



**CITY OF MERRILL  
CITY PLAN COMMISSION  
MINUTES • TUESDAY FEBRUARY 4, 2020**

**Regular Meeting**

**City Hall Council Chambers**

**6:00 PM**

**I. Call to Order**

Mayor Woellner called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	
Kyle Gulke		Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Allen Wix, Gary Schwartz, Chad Glaza and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

**II. Public Hearing:**

1. Public Hearing on proposed revisions to City of Merrill Code of Ordinances, Zoning Sections 113-38,40,41,138,139,140,166,168,317.

Information was in the meeting packet.

City Attorney Hayden read the public hearing notice.

Motion (Schroeder/Maule) to open the public hearing. Carried.

Building Inspector/Zoning Administrator Pagel provided a synopsis on each of the seven proposed ordinance amendments. He explained that the primary purposes of the proposed amendments is to clean up some “housekeeping” issues, as well as easing regulations, thereby making it easier for property owners to make property improvements. Certain unenforceable parking regulations would also be eliminated.

Motion (Hass/Schroeder) to close the public hearing. Carried.

Motion (Hass/Schroder) to approve all seven ordinance amendments as presented.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 2/11/2020 7:00 PM</b>
----------------	---------------------------------------	--------------------------------

**III. Minutes of previous meeting(s):**

1. Minutes of October 1, 2019 meeting

Motion (Hass/Schroeder) to approve.

<b>RESULT:</b> <b>APPROVED</b>
--------------------------------

IV. Agenda items for consideration:

1. A Resolution petitioning the Secretary of Transportation for Airport Improvement Aid.

Immediately after the meeting was called to order, Mayor Woellner requested that, in order to accommodate Gary Schwartz, he be allowed to change the order of agenda items and consider the Airport Aid resolution first. Without objection, it was so ordered.

A copy of the proposed resolution was in the meeting packet.

Gary Schwartz reported on the resolution and the airport projects associated with it.

Motion (Maule/Gulke) to approve. Ralph Sturm announced that he would be abstaining on any vote on this issue.

<b>RESULT:</b> <b>APPROVED AND SENT TO COUNCIL</b> <b>Next: 2/11/2020 7:00 PM</b>
---

2. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps

Building Inspector/Zoning Administrator Pagel had nothing to report as this time.

V. Establish date, time and location of next meeting

The next meeting will be held at the call of the Chairperson.

VI. Public Comment Period

None.

VII. Adjournment

Motion (Hass/Reimann) to adjourn. Carried. Adjourned at 6:09 P.M.