



**CITY OF MERRILL
COMMITTEE OF THE WHOLE**

MINUTES • WEDNESDAY OCTOBER 16, 2019

Budget Session

City Hall Council Chambers

5:15 PM

I. Call to Order

Mayor Woellner called the meeting to order at 5:37 P.M. The meeting started late due to the length of the Common Council meeting held earlier.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

City Department Heads in attendance: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Parks & Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, and City Clerk Bill Heideman.

II. Pledge of Allegiance

III. Review and discussion of 2020 Budget Requests:

1. Transit

Transit Director Brummond reviewed the Transit budget and the Transit Capital/Equipment request (page 154-160).

2. Airport

Gary Schwartz reviewed the Airport budget, the Aviation Fuel budget and the Airport Capital/Equipment request (page 161-170).

3. Health Officer

Finance Director Unertl reviewed the Health Officer budget (page 171).

4. Merrill Enrichment Center

Enrichment Center Director Mrachek reviewed the MEC - Enrichment budget and related information (pages 172-177).

5. Library

Library Director Stevens reviewed the Library budget (pages 178-181).

Facilities Maintenance Manager Wszalek reviewed the Library Capital/Equipment requests (pages 182-190).

6. Common Council

Finance Director Unertl reviewed the Common Council budget and related information(pages 191-195).

7. Mayor

Mayor Woellner reviewed the Mayor budget and related information (196-199).

8. Joint Merrill-Tomahawk Municipal Court

Municipal Judge Seubert reviewed the Municipal Court budget and related information (pages 200-206).

9. City Attorney

City Attorney Hayden reviewed the City Attorney budget (pages 207-208).

10. City Administrator

City Administrator Johnson reviewed the City Administrator budget and related information (pages 209-210).

11. Personnel - Human Resources

Finance Director Unertl reviewed the Personnel - HR budget (page 211).

12. City Clerk

City Clerk Heideman reviewed the City Clerk budget (page 212).

13. Elections (Averaged)

Finance Director Unertl reviewed the Elections - Averaged budget and related information (pages 213-214).

14. Clerk Treasurer Staff

Finance Director Unertl reviewed the Clerk/Treasurer Staff budget and related information (pages 215-216).

15. Treasurer / Finance Director

Finance Director Unertl reviewed the Treasurer/Finance Dir. budget (pages 217-218).

16. Information Technology

City Administrator Johnson reviewed the Information Technology budget and the Information Technology Capital/Equipment request (pages 219-225).

17. Assessment of Property

Finance Director Unertl reviewed the Assessment of Property budget (page 226).

18. Independent Auditing

Finance Director Unertl reviewed the Independent Auditing budget (page 227).

19. Over Collected Taxes

Finance Director Unertl reviewed the Over-Collected Taxes budget (page 228).

20. Insurance / Employee

Finance Director Unertl reviewed the Insurance/Employee budget and related information (pages 229-230).

21. City Sealer

Finance Director Unertl reviewed the City Sealer budget (page 231).

22. City Maintenance

Facilities Maintenance Manager Wszalek reviewed the City Maintenance budget and the City Maintenance Capital/Equipment requests (pages 232-242).

23. Building Inspection / Zoning

Building Inspector/Zoning Administrator Pagel reviewed the Bldg. Inspection/Zoning budget (pages 243-244).

24. Community Development (Fund 25)

Finance Director Unertl reviewed the CDBG Grants/Loans and the Community Development budgets (pages 245-246).

25. Economic Development (Non-TID)

Mayor Woellner reviewed the Economic Development budget (page 247).

26. Next Meeting Items - Tuesday, October 29th

Finance Director Unertl reported that the Capital Budget will be discussed further at future meetings. Anyone with items they want placed on future budget meeting agendas should contact Mayor Woellner or Finance Director Unertl.

After discussion, it was decided to schedule another Committee of the Whole 2020 budget meeting. That meeting will be held in the City Hall Common Council Chambers at 5:15 P.M. on Wednesday, October 23rd. To accommodate that meeting, both the Board of Public Works meeting and the Water & Sewage Disposal Committee meeting scheduled for that day have been cancelled.

IV. Public Comment

Sharon Anderson stated her hope that the 2020 budget would not include any cuts/reductions to services currently being provided.

V. Adjournment

Motion (Russell/Hass) to adjourn. Carried. Adjourned at 7:39 P.M.