

City of Merrill
Commission Meeting Minutes
Wednesday, September 18, 2019
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Lyle Banser, Joe Malsack, Steve Osness (Alderman), Gary Schulz, Rich McCullough (Airport Manager)

Public Present: Steve Krueger, Anthony Kromire (Cameraman)

1. Call to Order – Meeting called to order by Chairman Schwartz at 18:00.
2. Approval of Meeting Minutes from August 21, 2019 – Minutes read. Motion for approval by Osness; second by Malsack. All ayes. Motion carried.
3. Approval of Vouchers – Vouchers reviewed and initialed. Motion by Osness to pay vouchers; second by Banser. All ayes. Motion carried.
4. Runway 16/34 Project Status – No new news. Still waiting for AWOS wind direction check.
5. Airport Day 2019 Debrief – Malsack reported a little lighter turnout; but it went well. Vendors reported they did well and would come back.
6. Discussion/Decision Potential New Hangar – No news.
7. Manager's Report – Manager McCullough reported that he is waiting on word back from Engineer Karl Kemper on allowing a culvert on proposed hangar but should be able to report at October's meeting.

Discussed crack filling in 2019 or 2020. Discussion was agreed upon to get approval for use of Entitlement Grant and do a total sealing of all asphalt by the Gee Coating process in Spring/Summer 2020.

8. Airport General Maintenance – Waiting on contractor for old FBO roof repairs. Power bill was back to normal this month.

Sent letter to AT&T to notify them that we don't have a conflict with the new tower on their proposed site.

Tie down hardware did not arrive yet.

McCullough reported on REIL light. It is still being built and will be on site in early October.

McCullough is working on animal issues on airport grounds.

PerMar said the equipment for gates and doors are no longer supported (used). Will need to update to continue with maintenance. Will talk with City for upgrade costs.

Discussed front door on FBO. It is worn out. Schulz made a motion to replace front door; second by Malsack. All ayes. Motion carried.

9. Chairman's Report – Chairman Schwartz reported the east fire escape door in the new Terminal leaks in heavy rain. We will repair by installing flashing or a small awning style cover over the door.

Discussed damage to REIL light cords by animals chewing on them. Will try a deterrent.

Schwartz asked City Engineer to look at T-Hangar area to solve ice/water problems in the winter. Suggests a trench drain along the edge of the hangar to drain the area. Project cannot be done this year so will consider this and other options because we have some time before 2020 construction season.

Showed pictures of a flying Corvair from 1970.

10. Aviation Happenings – Schulz reported an airbus had problems with the pilot's audio console when he accidentally spilled coffee. It started smoking minutes later. They turned to return and then the co-pilot's audio/radio also started smoking. They stayed on oxygen masks and safely returned to base. They will use coffee cups with tops on them as a fix for this problem.

11. Public Comment – None

12. Agenda Items for Next Meeting -

Signage for Airport

Foliage (trees) on 34 Approach

13. Adjournment – Motion to adjourn by Osness; second by Schulz. All ayes. Motion carried.

Minutes prepared by Lyle Banser