



CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • TUESDAY OCTOBER 1, 2019

Regular Meeting

City Hall Basement Conference Room

6:00 PM

I. Call to Order

Mayor Woellner called the meeting to order at 6:03 P.M.

Attendee Name	Title	Status	Arrived
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Absent	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	
Kyle Gulke		Present	

Others in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of July 2, 2019 meeting

Motion (Hass/Schroeder) to approve.

RESULT: APPROVED

III. Public Comment Period

None.

IV. Agenda items for consideration:

1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps

Building Inspector/Zoning Administrator Pagel reported that, since the last City Plan Commission meeting, he has approved one Certified Survey Map.

V. Public Hearing:

1. Conditional Use Permit application from Downtown Mission Church Inc., to establish a church at 805 East Main Street.

City Attorney Hayden read the public hearing notice.

Motion (Hass/Schroeder) to open the public hearing. Carried.

No one spoke for or against the permit application.

Motion (Hass/Schroeder) to close the public hearing. Carried.

Motion (Hass/Schroeder) to approve the application.

Kyle Gulke raised concerns with the lack of information that was submitted with the permit application.

The question arose as to whether and conditions should be added to the permit if it is approved. After discussion, no conditions were added.

If approved by the City Plan Commission, the permit application will be considered by resolution at the October 8th, 2019 Common Council meeting.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 10/8/2019 7:00 PM
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VI. Establish date, time and location of next meeting

The next meeting will be held at the call of the Chairperson.

VII. Adjournment

Motion (Hass/Maule) to adjourn. Carried. Adjourned at 6:13 P.M.