.20	35,160.81	18.10	159,089.19
<u>Assessment of Property</u>					
Contractual Services	28,825.00	0.00	6,650.00	23.07	22,175.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	28,825.00	0.00	6,650.00	23.07	22,175.00
<u>Independent Auditing</u>					
Contractual Services	15,500.00	0.00	0.00	0.00	15,500.00
Technology	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Independent Auditing	16,750.00	0.00	0.00	0.00	16,750.00
<u>City Maintenance</u>					
Personnel Services	133,607.00	9,676.95	19,485.70	14.58	114,121.30
Contractual Services	69,400.00	6,613.15	14,190.20	20.45	55,209.80
Supplies & Expenses	17,050.00	1,879.80	1,987.85	11.66	15,062.15
Capital Outlay	7,000.00	278.25	278.25	3.98	6,721.75
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	227,057.00	18,448.15	35,942.00	15.83	191,115.00
<u>City Maint-Library</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	0.00	0.00	0.00	0.00

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Supplies & Expenses	350.00	0.00	0.00	0.00	350.00
TOTAL Over-Collected Taxes	350.00	0.00	0.00	0.00	350.00
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	343,750.00	4,998.76	37,777.52	10.99	305,972.48
TOTAL Insurance/Employee	343,750.00	4,998.76	37,777.52	10.99	305,972.48
<u>Police</u>					
Personnel Services	2,452,928.00	172,842.22	379,347.76	15.47	2,073,580.24
Contractual Services	47,900.00	2,015.14	31,317.65	65.38	16,582.35
Supplies & Expenses	67,100.00	6,303.94	9,796.52	14.60	57,303.48
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	13,000.00	9,273.80	11,498.89	88.45	1,501.11
TOTAL Police	2,591,928.00	190,435.10	431,960.82	16.67	2,159,967.18
<u>Traffic Control</u>					
Personnel Services	13,345.00	40.78	628.87	4.71	12,716.13
Supplies & Expenses	17,500.00	5,649.01	5,946.50	33.98	11,553.50
TOTAL Traffic Control	30,845.00	5,689.79	6,575.37	21.32	24,269.63
<u>Fire Protection</u>					
Personnel Services	1,509,328.00	103,977.37	234,059.11	15.51	1,275,268.89
Contractual Services	21,800.00	2,720.79	4,957.11	22.74	16,842.89
Supplies & Expenses	54,500.00	4,437.90	7,594.78	13.94	46,905.22
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	356.42	702.46	14.05	4,297.54
TOTAL Fire Protection	1,590,628.00	111,492.48	247,313.46	15.55	1,343,314.54
<u>Fire Protection-Hydrants</u>					
Contractual Services	125,160.00	0.00	31,290.00	25.00	93,870.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	31,290.00	25.00	93,870.00
<u>Ambulance/EMS</u>					
Personnel Services	971,548.00	68,183.27	159,088.83	16.37	812,459.17
Contractual Services	27,700.00	2,720.79	4,957.09	17.90	22,742.91
Supplies & Expenses	86,752.00	5,281.88	12,183.70	14.04	74,568.30
Technology	5,000.00	356.42	702.46	14.05	4,297.54
TOTAL Ambulance/EMS	1,091,000.00	76,542.36	176,932.08	16.22	914,067.92

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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b><u>Bldg. Inspection/Zoning</u></b>					
Personnel Services	149,135.00	12,108.48	24,216.93	16.24	124,918.07
Contractual Services	450.00	8.77	8.77	1.95	441.23
Supplies & Expenses	4,280.00	304.43	1,008.67	23.57	3,271.33
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	153,865.00	12,421.68	25,234.37	16.40	128,630.63
<b><u>City Sealer</u></b>					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
<b><u>Public Works/Engineer</u></b>					
Personnel Services	113,541.00	5,857.45	11,621.57	10.24	101,919.43
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,000.00	0.00	0.00	0.00	2,000.00
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	118,541.00	5,857.45	11,621.57	9.80	106,919.43
<b><u>Street Commissioner</u></b>					
Personnel Services	2,690.00	207.02	414.04	15.39	2,275.96
Contractual Services	250.00	17.55	17.55	7.02	232.45
Supplies & Expenses	810.00	0.00	0.00	0.00	810.00
TOTAL Street Commissioner	3,750.00	224.57	431.59	11.51	3,318.41
<b><u>Street Superintendent</u></b>					
Personnel Services	89,460.00	6,577.24	13,154.48	14.70	76,305.52
Supplies & Expenses	1,490.00	174.08	199.16	13.37	1,290.84
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	90,950.00	6,751.32	13,353.64	14.68	77,596.36
<b><u>Garage Maintenance</u></b>					
Personnel Services	976.00	0.00	0.00	0.00	976.00
Contractual Services	34,000.00	3,364.97	6,720.68	19.77	27,279.32
Supplies & Expenses	12,500.00	3,552.40	4,142.72	33.14	8,357.28
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	47,476.00	6,917.37	10,863.40	22.88	36,612.60
<b><u>Operations Support (M&amp;E)</u></b>					
Personnel Services	207,139.00	14,002.47	27,339.30	13.20	179,799.70
Contractual Services	3,250.00	3,024.00	3,024.00	93.05	226.00
Supplies & Expenses	376,850.00	35,692.78	69,225.08	18.37	307,624.92
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	587,814.00	52,719.25	99,588.38	16.94	488,225.62

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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Roads</b>					
Personnel Services	206,338.00	2,529.83	9,507.39	4.61	196,830.61
Supplies & Expenses	91,000.00	2,057.84	2,630.82	2.89	88,369.18
<b>TOTAL Roads</b>	<b>297,338.00</b>	<b>4,587.67</b>	<b>12,138.21</b>	<b>4.08</b>	<b>285,199.79</b>
<b>Street Cleaning</b>					
Personnel Services	45,542.00	0.00	0.00	0.00	45,542.00
Supplies & Expenses	1,250.00	111.72	204.72	16.38	1,045.28
<b>TOTAL Street Cleaning</b>	<b>46,792.00</b>	<b>111.72</b>	<b>204.72</b>	<b>0.44</b>	<b>46,587.28</b>
<b>Snow and Ice</b>					
Personnel Services	225,954.00	49,518.63	91,357.27	40.43	134,596.73
Contractual Services	1,350.00	405.00	405.00	30.00	945.00
Supplies & Expenses	60,250.00	20,030.74	20,450.42	33.94	39,799.58
<b>TOTAL Snow and Ice</b>	<b>287,554.00</b>	<b>69,954.37</b>	<b>112,212.69</b>	<b>39.02</b>	<b>175,341.31</b>
<b>Stormwater Maintenance</b>					
Personnel Services	37,930.00	0.00	0.00	0.00	37,930.00
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	20,500.00	0.00	0.00	0.00	20,500.00
<b>TOTAL Stormwater Maintenance</b>	<b>60,430.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,430.00</b>
<b>Street Painting-Marking</b>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
<b>TOTAL Street Painting-Marking</b>	<b>43,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,000.00</b>
<b>Street Leave Expenses</b>					
Personnel Services	73,313.00	3,308.85	6,542.73	8.92	66,770.27
<b>TOTAL Street Leave Expenses</b>	<b>73,313.00</b>	<b>3,308.85</b>	<b>6,542.73</b>	<b>8.92</b>	<b>66,770.27</b>
<b>Street Lighting</b>					
Contractual Services	158,775.00	12,542.32	14,651.66	9.23	144,123.34
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
<b>TOTAL Street Lighting</b>	<b>163,775.00</b>	<b>12,542.32</b>	<b>14,651.66</b>	<b>8.95</b>	<b>149,123.34</b>
<b>Stormwater Plan/Const.</b>					
Contractual Services	7,250.00	0.00	1,500.00	20.69	5,750.00
<b>TOTAL Stormwater Plan/Const.</b>	<b>7,250.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>20.69</b>	<b>5,750.00</b>
<b>Airport</b>					
Personnel Services	1,250.00	64.04	125.32	10.03	1,124.68
Contractual Services	116,419.00	8,065.65	14,898.07	12.80	101,520.93
Supplies & Expenses	27,325.00	1,309.18	3,000.89	10.98	24,324.11
<b>TOTAL Airport</b>	<b>144,994.00</b>	<b>9,438.87</b>	<b>18,024.28</b>	<b>12.43</b>	<b>126,969.72</b>

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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Transit</u>					
Personnel Services	382,575.00	27,501.17	54,200.21	14.17	328,374.79
Contractual Services	3,000.00	332.66	640.10	21.34	2,359.90
Supplies & Expenses	127,775.00	1,598.69	5,729.73	4.48	122,045.27
Fixed Charges	33,350.00	7,059.75	16,944.75	50.81	16,405.25
Technology	4,795.00	122.85	122.85	2.56	4,672.15
TOTAL Transit	551,495.00	36,615.12	77,637.64	14.08	473,857.36
<u>Garbage Collection</u>					
Personnel Services	122,065.00	10,977.91	19,684.35	16.13	102,380.65
Supplies & Expenses	97,150.00	8,419.08	9,931.14	10.22	87,218.86
Capital Outlay	24,000.00	0.00	2,832.74	11.80	21,167.26
TOTAL Garbage Collection	243,215.00	19,396.99	32,448.23	13.34	210,766.77
<u>Recycling</u>					
Personnel Services	144,495.00	10,019.08	29,644.49	20.52	114,850.51
Supplies & Expenses	95,050.00	476.44	11,294.93	11.88	83,755.07
TOTAL Recycling	239,545.00	10,495.52	40,939.42	17.09	198,605.58
<u>Weed &amp; Nuisance Control</u>					
Personnel Services	16,859.00	0.00	0.00	0.00	16,859.00
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Weed & Nuisance Control	18,359.00	0.00	0.00	0.00	18,359.00
<u>Health Officer</u>					
Personnel Services	3,660.00	0.00	0.00	0.00	3,660.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	0.00	0.00	3,760.00
<u>MEC - Enrichment</u>					
Personnel Services	134,617.00	9,835.89	19,263.58	14.31	115,353.42
Contractual Services	500.00	47.75	95.50	19.10	404.50
Supplies & Expenses	3,275.00	269.98	360.24	11.00	2,914.76
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL MEC - Enrichment	138,392.00	10,153.62	19,719.32	14.25	118,672.68
<u>Library</u>					
Personnel Services	755,995.00	58,537.56	115,806.61	15.32	640,188.39
Contractual Services	49,000.00	3,077.73	6,456.26	13.18	42,543.74
Supplies & Expenses	47,885.00	10,228.50	10,911.24	22.79	36,973.76
Fixed Charges	9,400.00	126.00	126.00	1.34	9,274.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Print Media - Library	51,000.00	3,190.60	3,372.48	6.61	47,627.52
Non-Print Media-Library	17,855.00	710.20	760.05	4.26	17,094.95
Technology	46,315.00	644.48	1,211.99	2.62	45,103.01
TOTAL Library	977,450.00	76,515.07	138,644.63	14.18	838,805.37

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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b><u>Parks</u></b>					
Personnel Services	238,828.00	15,517.16	32,525.82	13.62	206,302.18
Contractual Services	34,250.00	1,542.27	2,530.71	7.39	31,719.29
Supplies & Expenses	37,150.00	1,597.97	2,463.67	6.63	34,686.33
Capital Outlay	24,000.00	1,800.00	1,815.00	7.56	22,185.00
TOTAL Parks	334,228.00	20,457.40	39,335.20	11.77	294,892.80
<b><u>Athletic Park Lights</u></b>					
Contractual Services	1,800.00	79.30	167.40	9.30	1,632.60
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	79.30	167.40	8.37	1,832.60
<b><u>Ott's Park Lights</u></b>					
Contractual Services	1,400.00	83.84	176.66	12.62	1,223.34
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	83.84	176.66	11.78	1,323.34
<b><u>Recreation Programs</u></b>					
Personnel Services	217,311.00	12,072.32	23,748.36	10.93	193,562.64
Contractual Services	5,650.00	814.45	1,608.49	28.47	4,041.51
Supplies & Expenses	38,900.00	2,714.98	3,871.88	9.95	35,028.12
TOTAL Recreation Programs	261,861.00	15,601.75	29,228.73	11.16	232,632.27
<b><u>Marketing - PR</u></b>					
Personnel Services	2,905.00	0.00	0.00	0.00	2,905.00
Supplies & Expenses	18,345.00	319.00	319.00	1.74	18,026.00
TOTAL Marketing - PR	21,250.00	319.00	319.00	1.50	20,931.00
<b><u>Decorations &amp; Banners</u></b>					
Personnel Services	2,775.00	26.75	548.31	19.76	2,226.69
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	26.75	548.31	9.84	5,026.69
<b><u>Outside Agencies</u></b>					
Supplies & Expenses	46,500.00	0.00	8,500.00	18.28	38,000.00
TOTAL Outside Agencies	46,500.00	0.00	8,500.00	18.28	38,000.00
<b><u>MARC - Smith Center</u></b>					
Personnel Services	36,550.00	3,890.31	7,553.00	20.66	28,997.00
Contractual Services	54,250.00	4,619.08	9,480.06	17.47	44,769.94
Supplies & Expenses	17,700.00	2,898.73	3,252.61	18.38	14,447.39
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MARC - Smith Center	113,500.00	11,408.12	20,285.67	17.87	93,214.33

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Aquatic Center</b>					
Personnel Services	88,325.00	0.00	181.32	0.21	88,143.68
Contractual Services	24,300.00	366.96	755.35	3.11	23,544.65
Supplies & Expenses	41,250.00	0.00	0.00	0.00	41,250.00
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	156,375.00	366.96	936.67	0.60	155,438.33
<b>Economic Development</b>					
Contractual Services	20,200.00	0.00	17,000.00	84.16	3,200.00
TOTAL Economic Development	20,200.00	0.00	17,000.00	84.16	3,200.00
<b>Transfers</b>					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>					
	12,467,759.00	883,476.87	1,918,737.41	15.39	10,549,021.59
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>					
	( 29,820.63)	( 819,894.32)	854,461.46	0.00	( 884,282.09)

\*\*\* END OF REPORT \*\*\*

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20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>					
<u>Remediation Action</u>					
Personnel Services	7,825.00	447.50	859.50	10.98	6,965.50
Contractual Services	19,750.00	173.83	4,736.16	23.98	15,013.84
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Remediation Action</b>	<b>27,575.00</b>	<b>621.33</b>	<b>5,595.66</b>	<b>20.29</b>	<b>21,979.34</b>
<b>TOTAL EXPENDITURES</b>	<b>27,575.00</b>	<b>621.33</b>	<b>5,595.66</b>	<b>20.29</b>	<b>21,979.34</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 27,575.00)</b>	<b>( 621.33)</b>	<b>( 5,595.66)</b>	<b>0.00</b>	<b>( 21,979.34)</b>

\*\*\* END OF REPORT \*\*\*

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21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>=====</u>					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	59,572.00	59,572.00	59,572.00	100.00	0.00
Intergovernmental	63,071.00	0.00	0.00	0.00	63,071.00
TOTAL Police-SRO	<u>122,643.00</u>	<u>59,572.00</u>	<u>59,572.00</u>	<u>48.57</u>	<u>63,071.00</u>
<hr/>					
TOTAL REVENUE	<u>122,643.00</u>	<u>59,572.00</u>	<u>59,572.00</u>	<u>48.57</u>	<u>63,071.00</u>
<hr/>					
<b>EXPENDITURES</b>					
<u>=====</u>					
<u>Police-SRO</u>					
Personnel Services	119,768.00	8,864.29	18,360.77	15.33	101,407.23
Supplies & Expenses	725.00	0.00	0.00	0.00	725.00
Fixed Charges	2,150.00	0.00	0.00	0.00	2,150.00
TOTAL Police-SRO	<u>122,643.00</u>	<u>8,864.29</u>	<u>18,360.77</u>	<u>14.97</u>	<u>104,282.23</u>
<hr/>					
TOTAL EXPENDITURES	<u>122,643.00</u>	<u>8,864.29</u>	<u>18,360.77</u>	<u>14.97</u>	<u>104,282.23</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	<u>0.00</u>	<u>50,707.71</u>	<u>41,211.23</u>	<u>0.00</u>	<u>( 41,211.23)</u>

\*\*\* END OF REPORT \*\*\*

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## 24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Tractor Pull</b>					
Public Charges-Services	4,835.00	0.00	0.00	0.00	4,835.00
Miscellaneous Revenues	0.00	8,392.95	8,392.95	0.00	( 8,392.95)
<b>TOTAL Tractor Pull</b>	<b>4,835.00</b>	<b>8,392.95</b>	<b>8,392.95</b>	<b>173.59</b>	<b>( 3,557.95)</b>
<b>Merrill Festival Grounds</b>					
Taxes (or Utility Rev.)	76,000.00	36,000.00	36,000.00	47.37	40,000.00
Public Charges-Services	11,750.00	12,461.25	12,461.25	106.05	( 711.25)
Miscellaneous Revenues	4,400.00	0.00	0.00	0.00	4,400.00
<b>TOTAL Merrill Festival Grounds</b>	<b>92,150.00</b>	<b>48,461.25</b>	<b>48,461.25</b>	<b>52.59</b>	<b>43,688.75</b>
<b>Room Tax</b>					
Taxes (or Utility Rev.)	97,500.00	0.00	9,621.76	9.87	87,878.24
<b>TOTAL Room Tax</b>	<b>97,500.00</b>	<b>0.00</b>	<b>9,621.76</b>	<b>9.87</b>	<b>87,878.24</b>
<b>Bierman Building</b>					
Public Charges-Services	12,500.00	1,400.00	2,750.00	22.00	9,750.00
<b>TOTAL Bierman Building</b>	<b>12,500.00</b>	<b>1,400.00</b>	<b>2,750.00</b>	<b>22.00</b>	<b>9,750.00</b>
<b>TOTAL REVENUE</b>	<b>206,985.00</b>	<b>58,254.20</b>	<b>69,225.96</b>	<b>33.44</b>	<b>137,759.04</b>
<b>EXPENDITURES</b>					
<b>Tractor Pull</b>					
Personnel Services	3,585.00	0.00	0.00	0.00	3,585.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,250.00	0.00	0.00	0.00	1,250.00
<b>TOTAL Tractor Pull</b>	<b>4,835.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,835.00</b>
<b>Merrill Festival Grounds</b>					
Personnel Services	6,445.00	0.00	0.00	0.00	6,445.00
Contractual Services	35,669.00	1,522.97	2,609.97	7.32	33,059.03
Supplies & Expenses	6,000.00	0.00	0.00	0.00	6,000.00
Capital Outlay	41,700.00	0.00	0.00	0.00	41,700.00
<b>TOTAL Merrill Festival Grounds</b>	<b>89,814.00</b>	<b>1,522.97</b>	<b>2,609.97</b>	<b>2.91</b>	<b>87,204.03</b>
<b>Room Tax</b>					
Supplies & Expenses	76,525.00	0.00	0.00	0.00	76,525.00
<b>TOTAL Room Tax</b>	<b>76,525.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>76,525.00</b>

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Bierman Building</u>					
Personnel Services	18,305.00	1,225.60	3,051.03	16.67	15,253.97
Contractual Services	22,500.00	1,559.91	2,439.08	10.84	20,060.92
Supplies & Expenses	4,875.00	339.58	339.58	6.97	4,535.42
Capital Outlay	0.00	0.00	300.00	0.00	( 300.00)
TOTAL Bierman Building	45,680.00	3,125.09	6,129.69	13.42	39,550.31
<hr/>					
TOTAL EXPENDITURES	216,854.00	4,648.06	8,739.66	4.03	208,114.34
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 9,869.00)	53,606.14	60,486.30	0.00	( 70,355.30)
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\*\*\* END OF REPORT \*\*\*

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27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Aviation Fuel</b>					
Public Charges-Services	88,900.00	3,270.95	5,200.16	5.85	83,699.84
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	100.00	0.00	0.00	0.00	100.00
<b>TOTAL Aviation Fuel</b>	<b>89,000.00</b>	<b>3,270.95</b>	<b>5,200.16</b>	<b>5.84</b>	<b>83,799.84</b>
<b>TOTAL REVENUE</b>	<b>89,000.00</b>	<b>3,270.95</b>	<b>5,200.16</b>	<b>5.84</b>	<b>83,799.84</b>
<b>EXPENDITURES</b>					
<b>Aviation Fuel</b>					
Contractual Services	3,425.00	751.38	943.75	27.55	2,481.25
Special Services	83,250.00	96.51	156.64	0.19	83,093.36
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Aviation Fuel</b>	<b>88,300.00</b>	<b>847.89</b>	<b>1,100.39</b>	<b>1.25</b>	<b>87,199.61</b>
<b>TOTAL EXPENDITURES</b>	<b>88,300.00</b>	<b>847.89</b>	<b>1,100.39</b>	<b>1.25</b>	<b>87,199.61</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>700.00</b>	<b>2,423.06</b>	<b>4,099.77</b>	<b>0.00</b>	<b>( 3,399.77)</b>

\*\*\* END OF REPORT \*\*\*

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30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Debt Service</b>					
Taxes (or Utility Rev.)	2,333,005.44	1,552,201.00	1,552,201.00	66.53	780,804.44
Miscellaneous Revenues	519.00	0.00	0.00	0.00	519.00
Other Financing Sources	11,500.00	0.00	0.00	0.00	11,500.00
<b>TOTAL Debt Service</b>	<b>2,345,024.44</b>	<b>1,552,201.00</b>	<b>1,552,201.00</b>	<b>66.19</b>	<b>792,823.44</b>
<b>TOTAL REVENUE</b>	<b>2,345,024.44</b>	<b>1,552,201.00</b>	<b>1,552,201.00</b>	<b>66.19</b>	<b>792,823.44</b>
<b>EXPENDITURES</b>					
<b>Debt Service</b>					
Debt Service	1,628,123.68	67,058.02	69,636.64	4.28	1,558,487.04
<b>TOTAL Debt Service</b>	<b>1,628,123.68</b>	<b>67,058.02</b>	<b>69,636.64</b>	<b>4.28</b>	<b>1,558,487.04</b>
<b>TID - Debt Service</b>					
Debt Service	806,914.44	0.00	0.00	0.00	806,914.44
<b>TOTAL TID - Debt Service</b>	<b>806,914.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>806,914.44</b>
<b>TOTAL EXPENDITURES</b>	<b>2,435,038.12</b>	<b>67,058.02</b>	<b>69,636.64</b>	<b>2.86</b>	<b>2,365,401.48</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 90,013.68)</b>	<b>1,485,142.98</b>	<b>1,482,564.36</b>	<b>0.00</b>	<b>( 1,572,578.04)</b>

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #3 - East Side</b>					
Taxes (or Utility Rev.)	949,641.37	142,944.94	614,686.16	64.73	334,955.21
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	47,397.00	0.00	0.00	0.00	47,397.00
<b>TOTAL TID #3 - East Side</b>	<b>997,038.37</b>	<b>142,944.94</b>	<b>614,686.16</b>	<b>61.65</b>	<b>382,352.21</b>
<b>TID #3 -Festival Grounds</b>					
Taxes (or Utility Rev.)	150,000.00	0.00	0.00	0.00	150,000.00
<b>TOTAL TID #3 -Festival Grounds</b>	<b>150,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150,000.00</b>
<b>TID #3 - Idle Sites Grant</b>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #3 - Idle Sites Grant</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUE</b>	<b>1,147,038.37</b>	<b>142,944.94</b>	<b>614,686.16</b>	<b>53.59</b>	<b>532,352.21</b>
<b>EXPENDITURES</b>					
<b>TID #3 - East Side</b>					
Personnel Services	24,975.00	0.00	0.00	0.00	24,975.00
Contractual Services	18,400.00	0.00	1,500.00	8.15	16,900.00
Special Services	254,500.00	0.00	0.00	0.00	254,500.00
Fixed Charges	542,555.00	0.00	0.00	0.00	542,555.00
Capital Outlay	60,000.00	0.00	0.00	0.00	60,000.00
Transfers	110,000.00	0.00	0.00	0.00	110,000.00
<b>TOTAL TID #3 - East Side</b>	<b>1,010,430.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.15</b>	<b>1,008,930.00</b>
<b>TID #3 -Festival Grounds</b>					
Personnel Services	7,225.00	0.00	0.00	0.00	7,225.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	150,000.00	0.00	0.00	0.00	150,000.00
<b>TOTAL TID #3 -Festival Grounds</b>	<b>157,225.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>157,225.00</b>
<b>TID #3 - Idle Sites Grant</b>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #3 - Idle Sites Grant</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,167,655.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.13</b>	<b>1,166,155.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 20,616.63)</b>	<b>142,944.94</b>	<b>613,186.16</b>	<b>0.00</b>	<b>( 633,802.79)</b>

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44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #4 -Thielman/P Ridge</b>					
Taxes (or Utility Rev.)	208,266.60	0.00	0.00	0.00	208,266.60
Intergovernmental	<u>23,916.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,916.00</u>
TOTAL TID #4 -Thielman/P Ridge	232,182.60	0.00	0.00	0.00	232,182.60
<b>TOTAL REVENUE</b>					
	<u>232,182.60</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>232,182.60</u>
<b>EXPENDITURES</b>					
<b>TID #4 -Thielman/P Ridge</b>					
Personnel Services	10,973.00	0.00	0.00	0.00	10,973.00
Contractual Services	9,900.00	0.00	1,500.00	15.15	8,400.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	93,902.00	0.00	0.00	0.00	93,902.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
Transfers	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
TOTAL TID #4 -Thielman/P Ridge	219,775.00	0.00	1,500.00	0.68	218,275.00
<b>TOTAL EXPENDITURES</b>					
	<u>219,775.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.68</u>	<u>218,275.00</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>					
	<u>12,407.60</u>	<u>0.00</u>	<u>( 1,500.00)</u>	<u>0.00</u>	<u>13,907.60</u>

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45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #5 - Hwy 107/Taylor</b>					
Taxes (or Utility Rev.)	17,322.30	17,322.30	17,322.30	100.00	0.00
Intergovernmental	560.00	0.00	0.00	0.00	560.00
<b>TOTAL TID #5 - Hwy 107/Taylor</b>	<b>17,882.30</b>	<b>17,322.30</b>	<b>17,322.30</b>	<b>96.87</b>	<b>560.00</b>
<b>TOTAL REVENUE</b>	<b>17,882.30</b>	<b>17,322.30</b>	<b>17,322.30</b>	<b>96.87</b>	<b>560.00</b>
<b>EXPENDITURES</b>					
<b>TID #5 - Hwy 107/Taylor</b>					
Personnel Services	1,645.00	0.00	0.00	0.00	1,645.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Fixed Charges	2,448.00	0.00	0.00	0.00	2,448.00
Capital Outlay	35,000.00	0.00	0.00	0.00	35,000.00
<b>TOTAL TID #5 - Hwy 107/Taylor</b>	<b>39,743.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,743.00</b>
<b>TOTAL EXPENDITURES</b>	<b>39,743.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,743.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 21,860.70)</b>	<b>17,322.30</b>	<b>17,322.30</b>	<b>0.00</b>	<b>( 39,183.00)</b>

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46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	41,796.72	41,796.72	41,796.72	100.00	0.00
Intergovernmental	2,845.00	0.00	0.00	0.00	2,845.00
Miscellaneous Revenues	36,895.00	0.00	0.00	0.00	36,895.00
TOTAL TID #6 - Downtown	81,536.72	41,796.72	41,796.72	51.26	39,740.00
<hr/>					
TOTAL REVENUE	81,536.72	41,796.72	41,796.72	51.26	39,740.00
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	0.00	500.00	8.13	5,650.00
Special Services	35,000.00	10,000.00	10,000.00	28.57	25,000.00
Fixed Charges	33,985.00	0.00	0.00	0.00	33,985.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #6 - Downtown	80,620.00	10,000.00	10,500.00	13.02	70,120.00
<hr/>					
TOTAL EXPENDITURES	80,620.00	10,000.00	10,500.00	13.02	70,120.00
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	916.72	31,796.72	31,296.72	0.00	( 30,380.00)
=====					

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47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #7 - N Center Ave</b>					
Taxes (or Utility Rev.)	18,501.32	18,501.32	18,501.32	100.00	0.00
Intergovernmental	36,712.00	0.00	0.00	0.00	36,712.00
Miscellaneous Revenues	2,028.00	0.00	0.00	0.00	2,028.00
<b>TOTAL TID #7 - N Center Ave</b>	<b>57,241.32</b>	<b>18,501.32</b>	<b>18,501.32</b>	<b>32.32</b>	<b>38,740.00</b>
<b>TOTAL REVENUE</b>	<b>57,241.32</b>	<b>18,501.32</b>	<b>18,501.32</b>	<b>32.32</b>	<b>38,740.00</b>
<b>EXPENDITURES</b>					
<b>TID #7 - N Center Ave</b>					
Personnel Services	2,674.00	0.00	0.00	0.00	2,674.00
Contractual Services	900.00	0.00	500.00	55.56	400.00
Special Services	28,946.07	22,182.00	28,946.07	100.00	0.00
Fixed Charges	13,261.00	0.00	0.00	0.00	13,261.00
Capital Outlay	40,000.00	0.00	0.00	0.00	40,000.00
<b>TOTAL TID #7 - N Center Ave</b>	<b>85,781.07</b>	<b>22,182.00</b>	<b>29,446.07</b>	<b>34.33</b>	<b>56,335.00</b>
<b>TOTAL EXPENDITURES</b>	<b>85,781.07</b>	<b>22,182.00</b>	<b>29,446.07</b>	<b>34.33</b>	<b>56,335.00</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 28,539.75)</b>	<b>( 3,680.68)</b>	<b>( 10,944.75)</b>	<b>0.00</b>	<b>( 17,595.00)</b>

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48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #8 - West Side</b>					
Taxes (or Utility Rev.)	615,347.70	40,347.70	40,347.70	6.56	575,000.00
Intergovernmental	3,675.00	0.00	0.00	0.00	3,675.00
Miscellaneous Revenues	36,688.00	0.00	0.00	0.00	36,688.00
<b>TOTAL TID #8 - West Side</b>	<b>655,710.70</b>	<b>40,347.70</b>	<b>40,347.70</b>	<b>6.15</b>	<b>615,363.00</b>
<b>TOTAL REVENUE</b>	<b>655,710.70</b>	<b>40,347.70</b>	<b>40,347.70</b>	<b>6.15</b>	<b>615,363.00</b>
<b>EXPENDITURES</b>					
<b>TID #8 - West Side</b>					
Personnel Services	19,562.00	0.00	0.00	0.00	19,562.00
Contractual Services	2,400.00	0.00	500.00	20.83	1,900.00
Special Services	43,000.00	0.00	0.00	0.00	43,000.00
Fixed Charges	49,863.00	0.00	0.00	0.00	49,863.00
Capital Outlay	540,000.00	0.00	0.00	0.00	540,000.00
<b>TOTAL TID #8 - West Side</b>	<b>654,825.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.08</b>	<b>654,325.00</b>
<b>TOTAL EXPENDITURES</b>	<b>654,825.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.08</b>	<b>654,325.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>885.70</b>	<b>40,347.70</b>	<b>39,847.70</b>	<b>0.00</b>	<b>( 38,962.00)</b>

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49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,775.00	0.00	0.00	0.00	4,775.00
Miscellaneous Revenues	47,840.00	234.96	469.92	0.98	47,370.08
TOTAL TID #9-WI River/S Center	52,615.00	234.96	469.92	0.89	52,145.08
<u>TID #9-Idle Sites (Page)</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	52,615.00	234.96	469.92	0.89	52,145.08
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	0.00	1,500.00	4.74	30,150.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	18,650.00	0.00	0.00	0.00	18,650.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	52,615.00	0.00	1,500.00	2.85	51,115.00
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	52,615.00	0.00	1,500.00	2.85	51,115.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	234.96	( 1,030.08)	0.00	1,030.08
=====					

\*\*\* END OF REPORT \*\*\*

Attachment: Rev-Exp Reports - 2020-02 (4874 : Revenue &amp; Expense Report for period ending February 29, 2020)

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CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	1.00	0.00	0.00	0.00	1.00
TOTAL TID #10-Fox Point	1.00	0.00	0.00	0.00	1.00
<hr/>					
TOTAL REVENUE	1.00	0.00	0.00	0.00	1.00
<b>EXPENDITURES</b>					
<u>TID #10-Fox Point</u>					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	10,400.00	0.00	0.00	0.00	10,400.00
Fixed Charges	20,024.81	0.00	0.00	0.00	20,024.81
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	34,999.81	0.00	0.00	0.00	34,999.81
<hr/>					
TOTAL EXPENDITURES	34,999.81	0.00	0.00	0.00	34,999.81
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 34,998.81)	0.00	0.00	0.00	( 34,998.81)

\*\*\* END OF REPORT \*\*\*

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41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #11 - Apartments</b>					
Taxes (or Utility Rev.)	363,059.95	113,059.95	113,059.95	31.14	250,000.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	16,305.00	0.00	0.00	0.00	16,305.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #11 - Apartments</b>	<b>379,364.95</b>	<b>113,059.95</b>	<b>113,059.95</b>	<b>29.80</b>	<b>266,305.00</b>
<b>TOTAL REVENUE</b>	<b>379,364.95</b>	<b>113,059.95</b>	<b>113,059.95</b>	<b>29.80</b>	<b>266,305.00</b>
<b>EXPENDITURES</b>					
<b>TID #11 - Apartments</b>					
Personnel Services	3,435.00	0.00	0.00	0.00	3,435.00
Contractual Services	8,150.00	0.00	1,250.00	15.34	6,900.00
Special Services	130,000.00	0.00	0.00	0.00	130,000.00
Fixed Charges	63,179.00	0.00	0.00	0.00	63,179.00
Capital Outlay	158,500.00	0.00	0.00	0.00	158,500.00
<b>TOTAL TID #11 - Apartments</b>	<b>363,264.00</b>	<b>0.00</b>	<b>1,250.00</b>	<b>0.34</b>	<b>362,014.00</b>
<b>TOTAL EXPENDITURES</b>	<b>363,264.00</b>	<b>0.00</b>	<b>1,250.00</b>	<b>0.34</b>	<b>362,014.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>16,100.95</b>	<b>113,059.95</b>	<b>111,809.95</b>	<b>0.00</b>	<b>( 95,709.00)</b>

\*\*\* END OF REPORT \*\*\*

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42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #12 - Weinbrenner</b>					
Taxes (or Utility Rev.)	20,970.36	20,970.36	20,970.36	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,970.36	20,970.36	20,970.36	100.00	0.00
<b>TOTAL REVENUE</b>	<b>20,970.36</b>	<b>20,970.36</b>	<b>20,970.36</b>	<b>100.00</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>TID #12 - Weinbrenner</b>					
Personnel Services	6,625.00	0.00	0.00	0.00	6,625.00
Contractual Services	400.00	0.00	500.00	125.00	( 100.00)
Fixed Charges	7,920.00	0.00	0.00	0.00	7,920.00
Capital Outlay	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL TID #12 - Weinbrenner	139,945.00	0.00	500.00	0.36	139,445.00
<b>TOTAL EXPENDITURES</b>	<b>139,945.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.36</b>	<b>139,445.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 118,974.64)</b>	<b>20,970.36</b>	<b>20,470.36</b>	<b>0.00</b>	<b>( 139,445.00)</b>

\*\*\* END OF REPORT \*\*\*

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## 52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Non-Departmental</b>					
Taxes (or Utility Rev.)	181,000.00	153,000.00	153,051.08	84.56	27,948.92
Specials (Utility Rev.)	30,000.00	0.00	0.00	0.00	30,000.00
Intergovernmental	256,000.00	0.00	0.00	0.00	256,000.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	12,500.00	0.00	0.00	0.00	12,500.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Non-Departmental</b>	<b>479,500.00</b>	<b>153,000.00</b>	<b>153,051.08</b>	<b>31.92</b>	<b>326,448.92</b>
<b>Streets - Sealcoat</b>					
Taxes (or Utility Rev.)	52,385.00	0.00	0.00	0.00	52,385.00
<b>TOTAL Streets - Sealcoat</b>	<b>52,385.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52,385.00</b>
<b>Streets - Concrete</b>					
Taxes (or Utility Rev.)	75,000.00	0.00	0.00	0.00	75,000.00
Specials (Utility Rev.)	15,000.00	0.00	0.00	0.00	15,000.00
<b>TOTAL Streets - Concrete</b>	<b>90,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90,000.00</b>
<b>Streets - Resurfacing</b>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
<b>TOTAL Streets - Resurfacing</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>
<b>TOTAL REVENUE</b>	<b>721,885.00</b>	<b>153,000.00</b>	<b>153,051.08</b>	<b>21.20</b>	<b>568,833.92</b>
<b>EXPENDITURES</b>					
<b>Streets - Sealcoat</b>					
Personnel Services	18,135.00	0.00	0.00	0.00	18,135.00
Supplies & Expenses	34,250.00	0.00	0.00	0.00	34,250.00
<b>TOTAL Streets - Sealcoat</b>	<b>52,385.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52,385.00</b>
<b>Streets - Concrete</b>					
Personnel Services	40,375.00	0.00	0.00	0.00	40,375.00
Supplies & Expenses	49,625.00	0.00	0.00	0.00	49,625.00
<b>TOTAL Streets - Concrete</b>	<b>90,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90,000.00</b>
<b>Streets - Resurfacing</b>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000.00
<b>TOTAL Streets - Resurfacing</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>

Attachment: Rev-Exp Reports - 2020-02 (4874 : Revenue &amp; Expense Report for period ending February 29, 2020)

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## 52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Capital Outlay/Projects</b>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	<u>1,798,500.00</u>	<u>87,587.02</u>	<u>115,399.02</u>	<u>6.42</u>	<u>1,683,100.98</u>
TOTAL Capital Outlay/Projects	1,798,500.00	87,587.02	115,399.02	6.42	1,683,100.98
<b>Financing Costs</b>					
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<u>2,040,885.00</u>	<u>87,587.02</u>	<u>115,399.02</u>	<u>5.65</u>	<u>1,925,485.98</u>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<u>( 1,319,000.00)</u>	<u>65,412.98</u>	<u>37,652.06</u>	<u>0.00</u>	<u>( 1,356,652.06)</u>

\*\*\* END OF REPORT \*\*\*

Attachment: Rev-Exp Reports - 2020-02 (4874 : Revenue &amp; Expense Report for period ending February 29, 2020)

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CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>-----</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	111,276.00	3,939.34	12,578.68	11.30	98,697.32
Specials (Utility Rev.)	( 1,438.00)	0.00	0.00	0.00	( 1,438.00)
Public Charges-Services	1,509,660.00	66,747.03	231,811.69	15.36	1,277,848.31
Intergov Charges (Misc.)	23,775.00	838.70	6,144.51	25.84	17,630.49
Miscellaneous Revenues	7,500.00	0.00	177.93	2.37	7,322.07
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Non-Departmental</b>	<b>1,650,773.00</b>	<b>71,525.07</b>	<b>250,712.81</b>	<b>15.19</b>	<b>1,400,060.19</b>
<hr/>					
<b>TOTAL REVENUE</b>	<b>1,650,773.00</b>	<b>71,525.07</b>	<b>250,712.81</b>	<b>15.19</b>	<b>1,400,060.19</b>
<hr/>					
<b>EXPENDITURES</b>					
<b>-----</b>					
<u>Non-Departmental</u>					
Work Orders - Utility	280,000.00	0.00	0.00	0.00	280,000.00
<b>TOTAL Non-Departmental</b>	<b>280,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>280,000.00</b>
<u>Pumping Expenses</u>					
	79,750.00	1,502.64	7,725.39	9.69	72,024.61
<b>TOTAL Pumping Expenses</b>	<b>79,750.00</b>	<b>1,502.64</b>	<b>7,725.39</b>	<b>9.69</b>	<b>72,024.61</b>
<u>Water Treatment Expenses</u>					
	67,750.00	1,949.04	5,199.43	7.67	62,550.57
<b>TOTAL Water Treatment Expenses</b>	<b>67,750.00</b>	<b>1,949.04</b>	<b>5,199.43</b>	<b>7.67</b>	<b>62,550.57</b>
<u>Trans &amp; Distribution Exp</u>					
	286,250.00	11,145.20	33,845.98	11.82	252,404.02
<b>TOTAL Trans &amp; Distribution Exp</b>	<b>286,250.00</b>	<b>11,145.20</b>	<b>33,845.98</b>	<b>11.82</b>	<b>252,404.02</b>
<u>Customer Accts Expenses</u>					
	85,250.00	6,694.74	14,247.93	16.71	71,002.07
<b>TOTAL Customer Accts Expenses</b>	<b>85,250.00</b>	<b>6,694.74</b>	<b>14,247.93</b>	<b>16.71</b>	<b>71,002.07</b>
<u>Admin &amp; General Expenses</u>					
	759,206.00	24,114.04	56,347.83	7.42	702,858.17
<b>TOTAL Admin &amp; General Expenses</b>	<b>759,206.00</b>	<b>24,114.04</b>	<b>56,347.83</b>	<b>7.42</b>	<b>702,858.17</b>
<u>Contract Work</u>					
	3,500.00	0.00	0.00	0.00	3,500.00
<b>TOTAL Contract Work</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>

Attachment: Rev-Exp Reports - 2020-02 (4874 : Revenue &amp; Expense Report for period ending February 29, 2020)

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62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Taxes</u>					
	409,000.00	2,007.39	378,843.48	92.63	30,156.52
TOTAL Taxes	409,000.00	2,007.39	378,843.48	92.63	30,156.52
<u>Debt Service</u>					
	25,019.00	0.00	138.66	0.55	24,880.34
TOTAL Debt Service	25,019.00	0.00	138.66	0.55	24,880.34
<hr/>					
TOTAL EXPENDITURES	1,995,725.00	47,413.05	496,348.70	24.87	1,499,376.30
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 344,952.00)	24,112.02	( 245,635.89)	0.00	( 99,316.11)
<hr/>					

\*\*\* END OF REPORT \*\*\*

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63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	20,000.00	0.00	1,409.53	7.05	18,590.47
Intergov Charges (Misc.)	8,000.00	351.91	843.49	10.54	7,156.51
Miscellaneous Revenues	2,650.00	0.00	115.00	4.34	2,535.00
Other Financing Sources	8,500.00	0.00	0.00	0.00	8,500.00
Public Charges-Services	1,523,000.00	78,596.38	226,176.67	14.85	1,296,823.33
Other Charges-Services	<u>125,000.00</u>	<u>13,462.91</u>	<u>13,462.91</u>	<u>10.77</u>	<u>111,537.09</u>
TOTAL Non-Departmental	1,687,150.00	92,411.20	242,007.60	14.34	1,445,142.40
<b>TOTAL REVENUE</b>	<u>1,687,150.00</u>	<u>92,411.20</u>	<u>242,007.60</u>	<u>14.34</u>	<u>1,445,142.40</u>
<b>EXPENDITURES</b>					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>420,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>420,000.00</u>
TOTAL Non-Departmental	420,000.00	0.00	0.00	0.00	420,000.00
<u>Contract Work</u>					
	<u>500.00</u>	<u>0.00</u>	<u>40.08</u>	<u>8.02</u>	<u>459.92</u>
TOTAL Contract Work	500.00	0.00	40.08	8.02	459.92
<u>Taxes - SS/Medicare</u>					
	<u>33,500.00</u>	<u>2,826.00</u>	<u>5,576.76</u>	<u>16.65</u>	<u>27,923.24</u>
TOTAL Taxes - SS/Medicare	33,500.00	2,826.00	5,576.76	16.65	27,923.24
<u>Operations</u>					
	<u>278,750.00</u>	<u>12,891.00</u>	<u>47,745.24</u>	<u>17.13</u>	<u>231,004.76</u>
TOTAL Operations	278,750.00	12,891.00	47,745.24	17.13	231,004.76
<u>Maintenance</u>					
	<u>286,072.00</u>	<u>10,837.82</u>	<u>22,417.48</u>	<u>7.84</u>	<u>263,654.52</u>
TOTAL Maintenance	286,072.00	10,837.82	22,417.48	7.84	263,654.52
<u>Customer Accts Expenses</u>					
	<u>103,500.00</u>	<u>9,164.83</u>	<u>18,829.80</u>	<u>18.19</u>	<u>84,670.20</u>
TOTAL Customer Accts Expenses	103,500.00	9,164.83	18,829.80	18.19	84,670.20
<u>Admin &amp; General Expenses</u>					
	<u>451,650.00</u>	<u>26,942.48</u>	<u>59,145.37</u>	<u>13.10</u>	<u>392,504.63</u>
TOTAL Admin & General Expenses	451,650.00	26,942.48	59,145.37	13.10	392,504.63

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CITY OF MERRILL  
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63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Taxes &amp; Depreciation</u>					
	<u>325,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>325,500.00</u>
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
<hr/>					
<u>Transfers</u>					
	<u>2,750.00</u>	<u>378.47</u>	<u>471.85</u>	<u>17.16</u>	<u>2,278.15</u>
TOTAL Transfers	2,750.00	378.47	471.85	17.16	2,278.15
<hr/>					
TOTAL EXPENDITURES	<u>1,902,222.00</u>	<u>63,040.60</u>	<u>154,226.58</u>	<u>8.11</u>	<u>1,747,995.42</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>( 215,072.00)</u>	<u>29,370.60</u>	<u>87,781.02</u>	<u>0.00</u>	<u>( 302,853.02)</u>

\*\*\* END OF REPORT \*\*\*

Attachment: Rev-Exp Reports - 2020-02 (4874 : Revenue & Expense Report for period ending February 29, 2020)

<b>GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE</b>  <b>LEASE AMENDMENT</b>	LEASE AMENDMENT No. 4	<b>8.1.a</b>
	TO LEASE NO. GS-05B-18527	
ADDRESS OF PREMISES	PDN Number:	
<b>City of Merrill City Hall 1004 E 1<sup>st</sup> St Merrill, WI 54452-2560</b>	<b>DUNS Number: 074795634 Project Number: 9WI2186</b>	

**THIS AMENDMENT** is made and entered into between **City of Merrill**

whose address is: **1004 E First Street  
Merrill, WI 54452-2586**

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to extend the lease for three (3) years, two (2) years firm.

**WHEREAS**, the parties hereto desire to amend the above Lease to incorporate FAR clause 52.204-25, GSAR clause 552.204-70 into the general clauses of the lease.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective September 18, 2019 as follows:

Item #1: GSA Form 3626 Short Form Lease, Paragraph Part II-B Term of the lease is hereby deleted in its entirety and replaced with the following in lieu thereof:

“TO HAVE AND TO HOLD, for the term commencing on October 01, 2010 and continuing through September 30 2023 inclusive. The Government may terminate this lease in whole or in part at any time on or after September 30, 2022, by giving at least 60 days notice in writing to the Lessor. No rental shall accrue after the effective date of termination. Said notice shall be computed commencing with the day after this mailing.”

This Lease Amendment contains 7 pages. Lease Amendment No. 2, 2 page; Attachment 2, 5 pages.

All other terms and conditions of the lease shall remain in force and effect.  
IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

**FOR THE LESSOR:**

**FOR THE GOVERNMENT:**

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Lease Contracting Officer  
General Services Administration, Public Buildings Service  
Date: \_\_\_\_\_

**WITNESSED FOR THE LESSOR BY:**

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Item #2: Paragraph II C5 and C6 “Rental” of GSA Form 3626 is hereby deleted in its entirety and replaced with the following

**Rent Breakdown**

The Lessor shall receive no Operating Cost (CPI) or tax escalation adjustments.

Space Type	Amount of Space	Rate	Annual	Monthly
Suite 1:	227 RSF	\$16.39 per RSF	\$3,720.53	\$310.04
Suite 2:	166 RSF	\$10.52 per RSF	\$1,746.32	\$145.53
Parking:	2 spaces	\$25.00 per space per month	\$600.00	50.00
Total:	393 RSF & 2 parking spaces		\$6,066.85	\$505.57

Item #3: The following attachment will be incorporated and made part of the Lease:

- A. Attachment 2: General Clause Addendum to the Lease with the new FAR clause 52.204-25, entitled “Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment,” and the new GSAR clause 552.204-70, entitled “Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment.”

DRAFT

**END OF LEASE AMENDMENT NO. 4**

LESSOR: \_\_\_\_\_ GOVERNMENT: \_\_\_\_\_

Lease Amendment Form  
REV (12/12)

Attachment: Lease agreement with General Services Administration - City Hall space (4850 : Lease agreement for GSA for City Hall space)

General Clause Addendum to the Lease  
FAR 52.204-25 and GSAR 552.204-70

52.204-25 PROHIBITION ON CONTRACTING FOR CERTAIN  
TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT  
(AUG 2019)

(a) Definitions. As used in this clause—

“Covered foreign country” means The People’s Republic of China.

“Covered telecommunications equipment or services” means –

(1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);

(2) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);

(3) Telecommunications or video surveillance services provided by such entities or using such equipment; or

(4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

“Critical technology” means-

(1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;

(2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled—

LESSOR: \_\_\_\_\_  
GOVERNMENT: \_\_\_\_\_

General Clause Addendum  
(08/19)

(i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or

(ii) For reasons relating to regional stability or surreptitious listening.

(3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);

(4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);

(5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or

(6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018.

“Substantial or essential component” means any component necessary for the proper function or full performance of a piece of equipment, system, or service.

(b) Prohibition. Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining or extending or renewing a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in Federal Acquisition Regulation 4.2X04.

(c) Exceptions. This clause does not prohibit contractors from providing-

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

LESSOR: \_\_\_\_\_  
GOVERNMENT: \_\_\_\_\_

General Clause Addendum  
(08/19)

## (d) Reporting requirement.

(1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at <https://dibnet.dod.mil>. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at <https://dibnet.dod.mil>.

(2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:

(i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and similar contractual instruments, including subcontracts for the acquisition of commercial items.

(End of clause)

\*\*\*

## 552.204-70 REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2019)

LESSOR: \_\_\_\_\_  
GOVERNMENT: \_\_\_\_\_

General Clause Addendum  
(08/19)

- (a) *Definitions.* As used in this clause- “Covered telecommunications equipment or services”, “Critical technology”, and “Substantial or essential component” have the meanings provided in FAR 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.
- (b) *Prohibition.* Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Contractors are not prohibited from providing-
- (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
  - (2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- (c) *Representation.* The Offeror or Contractor represents that it [ ] will or [ ] will not [Contractor to complete and submit to the Contracting Officer] provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract, order, or other contractual instrument resulting from this contract. This representation shall be provided as part of the proposal and resubmitted on an annual basis from the date of award.
- (d) *Disclosures.* If the Offeror or Contractor has responded affirmatively to the representation in paragraph (c) of this clause, the Offeror or Contractor shall provide the following additional information to the Contracting Officer--
- (1) All covered telecommunications equipment and services offered or provided (include brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable);
  - (2) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) of this provision;
  - (3) For services, the entity providing the covered telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known); and
  - (4) For equipment, the entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

LESSOR: \_\_\_\_\_  
 GOVERNMENT: \_\_\_\_\_

General Clause Addendum  
 (08/19)

(End of clause)

DRAFT

LESSOR: \_\_\_\_\_  
GOVERNMENT: \_\_\_\_\_

General Clause Addendum  
(08/19)

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[Print Results](#)

**Project Bid Results**

**M2020-01 Street Utility Project (Quest project #6720063)**

**Owner:** Merrill WI, City of  
 1004 E 1st Street  
 Merrill, WI 54452  
 ph: 715-536-5594  
 contact: Rod Akey  
 e-mail: rod.akey@ci.merrill.wi.us

**Soliciting agent:** Merrill WI, City of

**Contact:** Rod Akey

**Phone:** 715-536-5594

**E-mail:** rod.akey@ci.merrill.wi.us

**Bid Date:** 02/24/2020 02:00 PM CST

**Owner Project Number:** M2020-01

**Award Date:**

**Comments:**

**Award Status:** Pending

**Bid Result/Award Information:** (no information presently available)

Company/Contact	Phone/E-mail	Amount	Awarded
Jake's Excavating & Landscaping LLC Jake Novascone	906-285-7109 jakesexcavating@aol.com	\$1,361,454.10	
Francis Melvin, Inc. Eric Melvin	715-748-1107 eric.melvin@tds.net	\$1,442,440.90	
Haas Sons, Inc. Craig Haas	7156695469 Bidding@haas4.com	\$1,460,273.30	
McCabe Construction Damien Hoernke	715-552-1346 estimating@mccabeconstruction.net	\$1,556,655.80	
Merrill Gravel & Construction Co Matthew Schumitsch	715-536-6223 office@merrillgravel.com	\$1,561,271.85	
Switlick & Sons Inc. Merlin Switlick	715-257-9081 mswitlick@frontier.com	\$1,599,076.50	
		\$1,649,199.00	

*Redo at  
Merrill  
2/26/2020  
BA*

Attachment: Bids on M2020-01 Project (4855 : Consider bids for the M2020-01 Street Project)

A-1 Excavating Inc. Sandra Schmidt	715/568-4141 estimating@a1excavating.com	
James Peterson Sons, Inc. - Utility Division Steven J. Koski	715-748-3035 jpsutility@jpsbp.com	\$1,753,107.02

Attachment: Bids on M2020-01 Project (4855 : Consider bids for the M2020-01 Street Project)

1. Consider Bids for the M2020-01 Street Utility Project (Grand Avenue, N Prospect and S Genesee)
  - See attached bids summary.
  - Installing city owned street lights (\$70,000).
  - Adjusting 2020 construction project budget list (See attached detail).
    - Mill Street (Main St. -1st St.) project - remove.
    - Poplar St and Court St. project - move to 2021.

City of Merrill-Tax Increment District

(TID) Infrastructure Investments - 2020

Budget

Street:	From:	To:	Project Type:	Additional Info.:	Water:	Sewer:	City:	Total:
TID No.3 Mill St.	E. Main St.	E. 1st St.	Replacement concrete street	Last downtown concrete street			\$60,000	\$60,000

Infrastructure Investments - 2020 General Obligation (GO) - Tax Levy

Street:	From:	To:	Project Type:	Water:	Sewer:	City:	Total:
N. Court St.	E. 2nd St.-E. 5th St.		Utility/Street Replacement	\$50,000	\$40,000	\$60,000	\$150,000
N. Poplar St.	E. 1st St.-E. 4th St.		Utility/Street Replacement	\$20,000	\$90,000	\$110,000	
<b>Total:</b>				\$50,000	\$60,000	\$150,000	\$260,000

Attachment: Additional info on street project bids (4655 : Consider bids for the M2020-01 Street Project)

88

\$10.00 fee



### Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of MERRILL County of LINCOLN  
 City

The undersigned duty authorized officer/member/manager of KRIST OIL COMPANY  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as KRIST FOOD MART #88

located at 105 S CENTER AVE MERRILL, WI 54452  
(Trade Name)

appoints MARIAH A. SCHUSTER  
(Name of Appointed Agent)  
1029 S 8TH AVE WAUSAU, WI 54401  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? LIFE

Place of residence last year 1029 S 8TH AVE WAUSAU, WI 54401

For: KRIST OIL COMPANY  
(Name of Corporation / Organization / Limited Liability Company)

By Krist Atanasoff  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

#### ACCEPTANCE BY AGENT

I, MARIAH A. SCHUSTER hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Mariah A. Schuster 1/27/20 Agent's age 23  
(Signature of Agent) (Date)  
1029 S 8TH AVE WAUSAU, WI 54401 Date of birth 06/04/1996  
(Home Address of Agent)

#### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Attachment: Krist Food Mart #88 change of agent (4843 : Change of Agent for Krist Food Mart)

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10-

Application Date: 2-19-2020

Town  Village  City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning March 28<sup>th</sup> 2020 and ending March 28<sup>th</sup> 2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name Merrill Historical Society

(b) Address 100 E Third St Merrill WI  
(Street)  Town  Village  City

(c) Date organized 1978

(d) If corporation, give date of incorporation 1978

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Ben Leber

Vice President Michael Weckworth

Secretary David Johnson

Treasurer Pat Dues

(g) Name and address of manager or person in charge of affair: Ryan Schweetzman 715-214-7310  
407 E. Third St Merrill, WI 54452

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 303 N. Sales St. Expo Center

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event GLW Presents Merrill Mania

(b) Dates of event Saturday March 28<sup>th</sup> 2020

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer \_\_\_\_\_ (Name of Organization) Merrill Historical Society

Officer \_\_\_\_\_ (Signature/date)

Officer [Signature] (Signature/date)

Officer \_\_\_\_\_ (Signature/date)

Officer \_\_\_\_\_ (Signature/date)

Date Filed with Clerk 2/19/2020

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. 08903

## Minutes Merrill Airport Commission

Wednesday February 19, 2020

Present: Gary Schwartz (Chairman), Joe Malsack, Gary Schulz via phone, Lyle Banser via phone and Mike Rick Jr. (Alderman).

Also: Steve Krueger, Larry Wenning, Rich McCullough (Airport Manager), Luke Lazare.

1. Gary called the meeting to order at 6 pm.
2. January minutes were reviewed. Mike Rick made a motion to approve the minutes, Joe Malsack seconded. Motion passed.
3. Vouchers were passed around and discussed. Gary Schulz made a motion to approve paying the vouchers, Joe Malsack seconded, Motion passed.
4. Runway 16/34 project: Still waiting on the data to be reviewed and the correction adjustments made to calculate cross wind component for the crosswind 16/34 runway.
5. Entitlement Projects: Gary Schwartz received all the documents from the city to move forward on the AWOS update, GEE sealer project, fixing drainage on the t-hangers, 3 tie downs by the new terminal building. These will be forwarded to the State of Wisconsin to get the required signatures and approval to use the funds.
6. Discussion on Airport Day: Friends of the Airport met and decided to not continue Airport Day due to lack of help and need for change. Attendance has been going down.
7. Discussion on Young Eagles Day: EAA is having an International Young Eagle day on June 13, 2020. The idea is to piggy back onto EAA's website and advertising. EAA will insure the pilots/event in accordance with their program. We will be having another meeting March 16, 2020 at 7 pm in the new terminal building to work out details. Ground personnel and pilots will be needed. Some of the pilots already volunteered to help. They are required to do a background check and a youth protection class with EAA before flying any kids. These are free flights to kids between the ages of 8 and 17, to encourage youth to start flying or enter into some type of aviation career. Time frame: is registration from 8 to 11 am, and fly until all registered kids have had their rides (Weather permitting). Joe Malsack made a motion to not

have Airport Day for 2020, but instead we will have a Young Eagles rally on June 13, 2020. Seconded by Mike Rick, motion passed.

8. Managers' Report: 4 new lights for the vestibule finally came in and should be put in next week along with an identifier light on runway 7. Fire inspection was done today, only 1 thing needed addressing. Do the doors automatically unlock when the fire alarm is pulled? Rich will investigate, but thinks this was built into the system. Fiber optic line is run but not hooked up yet. They were short one junction box. Buildings are hooked up, but we are waiting on the gates. Then Permar has to flip the switch on. Fuel farm, June 30, 2020 M3000 fuel dispensing machine will no longer be serviced or have parts available. We will have to switch to new unit. Gary Schwartz stated we need to see if it is chip compatible for the Oct 1, 2020 deadline for any outside pumps mandated by the Federal Government. Outside lights, still waiting on getting lights. Fuel: Price is starting to drop, but we do not have room for full load at this time. We need to get the full load for maximum discounts. We just received a load of Jet-A fuel and will be good for the season.
9. Airport General Maintenance: All discussed prior.
10. Chairman's Report: New hanger going up just east of the new terminal building. It is exciting to see growth. The March meeting should switch to 7 pm meeting time. Discussion to follow day light savings with the meeting times.
11. Aviation Happenings: A Bonanza with 4 people flew in from Missouri to watch the ice drags at Council Grounds State Park. Stated they had a great time and will be back next year with more friends and planes. Bombardier is over 8 billion dollars in debt. Liquidating some assets and concentrating on business jets to get back into a profit. Cirrus vision jet had a grounding AD on its fleet due to an intercom circuit board fire happening on the ground to an aircraft.
12. Public Comment: Wifi by hangers, is not hooked up yet. Cable is installed from Tom's hanger to Gary's hanger. We are waiting on fiber optic to be hooked up to Tom's. Wifi will be used by the pilots to turn engine heaters on and off with their phones. The engines need to be preheated prior to flight, this is due to the type of oil used in these engines. This helps reduce 1 trip to the airport by the pilot to plug the airplane in.

13. Agenda Items for Next Meeting: lighting inside and outside, airport signage with Tom O'Neal. Young Eagles event.
14. A motion to adjourn was made by Joe Malsack, seconded by Mike Rick. Motion passed.

Minutes submitted by Joe Malsack



**CITY OF MERRILL**  
**BOARD OF PUBLIC WORKS**  
**MINUTES • WEDNESDAY FEBRUARY 26, 2020**

Regular Meeting

City Hall Council Chambers

5:30 PM

## 1. Call to Order

Mayor Woellner called the meeting to order at 5:31 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Excused	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Sabatke	Alderman - Eighth District	Present	

Others in attendance: Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Joanne Drew, Jerri Geiger and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

## 2. Preliminary items:

## 1. Vouchers

The vouchers were in the meeting packet.

Alderman Sabatke asked a question on one voucher.

Motion (Van Lieshout/Sabatke) to approve.

<b>RESULT:</b>	<b>APPROVED</b>
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## 3. Other agenda items for consideration:

## 1. Consider alley improvements for the alley between East Eighth Street &amp; East Ninth Street, between Cedar Street &amp; Elm Street.

Information was in the meeting packet.

Public Works Director/City Engineer Akey reported that in order to keep this alley open in the winter, he would like consideration given to removing the topsoil from the alley and installing rotten granite. He noted that he had requested this agenda item now to introduce it. Before the next meeting, property owners on the block would be notified that this would be considered at the next meeting.

Alderman Sabatke asked if the rules could be suspended to allow the public to comment. Without objection, it was so ordered.

Joanne Drew asked about the possibility of graveling only a portion of the alley, as she has concerns related to the possibility of salt damaging her plants.

It was noted that typically alleys are sanded and salted with a mixture that contains 5% salt. However, when glare ice is present, it is critical to salt alleys as necessary to maintain safety.

Jerri Geiger raised concerns with the Street Department dumping piles of snow on her property.

After discussion, it was decided to notify the property owners on the block and place this item on the next meeting agenda.

<b>RESULT:</b>	<b>REFERRED TO NEXT MEETING</b>	<b>Next: 4/1/2020 5:30 PM</b>
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2. Lease agreement for General Services Administration to lease space at City Hall.

Information was in the meeting packet.

City Attorney Hayden reported on the proposed lease agreement. The lease would be in effect through September 30<sup>th</sup>, 2023.

City Attorney Hayden noted that the General Services Administration (GSA) is also proposing the incorporation of an addendum to the lease. The addendum to the lease is related to prohibition of a certain type of communications equipment. The addendum is not application to the City, because the City does not own this type of equipment.

Motion (Sabatke/Van Lieshout) to approve the lease agreement, but not the addendum.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 3/10/2020 7:00 PM</b>
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3. Lease agreement with Wisconsin Department of Administration for Wisconsin Department of Correction (Probation and Parole) to lease space at City Hall.

Information was in the meeting packet.

City Attorney Hayden explained that the Department of Corrections is proposing a slight reduction in the lease amount, in exchange for a longer lease term.

Motion (Van Lieshout) to approve the lease agreement. Motion failed due to lack of a second.

After discussion, it was decided that the financial ramifications of the lease should be analyzed before any decision is made. To facilitate this, no action was taken at this time. Consideration of the lease agreement will be on the next meeting agenda.

<b>RESULT:</b>	<b>REFERRED TO NEXT MEETING</b>	<b>Next: 4/1/2020 5:30 PM</b>
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4. Consider bids for the M2020-01 Street Project. Note: The bids are scheduled to be opened on February 24<sup>th</sup>. Bid information will be supplied at the meeting.

Public Works Director/City Engineer Akey reported that eight bids were received. He also mentioned that the scope of the project has been increased, and that he recommends street light installation as part of the project.

The low bid was from Jake's Excavating & Landscaping LLC and was \$1,361,454.10. Public Works Director/City Engineer Akey recommends approving this bid.

Motion (Van Lieshout/Sabatke) to approve the low bid of \$1,361,454.10 from Jake's Excavating & Landscaping LLC, and to approve an additional \$70,000 in funding for the project, to be used for street light installation.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 3/10/2020 7:00 PM</b>
----------------	---------------------------------------	--------------------------------

5. A Resolution authorizing the Public Works Director/City Engineer to file the recycling grants to responsible units and recycling efficiency incentive grant applications.

The proposed resolution was in the meeting packet.

Public Works Director/City Engineer Akey explained that the proposed resolution would authorize the Public Works Director/City Engineer to file applications for recycling grants. The resolution that is currently in effect (adopted in 2005) gives that authorization to the Street Commissioner.

Motion (Van Lieshout/Sabatke) to approve the resolution.

<b>RESULT:</b>	<b>APPROVED AND SENT TO COUNCIL</b>	<b>Next: 3/10/2020 7:00 PM</b>
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6. Discussion of 10 year capital plan

Information was in the meeting packet.

Street Superintendent Bonack reported on the following proposed projects:

1. Air Compressor
2. Eagle Drive Street Lights
3. Shop Crane
4. Standby Generator
5. Tandem Dump Box Replacement

No action was taken.

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

Three reports were in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that a meeting with the owners of the T.B. Scott Mansion is scheduled for March. The meeting is to discuss exterior maintenance issues related to the building.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey reviewed the report.

### 3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported that the Street Department has had a "break" from snow plowing, and has been able to move show. Tree work is also being done. The City Garage siding project has been completed.

### 4. Street & Weed Commissioner Liberty

Two reports were in the meeting packet.

Street & Weed Commissioner Liberty reviewed the reports. He cited a case from last year in which a resident did not conduct snow removal and ultimately filed an appeal after the City billed the resident for snow removal. Failure to remove snow is again occurring, so the snow is being removed by the City, and the resident will again be billed.

### 5. Consider placing monthly reports on file

Motion (Sabatke/Van Lieshout) to place on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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### 5. Establish date, time and location of next regular meeting

Wednesday, April 1<sup>st</sup>, 2020 at 5:30 P.M. in the City Hall Common Council Chambers.

### 6. Public Comment Period

Mayor Woellner noted that he had received several phone calls related to mail boxes and snow plowing.

### 7. Adjournment

Meeting adjourned (without motion, second or vote) at 6:21 P.M.

**City of Merrill  
Festival Grounds Committee  
Wednesday, February 5, 2020 at 6:00 P.M.  
Bierman Building**

I. Alderman Norton called the meeting to order at 6:00 p.m.

Committee members Present: Mayor Derek Woellner, Rob Norton, (Chairperson), Alderman John Van Lieshout, Alderman Steve Sabatke, Bryan Bloch, Michael Caylor, Brad Becker

Other attendees included, City Administrator Dave Johnson, City Attorney Tom Hayden, Festival Grounds Manager Richard Bjorklund, Krista Mitchell, Kyle Gulke, and a MP3 representative.

Excused: City Clerk Heideman

II. Minutes of pervious meeting:

1. Minutes of the December 5, 2020 meeting.  
Motion (Van Lieshout/Bloch) to approve.

III. Agenda Items for consideration:

1. Water & Electrical  
Rodeo Association Rep. Bryan Bloch asked that we take a look at what it would cost to upgrade the plug-ins along the south fence for campers. Just electrical and water. He's seen people charged \$20/day at another fairgrounds for the same thing, so there is the possibility of revenue. Would be nice for the rodeo, also could be used during the fair. City Administrator Dave Johnson asked if we were looking to have this available year round or just during events. Bryan said just during events right now, but worth looking into for the future. Possibly also have a restroom that's open year round, if we decide to have camping year round. Alderman John Van Lieshout thought it would be a good idea to get an estimate. Dave Johnson will look into getting estimates.
2. Cattle Barn  
City Administrator Dave Johnson reported that there are six things we can do to address the cattle barn: nothing, patches, partial wood replacement, full wood replacement, new siding (different options), or build a new building. There was discussion about the pros and cons of having a new building. Some pros being more space, other venue options, possibly rent out stalls. Cons were that the current building has a lot of sentimental value, it's a "showpiece" as there are only 3 in

the state, cost. Dave Johnson said we have \$107,000 to work with. Food Vendor Rep. Michael Caylor asked why are we wanting to scrap the building if we have the budget to fix it? Alderman Steve Sabatke said he doesn't think we're to the point where it needs to be torn down. Michael Caylor moved to use funds to purchase Hardy Board, Mayor seconded. Michael Caylor withdrew motion to wait so they could see samples of siding first. Mayor suggests we concentrate on fixing the siding on the current building and not a new building. Estimates will be presented at next meeting.

3. Use of cattle barn for animals during natural disasters  
Copy of the Emergency Building Use Agreement was handed out. City Attorney Tom Hayden said they worked on it together with Nancy Bergstrom. Mayor motioned to approve agreement, Michael Caylor seconded. Bryan Bloch asked to discuss, Rob Norton opened for discussion. Quick discussion regarding only using the buildings that are available at the time. All in favor Aye, no opposed, motion carried.
4. Calendar of Events/Feedback  
Krista reported on the upcoming events. Getting wedding inquiries for summer months. There's a new event coming in May, a pig show, hopefully it will be a repeat event for us. Rick Bjorklund said the wrestling events are getting more filled up with each show. The gun show was successful in the beginning of January, he plans to keep it at that time of year for the future. Dave Johnson mentioned that the Riders Club is thinking about doing some advertising this year with hopes of getting some people in the stands. Bryan Bloch mentioned they might like to see some camping hookups also.

#### IV. Monthly Reports:

1. Festival Grounds Manager Bjorklund

The monthly report was in the meeting packet.

Mayor agrees that an atv youth track would be a good idea for the area.

2. Food Vendor Rep. Caylor

No meetings until April.

3. Fair Association

Brad Becker reported that they have 25 rides coming to the fair this year, the Carnival has been signed, and they are looking to get hatchet

throwing and an escape room. Demo's are on Friday, Tractor Pull Saturday, and Monster Trucks on Sunday.

V. Public Comment Period

There was no Public Comment.

VI. Establish date, time and location of next meeting.

Thursday, March 5, 2020 at 6:00 p.m. in the Bierman Building.

VII. Adjournment

Motion (Van Lieshout/Mayor) to adjourn. Carried.  
Adjourned at 6:55 p.m.

Minutes prepared and submitted by:

Krista M. Mitchell



**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**MINUTES • MONDAY FEBRUARY 24, 2020**

**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

**I. Call to Order**

Alderman Hass called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Others in attendance: Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Colton Van Lieshout, Piper Van Lieshout and City Clerk Bill Heideman. Tyler Harland was present to videotape the meeting for Merrill Productions.

**II. Nuisance Complaints and Vouchers:**

**1. Nuisance Complaints**

The nuisance complaint summary report was in the meeting packet.

Deputy Health Officer Ashbeck reported that the report contains three "leftover" cases from last summer.

**2. Vouchers**

The vouchers were in the meeting packet.

Motion (Van Lieshout/Blake) to approve.

**RESULT: APPROVED**

**III. Picnic and/or Liquor License Applications:**

**1. Change of Agent application from Krist Oil Company, appointing Mariah A. Schuster agent for Krist Food Mart #88, 105 South Center Avenue.**

A copy of the application was in the meeting packet.

Police Chief Bennett has no concerns with the application.

Motion (Van Lieshout/Blake) to approve.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 3/10/2020 7:00 PM**

**2. Application from the Merrill Historical Society, 100 East Third Street, for a temporary Class "B" (picnic) license to sell fermented malt beverages in the Expo Center (303 N. Sales St.) on Saturday, March 28th, 2020, in conjunction with a "Merrill Mania" wrestling event.**

Attachment: Committee Reports (4870 : File Committee Reports)

A copy of the application was in the meeting packet.

Police Chief Bennett has no concerns with the application.

Motion (Blake/Van Lieshout) to approve.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 3/10/2020 7:00 PM</b>
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IV. Other agenda items to consider:

1. None.

V. Monthly Reports:

1. Minutes of January 27, 2020 meeting

The minutes were in the meeting packet.

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug gave details on the highlights of the report. He noted that two reports have been added to the monthly report. They are the "Turnout Time" report and the "Call Back" report.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reported on ongoing training. He noted that the hiring process for a new officer is nearing completion.

4. Monthly Report - Lincoln County Humane Society

No report submitted yet for this month.

5. Consider placing monthly reports on file

Motion (Van Lieshout/Blake) to place the minutes and monthly reports on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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VI. Establish date, time and location of next regular meeting

Monday, March 23<sup>rd</sup>, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Public Comment Period

None.

VIII. Adjournment

Motion (Van Lieshout/Blake) to adjourn. Carried. Adjourned at 5:15 P.M.

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**February 19<sup>th</sup>, 2020**  
**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Audrey Huftel, Tim Meehean and Jim Wedemeyer. Excused: Gene Bebel and Richard Mamer. Also present: Laurie Ollhoff and Tyler H. from MP3.

There was no correspondence. There was no public comment.

**2. Consent Items**

M Meehean/S Huftel/C to approve the minutes of the January meeting as printed. M Meehean/S Breitenmoser/C to accept the Monthly Revenue and Expense Report for January. M Meehean/S Huftel/C to accept the updated Monthly Revenue and Expense Report for December 2019.

**3. Reports/Discussion Items/Action Items**

A. 2019 Local Annual Report: M Breitenmoser/S Gilk/C to approve the report as presented.

B. 2019 State Annual Report System Effectiveness Statement: M Meehean/S Dalsky/C to approve the 2019 State Annual Report System Effectiveness Statement as presented.

C. 2019 State Annual Report: M Gilk/S Breitenmoser/C to approve the 2019 State Annual Report as presented.

D. Capital Roofing Project: The City Council accepted the bid for the capital roofing project. Mr. Wszalek has indicated that the project is scheduled for August.

E. Space Needs Assessment-Foundation Stage Schedule: Board members scheduled the Visioning Session for March 17<sup>th</sup> with the board's workshop at 3pm.

F. Status of Church Property: Ms. Stevens is not aware of any developments regarding the property.

G. Wisconsin Trustee Essential #18-Library Board Appointments and Composition: Ms. Stevens provided copies of Trustee Essential #18.

I. Reports from Friends and WVLS Representative: The Friends Spring booksale is scheduled for early April and their annual meeting speaker has been scheduled for late April. Diane Peterson, Lincoln County Representative on the WVLS Board, is scheduled for a library orientation and tour.

**4. Forthcoming Events & Library Director Report**

- January Monthly Statistical Report was provided.
- YS Department finalizing Summer Library Program plans.
- City Council member Steve Osness spent a morning at the library and will be visiting with all city departments in the next few weeks.
- On Feb. 16<sup>th</sup>, Ms. Stevens attended the MCPL-Library System Task Force meeting, which is exploring the possibility of MCPL becoming a member of the South Central Library System rather than Wisconsin Valley Library System.
- The library was asked by the League of Women Voters to co-sponsor a Merrill City Council Candidate Forum. The event is scheduled March 31<sup>st</sup> at the Expo Center.
- Tax help in progress for February and March.
- After School student pick-up and parking continues to be an issue. Board members were appraised of a situation that recently occurred which required consultation with the City Attorney and Police Chief. Concerns regarding evacuation routes and emergency situations were again identified.

**5. Adjournment**

M Meehean/S Gilk/C to adjourn the meeting at 5:05 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 18<sup>th</sup> at 4:00 p.m. in the Library Board room.

Stacy D. Stevens, Secretary



**CITY OF MERRILL**  
**PERSONNEL AND FINANCE COMMITTEE**  
**MINUTES • TUESDAY FEBRUARY 25, 2020**

**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

**I. Call to Order**

Alderman Russell called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Steve Osness	Aldersperson - Fourth District	Present	

Others in attendance: Mayor Derek Woellner (arr. 5:02), City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Alderman Steve Hass, Alderman Steve Sabatke, Fire Chief Josh Klug, Dean Dietrich and City Clerk Bill Heideman. Hunter Lane was in attendance to videotape the meeting for Merrill Productions.

**II. Vouchers:**

**1. Vouchers**

The vouchers were in the meeting packet.

Finance Director Unertl answered questions related to the vouchers.

Motion (Osness/Blake) to approve.

**RESULT: APPROVED**

**III. Agenda items for consideration:**

**1. 2021 budget discussion items**

Alderman Russell began 2021 budget discussion by stating that it is "never too early" to begin consideration of the next year's budget. An ordinance related to budget policy will ultimately be discussed by the Committee of the Whole, but the Personnel and Finance Committee can certainly have input as well. It was decided that the budget policy ordinance would be on the March Personnel and Finance Committee meeting agenda.

General options related to budget policy were then discussed, followed by discussion on employee health insurance.

Finance Director Unertl mentioned that it is important to have the Capital portion of the budget completed as soon as possible after the new Common Council is seated and been given orientation.

Options on the number of budget meetings to hold was then discussed.

Attachment: Committee Reports (4870 : File Committee Reports)

Discussion was then held on Open Meetings and Open Records laws. Mayor Woellner suggested the possibility of "virtual" budget meetings.

Alderman Hass stated his opinion that holding an "all day budget meeting" seemed to work well in the past.

No action was taken at this time.

#### IV. Monthly Reports:

##### 1. Municipal Court

The report was in the meeting packet.

##### 2. Finance Director Unerlt

The report was in the meeting packet.

Finance Director Unerlt reported that the auditors will be in town at the beginning of March. It was noted that the composition of the Redevelopment Authority has changed lately.

##### 3. City Attorney Hayden

The report was in the meeting packet.

##### 4. City Clerk Heideman

The report was in the meeting packet.

City Clerk Heideman urged anyone that wants to register to vote to do some prior to election day.

##### 5. City Administrator Johnson

The report was in the meeting packet.

In the near future, the Festival Grounds Committee will have discussions related to buildings at the Festival Grounds.

##### 6. Consider placing monthly reports on file

Motion (Osness/Blake) to place on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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#### V. Establish date, time and location of next regular meeting

Tuesday, March 24<sup>th</sup>, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

#### VI. Public Comment Period

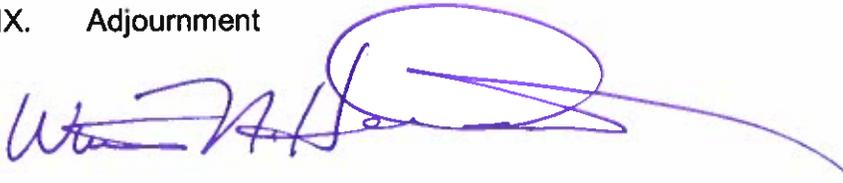
None.

#### VII. Closed sessions:

Motion (Blake/Osness) to convene in closed session. Motion carried 3-0 on roll call vote. Convened in closed session at 5:30 P.M.

Note: The minutes of the remainder of the meeting will be filed and published at a later date.

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to continue negotiations with the Fire union.
  2. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to address Citizen Feedback form(s) submitted.
- VIII. The Committee may reconvene in open session for potential action(s) on closed session issue(s).
- IX. Adjournment

A handwritten signature in blue ink, appearing to be "W. J. H.", is written over the text "IX. Adjournment". The signature is stylized and includes a large loop.

City of Merrill  
Meeting of Redevelopment Authority (RDA)

Thursday, February 20<sup>th</sup>, 2020 at 8:00 a.m.  
City Hall Common Council Chambers

RDA Present: Ken Maule, Clyde Nelson, Tony Kusserow, Steve Sabatke, Sheila Polak, Lori Anderson-Malm, and Derek Woellner

Others: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl via phone conference, Public Works Director/City Engineer Rod Akey, Bill Bialecki from Lincoln County Economic Development Corp., and representative from Merrill Productions

**Call to Order:** Chair Nelson called the meeting to order at 8:00 a.m.

**Consider approval of RDA meeting minutes from January 8<sup>th</sup>, 2020:**

**Motion (Maule/Kusserow) to approve the meeting minutes from January 8<sup>th</sup>. Carried.**

**Public Comment:** None.

**Update on proposed Ryan Ott Construction residential development plan (former Kienitz parcel – TID No. 11):**

Johnson reported that Ryan Ott has decided to just pursue single-family home construction. RDA Commissioners noted that the development agreement has a May 31<sup>st</sup> construction start date. A Request for Proposals (RFPs) will be issued if construction isn't underway by then.

**Follow-up on employee count information from FreMarq Innovations (1101 N. Mill St. – TID No. 7):**

For the \$100,000 loan to become a forgivable TID No. 7 grant, a total of fifty employees must be retained for two years. RDA Chair Nelson advised that he had reviewed the draft letter restarting the two-year employee count monitoring period effective mid-December 2019. Polak suggested also including ending mid-December 2021 timeframe in the letter.

**Update on Impact Seven's Waiver of Purchase Option (former Fox Point site – TID No. 10):**

Impact Seven provided a waiver of purchase option dated January 27<sup>th</sup>, 2020. Another potential developer had expressed potential interest; however, that firm also decided against extending their residential developments further north.

**Update on Impact Seven's Waiver of Purchase Option (former Fox Point site – TID No. 10) - Continued:**

There was extensive discussion about need for workforce housing; for young families; and affordable units. Sabatke has proposed nineteen lot development site. Public Works Director Akey reported that concept could involve about \$800,000 in infrastructure improvements.

Ehlers & Associates is assisting Finance Director Unertl in reviewing options for the \$500,000 Note Anticipation Note (NAN) balloon payment that is due 10/1/2021. Akey and Unertl emphasized that it is OK to wait for development to occur.

After discussion of 30 to 60 days for response to Request for Proposals (RPFs), RDA Commission consensus to advertise the development site with proposals back in 45 days.

**Status review and discussion of City-owned development sites:**

- TID No. 11 – 5.314 acres at corner of State Hwy 107/Edgewater Dr. – City Attorney is checking with Rock Ridge Apartments as to their interest in potential Phase 3. If not pursuing Phase 3, City staff will issue Request for Proposals (RFPs).
- TID No. 8 - .382 acre site at corner of W. Main St./S. Prospect – former bank and parking lot which had been lease to Merrill Area Housing Authority during their Stonebridge and Park Place construction projects. City staff will issue Request for Proposals (RFPs).
- TID No. 9 – 14.74 acres of former Anson-Gilkey frontage on Wisconsin River. LCEDC Bill Bialecki is working with local businesses and financial institutions for potential housing development.
- TID No. 9 – 2.12 acres of former Page Milk site. Although finally City-owned through Lincoln County delinquent tax foreclosure, there are Federal tax liens from the previous property owner's business.
- TID No. 3 – 4.300 acres on Thielman Street. Proposed site for future City water tower. Fill from the elevated hill could be used for N. Pine Ridge Ave. extension to Lincoln County Hwy G.
- 66.719 acres for future Industrial/Business Park – Lincoln County Hwy G. The property purchase is financed through TID No. 4.

Maule noted that the State Hwy 107 Industrial Park has no available development sites owned by Merrill Area Development Corp. (MAD). Akey provided background on why the site was purchased for future manufacturing developments without requiring extension of water and sewer service east of US Highway 51.

**Review and discussion of “Efficient and Strategic TID Use: A Guide for Wisconsin Municipalities” from The Center on Wisconsin Strategy (COWS):**

RDA Commissioners discussed the December 2006 report. Nelson noted that RDA should keep the concepts in our tool box. Woellner highlighted need to have Joint Review Board members' consideration when new TIDs created. City of Merrill is using TIF to drive employment. Other ideas listed in the report include potential job training funding and energy efficiency retrofits.

The COWS report will be provided to the next Joint Review Board meeting.

**Next RDA meeting:** Wednesday, March 4<sup>th</sup> at 8:00 a.m.

The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Negotiation for proposed new restaurant site acquisition(s) in TID No. 3 and TID No. 4 (East Side)

**Motion (Maule/Kusserow) to move into closed session.** Carried 7-0 on roll call vote at 8:45 a.m.

Bill Bialecki from Lincoln County Economic Development Corp. provided an update on both potential new restaurant sites. There will be additional negotiation and further information at the next RDA meeting.

**Adjournment:** (Kusserow/Maule) to adjourn at 9:16 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl



**CITY OF MERRILL**  
**WATER & SEWAGE DISPOSAL COMMITTEE**  
**MINUTES • WEDNESDAY FEBRUARY 19, 2020**

**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

**I. Call to Order**

Alderman Norton called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	5:03 PM

Also in attendance: City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

**II. Preliminary Items**

**1. December Vouchers**

The December vouchers were in the meeting packet.

Motion (Osness/Norton) to approve.

**RESULT: APPROVED**

**2. January Vouchers**

The January vouchers were in the meeting packet.

Motion (Osness/Norton) to approve.

**RESULT: APPROVED**

**III. Monthly Report**

**1. Operations Report**

The report was in the meeting packet.

Utility Operations Manager Steinagel reviewed the report, as follows:

SCADA system at the Wastewater Treatment Plant went down  
 Compost trials are complete  
 1 water main break, 4 service leaks  
 Annual Mercury & Tier II Reports have been submitted  
 Routine meter checks continue

Work continues on identifying locations that may still have lead service lines. None have been located lately.

Attachment: Committee Reports (4870 : File Committee Reports)

## IV. Public Comment Period

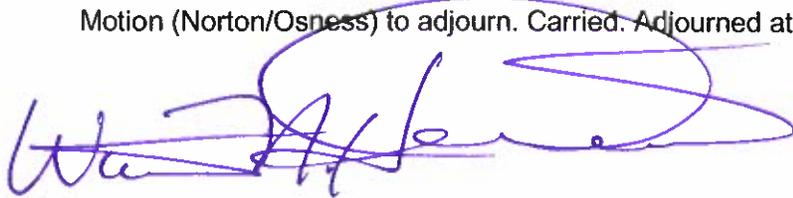
None.

## V. Establish date, time and location of next meeting

Wednesday, March 25<sup>th</sup>, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

## VI. Adjournment

Motion (Norton/Osness) to adjourn. Carried. Adjourned at 5:07 P.M.



**RESOLUTION NO.**

**A RESOLUTION AUTHORIZING THE REPRESENTATIVE TO FILE THE RECYCLING GRANTS TO RESPONSIBLE UNITS AND RECYCLING EFFICIENCY INCENTIVE GRANT APPLICATIONS**

WHEREAS, the City of Merrill (35-251) hereby requests financial assistance under s. 287.23 Wis. Stats., Chapters NR 542, 544 and 549, Wis. Admin. Code, for the purpose of planning, constructing or operating a recycling program with one or more components specified in s. 287.11(2)(a) to (h), Wis. Stats.;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 10<sup>th</sup> day of March, 2020, that it hereby authorizes the Public Works Director/City Engineer, or an official or employee of the responsible unit, to act on its behalf to do the following:

- 1.) Submit an application to the Department of Natural Resources for financial assistance under s.287.23, Wis. Stats., Chapters NR 542, 544, and 549, Wis. Admin. Code;
- 2.) Sign necessary documents; and
- 3.) Submit a final report.

Recommended by Board of Public Works

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
Derek Woellner  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
William N. Heideman  
City Clerk

Attachment: Resolution for authorization to file recycling grants (4819 : Resolution authorizing to file for recycling grants)

35-251



0511260

**RESOLUTION NO. 1957**

**A RESOLUTION AUTHORIZING THE REPRESENTATIVE TO FILE THE RECYCLING GRANTS TO RESPONSIBLE UNITS AND RECYCLING EFFICIENCY INCENTIVE GRANT APPLICATIONS**

WHEREAS, the City of Merrill (35-251) hereby requests financial assistance under s. 287.23 Wis. State., Chapters NR 542, 544 and 549, Wis. Admin. Code. for the purpose of planning, constructing or operating a recycling program with one or more components specified in s. 287.11(2)(a) to (h), Wis. State.;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8<sup>th</sup> day of November, 2005, that it hereby authorizes the Street Commissioner, or an official or employee of the responsible unit, to act on its behalf to do the following:

- 1.) Submit an application to the Department of Natural Resources for financial assistance under s.287.23, Wis. State., Chapters NR 542, 544, and 549, Wis. Admin. Code.
- 2.) Sign necessary documents; and
- 3.) Submit a final report.

Recommended by Board of Public Works

Moved: Alderwoman Hatz

Passed: November 8, 2005

CITY OF MERRILL, WISCONSIN

Douglas C. Williams  
Mayor

Willem N. Heldeman  
City Clerk

Attachment: Resolution for authorization to file recycling grants (4819 : Resolution authorizing to file for recycling grants)