



CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY DECEMBER 10, 2019

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
 1. Minutes of November 12, 2019 meeting and November 19, 2019 meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for Period Ending November 30, 2019
8. General agenda items:
 1. Employee Years of Service Recognition:
William F. Hauswirth, 20 years (Parks & Recreation)
9. Health and Safety Committee:
 1. Application from River Country Cooperative, Becky Guite, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Merrill Cenex, 1300 N. Center Ave., effective December 11, 2019. Alderman Hass is bringing this application directly to the Common Council.
 2. Application from VFW Post 1638 Auxiliary for a temporary Class "B" (picnic) license to sell fermented malt beverages at the Agra Pavilion, 404 S. Park St., on Saturday, January 18th, 2020, in conjunction with the Auxiliary Chili Cookoff event. The Health and Safety Committee recommends approval.
 3. Application from the Merrill Historical Society, 100 East Third Street, for a temporary Class "B" (picnic) license to sell fermented malt beverages in the Expo Center (303 N. Sales St.) on Saturday, December 14th, 2019, in conjunction with a "Season's Beatings" wrestling event. The Health and Safety Committee recommends approval.
10. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Committee of the Whole, Health & Safety Committee, Library Board, Parks & Recreation Commission, Personnel & Finance Committee, Redevelopment Authority, Transit Commission and Zoning Board of Appeals.

11. Mayor's Appointments:
 1. Jeremy Thompson to the Zoning Board of Appeals, replacing Eric Ott, who has resigned, term to expire 5/1/2022
 2. Clyde Nelson to the Redevelopment Authority, term to expire 9/2024
 3. Lori Anderson-Malm to the Redevelopment Authority, replacing Dan Koblit, who has resigned, term to expire 9/2023
 4. Election Officials for 2020-2021
12. Ordinances:
 1. An Ordinance amending Code of Ordinances Chapter 32, Article III, Section 36-60, 61 & 62, related to City sidewalk repair/maintenance policies. The Board of Public Works recommends approval.
 2. An Ordinance adding to Code of Ordinances Chapter 26, related to the Merrill Ice Drags. Mayor Woellner is bringing this ordinance directly to the Common Council.
13. Resolutions:
 1. A Resolution ratifying the January 1, 2020 to December 31, 2021 contract between the City of Merrill and the Merrill Professional Police Association. The Personnel and Finance Committee recommends approval.
14. Mayor's Communications
15. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



**CITY OF MERRILL
COMMON COUNCIL**

MINUTES • TUESDAY NOVEMBER 12, 2019

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order

Mayor Woellner called the meeting to order at 7:10 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	7:12 PM
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. Silent Prayer

3. Pledge of Allegiance

4. Roll Call

5. Public Comment Period

None.

6. Minutes of previous Common Council meeting(s):

1. Minutes of October 8, 2019 meeting and October 16, 2019 meeting

Motion (Norton/Rick) to approve.

RESULT: APPROVED

7. Revenue & Expense Reports(s):

1. Revenue & Expense Report for Period Ending October 31, 2019

Motion (Norton/Russell) to approve.

RESULT: APPROVED

8. Public Hearing(s):

1. Public Hearing on proposed 2020 Budget

Motion (Hass/Russell) to open the public hearing. Carried.

LaDonna Fermanich commended everyone for trying to do their best throughout the 2020 budget process. She stated that she was pleased that some Common Council members were keeping the taxpayers in mind when making budget decisions. She stated that she wished consideration of wages and salaries would have begun earlier in the budget process.

Motion (Hass/Russell) to close the public hearing. Carried.

9. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Committee of the Whole, Festival Grounds Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee and Transit Commission.

Motion (Norton/Russell) to place on file.

RESULT:	PLACED ON FILE
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10. Ordinances:

1. An Ordinance Adopting the 2020 City of Merrill Budget and Establishing the Tax Levy for the Year 2019.

City Attorney Hayden gave the ordinance a first reading.

Motion (Norton/Van Lieshout) to suspend the rules and give the ordinance a second reading and a third reading by title only.

Motion (Hass/Blake) to refer the ordinance back to the Committee of the Whole. After discussion, Alderman Hass requested that his motion be withdrawn. Without objection, it was so ordered.

The vote on the motion to suspend the rules and give the ordinance a second reading and a third reading by title only was tied 4-4 on a roll call vote. Voting Yes - Alderman Blake, Alderman Van Lieshout, Alderman Rick and Alderman Norton. Mayor Woellner broke the tie by voting Yes. Therefore, the motion passed.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

Motion (Norton/Van Lieshout) to approve the ordinance. Motion failed 2-6 on roll call vote. Voting Yes - Alderman Van Lieshout and Alderman Norton.

Since the budget ordinance was not approved, it was necessary to schedule a special Common Council meeting to again consider the budget ordinance. It was decided to schedule that meeting for 6:00 P.M. on Tuesday, November 19th.

The Personnel and Finance Committee meeting, originally scheduled for Tuesday, November 19th, was rescheduled to begin at 5:00 P.M. on Thursday, November 14th.

11. Resolutions:

1. A Resolution authorizing a \$251,200 loan from the State of Wisconsin Trust Fund (Resolution #2623).

WHEREAS, by the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed; and

WHEREAS, by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of November, 2019, that the City of Merrill, in the County of Lincoln, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Two Hundred Fifty One Thousand Two Hundred and 00/100 Dollars (\$251,200.00) for the purpose of financing City Hall HVAC, city fiber network, and police radio repeater projects and for no other purpose.

The loan is to be payable within 10 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 3.25 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by the law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the city of Merrill, in the County of Lincoln, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Merrill by such loan from the State be applied or paid out for any purpose except financing City Hall HVAC, City fiber network, and police radio repeater projects without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and Clerk of the City of Merrill, in the County of Lincoln, Wisconsin, are authorized and empowered, in the name of the City to execute and deliver to the commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and Clerk of the City will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Clerk of this City forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Rob Norton, Alderperson - Seventh District
SECONDER:	Paul Russell, Alderperson - First District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Norton, Sabatke

12. Mayor's Communications

The annual Christmas Parade is scheduled to begin at 6:00 P.M. on Saturday, December 7th.

13. Adjournment

Motion (Norton/Rick) to adjourn. Carried. Adjourned at 7:52 P.M.

Derek R. Woellner
Mayor

William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on November 21, 2019.

William N. Heideman, CMC, WCMC
City Clerk

Attachment: Council Minutes - 2019-11-12 (4708 : Minutes of November 12, 2019 meeting and November 19, 2019 meeting)



CITY OF MERRILL
COMMON COUNCIL
MINUTES • TUESDAY NOVEMBER 19, 2019

Special Meeting**City Hall Council Chambers****6:00 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

II. Silent Prayer**III. Pledge of Allegiance****IV. Roll Call****V. Public Comment Period**

Alderman Osness expressed his disappointment that some City Department Heads had referred to the new Common Council members as weaknesses to the City. He stressed that teamwork would be critical in the future.

VI. Ordinances:

1. An Ordinance Adopting the 2020 City of Merrill Budget and Establishing the Tax Levy for the Year 2019 (Ordinance #2019-07).

City Attorney Hayden gave the ordinance a first reading.

Motion (Norton/Blake) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [6 TO 2]
MOVER:	Rob Norton, Aldersperson - Seventh District
SECONDER:	Paul Russell, Aldersperson - First District
AYES:	Russell, Hass, Blake, Van Lieshout, Rick, Norton
NAYS:	Osness, Sabatke

VII. Mayor's Communications

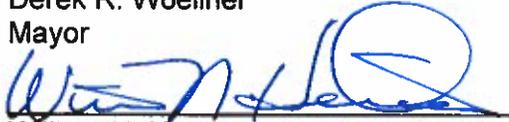
Mayor Woellner stated that he was pleased with the final result of the 2020 City Budget and he thanked everyone for their work during the entire budget process.

VIII. Adjournment

Motion (Norton/Russell) to adjourn. Carried. Adjourned at 6:16 P.M.

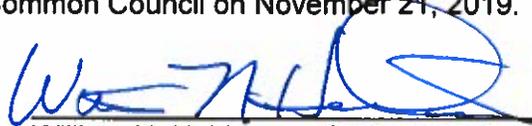


Derek R. Woellner
Mayor



William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on November 21, 2019.



William N. Heideman, CMC, WCMC
City Clerk

Attachment: Council Minutes - 2019-11-19 Special (4708 : Minutes of November 12, 2019 meeting and November 19, 2019 meeting)



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: December 3rd, 2019

To: Mayor Derek Woellner
Alderspersons

From: Kathy Unertl, Finance Director

RE: November 2019 Revenue & Expense Reports

Series 2019A Bonds:

City of Merrill received \$1,880,000 in net borrowed proceeds (i.e. after fees deducted) on Wednesday, 11/6th. The borrowed proceeds were distributed to Fund 52 (General Capital), Fund 42 (TID No. 12), Fund 62 (Water), and Fund 63 (Sewer).

This allowed reimbursement for \$535,689 for General 2019 capital improvement expenditures, \$324,364 in Water capital improvement expenditures, and \$213,649 in Sewer capital improvement expenditures. Total capital reimbursements of just under \$1.1 million.

Revenues – General Fund:

Consistent with budgeted amounts with significant Interest Income above budgeted level.

City received \$2,622,447 in State of Wisconsin Aids on Monday, 11/18th. Dramatically improves City cash flow!

Expenses – General Fund:

Expenditures are consistent with budgeted amounts except for Snow & Ice Control and Sick Leave Retirement Payouts.

There are personnel services savings (due to employee retirements or resignations) to offset expenditure overages.

12-03-2019 11:21 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019

PAGE: 1

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,445,648.00	1,319.14	4,452,317.64	100.15	(6,669.64)
Intergovernmental	4,191,700.65	2,622,446.77	4,193,993.26	100.05	(2,292.61)
Licenses and Permits	39,021.00	935.00	47,014.68	120.49	(7,993.68)
Fines, Forfeits, & Pen.	117,500.00	9,575.22	95,852.29	81.58	21,647.71
Public Charges-Services	7,625.00	138.50	5,216.45	68.41	2,408.55
Miscellaneous Revenues	109,150.00	8,237.73	145,992.89	133.75	(36,842.89)
TOTAL Non-Departmental	8,910,644.65	2,642,652.36	8,940,387.21	100.33	(29,742.56)
<u>Municipal Court</u>					
Intergov Charges (Misc.)	7,950.00	467.50	5,387.50	67.77	2,562.50
TOTAL Municipal Court	7,950.00	467.50	5,387.50	67.77	2,562.50
<u>City Attorney</u>					
Intergov Charges (Misc.)	10,500.00	0.00	6,724.00	64.04	3,776.00
Miscellaneous Revenues	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL City Attorney	25,500.00	0.00	6,724.00	26.37	18,776.00
<u>City Administrator</u>					
Miscellaneous Revenues	27,500.00	0.00	0.00	0.00	27,500.00
TOTAL City Administrator	27,500.00	0.00	0.00	0.00	27,500.00
<u>Clerk/Treasurer Staff</u>					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Clerk/Treasurer Staff	2,500.00	0.00	0.00	0.00	2,500.00
<u>Elections - AVERAGED</u>					
Miscellaneous Revenues	0.00	0.00	1,600.00	0.00	(1,600.00)
TOTAL Elections - AVERAGED	0.00	0.00	1,600.00	0.00	(1,600.00)
<u>Treasurer/Finance Dir.</u>					
Licenses and Permits	500.00	(661.61)	300.00	60.00	200.00
Miscellaneous Revenues	27,500.00	0.00	0.00	0.00	27,500.00
TOTAL Treasurer/Finance Dir.	28,000.00	(661.61)	300.00	1.07	27,700.00
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	1,500.00	0.00	898.01	59.87	601.99
TOTAL Over-Collected Taxes	1,500.00	0.00	898.01	59.87	601.99
<u>Police</u>					
Intergovernmental	15,700.00	11,479.97	21,300.36	135.67	(5,600.36)
Public Charges-Services	8,025.00	250.50	4,204.38	52.39	3,820.62
Intergov Charges (Misc.)	8,500.00	0.00	7,294.76	85.82	1,205.24
Miscellaneous Revenues	0.00	652.75	687.75	0.00	(687.75)
TOTAL Police	32,225.00	12,383.22	33,487.25	103.92	(1,262.25)

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

12-03-2019 11:21 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019

PAGE: 2

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	0.00	8,481.29	0.00	(8,481.29)
TOTAL Traffic Control	0.00	0.00	8,481.29	0.00	(8,481.29)
<u>Fire Protection</u>					
Public Charges-Services	7,025.00	730.00	10,397.67	148.01	(3,372.67)
Intergov Charges (Misc.)	217,548.00	0.00	217,547.64	100.00	0.36
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	224,573.00	730.00	227,945.31	101.50	(3,372.31)
<u>Ambulance/EMS</u>					
Intergovernmental	1,059,247.00	83,038.68	809,865.71	76.46	249,381.29
TOTAL Ambulance/EMS	1,059,247.00	83,038.68	809,865.71	76.46	249,381.29
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	32,500.00	910.00	22,576.10	69.46	9,923.90
Miscellaneous Revenues	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Bldg. Inspection/Zoning	42,500.00	910.00	22,576.10	53.12	19,923.90
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	67,500.00	0.00	0.00	0.00	67,500.00
TOTAL Public Works/Engineer	67,500.00	0.00	0.00	0.00	67,500.00
<u>Street Superintendent</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	0.00	0.00	0.00	0.00	0.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	320,500.00	17,938.61	245,732.43	76.67	74,767.57
Miscellaneous Revenues	0.00	827.25	827.25	0.00	(827.25)
TOTAL Operations Support (M&E)	320,500.00	18,765.86	246,559.68	76.93	73,940.32
<u>Roads</u>					
Intergovernmental	78,000.00	3,195.49	47,953.66	61.48	30,046.34
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	1,442.66	4,326.64	0.00	(4,326.64)
TOTAL Roads	80,500.00	4,638.15	52,280.30	64.94	28,219.70
<u>Snow and Ice</u>					
Public Charges-Services	10,000.00	0.00	2,908.40	29.08	7,091.60
TOTAL Snow and Ice	10,000.00	0.00	2,908.40	29.08	7,091.60

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

12-03-2019 11:21 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019

PAGE: 3

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
<u>Airport</u>					
Public Charges-Services	25,000.00	775.00	24,286.86	97.15	713.14
Miscellaneous Revenues	0.00	0.00	3,925.98	0.00	(3,925.98)
TOTAL Airport	25,000.00	775.00	28,212.84	112.85	(3,212.84)
<u>Transit</u>					
Specials (Utility Rev.)	242,500.00	0.00	170,993.96	70.51	71,506.04
Intergovernmental	82,500.00	0.00	78,627.00	95.31	3,873.00
Public Charges-Services	143,250.00	11,353.75	115,429.85	80.58	27,820.15
Miscellaneous Revenues	24,000.00	0.00	3,514.00	14.64	20,486.00
TOTAL Transit	492,250.00	11,353.75	368,564.81	74.87	123,685.19
<u>Garbage Collection</u>					
Miscellaneous Revenues	6,000.00	652.37	16,291.30	271.52	(10,291.30)
TOTAL Garbage Collection	6,000.00	652.37	16,291.30	271.52	(10,291.30)
<u>Recycling</u>					
Intergovernmental	32,500.00	0.00	32,580.11	100.25	(80.11)
Miscellaneous Revenues	8,000.00	0.00	3,252.40	40.66	4,747.60
TOTAL Recycling	40,500.00	0.00	35,832.51	88.48	4,667.49
<u>Weed & Nuisance Control</u>					
Public Charges-Services	5,000.00	600.00	3,500.00	70.00	1,500.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	600.00	3,500.00	58.33	2,500.00
<u>MEC - Enrichment</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
TOTAL MEC - Enrichment	7,500.00	0.00	0.00	0.00	7,500.00

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Library</u>					
Intergovernmental	449,305.00	6,996.00	458,127.61	101.96	(8,822.61)
Public Charges-Services	16,000.00	471.55	12,084.47	75.53	3,915.53
Miscellaneous Revenues	0.00	20.00	51,806.15	0.00	(51,806.15)
TOTAL Library	465,305.00	7,487.55	522,018.23	112.19	(56,713.23)
<u>Parks</u>					
Public Charges-Services	12,500.00	670.00	22,636.36	181.09	(10,136.36)
Miscellaneous Revenues	0.00	0.00	240.00	0.00	(240.00)
TOTAL Parks	12,500.00	670.00	22,876.36	183.01	(10,376.36)
<u>Recreation Programs</u>					
Public Charges-Services	96,000.00	970.00	47,514.32	49.49	48,485.68
TOTAL Recreation Programs	96,000.00	970.00	47,514.32	49.49	48,485.68
<u>Decorations & Banners</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
<u>Outside Agencies</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Outside Agencies	0.00	0.00	0.00	0.00	0.00
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
<u>MARC - Smith Center</u>					
Public Charges-Services	65,900.00	4,919.00	42,875.01	65.06	23,024.99
TOTAL MARC - Smith Center	65,900.00	4,919.00	42,875.01	65.06	23,024.99
<u>Aquatic Center</u>					
Public Charges-Services	105,000.00	0.00	76,111.13	72.49	28,888.87
TOTAL Aquatic Center	105,000.00	0.00	76,111.13	72.49	28,888.87
<hr/>					
TOTAL REVENUE	12,169,344.65	2,790,351.83	11,523,197.27	94.69	646,147.38
=====					
<u>EXPENDITURES</u>					
=====					
<u>Common Council</u>					
Personnel Services	34,200.00	4,963.15	28,880.93	84.45	5,319.07
Contractual Services	4,890.00	0.00	1,480.95	30.29	3,409.05
Supplies & Expenses	11,185.00	392.22	5,898.45	52.74	5,286.55
TOTAL Common Council	50,275.00	5,355.37	36,260.33	72.12	14,014.67

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Municipal Court</u>					
Personnel Services	85,944.00	8,617.55	78,187.35	90.97	7,756.65
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	5,000.00	26.68	3,329.18	66.58	1,670.82
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	<u>5,550.00</u>	<u>0.00</u>	<u>6,353.72</u>	<u>114.48</u>	(<u>803.72</u>)
TOTAL Municipal Court	97,494.00	8,644.23	87,870.25	90.13	9,623.75
<u>City Attorney</u>					
Personnel Services	225,326.00	23,168.36	204,727.02	90.86	20,598.98
Contractual Services	3,700.00	203.20	15,392.80	416.02	(11,692.80)
Supplies & Expenses	7,075.00	0.00	5,358.30	75.74	1,716.70
Technology	<u>0.00</u>	<u>0.00</u>	<u>1,099.30</u>	<u>0.00</u>	(<u>1,099.30</u>)
TOTAL City Attorney	236,101.00	23,371.56	226,577.42	95.97	9,523.58
<u>Mayor</u>					
Personnel Services	13,780.00	1,565.10	12,520.80	90.86	1,259.20
Supplies & Expenses	<u>825.00</u>	<u>106.80</u>	<u>661.06</u>	<u>80.13</u>	<u>163.94</u>
TOTAL Mayor	14,605.00	1,671.90	13,181.86	90.26	1,423.14
<u>City Administrator</u>					
Personnel Services	119,907.00	13,379.67	109,631.78	91.43	10,275.22
Contractual Services	675.00	57.13	625.61	92.68	49.39
Supplies & Expenses	<u>850.00</u>	<u>0.00</u>	<u>137.86</u>	<u>16.22</u>	<u>712.14</u>
TOTAL City Administrator	121,432.00	13,436.80	110,395.25	90.91	11,036.75
<u>Personnel - HR</u>					
Contractual Services	4,350.00	1,057.05	4,249.42	97.69	100.58
Supplies & Expenses	<u>500.00</u>	<u>0.00</u>	<u>9.44</u>	<u>1.89</u>	<u>490.56</u>
TOTAL Personnel - HR	4,850.00	1,057.05	4,258.86	87.81	591.14
<u>City Clerk</u>					
Personnel Services	77,986.00	8,669.94	71,603.99	91.82	6,382.01
Supplies & Expenses	4,550.00	71.05	4,807.46	105.66	(257.46)
Technology	<u>4,500.00</u>	<u>15.96</u>	<u>5,008.48</u>	<u>111.30</u>	(<u>508.48</u>)
TOTAL City Clerk	87,036.00	8,756.95	81,419.93	93.55	5,616.07
<u>Clerk/Treasurer Staff</u>					
Personnel Services	172,383.00	23,017.38	164,103.79	95.20	8,279.21
Supplies & Expenses	1,100.00	378.91	951.45	86.50	148.55
Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Clerk/Treasurer Staff	173,483.00	23,396.29	165,055.24	95.14	8,427.76
<u>Elections - AVERAGED</u>					
Personnel Services	25,250.00	0.00	13,073.98	51.78	12,176.02
Contractual Services	13,000.00	200.00	5,567.22	42.82	7,432.78
Supplies & Expenses	<u>1,525.00</u>	<u>0.00</u>	<u>1,559.70</u>	<u>102.28</u>	(<u>34.70</u>)
TOTAL Elections - AVERAGED	39,775.00	200.00	20,200.90	50.79	19,574.10

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Treasurer/Finance Dir.					
Personnel Services	107,041.00	15,534.70	102,809.85	96.05	4,231.15
Contractual Services	6,000.00	1,031.70	5,925.14	98.75	74.86
Supplies & Expenses	25,150.00	1,652.43	22,849.46	90.85	2,300.54
TOTAL Treasurer/Finance Dir.	138,191.00	18,218.83	131,584.45	95.22	6,606.55
Information Technology					
Personnel Services	72,000.00	6,477.11	59,980.04	83.31	12,019.96
Technology	132,250.00	4,566.34	80,050.29	60.53	52,199.71
TOTAL Information Technology	204,250.00	11,043.45	140,030.33	68.56	64,219.67
Assessment of Property					
Contractual Services	28,425.00	8,725.35	28,375.35	99.83	49.65
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Assessment of Property	28,525.00	8,725.35	28,375.35	99.48	149.65
Independent Auditing					
Contractual Services	15,500.00	0.00	12,325.30	79.52	3,174.70
Technology	1,250.00	0.00	1,107.00	88.56	143.00
TOTAL Independent Auditing	16,750.00	0.00	13,432.30	80.19	3,317.70
City Maintenance					
Personnel Services	128,910.00	14,863.20	105,378.88	81.75	23,531.12
Contractual Services	68,900.00	962.02	49,860.09	72.37	19,039.91
Supplies & Expenses	16,900.00	1,420.23	13,404.02	79.31	3,495.98
Capital Outlay	7,000.00	565.72	8,105.32	115.79	(1,105.32)
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	221,710.00	17,811.17	176,748.31	79.72	44,961.69
City Maint-Library					
Personnel Services	0.00	155.96	1,623.73	0.00	(1,623.73)
Supplies & Expenses	0.00	74.24	74.24	0.00	(74.24)
TOTAL City Maint-Library	0.00	230.20	1,697.97	0.00	(1,697.97)
City Maint-Fire Station					
Personnel Services	0.00	0.00	72.95	0.00	(72.95)
TOTAL City Maint-Fire Station	0.00	0.00	72.95	0.00	(72.95)
Over-Collected Taxes					
Supplies & Expenses	350.00	0.00	1,318.50	376.71	(968.50)
TOTAL Over-Collected Taxes	350.00	0.00	1,318.50	376.71	(968.50)
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	321,000.00	62,507.48	438,170.90	136.50	(117,170.90)
TOTAL Insurance/Employee	321,000.00	62,507.48	438,170.90	136.50	(117,170.90)

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Police</u>					
Personnel Services	2,352,263.00	383,953.70	2,198,688.77	93.47	153,574.23
Contractual Services	49,900.00	1,531.40	45,722.20	91.63	4,177.80
Supplies & Expenses	63,100.00	7,358.72	45,938.58	72.80	17,161.42
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	13,000.00	0.00	3,399.13	26.15	9,600.87
TOTAL Police	2,489,263.00	392,843.82	2,293,748.68	92.15	195,514.32
<u>Traffic Control</u>					
Personnel Services	12,095.00	708.03	11,028.74	91.18	1,066.26
Supplies & Expenses	18,750.00	(2,283.05)	16,986.09	90.59	1,763.91
TOTAL Traffic Control	30,845.00	(1,575.02)	28,014.83	90.82	2,830.17
<u>Fire Protection</u>					
Personnel Services	1,449,451.00	232,862.82	1,364,054.55	94.11	85,396.45
Contractual Services	27,250.00	2,219.03	23,615.31	86.66	3,634.69
Supplies & Expenses	54,000.00	2,793.74	58,527.57	108.38	(4,527.57)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	346.04	5,791.36	89.10	708.64
TOTAL Fire Protection	1,537,201.00	238,221.63	1,451,988.79	94.46	85,212.21
<u>Fire Protection-Hydrants</u>					
Contractual Services	125,160.00	0.00	125,160.00	100.00	0.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	125,160.00	100.00	0.00
<u>Ambulance/EMS</u>					
Personnel Services	947,497.00	159,087.24	874,780.44	92.33	72,716.56
Contractual Services	27,250.00	2,219.06	23,462.97	86.10	3,787.03
Supplies & Expenses	79,500.00	5,638.30	73,102.14	91.95	6,397.86
Technology	5,000.00	346.04	5,573.12	111.46	(573.12)
TOTAL Ambulance/EMS	1,059,247.00	167,290.64	976,918.67	92.23	82,328.33
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	142,181.00	16,323.85	130,189.31	91.57	11,991.69
Contractual Services	1,650.00	8.61	415.90	25.21	1,234.10
Supplies & Expenses	4,830.00	82.46	2,842.13	58.84	1,987.87
Technology	0.00	8.40	2,504.95	0.00	(2,504.95)
TOTAL Bldg. Inspection/Zoning	148,661.00	16,423.32	135,952.29	91.45	12,708.71
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
<u>Public Works/Engineer</u>					
Personnel Services	108,087.00	8,029.90	66,311.76	61.35	41,775.24
Contractual Services	1,500.00	0.00	325.00	21.67	1,175.00
Supplies & Expenses	2,250.00	64.76	783.21	34.81	1,466.79
Technology	1,000.00	0.00	1,494.50	149.45	(494.50)
TOTAL Public Works/Engineer	112,837.00	8,094.66	68,914.47	61.07	43,922.53

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Commissioner</u>					
Personnel Services	2,690.00	310.53	2,484.24	92.35	205.76
Contractual Services	250.00	17.22	193.70	77.48	56.30
Supplies & Expenses	<u>810.00</u>	<u>158.92</u>	<u>724.62</u>	<u>89.46</u>	<u>85.38</u>
TOTAL Street Commissioner	3,750.00	486.67	3,402.56	90.73	347.44
<u>Street Superintendent</u>					
Personnel Services	85,500.00	12,976.40	80,218.29	93.82	5,281.71
Supplies & Expenses	1,600.00	67.92	881.68	55.11	718.32
Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Street Superintendent	87,100.00	13,044.32	81,099.97	93.11	6,000.03
<u>Garage Maintenance</u>					
Personnel Services	820.00	0.00	278.63	33.98	541.37
Contractual Services	34,000.00	858.33	22,927.25	67.43	11,072.75
Supplies & Expenses	12,500.00	1,638.37	8,852.26	70.82	3,647.74
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Garage Maintenance	47,320.00	2,496.70	32,058.14	67.75	15,261.86
<u>Operations Support (M&E)</u>					
Personnel Services	197,375.00	26,076.78	169,845.28	86.05	27,529.72
Contractual Services	3,250.00	0.00	3,024.00	93.05	226.00
Supplies & Expenses	376,850.00	28,227.83	293,556.71	77.90	83,293.29
Technology	<u>575.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>575.00</u>
TOTAL Operations Support (M&E)	578,050.00	54,304.61	466,425.99	80.69	111,624.01
<u>Roads</u>					
Personnel Services	241,877.00	33,740.91	201,326.08	83.23	40,550.92
Supplies & Expenses	<u>91,000.00</u>	<u>31,670.19</u>	<u>78,415.46</u>	<u>86.17</u>	<u>12,584.54</u>
TOTAL Roads	332,877.00	65,411.10	279,741.54	84.04	53,135.46
<u>Street Cleaning</u>					
Personnel Services	40,872.00	11,542.29	49,456.90	121.00	(8,584.90)
Supplies & Expenses	<u>1,250.00</u>	<u>15.07</u>	<u>344.86</u>	<u>27.59</u>	<u>905.14</u>
TOTAL Street Cleaning	42,122.00	11,557.36	49,801.76	118.23	(7,679.76)
<u>Snow and Ice</u>					
Personnel Services	202,808.00	3,726.60	179,344.79	88.43	23,463.21
Contractual Services	1,350.00	0.00	1,260.00	93.33	90.00
Supplies & Expenses	<u>60,250.00</u>	<u>5,692.04</u>	<u>27,301.96</u>	<u>45.31</u>	<u>32,948.04</u>
TOTAL Snow and Ice	264,408.00	9,418.64	207,906.75	78.63	56,501.25
<u>Stormwater Maintenance</u>					
Personnel Services	34,533.00	2,913.18	21,702.85	62.85	12,830.15
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	<u>20,500.00</u>	<u>2,290.37</u>	<u>18,893.89</u>	<u>92.17</u>	<u>1,606.11</u>
TOTAL Stormwater Maintenance	57,033.00	5,203.55	40,596.74	71.18	16,436.26

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Painting-Marking</u>					
Personnel Services	20,574.00	313.36	15,798.00	76.79	4,776.00
Supplies & Expenses	20,000.00	0.00	15,353.43	76.77	4,646.57
TOTAL Street Painting-Marking	40,574.00	313.36	31,151.43	76.78	9,422.57
<u>Street Leave Expenses</u>					
Personnel Services	72,506.00	4,028.34	50,899.27	70.20	21,606.73
TOTAL Street Leave Expenses	72,506.00	4,028.34	50,899.27	70.20	21,606.73
<u>Street Lighting</u>					
Contractual Services	165,275.00	668.59	125,875.67	76.16	39,399.33
Capital Outlay	2,225.00	0.00	0.00	0.00	2,225.00
TOTAL Street Lighting	167,500.00	668.59	125,875.67	75.15	41,624.33
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,250.00	0.00	6,959.00	95.99	291.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	6,959.00	95.99	291.00
<u>Airport</u>					
Personnel Services	1,250.00	35.10	808.06	64.64	441.94
Contractual Services	115,675.00	5,788.07	99,366.78	85.90	16,308.22
Supplies & Expenses	31,075.00	1,445.03	25,399.57	81.74	5,675.43
TOTAL Airport	148,000.00	7,268.20	125,574.41	84.85	22,425.59
<u>Transit</u>					
Personnel Services	378,998.00	42,544.64	325,595.81	85.91	53,402.19
Contractual Services	3,250.00	87.05	2,099.27	64.59	1,150.73
Supplies & Expenses	137,425.00	5,003.68	60,907.65	44.32	76,517.35
Fixed Charges	32,600.00	0.00	31,765.12	97.44	834.88
Technology	1,750.00	120.54	5,258.10	300.46	(3,508.10)
TOTAL Transit	554,023.00	47,755.91	425,625.95	76.82	128,397.05
<u>Garbage Collection</u>					
Personnel Services	124,508.00	14,749.60	100,177.19	80.46	24,330.81
Supplies & Expenses	96,800.00	9,221.83	81,302.25	83.99	15,497.75
Capital Outlay	23,500.00	1,654.48	21,227.24	90.33	2,272.76
TOTAL Garbage Collection	244,808.00	25,625.91	202,706.68	82.80	42,101.32
<u>Recycling</u>					
Personnel Services	151,239.00	20,994.14	140,428.08	92.85	10,810.92
Supplies & Expenses	56,300.00	7,398.96	83,845.52	148.93	(27,545.52)
TOTAL Recycling	207,539.00	28,393.10	224,273.60	108.06	(16,734.60)
<u>Weed & Nuisance Control</u>					
Personnel Services	15,830.00	332.77	8,817.78	55.70	7,012.22
Contractual Services	250.00	0.00	350.00	140.00	(100.00)
Supplies & Expenses	1,250.00	0.00	771.08	61.69	478.92
TOTAL Weed & Nuisance Control	17,330.00	332.77	9,938.86	57.35	7,391.14

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Health Officer					
Personnel Services	3,660.00	0.00	3,660.12	100.00	(0.12)
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	3,660.12	97.34	99.88
MEC - Enrichment					
Personnel Services	129,919.00	13,530.66	119,648.11	92.09	10,270.89
Contractual Services	500.00	48.76	569.14	113.83	(69.14)
Supplies & Expenses	3,707.00	442.64	2,683.97	72.40	1,023.03
Technology	0.00	0.00	1,099.30	0.00	(1,099.30)
TOTAL MEC - Enrichment	134,126.00	14,022.06	124,000.52	92.45	10,125.48
Library					
Personnel Services	735,780.00	86,563.14	676,866.84	91.99	58,913.16
Contractual Services	48,200.00	2,231.25	33,668.60	69.85	14,531.40
Supplies & Expenses	53,805.00	7,927.16	54,702.83	101.67	(897.83)
Fixed Charges	9,400.00	0.00	9,781.00	104.05	(381.00)
Capital Outlay	0.00	4,845.00	55,187.92	0.00	(55,187.92)
Print Media - Library	51,950.00	10,377.22	47,210.43	90.88	4,739.57
Non-Print Media-Library	20,327.00	879.20	15,274.46	75.14	5,052.54
Technology	56,797.45	5,065.98	47,491.57	83.62	9,305.88
TOTAL Library	976,259.45	117,888.95	940,183.65	96.30	36,075.80
Parks					
Personnel Services	215,940.00	28,807.12	232,146.58	107.51	(16,206.58)
Contractual Services	34,800.00	5,802.15	31,427.78	90.31	3,372.22
Supplies & Expenses	40,350.00	1,928.82	36,557.77	90.60	3,792.23
Capital Outlay	24,000.00	4,591.25	22,350.28	93.13	1,649.72
TOTAL Parks	315,090.00	41,129.34	322,482.41	102.35	(7,392.41)
Athletic Park Lights					
Contractual Services	1,800.00	0.00	1,544.28	85.79	255.72
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	0.00	1,544.28	77.21	455.72
Ott's Park Lights					
Contractual Services	1,400.00	0.00	1,019.93	72.85	380.07
Supplies & Expenses	100.00	0.00	376.08	376.08	(276.08)
TOTAL Ott's Park Lights	1,500.00	0.00	1,396.01	93.07	103.99
Recreation Programs					
Personnel Services	221,912.00	16,114.55	191,888.81	86.47	30,023.19
Contractual Services	4,025.00	59.28	4,309.98	107.08	(284.98)
Supplies & Expenses	41,800.00	1,637.12	29,140.71	69.71	12,659.29
TOTAL Recreation Programs	267,737.00	17,810.95	225,339.50	84.16	42,397.50

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,875.00	105.36	2,983.18	103.76	(108.18)
Supplies & Expenses	18,625.00	0.00	19,169.62	102.92	(544.62)
TOTAL Marketing - PR	21,500.00	105.36	22,152.80	103.04	(652.80)
Decorations & Banners					
Personnel Services	2,775.00	601.55	1,681.40	60.59	1,093.60
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	601.55	1,681.40	30.16	3,893.60
Outside Agencies					
Supplies & Expenses	46,500.00	0.00	46,500.00	100.00	0.00
TOTAL Outside Agencies	46,500.00	0.00	46,500.00	100.00	0.00
MARC - Smith Center					
Personnel Services	36,550.00	3,864.08	33,101.60	90.57	3,448.40
Contractual Services	55,250.00	614.90	37,002.10	66.97	18,247.90
Supplies & Expenses	19,950.00	3,062.67	15,615.51	78.27	4,334.49
Capital Outlay	6,500.00	2,943.75	3,749.39	57.68	2,750.61
TOTAL MARC - Smith Center	118,250.00	10,485.40	89,468.60	75.66	28,781.40
Aquatic Center					
Personnel Services	88,325.00	0.00	76,144.16	86.21	12,180.84
Contractual Services	24,300.00	345.88	23,598.74	97.11	701.26
Supplies & Expenses	41,250.00	0.00	43,142.76	104.59	(1,892.76)
Technology	2,500.00	0.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	156,375.00	345.88	144,061.66	92.13	12,313.34
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,204,903.45	1,504,424.30	11,068,858.10	90.69	1,136,045.35
REVENUES OVER/(UNDER) EXPENDITURES	(35,558.80)	1,285,927.53	454,339.17	0.00	(489,897.97)

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,260.00	483.68	5,276.86	63.88	2,983.14
Contractual Services	19,990.00	0.00	15,417.21	77.12	4,572.79
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Remediation Action	28,500.00	483.68	20,694.07	72.61	7,805.93
<hr/>					
TOTAL EXPENDITURES	28,500.00	483.68	20,694.07	72.61	7,805.93
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(28,500.00)	(483.68)	(20,694.07)	0.00	(7,805.93)
=====					

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	57,144.00	0.00	57,144.00	100.00	0.00
Intergovernmental	<u>60,715.00</u>	<u>0.00</u>	<u>28,155.89</u>	<u>46.37</u>	<u>32,559.11</u>
TOTAL Police-SRO	117,859.00	0.00	85,299.89	72.37	32,559.11
<hr/>					
TOTAL REVENUE	117,859.00	0.00	85,299.89	72.37	32,559.11
=====					
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	115,455.00	18,652.97	105,763.18	91.61	9,691.82
Supplies & Expenses	475.00	0.00	0.00	0.00	475.00
Fixed Charges	<u>2,000.00</u>	<u>0.00</u>	<u>2,016.00</u>	<u>100.80</u>	<u>(16.00)</u>
TOTAL Police-SRO	117,930.00	18,652.97	107,779.18	91.39	10,150.82
<hr/>					
TOTAL EXPENDITURES	117,930.00	18,652.97	107,779.18	91.39	10,150.82
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(71.00)	(18,652.97)	(22,479.29)	0.00	22,408.29
=====					

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Tractor Pull</u>					
Public Charges-Services	7,000.00	0.00	0.00	0.00	7,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	7,000.00	0.00	0.00	0.00	7,000.00
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Public Charges-Services	11,750.00	500.00	12,336.25	104.99	(586.25)
Miscellaneous Revenues	104,400.00	0.00	101,969.51	97.67	2,430.49
TOTAL Merrill Festival Grounds	152,150.00	500.00	150,305.76	98.79	1,844.24
<u>Room Tax</u>					
Taxes (or Utility Rev.)	95,000.00	13,798.26	94,786.47	99.78	213.53
TOTAL Room Tax	95,000.00	13,798.26	94,786.47	99.78	213.53
<u>Bierman Building</u>					
Public Charges-Services	12,500.00	1,050.00	7,500.00	60.00	5,000.00
TOTAL Bierman Building	12,500.00	1,050.00	7,500.00	60.00	5,000.00
<hr/>					
TOTAL REVENUE	266,650.00	15,348.26	252,592.23	94.73	14,057.77
=====					
EXPENDITURES					
=====					
<u>Tractor Pull</u>					
Personnel Services	5,750.00	0.00	3,427.66	59.61	2,322.34
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Tractor Pull	7,000.00	0.00	3,427.66	48.97	3,572.34
<u>Merrill Festival Grounds</u>					
Personnel Services	6,400.00	697.39	13,533.46	211.46	(7,133.46)
Contractual Services	31,880.00	4,933.78	29,393.38	92.20	2,486.62
Supplies & Expenses	6,000.00	300.00	2,871.06	47.85	3,128.94
Capital Outlay	102,200.00	19,441.39	68,127.12	66.66	34,072.88
TOTAL Merrill Festival Grounds	146,480.00	25,372.56	113,925.02	77.78	32,554.98
<u>Room Tax</u>					
Supplies & Expenses	74,550.00	0.00	52,386.37	70.27	22,163.63
TOTAL Room Tax	74,550.00	0.00	52,386.37	70.27	22,163.63

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Bierman Building</u>					
Personnel Services	18,200.00	1,893.11	14,707.83	80.81	3,492.17
Contractual Services	24,500.00	1,755.67	17,185.39	70.14	7,314.61
Supplies & Expenses	4,675.00	287.32	4,219.49	90.26	455.51
Capital Outlay	0.00	0.00	4,289.68	0.00	(4,289.68)
TOTAL Bierman Building	47,375.00	3,936.10	40,402.39	85.28	6,972.61
<hr/>					
TOTAL EXPENDITURES	275,405.00	29,308.66	210,141.44	76.30	65,263.56
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(8,755.00)	(13,960.40)	42,450.79	0.00	(51,205.79)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	162,135.00	1,926.69	145,421.68	89.69	16,713.32
TOTAL CDBG Grants/Loans	162,135.00	1,926.69	145,421.68	89.69	16,713.32
<u>Community Development</u>					
Taxes (or Utility Rev.)	14,993.00	0.00	14,993.00	100.00	0.00
Intergov Charges (Misc.)	11,500.00	0.00	1,300.00	11.30	10,200.00
TOTAL Community Development	26,493.00	0.00	16,293.00	61.50	10,200.00
<hr/>					
TOTAL REVENUE	188,628.00	1,926.69	161,714.68	85.73	26,913.32
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	258,410.00	539.00	262,733.04	101.67	(4,323.04)
TOTAL CDBG Grants/Loans	258,410.00	539.00	262,733.04	101.67	(4,323.04)
<u>Community Development</u>					
Personnel Services	23,668.00	2,678.65	21,654.69	91.49	2,013.31
Contractual Services	700.00	8.61	207.93	29.70	492.07
Supplies & Expenses	2,125.00	0.00	1,094.43	51.50	1,030.57
Technology	0.00	8.41	257.00	0.00	(257.00)
TOTAL Community Development	26,493.00	2,695.67	23,214.05	87.62	3,278.95
<hr/>					
TOTAL EXPENDITURES	284,903.00	3,234.67	285,947.09	100.37	(1,044.09)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(96,275.00)	(1,307.98)	(124,232.41)	0.00	27,957.41
=====					

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Public Charges-Services	88,550.00	4,958.68	68,802.31	77.70	19,747.69
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	<u>100.00</u>	<u>0.00</u>	<u>140.00</u>	<u>140.00</u>	(40.00)
TOTAL Aviation Fuel	88,650.00	4,958.68	68,942.31	77.77	19,707.69
<hr/>					
TOTAL REVENUE	88,650.00	4,958.68	68,942.31	77.77	19,707.69
=====					
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,800.00	193.75	4,353.15	90.69	446.85
Special Services	83,350.00	109.95	62,147.50	74.56	21,202.50
Fixed Charges	1,625.00	0.00	1,625.00	100.00	0.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Aviation Fuel	89,775.00	303.70	68,125.65	75.88	21,649.35
<hr/>					
TOTAL EXPENDITURES	89,775.00	303.70	68,125.65	75.88	21,649.35
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(1,125.00)	4,654.98	816.66	0.00	(1,941.66)
=====					

*** END OF REPORT ***

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,407,917.00	0.00	2,407,916.36	100.00	0.64
Miscellaneous Revenues	1,589.00	0.00	1,596.20	100.45	(7.20)
Other Financing Sources	11,500.00	0.00	13,067.00	113.63	(1,567.00)
TOTAL Debt Service	2,421,006.00	0.00	2,422,579.56	100.06	(1,573.56)
<hr/>					
TOTAL REVENUE	2,421,006.00	0.00	2,422,579.56	100.06	(1,573.56)

EXPENDITURES					

<u>Debt Service</u>					
Debt Service	1,718,244.38	0.00	1,721,844.36	100.21	(3,599.98)
TOTAL Debt Service	1,718,244.38	0.00	1,721,844.36	100.21	(3,599.98)
<u>TID - Debt Service</u>					
Debt Service	805,775.36	0.00	805,775.36	100.00	0.00
TOTAL TID - Debt Service	805,775.36	0.00	805,775.36	100.00	0.00
<hr/>					
TOTAL EXPENDITURES	2,524,019.74	0.00	2,527,619.72	100.14	(3,599.98)

REVENUES OVER/(UNDER) EXPENDITURES	(103,013.74)	0.00	(105,040.16)	0.00	2,026.42

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #10-Fox Point	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
=====					
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	1,282.00	0.00	0.00	0.00	1,282.00
Contractual Services	400.00	0.00	400.00	100.00	0.00
Fixed Charges	20,024.81	0.00	20,024.81	100.00	0.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #10-Fox Point	21,706.81	0.00	20,424.81	94.09	1,282.00
<hr/>					
TOTAL EXPENDITURES	21,706.81	0.00	20,424.81	94.09	1,282.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(21,706.81)	0.00	(20,424.81)	0.00	(1,282.00)
=====					

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	69,960.65	0.00	69,960.65	100.00	0.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	12,567.76	0.00	12,512.08	99.56	55.68
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #11 - Apartments	82,528.41	0.00	82,472.73	99.93	55.68
<hr/>					
TOTAL REVENUE	82,528.41	0.00	82,472.73	99.93	55.68
=====					
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	2,255.00	0.00	0.00	0.00	2,255.00
Contractual Services	2,650.00	3,284.12	12,184.12	459.78	(9,534.12)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	63,929.36	0.00	63,929.36	100.00	0.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #11 - Apartments	68,834.36	3,284.12	76,113.48	110.57	(7,279.12)
<hr/>					
TOTAL EXPENDITURES	68,834.36	3,284.12	76,113.48	110.57	(7,279.12)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	13,694.05	(3,284.12)	6,359.25	0.00	7,334.80
=====					

*** END OF REPORT ***

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42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	157,004.68	125,000.00	147,004.68	93.63	10,000.00
TOTAL TID #12 - Weinbrenner	157,004.68	125,000.00	147,004.68	93.63	10,000.00
<hr/>					
TOTAL REVENUE	157,004.68	125,000.00	147,004.68	93.63	10,000.00
=====					
EXPENDITURES					

<u>TID #12 - Weinbrenner</u>					
Personnel Services	6,625.00	263.89	5,737.37	86.60	887.63
Contractual Services	400.00	0.00	434.52	108.63	(34.52)
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	135,000.00	0.00	9,092.58	6.74	125,907.42
TOTAL TID #12 - Weinbrenner	142,025.00	263.89	15,264.47	10.75	126,760.53
<hr/>					
TOTAL EXPENDITURES	142,025.00	263.89	15,264.47	10.75	126,760.53
=====					
REVENUES OVER/(UNDER) EXPENDITURES	14,979.68	124,736.11	131,740.21	0.00	(116,760.53)
=====					

*** END OF REPORT ***

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	2,382,170.48	32.25	2,155,669.47	90.49	226,501.01
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	<u>44,870.73</u>	<u>0.00</u>	<u>44,925.39</u>	<u>100.12</u>	(54.66)
TOTAL TID #3 - East Side	2,427,041.21	32.25	2,200,594.86	90.67	226,446.35
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	<u>300,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>
TOTAL TID #3 -Festival Grounds	300,000.00	0.00	0.00	0.00	300,000.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	500,000.00	0.00	0.00	0.00	500,000.00
Miscellaneous Revenues	<u>248,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>248,500.00</u>
TOTAL TID #3 - Idle Sites Grant	748,500.00	0.00	0.00	0.00	748,500.00
<hr/>					
TOTAL REVENUE	3,475,541.21	32.25	2,200,594.86	63.32	1,274,946.35
=====					
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	24,975.00	6,818.17	31,866.05	127.59	(6,891.05)
Contractual Services	21,150.00	0.00	3,665.00	17.33	17,485.00
Special Services	194,500.00	0.00	147,598.80	75.89	46,901.20
Fixed Charges	537,877.00	0.00	512,876.26	95.35	25,000.74
Capital Outlay	1,467,500.00	3,439.36	1,073,836.18	73.17	393,663.82
Transfers	<u>204,364.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>204,364.00</u>
TOTAL TID #3 - East Side	2,450,366.00	10,257.53	1,769,842.29	72.23	680,523.71
<u>TID #3 -Festival Grounds</u>					
Personnel Services	11,000.00	0.00	2,981.41	27.10	8,018.59
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	<u>66,632.88</u>	<u>0.00</u>	<u>73,615.20</u>	<u>110.48</u>	(6,982.32)
TOTAL TID #3 -Festival Grounds	77,632.88	0.00	76,596.61	98.67	1,036.27
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	<u>748,500.00</u>	<u>271,900.67</u>	<u>554,837.15</u>	<u>74.13</u>	<u>193,662.85</u>
TOTAL TID #3 - Idle Sites Grant	748,500.00	271,900.67	554,837.15	74.13	193,662.85
<hr/>					
TOTAL EXPENDITURES	3,276,498.88	282,158.20	2,401,276.05	73.29	875,222.83
=====					
REVENUES OVER/(UNDER) EXPENDITURES	199,042.33	(282,125.95)	(200,681.19)	0.00	399,723.52

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	221,852.29	0.00	221,852.29	100.00	0.00
Intergovernmental	<u>23,535.33</u>	<u>0.00</u>	<u>23,885.21</u>	<u>101.49</u>	(<u>349.88</u>)
TOTAL TID #4 -Thielman/P Ridge	245,387.62	0.00	245,737.50	100.14	(349.88)
<hr/>					
TOTAL REVENUE	245,387.62	0.00	245,737.50	100.14	(349.88)
=====					
EXPENDITURES					

<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	10,975.00	1,437.16	1,437.16	13.09	9,537.84
Contractual Services	9,900.00	0.00	2,400.00	24.24	7,500.00
Special Services	25,350.00	0.00	0.00	0.00	25,350.00
Fixed Charges	101,409.80	0.00	88,909.80	87.67	12,500.00
Capital Outlay	37,500.00	2,337.85	2,337.85	6.23	35,162.15
Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #4 -Thielman/P Ridge	185,134.80	3,775.01	95,084.81	51.36	90,049.99
<hr/>					
TOTAL EXPENDITURES	185,134.80	3,775.01	95,084.81	51.36	90,049.99
=====					
REVENUES OVER/(UNDER) EXPENDITURES	60,252.82	(3,775.01)	150,652.69	0.00	(90,399.87)
=====					

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	17,644.76	0.00	17,644.76	100.00	0.00
Intergovernmental	<u>345.51</u>	<u>0.00</u>	<u>558.23</u>	<u>161.57</u>	(212.72)
TOTAL TID #5 - Hwy 107/Taylor	17,990.27	0.00	18,202.99	101.18	(212.72)
<hr/>					
TOTAL REVENUE	17,990.27	0.00	18,202.99	101.18	(212.72)
=====					
EXPENDITURES					

<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,645.00	0.00	0.00	0.00	1,645.00
Contractual Services	650.00	0.00	650.00	100.00	0.00
Fixed Charges	2,484.63	0.00	2,484.63	100.00	0.00
Capital Outlay	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL TID #5 - Hwy 107/Taylor	9,779.63	0.00	3,134.63	32.05	6,645.00
<hr/>					
TOTAL EXPENDITURES	9,779.63	0.00	3,134.63	32.05	6,645.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	8,210.64	0.00	15,068.36	0.00	(6,857.72)
=====					

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	32,862.52	0.00	32,862.52	100.00	0.00
Intergovernmental	2,775.00	0.00	2,844.45	102.50	(69.45)
Miscellaneous Revenues	<u>64,461.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,461.00</u>
TOTAL TID #6 - Downtown	100,098.52	0.00	35,706.97	35.67	64,391.55
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TOTAL REVENUE	100,098.52	0.00	35,706.97	35.67	64,391.55
=====					
EXPENDITURES					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	2,824.19	94.61	160.81
Contractual Services	6,150.00	0.00	1,150.00	18.70	5,000.00
Special Services	55,000.00	0.00	25,000.00	45.45	30,000.00
Fixed Charges	33,601.40	0.00	34,515.42	102.72	(914.02)
Capital Outlay	<u>32,500.00</u>	<u>0.00</u>	<u>26,776.33</u>	<u>82.39</u>	<u>5,723.67</u>
TOTAL TID #6 - Downtown	130,236.40	0.00	90,265.94	69.31	39,970.46
<hr/>					
TOTAL EXPENDITURES	130,236.40	0.00	90,265.94	69.31	39,970.46
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(30,137.88)	0.00	(54,558.97)	0.00	24,421.09
=====					

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	100,000.00	100.00	0.00
Intergovernmental	1,450.00	0.00	1,475.77	101.78	(25.77)
Miscellaneous Revenues	<u>37,471.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,471.00</u>
TOTAL TID #7 - N Center Ave	138,921.00	0.00	101,475.77	73.05	37,445.23
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TOTAL REVENUE	138,921.00	0.00	101,475.77	73.05	37,445.23
=====					
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	2,110.00	0.00	4,006.17	189.87	(1,896.17)
Contractual Services	900.00	0.00	1,400.00	155.56	(500.00)
Special Services	120,000.00	36.99	103,403.22	86.17	16,596.78
Fixed Charges	13,411.33	0.00	13,411.33	100.00	0.00
Capital Outlay	<u>2,500.00</u>	<u>0.00</u>	<u>3,492.82</u>	<u>139.71</u>	<u>(992.82)</u>
TOTAL TID #7 - N Center Ave	138,921.33	36.99	125,713.54	90.49	13,207.79
<hr/>					
TOTAL EXPENDITURES	138,921.33	36.99	125,713.54	90.49	13,207.79
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(0.33)	(36.99)	(24,237.77)	0.00	24,237.44
=====					

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	20,220.94	0.00	20,220.94	100.00	0.00
Intergovernmental	3,500.00	0.00	3,667.68	104.79	(167.68)
Miscellaneous Revenues	<u>102,452.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>102,452.00</u>
TOTAL TID #8 - West Side	126,172.94	0.00	23,888.62	18.93	102,284.32
<hr/>					
TOTAL REVENUE	126,172.94	0.00	23,888.62	18.93	102,284.32

EXPENDITURES					

<u>TID #8 - West Side</u>					
Personnel Services	4,205.00	0.00	0.00	0.00	4,205.00
Contractual Services	7,400.00	0.00	1,900.00	25.68	5,500.00
Special Services	63,000.00	20,715.00	82,348.75	130.71	(19,348.75)
Fixed Charges	48,846.78	0.00	50,673.75	103.74	(1,826.97)
Capital Outlay	<u>2,500.00</u>	<u>0.00</u>	<u>3,757.83</u>	<u>150.31</u>	<u>(1,257.83)</u>
TOTAL TID #8 - West Side	125,951.78	20,715.00	138,680.33	110.11	(12,728.55)
<hr/>					
TOTAL EXPENDITURES	125,951.78	20,715.00	138,680.33	110.11	(12,728.55)

REVENUES OVER/(UNDER) EXPENDITURES	221.16	(20,715.00)	(114,791.71)	0.00	115,012.87

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,750.00	0.00	4,895.82	103.07	(145.82)
Miscellaneous Revenues	0.00	234.96	2,584.56	0.00	(2,584.56)
TOTAL TID #9-WI River/S Center	4,750.00	234.96	7,480.38	157.48	(2,730.38)
<u>TID #9-Idle Sites (Page)</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	4,750.00	234.96	7,480.38	157.48	(2,730.38)
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	5,575.00	0.00	0.00	0.00	5,575.00
Contractual Services	9,700.00	75.00	1,725.00	17.78	7,975.00
Special Services	10,000.00	0.00	6,834.77	68.35	3,165.23
Fixed Charges	18,950.00	0.00	18,950.00	100.00	0.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #9-WI River/S Center	46,725.00	75.00	27,509.77	58.88	19,215.23
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	46,725.00	75.00	27,509.77	58.88	19,215.23
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(41,975.00)	159.96	(20,029.39)	0.00	(21,945.61)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,757,750.00	1,205,066.52	1,358,846.72	77.31	398,903.28
Specials (Utility Rev.)	30,000.00	908.63	17,975.75	59.92	12,024.25
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	490.00	0.00	(490.00)
Miscellaneous Revenues	0.00	0.00	10,497.02	0.00	(10,497.02)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,787,750.00	1,205,975.15	1,387,809.49	77.63	399,940.51
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	55,000.00	0.00	0.00	0.00	55,000.00
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL Streets - Concrete	0.00	0.00	0.00	0.00	0.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL Streets - Resurfacing	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	1,842,750.00	1,205,975.15	1,387,809.49	75.31	454,940.51

EXPENDITURES					

<u>Streets - Sealcoat</u>					
Personnel Services	17,180.00	22.31	17,268.51	100.52	(88.51)
Supplies & Expenses	37,820.00	0.00	36,562.13	96.67	1,257.87
TOTAL Streets - Sealcoat	55,000.00	22.31	53,830.64	97.87	1,169.36
<u>Streets - Concrete</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Streets - Concrete	0.00	0.00	0.00	0.00	0.00
<u>Streets - Resurfacing</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Streets - Resurfacing	0.00	0.00	0.00	0.00	0.00

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	5,798.84	30,563.29	0.00	(30,563.29)
Capital Outlay	<u>1,895,750.00</u>	<u>175,945.26</u>	<u>1,547,262.64</u>	<u>81.62</u>	<u>348,487.36</u>
TOTAL Capital Outlay/Projects	1,895,750.00	181,744.10	1,577,825.93	83.23	317,924.07
<u>Financing Costs</u>					
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	1,950,750.00	181,766.41	1,631,656.57	83.64	319,093.43
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(108,000.00)	1,024,208.74	(243,847.08)	0.00	135,847.08
=====					

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	105,301.00	4,575.99	96,319.75	91.47	8,981.25
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,453,410.00	67,363.36	1,335,294.97	91.87	118,115.03
Intergov Charges (Misc.)	20,775.00	1,206.36	14,190.13	68.30	6,584.87
Miscellaneous Revenues	339,000.00	325,281.47	333,834.15	98.48	5,165.85
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,917,048.00	398,427.18	1,779,639.00	92.83	137,409.00
<hr/>					
TOTAL REVENUE	1,917,048.00	398,427.18	1,779,639.00	92.83	137,409.00
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	597,750.00	76,510.58	487,694.68	81.59	110,055.32
TOTAL Non-Departmental	597,750.00	76,510.58	487,694.68	81.59	110,055.32
<u>Pumping Expenses</u>					
	79,750.00	2,821.39	69,383.29	87.00	10,366.71
TOTAL Pumping Expenses	79,750.00	2,821.39	69,383.29	87.00	10,366.71
<u>Water Treatment Expenses</u>					
	62,000.00	2,041.39	46,281.66	74.65	15,718.34
TOTAL Water Treatment Expenses	62,000.00	2,041.39	46,281.66	74.65	15,718.34
<u>Trans & Distribution Exp</u>					
	257,250.00	16,850.96	290,020.44	112.74	(32,770.44)
TOTAL Trans & Distribution Exp	257,250.00	16,850.96	290,020.44	112.74	(32,770.44)
<u>Customer Accts Expenses</u>					
	84,000.00	8,937.40	76,190.60	90.70	7,809.40
TOTAL Customer Accts Expenses	84,000.00	8,937.40	76,190.60	90.70	7,809.40
<u>Admin & General Expenses</u>					
	741,706.00	28,570.59	315,202.97	42.50	426,503.03
TOTAL Admin & General Expenses	741,706.00	28,570.59	315,202.97	42.50	426,503.03
<u>Contract Work</u>					
	3,500.00	405.88	1,798.40	51.38	1,701.60
TOTAL Contract Work	3,500.00	405.88	1,798.40	51.38	1,701.60

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Taxes</u>					
	391,500.00	3,381.89	400,181.93	102.22	(8,681.93)
TOTAL Taxes	391,500.00	3,381.89	400,181.93	102.22	(8,681.93)
<u>Debt Service</u>					
	25,019.00	11,670.37	25,019.56	100.00	(0.56)
TOTAL Debt Service	25,019.00	11,670.37	25,019.56	100.00	(0.56)
<hr/>					
TOTAL EXPENDITURES	2,242,475.00	151,190.45	1,711,773.53	76.33	530,701.47
	*****	*****	*****	*****	*****
REVENUES OVER/(UNDER) EXPENDITURES	(325,427.00)	247,236.73	67,865.47	0.00	(393,292.47)
	*****	*****	*****	*****	*****

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	10,000.00	1,838.23	25,118.87	251.19	(15,118.87)
Intergov Charges (Misc.)	9,000.00	285.68	5,697.32	63.30	3,302.68
Miscellaneous Revenues	237,775.00	225,100.00	227,796.83	95.80	9,978.17
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,484,000.00	75,696.10	1,355,073.52	91.31	128,926.48
Other Charges-Services	<u>110,000.00</u>	<u>12,911.62</u>	<u>115,223.00</u>	<u>104.75</u>	<u>(5,223.00)</u>
TOTAL Non-Departmental	1,850,775.00	315,831.63	1,728,909.54	93.42	121,865.46
<hr/>					
TOTAL REVENUE	1,850,775.00	315,831.63	1,728,909.54	93.42	121,865.46
=====					
EXPENDITURES					

<u>Non-Departmental</u>					
Work Orders - Utility	<u>725,500.00</u>	<u>42,413.71</u>	<u>521,268.50</u>	<u>71.85</u>	<u>204,231.50</u>
TOTAL Non-Departmental	725,500.00	42,413.71	521,268.50	71.85	204,231.50
<u>Contract Work</u>					
	<u>500.00</u>	<u>0.00</u>	<u>1,731.35</u>	<u>346.27</u>	<u>(1,231.35)</u>
TOTAL Contract Work	500.00	0.00	1,731.35	346.27	(1,231.35)
<u>Taxes - SS/Medicare</u>					
	<u>33,500.00</u>	<u>4,641.23</u>	<u>32,899.64</u>	<u>98.21</u>	<u>600.36</u>
TOTAL Taxes - SS/Medicare	33,500.00	4,641.23	32,899.64	98.21	600.36
<u>Operations</u>					
	<u>276,250.00</u>	<u>12,105.53</u>	<u>217,281.77</u>	<u>78.65</u>	<u>58,968.23</u>
TOTAL Operations	276,250.00	12,105.53	217,281.77	78.65	58,968.23
<u>Maintenance</u>					
	<u>273,072.00</u>	<u>22,941.91</u>	<u>243,378.01</u>	<u>89.13</u>	<u>29,693.99</u>
TOTAL Maintenance	273,072.00	22,941.91	243,378.01	89.13	29,693.99
<u>Customer Accts Expenses</u>					
	<u>100,500.00</u>	<u>10,701.18</u>	<u>89,596.71</u>	<u>89.15</u>	<u>10,903.29</u>
TOTAL Customer Accts Expenses	100,500.00	10,701.18	89,596.71	89.15	10,903.29
<u>Admin & General Expenses</u>					
	<u>451,150.00</u>	<u>32,691.33</u>	<u>360,669.36</u>	<u>79.94</u>	<u>90,480.64</u>
TOTAL Admin & General Expenses	451,150.00	32,691.33	360,669.36	79.94	90,480.64

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes & Depreciation</u>					
	286,000.00	0.00	0.00	0.00	286,000.00
TOTAL Taxes & Depreciation	286,000.00	0.00	0.00	0.00	286,000.00
<u>Transfers</u>					
	2,750.00	0.00	2,156.04	78.40	593.96
TOTAL Transfers	2,750.00	0.00	2,156.04	78.40	593.96
<hr/>					
TOTAL EXPENDITURES	2,149,222.00	125,494.89	1,468,981.38	68.35	680,240.62
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(298,447.00)	190,336.74	259,928.16	0.00	(558,375.16)
=====					

*** END OF REPORT ***

Attachment: Revenue-Expense - 2019-11 (4709 : Revenue & Expense Report for Period Ending November 30, 2019)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 12-11-19 ending: 6-30-2020
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Merrill
 Village of }
 City of }

County of Lincoln Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456000003487902	
FEIN Number 39-1652209	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>10-</u>
TOTAL FEE	\$ <u>360</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
 River Country Cooperative

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<input checked="" type="checkbox"/> <u>Mahr</u>	<u>Randy</u>		<u>33514 Cty Rd O Stanley WI 54768</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Juedes</u>	<u>Bradley</u>	<u>K</u>	<u>W7848 Cty Rd FF Merrill WI 54452</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Zettler</u>	<u>Bradley</u>	<u>J</u>	<u>5560 Cortad Rd Athens WI 54411</u>
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<input checked="" type="checkbox"/> <u>Hager</u>	<u>Tim</u>		<u>11457 Vance Rd Chippewa Falls WI 54729</u>
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Guite</u>	<u>Becky</u>		
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Podevels</u>	<u>Brad</u>	<u>L</u>	<u>107328 Cty Rd N Colby WI 54421</u>

1. Trade Name Merrill Cenex Business Phone Number 715-536-5600
 2. Address of Premises 1300 N Center Ave Post Office & Zip Code Merrill WI 54754

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

C-Store

4. Legal description (omit if street address is given above): C-Store

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? Heartland Merrill Cenex

Attachment: River Country Cooperative - Merrill Cenex Liquor License (4711 : Liquor license for Merrill Cenex)

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Brad L Podevels	Title/Member VP of Retail	Date 11-01-2019
Signature 	Phone Number 715-613-6605	Email Address bradp@rivercountrycoop.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 11/4/19	Date reported to council / board 12/10/19	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R 3-19)

*11/4/19 need further info + payment
11/21/19 add info supplied - Hass taking directly to Council*

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10-

Application Date: 10-14-2019

Town Village City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 1-18-2020 and ending 1-18-2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name VFW Post 1638 Auxiliary

(b) Address _____
(Street) Town Village City

(c) Date organized 01-1943

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Alica Wied

Vice President Tracy Jo Pack

Secretary Becky K.

Treasurer Dan Catlin

(g) Name and address of manager or person in charge of affair: Janet Tesch and Michele Rathke

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Merrill, Wis. 54452

(b) Lot Agra Pavilion Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Auxiliary Chilli Cookoff

(b) Dates of event 1-18-2020

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Alica Wied (10/14/19)
(Signature/date)

(Name of Organization)
Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 10/14/19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 08845

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 - pd 11/13/19

Application Date: 11-13-19

Town Village City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning December 14, 2019 and ending December 14, 2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Merrill Historical Society

(b) Address 100 E. Third Street Merrill WI
(Street) Town Village City

(c) Date organized 1978

(d) If corporation, give date of incorporation 1978

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Bee Lebel

Vice President Michael Weckworth

Secretary David Johnson

Treasurer Pat Burg

(g) Name and address of manager or person in charge of affair: Ryan Schwartzman 401 E. Third St Merrill, WI 54452 715-218-7310

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 303 N. Sales St. Expo Center

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event GLCW + Frontline Represents Season's Beatings

(b) Dates of event Sat December 14th, 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Merrill Historical Society
(Name of Organization)

Officer _____
(Signature/date)

Officer [Signature]
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 11/13/19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Minutes Merrill Airport Commission

Wednesday November 20, 2019

Present: Gary Schwartz (Chairman), Joe Malsack, Gary Schulz.

Also: Steve Krueger, Larry Wennig, Anthony Kromire (camera man).

1. Gary Schwartz called the meeting to order at 7 pm.
2. October and special meeting November 5 minutes were reviewed. Gary Schulz made a motion to approve as printed, Joe Malsack seconded. Motion passed.
3. Vouchers were passed around and discussed. Gary Schulz made a motion to approve paying the vouchers, Joe Malsack seconded, Motion passed.
4. Runway 16/34 project: The FAA has been contacted with the data of the AWOS being off 5-7 degrees and true north off 2 degrees. They have been asked to recalculate winds with this updated data for funding on 16/34.
5. Entitlement Grant update: Contract will be sent to city to sign for us to use the money and the city keeping the airport open and maintained. The next 2 projects are the AWOS and the blacktop surface preservation. We need to get this money spent or we will lose it.
6. Discussion/Decision AWOS Update/Repair: Repairing will be the most economical due to some of the components are new.
7. Managers' Report: No Report.
8. Airport General Maintenance: Shop north door needs replacing, Plow trucks have been down at the city garage and maintained for winter plowing season. Reil lights, airport runway number lights still not working (circuit boards inside not working), lighting in the new terminal not working, outside lights are they getting changed to day/night sensors, these items Gary Schwartz will talk to Rich and get an update for next meeting.
9. Chairman's Report: Gary Schwartz offering \$75.00 for each door that have been cut off too short buy the contractor of the new terminal building. OK'd by members present. Both were bathroom doors. Only 2 available. New doors were provided by the original contractor under warranty.
10. Aviation Happenings: New Garmin Autoland system, it will communicate with ATC, choose an airport, set up the approach and land the airplane when the pilot becomes incapacitated. Boeing engine explosion, research is showing

- more reinforcing in the cowl to protect passengers inside the airplane. 737 updates are coming out and FAA administrator stated take your time and get it right.
- 11. Public Comment: Ask about city council funding a T hanger project that will produce revenue. The city will not currently borrow money to fund this project at this time. Are there other options to look into? Gary Schwartz will check into.
- 12. Agenda Items for Next Meeting: Maintenance on t-hanger doors, lighting inside and outside, airport signage with Tom O'Neal.
- 13. A motion to adjourn was made by Joe Malsack, seconded by Gary Schulz. Motion passed.

Minutes submitted by Joe Malsack



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY NOVEMBER 20, 2019

Regular Meeting

City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Sabatke	Alderman - Eighth District	Present	

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Al Wix, Kyle Gulke and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

2. Preliminary items:

1. Vouchers

Motion (Norton/Sabatke) to approve.

RESULT:	APPROVED
----------------	-----------------

3. Other agenda items for consideration:

1. Review proposed 2020 Special Assessment projects

Information was in the meeting packet.

Public Works Director/City Engineer Akey reported on two Special Assessment projects that were delayed. One project is Poplar Street (East Second Street to East Fourth Street) and the other one is Court Street (East Second Street to East Fifth Street). Notices will be sent to the project area property owners about the rescheduled projects and 2019 special assessment estimates will be honored.

No action was necessary, requested or taken at this time.

2. Discuss AT&T Cell Antenna Lease Agreements

City Attorney Hayden reported that AT&T is proposing significant changes to the cell antenna lease agreements with the City. Several of these changes appear to be disadvantageous for the City.

City staff will continue work on this issue. No action was necessary, requested or taken at this time.

Attachment: Committee Reports (4705 : File Committee Reports)

3. Consider ordinance amending Code of Ordinances Chapter 32, Article III, Section 36-60, 61 & 62, related to City sidewalk repair/maintenance policies.

The proposed ordinance amendment was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that the ordinance amendment encompasses two changes to the sidewalk maintenance program. The first change would remove the language stating that maintenance is done on an "area by area" basis. The second change removes the language related to bidding out the program. The removal of this language is being proposed because the Street Department will now be doing sidewalk maintenance "in house".

Motion (Norton/Van Lieshout) to approve the ordinance amendment.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/10/2019 7:00 PM
----------------	---------------------------------------	---------------------------------

4. Monthly Reports:

1. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey recapped the 2019 projects. 2020 project planning is underway.

2. Building Inspector/Zoning Administrator Pagel

Two monthly reports were in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that there are still a few minor garbage cleanup and exterior maintenance issues being resolved.

3. Street Superintendent Bonack

Two monthly reports were in the meeting packet.

Street Superintendent Bonack stated that the department is in a "transition" period as the autumn weather gives way to winter conditions.

The department is working on some issues related to cardboard.

Door hangers are being distributed at locations where leaves are being raked into the street.

4. Street & Weed Commissioner Liberty

Two monthly reports were in the meeting packet.

Street & Weed Commission Liberty reviewed the reports.

5. Consider placing monthly reports on file

Motion (Norton/Sabatke) to place on file.

RESULT: PLACED ON FILE

5. Establish date, time and location of next regular meeting

The next meeting will be at the call of the Chairperson.

6. Public Comment Period

None.

7. Adjournment

Motion (Norton/Van Lieshout) to adjourn. Carried. Adjourned at 5:44 P.M.





CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • WEDNESDAY NOVEMBER 6, 2019

Strategic Planning Meeting

City Hall Council Chambers

6:00 PM

I. Call to Order

In the absence of Mayor Woellner, Common Council President Norton called the meeting to order at 6:18 P.M. The meeting started late due to the length of another Committee of the Whole meeting held earlier.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Excused	

Other meeting attendees included: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, John Greenwood, Al Wix, Kent Johnson, Lee Opsahl, Chris Malm, Lori Anderson-Malm, Diane Goetsch, LaDonna Fermanich, Sharon Anderson, Gene Bebel, Debbie Kinsey, Bill Bialecki, Mke Ravn (Meeting Facilitator), John Schewe, Ryan Schwartzman and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Agenda Items for Consideration:

1. Review and discuss the status of Merrill's present Strategic Plan

Alderman Norton turned the meeting over to Mike Ravn, who then made introductory remarks. He stated that the first step would be to review the current (2014-2019) City Strategic Plan. Copies of the plan were distributed.

The review of the current plan centered on the four main strategic issues (Page 17-31 of the current plan).

Strategic Issue #1 was discussed. It reads as follows: *"How can Merrill city government help grow the city's tax base?"*

Attachment: Committee Reports (4705 : File Committee Reports)

It was suggested that improvements in this area have been made, but the question was raised on how we can do even better.

Gene Bebel asked if the plan was for only the City government only or is it for the community in general. City Administrator Johnson replied that it is a City government document, but that the plan should be created by input from both government and citizens.

Housing and dilapidated buildings were then discussed. City Administrator Johnson stated that progress has been made in addressing these issues.

"Quality of life" amenities were then discussed. City Administrator Johnson reported that numerous amenities have been added over the last few years.

The two suggested metrics related to Strategic Issue #1 (Page 19 of the current plan) were then reviewed.

Next, Strategic Issue #2 of the current plan was discussed. It reads as follows: "*Are there any services Merrill City Government needs to provide that it currently is not? Are there any services that city government may not be able to provide any longer or should not be offering?*"

City Administrator Johnson remarked that the City currently provides numerous services.

Strategic Issue #3 of the current plan was then discussed. It reads as follows: "*What is Merrill City Government's budget philosophy?*"

Strategic Issue #4 of the current plan was then discussed. It reads as follows: "*How does Merrill city government create and implement strategic economic development and redevelopment?*"

2. Establish Mission Statement for future Strategic Plan

Mike Ravn noted that Mayor Wollner had asked that a reference to growth be included in the new Mission Statement.

The Mission Statement in the current Strategic Plan (Page 7) was reviewed. It reads as follows: "*The mission of the City of Merrill government is to provide high quality services in an innovative, consistent, and efficient manner*".

After discussion, the new Mission Statement was established as follows: "*The mission of the City of Merrill government is to provide high quality services in an innovative, consistent, and efficient manner, while continuing to promote growth*".

3. Establish Vision Statement for future Strategic Plan

The Vision Statement in the current Strategic Plan (Page 7) was reviewed. It reads as follows: "*We, the employees and officials of the City of Merrill, envision superior services while being open, responsible and transparent to the public*".

After discussion, the new Vision Statement was established as follows: "*The City of Merrill envisions superior services while being open, responsible and transparent to the public*".

Mike Ravn mentioned two other documents that may prove beneficial throughout the strategic planning process. One document is from the Aware and Active Citizens (AAC) and the other is an Economic Development Strategy created by Merrill business representatives and Merrill's Chamber of Commerce. Copies of both documents were available at the meeting.

4. Review remainder of Strategic Plan meetings schedule

Mike Ravn reviewed the Strategic Plan meeting schedule and topics. The next Strategic Planning meeting is scheduled for Wednesday, November 13th at 6:00 P.M. It will be held in the City Hall Common Council Chambers.

IV. Public Comment Period

Alderman Norton thanked Mike Ravn for his work as Meeting Facilitator. Alderman Norton then asked all veterans in attendance to stand up and be recognized.

A Committee of the Whole 2020 budget meeting was scheduled for Tuesday, November 12th at 5:15 P.M.

V. Adjournment

Motion (Norton/Sabatke) to adjourn. Carried. Adjourned at 8:02 P.M.





CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • TUESDAY NOVEMBER 12, 2019

Budget Session

City Hall Council Chambers

5:15 PM

I. Call to Order

Mayor Woellner called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osnes	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

Other attendees: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug (arr. 5:21), Enrichment Center Director Tammie Mrachuk, Building Inspector/Zoning Administrator Darin Pagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, Ryan Schwartzman, Lori Anderson-Malm, Dennis Krueger, Gary Schwartz, LaDonna Fermanich, Al Wix, Roger Drewek, Ernie McCarthy, Kent Johnson, Becky Meyer, Phil Skoug, Mike Ravn (arr. 6:02), Lee Opsahl (arr. 6:54) and City Clerk Bill Heideman. Hunter Lane was in attendance to videotape the meeting for Merrill Productions.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Review, discussion and decision on 2020 Budget Requests

1. Follow -up on Airport Commission T-Hangar funding request (from November 5th Airport Commission meeting)

Information was in the meeting packet.

Alderman Rick, a member of the Airport Commission, reported that the Airport Commission recommends including the new T-Hangars in the 2020 Capital Budget.

Alderman Sabatke stated his opinion that, while the hangar project is worthwhile, \$300,000 is a significant expenditure.

Attachment: Committee Reports (4705 : File Committee Reports)

Without objection, floor privileges were granted to Gary Schwartz, who provided details on the project.

Motion (Osness/Sabatke) to postpone the new T-Hangar project (\$300,000) and remove it from the 2020 Capital Budget. Motion carried 5-4 on roll call vote. Voting No - Alderman Blake, Alderman Van Lieshout, Alderman Norton and Mayor Woellner.

2. Review Finance Directors technical 2020 budget changes related to Street Department functions

Finance Director Unertl reported on budget changes she has made to achieve a balanced budget.

3. Review Finance Directors Technical 2020 budget changes related to Tax Increment Districts (TIDS) No. 4 and No.5

Finance Director Unertl reported on budget changes she has made to TID budgets.

4. Proposed Tax Levy and preliminary Tax Rate calculation

Information was in the meeting packet.

Finance Director Unertl reported that the current budget reflects a decrease in total tax levy of approximately 0.19%.

5. Final 2020 budget changes

The following motions related to the 2020 City Budget were made:

Motion (Hass/Osness) to remove the Infield Dragger Replacement (\$25,000) and add \$2,000 to the budget for a new motor for the dragger. Carried 6-3 on roll call vote. Voting No - Alderman Van Lieshout, Alderman Norton and Mayor Woellner.

Motion (Hass/Sabatke) to remove one of the replacements of the zero-turn mowers (\$20,000). Carried 7-2 on roll call vote. Voting No - Alderman Van Lieshout and Alderman Norton.

Motion (Sabatke/Hass) to remove the Cattle Barn - Rehab (\$40,000). Motion failed 4-5 on roll call vote. Voting Yes - Alderman Hass, Alderman Osness, Alderman Sabatke and Mayor Woellner.

Motion (Sabatke) to remove the Festival Grounds Street Improvements (Paving \$150,000). Motion failed due to lack of a second.

Motion (Sabatke/Osness) to refer the Festival Grounds Street Improvements back to the Festival Grounds Committee. After discussion, Alderman Sabatke requested that his motion be withdrawn, stating that the purpose of his motion was to ensure that the Festival Grounds Committee would discuss 2020 paving. Without objection, his request to withdraw his motion was granted.

Motion (Hass/Osness) to remove the addition of an Assistant Finance Director position and instead hire an Administrative Assistant at Grade 6, with no degree required for the position. Motion failed 4-5 on roll call vote. Voting Yes - Alderman Hass, Alderman Osness, Alderman Rick and Alderman Sabatke.

Motion (Hass/Sabatke) to remove the Fire Department Administrative Assistant position. Motion failed 3-6 on roll call vote. Voting Yes - Alderman Hass, Alderman Osness and Alderman Sabatke.

Motion (Osness/Sabatke) to remove the Festival Grounds Manager position. After discussion, Alderman Osness requested that his motion be withdrawn. Without objection, it was so ordered.

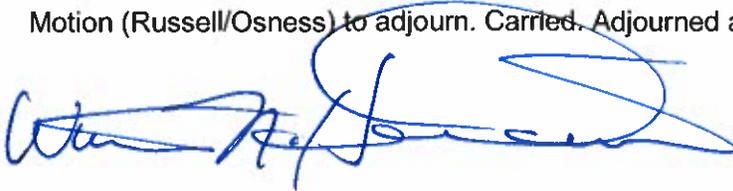
Motion (Hass/Sabatke) to freeze the wages and steps for all Non-Elected Department Heads and Supervisory Employees (Fire Battalion Chiefs and Police Captains). Motion failed 4-5 on roll call vote. Voting Yes - Alderman Hass, Alderman Osness, Alderman Rick and Alderman Sabatke.

IV. Public Comment

Did not occur, as a motion to adjourn was passed before this agenda item was considered.

V. Adjournment

Motion (Russell/Osness) to adjourn. Carried. Adjourned at 7:02 P.M.





CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • WEDNESDAY NOVEMBER 13, 2019

Strategic Planning Meeting

City Hall Council Chambers

6:00 PM

I. Call to Order

Meeting Facilitator Ravn called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Excused	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Excused	
Mike Rick	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

Other attendees included: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, Mike Ravn (Meeting Facilitator), Debbie Kinsey, Renee Fredrick, Greg Hartwig, Gene Bebel, Kent Johnson, John Greenwood, Klye Gulke, Sharon Anderson, Al Wix and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

II. Pledge of Allegiance

Did not occur.

III. Agendas Items for Consideration:

1. Identify Merrill's strengths, opportunities, weaknesses and threats going forward.

Mike Ravn distributed copies of the notes that were taken by various people at that last meeting.

Tables had been set up and "table groups" were formed based on tables.

Mike Ravn explained that he would like to have the groups work on a SWOT analysis to identify Merrill's strengths, weaknesses, opportunities and threats.

Work was then done by each group to identify and create a list of Merrill's strengths. A spokesperson for each group then reviewed their list.

Attachment: Committee Reports (4705 : File Committee Reports)

Work was then done by each group to identify and create a list of Merrill's weaknesses. A spokesperson for each group then reviewed their list.

Work was then done by each group to identify and create a list of potential threats to Merrill. A spokesperson for each group then reviewed their list.

Work was then done by each group to identify and create a list of Merrill's opportunities. A spokesperson for each group then reviewed their list.

Mike Ravn noted that he will collect the lists from all groups and combine them into a report to be distributed at the next meeting.

2. Identify core values for Merrill's operational government.

The core values that were included in the 2014-2019 Strategic Plan were reviewed.

Work was then done by each group to identify and create a list of potential core values. A spokesperson for each group then reviewed their list.

Mike Ravn stated that, at the next meeting, the list of potential core values would be reduced to a "practical size" list.

IV. Public Comment Period

Did not occur.

V. Adjournment

The meeting was adjourned at 7:55 P.M (No motion or vote).





CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • WEDNESDAY NOVEMBER 20, 2019

Strategic Planning Meeting

City Hall Council Chambers

6:00 PM

I. Call to Order

Mike Ravn called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Absent	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osnes	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

Other attendees included: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Bill Bialecki, Debbie Kinsey, Mike Ravn (Meeting Facilitator), John Greenwood, Renee Fredrick, Kyle Gulke, LaDonna Fermanich, Al Wix, Sharon Anderson, Lee Opsahl, Gene Bebel, September Murphy and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

II. Pledge of Allegiance

Did not occur.

III. Agenda Items for Consideration:

1. Review information gathered at last meeting, related to strengths, weaknesses, threats and opportunities.

Two handouts were distributed. The first handout was related to the 2020 budget requests. The second handout was a list of the strengths, weaknesses, opportunities and threats that were compiled and discussed at the last meeting.

Mike Ravn granted five minutes to allow the meeting attendees time to review the handouts.

2. Identify long-term strategic objectives for the City of Merrill.

To begin discussion on long-term strategic objectives, the 2014-2019 Strategic Plan Issues were reviewed. There were four major issues, as follows:

1. How can Merrill City Government grow the city's tax base?

2. Are there any services Merrill City Government needs to provide that it currently is not? Are there services that city government may not be able to provide any longer or should not be offering?

3. What is Merrill City Government's budget philosophy?

4. How does Merrill City Government create and implement strategic economic development and redevelopment?

Mike Ravn that stated that, as a starting point, he would suggest several objectives that could be included in the new Strategic Plan. They were as follows:

1. Economic development issues
2. How to get "millennials" more involved in city government?
3. City services (cost vs. benefit)
4. Tax philosophy
5. Increase citizen participation
6. More positive work environment for city employees

Mike Ravn then opened the meeting up for further suggestions from attendees, and the following suggestions were made:

Alderman Hass suggested that economic development is certainly critical, and he would like to see more development on the west side.

Alderman Sabatke mentioned that bringing more people to the city would help, but questioned how much money the city could put into that endeavor.

The question of whether "geographical balance" of development was important was mentioned.

Finance Director Unertl noted that there are numerous tax-delinquent properties. Building Inspector/Zoning Administrator added that there are numerous vacant buildings.

Renee Fredrick asked that plans be development and implemented to address the problems being discussed.

City Administrator Johnson suggested that an infrastructure investment policy needs to be created and implemented. That raised the question of prioritizing the importance of helping existing businesses as opposed to bringing in new businesses.

The possibility of a budget philosophy was then discussed. The possibility of asking taxpayers what they would be willing to pay in taxes was mentioned.

Alderman Sabatke suggested that the city could "embrace" the concept of being a bedroom community for Wausau.

Gene Bebel suggested that marketing should be high priority.

The availability and affordability of housing was then discussed.

Bill Bialecki mentioned that child-care needs to be available and affordable.

Gene Bebel stated that all government entities need to work together.

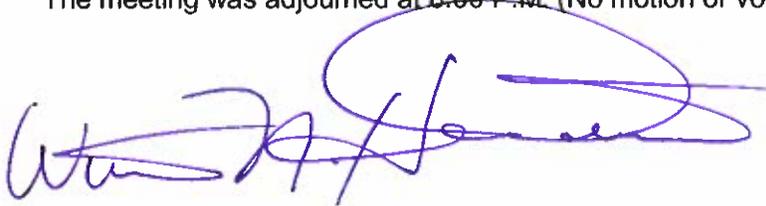
Mike Ravn raised that question of the priority level of a "Main Street" Merrill program.

IV. Public Comment Period

None.

V. Adjournment

The meeting was adjourned at 8:00 P.M. (No motion or vote).

A handwritten signature in blue ink, appearing to be "W. H. ...", is written over the text of the adjournment.



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY NOVEMBER 18, 2019

Regular Meeting**City Hall Council Chambers****5:00 PM****I. Call to Order**

Alderman Hass called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Others in attendance: City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Mike Rick, Alderman Rob Norton and City Clerk Bill Heideman. Nathan Meyer from Merrill Productions was present to videotape the meeting.

II. Nuisance Complaints and Vouchers:**1. Nuisance Complaints**

The report was in the meeting packet.

Deputy Health Officer Ashbeck reported on the four cases included in the report.

2. Vouchers

Vouchers for two months were in the meeting packet. Fire Chief Klug answered questions related to a voucher.

Motion (Van Lieshout/Blake) to approve.

RESULT: APPROVED

III. Picnic and/or Liquor License Applications:

- Application from VFW Post 1638 Auxiliary for a temporary Class "B" (picnic) license to sell fermented malt beverages at the Agra Pavilion, 404 S. Park St., on Saturday, January 18th, 2020, in conjunction with the Auxiliary Chili Cookoff event.

A copy of the license application was in the meeting packet. Police Chief Bennett has no concerns with the application.

Motion (Blake/Van Lieshout) to approve.

RESULT: APPROVED & SENT TO COUNCIL	Next: 12/10/2019 7:00 PM
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- Application from the Merrill Historical Society, 100 East Third Street, for a temporary Class "B" (picnic) license to sell fermented malt beverages in the Expo Center (303 N. Sales St.) on Saturday, December 14th, 2019, in conjunction with a "Season's Beatings" wrestling event.

A copy of the license application was in the meeting packet. Police Chief Bennett has no concerns with the application.

Motion (Van Lieshout/Blake) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/10/2019 7:00 PM
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IV. Other agenda items to consider:

None.

V. Minutes & Monthly Reports:

1. Minutes of September 18, 2019 meeting

Motion (Blake/Van Lieshout) to approve.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug provided additional verbal details related to the report.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett noted that an upcoming training opportunity is being sponsored by a grant.

A surplus squad car was sold recently via auction. Police Chief Bennett was pleased with the amount received for the vehicle.

4. Monthly Report - Lincoln County Humane Society

The report was in the meeting packet.

5. Consider placing monthly reports on file

Motion (Van Lieshout/Blake) to place the monthly reports on file.

RESULT:	PLACED ON FILE
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VI. Establish date, time and location of next regular meeting

The next meeting will be at the call of the Chairperson.

VII. Public Comment Period

None.

VIII. Adjournment

Motion (Blake/Van Lieshout) to adjourn. Carried. Adjourned at 5:12 P.M.

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
November 20th, 2019
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Darcy Dalsky, Paul Gilk, Audrey Huftel and Tim Meehean. Excused: Katie Breitenmoser, Richard Mamer and Jim Wedemeyer. Also present: Laurie Ollhoff, Nick Wszalek and Draco F. from MP3.

There was no correspondence.

There was no public comment.

2. Consent Items

M Meehean/S Huftel/C to approve the minutes of the October 16th meeting as presented. M Meehean/S Dalsky/C to accept the Monthly Revenue and Expense Report for October as printed.

3. Reports/Discussion Items/Action Items

A. Space Needs Assessment Proposals: Revised fee proposals were discussed. M Meehean/ S Gilk/C to approve the start of the Space Needs Assessment project for \$5,250 from Endowment Fund monies for the Foundation Stage as presented. Process to begin in 2020.

B. 2020 Budget Update: The city budget was approved last evening. M Meehean/S Dalsky/C to approve reallocating \$2,235 to the Maintenance/Repair Contingency budget line as presented.

C. MCPL Exploration of SCLS: MCPL Board meeting agendas and letters from WVLS member libraries were provided and discussed. M Bebel/S Gilk/C to send a letter to the MCPL Board regarding the Board's concerns related to: reasoning behind the exploration, potential disruption of service and long-term impact to local patrons. In addition, due to our close proximity and working relationship with MCPL, the Board is requesting that our library have a place on the task force charged with studying this matter.

D. Policy: Telescope Checkout and Agreement and E. Policy: Birding Kit Checkout and Agreement: M Meehean/S Dalsky/C to approve the policies as written.

F. Building and Grounds Update: Completion of valve replacement is happening. There was a leak in the lobby area from a valve. HVAC/Air Handling units were installed and fine tuning of programming is being done. Window and EFIS cleaning will likely not be completed this fall. Street Department has done patchwork to the public parking lot. Discussion related to increased use of public parking lot for non-library/church related parking. Board members directed staff to erect a sign limiting parking in lot to 4 hours for library/church use only. Staff to work closely with law enforcement to ensure suitable wording and best placement of sign.

G. Community Room Status Update: Carpeting was delivered to installer in early November. The concrete floor continues to cure until sufficiently dry to place carpeting. Project is tentatively scheduled for completion by the end of December.

H. Status of Church Property: Board members remain concerned about potential uses of the building as it relates to the shared parking lot. Ms. Stevens is not aware of any developments regarding the property. City staff are aware of the opportunity the site provides in regards to parking for both the library and school.

I. Strategic Plan Progress Goal #3: Goal #3 was presented with objectives and measurable outcomes.

J. Trustee Essential #15-The Library Board and The Public Records Law: Ms. Stevens provided copies of Trustee Essential #15.

K. Reports from Friends/WVLS Representative: The Friends had a successful Fall booksale and look forward to the Community Room being available for their next sale. A copy of the WVLS Directors report for November was provided.

4. Forthcoming Events & Library Director Report

- October Monthly Statistical Report was provided.
- City Strategic Plan meetings are scheduled for Wednesday evenings in November and December.
- September & October Task Logs for John Greenwood were provided.
- Flyer promoting the support of our digital library via donations was provided.

5. Adjournment:

M Meehan/S Dalsky/C to adjourn the meeting at 5:15 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on December 18th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

PARKS AND RECREATION COMMISSION

December 4, 2019

The Merrill Parks and Recreation Commission met on Wednesday, December 4, 2019 at 4:15 p.m. at the Merrill City Hall.

Members Present: Kyle Gulke, Kate Baker, Jean Ravn, Joan Tabor, Brian Artac, and John Vanlieshout.

Members Excused Absent: Dan Novitch

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Hunter Lane from MP3, Jon Krohn

***Motion by Ravn, seconded by Vanlieshout to approve the minutes from the November meeting.

***Carried unanimously.

***Motion by Vanlieshout, seconded by Ravn, to approve the claims from November.

***Carried unanimously.

Public Comment: Jon Krohn introduced himself to the Park and Recreation Commission; he is the new president for the River District Development Foundation.

The next item on the agenda was the 2020 budget update. Wendorf stated the budget has been approved. There were a few items that have to be considered to be put back on the capital items for the 2021 budget. Wendorf stated he would like to start capital planning in February or March.

The next item on the agenda was update and discussion on trail to connect Prairie Trails to the River Bend Trail. Wendorf stated that he has spoken to both Weinbrenner and Fremarq about utilizing their property for entry and exit off the trails. Wendorf stated that both businesses are in support of the new trail. Wendorf will keep the commission updated on trail progress.

The next item on the agenda is to discuss connecting Merrill/River Bend Trail to the Bearskin/Hiawatha State Trail in Tomahawk. Wendorf stated that he has been in contact with the State of Wisconsin about connecting the trail and they are in full support. Wendorf stated that he will have to talk with Tomahawk and the townships between here and Tomahawk to get their full support also. Wendorf stated that the each township would be responsible for maintaining their section of the trail and that would be why everyone would have to be in support of the project. Wendorf will keep everyone updated on progress.

The next item on the agenda was continued discussion on future projects and program ideas. Artac stated that there has been new fencing erected at Athletic Park for improvements. Vanlieshout stated that putting in some IP based security cameras at the parks might be worth looking into to try and prevent vandalism. Vanlieshout stated that they have installed them at the Lincoln County Landfill and there is an app that goes on your phone and you are notified if there is a problem with a break in at one of the parks. Vanlieshout stated that there is also a lot of data stored so you don't have to worry about running out of data. Vanlieshout will check on pricing.

Vanlieshout would also like to see cross country ski trails at the MARC. Wendorf stated that the Council Grounds normally runs some trails from the Council Grounds to the MARC.

The next item on the agenda was monthly reports. Wendorf asked if there were any questions. Wendorf stated that they were able to get all the trees planted. Wendorf stated that they will hopefully be working on outdoor rinks soon and the Park and Recreation Department is still looking for a second Zamboni driver. Wendorf also thanked all Parks and Recreation staff members and volunteers for helping make 2019 a great year.

The next regular meeting is scheduled for Wednesday, January 8, 2020 at 4:15 p.m. at the Merrill City Hall.

***Motion by Ravn, seconded by Baker to adjourn at 4:50 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • THURSDAY NOVEMBER 14, 2019

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Steve Osness	Aldersperson - Fourth District	Present	

Others in attendance: Mayor Derek Woellner, Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Facilities Maintenance Manager Nick Wzalek, Alderman Steve Hass (arr. 5:02), Victoria Gaedtker, Brenda Grefe, Jill Bostrom, Greg Hartwig, Kathy Seubert, Cheryl Plautz, Jon Leiskau, Al Wix, LaDonna Fermanich and City Clerk Bill Heideman. Hunter Lane was present to videotape the meeting for Merrill Productions.

II. Agenda items for consideration:

1. Personnel & Finance Committee's role and authority in hiring and firing City employees.

Alderman Osness stated his opinion that the Personnel and Finance Committee would have better control of the budget if they were involved in hiring and firing decisions. In response, City Administrator Johnson questioned why the Personnel and Finance Committee would want to be involved in management decisions. Finance Director Unertl stated that Personnel and Finance Committee involvement in past hiring/firing decisions led to negative consequences.

Alderman Blake suggested that perhaps the Personnel and Finance Committee should be involved in the hiring of management positions, but he does not think the committee needs to be involved in "general" hires for budgeted positions. Alderman Russell stated his opinion that scopes of hiring/firing responsibility should be further clarified.

Finance Director Unertl issued a reminder that the Police Department, Fire Department and Library would be excluded from any policy changes related to hiring/firing. City Administrator Johnson repeated his position that there is no reason for Personnel and Finance Committee involvement in any hiring decisions.

Finance Director Unertl noted that firing policies are in the Employee Handbook. Alderman Blake suggested that firings should be addressed by the Personnel and Finance Committee and potentially the entire Common Council.

Attachment: Committee Reports (4705 : File Committee Reports)

City Administrator Johnson reviewed the current employee grievance process.

City Attorney Hayden will continue to research these issues and they will be discussed at future Personnel and Finance Committee meeting(s). No action was taken at this time.

2. Policy considerations for city project bids/quotes and approvals.

Alderman Russell explained that this was placed on the agenda due to concerns he has related to the handling of recent bids/quotes. One concern relates to two instances within the last year when large-scale project bids were submitted directly to the Common Council, without any prior consideration by a committee. Another concern he has is based on a recent discussion at a meeting, where an appointed official and an elected official referred to vastly different information on the cost of a project. Alderman Russell stated his opinion that there is room for improvement in bids/quotes policies.

Public Works Director/City Engineer Akey explained the City bids/quotes policies. No action was taken.

3. 2020 Budget: Non-union personnel and position considerations.

City Administrator Johnson reported that City staff is currently weighing the options for replacing Kathy Seubert, who is retiring from the Clerk/Treasurer office. The current plan is to hire another employee in that office and restructure the four positions. Carlson Dettmann Consulting would recreate new job descriptions (due to changing responsibilities and job duties). Carlson Dettmann would also provide compensation grade/step assignments for the four positions.

City staff was directed to proceed with authorizing Carlson Dettmann to begin work on new job descriptions and grade/step assignments for the four positions.

4. 2020 Budget: Consideration of non-union employees pay and benefits.

Information was in the meeting packet.

Alderman Blake distributed information related to his proposal to reduce, by 4%, the amount that the City pays for employee's health insurance. He stated that this plan could save the City approximately \$54,000. Alderman Osness replied that he was not in favor of the proposal and he also thought it was too late to implement it.

Alderman Russell speculated that this benefit reduction might make it more difficult to recruit and retain high-quality employees. Alderman Osness asked if "real" numbers could be obtained from the insurance company. Finance Director Unertl remarked that, in the recent past, non-union employees have been offered benefits similar to the benefits offered to unionized Police Department and Fire Department employees.

Alderman Osness had inquired as to the fiscal impact if a wage freeze for management and professional positions was to be put in place.

Various department heads spoke against the proposed wage freeze.

No action was taken.

5. Consider reaffirmation of resolution and approval of memo related to nine tools of civility.

A copy of Resolution #1996 was in the meeting packet. This resolution, which accepted the nine tools of civility, was adopted by the Common Council on July 11th, 2006. A memo from Alderman Russell was also in the meeting packet. The memo stressed the importance of the nine tools of civility.

Alderman Russell read the nine tools of civility.

A copy of the resolution and the memo will be distributed to all City Employees and City Elected Officials.

III. Establish date, time and location of next regular meeting

The next meeting will be at the call of the Chairperson.

IV. Public Comment Period

None.

V. Closed Session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to confer with legal counsel and receive update and recommendation on proposed Police Contract settlement terms.

Motion (Blake/Osness) to convene in closed session. Carried 3-0 on roll call vote. Convened in closed session at 6:10 P.M.

The closed session minutes will be filed separately.

VI. The Committee may reconvene in open session for potential action(s) on closed session issue(s).

The committee did not reconvene in open session. The meeting was adjourned while in closed session.

VII. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned at 6:34 P.M.

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, September 4th, 2019 at 8:00 a.m. - Closed
City Hall Common Council Chambers

RDA Present: Sheila Polak, Ken Maule, Clyde Nelson, Tony Kusserow, Steve Sabatke, Dan Koblitz, and Derek Woellner

Others: Alderperson Rick Blake, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Public Works Director/City Engineer Rod Akey, Bill Bialecki from Lincoln County Economic Development Corp., Qemal Alimi from Merrill Pine Ridge LLC, Attorney Jim Wedemeyer

Closed Session:

Chair Nelson read the following notice: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

- a. Consider approval of closed session RDA meeting minutes from August 21st
- b. Negotiation of potential development incentives (including proposed sale of City-owned property) for market-rate housing development on former Fox Point site (1905 E. 14th St. in TID No. 10)
- c. Consider potential City purchase of property and development agreement terms to facilitate new restaurant development if the Developer is successful in obtaining accepted offer to purchase land (TID No. 3)

Motion (Maule/Kusserow) to move into closed session. Carried 7-0 on roll call vote at 8:42 a.m.

- **Motion (Woellner/Kusserow) to approve the Closed Session meeting minutes from August 21st.** Carried.
- RDA Commissioners continued review of the offer to purchase from Impact Seven for former Fox Point site in TID No. 10. Unertl emphasized that any development at this site needs to be fully taxable. Johnson reported that Impact Seven would be providing additional information as to potential timeframes for proposed development.

Polak asked about traffic impacts for this proposed multi-family housing. Public Works Director/City Engineer Akey did not anticipate any major traffic-related impacts with two access points (onto Lincoln County Hwy G and onto Sales St.). Bialecki noted that there was likely more traffic at shift changes when Fox Point Sportswear was in operation.

- Bialecki from LCEDC and Attorney Wedemeyer (representing Merrill Pine Ridge LLC) highlighted status of property purchase negotiation with Wal-Mart. RDA Commissioners reviewed draft resolution and development agreement information. Projected construction cost of over \$800,000 with planned twenty-five (25) new employees. The existing Pine Ridge Restaurant on N. Center Ave. would be backfilled with another food/bar operation.

Motion (Kusserow/Koblitz) to reconvene in Open Session. Carried 9:02 a.m.

Acquisition of land and development agreement by and between City of Merrill and Merrill Pine Ridge LLC for new restaurant development:

The development site east of Park City Credit Union would be acquired by the City of Merrill from Wal-Mart for \$300,000 with sale to Merrill Pine Ridge LLC for \$150,000. If the new restaurant construction is not underway by June 30th, 2020, title to the property would revert to the City of Merrill with no reimbursement to Merrill Pine Ridge LLC for any expenditures (including purchase price).

The development site is on a private street (owned and maintained by Wal-Mart) and utility service for the new restaurant would be off the Wal-Mart-owned water main, sanitary sewer main, and stormwater drainage systems.

After property purchase, Merrill Pine Ridge LLC would like to clear the brush and trees from the site before the end of 2019 to facilitate spring 2020 construction. As shown on the preliminary site plan, Attorney Jim Wedemeyer reported that the natural gas line restricts where the restaurant building could physically be located with just parking lot over the natural gas main.

Motion (Maule/Woellner) to recommend the resolution authorizing the development agreement by and between the City of Merrill, Wisconsin and Merrill Pine Ridge LLC. Carried. RDA Commissioners requested opportunity to review building elevations and renderings once architectural design and State Approved Building Plans finalized.

Adjournment: Motion (Woellner/Kusserow) to adjourn at 9:10 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, October 2nd, 2019 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Ken Maule, Clyde Nelson, Tony Kusserow, Steve Sabatke,
Dan Koblitz, and Derek Woellner

RDA Excused: Sheila Polak

Others: Alderperson Rick Blake, City Clerk Bill Heideman, City Administrator
Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl,
Building Inspector/Zoning Administrator Darin Pagel, Public Works
Director/City Engineer Rod Akey, Bill Bialecki from Lincoln County
Economic Development Corp., Ryan Schwartzman, and Bryan Hoffman

Call to Order: Chair Nelson called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from September 18th:

Motion (Maule/Woellner) to approve the meeting minutes from September 18th. Carried.

Public Comment: None.

Request from Bryan Hoffman to consider potential creation of new Tax Increment District (TID) to facilitate construction of storage buildings on S. Center Ave. :

Hoffman's development site is within the City of Merrill; however, is further than ½ mile from the southern boundary of existing TID No. 9. Hoffman is constructing storage buildings on about a five area site fronting South Center Ave. This development site is part of larger thirty-two acre undeveloped parcel.

Two storage building are under construction with up to another four units planned for either this site or outside the City of Merrill depending upon availability of TID cash development incentive to assist with paving costs. Maule requested estimates from Hoffman for potential paving cost.

City Zoning Administrator Pagel advised that a Conditional Use Permit (CUP) amendment would be needed to build more than two additional storage buildings. Ryan Schwartzman emphasized that the request met "but for" TID criteria in that up to four more buildings could be constructed within the City of Merrill instead of outside the City boundaries.

Further information will be provided at next RDA meeting. Estimated cost to create a new mixed use TID is about \$12,000. Unertl's preliminary fiscal projections show that about \$100,000 in new tax increment would be generated over twenty-years for two additional storage buildings. There is potential for additional development in this area.

Review and discuss proposed 2020 Tax Increment District (TID) budget requests:

Unertl briefly highlighted the preliminary 2020 TID budget requests.

Update on Impact Seven accepted Purchase Option - former Fox Point site (TID No. 10):

As of September 24th, City has a signed six-month Purchase Option for 1905 E. 14th St. (former Fox Point site). The City also received a \$25,000 earnest money payment. Title to the property remains with the City of Merrill. Sabtake expressed his concern that market-rate rentals are potentially being overbuilt.

Review and discuss why RDA has Closed Sessions and need to maintain confidentiality during negotiations):

City Attorney Hayden highlighted Wisconsin Statutes that allow for Closed Sessions related to litigation, employee matters, and negotiations. For competitive and bargaining reasons, it is important to maintain confidentiality during negotiations.

Next RDA meeting: Wednesday, December 4th at 8:00 a.m. or the call of the RDA Chair.

Closed Session: Nelson read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

- a. Consider approval of closed session RDA meeting minutes from September 4th
- b. Consider potential City purchase of properties to facilitate redevelopment in TID No. 3 (East Side), TID No 4 (Pine Ridge Ave. area), TID No. 8 & 12 (Weinbrenner Factory area), and TID No. 9 (Wisconsin River area)

Motion (Maule/Kusserow) to move into closed session. Carried 6-0 on roll call vote at 8:50 a.m.

- **Motion (Kusserow/Koblitz) to approve the Closed Session meeting minutes from September 4th.** Carried.
- RDA Commissioners reviewed information on potential property purchases to facilitate redevelopment adjacent to TID No. 12 (Weinbrenner area), as well as TID No. 9 (Wisconsin River area). The potential TID No. 9 redevelopment opportunity would be dependent upon successful State of Wisconsin grant writing along with potential Federal EPA Brownfield's grant funding.

Due to length of the meeting, there were no discussion related to potential purchase of properties located within TID No. 3 and TID No. 4.

Adjournment: Motion (Kusserow/Woellner) to adjourn at 9:30 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

**Merrill Transit System
November 18, 2019**

Present; Mr. Rick Blake(Chairman), Mr. Steve Willis, Mr. Gordon Geiger, Ms. Sue Kunkel and Brad Brummond – Transit Administrator

- 1) Call to order 4:00pm
- 2) Public Comment: None
- 3) Approval of October 21, 2019 minutes

A motion to approve minutes of the September 9, 2019 meeting was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report:

A) New Bus Progress

- a. PPMTG – All went well in CA. Details all worked out on the bus order.
- b. Production scheduled for May 5, 2020 +/- 5 business days
- c. Waiting for some forms to sign for authorization for specific items like paint and floor plan.
- d. As soon as production has a final date bookings will be made for travel for the inspection process. Earliest bookings will provide greatest savings.

B) Merrill – Go – Round Facebook page

- a. Nothing established at this time. As soon as can get with Dustin will get things up and going.

5) Next meeting date will be December 16, 2019. Merrill Transit Office, City Hall 1004 E 1st St. Merrill, WI 54452

6) Motion to adjourn was made by Sue Kunkel and seconded by Gordy Geiger. All ayes, motion approved unanimously

Respectfully submitted by:

Brad Brummond
Transit Administrator

ZONING BOARD OF APPEALS MINUTES
November 18, 2019, 6:00 p.m.

PRESENT: Chairman Steve Hass, Alderman Mike Rick, Ron Burrows, Dean Haas, Alderman Rob Norton, Alderman Paul Russell and Zoning Administrator Darin Pagel

Absent: Jim Koebe

Motion to approve June 4, 2019 minutes Mr. Haas, second Mr. Burrow, carried.

Chairman Hass read the meeting notice and explained procedure.

First item on agenda is a variance request from Donna Caylor for a lot at 909 Grand Ave. Merrill Housing Authority would like to purchase the lot and place the current High School house along with a detached garage on the property. Mrs. Caylor and Theresa Schmeltzer were present.

Motion to open hearing Mr. Rick, second Mr. Haas, carried.
No one spoke in opposition.

Motion to close hearing Mr. Rick, second Mr. Haas, carried.

Motion to approve variance by Mr. Hass, second Mr. Rick, motion carried unanimously.

No public comment.

With no other business, Motion to adjourn Mr. Rick, second Mr. Haas, carried.

Meeting adjourned 6:05pm

Darin Pagel, Recording Secretary.

DISTRICT 1	DISTRICT 2
Akey, Rose	Arndorfer, Nancy
Boes, Gary	Doerr, Linda
Dabbert, Richard	Hamann, Mike
Evans, Judy	Hostvedt, Don
Hevel, Carol	Hostvedt, Sally
Holz, Carol	Jaeger, Sharon
Loesel, John	Weaver, Judy
Mueller, Brenda	Willman, Mike
Mueller, Tom	Wistein, Kelleen
Rhode, Donna	
Sheridan, Kathleen	
Wais, Barb	
DISTRICT 3	DISTRICT 4
Bagley, Arlene	Frank, Sandra
Iwen, Kathy	Klug, Kay
Kautz, Ronald	Knott, Dennis
Knospe, Connie	Krause, Marjorie
Lebal, Bea	Radloff, Karen
Lebal, Larry	Schroeder, Melissa
Lerch, Marge	Schult, Paulette
Streich, Nancy	Sturm, Rosemary
	Voight, Phyllis
DISTRICT 5	DISTRICT 6
Burrow, Malinda	Albers, Kenneth
Burrow, Ronald	Ashbeck, Norbert
Geisler, Michael	Berndt, Mike
Geisler, Vincent	Berndt, Sandy
Newton, Julie	Bondioli, Gloria
Rothlisberg, Barbara	Lemmer, Jan
Simon, Elaine	Ponko, Rosalyn
Wright, Cheryl	Schulz, Margaret
	Sukow, David
DISTRICT 7	DISTRICT 8
English, Jean	Ader, John
Geiss, Eric	Chrudimsky, Jeanne
Johnson, Marge	Grefe, Dennis
Perkins, Jean	Hinz, Jeffrey
Rhinehart, Linda	Kuehl, Judith
Rusch, Greta	Plant, Wayne
Swope, Katie	Storm, Diane
Van Straten, Terry	Travis, Patricia
Van Straten, Vicki	Wiesnewski, Betsy
Wendt, Mary	

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Board of Public Works
Re: Amending Chapter 32, Article III, Section 36-60,61,62

ORDINANCE NO. 2019-
Introduced: December 10, 2019
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

Attachment: Ordinance on Sidewalk Maintenance and Repair Policies (4701 : Ordinance on sidewalks)

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 32, Article III, Section 32-60,61,62 of the Code of Ordinances for the City of Merrill is amended as follows:

Sec. 32-60. - City repairs—Policy.

Any sidewalk which is unsafe, defective, or insufficient shall be repaired, or removed and replaced with a sidewalk in accordance with the specifications of this article. The board of public works may, by resolution, order such sidewalk to be so repaired, or to be removed and replaced. There shall be an annual inspection program of existing defective sidewalks ~~on an area by area basis~~, by the engineering department under the direction of the board of public works.

Sec. 32-61. - Same—Procedure.

(a) Sidewalk inspector.

(1) The sidewalk inspector shall inspect all work by making field inspections and contacting the property owner, when feasible, to advise him of the damaged, defective and insufficiency of the sidewalk, curb and gutter, or driveway. A reasonable written estimate shall be given to the property owner for his review.

(2) If the written estimate is not approved and returned to the engineering department in a specified time, the sidewalk inspector shall have the power to proceed to condemn the sidewalk in accordance with state statutes.

(b) *Notice.* A copy of the resolution or order directing such laying, removal, replacement or repair shall be served upon the owner or his agent of each lot pursuant to the requirements of state law.

(c) *Noncompliance.* Whenever any owner neglects to lay, remove, replace or repair any sidewalk, after 20 days from service of notice, the city may cause the work to be done at the total expense of the owner. All work for the construction of sidewalks shall

be performed by the City. ~~let by contract to the lowest responsible bidder unless otherwise provided by the common council pursuant to Wis. Stats. § 62.15(1).~~

(d) *Summary abatement.* When the cost of repairs of any sidewalk or curb or gutter in front of any lot or parcel of land does not exceed \$100.00, the board of public works, through the sidewalk inspector, may immediately repair the sidewalk without notice or letting the work by contract, and charge the cost thereof to the owner of such lot or parcel of land.

(e) *Assessment.* The city engineering department representative shall keep an accurate account of the expenses of laying, removing, and repairing sidewalks in front of each lot or parcel of land, whether the work is done by contract or otherwise, and report the same to the finance director. The finance director shall annually prepare a statement of the expense so incurred to the city clerk. The city clerk shall enter the amount charged to each lot or parcel of land. The same shall be collected like other taxes upon real estate.

Sec. 32-62. - Concrete inspection program.

It is the intention that the concrete inspection program shall cover ~~nine areas of~~ the city, ~~very similar to original nine ward program~~, as delineated by the map adopted by the board of public works. ~~on file in the city engineering department representative's office, with the centerline of the street generally being the division line on boundary streets. The program will be for such length of time so as to cover the entire city, generally a ten year period, with an area done each year, and one year to spare to accommodate overruns or adjustments that may be required. Each area of the city shall be inspected for the coming year's construction with the following requirements as a basis for determination:~~

- (1) Sidewalk or curb and gutter in need of repair shall be replaced.
- (2) City blocks that now have sidewalk existing in 50 percent or greater of the block shall be completed where needed.
- (3) City streets that are on the city limits abutting townships shall be reviewed by the board of public works on a case-by-case basis.
- (4) City streets where the board of public works has concern for safety due to traffic volume, pedestrian volume or general nature of area, shall have priority of having sidewalk installed where none exists. These streets are generally arterials or collectors, as indicated by urban aid maps, or streets leading to traffic and pedestrian generators such as schools, churches, recreational facilities and commercial areas.
- (5) It is the board of public works' intention to provide for sidewalks in areas to accommodate pedestrian and vehicle traffic in a safe manner on a need basis.
- (6) Whenever a street is to be completely reconstructed with new curb and gutter and bituminous paving, consideration of sidewalk installation can be reviewed by the board of public works.

~~(7) The engineering department shall annually in the fall make the necessary inspections and submit a report to the board of public works indicating areas of concern and need for sidewalk inspections within the area. The board of public works shall then set forth recommendations of work required within the area inspected for construction the following year.~~

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance on Sidewalk Maintenance and Repair Policies (4701 : Ordinance on sidewalks)

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Mayor Derek Woellner

Re: An Ordinance adding to Chapter 26, relating to the Merrill Ice Drags.

ORDINANCE NO. 2019-
Introduced: December 10, 2019
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
DIRECTLY BY MAYOR WOELLNER

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. The title of this Ordinance is the “Merrill Ice Drags Ordinance.” The purpose of this Ordinance is to provide safe and healthful conditions for residents, spectators, and participants of the Merrill Ice Drags. The environmental impact of the Merrill Ice Drags event has been considered in the creation of this Ordinance.

Section 2. Applicability and Jurisdiction. The provisions of this Ordinance shall apply to Lake Alexander, located within the municipalities of the Town of Merrill, Town of Harding, Town of Rock Falls, Town of Scott, and City of Merrill located in Lincoln County, Wisconsin. This Ordinance is created pursuant to the jurisdiction provided the municipalities and in accordance with § 30.81, Wis. Stat. This Local Ordinance is not valid unless each municipality, having jurisdiction of any portion of Lake Alexander, has enacted the identical ordinance. When the identical ordinance has been enacted by all of the above-stated municipalities, the Ordinance becomes effective. All provisions of § 30.81, Wis. Stat., apply to this Ordinance, including subsection (4) relating to enforcement.

Section 3. Adoption of Ordinance. This Ordinance, adopted by a majority of the governing body of each municipality by a roll call vote, with a quorum present and voting and proper notice having been given, provides for the regulation of ice drag races on Lake Alexander.

Section 4. Specific Provisions.

- A. The Merrill Ice Drags take place on the icebound waterway of Lake Alexander at a location formerly known as “Ullman’s Bay.” Ice drag participants who take part in these events shall have the right-of-way on the marked areas designated for ice drags, and no other person shall obstruct such area during the race or event or interfere herewith.

Attachment: Ordinance on Merrill Ice Drags (4723 : Ordinance on Merrill Ice Drags)

- B. In the event any party or entity places an obstacle to interfere with the ice drag races, an authorized law enforcement party may summarily temporarily remove such obstacle from the area designated for ice drag purposes. Pursuant to § 30.81(4), Wis. Stat., the authorized law enforcement party is the City of Merrill Police Department.
- C. The Merrill Ice Drags shall be sponsored and conducted by Merrill Ice Dragers, Inc., a Wisconsin corporation. Merrill Ice Dragers, Inc., shall provide proof of liability insurance in the amount of \$1,000,000.00 to each municipality prior to November 1st of each calendar year.
- D. Race course construction, maintenance, plowing, and race day events may only take place between the hours of 7:00 am and 7:00 pm.
- E. A distance of thirty feet (30') shall be maintained between any fencing or temporary building and the council Grounds State Park shoreline to facilitate public traffic access to the lake and potentially necessary emergency services. Fencing shall not impinge on the established snowmobile trail. Fencing near the established snowmobile trail shall contain retro-reflective markings.
- F. A minimum of three (3) public waste facilities must be available. At least one (1) facility must be placed in the spectator area.
- G. A minimum of eight (8) refuse containers of appropriate size must be available at all times. A minimum of four (4) refuse containers must be placed in the spectator area. The refuse containers must be removed from the ice after race events are held.
- H. All fencing, posts, temporary buildings, waste facilities, refuse containers, signs, etc., must be removed no later than seven (7) days after the last scheduled ice drag event.

Section 5. Liability of Local Government. All traffic on icebound, inland waterways shall be at the risk of the traveler. This Ordinance shall not render any municipality liable for any accident to those engaged in ice drag racing, including spectators, pursuant to § 30.81(3), Wis. Stat.

Section 6. Penalty Provision. Any person, partnership, corporation, or other legal entity that fails to comply with the provisions of this Ordinance shall, upon conviction, pay a forfeiture of not less than \$100.00 plus the applicable surcharges, assessments, and costs for each violation. Each day that a violation exists or continues constitutes a separate offense under this Ordinance. In addition, the municipality may seek injunctive relief from a court of record to enjoin further violations.

Section 7. Severability. If any provision of this Ordinance or application to any person or circumstance is held invalid, the invalidity does not affect the other provisions or applicability of this Ordinance, which can be given effect without the invalidated provision or application, and to this end, the provisions of this Ordinance are severable.

Section 8. Effective Date. This Ordinance is effective upon passage by all municipalities having jurisdiction on any part of Lake Alexander and upon the applicable publication or posting.

Moved by: _____

Approved:

Adopted: _____

Derek Woellner, Mayor

Approved: _____

Attest:

Published: _____

William N. Heideman, City Clerk

Attachment: Ordinance on Merrill Ice Drags (4723 : Ordinance on Merrill Ice Drags)

RESOLUTION NO. _____

A RESOLUTION RATIFYING THE JANUARY 1, 2020 TO DECEMBER 31, 2021 CONTRACT BETWEEN THE CITY OF MERRILL AND THE MERRILL PROFESSIONAL POLICE ASSOCIATION

WHEREAS, negotiations between the City of Merrill and the Merrill Professional Police Association have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 10th day of December, 2019, that the City of Merrill accept the terms and conditions for the January 1, 2020 to December 31, 2021 employment years according to the terms of the contract between the City of Merrill and the Merrill Professional Police Association on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2020 to December 31, 2021 contract shall be effective January 1, 2020. The existing agreement shall be modified accordingly.

Recommended by: Personnel & Finance

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution ratifying 2020-2021 Police labor contract (4715 : Resolution on 2020-2021 Police Labor Contract)

**AGREEMENT BETWEEN THE
CITY OF MERRILL
AND THE
MERRILL PROFESSIONAL POLICE ASSOCIATION
~~2018-2019~~2020-2021**

Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

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Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

ARTICLE 1 – PURPOSE OF AGREEMENT

It is the intent and purpose of the parties hereto that this agreement shall promote and improve working relations between the City of Merrill Professional Police Association, hereinafter referred to as the Association, and to set forth herein rates of pay, hours of work, and other terms and conditions of the employment to be observed by the parties hereto.

ARTICLE 2 – RECOGNITION

This agreement made and entered into at Merrill, Wisconsin, pursuant to the provision of the Code of Ordinances of the City of Merrill and Wisconsin Statutes between the City of Merrill, Wisconsin, a municipal corporation as municipal employer with the Chief of Police as its agent, thereafter referred to as the City, and the Merrill Professional Police Association as sole bargaining agent for the police officers of the Association, excluding the Chief of Police, Captains, and Lieutenants, who shall be considered supervisory personnel

ARTICLE 3 – RESERVATION OF RIGHTS

The Association recognizes the right of the City and Chief of Police to operate and manage its affairs in all respects. The Association recognizes the exclusive right of the Chief of Police to establish departmental rules and procedures.

The City and the Chief of Police have the exclusive right and the authority to schedule overtime work as required in the manner most advantageous to the City commensurate with the applicable ordinances or resolutions providing for overtime compensation as outlined in this Agreement to members of the bargaining unit.

It is understood by the parties that every duty connected with operations enumerated in job descriptions is not always specifically described and it is intended that all such duties shall be performed by the employees.

The Chief of Police, and the Police and Fire Commission reserve the right to discipline or discharge for cause. The City reserves the right to lay off personnel of the department. The City and the Chief of Police shall determine work schedules consistent with the Agreement and establish methods and processes by which such work is performed. The City and the Chief of Police shall have the right to transfer employees within the Police Department in a manner most advantageous to the City.

The City, the Chief of Police and the Police and Fire Commission shall retain all rights and authority to which by law they are entitled.

The City shall have the exclusive authority to transfer any governmental operation now conducted by it to another unit of government, providing it meets with the approval of the

Common Council upon transfer, all agreements are terminated including this Agreement as pertaining to personnel of the Department affected by the transfer.

The Association recognizes that the City has statutory and charter rights and obligations in contracting for matters relating to municipal operations. The right of contracting or subcontracting is vested in the City.

All full-time employees hired after 1/1/2016, shall reside within a 15-mile radius of the City of Merrill jurisdictional limits (boundaries), no later than 60 days after the completion of their probationary period. The powers, rights, and/or authority claimed by the City, are not to be exercised in a manner that will undermine the Association or as an attempt to evade the provision of this Agreement or to violate the spirit, intent or purpose of this Agreement.

ARTICLE 4 - HOURS

The work schedule shall be 2 days on duty, followed by 2 days off duty followed by 3 days on duty, followed by 2 days off duty, followed by 2 days on duty, followed by 3 days off duty, on a continuing 2-2, 3-2, 2-3 schedule. The schedule allows no less than 12 patrol officers on alternating weekends, Friday, Saturday and Sunday off. The work day shall be 12 hours in length. Overtime shall be paid or compensatory time be given for all hours which are worked in excess of the regular 12 hour day or the regular 2-2, 3-2, 2-3 schedule. Since officers will be scheduled to work an average total of 2190 hours per year, City will provide each officer working this schedule an additional 110 hours of Kelly time. Additionally, all Patrol Officers will receive 16 hours of Kelly time and in cases where an officer has 18 years of service, he/she will receive 8 additional hours of Kelly time, for a total of 24 hours after 18 years. All Kelly time shall be used within the calendar year received.

INVESTIGATOR/SRO: The SRO and Investigator’s work week will be 5 days on followed by 2 days off. Each shift will be 8 hours in length. Additionally the SRO and Investigators will receive 32 hours of Kelly time and in cases where an officer has 18 years of service, he/she will receive 48 hours of Kelly time for a total of 48 hours after 18 years. All Kelly time shall be used with the calendar year received.

Officers will be entitled to a 30 minute lunch break and two 15 minutes breaks during their 12 hour shift. Officers will remain available for calls during their lunch/breaks.

ARTICLE 5 – DELEGATES

The City agrees to allow two (2) delegates of the Merrill Professional Police Association to attend the Wisconsin Professional Police Association annual convention with pay. The Merrill Professional Police Association shall provide sufficient notice of convention dates

Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

and delegate attendees to the Captain and/or Chief of Police. No overtime shall be created to allow for delegates to attend the convention.

ARTICLE 6 – SALARIES

Salaries shall be paid in accordance with the salary schedule set forth in Appendix attached hereto and made a part thereof by reference.

Individual salaries for new positions or substantially changed positions will be established by special negotiation at any time during the term of this Agreement, insofar as this does not conflict with paragraphs 2 and 3 of Article 3 - Reservation of Rights.

NIGHT SHIFT DIFFERENTIAL. Shall be as follows:

Officers working the 6:00 am shift to 6:00 pm shift will be paid a shift differential of ~~\$200.00~~ \$220.00 yearly.

Officers working the 3:00 pm shift to 3:00 am shift will be paid a shift differential of ~~\$700.00~~ \$770.00 yearly.

Officers working the 6:00 pm shift to 6:00 am shift will be paid a shift differential of ~~\$800.00~~ \$880.00 yearly.

CERTIFICATION PAY: In recognition that police officers are required to maintain proficiency or certifications in work related fields, each officer shall receive \$600.00 annually. Certification pay shall be paid at the rate of \$.2884 per hour (\$600 annually).

OVERTIME PAY: All hours authorized by the Chief or officer in charge which are worked in excess of the regular eight (8) or twelve (12) hour shift shall be deemed overtime and compensated at time and one-half of the officer's normal hourly rate.

The parties by mutual agreement may agree that compensatory time be given in lieu of payment as provided by this section. If compensatory time is given, the same shall be at the rate of time and one-half.

Overtime shall be rounded up or down to the nearest quarter hour.

COMPENSATORY TIME: The Chief shall grant compensatory time to be scheduled where sufficient staffing exists so that the City incurs no overtime obligation. It is understood that this scheduled compensatory time cannot be withdrawn when unforeseen staffing shortages due to sick time requests or similar requests occur.

Officers may not carry a balance in excess of 84 hours of compensatory time with a maximum of 48 hours paid out by December 15th. In addition, a maximum of 48 hours may be carried over into the following year.

Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

CALL-IN-PAY: Any officer called to work in addition to their normal schedule of hours shall be paid two hours pay for the call, plus time and one half for the time spent with no minimum. Call-in pay shall not be paid if an Officer is held over from a prior shift, or is called in at least 48 hours in advance of the starting time of the overtime, or for voluntary shift changes between officers.

OVERTIME SELECTION: In the event that the number of patrol officers on duty drops below the minimum staffing levels to support daily patrol operations, a manpower shortage has occurred. Also if the Supervisor or Officer in Charge determines that additional sworn officers are needed for work duties to support daily patrol operations and no special training, or skills are needed to perform the duties, a manpower shortage has occurred. Overtime in which special training or skills are needed, or overtime worked as part of a continuing investigation involving the officers working the overtime is not a manpower shortage and the city may assign overtime in a manner most advantageous to the city. Special enforcement activity overtime (i.e: Click-it, Fall Ride mutual aid, grant funded traffic enforcement) is not an essential component of daily patrol operations. ~~and may therefore~~ It will be offered ~~department-wide~~ based on seniority.

The Union acknowledges any absence of a Non-union Patrol Lieutenant or Patrol Captain may be offered to Patrol Lieutenants/Patrol Captains prior to offering the overtime hours to a Union Patrol Officer. If offered to a Union Patrol Officer the following applies.

Overtime will first be offered to Union Patrol Officers on a seniority basis by the considerations prescribed below (Appendix B):

1. A full shift of overtime is considered anything greater than 4 hours. Full shifts of overtime shall initially be offered as the entire shift. If the full shift is not accepted by an officer in whole then the shift may be split or the shift may be assigned to the least senior patrol officer available.
2. A partial shift of overtime is a shift of 4 hours or less. In the event a partial shift needs to be filled, a hold-over may be assigned for the first 4 hours of a shift from the previous shift personnel. An early call-in may be assigned for the last 4 hours of a shift to those officers who are scheduled to work the next contiguous shift. Those assignments shall be offered to the applicable officers by seniority. If there are no volunteers or if a shift remains vacant the shift shall be filled according to the full shift selection process previously described.
3. Officers known to be unavailable for the overtime opportunity may be omitted from the call-in process. (i.e: vacation time, Kelly time, compensation time, sick leave, or family leave during the overtime opportunity)
4. In the event of an emergency a general exception to the seniority call-in is recognized.
5. Officers shall not work beyond 16 hours of duty in a 24 hour period, consecutive or otherwise, unless the exception is authorized by an Officer in Charge,

Lieutenant, Captain, or the Chief of Police. Additionally, Officers should have at least 8 hours of rest between assigned shifts.

If no Union Patrol Officers accept the overtime opportunity according to the previously referenced seniority-based call-in process, then the overtime may be offered to Union Detectives and Patrol Lieutenants/Patrol Captains prior to ordering a Union Patrol Officer to accept overtime

COURT TIME: Any officer reporting to duty for Court outside of their normal shift will be compensated at their overtime rate with a minimum of 2 hours. Any officer, whose court appearance is canceled after 5 p.m. of the business day before the court appearance, shall be compensated 2 hours at their overtime rate.

EDUCATION PAY: Officers who have obtained at least an Associate Degree in Criminal Justice, a related field, or 60 college credit hours in lieu of a degree, shall receive an annual education benefit of \$360.00. ~~Officers who have additionally obtained a bachelor's degree shall receive an annual education benefit of \$720.00. Education Pay shall be paid at the rate of \$.1731 per hour (\$360 annually).~~ Education Pay shall be paid at the rate of \$.1731 per hour (\$360 annually) or \$.3462 per hour (\$720 annually), ~~degree dependent.~~

ARTICLE 7 – WORKER’S COMPENSATION

Worker's compensation shall be governed in accordance with the Wisconsin Statutes and shall be the exclusive remedy of an injured employee against the City of Merrill.

Provided that and for so long as an employee has accumulated sick leave time and is receiving worker's compensation, that employee shall receive full salary. The difference between the worker's compensation and the employee's full salary shall be paid by the City and deducted from his sick leave time according to the percentage that the amount of money contributed by the City of Merrill bears to that employee's full salary.

ARTICLE 8 – VACATION

The Chief of Police shall administer the vacation schedule according to the terms of this agreement. The Chief of Police shall reserve the right to determine the number of personnel to be on vacation at any one time in order to insure maximum protection and safety of the City.

The vacation accrual policy for the Police Department shall be as follows:

- 48 hours after 1 year of service
- 96 hours after 2 years of service
- 144 hours after 7 years of service

192 hours after 12 years of service

240 hours after 18 years of service

Vacation picks shall be completed by January 1st and shall be made on the basis of seniority by rotation. Officers will be allowed to select and lock in up to 50% of the vacation hours they will accrue that year on each turn of the rotation.

Officers who will accrue 96 or more hours of vacation shall be required to select a minimum of 24 hours.

Officers who will accrue 144 or more hours of vacation shall be required to select a minimum of 36 hours.

Officers who will accrue 192 or more hours of vacation shall be required to select a minimum of 48 hours.

Officers who will accrue 240 hours of vacation shall be required to select a minimum of 60 hours.

Officers shall be allowed to select single vacation days, subject to the following rule; Vacation selections in blocks of multiple consecutive days will have precedence over selections of lesser consecutive days. Vacation selection during the selection process shall be in the form of whole shifts or working days. In the event an officer does not schedule his vacation by January 1, the officer will take it on an "as available" basis after all other vacation has been scheduled. When taken on an "as available" basis, Vacation time, Compensatory time, or Kelly time may be used in ½ hour increments.

Vacation Carry Over Limits

Maximum annual vacation carry over in the union Police Department employees shall be as follows:

- As of 12-31-2017: No Cap
- Beginning effective 12-31-2018: 240 hours may be carried over to the next year
- Beginning effective 12-31-2019: 192 hours may be carried over to the next year
- Beginning effective 12-31-2020 and thereafter: 144 hours may be carried over to the next year

ARTICLE 9 – SENIORITY

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The Department will have a seniority list to include all bargaining unit members of the Department by length of service (Appendix B). Permanent shifts will be selected on an annual basis. The selection process shall be completed by November 1st of each year unless an alternate date is mutually agreed upon. Seniority shall prevail in the selection of the positions available on each shift. **In addition, Officers may note designate their “on-day” group preference during the shift selection process.** New Officers may select shifts during the shift selection process after completion of their probationary status. Otherwise, each new employee will be assigned a permanent shift as directed by the Chief of Police. Assignments will be made in a manner most advantageous to the City while balancing the need for continuity in supervision of new employees.

Shifts for bargaining unit members who have yet to complete probation with the City of Merrill Police Department will be assigned in the following manner; During their field training program, shifts can be assigned on a weekly basis. Upon completion of field training the Chief of Police will assign a vacant shift to be worked for the remainder of the calendar year.

ARTICLE 10 – LONGEVITY

Longevity payments shall be made to all officers according to the following plan: After ten (10) years of continuous service, \$2.25 per month paid service retroactive to the first day of employment up to a maximum of \$540.00 at 20 years of service.

Longevity will be computed and paid once a year on or about December 1.

(Officer Heckendorf is frozen at the current level of \$756.00)

ARTICLE 11 – PAID HOLIDAYS

In lieu of defined or otherwise recognized holidays, all officers will receive 140.25 hours of holiday pay calculated at their normal hourly rate. Holiday pay shall be paid once a year on or about December 1.

ARTICLE 12 – LEAVES

SICK LEAVE: Sick leave shall be administered by the Chief of Police as per City Personnel Policies for Sick Leave, except that notwithstanding any other provision contrary thereto in said City Personnel Policies, sick leave shall accumulate at the rate of one 12 hour day for each month of service worked in the calendar year based on the 12 hour schedule and at the rate of one 8 hour day for each month for all others. Sick leave shall not accrue if an employee is on an unpaid leave during an entire calendar month.

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FUNERAL LEAVE: Funeral leave shall be administered by the Chief of Police as per City Personnel Policies for Death in Family. The City Policies on Funeral Leave shall be incorporated into this Agreement language.

LEAVE OF ABSENCE WITHOUT PAY: Requests for leave of absence without pay for justifiable reasons shall be made by written application on a form provided by the Clerk-Treasurer's Office and be submitted at least two (2) weeks prior to the anticipated leave. Emergency leave requests would be the exception.

1. For a leave not to exceed three (3) consecutive days, the request shall be submitted for approval to the Chief of Police.
2. For a leave in excess of three (3) consecutive days, the officer shall make a request to the Personnel Director after securing the approval of the Chief of Police.

ACCRUED SICK LEAVE CREDIT: All officers covered by the agreement who actually retire from the City Service and apply within sixty (60) days of the last day paid for a retirement annuity from the Wisconsin Retirement Fund shall have their sick leave credits from the time of retirement converted to a monetary value (allowable hours of accumulated sick leave times normal hourly rate of pay received immediately prior to retirement), which the City shall deposit in Post-Employment Health Plan (PEHP).

If an officer retires before their 62nd birthday, but after their 50th birthday, the officer may then remain a member of the City's insurance group until age sixty-five (65). Retired is defined for purposes of this section, as drawing a pension check from the Wisconsin Retirement Fund. The officer shall be responsible for the entire premium as charged to the City for such insurance, paid by the 10th of the month prior to the month for which coverage is desired.

The maximum number of hours an officer will be entitled to so convert is a total of 1300 hours.

ACCRUED SICK LEAVE CREDIT: Officers shall receive one personal (kelly) day off when the officer does not use sick leave during a calendar year. Said kelly day will be granted in the year following the year in which it was earned.

MILITARY SERVICE LEAVE:

While on active military duty or training of 6-months or less, the Employer shall make up the difference between the military compensation received and the employees current salary.

In addition to the above, employees requesting an unpaid leave of absence for military service are covered consistent with Federal Law.

DONATION OF TIME: Officers will be allowed to donate vacation time, kelly hours, and/or compensatory time to other officers who have exhausted their sick leave and are in need of additional time off.

ARTICLE 13 – INSURANCE

HEALTH INSURANCE:

~~For 2018, Officers shall pay 10.00% of the health insurance premiums as an employee contribution. For 2019, effective December 24, 2018, the Officers shall pay 10.5% of the health insurance premium if the premium to the City increases by 6% or less, and 11.00% if the premium increase to the City is greater than 6% and up to 12%, and 11.50% if the increase in premiums to the City is greater than 12%. If the premium for non-union employees remains at 10.00% in 2019, the same rate shall apply to union personnel.~~

~~For 2020, Officers shall pay 11.00% of the health insurance premiums as an employee contribution. For 2021, effective December 24, 2020, the Officers shall pay 11.5% of the health insurance premium if the premium to the City increases by 6% or less, and 12.00% if the premium increase to the City is greater than 6% and up to 12%, and 12.50% if the increase in premiums to the City is greater than 12%. If the premium for non-union employees remains at 11.00% in 2021, the same rate shall apply to union personnel.~~

The Employee shall be responsible for the single or family annual deductible.

The City shall contribute the same amount to HSA accounts for Police Union personnel, single and family plans, as that contributed for non-union employees or other union employees.

Notwithstanding Article 13 – Insurance (portions of which the parties acknowledge is a prohibited subject of bargaining), the design and selection of the health care coverage plan will be determined by the City in accordance with the provisions of 2011 Wisconsin Acts 10 and 32 and the statutory language it created in Wis. Stat. 111.70(4)(mc)(6). In the event this statutory language is amended, repealed or otherwise declared invalid such that the issues addressed in Article 13 are no longer prohibited subjects of bargaining prior to the expiration of this agreement, the design and selection of the health care coverage plan shall be made in accordance with the language of this article.

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LIFE INSURANCE: The City agrees to pay its share of the costs, and in addition, one hundred percent (100%) of the officer's contribution in the State Life Insurance Program based on annual earnings. An officer not wishing to participate in the Life insurance Programs must sign a waiver of insurance form available in the Clerk-Treasurer's Office. The City shall double the amount of coverage.

WISCONSIN RETIREMENT FUND:

All employees shall pay the entire employee required share to the Wisconsin Retirement Fund, equal to general municipal employees.

ARTICLE 14 – CLOTHING ALLOWANCE

Clothing allowance shall be administered by the Chief of Police. Officers shall be compensated ~~\$600.00~~ ~~– \$700.00~~ \$800 annually. Probationary officers will receive an additional \$100.00 for the first year. However, in the Probationary officer's 2nd year the amount received will be pro-rated based on length of service during their first year of employment with the City of Merrill Police Department. It is hereby agreed that the clothing allowance shall be paid to the officers each year in January.

The City will furnish badges, holsters, service pistols, and primary use body armor to each officer.

If, during a new police officer's probationary period or any extensions thereof, the police officer is terminated or resigns, said police officer shall return to the department all equipment purchased pursuant to the uniform allowance.

If a police officer's uniform (including prescription eyewear) is damaged in the line of duty, excluding damages due to, or resulting from, ordinary wear, the employer shall bear the cost of repair or replacement thereof on the following basis. The Chief shall determine whether repair or replacement is necessary. If the Chief decides that repair is to be undertaken, the Chief shall pay to the officer the reasonable cost of repairing. If the Chief determines that repair is not feasible, he/she shall direct that the officer be paid one hundred percent (100%) of the cost of replacing the article and the officer shall surrender the damaged item to the Chief.

ARTICLE 15 - COMPENSATION FOR TRAINING

All training programs shall be administered by the Chief of Police and the Police Department Training Officer.

In-House Training The City, in the normal course of business, conducts in-house training of its officers. In-house training is defined as instructions given by staff employees of the City Of Merrill. The City agrees to conduct in-house training of any specific subject more

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than one time. That is, the City agrees to offer the training on at least two (2) separate occasions. Any officer who cannot attend the in-house training on his or her regularly scheduled hours shall receive compensation for alternating on-off hours at a rate of time and one-half for hourly pay.

Off duty officers shall receive a minimum of two hours of compensation at time and one half for any training session.

Out-of-House Training The City will pay for training anytime an employee is required to attend a class, training session or conference off City Hall premises. Officers who complete their training and the training is within 50 miles from Merrill (including travel and breaks) prior to the end of their normal work day, will be expected to complete the shift's regular total hours by one of the following methods:

1. Officers may continue to work upon their return until the time commitment is met.
2. Officers may request the amount of time not worked to be deducted from their comp/Kelly time bank.

If the training is outside of the 50 mile radius, the officer will be compensated and credited as if they worked their normal 8 or 12 hour shift, provided that the hours credited in addition to the actual hours do not count towards incurring overtime compensation.

In order to facilitate the attendance of an officer at a training session, it is permissible for the officer and administration to agree upon switching time off on a straight time basis so that overtime will not be incurred.

If an officer is assigned to attend training, and said training site is more than 50 miles from the Merrill Police Department and lodging is necessary the costs will be the responsibility of the City.

ARTICLE 16 - RULES AND REGULATIONS

The rules and regulations of the Merrill Police Department including those approved by the Common Council of the City of Merrill, as revised from time to time are hereby made a part, of the Agreement.

ARTICLE 17 - GRIEVANCE PROCEDURE

The procedure under this article provides an orderly method to present and settle grievances which may arise between the Association and the City, as to the meaning of application of or compliance with provisions of this agreement. It is a further purpose of this grievance procedure to assure observance of the terms and work relationships set forth in

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this agreement. The grievance procedure is available to the Association and is limited to matters covered by the Agreement.

Grievances shall be settled by steps as follows:

A. Any officer covered by this agreement who has a grievance shall within ten (10) days after the officer is aware of cause for a grievance, report such grievance in writing individually or with an Association Representative to a Lieutenant, Captain or Chief of Police, who shall investigate the grievance thoroughly. The Lieutenant, Captain or Chief of Police shall furnish the grievant(s) and the Association with a written answer to the grievance. In the event no satisfactory agreement has been reached within ten (10) days between the grievant(s) and the Department Head, the grievance will advance to step 2.

B. If the grievance is not settled at the first step, the grievance shall be presented in writing within ten (10) days of the answer to the Personnel and Finance Committee or Police and Fire Commission, whichever authority has jurisdiction on any particular grievance.

1. If the grievance shall be deemed under the jurisdiction of the Police and Fire Commission, the grievance shall therefore be governed by Section 62.13 of the Wisconsin Statutes. The Police and Fire Commission shall within ten (10) days set up an informal meeting with all parties involved up to this point. Within ten (10) days, (Saturdays, Sundays and Holidays excluded), after this meeting a determination shall be made and reduced to writing and copies submitted to all parties involved.
2. All other grievances relating to wages, hours and working conditions or any other matter under jurisdiction of the Personnel and Finance Committee shall be directed to same. The Personnel and Finance Committee shall within ten (10) days set up an informal meeting with all parties involved up to this point. Within ten (10) days, (Saturdays, Sundays and Holidays excluded) after this meeting a determination shall be made and reduced to writing and copies submitted to all parties involved.

C. If the grievance is not settled with the Committee or the Police and Fire Commission the aggrieved party may within thirty (30) days of the answer from either commission or committee, submit the grievance to the Wisconsin Employment Relations Commission for its staff to appoint an arbitrator. The decision of the arbitrator will be final and binding on all parties, except for judicial review, pursuant to statute.

D. The Association may appoint representatives of the Association and shall inform the City of the names of the individuals so appointed and of any change thereafter made in such appointments. The City shall allow the representative the necessary time to process

grievances during the course of the duty day, as long as it does not interfere with their regular work responsibilities.

ARTICLE 18 - SUSPENSION, DISMISSAL AND REDUCTION IN RANK

Suspension, dismissal and reduction in rank of employees from the Police Department shall be governed by Section 62.13 of the Wisconsin Statutes.

All newly hired permanent employees shall be considered probationary for a period of one year from their date of employment with the Merrill Police Department. Probationary employees may be discharged without recourse to the grievance procedure.

Continued employment beyond the probationary period above noted is hereby defined as evidence of satisfactory completion of probation.

A permanent employee is hereby defined as a person hired to fill a full time position in the Table of Organization. The seniority of a permanent employee who has satisfactorily completed probation shall date from their date of employment.

Proper records indicating status of the officer shall be maintained. Seniority shall be established for each officer, and shall consist of the total calendar time elapsed since the date of their employment. Seniority rights terminate upon discharge or quitting.

ARTICLE 19 - DEFENSE OF OFFICERS BY THE CITY ATTORNEY

The City or its authorized agent shall defend actions brought against any officer growing out of any acts done in the course of his/her employment or out of any alleged breach of duty as such officer.

Any judgment obtained against such officer shall be paid by the City, provided the officer acted in good faith.

ARTICLE 20 - AMENDMENT PROVISION

This Agreement is subject to amendment, alteration or addition only by a subsequent written agreement between and executed by the City and the Association where mutually agreeable.

The waiver of any breach, term or condition of the agreement by either party shall not constitute a precedent in the future enforcement of all its terms and conditions.

ARTICLE 21- SAVINGS CLAUSE

If any Article or Section of this Agreement or any addendum thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such or be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement of such Article or Section.

ARTICLE 22 - NO OTHER AGREEMENT

The employer agrees not to enter into any other Agreement, written or verbal, with any individual covered by the agreement, individually or collectively, which in any way conflicts with the provisions of this agreement.

ARTICLE 23 - CHANGES IN THE TERMS OF THIS AGREEMENT

If either party desires to negotiate any changes in this Agreement to become effective after the end of the term of this Agreement or any extension thereof, it shall notify the other party in writing of its desire to enter into such negotiations, on or before July 1, 2019 following such notification and specifically within the next 120 days, the parties hereto shall meet and engage in negotiations.

ARTICLE 24 - TERM OF AGREEMENT

This Agreement shall become effective as of January 1, ~~2018~~ 2020, and remain in full force and effect to and including December 31, ~~2019~~ 2021 and shall renew itself for additional one year periods thereafter unless either party pursuant to Article 23 has notified the other party in writing that it desires to alter or amend this Agreement at the end of the contract period.

It is agreed by and between the parties that the terms and conditions of the Employment Agreement as contained herein shall be binding on both parties. The Agreement may be reopened by mutual agreement of the parties hereto.

ARTICLE 25 - GENDER

Any and all references to the genders of "he" or "she" in this contract or the reference to "employee" shall be synonymous with the term of the police officer.

ARTICLE 26 - FAIR SHARE AGREEMENT UNION DUES DEDUCTION

DUES DEDUCTION: The Employer agrees to deduct monthly dues in the amount certified by the WPPA/LEER from pay of employees who individually sign a dues deduction

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authorization form supplied by the WPPA/LEER. In addition, the Local Association may authorize local dues which shall be deducted in conjunction with the WPPA/LEER dues. The Employer shall deduct the combined monthly dues amount equally divided on a pay period basis for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the WPPA/LEER or Local Association if applicable, after each of the applicable pay periods in one lump sum no later than the 15th of each month. Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, WPPA or to the Local Association. No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with either the WPPA or local Association Constitution and By-Laws. No employee shall be denied membership because of race, color, creed, sex, or any other protected class as defined by law.

~~Membership in the Association is not compulsory. An officer may join the Association and maintain membership therein consistent with its constitution and bylaws. No employee shall be denied membership because of race, color, creed or sex. This Article is subject to the duty of the Wisconsin Employment Relations Commission to suspend the application of this Article wherever the Commission finds the Association has denied an employee membership because of race, color, creed or sex.~~

~~The Association will represent all of the officers in the bargaining unit, members and non-members, fairly and equally, and therefore all officers shall pay their proportionate share of the costs of the collective bargaining process and contract administration by paying an amount to the Association equivalent to the uniform dues required of members of the Association.~~

~~The Employer agrees that on the first paycheck of every month it will deduct from the earnings of all officers in the collective bargaining unit covered by this agreement, the amount of money certified by the Association as being the monthly dues uniformly required of all officers. Changes in the amount of dues to be deducted shall be certified by the~~

~~Association 30 days before the effective date of the change. Deductions shall be made each month, and the total of such deductions shall be paid to the Association.~~

~~The Employer shall not be liable to the Association, officers or any party by reason of the requirement of this Article for the remittance or payment of any sum other than that constituting actual deduction from officer's wages earned.~~

~~The collective bargaining representative shall indemnify and hold the Employer harmless against any and all claims, demands, suits, orders, judgments or other forms of liability against the Employer that arise out of the Employer's compliance with this fair share agreement.~~

~~The Association agrees to certify to the employer only such fair share costs as are allowed by law, and further agrees to abide by the decisions of the Wisconsin Employment Relations Commission and/or courts of competent jurisdiction in the regard. The Association agrees to inform the Employer of any change in the amount of such fair share costs thirty (30) days before the effective date of the change. The Association shall provide officers who are not members of the Association with an internal mechanism within the Association which will allow those officers to challenge the fair share amount certified by the Association as the costs of representation and receive, where appropriate, a rebate of any monies determined to have been improperly collected by the Association.~~

ARTICLE 27 – SCHEDULING

~~Officers requesting time off shall enter their request utilizing the scheduling system. Likewise, timely review and the approval or denial will also be made utilizing the scheduling system. The City agrees that once a request for time off has been granted, said time off cannot be canceled unless said cancellation is done at least fourteen days prior to the scheduled time off.~~

~~After the vacation selection process is complete, any subsequent time off requests shall be either approved or denied within seven days of receipt, based upon the known staffing needs at that time. Once approved, those days will be entered on the twelve-month work schedule. Likewise, any time off requests made with less than fourteen days' notice (i.e. short notice) shall be made utilizing the scheduling system, these requests will be addressed by a supervisor as soon as practical and based upon the known staffing needs~~

at the time of the request. Approved short notice requests for early release may result in a delayed or canceled early release based solely on the immediate staffing needs as determined by the Supervisor. Otherwise should the staffing needs for previously approved time off change the Officer may be offered the ability to rescind the time off, and if not, such time is subject to Overtime Selection process.

Officers will be given at least fourteen-day notice prior to any type of mandatory shift change, except in an emergency. Any officer whose scheduled shift is changed without the minimum fourteen-day notice will receive 2 hours of call time pay. In addition, the City will not change an officer's shift to allow for the purpose of granting time off. This shall not apply to voluntary switches among the officers.

~~The City agrees that once a request for an off day(s) has been granted, said off day(s) cannot be canceled unless said cancellation is done at least fourteen days prior to the scheduled off day(s). Officers will be given at least fourteen day notice prior to any type of mandatory shift change, except in an emergency. Any officer whose scheduled shift is changed without the minimum fourteen day notice will receive 2 hours of call time pay. In addition, the City will not change an officer's shift to allow for the purpose of granting time off. This shall not apply to voluntary switches among the officers.~~

~~For off days requested outside of the posted schedule, the Chief or designee shall review that request and either approve or deny it within the seven days of receipt. Once approved, those days will be entered on the twelve-month work schedule and are no longer subject to cancellation because of seniority. Off day requests within the posted schedule will continue to be addressed by the first line supervisors.~~

ARTICLE 28 – STAFFING

In consideration of implementation of combined dispatch service between the City of Merrill and Lincoln County, the Investigative Lieutenant, and Investigator(s) will not count toward patrol minimum staffing requirements.

Nothing in this Agreement constitutes the establishment of a minimum staffing requirement for the Police Department and any decision regarding the filling of vacancy on a shift shall be determined by the Police Chief or designee for each specific shift, in accordance with the collective bargaining agreement.

Despite the language in Article 3 of this agreement, there shall be no layoffs during the term of this contract, and the City shall maintain current staffing levels during this contract term.

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Any Patrol Officer assigned as a temporary Investigator shall be paid at the Investigator rate of pay. While assigned as the temporary Investigator, the Officer will continue to earn seniority as a Patrol Officer. However, during the temporary assignment period and as it relates to Article 6 – Overtime Selection, the temporary Investigator position will be recognized as an Investigator. The Officer filling the temporary Investigator is eligible to apply for any vacancies that occur during the time the Officer is acting as the temporary Investigator. Should the Officer be awarded another position, the filling of the temporary Investigator assignment shall be consistent with this provision. Upon the termination of the assignment, for any reason and as determined by the Chief of Police, the Officer will voluntarily return to his/her previous or like position and pay, which will be not be recognized as a demotion or layoff.

ARTICLE 29 - PROMOTIONS

A promoted officer is required to complete a trial period of one (1) year, during which time the officer shall receive pay compatible with that of the promoted position. If the officer is not retained in the new position or if the officer does not wish to remain in said position, the officer may return to his/her former position at the former rate without loss of previous rights. Such return shall not be considered a demotion. This Section applies to all promotions within the Police Department.

ARTICLE 30- PEHP PLAN

The City of Merrill agrees to participation the Life Insurance and Health Plan for Collectively Bargained Public Employee (variable employee benefit agreement - "Plan"); the City will contribute the following into each bargaining unit employee's account:

\$37.00 Per Pay Period, plus an additional annual contribution of \$370.

ARTICLE 31- OFFICER DEVELOPMENT FUND

The City of Merrill and the Merrill Professional Police Association mutually recognize the benefit of continued education and training for professional growth and development through participation in coursework that provides academic college credit; continuing education activities, including attendance at professional conferences, seminars, and workshops; enrollment in educational program; maintaining licensure and certification; and by obtaining continuing education units (CEUs). The Officer Development Fund (ODF) provides funding for professional growth and development through participation in coursework that provides academic college credit; continuing education activities, including

professional conferences, seminars, and workshops; or work skills, computer and technical training.

Each Police Officer shall be allotted ~~\$250~~ \$150 dollars in a non-lapsing Officer Development Fund, beginning with the third year of employment and each year thereafter. All unexpended officer development funds allotted to an Officer shall be forfeited upon separation of employment. The Officer Development Fund is not intended as a replacement for Police Department sponsored training, in-service training, or certifications and recertification's as established by the Training and Standards Bureau of the Division of Law Enforcement Services in the Wisconsin Department of Justice.

Professional Development Events

To be eligible for reimbursement, events must be one of the following:

- Seminar, workshop, conference, or professional development training that is job related unless approved by management.
- Courses preparing for or leading to licensure or certification
- Courses including online courses offering continuing education units required to maintain licensure or certification
- Work skills or computer/technical skills training

Tuition Reimbursement

To be eligible for tuition reimbursement, the following criteria must be met:

- Coursework is in a law enforcement related field, including distance education courses or other online courses, must be provided by an accredited college or university and must provide academic college credit.
- If grades are given, the employee must attain a "C" or better or receive a "pass" if a pass/fail course.
- Elective and prerequisites must be part of a degree program.

All education/training shall be mutually agreed upon by command staff and requesting officer.

CITY OF MERRILL

MERRILL PROFESSIONAL POLICE ASSOCIATION

Dated _____

Dated _____

Mayor

Union President

City Administrator

Union Officer

WPPA/LEER Representative

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Appendix A

Appendix A of the prior Labor Agreement shall be amended to reflect the following increase for Police Officer, Police Officer 1, Police Officer 2, Investigator 1 and SRO/Investigator. The hourly wage is based on 2080 hours

~~— Effective December 25, 2017 — 1%~~

Police Officer	\$57,710.49	\$27.745
Police Officer 1 — After five (5) years of service	\$59,323.32	\$28.521
Police Officer 2 — After ten (10) years of service	\$61,263.52	\$29.454
Investigator 1	\$62,479.50	\$30.038
SRO/Investigator	\$62,479.50	\$30.038

~~— Effective June 25, 2018 — 1%~~

Police Officer	\$58,287.59	\$28.023
Police Officer 1 — After five (5) years of service	\$59,916.55	\$28.806
Police Officer 2 — After ten (10) years of service	\$61,876.16	\$29.748
Investigator 1	\$63,104.30	\$30.339
SRO/Investigator	\$63,104.30	\$30.339

~~— Effective December 24, 2018 — 1%~~

Police Officer	\$58,870.47	\$28.303
Police Officer 1 — After five (5) years of service	\$60,515.72	\$29.094
Police Officer 2 — After ten (10) years of service	\$62,494.92	\$30.046
Investigator 1	\$63,735.34	\$30.642
SRO/Investigator	\$63,735.34	\$30.642

Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

Effective April 1, 2019 – 1%

Police Officer	\$59,459.17	\$28.586
Police Officer 1 – After five (5) years of service	\$61,120.88	\$29.385
Police Officer 2 – After ten (10) years of service	\$63,119.87	\$30.346
Investigator 1	\$64,372.69	\$30.948
SRO/Investigator	\$64,372.69	\$30.948

Effective June 24, 2019 – 1%

Police Officer	\$60,053.76	\$28.872
Police Officer 1 – After five (5) years of service	\$61,732.09	\$29.679
Police Officer 2 – After ten (10) years of service	\$63,751.07	\$30.650
Investigator 1	\$65,016.42	\$31.258
SRO/Investigator	\$65,016.42	\$31.258

Effective September 30, 2019 – 1%

Police Officer	\$60,654.30	\$29.161
Police Officer 1 – After five (5) years of service	\$62,349.41	\$29.976
Police Officer 2 – After ten (10) years of service	\$64,388.58	\$30.956
Investigator 1	\$65,666.58	\$31.570
SRO/Investigator	\$65,666.58	\$31.570

Effective December 23, 2019 – 1%

Police Officer	\$61,260.84	\$29.452
Police Officer 1 – After four (4) years of service	\$62,972.90	\$30.275
Police Officer 2 – After seven (7) years of service	\$65,032.47	\$31.266

Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

Investigator \$66,323.25 \$31.886

SRO \$66,323.25 \$31.886

Effective June 22, 2020– 1%

Police Officer \$61,873.45 \$29.747

Police Officer 1 – After four (4) years of service \$63,602.63 \$30.578

Police Officer 2 – After seven (7) years of service \$65,682.79 \$31.578

Investigator \$66,986.48 \$32.205

SRO \$66,986.48 \$32.205

Effective December 21, 2020– 1.5%

Police Officer \$62,801.86 \$30.193

Police Officer 1 – After four (4) years of service \$64,554.88 \$31.036

Police Officer 2 – After seven (7) years of service \$66,666.08 \$32.051

Investigator \$67,991.04 \$32.688

SRO \$67,991.04 \$32.688

Effective June 21, 2021– 1%

Police Officer \$63,429.42 \$30.495

Police Officer 1 – After four (4) years of service \$65,201.76 \$31.347

Police Officer 2 – After seven (7) years of service \$67,333.76 \$32.372

Investigator \$68,670.95 \$33.014

SRO \$68,670.95 \$33.014

Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

Entry level pay schedules for all officers hired by the City of Merrill shall be as follows:

Probationary Police officers will receive 95% of the police officer's rate.

Upon completion of their probationary period, officers will receive 100% of the police officer's rate, provided all certifications required in the Agreement have been accomplished.

- A. The City shall make every reasonable effort to keep certification courses available for all officers.
- B. There shall be one Investigator 1 position at all times. This position shall be held by promotion.

Appendix B
MPPA seniority list

Employee	Rank	Date of Hire
Patrol Officers		
Jamie A. Jaeger	1	07/10/1995
Brad J. Becker	2	06/03/1996
Kurt J. Perra	3	07/06/1998
Peter A. Borchardt	4	05/03/1999
Tyler J. Tesch	5	04/02/2007
Dane L. Mathwich	6	02/04/2008
Melissa K.L. Tremaine	7	10/06/2008
Joshua W. McCaskill	8	08/22/2011
Robert F. Caylor	9	08/27/2012
Eric S Soberg	10	02/11/2013
Ted Helm	11	01/18/2016
Wyatt Pufall	12	04/24/2017
New Officer	13	TBD
Investigators		
Mark J. Heckendorf	1	01/05/1987
Nicole Cimino	2	07/11/2005
Matthew P. Waid	3	02/09/2009

Attachment: 2020-2021 Police Union Contract (4715 : Resolution on 2020-2021 Police Labor Contract)

City of Merrill - Merrill Professional Police Association (MPPA) - 2020 - 2021 Contract Fiscal

	Annual 2019	12/23/19 1.00%	06/22/20 1.00%	Annual 2020	12/21/20 1.50%	06/21/21 1.00%	Annual 2021
Police Officer	\$60,654	\$61,261	\$61,873	\$61,567	\$62,802	\$63,429	\$63,115
Police Officer 1 > 4 Years	\$62,349	\$62,973	\$63,603	\$63,288	\$64,555	\$65,201	\$64,878
Police Officer 2 > 7 Years	\$64,389	\$65,032	\$65,683	\$65,358	\$66,666	\$67,333	\$66,999
Investigator 1	\$65,667	\$66,323	\$66,986	\$66,655	\$67,991	\$68,671	\$68,331
SRO (School Resource)	\$65,667	\$66,323	\$66,986	\$66,655	\$67,991	\$68,671	\$68,331

Wage Adjustments

	# in 2020	Individual Increase	Annualized Increase	Individual Increase	Annualized Increase
Police Officer-95%	1	\$867	\$867	\$1,175	\$1,175
Police Officer	1	\$913	\$913	\$1,548	\$1,548
Police Officer 1	1	\$938	\$938	\$1,590	\$1,590
PO1 >4 instead of >5 Years	One		\$1,695		
Police Officer 2	11	\$969	\$10,660	\$1,642	\$18,059
PO2 >7 instead of >10 Years	Three		\$6,118		
Investigator 1	2	\$988	\$1,977	\$1,676	\$3,353
SRO	1	\$988	\$988	\$1,676	\$1,676
	<u>17</u>		<u>\$24,155</u>	<u>Wages</u>	<u>\$27,401</u>

	Annual	Annual	Change	Annual	Change
Clothing Allowance	\$10,200	\$13,600	\$3,400	\$13,600	\$3,400
Shift Differential (Article 6)	\$8,500	\$13,600	\$5,100	\$13,600	\$5,100
Education Pay (Article 6)			\$720		\$720
Training (Article 15)			\$2,550		\$2,550
			<u>\$35,925</u>	<u>Total Changes</u>	<u>\$39,171</u>

SS/Medicare - 7.65% \$2,748 SS/Medicare - 7.65% \$2,997

WRS - 11.82% City \$4,246 WRS - 11.82% City \$4,630

Total \$42,920 Annual 2021 \$46,798

Annual 2020 \$42,920 Annual 2021 \$46,798

Finance Director Fiscal Note: These amounts were included in 2020 Police Department budget.

Attachment: Police Union - 2020-2021 Fiscal (4715 : Resolution on 2020-2021 Police Labor Contract)