



Alderman Russell suggested that there seem to be occurrences of “leaks” from closed sessions which resulted in the public knowing what transpired at certain closed sessions. He added that it appears these “leaks” are a violation of the Nine Tools of Civility. City Attorney Hayden added verbal legal information related to the confidentiality requirements related to closed sessions.

Alderman Osness stated that he was upset the public became aware of the results of a vote taken at a recent closed session.

No action was taken.

**3. Consider amendment to non-union personnel policy manual, related to hiring/firing.**

Alderman Russell noted that the Police and Fire Commission has specific procedures in place for hiring/firing, and that perhaps these or similar procedures should also be in place for hiring/firing in other City departments. In his opinion, the Personnel and Finance Committee should be more involved in these processes.

Alderman Russell directed City Administrator Johnson and City Attorney Hayden to prepare a policy manual amendment to be considered at a future meeting. No action was taken at this time.

**IV. Monthly Reports:**

**1. Municipal Court (2 Reports)**

The reports were in the meeting packet.

**2. Finance Director Unertl (2 Reports)**

The reports were in the meeting packet.

**3. City Attorney Hayden (2 Reports)**

The reports were in the meeting packet.

City Attorney Hayden answered questions related to his report. He noted that Krista Mitchell has been doing high-quality work since she began working in the City Attorney office.

**4. City Clerk Heideman**

The report was in the meeting packet.

City Clerk Heideman reported that renovations in the T.B. Scott Library Community Room have been completed and that Aldermanic District #3 and Aldermanic District #6 will again be voting there for future elections.

**5. City Administrator Johnson**

The report was in the meeting packet. City Administrator Johnson answered questions.

**6. Consider placing monthly reports on file**

Motion (Osness/Blake) to place on file.

|                |                       |
|----------------|-----------------------|
| <b>RESULT:</b> | <b>PLACED ON FILE</b> |
|----------------|-----------------------|

V. Establish date, time and location of next regular meeting

Tuesday, February 25<sup>th</sup>, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

Alderman Sabatke made comments and asked questions related to future restaurant possibilities.

VII. Closed sessions:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to continue negotiations with the Fire union.

Motion (Blake/Osness) to convene in closed session. Carried 3-0 on roll call vote. Convened in closed session at 5:27 P.M.

Note: The closed session minutes and the remainder of the meeting minutes will be published separately and confidentially.

2. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to address Citizen Feedback form submitted recently.

VIII. The Committee may reconvene in open session for potential action(s) on closed session issue(s).

IX. Adjournment