



# CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

1100 Marc Drive - Merrill, WI 54452

Rec. Dept. Telephone (715)536-7313 \* Smith Center (715)536-6187

Fax (715)539-2790

## SEPTEMBER MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, September 4th, 2019 at 4:15 p.m.**, at the **Merrill City Hall**.

Voting members of Commission: Kate Baker, Jean Ravn, Brian Artac, Kyle Gulke, Joan Tabor and Dan Novitch

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Review/approve 2020 Fees
5. Review/approve 2020 Operational Budget
6. Monthly reports.
7. Set date and time for next meeting.
8. Public comment
9. Adjournment
10. Park Tour – The Commission will visit several park locations after the meeting, including (but not limited to): Agra Pavilion, Stange Park, Athletic Park, Normal Park, Lions Park \*No business will be conducted during the tour – it is for visual purposes only\*

Submitted by

Handwritten signature of Dan Novitch in blue ink.

Dan Novitch, Chairperson  
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact the Merrill City Hall at 715-536-5594.

## PARKS AND RECREATION COMMISSION

August 14, 2019

The Merrill Parks and Recreation Commission met on Wednesday, August 14, 2019 at 4:15 p.m. at the Merrill City Hall.

Members Present: Kyle Gulke, Brian Artac, Kate Baker, Jean Ravn, Joan Tabor and Dan Novitch (came in late).

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Brad Gulke, Jim Wedemeyer, Eric Pfantz and Hunter Lane from MP3:

\*\*\*Motion by Tabor, seconded by Baker to approve the minutes from the July meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Ravn, seconded by Gulke, to approve the claims from April.

Wendorf stated that the bill from Horst Distributing will be paid by Merrill Baseball and the bills from Reinders will be split by Merrill Baseball, Merrill Softball and MAPS..

Baker questioned why tickets were purchased for Lobster fest. Wendorf stated that they were purchased for some of the main sponsors for the Black Squirrel Triathlon.

\*\*\*Carried unanimously.

Public Comment: Eric Pfantz stated that he had 2 things he would like to talk about. First is he would like talk about the disc golf course at Stange Park. He would like to see the course finished and stated that the baskets are tilting. Eric stated he drew up some images on his computer on how he would like to see the course done, along with some landscaping. Eric stated that on #8 the tee box is on a slant and he would like to see that flat and also on #2 by Kitchenette there is a small incline and he would like to see that flat. Eric stated the second thing he would like to discuss is that he has heard that Alderperson Steve Sabatke is talking about putting the dam back in by Mill Street and re-flooding Prairie Trails. Eric doesn't think that is a good idea.

City Administrator Johnson commented that the DNR would have to approve putting the dam back in and since they are the ones that took it out Johnson doesn't think they will pay to put it back in and pay for operational costs.

The next item on the agenda was to review/approve Lincoln Windows Easement proposal to allow for west expansion of River Bend Trail. Wendorf stated this is a great thing, it will allow the expansion of the River Bend Trail. It will extend the trail in a horseshoe fashion connecting with Chippewa Street.

\*\*\*Tabor made a motion, seconded by Baker, to approve the Lincoln Windows Easement proposal to allow for west expansion of River Bend Trail.

\*\*\*Carried unanimously.

The next item on the agenda was to review/approve 2020 Capital Budget. Wendorf stated that there was a couple of items that he would like changed on the 2020 budget request list that he has in the packet. Wendorf stated that for the Zero Turn Mower Replacement he would like to change it from \$25,000 to \$40,000 this would equal replacing two heavily used current zero turns, the replacement of large field mower he would like to move to next year's budget and would like to add Disc Golf improvements at \$10,000. Artac questioned if the solar panels are going to be a problem in the winter time. Wendorf stated that they would not be a problem; they will be on the ground and have been used in Wisconsin for many years without any issues.

\*\*\*Baker made a motion, seconded by Tabor, to approve the 2020 Capital Budget with the following changes: Zero Turn Mower changed to \$40,000, remove the replacement of large field mower and add the Disc Golf Improvements for \$10,000.

\*\*\*Carried unanimously.

The next item on the agenda was to review/approve 2020 Operational Budget. Wendorf stated that this will have to go back on the September agenda because the information was not ready and there has been no specific direction given.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that the summer has been very busy, it was a good recreational summer, the aquatic center went good and park rentals were very good. Wendorf thanked the staff members and stated that they did a good job this summer.

\*\*\*Motion by Novitch, seconded by Ravn to approve the monthly board report given by Wendorf.

\*\*\*Carried unanimously.

The next regular meeting is scheduled for Wednesday, September 4, 2019 at 4:15 p.m. at the Merrill City Hall.

\*\*\*Motion by Baker, seconded by Ravn to adjourn at 5:00 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

AUGUST

ACE HARDWARE	TOILET BOWL CLEANER/BATTERY	7/26/2019		\$67.81	55400-03-50000
ACE HARDWARE	PARTS FOR PARKS	8/6/2019		\$176.89	55400-03-50000
ACE HARDWARE	TOOLS FOR SMITH CENTER	8/9/2019		\$44.17	55400-03-50000
ACE HARDWARE	SPRAY PAINT	8/9/2009		\$6.66	55200-03-40000
ACE HARDWARE	TRASHBAGS	6/12/2019		\$9.99	55200-03-40000
ACE HARDWARE	WIRE ROPE	7/25/2019		\$5.96	55200-03-40000
ACE HARDWARE	LED ACE/KEYS	7/31/2019		\$9.78	55200-03-50000
ACE HARDWARE	BALLAST	7/31/2019		\$7.99	55200-03-40000
ACE HARDWARE	ACE WEED & FEED	8/8/2019		\$48.99	55200-03-40000
AJ CONTRACT SERVICES	CHEMICALS FOR POOL	8/12/2019	35530	\$533.00	55420-03-50000
ALMA CARRETO	SECURITY DEPOSIT SMITH CENTER	7/29/2019	VOUCHER	\$100.00	
AMERICAN WELDING	CARBON DIOXIDE	7/25/2019	6481245	\$164.47	55420-03-50000
AMERICAN WELDING	CARBON DIOXICE	7/22/2019	6475475	\$274.03	55420-03-50000
AMERICAN WELDING	RENTAL TANKS	7/31/2019	929	\$138.86	55300-03-41500
AMERICAN WELDING	CARBON DIOXICDE	8/6/2019	651*9649	\$323.83	55420-03-50000
AMERICAN WELDING	TANK RENTALS	7/31/2019		\$103.46	55200-02-15000
AMERICAN WELDING	CARBON DIOXIDE	8/8/2019	6525367	\$164.47	55420-03-5000
AMERICAN WELDING	CARBON DIOXIDE	8/16/2019	6536606	\$323.83	55420-03-50000
AMERICAN WELDING	CARBON DIOXIDE	8/22/2019	65440/86	\$283.99	55420-03-50000
ANDREW MARTIN	SECURITY DEPOSIT	8/20/2019	VOUCHER	\$50.00	10-21-7200
ASCENSION CHURCH	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
ATCO INTERNATIONAL	CENTURION	7/30/2019	10534334	\$266.00	55400-03-50000
ATCO INTERNATIONAL	HANDI SAN/ZEN GARDEN	7/30/2019	10534335	\$243.50	55400-03-50000
BAUMGART WAST REMOVAL	DUMPSTER FOR TOURNAMENT	7/31/2019		\$237.20	55200-02-15000
BAUMGART WAST REMOVAL	WASTE DUMPING	8/1/2019		\$237.20	55400-02-23600
BAUMGART WAST REMOVAL	WASTE HAULING	8/1/2019		\$148.00	55400-02-23600
BIBLE PRESBYTERIAN CHURCH	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
BRENDA BUSTERUD	SECURITY DEPOSIT	7/30/2019	VOUCHER	\$50.00	10-21-7200
CARQUEST	WZDS TURBO	8/14/2019	10846-208124	\$14.25	55200-03-40000
CARQUEST	WOOL COMPNDING PAD	8/21/2019	10846-209330	\$45.12	55400-03-40000
CHARLIE JOHNSON	SECURITY DEPOSIT	8/19/2019	VOUCHER	\$50.00	10-21-7200
CHASE KASPER	SECURITY DEPOSIT	8/19/2019	VOUCHER	\$50.00	10-21-7200
CHRIS SARVER	SECURITY DEPOSIT	8/16/2019	VOUCHER	\$50.00	10-21-7200

CHURCH MUTUAL	SECURITY DEPOSIT	8/16/2019	VOUCHER	\$50.00	10-21-7200
CINTAS	MOPS/MATS	8/1/2019	4027051801	\$189.90	55400-02-23250
CINTAS	UNIFORMS	7/25/2019	4026567917	\$71.12	55200-03-46000
CINTAS	UNIFORMS	8/1/2019	4027052032	\$71.18	55200-03-46000
CINTAS	UNIFORMS	8/8/2019	4027517160	\$71.18	55200-03-46000
CINTAS	UNIFORMS	8/15/2019	4028019768	\$71.18	55200-03-46000
CK AUTO GLASS LLC	INSTALLATION OF GLASS	7/9/2019	17792	\$125.00	55200-03-50000
CLAYTON OPPER	SECURITY DEPOSIT	7/30/2019	VOUCHER	\$50.00	10-21-7200
COMMUNITY FOOD PANTRY	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/20/2019		\$6.57	55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/17/2019		\$80.00	55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/27/2019		\$69.52	55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/26/2019		\$92.28	55420-03-40100
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/2/2019		\$20.34	55300-03-41500
DAVE'S COUNTY MARKET	AQUATIC CENTER	8/2/2019		\$232.20	55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER	8/5/2019		\$5.40	55300-03-41500
DAVE'S COUNTY MARKET	AQUATIC CENTER	8/5/2019		\$15.00	55300-03-41500
DAVE'S COUNTY MARKET	AQUATIC CENTER	8/9/2019		\$17.61	55300-03-41500
EUGENE BONDIOLI	SECURITY DEPOSIT	8/19/2019	VOUCHER	\$50.00	10-21-7200
FIRST PREBYTERRIAN CHURCH	SECURITY DEPOSIT	7/30/2019	VOUCHER	\$50.00	10-21-7200
GREEN LAWN	ATHLETIC PARK NON LAPSE	8/18/2019	19-05074	\$554.20	ATHLETIC PARK NON LASPE
GREG EICHELKRAUT	BLACK SQUIRRELL SCURRY	8/7/2019	VOUCHER	157.00	BLACK SQUIRRELL
HEARTLAND COOPERATIVE	MILORANITE	6/27/2019		\$29.97	55200-03-40000
HEATHER POPHAL	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
HILLSIDE FELLOWSHIP	SECURITY DEPOSIT	8/7/2019	VOUCHER	\$50.00	10-21-7200
JAMELY TRIVINO	SECURITY DEPOSIT SMITH CENTER	7/29/2019	VOUCHER	\$100.00	
JASON LEZOTTE	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
JESSICA ZASTROW	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
JOHN KLEINSCHMIDT	SECURITY DEPOSIT	8/7/2019	VOUCHER	\$50.00	10-21-7200
JUDY PLAMAN	SECURITY DEPOSIT	8/14/2019	VOUCHER	\$100.00	10-21-7200
KRUEGER PLUMBING LLC	REPAIR TOILETS	7/25/2019	29464	\$124.42	55400-03-50000
KRUEGER PLUMBING LLC	SMITH CENTER	8/6/2019	29510	\$87.78	55400-03-50000
KWIK TRIP	SUMMER PLAYGROUND PIZZA PARTY	8/21/2019		\$103.83	55300-03-41500
LEE RECREATION	DOGIPOT BAGS	8/23/2019	12181-19	\$168.00	55200-03-50000

LIN.CTY 4-H	SECURITY DEPOSIT	7/30/2019	VOUCHER	\$50.00	10-21-7200
LINCOLN WOOD WINDOWS	SECURITY DEPOSIT	8/1/2019	VOUCHER	\$50.00	10-21-7200
LINDA GARIHEE	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
LINDA HUSS	SECURITY DEPOSIT	7/30/2019	VOUCHER	\$50.00	10-21-7200
LINDER ELECTRIC MOTORS	REPAIR ARMSTRONG PUMP/MOTOR	8/1/2019	58286	\$629.90	AQUATIC CENTER NON LASPE
LYNN HEIN	SECURITY DEPOSIT	8/9/2019	VOUCHER	\$50.00	10-21-7200
MARY FRISCH	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
MATTHEW JEANSONME	SECURITY DEPOSIT	8/19/2019	VOUCHER	\$100.00	10-21-7200
MATTHEW JEANSONME	REFUND ON PARK	8/19/2019	VOUCHER	\$95.00	10-45200-46722
MENARDS	WRAP	8/5/2019	36158	\$49.99	55200-03-40000
MENARDS	LED WRAP WHITE	8/5/2019		\$49.99	55200-03-40000
MERRILL DISTRIBUTING	AQUATIC CENTER	7/26/2019	1495216	\$390.05	55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/30/2019	1495433	\$440.00	55420-03-40100
MERRILL DISTRIBUTING	TOILET TISSUE	7/29/2019	1495289	\$250.00	55200-03-40000
MERRILL DISTRIBUTING	LATEX GLOVES	7/31/2019	1495675	\$99.90	55200-03-40000
MERRILL DISTRIBUTING	AQUATIC CENTER	8/22/2019	1498857	\$127.80	55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	8/6/2019	1496560	\$819.04	55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	8/13/2019	1497567	\$79.71	55420-03-40100
MERRILL STREET DEPARTMENT	P-8	7/30/2019	16355	\$116.80	55200-03-50000
MERRILL STREET DEPARTMENT	P-69	7/30/2019	16354	\$72.90	55200-03-50000
MERRILL STREET DEPARTMENT	P-69	7/9/2019	14352	\$129.20	55200-03-50000
MERRILL STREET DEPARTMENT	P-23	7/8/2019	14350	\$336.00	55200-03-50000
MERRILL STREET DEPARTMENT	P-23	7/2/2019	14347	\$189.84	55200-03-50000
MERRILL WATER UTILITY	ATHLETIC PARK	9/10/2019	222-26940-13	\$1,039.00	55200-02-21000
MERRILL WATER UTILITY	ATHLETIC PARK CONCESSIONS	9/10/2019	222-27040-00	\$74.29	55200-02-21000
MICHELLE GROVOGEL	SECURITY DEPOSIT	8/6/2019	VOUCHER	\$50.00	10-21-7200
MID WISCONSIN PEPSI	AQUATIC CENTER	7/29/2019	2621604	\$303.06	55420-03-40100
MID WISCONSIN PEPSI	AQUATIC CENTER	7/29/2019	2621603	\$200.00	55420-03-40100
MID WISCONSIN PEPSI	AQUATIC CENTER	8/12/2019	2625279	\$175.16	55420-03-40100
NASSCO	TORK MATIC HARD ROLL TOWEL	7/31/2019	S2501849-001	\$392.60	55400-03-40000
NASSCO	ROLL TOWEL	7/31/2019	S2501849.001	\$392.60	55200-03-40000
NELSON'S POWER HOUSE	GRAVELY MOWER BLADES	8/6/2019	313931	\$223.98	55200-03-40000
NEVCO	KEY PAD MPC	7/23/2019	182163	\$76.09	55200-03-50000
NORTHWOODS 92.5	ADVERTISING	8/1/2019		\$300.00	55400-03-41000

PETERSON BROS SAND AND GRAVEL	DUMPING AT PINE AVE PTI	8/2/2019	14275	\$15.00	55200-02-15000
POLLY LAMONTAGNE	SECURITY DEPOSIT	7/30/2019	VOUCHER	\$50.00	10-21-7200
PREMIER	AWARDS BLACK SQUIRRELL	7/31/2019	11042	\$413.00	BLACK SQUIRRELL
PREMIER	SIGNS	8/13/2019	11100	\$1,087.75	SMITH CENTER ADVERTISING
PREMIER	BLACK BRASS PLATE	8/13/2019	11101	\$23.00	RIVER BEND NON LASPE
RENEA SUKOW	SECURITY DEPOSIT	8/7/2019	VOUCHER	\$50.00	10-21-7200
RJTHOMAS MFG. CO. INC	GRILLS FOR PARKS	8/20/2019	66101	\$512.00	ARK ENDOWMENT NON LASPE
RTL ELECTRIC	OTT'S PARK	8/1/2019	63132	\$376.08	55202-03-50500
RTL ELECTRIC	AGRA PAVILLION	8/1/2019	63130	\$92.43	55200-02-15000
SAM'S CLUB	AQUATIC CENTER	7/27/2019		\$309.57	55420-03-40100
SAM'S CLUB	AQUATIC CENTER	8/14/2019		\$127.88	55420-03-40100
SERVICE MOTOR COMPANY	BLADE	8/14/2019	8361	\$99.42	55200-03-50000
SILVER CREEK SERVICES LLC	PORTABLE TOILET RENTAL	8/8/2019	11/2/2357	\$150.00	BLACK SQUIRRELL
SUNRISE BROADCASTING	ADVERTISING	8/1/2019		\$249.00	55300-03-41500
THE LIFEGUARD STORE	AQUATIC CENTER	8/7/2019	24858	\$100.69	55420-03-40000
THE POOL PEOPLE	SUPPLIES FOR POOL	8/6/2019	412935	\$61.00	55420-03-50000
TRINITY	SECURITY DEPOSIT	8/26/2019	VOUCHER	\$50.00	10-21-7200
WAID FUNERAL HOME	SECURITY DEPOSIT	8/22/2019	VOUCHER	\$50.00	10-21-7200
WALMART	COLOR BLAZE	7/26/2019		\$128.95	55300-03-415000
WALMART	STORAGE BAGS	8/2/2019		\$29.37	55300-03-41500
WALMART	SUMMER PLAYGROUND	8/1/2019		\$14.85	55300-03-41500
WALMART	SUMMER PLAYGROUND	8/19/2019		\$57.57	55300-03-41500
WALMART	SUMMER PLAYGROUND	8/21/2019		\$20.90	55300-03-41500
WAUSAU CHEMICAL CORP	HYPO CHLOR	9/8/2019	298230	\$1,252.00	55420-03-50000
WAUSAU CHEMICAL CORP	SODIUM BICARBONATE	8/14/2019	298337	\$137.60	55420-03-40000
WENDORF BUS SERVICE	BLACK SQUIRRELL SCURRY	7/30/2019	572	\$175.00	BLACK SQUIRRELL
WISCONSIN PUBLIC SERVICE	MARC	9/3/2019	405061701-00018	\$97.49	55200-02-22000
WISCONSIN PUBLIC SERVICE	MARC	9/3/2019	405061701-00011	\$254.70	55200-02-22000
WPS	MARC	9/9/2019	0405061701-00004	\$36.97	55200-02-22000



**Parks & Recreation Department Fee Schedule and Proposed Changes**

<b>Program/Service Provided</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>How charged/duration</b>
Little Dribblers Basketball	\$15.00	<b>\$20.00 (\$30 late fee)</b>	Season
Kids in Motion	\$10.00	Same	Program
Tiny Tots Skate	\$1.00	Same	Per session
Open Skate	\$3.00	<b>\$4.00</b>	Per session
Special Event Skate	\$4.00	<b>\$5.00</b>	Per session
Animal Art	\$10.00	Same	Program
Flag Football	\$20.00 (\$30.00 late fee)	Same	Season
Swim Day Pass	\$4.00 (ages 2-61)	Same	Daily
Swim Day Pass	\$2.00 (ages 62+ and military)	Same	Daily
Season Pass Pool Pass(Individual)	\$50 Res \$80 Non Res	Same	Season Individual
Season Pool Pass (Family)	\$100 Res \$130 Non Res	Same	Season Family
Non Swimmer Fee	\$2.00	Same	Daily
Pool Rental 1-50 people	\$125.00/hr	Same	2 hours
Pool Rental 51-75 people	\$150.00/hr	Same	2 hours
Pool Rental 76-100 people	\$175.00/hr	Same	2 hours
Pool Rental 101 + people	\$1.00/person/hr	Same	2 hours
Pool Group Rates	\$2.00/person	Same	Groups of 50 or more
Pool Punch Card	\$70.00 per person	Same	Equals 20 pool entries
Smith Center Ice Skate Pass	\$70.00	<b>\$75.00 Res. \$85.00 Non Res</b>	Family Season Pass
Skate Rental	\$2.00	Same	Per pair per time
5 <sup>th</sup> Quarter	\$8.00	Same	Per session 1-2 per fall season
Tee Ball	\$20.00 (\$30.00 late fee)	Same	Season
Starter Tee Ball	\$20.00 (\$30.00 late fee)	Same	Season
Nature Nuts	\$5/class	Same	Program (3 classes total)
Summer Playground	\$325.00 Res/\$375 Non Res	<b>\$330.00 Res/\$380.00 Non Res</b>	Entire Summer Payment
Summer Playground	\$97.50 Res/\$112.50 Non Res	<b>\$105.00 Res/\$115.00 Non Res</b>	Per Month (June)
Summer Playground	\$162.50 Res/\$187.50 Non Res	<b>\$165.00 Res/\$190.00 Non Res</b>	Per month (July)
Summer Playground	\$97.50 Res/\$112.50 Non Res	<b>\$105.00 Res/\$115.00 Non Res</b>	Per Month (August)
Colorama Bicycle Ride	\$25.00/\$27.00 late reg	<b>\$25.00 Early \$30.00 Late Reg.</b>	Special Event
Athletic Field Rental	\$25.00	<b>\$30.00</b>	Per field per day rent
Athletic League Play	\$10.00	<b>\$11.00</b>	Adult season player fee
Athletic League Play	\$5.00	<b>\$6.00</b>	Youth season player fee
Smith Center ¼ Arena Rental	Propose to eliminate	<b>Propose to eliminate</b>	One day ¼ arena rental
Smith Center Arena Rental	\$350.00	Same	One day full arena rental
Park Shelter Reservations	\$55 Res \$65 Non Res	Same	Per day (Ott's, Normal, Riverside)
Park Shelter Reservations	\$65 Res \$75 Non Res	Same	Per day (Kitchenette, Stange)
Park Shelter Reservations	\$85 Res \$95 Non Res	Same	Per Day (Agra Pavilion)
Birthday Party Packages	\$6, \$7, \$8.00	Same	Per Person/party for Hotdog, Ice Cream, Pizza Parties at SMPC
Breakfast with Santa	\$3.00	Same	Suggested donation
Tree memorial	\$200.00	Same	Per Tree
Memorial bench	\$250.00	Same	Per bench
Smith Center Arena Sponsorship	\$500.00	Same	Per year/dasher boards
Smith Center Arena Sponsorship	\$200.00/\$400.00	Same	Per year/4'x4' or 4'x8' billboard
Smith Center Arena Sponsorship	\$200.00/\$350	Same	Per year/3x6 & 4x8 hang banner
Smith Center Arena Sponsorship	\$500.00	Same	Per season/in ice logo
Ice Rental	\$94.00/hr	<b>\$100.00/hr</b>	Per hour/out of town groups
Ice Rental	\$74.00/hr	<b>\$76.00/hr</b>	Per hour/in town user groups
Mushy, Gushy, Sticky Icky Fun	\$10.00	Same	Program
Shake Your Sillies Out	\$6.00	<b>\$10.00</b>	Program

**City of Merrill Parks & Recreation Department**

**Net Cost (Expenses - Revenues) - 2020 Budget**

Department	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	Through Aug-19	2019 Projected	2020 Request	Budget Change
5200 Parks	\$276,326	\$287,621	\$285,227	\$296,800	\$284,064	\$302,590	\$201,105	\$311,936	\$318,441	\$16,851
						Family Health Insurance instead of Health Incentive				
5201 Athletic Park Lights	\$1,066	\$1,525	\$2,119	\$1,938	\$1,499	\$2,000	\$1,021	\$2,000	\$2,000	\$0
5202 Ott's - Field Lights	\$676	\$1,289	\$1,398	\$1,276	\$1,959	\$1,500	\$1,015	\$1,776	\$1,500	\$0
5300 Recreation	\$140,481	\$142,421	\$155,139	\$176,019	\$193,118	\$171,737	\$129,099	\$182,365	\$181,606	\$9,669
5400 MARC - Smith Center	\$56,222	\$71,357	\$61,394	\$42,195	\$47,464	\$52,350	\$35,924	\$47,500	\$45,000	(\$7,350)
						Additional PR-Marketing expended from Fund 24 - Room Tax				
5420 Pool - Aquatic Center	\$0	\$0	\$37,012	\$45,462	\$45,462	\$60,000	\$60,000	\$60,000	\$60,000	\$0
						Plus Non-Lapsing (Fund 26)				
<b>Total Summary</b>	<b>\$474,761</b>	<b>\$504,213</b>	<b>\$542,289</b>	<b>\$583,690</b>	<b>\$573,566</b>	<b>\$590,177</b>	<b>\$428,164</b>	<b>\$605,576</b>	<b>\$608,547</b>	<b>\$16,370</b>
						Preliminary - 2019-08 - Health Ins about \$15,000				Non-Lapsing?
						*Difference - Non-Lapsing (\$13,399)				More Revenue?

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2019

10 -General Fund  
 Parks

	2017 ACTUAL	2018 ACTUAL	(----- 2019 -----)			(----- 2020 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
<b>DRAFT</b>								
<b>REVENUES</b>								
<b>Public Charges-Services</b>								
45200-46720 Park Revenue	8,482	5,780	5,500	9,223	8,047	6,500	1,000	
45200-46722 Park Shelter Reservation Rev	4,802	5,520	7,000	8,100	8,500	9,000	2,000	
<b>TOTAL Public Charges-Services</b>	<b>13,283</b>	<b>11,300</b>	<b>12,500</b>	<b>17,324</b>	<b>16,547</b>	<b>15,500</b>	<b>3,000</b>	
<b>Miscellaneous Revenues</b>								
45200-48500 Park Donations-No Carryover	450	250	0	0	0	0	0	
45200-48550 Tree Planting Donations	400	0	0	0	0	0	0	
<b>TOTAL Miscellaneous Revenues</b>	<b>850</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL REVENUES</b>	<b>14,133</b>	<b>11,550</b>	<b>12,500</b>	<b>17,324</b>	<b>16,547</b>	<b>15,500</b>	<b>3,000</b>	
<b>EXPENDITURES</b>								
<b>Personnel Services</b>								
55200-01-11000 Salaries - Regular	36,110	35,130	39,633	25,782	39,633	40,446	813	
55200-01-21000 Wages - Perm - Regular	101,693	95,078	99,780	71,585	99,780	101,807	2,027	
55200-01-22000 Overtime	360	3,133	2,500	0	1,000	1,000	( 1,500)	
55200-01-23000 Longevity	315	315	315	0	315	315	0	
55200-01-25000 Wages - Temp - Regular	35,418	38,061	38,500	29,483	36,500	38,500	0	
55200-01-31000 Social Security	13,684	13,452	11,500	9,471	13,725	13,973	2,473	
55200-01-32000 Retirement (WRS)	9,446	8,940	7,500	6,406	7,750	8,155	655	
55200-01-34000 Health Insurance	14,564	13,915	15,937	19,949	30,450	35,045	19,108	
55200-01-35000 Life Insurance	264	263	275	194	275	300	25	
<b>TOTAL Personnel Services</b>	<b>211,856</b>	<b>208,286</b>	<b>215,940</b>	<b>162,870</b>	<b>229,428</b>	<b>239,541</b>	<b>23,601</b>	
55200-01-11000 Salaries - Regular								<b>PERMANENT NOTES:</b> Includes 50% of Parks & Recreation Director position.
55200-01-21000 Wages - Perm - Regular								<b>PERMANENT NOTES:</b> Shared Transit/Parks position from 6/2015 through 3/2017.
55200-01-25000 Wages - Temp - Regular								<b>PERMANENT NOTES:</b> Includes Flower Watering and River Bend Trail.
<b>Contractual Services</b>								
55200-02-15000 Contract Services	15,611	7,717	10,500	2,090	10,500	10,500	0	
55200-02-21000 Water and Sewer	7,715	11,025	9,450	3,091	9,000	9,500	50	
55200-02-22000 Electric and Natural Gas	6,955	9,838	12,600	5,435	11,500	12,000	( 600)	
55200-02-25000 Telephone	2,449	2,241	2,250	1,271	2,250	2,250	0	
<b>TOTAL Contractual Services</b>	<b>32,731</b>	<b>30,821</b>	<b>34,800</b>	<b>11,887</b>	<b>33,250</b>	<b>34,250</b>	<b>( 550)</b>	

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2019

10 -General Fund  
 Parks

	2017 ACTUAL	2018 ACTUAL	2019			2020		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	
55200-02-2100 Water and Sewer	PERMANENT NOTES: Effective 2018, new Normal Park restroom and Agra Pavillion.							
55200-02-2200 Electric and Natural Gas	PERMANENT NOTES: Effective 2018, new Normal Park restroom and Agra Pavillion.							
<b>Supplies &amp; Expenses</b>								
55200-03-10000 Office Supplies	151	0	250	2	100	100	( 150)	_____
55200-03-32000 Education & Conference	603	465	750	45	500	500	( 250)	_____
55200-03-40000 Operating Supplies	11,174	8,143	10,000	6,299	10,000	10,000	0	_____
55200-03-43000 Vandalism Repair/Maintana	1,043	60	1,000	1,004	1,004	1,000	0	_____
55200-03-46000 Uniform Services	4,295	3,391	4,500	2,242	3,500	3,500	( 1,000)	_____
55200-03-46500 Safety Toe Boots	93	197	500	150	300	300	( 200)	_____
55200-03-50000 Repair/Maint. Supplies	16,605	12,522	14,000	9,280	13,500	12,000	( 2,000)	_____
55200-03-53000 Gas & Oil-Vehicles/Equip.	8,662	9,492	9,250	5,810	9,750	9,750	500	_____
55200-03-77000 Stump Removal	0	0	100	0	0	0	( 100)	_____
TOTAL Supplies & Expenses	42,625	34,270	40,350	24,832	38,654	37,150	( 3,200)	_____
<b>Capital Outlay</b>								
55200-08-90500 Park Equipment Outlay	882	777	1,000	0	1,000	1,000	0	_____
55200-08-91000 Park Improvements	12,607	11,761	13,000	15,850	13,850	13,000	0	_____
55200-08-91225 Weed Control	2,800	2,500	2,500	0	2,800	2,500	0	_____
55200-08-91500 Picnic Tables	933	711	1,000	0	1,000	1,000	0	_____
55200-08-92000 Trees & Beautification	6,500	6,788	6,500	1,909	6,500	6,500	0	_____
TOTAL Capital Outlay	23,722	22,537	24,000	17,759	27,150	24,000	0	_____
TOTAL EXPENDITURES	310,934	295,614	315,090	217,348	328,482	334,941	19,851	
REVENUE OVER/(UNDER) EXPENDITURES	( 296,800)	( 284,064)	( 302,590)	( 200,024)	( 311,935)	( 319,441)	( 16,851)	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2019

10 -General Fund  
 Athletic Park Lights

	2017	2018	(----- 2019 -----) (----- 2020 -----)					
	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	BUDGET	PROPOSED
			BUDGET	ACTUAL	YEAR END	BUDGET	CHANGE	BUDGET
<b>EXPENDITURES</b>								
<b>Contractual Services</b>								
55201-02-22000 Electric - Field Lights	1,938	1,499	1,800	1,021	1,800	1,800	0	
TOTAL Contractual Services	1,938	1,499	1,800	1,021	1,800	1,800	0	
<b>Supplies &amp; Expenses</b>								
55201-03-50500 Field Light Replacement	0	0	200	0	200	200	0	
TOTAL Supplies & Expenses	0	0	200	0	200	200	0	
<b>TOTAL EXPENDITURES</b>	<b>1,938</b>	<b>1,499</b>	<b>2,000</b>	<b>1,021</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	

**DRAFT**

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2019

10 -General Fund  
 Ott's Park Lights

	2017	2018	2019			2020		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
<b>EXPENDITURES</b>								
<b>Contractual Services</b>								
55202-02-22000 Electric - Field Lights	1,276	1,959	1,400	638	1,400	1,400	0	
TOTAL Contractual Services	1,276	1,959	1,400	638	1,400	1,400	0	
<b>Supplies &amp; Expenses</b>								
55202-03-50500 Field Light Replacement	0	0	100	376	376	100	0	
TOTAL Supplies & Expenses	0	0	100	376	376	100	0	
<b>TOTAL EXPENDITURES</b>	<b>1,276</b>	<b>1,959</b>	<b>1,500</b>	<b>1,015</b>	<b>1,776</b>	<b>1,500</b>	<b>0</b>	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2019

10 -General Fund  
 Recreation Programs

	2017 ACTUAL	2018 ACTUAL	2019			2020	
			CURRENT BUDGET	X-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE
<b>DRAFT</b>							
<b>REVENUES</b>							
<b>Public Charges-Services</b>							
45300-46745 WPRA Ticket Sales	710	298	1,000	907	1,000	1,000	0
45300-46750 Recreation Revenue	92,753	67,798	95,000	43,163	72,500	80,000	( 15,000)
<b>TOTAL Public Charges-Services</b>	<b>93,463</b>	<b>68,094</b>	<b>96,000</b>	<b>44,070</b>	<b>73,500</b>	<b>81,000</b>	<b>( 15,000)</b>
<b>TOTAL REVENUES</b>	<b>93,463</b>	<b>68,094</b>	<b>96,000</b>	<b>44,070</b>	<b>73,500</b>	<b>81,000</b>	<b>( 15,000)</b>
<b>EXPENDITURES</b>							
<b>Personnel Services</b>							
55300-01-11000 Salaries - Regular	36,102	37,855	39,633	25,470	39,633	40,446	813
55300-01-21000 Wages - Perm - Regular	44,361	46,268	48,644	31,679	48,644	50,904	2,260
55300-01-22000 Overtime	2,351	1,155	1,250	14	500	500	( 750)
55300-01-25000 Wages - Temp - Regular	89,429	85,717	82,500	58,870	70,000	73,500	( 9,000)
55300-01-51000 Social Security	12,922	12,760	13,000	8,626	13,578	12,650	( 350)
55300-01-52000 Retirement (WRS)	6,036	6,172	6,750	4,092	6,250	7,516	766
55300-01-54000 Health Insurance	25,882	27,793	29,810	19,797	29,810	32,045	2,235
55300-01-55000 Life Insurance	338	353	325	272	400	495	170
<b>TOTAL Personnel Services</b>	<b>217,421</b>	<b>218,074</b>	<b>221,912</b>	<b>148,821</b>	<b>208,813</b>	<b>218,056</b>	<b>( 3,856)</b>
55300-01-1100 Salaries - Regular							
<b>PERMANENT NOTES:</b> Includes 50% of Parks & Recreation Director position.							
<b>Contractual Services</b>							
55300-02-22000 Electric and Natural Gas	2,513	6,681	3,000	3,284	5,000	5,000	2,000
55300-02-22750 Fuel Oil	0	0	375	0	0	0	( 375)
55300-02-25000 Telephons	646	827	650	405	650	650	0
<b>TOTAL Contractual Services</b>	<b>3,160</b>	<b>7,509</b>	<b>4,025</b>	<b>3,689</b>	<b>5,650</b>	<b>5,650</b>	<b>1,625</b>
<b>Supplies &amp; Expenses</b>							
55300-03-10000 Office Supplies	89	116	250	212	250	250	0
55300-03-11000 Postage	487	460	500	240	500	500	0
55300-03-13000 Copier	247	172	250	230	250	250	0
55300-03-19000 Credit Card Fees	231	382	275	315	400	400	125
55300-03-30000 Mileage	0	0	25	0	0	0	( 25)
55300-03-40000 Operating Supplies	411	22	500	5	500	500	0
55300-03-40200 WPRA Discount Tickets	685	0	1,000	0	1,000	1,000	0
55300-03-41000 Self & Non-Support-Wages	1,688	865	1,500	0	1,000	1,000	( 500)
55300-03-41500 Self & Non-Support-Expens	45,063	33,612	37,500	18,658	37,500	35,000	( 2,500)
<b>TOTAL Supplies &amp; Expenses</b>	<b>48,902</b>	<b>35,630</b>	<b>41,800</b>	<b>19,659</b>	<b>41,400</b>	<b>38,900</b>	<b>( 2,900)</b>

CITY OF MERRILL  
PROPOSED BUDGET WORKSHEET  
AS OF: AUGUST 31ST, 2019

10 -General Fund  
Recreation Programs

	(----- 2019 -----)				(-----2020 -----)			
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
55300-03-4020WPRA Discount Tickets	PERMANENT NOTES: There is an offsetting Revenue account.							
55300-03-4100Self & Non-Support-Wages	PERMANENT NOTES: Wages paid to Per-Care Limited Term Employees (such as referees/scorekeepers) or sports camp instructors.							
<b>TOTAL EXPENDITURES</b>	269,482	261,212	267,737	172,169	255,865	262,606 (	5,131)	
<b>REVENUE OVER/ (UNDER) EXPENDITURES</b>	( 176,019)	( 193,118)	( 171,737)	( 128,099)	( 182,355)	( 181,606)	( 9,869)	

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CITY OF MERRILL  
PROPOSED BUDGET WORKSHEET  
AS OF: AUGUST 31ST, 2019

10 -General Fund  
MARC - Smith Center

	2017 ACTUAL	2018 ACTUAL	2019			2020		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
<b>DRAFT</b>								
<b>REVENUES</b>								
<b>Public Charges-Services</b>								
45400-46735 Multi-Purpose (Smith Ctr.)	63,228	63,353	63,500	28,409	65,000	67,500	4,000	
45400-46736 MARC Concession Rev.	2,400	2,400	2,400	1,600	2,400	2,400	0	
45400-46737 Signs-Youth Hockey Sales	0	600	0	385	600	600	600	
<b>TOTAL Public Charges-Services</b>	<b>65,628</b>	<b>66,353</b>	<b>65,900</b>	<b>30,394</b>	<b>68,000</b>	<b>70,500</b>	<b>4,600</b>	
<b>TOTAL REVENUES</b>	<b>65,628</b>	<b>66,353</b>	<b>65,900</b>	<b>30,394</b>	<b>68,000</b>	<b>70,500</b>	<b>4,600</b>	
<b>EXPENDITURES</b>								
<b>Personnel Services</b>								
55400-01-22000 Overtime	324	169	250	0	250	250	0	
55400-01-25000 Wages - Temp - Regular	29,041	33,763	34,000	23,635	33,500	34,000	0	
55400-01-51000 Social Security	2,246	2,595	2,300	1,808	2,600	2,300	0	
55400-01-52000 Retirement (WRS)	255	0	0	8	0	0	0	
55400-01-54000 Health Insurance	0	0	0	0	0	0	0	
55400-01-55000 Life Insurance	30	0	0	0	0	0	0	
<b>TOTAL Personnel Services</b>	<b>31,896</b>	<b>36,526</b>	<b>36,550</b>	<b>25,451</b>	<b>36,350</b>	<b>36,550</b>	<b>0</b>	
<b>Contractual Services</b>								
55400-02-16250 HVAC Service Contract	4,536	1,960	3,000	1,067	2,000	2,500	( 500)	
55400-02-16500 Fire/Security Service Con	390	815	750	472	750	750	0	
55400-02-16700 Electrical Repairs/Maint	150	0	500	0	500	500	0	
55400-02-16800 Door/Window Service	150	150	250	0	250	250	0	
55400-02-21000 Water and Sewer	3,748	2,911	3,500	1,712	3,250	3,250	( 250)	
55400-02-22000 Electric and Natural Gas	32,837	36,114	37,500	19,971	37,000	37,500	0	
55400-02-23250 Cleaning - Mats/Rugs, Etc	3,145	2,251	3,250	1,266	3,000	3,000	( 250)	
55400-02-23600 Waste Removal Services	1,768	1,438	1,250	976	1,500	1,250	0	
55400-02-25500 Fiber-Internet-Wireless	5,100	5,100	5,250	3,746	5,200	5,250	0	
<b>TOTAL Contractual Services</b>	<b>51,824</b>	<b>50,738</b>	<b>58,250</b>	<b>29,211</b>	<b>53,450</b>	<b>54,250</b>	<b>( 1,000)</b>	
<b>Supplies &amp; Expenses</b>								
55400-03-10000 Office Supplies	299	48	500	322	500	500	0	
55400-03-32000 Education & Conference	100	135	200	0	200	200	0	
55400-03-40000 Operating Supplies	2,247	4,379	3,000	1,566	4,500	3,000	0	
55400-03-41000 Public Relations/Marketin	7,176	5,222	7,500	4,828	7,500	7,500	0	
55400-03-41022 Signs - Smith Center	0	1,919	0	205	0	0	0	
55400-03-41027 Youth Hockey-Sign t	0	480	0	320	0	0	0	
55400-03-44000 Janitor Supplies	480	337	750	36	500	500	( 250)	
55400-03-46500 Safety Toe Boots	0	0	0	0	0	0	0	
55400-03-50000 Repair/Maint. Supplies	7,330	5,201	7,500	3,347	7,000	7,500	0	

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2019

10 -General Fund  
 MARC - Smith Center

	2019					2020		
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
55400-03-51500 Ice Machine Supplies	242	911	500	226	500	800	0	
TOTAL Supplies & Expenses	17,874	18,632	19,950	10,851	20,700	19,700	( 250)	

55400-03-4100Public Relations/Marketing/FUNDAMENT NOTES:

MARC .5% of Room Tax for PR/Marketing - Fund 24 amounts:

2016 \$6,794

2017 \$7,524

2018 \$7,750 Projected (as well as for 2020)

Capital Outlay

55400-08-79000 Crack Sealing/Concrete	0	0	2,500	0	1,000	1,000	( 1,500)	
55400-08-81000 Floor Scrubber	0	0	0	0	0	0	0	
55400-08-82000 MARC/Smith Improvements	6,229	3,244	4,000	906	4,000	4,000	0	
55400-08-82011 Dehumid Compressor Repair	0	4,677	0	0	0	0	0	
55400-08-82233 Scoreboard Replacement	0	0	0	0	0	0	0	
TOTAL Capital Outlay	6,229	7,921	6,500	806	5,000	5,000	( 1,500)	

TOTAL EXPENDITURES 107,823 113,817 118,250 66,319 115,500 115,500 ( 2,750)

REVENUE OVER/(UNDER) EXPENDITURES ( 42,195) ( 47,464) ( 52,350) ( 35,924) ( 47,500) ( 45,000) 7,350

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**City of Merrill - Aquatic Center**

Note: Additional August 2019 deposits are pending receipting.

This budget is provided as spreadsheet since expenses are being split between Fund 10 (General) and Fund 26 (Non-Lapsing). Finance Director has combined fiscal information.

	2016	2017	2018	Budget 2019	As of Aug-19	Projected 2019	Budget 2020	Requested Change
<b>Revenues</b>								
<b>Public Charges-Services</b>								
Sponsors	\$400	\$800	\$400	\$0	\$1,000	\$1,000	\$0	\$0
Admission Revenue	\$75,185	\$48,745	\$53,353	\$75,000	\$43,324	\$45,824	\$55,000	(\$20,000)
Concession Revenue	\$30,324	\$25,833	\$28,372	\$30,000	\$28,212	\$28,962	\$30,000	\$0
Focus on Energy			\$264					
Insurance - Damages					\$3,839	\$3,839		\$0
<b>Non-Lapsing (Fund 26)*</b>	\$0	\$42,631	\$33,483	(\$8,625)		\$8,849	\$10,787	\$19,412
Tax Levy	\$37,013	\$45,462	\$45,000	\$60,000	\$60,000	\$60,000	\$60,000	\$0
<b>Total Revenues</b>	<b>\$142,922</b>	<b>\$163,471</b>	<b>\$160,872</b>	<b>\$156,375</b>	<b>\$134,376</b>	<b>\$146,475</b>	<b>\$155,787</b>	<b>(\$588)</b>

\*\*Fund 26 (Non-Lapsing) was \$69,808 as of 12/31/2018. Will continue to be used for capital improvements & repairs.

	2016*	2017	2018	Budget 2019	As of Aug-19	Projected 2019	Budget 2020	Requested Change
<b>Aquatic Center Expenditures</b>								
<b>Personnel Services</b>								
Overtime	\$1,921	\$2,426	\$2,581	\$2,000	\$0	\$0	\$2,000	\$0
Wages - Temp	\$68,203	\$81,136	\$79,102	\$80,000	\$65,389	\$66,144	\$80,000	\$0
Social Security	\$5,364	\$6,392	\$6,246	\$6,325	\$4,998	\$5,048	\$6,350	\$25
	\$75,488	\$89,954	\$87,909	\$88,325	\$70,388	\$71,183	\$88,350	\$25
<b>Staffing Hours</b>		<b>Hours</b>						
Pool Manager, Lifeguards, & Admissions/Concessions	2016	6,298						
	2017	7,168						
	2018	6,897						
<b>Contractual Service:</b>								
Water & Sewer	\$7,785	\$6,262	\$6,182	\$7,500	\$2,698	\$6,375	\$6,500	(\$1,000)
Electric & Natural Gas	\$16,325	\$18,731	\$14,276	\$15,500	\$8,899	\$16,500	\$16,500	\$1,000
Security-Alarms/Cameras		\$8,584	\$1,175	\$1,300	\$764	\$1,200	\$1,250	(\$50)
	\$24,110	\$33,577	\$21,643	\$24,300	\$12,362	\$24,075	\$24,250	(\$50)
<b>Supplies &amp; Expenses</b>								
Credit Card Fees	\$330	\$400	\$500	\$500	\$304	\$500	\$425	(\$75)

<b>Aquatic Center Expenditures</b>	<b>2016*</b>	<b>2017</b>	<b>2018</b>	<b>Budget 2019</b>	<b>As of Aug-19</b>	<b>Projected 2019</b>	<b>Budget 2020</b>	<b>Requested Change</b>
Education & Conference	\$800	\$0	\$0	\$600	\$0	\$500	\$500	(\$100)
Operating Supplies	\$15,720	\$12,648	\$14,171	\$13,750	\$14,562	\$14,562	\$14,500	\$750
Concessions Supplies	\$16,961	\$13,787	\$15,755	\$18,000	\$15,518	\$15,518	\$16,000	(\$2,000)
License Fee(s)	\$2,149	\$1,122	\$1,012	\$1,150	\$1,012	\$1,012	\$1,012	(\$138)
Repair/Maint. Supplies	\$7,564	\$5,597	\$6,875	\$7,250	\$4,721	\$5,250	\$7,000	(\$250)
Signage		\$2,507	\$1,889				\$1,000	\$1,000
Concessions Equipment		\$710					\$500	\$500
Aquatic Furniture					\$3,759	\$3,759		
Hot Water Heaters		\$2,169			\$299	\$299		\$0
Pump Repairs					\$5,579	\$5,579		
Pumps - Chemical - Booster					\$2,197	\$2,197		
LEDs - Electrical			\$9,825					\$0
	\$43,324	\$38,980	\$50,027	\$41,250	\$47,951	\$49,176	\$40,937	(\$313)
<b>Technology</b>								
Network Support/Maint.				\$500		\$500	\$500	\$0
Member Tracking Software			\$117	\$500		\$125	\$250	(\$250)
ShopKeep POS System		\$980	\$1,176	\$1,500	\$1,406	\$1,406	\$1,500	\$0
	\$0	\$980	\$1,293	\$2,500	\$1,406	\$2,031	\$2,250	(\$250)
<b>Total Expenditures</b>	<b>\$142,922</b>	<b>\$163,471</b>	<b>\$160,872</b>	<b>\$156,375</b>	<b>\$132,107</b>	<b>\$146,475</b>	<b>\$155,787</b>	<b>(\$588)</b>

\*Various technology, security, and concessions equipment funded from Fund 26 (Non-Lapsing) in 2016 and 2017.



### September 2019 Parks & Recreation Director's Report

**Parks:** Amazingly another season has virtually come and gone. Our summer season has wrapped up and our seasonal staff has moved on leaving us with our full timers left. We are back to the same situation as spring with having a lot of tasks to perform and being a bit short on the help. As always, we will keep on top of things and get them done. Our park facilities close on October 1<sup>st</sup>, so we have to get through the next month with cleaning facilities 7 days a week and keeping up with finish mowing those park facilities. After October 1<sup>st</sup>, we don't have to clean all of our facilities daily and can focus more on mowing/mulching/field maintenance before the winter season is upon us. The pool closed for the season on August 24<sup>th</sup> and we pre-scheduled our winterization for August 29<sup>th</sup> already so we are done for the season. We will spend some time in the next few weeks cleaning everything up and putting things away for the winter season. All in all, we had a very good season at the Aquatic Center. Operationally things ran pretty well after we had the pumps fixed. We did have a few electrical issues and routine things that come with a facility that runs 24/7, but all things considered it was a successful 2019. The weather plays a direct role in our Aquatic Center success, as with any outdoor recreation facility. We got off to a slow start with chilly conditions, followed by a fantastic mid/late June through July, and August was up and down. I will provide a detailed report for you at the October meeting once I have had a chance to gather all of the necessary information and compile it for you. The Optimist Playground at Normal Park has made more progress thanks to the assistance of the Street Department, our staff, and several volunteers. The gravel underneath has been leveled and is ready for the rubber surfacing, the canopies have been installed and covered, and the seamless curbing has been poured and set. It is now up to the company who does the rubber surfacing to get here and finish their end and it will be completed. I attended the Pig Out at the Pavilion event on 8/24/19 to accept the key and say a few words as part of the "turning over the key" ceremony with RDDF Officials, Agra Industries, and City Administrator Johnson. I met with WDNR Officials on 8/22/19 to discuss possibilities for a pier at the trail head of the River Bend Trail, as well as piers for Riverside and Ott's Parks. With the tremendous amount of water fluctuation that we have experienced at both locations over the past few years I would like to ensure that any docks that we purchase and utilize in the future are built to last and are WDNR approved. The River Rat project is getting closer to happening, I have talked with Agra and they are working on our enclosure, and we will have the concrete poured in advance of that so we can get the sculpture back on display. Work has started on the tuck pointing of the wall at Athletic Park. That will take several weeks minimum to finish that project, but it will be nice to preserve the historic wall for a long time. We were able to get some great projects and park beautifications done this year and I do need to thank our unbelievable park staff members for their time, talent, and effort. I am not sure if people understand the amount of work they put into making sure our parks are beautiful, and we are fortunate to have an amazing crew! Thanks for all that they do!

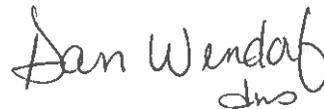
**Forestry:** I have still be busy with tree calls for inspection, many of them still related to tree stress from the July straight line winds we experienced. I am planning on getting our gravel beds established

this fall so we have them ready to go for next spring. We will order our trees in the spring next year so we can stage them in the gravel beds and promote fibrous root growth throughout the growing season and plant them in the fall. I will also be starting on our fall pruning cycle and markings for the Street Department to help us with as well as laying out our fall tree planting plan and execution. We will be planting a similar amount of trees as last year and will continue to replant as aggressively as our budget allows so we can continue to keep our community and parks green.

**Recreation:** Sticking with the theme, our summer recreation season has come and gone very quickly! We had another tremendous season of recreation programs. We couldn't do it without our staff members, and as previously mentioned we were fortunate to have great people making it happen. As always, we will evaluate all of our programs from the past season to see what improvements/adjustments we could make while it is fresh in our minds and get ready for next year starting right away. Our Fall Season is already underway with Flag Football set up and about to begin and Colorama Bike Ride promotion well underway for that event at the end of the month. Preparations are already underway for the Winter Season Programs so we can always stay a full season ahead to promote more and allow for registration time. With the success of Summer Playground this summer with our 80 person maximum, we are going to discuss potentially increasing our max limit slightly. There were times where we were below that number and could accommodate more participants. The program allows for people to use it as they see fit and if we adjust the limit to more participants, we could handle it and still not impact the quality of the program. We will keep you informed as we near that decision.

**Smith Center:** We finished the dehumidifier replacement project a few weeks ago. We had to make a few adjustments during the project. We discovered the original wiring for the southeast humidifier was not wired with the appropriate gauge wiring so that had to be done. The contractor is also working on a better control system for user functionality; otherwise they are great and function very well. It will be nice to have new, more efficient units to help with the entire arena operation. Our flooring project still needs to be finished as soon as I can find a contractor to do the install. We don't have the staffing capability at this point to finish the job. I am also having a consultant in to look at a few things around the arena to render an opinion so we can get a few things taken care of before mid-October. We are also going to get a number of other projects around the arena finished up while the weather is nice and before we get to ice in season. We have some concrete that was undermined from all of the snow/ice/water last season that we will incorporate into a new slab pour and remedy further by doing some landscaping in that area to try and train water to run away from the building and not towards. We have a few more events in the arena over the next month and a half, including a 5<sup>th</sup> Quarter, Tots Need Toys, and Barleyfest. So it will be a busy month coming up but we are looking forward to it and before we know it we will have ice in and everyone will be skating!!

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Wendorf" with a small "dws" written below it.

Dan Wendorf  
Parks & Recreation Director  
City of Merrill