

Merrill Transit System  
November 18, 2019

Present; Mr. Rick Blake(Chairman), Mr. Steve Willis, Mr. Gordon Geiger, Ms. Sue Kunkel and Brad Brummond – Transit Administrator

- 1) Call to order 4:00pm
- 2) Public Comment: None
- 3) Approval of October 21, 2019 minutes

A motion to approve minutes of the September 9, 2019 meeting was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report:

A) New Bus Progress

- a. PPMTG – All went well in CA. Details all worked out on the bus order.
- b. Production scheduled for May 5, 2020 +/- 5 business days
- c. Waiting for some forms to sign for authorization for specific items like paint and floor plan.
- d. As soon as production has a final date bookings will be made for travel for the inspection process. Earliest bookings will provide greatest savings.

B) Merrill – Go – Round Facebook page

- a. Nothing established at this time. As soon as can get with Dustin will get things up and going.

5) Next meeting date will be December 16, 2019. Merrill Transit Office, City Hall 1004 E 1<sup>st</sup> St. Merrill, WI 54452

6) Motion to adjourn was made by Sue Kunkel and seconded by Gordy Geiger. All ayes, motion approved unanimously

Respectfully submitted by:

Brad Brummond  
Transit Administrator