

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**December 19<sup>th</sup>, 2018**

**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel (4:05-), Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Audrey Huftel, Tim Meehean and Jim Wedemeyer (4:10-). Excused: Richard Mamer. Also present: Laurie Ollhoff, John Greenwood and Geoffrie L. from MP3.

Ms. Stevens shared the annual Endowment Fund donation letter sent out earlier in the month.

There was no public comment.

**2. Consent Items**

M Meehean/S Huftel/C to approve the minutes of the November meeting as printed. M Breitenmoser/S Meehean/C to accept the Monthly Revenue & Expense Report for November as printed.

**3. Reports/Discussion Items/Action Items**

A. Appointment of the Nominating Committee: Mr. Meehean was appointed to the nominating committee; he will report at the next meeting.

B. 2019 Budget Update: M Meehean/S Gilk/C to approve the reallocation of funds for the 2019 budget as presented.

C. Quarterly Contract Review: John Greenwood: Year one of the 2-year contract with Mr. Greenwood approved in December 2017 has been completed. Mr. Greenwood presented documents providing details on: Review of Building Merrill Together Series meetings on Merrill's Community and Economic Growth, an issue guide as a result of these meetings, and a successful grant application through the Wisconsin Humanities Council.

D. Long Range Plan: Summary reports of input gathered from the community and staff are being compiled by Art Lersch and will be distributed at the next board meeting. Preliminary Service Responses will be presented at the January meeting.

E. Status of Church Property: Board members remain concerned about potential uses of the building as it relates to the shared parking lot. Ms. Stevens is not aware of any developments regarding the property.

F. Strategic Plan Progress-Goals #6: Ms. Stevens presented staff progress on goals and objectives.

G. Trustee Essential #5-Hiring a Library Director: Copies were provided of Trustee Essential 5.

E. Reports from Friends/WVLS Representative: The Friends provided funds for a laminating machine and funds toward a butterfly enclosure for Youth Services Department.

**4. Forthcoming Events & Library Director Report**

- November Statistical Report was presented.

**5. Adjournment:**

M Meehean/S Huftel/C to adjourn the meeting at 4:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on January 16<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary