

City of Merrill
Commission Meeting Minutes
Wednesday, October 16, 2019
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Lyle Banser, Joe Malsack, Rich McCullough (Airport Manager)

Public Present: Larry Wenning, Steve Krueger, Draco Fink (Cameraman)

1. Call to Order – Meeting called to order by Malsack at 18:00.
2. Approval of Meeting Minutes from September 18, 2019 – Minutes read. Motion for approval by Banser; second by Malsack. All ayes. Motion carried.
3. Approval of Vouchers – Vouchers reviewed and initialed. Motion to pay vouchers by Banser; second by Schwartz. All ayes. Motion carried.
4. Runway 16/34 Project Status – Nothing new. Tied to AWOS.
5. Entitlement Grant Update – We received affidavit proof that ads were run in the Foto News for two Public Meetings for comment opportunities and are complying with all requirements for entitlement grant.
6. Discussion/Decision AWOS Update/Repair – AWOS was found to be off by 5 – 7 degrees and there is some discrepancy on the accuracy of magnetic North. We now need, according to the FAA rep., to have a monument set at 125' north of the AWOS system. It will be done by the end of next week. Then can be resurveyed.
7. Manager's Report –

Plow truck was repaired by City Garage and is ready for service.

The four-wheel drive pick-up is being upgraded to a 11'2" plow. The Airport plow will be swapped to use on a City truck in a trade for the Airport's 8'6" plow that fits the City's truck, which will be used for City parking lot plowing.

Gee Asphalt is going to re-estimate the black top repair/coating and repaint for an FAA approved sealer. Work to be done in 2020.
8. Airport General Maintenance – Roof on FBO hangar was repaired by Great Lakes Roofing.

9. Chairman's Report –

Recognizing the budget constraints for the City, Chairman Schwartz worked with Kathy Unertl to trim items on the budget by a total of \$3,500.

Attended the City Meeting and received positive comments on the Merrill Airport being a very nice facility and user friendly.

Proposed the building of a City T-Hangar. Showed the need by presenting a list of 15 persons interested in renting it if it were built. McCullough reported 16 persons are now on the list.

Doug Drost asked about color for new hangar construction. Is hoping to start construction of a 60' x 64' hangar this fall. He will present colors proposed so we can agree on colors before construction.

10. Aviation Happenings – Nothing new this month.

11. Public Comment – Wenning asked if WiFi was installed yet. Schwartz reported that it is progressing and being installed by Tom O'Neal and shared by hangars on the northeast side of the Airport.

12. Agenda Items for Next Meeting -

Rear door for Maintenance Shop

Rear door flashing/cover for new Terminal

14. Adjournment – Motion to adjourn by Schwartz; second by Banser. All ayes. Motion carried.

Minutes prepared by Lyle Banser