CITY OF MERRILL

COMMON COUNCIL

AGENDA ● TUESDAY AUGUST 13, 2019

Regular Meeting | **City Hall Council Chambers** | **7:00 PM**

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Community Update:
   1. Church Mutual President and CEO Rich Poirier
7. Minutes of previous Common Council meeting(s):
   1. Minutes of July 9, 2019 Common Council meeting
8. Revenue & Expense Reports(s):
   1. Revenue & Expense Report for Period Ending July 31, 2019
9. Communications and Petitions:
   1. Consider claim filed by Dana Hahn for damages sustained as the result of a rock hitting a vehicle during lawn mowing at 1206 West First Street on June 10, 2019. The City's insurance carrier is recommending that this claim be disallowed. This recommendation is based on the fact that an investigation revealed no negligence on behalf of the City.
10. General agenda items:
    1. Schedule dates, times and locations for strategic planning sessions
    2. Schedule dates, times and locations for 2020 Budget meetings
    3. Consider options for filling vacant Sixth District aldermanic seat, and establish any necessary timetables related to filling the vacancy.
11. Board of Public Works:
    1. Consider request from Pat Buckett, for the City of Merrill to furnish a Quit Claim Deed to Patrick W. Buckett and Kazuko M. Buckett, husband and wife, to extinguish any and all rights the City of Merrill has or had to overflow land in Assessor's Plat 242 in the City of Merrill. Alderman Hass is bringing this request directly to the Common Council.
    2. Consider bids on replacing three rooftop HVAC units at the T.B. Scott Free Library. Mayor Woellner is bringing these bids directly to the Common Council.

3. Consider proposals for the installation of metal siding and the replacement of steel exterior doors at the City Garage, 315 East First Street. Mayor Woellner is bringing this agenda item directly to the Common Council. Proposals are due August 12th and will be presented at the meeting for consideration.

12. Health and Safety Committee:

    1. Application from Applegreen Midwest, LLC, Gail Closser, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Holiday #71, 702 North Center Avenue, effective August 14, 2019. The Health and Safety Committee recommends approval.

    2. Applications from the Lincoln County Fair Association for five temporary Class "B' (picnic) licenses to sell fermented malt beverages at the Alumni Tent, the VFW stand and the Eagle's stand (all at the Merrill Festival Grounds) during the Lincoln County Free Fair, August 14-August 18, 2019. The Health and Safety Committee recommends approval.

    3. Application from Fraternal Order of Eagles for a temporary Class "B" (picnic) license to sell fermented beverages in the Eagle's Fair Stand at the Merrill Festival Grounds during the Labor Day Celebration on September 2, 2019. Alderman Hass is bringing this application directly to the Common Council.

13. Placing Committee Reports on File:

    1. Consider placing the following committee reports on file: Board of Public Works, Festival Grounds Committee, Health & Safety Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Redevelopment Authority, Transit Commission and Water & Sewage Disposal Committee.

14. Mayor's Appointments:

    Alderman Hass to the Health & Safety Committee (Chairperson), replacing former Alderman Sukow

    Alderman Sabatke to the Board of Public Works, replacing Alderman Hass

    Alderman Blake to the Personnel and Finance Committee, replacing former Alderman Meehean

    Alderman Sabatke to the Redevelopment Authority, replacing former Alderman Meehean

    Alderman Sabatke to the Historic Preservation Committee, replacing former Alderman Sukow

    Alderman Sabatke to the Festival Grounds Committee, replacing former Alderman Meehean

    Alderman Russell to the Community Development Committee, replacing former Alderman Meehean

    Dan Koblitz to the Redevelopment Authority, replacing Jill Laufenberg (resigned), term to expire September of 2023.

15. Ordinances:
    1. An Ordinance amending Code of Ordinances Chapter 36, Article II, Division 6, Section 36-171 to remove Champagne Street as a designated truck route (Ordinance #2019-05).
16. Resolutions:
    1. A Resolution honoring Tim Meehean for his extended service and great contribution to the City of Merrill (Resolution #2605).
17. Mayor's Communications
18. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL

COMMON COUNCIL

MINUTES ● TUESDAY JULY 9, 2019

Regular Meeting | **City Hall Council Chambers** | **7:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderperson - First District	Present	
Steve Hass	Alderperson - Second District	Present	
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Dave Sukow	Alderperson - Sixth District	Present	
Rob Norton	Alderperson - Seventh District	Present	
Tim Meehean	Alderperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period

Steve Sabatke, LaDonna Fermanich and Alderman Meehean made comments related to the upcoming recall election.

6. Minutes of previous Common Council meeting(s):
   1. Minutes of June 11, 2019 Common Council meeeting

   Motion (Norton/Osness) to approve.

RESULT: **APPROVED**

7. Revenue & Expense Reports(s):
   1. Revenue & Expense Report for Period Ending June 30, 2019

   Motion (Norton/Osness) to approve.

RESULT: **APPROVED**

8. General agenda items:
   1. Employee Years of Service Recognition:

      Joy Ellen Annis, 20 years (Parks & Recreation)

   City Clerk Heideman read a certificate of recognition for Joy Annis.

Attachment: 2019-07-09 Council Minutes (4363 : Minutes of July 9, 2019 Common Council meeting)

9. Board of Public Works:

1. Request from Merrill Area Chamber of Commerce to close East Main Street, from South Center Avenue (west side) to Poplar Street, from 8:00 A.M. to 5:00 P.M. on Saturday, August 10th, 2019, in conjunction with a Chalk it Up Festival. The Board of Public Works recommends approval.

Motion (Hass/Norton) to approve.

RESULT:	**APPROVED**

2. Consider placing a Rapid Flashing Beacon on East Main Street at Memorial Drive. The Board of Public Works recommends approval.

Motion (Van Lieshout/Norton) to approve.

RESULT:	**APPROVED**

3. Receive input and consider options to address issues related to the rooftop HVAC units at the T.B. Scott Free Library. The Board of Public Works recommends replacing all three units, at an approximate cost of $110.000.

Motion (Norton/Meehean) to approve.

RESULT:	**APPROVED**

4. Consider transfer of the vacant lot at 122 S. Prospect Street, from the City to the Merrill Area Housing Authority. Mayor Woellner is brining this directly to the Common Council.

Motion (Norton/Van Lieshout) to approve.

RESULT:	**APPROVED, RUSSELL ABSTAINING**

5. Consider Street Use Permit application from Merrill Area Housing Authority to close Prospect Street (from Grand Avenue to West Main Street) from 4:00 P.M. to 9:00 P.M. on Wednesday, August 7, 2019, in conjunction with a City Band concert. Alderman Russell is brining this application directly to the Common Council. This is part of an amended agenda.

Motion (Russell/Norton) to approve.

RESULT:	**APPROVED**

10. Health and Safety Committee:

1. Application from Friends of the River Bend Trail for a Class "B" (picnic) license to sell fermented malt beverages at the Agra Pavilion/Rotary Park (400 S. Park St.) during the "Pigout at the Pavilion" event on August 24th, 2019. The Health and Safety Committee recommends approval.

Motion (Van Lieshout/Russell) to approve.

Attachment: 2019-07-09 Council Minutes (4363 : Minutes of July 9, 2019 Common Council meeting)

RESULT:	APPROVED

2. Application from Saint Stephen's United Church of Christ for a temporary Class "B" (picnic) license to sell fermented malt beverages at Normal Park, 500 North Center Avenue, during Saint Stephen's Oktoberfest, September 28th, 2019. The Health and Safety Committee recommends approval.

Motion (Sukow/Osness) to approve.

RESULT:	APPROVED

3. Applications from Merrill Fastpitch for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Merrill Area Recreation Complex (MARC), 1100 MARC Drive, during the 2019 Merrill Fastpitch Tournament, July 26-28, 2019. Alderman Sukow is bringing these applications directly to the Common Council.

Motion (Sukow/Norton) to approve.

RESULT:	APPROVED

4. Consider request from Ballyhoo's for an extension of premises to sell alcoholic beverages in a closed-street area outside of Ballyhoo's, 124 N. Prospect Street, on Wednesday, August 7, 2019, in conjunction with a City Band concert. Alderman Russell is bringing this request directly to the Common Council. This is part of an amended agenda.

Motion (Russell/Osness) to approve.

RESULT:	APPROVED

11. Personnel and Finance Committee:

1. Consider writing off 2018 over-collected Personal Property tax bills for Checkered Churn ($76.29), Susie's on Main ($33.56) and The Fresh Botique ($30.51). The Personnel and Finance Committee recommends approving all three write-offs.

Motion (Meehean/Osness) to approve all three write-offs.

RESULT:	APPROVED

12. Placing Committee Reports on File:

1. Place the following committee reports on file: Board of Public Works, City Plan Commission, Festival Grounds Committee, Health & Safety Committee, Library Board, Personnel & Finance Committee and Water & Sewage Disposal Committee.

Motion (Sukow/Van Lieshout) to place on file.

Attachment: 2019-07-09 Council Minutes (4363 : Minutes of July 9, 2019 Common Council meeting)

RESULT:	**PLACED ON FILE**

13. Ordinances:

1. An Ordinance amending Chapter 14, Article II, Section 14-34, related to destruction of noxious weeds (Ordinance #2019-04).

City Attorney Hayden gave the ordinance a first reading.

Motion (Norton/Meehean) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rob Norton, Alderperson - Seventh District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Sukow, Norton, Meehean

14. Resolutions:

1. A Resolution for a Conditional Use Permit for storage buildings on Willow Bend Drive, requested by Jess Kufahl d/b/a Quality Built Garages (Resolution #2600).

WHEREAS, Jess Kufahl d/b/a Quality Built Garages has requested a Conditional Use permit pursuant to the Merrill Zoning Code Chapter 113-103 for the purpose of the development of storage buildings on the following described property:

Lots 17-20 of Lot 1 of CSM #1253, PIN #3106-161-0049, within the City of Merrill, Lincoln County, Wisconsin; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on July 2, 2019, due public notice having been given, and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application and has recommended approval of said application, with the condition that trees be planted on the east side of property to provide screening acceptable to Building Inspector/Zoning Administrator;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that a Conditional Use permit shall be issued to Jess Kufahl d/b/a Quality Built Garages for the purpose of developing storage buildings on the aforesaid described property.

Motion (Hass/Blake) to approve.

Attachment: 2019-07-09 Council Minutes (4363 : Minutes of July 9, 2019 Common Council meeting)

RESULT:	APPROVED

2. A Resolution honoring Carol H. Wendorf for her long-term service to the City of Merrill (Resolution #2601).

WHEREAS, Carol H. Wendorf has served the City of Merrill T.B. Scott Library for 20 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Carol H. Wendorf has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Carol H. Wendorf's skills and experience will be missed at the City of Merrill T.B. Scott Library;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Carol H. Wendorf has given the City of Merrill T.B. Scott Library and commends her for those 20 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Carol H. Wendorf, congratulate her upon the occasion of her retirement from the City of Merrill T.B. Scott Library, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	APPROVED

3. A Resolution honoring Lorri L. Vandre for her long-term service to the City of Merrill (Resolution #2602).

WHEREAS, Lorri L. Vandre has served the City of Merrill Enrichment Center for 29 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Lorri L. Vandre has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Lorri L. Vandre's skills and experience will be missed at the City of Merrill Enrichment Center;

Attachment: 2019-07-09 Council Minutes (4363 : Minutes of July 9, 2019 Common Council meeting)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Lorri L. Vandre has given the City of Merrill Enrichment Center and commends her for those 29 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Lorri L. Vandre, congratulate her upon the occasion of her retirement from the City of Merrill Enrichment Center, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	**APPROVED**

4. Resolution honoring Steven D. Hintze for his long-term service to the City of Merrill (Resolution #2603).

WHEREAS, the City of Merrill offers a solid stable community environment for all of its citizens; and,

WHEREAS, the City of Merrill has a strong foundation on which to expand, progress, and develop towards an even better community; and,

WHEREAS, Steven D. Hintze has served the City of Merrill as a Firefighter, MPO, AMB, Lieutenant, Captain, Ass't Chief, and Battalion Chief from February, 1993, to June 1, 2019; and,

WHEREAS, Steven D. Hintze's cheerful manner, dedication to Fire service and Emergency Medical Service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Merrill Fire Department and Merrill's citizens; and

WHEREAS, the personal commitment and unselfish dedication Steven D. Hintze has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,

WHEREAS, the City of Merrill offers a solid stable community environment for all of its citizens in part because of Steven D. Hintze's dedicated service; and,

WHEREAS, Steven D. Hintze's cheerful manner and hard work will be missed at the Merrill Fire Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Steven D. Hintze has given the City of Merrill Fire Department and commends him for those 26 years of service; and

Attachment: 2019-07-09 Council Minutes (4363 : Minutes of July 9, 2019 Common Council meeting)

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Steven D. Hintze, congratulate him upon the occasion of his retirement from the City of Merrill Fire Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	**APPROVED**

5. A Resolution honoring Diane M. Wais for her long-term service to the City of Merrill (Resolution #2604).

WHEREAS, Diane M. Wais has served the City of Merrill City Attorney's Office for 21 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Diane M. Wais has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Diane M. Wais' skills, experience, and cheerful manner will be missed at the City of Merrill City Attorney's Office and City Hall;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Diane M. Wais has given the City of Merrill City Attorney's Office and the City overall, and commends her for those 21 years of service; and

BE IT FURTHER RESOLVED, that we do hereby commend the meritorious and dedicated service of Diane M. Wais, congratulate her upon the occasion of her retirement from the City of Merrill City Attorney Office, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	**APPROVED**

15. Mayor's Communications

Alderman Russell issued a reminder that, at some point, the Personnel and Finance Committee will need to address the cost of the recall election.

Mayor Woellner noted that several community events are upcoming, including the Relay for Life event at the Festival Grounds on Friday, August 9th.

16. Adjournment

Motion (Norton/Meehean) to adjourn. Carried. Adjourned at 7:42 P.M.

Attachment: 2019-07-09 Council Minutes (4363 : Minutes of July 9, 2019 Common Council meeting)

City of Merrill

Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: August 6th, 2019

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director

RE: July 2019 Revenue & Expense Reports

Revenues – General Fund:

Consistent with budgeted amounts with significant Interest Income above budgeted level. Part of 2019 State Aids (including quarterly Transportation Aids) received – $962,733.

Expenses – General Fund:

Expenditures are consistent with budgeted amounts. Exceptions include Snow & Ice and Employee Retirement Sick Leave Payouts.

Several Street employees took Comp Time earned during Snow & Ice work earlier in 2019. That is why expenditures show up in July for Snow & Ice.

There will be some personnel services savings to expenditure overages.

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	4,525,436.00	259,768.01	3,906,311.32	86.32	619,124.68
Intergovernmental	4,191,700.65	962,732.85	1,380,154.80	32.93	2,811,545.85
Licenses and Permits	39,021.00	2,480.00	41,998.68	107.63	(2,977.68)
Fines, Forfeits, & Pen.	117,500.00	4,372.66	62,168.28	52.91	55,331.72
Public Charges-Services	7,625.00	453.66	3,344.43	43.86	4,280.57
Miscellaneous Revenues	109,150.00	17,336.86	101,964.91	93.42	7,185.09
TOTAL Non-Departmental	8,990,432.65	1,247,144.04	5,495,942.42	61.13	3,494,490.23
Municipal Court					
Intergov Charges (Misc.)	7,950.00	550.00	3,655.00	45.97	4,295.00
TOTAL Municipal Court	7,950.00	550.00	3,655.00	45.97	4,295.00
City Attorney					
Intergov Charges (Misc.)	10,500.00	1,612.00	4,447.50	42.36	6,052.50
Miscellaneous Revenues	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL City Attorney	25,500.00	1,612.00	4,447.50	17.44	21,052.50
City Administrator					
Miscellaneous Revenues	27,500.00	0.00	0.00	0.00	27,500.00
TOTAL City Administrator	27,500.00	0.00	0.00	0.00	27,500.00
Clerk/Treasurer Staff					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Clerk/Treasurer Staff	2,500.00	0.00	0.00	0.00	2,500.00
Elections - AVERAGED					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Licenses and Permits	500.00	9.55	83.46	16.69	416.54
Miscellaneous Revenues	27,500.00	0.00	0.00	0.00	27,500.00
TOTAL Treasurer/Finance Dir.	28,000.00	9.55	83.46	0.30	27,916.54
Over-Collected Taxes					
Miscellaneous Revenues	1,500.00	0.00	898.01	59.87	601.99
TOTAL Over-Collected Taxes	1,500.00	0.00	898.01	59.87	601.99
Police					
Intergovernmental	15,700.00	0.00	4,000.00	25.48	11,700.00
Public Charges-Services	8,025.00	327.23	3,040.21	37.88	4,984.79
Intergov Charges (Misc.)	8,500.00	0.00	7,294.76	85.82	1,205.24
Miscellaneous Revenues	0.00	17.00	35.00	0.00	(35.00)
TOTAL Police	32,225.00	344.23	14,369.97	44.59	17,855.03

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Traffic Control					
Miscellaneous Revenues	0.00	(57.66)	8,481.29	0.00	(8,481.29)
TOTAL Traffic Control	0.00	(57.66)	8,481.29	0.00	(8,481.29)
Fire Protection					
Public Charges-Services	7,025.00	1,327.68	7,255.31	103.28	(230.31)
Intergov Charges (Misc.)	217,548.00	108,773.82	217,547.64	100.00	0.36
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	224,573.00	110,101.50	224,802.95	100.10	(229.95)
Ambulance/EMS					
Intergovernmental	1,059,247.00	75,997.37	499,290.91	47.14	559,956.09
TOTAL Ambulance/EMS	1,059,247.00	75,997.37	499,290.91	47.14	559,956.09
Bldg. Inspection/Zoning					
Licenses and Permits	32,500.00	2,305.00	11,630.00	35.78	20,870.00
Miscellaneous Revenues	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Bldg. Inspection/Zoning	42,500.00	2,305.00	11,630.00	27.36	30,870.00
Public Works/Engineer					
Miscellaneous Revenues	67,500.00	0.00	0.00	0.00	67,500.00
TOTAL Public Works/Engineer	67,500.00	0.00	0.00	0.00	67,500.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
Operations Support (M&E)					
Intergovernmental	320,500.00	22,490.79	151,710.34	47.34	168,789.66
TOTAL Operations Support (M&E)	320,500.00	22,490.79	151,710.34	47.34	168,789.66
Roads					
Intergovernmental	78,000.00	2,868.44	44,902.73	57.57	33,097.27
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	2,883.98	0.00	(2,883.98)
TOTAL Roads	80,500.00	2,868.44	47,786.71	59.36	32,713.29
Snow and Ice					
Public Charges-Services	10,000.00	0.00	2,908.40	29.08	7,091.60
TOTAL Snow and Ice	10,000.00	0.00	2,908.40	29.08	7,091.60
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
Airport					
Public Charges-Services	25,000.00	775.00	19,585.86	78.34	5,414.14
Miscellaneous Revenues	0.00	0.00	3,705.00	0.00	(3,705.00)
TOTAL Airport	25,000.00	775.00	23,290.86	93.16	1,709.14
Transit					
Specials (Utility Rev.)	242,500.00	0.00	72,640.33	29.95	169,859.67
Intergovernmental	82,500.00	0.00	19,656.00	23.83	62,844.00
Public Charges-Services	143,250.00	8,363.45	71,458.10	49.88	71,791.90
Miscellaneous Revenues	24,000.00	0.00	3,514.00	14.64	20,486.00
TOTAL Transit	492,250.00	8,363.45	167,268.43	33.98	324,981.57
Garbage Collection					
Miscellaneous Revenues	6,000.00	1,120.77	11,220.59	187.01	(5,220.59)
TOTAL Garbage Collection	6,000.00	1,120.77	11,220.59	187.01	(5,220.59)
Recycling					
Intergovernmental	32,500.00	0.00	32,580.11	100.25	(80.11)
Miscellaneous Revenues	8,000.00	67.40	1,827.40	22.84	6,172.60
TOTAL Recycling	40,500.00	67.40	34,407.51	84.96	6,092.49
Weed & Nuisance Control					
Public Charges-Services	5,000.00	0.00	0.00	0.00	5,000.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	0.00	0.00	0.00	6,000.00
MEC - Enrichment					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
TOTAL MEC - Enrichment	7,500.00	0.00	0.00	0.00	7,500.00
Library					
Intergovernmental	449,305.00	0.00	224,652.50	50.00	224,652.50
Public Charges-Services	16,000.00	824.51	7,981.42	49.88	8,018.58
Miscellaneous Revenues	0.00	634.50	24,500.52	0.00	(24,500.52)
TOTAL Library	465,305.00	1,459.01	257,134.44	55.26	208,170.56

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Parks					
Public Charges-Services	12,500.00	3,593.10	11,568.14	92.55	931.86
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Parks	12,500.00	3,593.10	11,568.14	92.55	931.86
River Bend Trail					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL River Bend Trail	0.00	0.00	0.00	0.00	0.00
Recreation Programs					
Public Charges-Services	96,000.00	3,848.59	35,785.59	37.28	60,214.41
TOTAL Recreation Programs	96,000.00	3,848.59	35,785.59	37.28	60,214.41
Decorations & Banners					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
Outside Agencies					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Outside Agencies	0.00	0.00	0.00	0.00	0.00
Cable Franchise Adm					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
MARC - Smith Center					
Public Charges-Services	65,900.00	580.00	30,194.06	45.82	35,705.94
TOTAL MARC - Smith Center	65,900.00	580.00	30,194.06	45.82	35,705.94
Aquatic Center					
Public Charges-Services	105,000.00	26,031.46	51,434.39	48.99	53,565.61
TOTAL Aquatic Center	105,000.00	26,031.46	51,434.39	48.99	53,565.61
TOTAL REVENUE	12,249,132.65	1,509,204.04	7,088,310.97	57.87	5,160,821.68
EXPENDITURES					
Common Council					
Personnel Services	34,200.00	2,093.26	16,883.36	49.37	17,316.64
Contractual Services	4,890.00	400.00	1,042.90	21.33	3,847.10
Supplies & Expenses	11,185.00	637.03	4,370.98	39.08	6,814.02
TOTAL Common Council	50,275.00	3,130.29	22,297.24	44.35	27,977.76

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Municipal Court					
Personnel Services	85,944.00	6,745.00	49,205.59	57.25	36,738.41
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	5,000.00	578.70	2,204.82	44.10	2,795.18
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,550.00	270.55	5,856.55	105.52	(306.55)
TOTAL Municipal Court	97,494.00	7,594.25	57,266.96	58.74	40,227.04
City Attorney					
Personnel Services	225,326.00	17,617.71	132,887.26	58.98	92,438.74
Contractual Services	3,700.00	1,103.20	13,243.20	357.92	(9,543.20)
Supplies & Expenses	7,075.00	421.45	4,223.39	59.69	2,851.61
TOTAL City Attorney	236,101.00	19,142.36	150,353.85	63.68	85,747.15
Mayor					
Personnel Services	13,780.00	1,043.40	7,825.50	56.79	5,954.50
Supplies & Expenses	825.00	0.00	419.26	50.82	405.74
TOTAL Mayor	14,605.00	1,043.40	8,244.76	56.45	6,360.24
City Administrator					
Personnel Services	119,907.00	9,366.26	68,153.35	56.84	51,753.65
Contractual Services	675.00	57.08	397.19	58.84	277.81
Supplies & Expenses	850.00	9.44	137.86	16.22	712.14
TOTAL City Administrator	121,432.00	9,432.78	68,688.40	56.57	52,743.60
Personnel - HR					
Contractual Services	4,350.00	320.47	2,016.22	46.35	2,333.78
Supplies & Expenses	500.00	0.00	9.44	1.89	490.56
TOTAL Personnel - HR	4,850.00	320.47	2,025.66	41.77	2,824.34
City Clerk					
Personnel Services	77,986.00	6,067.86	44,730.47	57.36	33,255.53
Supplies & Expenses	4,550.00	45.01	1,984.00	43.60	2,566.00
Technology	4,500.00	0.00	4,495.35	99.90	4.65
TOTAL City Clerk	87,036.00	6,112.87	51,209.82	58.84	35,826.18
Clerk/Treasurer Staff					
Personnel Services	172,383.00	13,844.71	103,625.63	60.11	68,757.37
Supplies & Expenses	1,100.00	15.27	395.28	35.93	704.72
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	173,483.00	13,859.98	104,020.91	59.96	69,462.09
Elections - AVERAGED					
Personnel Services	25,250.00	3,546.04	9,076.98	35.95	16,173.02
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	1,525.00	328.35	1,024.80	67.20	500.20
TOTAL Elections - AVERAGED	39,775.00	3,874.39	10,101.78	25.40	29,673.22

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Treasurer/Finance Dir.					
Personnel Services	107,041.00	8,462.84	61,886.34	57.82	45,154.66
Contractual Services	6,000.00	159.46	4,415.39	73.59	1,584.61
Supplies & Expenses	25,150.00	6,211.07	19,590.72	77.90	5,559.28
Capital Outlay	0.00	0.00	881.52	0.00	(881.52)
TOTAL Treasurer/Finance Dir.	138,191.00	14,833.37	86,773.97	62.79	51,417.03
Information Technology					
Personnel Services	72,000.00	4,434.74	39,114.35	54.33	32,885.65
Technology	132,250.00	7,351.11	57,288.54	43.32	74,961.46
TOTAL Information Technology	204,250.00	11,785.85	96,402.89	47.20	107,847.11
Assessment of Property					
Contractual Services	28,425.00	6,550.00	19,650.00	69.13	8,775.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Assessment of Property	28,525.00	6,550.00	19,650.00	68.89	8,875.00
Independent Auditing					
Contractual Services	15,500.00	0.00	12,325.30	79.52	3,174.70
Technology	1,250.00	0.00	1,107.00	88.56	143.00
TOTAL Independent Auditing	16,750.00	0.00	13,432.30	80.19	3,317.70
City Maintenance					
Personnel Services	128,910.00	8,600.06	67,342.23	52.24	61,567.77
Contractual Services	68,900.00	3,934.15	36,101.60	52.40	32,798.40
Supplies & Expenses	16,900.00	1,061.57	7,330.98	43.38	9,569.02
Capital Outlay	7,000.00	1,014.76	4,162.70	59.47	2,837.30
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	221,710.00	14,610.54	114,937.51	51.84	106,772.49
City Maint-Library					
Personnel Services	0.00	314.92	800.59	0.00	(800.59)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	314.92	800.59	0.00	(800.59)
City Maint-Fire Station					
Personnel Services	0.00	0.00	72.95	0.00	(72.95)
TOTAL City Maint-Fire Station	0.00	0.00	72.95	0.00	(72.95)
Over-Collected Taxes					
Supplies & Expenses	350.00	0.00	140.36	40.10	209.64
TOTAL Over-Collected Taxes	350.00	0.00	140.36	40.10	209.64
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	321,000.00	8,955.39	310,039.74	96.59	10,960.26
TOTAL Insurance/Employee	321,000.00	8,955.39	310,039.74	96.59	10,960.26

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Police					
Personnel Services	2,352,263.00	172,983.55	1,299,241.25	55.23	1,053,021.75
Contractual Services	49,900.00	3,328.97	39,722.84	79.60	10,177.16
Supplies & Expenses	63,100.00	5,312.04	28,286.86	44.83	34,813.14
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	13,000.00	0.00	2,660.64	20.47	10,339.36
TOTAL Police	2,489,263.00	181,624.56	1,369,911.59	55.03	1,119,351.41
Traffic Control					
Personnel Services	12,095.00	55.71	6,868.93	56.79	5,226.07
Supplies & Expenses	18,750.00	3,611.23	12,602.03	67.21	6,147.97
TOTAL Traffic Control	30,845.00	3,666.94	19,470.96	63.13	11,374.04
Fire Protection					
Personnel Services	1,449,451.00	100,659.40	828,565.85	57.16	620,885.15
Contractual Services	27,250.00	1,845.09	15,397.79	56.51	11,852.21
Supplies & Expenses	54,000.00	3,005.85	36,973.09	68.47	17,026.91
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	346.04	3,807.20	58.57	2,692.80
TOTAL Fire Protection	1,537,201.00	105,856.38	884,743.93	57.56	652,457.07
Fire Protection-Hydrants					
Contractual Services	125,160.00	31,290.00	93,870.00	75.00	31,290.00
TOTAL Fire Protection-Hydrants	125,160.00	31,290.00	93,870.00	75.00	31,290.00
Ambulance/EMS					
Personnel Services	947,497.00	68,373.40	515,704.28	54.43	431,792.72
Contractual Services	27,250.00	1,992.13	15,294.11	56.13	11,955.89
Supplies & Expenses	79,500.00	2,942.07	37,901.28	47.67	41,598.72
Technology	5,000.00	346.04	3,807.20	76.14	1,192.80
TOTAL Ambulance/EMS	1,059,247.00	73,653.64	572,706.87	54.07	486,540.13
Bldg. Inspection/Zoning					
Personnel Services	142,181.00	11,045.40	80,669.72	56.74	61,511.28
Contractual Services	1,650.00	9.06	62.86	3.81	1,587.14
Supplies & Expenses	4,830.00	155.18	2,236.30	46.30	2,593.70
Technology	0.00	2,194.91	2,194.91	0.00	(2,194.91)
TOTAL Bldg. Inspection/Zoning	148,661.00	13,404.55	85,163.79	57.29	63,497.21
City Sealer					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
Public Works/Engineer					
Personnel Services	108,087.00	5,635.06	41,376.68	38.28	66,710.32
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,250.00	128.57	392.26	17.43	1,857.74
Technology	1,000.00	1,494.50	1,494.50	149.45	(494.50)
TOTAL Public Works/Engineer	112,837.00	7,258.13	43,263.44	38.34	69,573.56

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Commissioner					
Personnel Services	2,690.00	207.02	1,552.65	57.72	1,137.35
Contractual Services	250.00	18.02	123.68	49.47	126.32
Supplies & Expenses	810.00	189.08	309.72	38.24	500.28
TOTAL Street Commissioner	3,750.00	414.12	1,986.05	52.96	1,763.95
Street Superintendent					
Personnel Services	85,500.00	6,499.96	47,742.01	55.84	37,757.99
Supplies & Expenses	1,600.00	70.00	813.76	50.86	786.24
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	87,100.00	6,569.96	48,555.77	55.75	38,544.23
Garage Maintenance					
Personnel Services	820.00	0.00	278.63	33.98	541.37
Contractual Services	34,000.00	1,394.75	17,965.74	52.84	16,034.26
Supplies & Expenses	12,500.00	821.32	5,458.47	43.67	7,041.53
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	47,320.00	2,216.07	23,702.84	50.09	23,617.16
Operations Support (M&E)					
Personnel Services	197,375.00	12,857.06	101,581.38	51.47	95,793.62
Contractual Services	3,250.00	0.00	3,024.00	93.05	226.00
Supplies & Expenses	376,850.00	26,624.67	173,942.26	46.16	202,907.74
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	578,050.00	39,481.73	278,547.64	48.19	299,502.36
Roads					
Personnel Services	241,877.00	12,850.88	120,095.72	49.65	121,781.28
Supplies & Expenses	91,000.00	7,622.05	27,343.08	30.05	63,656.92
TOTAL Roads	332,877.00	20,472.93	147,438.80	44.29	185,438.20
Street Cleaning					
Personnel Services	40,872.00	3,217.99	21,636.10	52.94	19,235.90
Supplies & Expenses	1,250.00	15.85	291.18	23.29	958.82
TOTAL Street Cleaning	42,122.00	3,233.84	21,927.28	52.06	20,194.72
Snow and Ice					
Personnel Services	202,808.00	3,192.46	175,618.19	86.59	27,189.81
Contractual Services	1,350.00	0.00	1,260.00	93.33	90.00
Supplies & Expenses	60,250.00	0.00	20,188.67	33.51	40,061.33
TOTAL Snow and Ice	264,408.00	3,192.46	197,066.86	74.53	67,341.14
Stormwater Maintenance					
Personnel Services	34,533.00	1,941.69	11,961.51	34.64	22,571.49
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	20,500.00	296.48	13,456.53	65.64	7,043.47
TOTAL Stormwater Maintenance	57,033.00	2,238.17	25,418.04	44.57	31,614.96

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Painting-Marking					
Personnel Services	20,574.00	2,571.53	9,605.47	46.69	10,968.53
Supplies & Expenses	20,000.00	90.26	12,805.24	64.03	7,194.76
TOTAL Street Painting-Marking	40,574.00	2,661.79	22,410.71	55.23	18,163.29
Street Leave Expenses					
Personnel Services	72,506.00	8,253.91	34,086.90	47.01	38,419.10
TOTAL Street Leave Expenses	72,506.00	8,253.91	34,086.90	47.01	38,419.10
Street Lighting					
Contractual Services	165,275.00	23,737.36	88,017.32	53.26	77,257.68
Capital Outlay	2,225.00	0.00	0.00	0.00	2,225.00
TOTAL Street Lighting	167,500.00	23,737.36	88,017.32	52.55	79,482.68
Stormwater Plan/Const.					
Contractual Services	7,250.00	0.00	6,959.00	95.99	291.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	6,959.00	95.99	291.00
Airport					
Personnel Services	1,250.00	88.59	592.10	47.37	657.90
Contractual Services	115,675.00	11,123.15	58,888.67	50.91	56,786.33
Supplies & Expenses	31,075.00	1,735.02	15,511.32	49.92	15,563.68
TOTAL Airport	148,000.00	12,946.76	74,992.09	50.67	73,007.91
Transit					
Personnel Services	378,998.00	26,087.28	198,954.95	52.49	180,043.05
Contractual Services	3,250.00	0.00	1,499.68	46.14	1,750.32
Supplies & Expenses	137,425.00	4,468.55	35,645.33	25.94	101,779.67
Fixed Charges	32,600.00	0.00	31,340.12	96.14	1,259.88
Technology	1,750.00	126.84	3,599.90	205.71	(1,849.90)
TOTAL Transit	554,023.00	30,682.67	271,039.98	48.92	282,983.02
Garbage Collection					
Personnel Services	124,508.00	9,738.34	63,305.51	50.84	61,202.49
Supplies & Expenses	96,800.00	7,718.61	46,777.25	48.32	50,022.75
Capital Outlay	23,500.00	1,788.44	14,287.14	60.80	9,212.86
TOTAL Garbage Collection	244,808.00	19,245.39	124,369.90	50.80	120,438.10
Recycling					
Personnel Services	151,239.00	11,309.84	84,201.14	55.67	67,037.86
Supplies & Expenses	56,300.00	8,852.90	52,547.22	93.33	3,752.78
TOTAL Recycling	207,539.00	20,162.74	136,748.36	65.89	70,790.64
Weed & Nuisance Control					
Personnel Services	15,830.00	1,922.77	3,819.59	24.13	12,010.41
Contractual Services	250.00	50.00	125.00	50.00	125.00
Supplies & Expenses	1,250.00	0.00	513.04	41.04	736.96
TOTAL Weed & Nuisance Control	17,330.00	1,972.77	4,457.63	25.72	12,872.37

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Health Officer					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
MEC - Enrichment					
Personnel Services	129,919.00	9,452.09	77,414.05	59.59	52,504.95
Contractual Services	500.00	48.49	325.88	65.18	174.12
Supplies & Expenses	3,707.00	14.34	902.05	24.33	2,804.95
Technology	0.00	1,099.30	1,099.30	0.00	(1,099.30)
TOTAL MEC - Enrichment	134,126.00	10,614.22	79,741.28	59.45	54,384.72
Library					
Personnel Services	735,780.00	54,725.94	424,849.64	57.74	310,930.36
Contractual Services	48,200.00	2,782.09	24,004.37	49.80	24,195.63
Supplies & Expenses	53,805.00	3,141.81	30,924.24	57.47	22,880.76
Fixed Charges	9,400.00	0.00	1,830.00	19.47	7,570.00
Capital Outlay	0.00	47.15	24,472.93	0.00	(24,472.93)
Print Media - Library	51,950.00	3,545.98	25,491.17	49.07	26,458.83
Non-Print Media-Library	20,327.00	1,301.69	10,435.25	51.34	9,891.75
Technology	56,797.45	640.05	35,720.72	62.89	21,076.73
TOTAL Library	976,259.45	66,184.71	577,728.32	59.18	398,531.13
Parks					
Personnel Services	215,940.00	26,007.44	137,485.49	63.67	78,454.51
Contractual Services	31,250.00	1,929.33	9,619.20	30.78	21,630.80
Supplies & Expenses	40,350.00	6,337.32	23,923.31	59.29	16,426.69
Capital Outlay	24,000.00	6,631.23	14,092.23	58.72	9,907.77
TOTAL Parks	311,540.00	40,905.32	185,120.23	59.42	126,419.77
River Bend Trail					
Contractual Services	3,550.00	153.71	1,750.36	49.31	1,799.64
TOTAL River Bend Trail	3,550.00	153.71	1,750.36	49.31	1,799.64
Athletic Park Lights					
Contractual Services	1,800.00	344.10	1,021.02	56.72	778.98
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	344.10	1,021.02	51.05	978.98
Ott's Park Lights					
Contractual Services	1,400.00	151.87	638.49	45.61	761.51
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	151.87	638.49	42.57	861.51

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recreation Programs					
Personnel Services	221,912.00	34,692.47	113,971.79	51.36	107,940.21
Contractual Services	4,025.00	194.14	3,688.69	91.64	336.31
Supplies & Expenses	41,800.00	2,520.50	17,430.69	41.70	24,369.31
TOTAL Recreation Programs	267,737.00	37,407.11	135,091.17	50.46	132,645.83
Marketing - PR					
Personnel Services	2,875.00	644.19	1,441.98	50.16	1,433.02
Supplies & Expenses	18,625.00	6,644.73	11,069.74	59.43	7,555.26
TOTAL Marketing - PR	21,500.00	7,288.92	12,511.72	58.19	8,988.28
Decorations & Banners					
Personnel Services	2,775.00	0.00	1,079.85	38.91	1,695.15
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	1,079.85	19.37	4,495.15
Outside Agencies					
Supplies & Expenses	46,500.00	0.00	40,500.00	87.10	6,000.00
TOTAL Outside Agencies	46,500.00	0.00	40,500.00	87.10	6,000.00
MARC - Smith Center					
Personnel Services	36,550.00	3,446.48	22,292.66	60.99	14,257.34
Contractual Services	55,250.00	2,072.24	28,596.05	51.76	26,653.95
Supplies & Expenses	19,950.00	1,406.41	9,036.24	45.29	10,913.76
Capital Outlay	6,500.00	0.00	805.64	12.39	5,694.36
TOTAL MARC - Smith Center	118,250.00	6,925.13	60,730.59	51.36	57,519.41
Aquatic Center					
Personnel Services	88,325.00	29,374.94	44,899.01	50.83	43,425.99
Contractual Services	24,300.00	4,843.11	12,361.64	50.87	11,938.36
Supplies & Expenses	41,250.00	12,309.72	28,912.03	70.09	12,337.97
Technology	2,500.00	0.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	156,375.00	46,527.77	87,348.68	55.86	69,026.32
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,204,903.45	952,300.59	6,903,407.21	56.56	5,301,496.24
REVENUES OVER/(UNDER) EXPENDITURES	44,229.20	556,903.45	184,903.76	0.00	(140,674.56)

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Remediation Action					
Personnel Services	8,260.00	356.51	3,549.65	42.97	4,710.35
Contractual Services	19,990.00	270.33	9,698.82	48.52	10,291.18
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Remediation Action	28,500.00	626.84	13,248.47	46.49	15,251.53
TOTAL EXPENDITURES	28,500.00	626.84	13,248.47	46.49	15,251.53
REVENUES OVER/(UNDER) EXPENDITURES	(28,500.00)	(626.84)	(13,248.47)	0.00	(15,251.53)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	57,144.00	0.00	57,144.00	100.00	0.00
Intergovernmental	60,715.00	0.00	0.00	0.00	60,715.00
TOTAL Police-SRO	117,859.00	0.00	57,144.00	48.49	60,715.00
TOTAL REVENUE	117,859.00	0.00	57,144.00	48.49	60,715.00
EXPENDITURES					
Police-SRO					
Personnel Services	115,455.00	7,755.07	60,579.81	52.47	54,875.19
Supplies & Expenses	475.00	0.00	0.00	0.00	475.00
Fixed Charges	2,000.00	0.00	2,016.00	100.80	(16.00)
TOTAL Police-SRO	117,930.00	7,755.07	62,595.81	53.08	55,334.19
TOTAL EXPENDITURES	117,930.00	7,755.07	62,595.81	53.08	55,334.19
REVENUES OVER/(UNDER) EXPENDITURES	(71.00)	(7,755.07)	(5,451.81)	0.00	5,380.81

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Tractor Pull					
Public Charges-Services	7,000.00	0.00	0.00	0.00	7,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	7,000.00	0.00	0.00	0.00	7,000.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Public Charges-Services	11,750.00	0.00	11,211.25	95.41	538.75
Miscellaneous Revenues	104,400.00	1,730.00	1,730.00	1.66	102,670.00
TOTAL Merrill Festival Grounds	152,150.00	1,730.00	48,941.25	32.17	103,208.75
Room Tax					
Taxes (or Utility Rev.)	95,000.00	6,017.65	48,524.96	51.08	46,475.04
TOTAL Room Tax	95,000.00	6,017.65	48,524.96	51.08	46,475.04
Bierman Building					
Public Charges-Services	12,500.00	(450.00)	3,950.00	31.60	8,550.00
TOTAL Bierman Building	12,500.00	(450.00)	3,950.00	31.60	8,550.00
TOTAL REVENUE	266,650.00	7,297.65	101,416.21	38.03	165,233.79
EXPENDITURES					
Tractor Pull					
Personnel Services	5,750.00	3,427.66	3,427.66	59.61	2,322.34
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Tractor Pull	7,000.00	3,427.66	3,427.66	48.97	3,572.34
Merrill Festival Grounds					
Personnel Services	6,400.00	748.16	2,254.52	35.23	4,145.48
Contractual Services	31,880.00	4,218.82	13,217.56	41.46	18,662.44
Supplies & Expenses	6,000.00	234.02	248.01	4.13	5,751.99
Capital Outlay	102,200.00	192.00	10,493.98	10.27	91,706.02
TOTAL Merrill Festival Grounds	146,480.00	5,393.00	26,214.07	17.90	120,265.93
Room Tax					
Supplies & Expenses	74,550.00	0.00	33,357.41	44.75	41,192.59
TOTAL Room Tax	74,550.00	0.00	33,357.41	44.75	41,192.59

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Bierman Building					
Personnel Services	18,200.00	1,103.63	9,320.58	51.21	8,879.42
Contractual Services	24,500.00	3,050.82	11,603.36	47.36	12,896.64
Supplies & Expenses	4,675.00	167.80	1,921.98	41.11	2,753.02
Capital Outlay	0.00	0.00	4,289.68	0.00	(4,289.68)
TOTAL Bierman Building	47,375.00	4,322.25	27,135.60	57.28	20,239.40
TOTAL EXPENDITURES	275,405.00	13,142.91	90,134.74	32.73	185,270.26
REVENUES OVER/(UNDER) EXPENDITURES	(8,755.00)	(5,845.26)	11,281.47	0.00	(20,036.47)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	139,635.00	36,215.43	99,780.05	71.46	39,854.95
TOTAL CDBG Grants/Loans	139,635.00	36,215.43	99,780.05	71.46	39,854.95
Community Development					
Taxes (or Utility Rev.)	14,993.00	0.00	14,993.00	100.00	0.00
Intergov Charges (Misc.)	11,500.00	0.00	975.00	8.48	10,525.00
TOTAL Community Development	26,493.00	0.00	15,968.00	60.27	10,525.00
TOTAL REVENUE	166,128.00	36,215.43	115,748.05	69.67	50,379.95
EXPENDITURES					
CDBG Grants/Loans					
Special Services	100,500.00	30,165.00	128,640.00	128.00	(28,140.00)
TOTAL CDBG Grants/Loans	100,500.00	30,165.00	128,640.00	128.00	(28,140.00)
Community Development					
Personnel Services	23,668.00	1,852.79	13,392.21	56.58	10,275.79
Contractual Services	700.00	9.06	62.86	8.98	637.14
Supplies & Expenses	2,125.00	67.49	786.09	36.99	1,338.91
TOTAL Community Development	26,493.00	1,929.34	14,241.16	53.75	12,251.84
TOTAL EXPENDITURES	126,993.00	32,094.34	142,881.16	112.51	(15,888.16)
REVENUES OVER/(UNDER) EXPENDITURES	39,135.00	4,121.09	(27,133.11)	0.00	66,268.11

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Public Charges-Services	88,550.00	12,124.10	38,459.11	43.43	50,090.89
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	100.00	50.00	50.00	50.00	50.00
TOTAL Aviation Fuel	88,650.00	12,174.10	38,509.11	43.44	50,140.89
TOTAL REVENUE	88,650.00	12,174.10	38,509.11	43.44	50,140.89
EXPENDITURES					
Aviation Fuel					
Contractual Services	4,800.00	191.87	3,576.39	74.51	1,223.61
Special Services	83,350.00	348.56	27,924.14	33.50	55,425.86
Fixed Charges	1,625.00	0.00	812.50	50.00	812.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	89,775.00	540.43	32,313.03	35.99	57,461.97
TOTAL EXPENDITURES	89,775.00	540.43	32,313.03	35.99	57,461.97
REVENUES OVER/(UNDER) EXPENDITURES	(1,125.00)	11,633.67	6,196.08	0.00	(7,321.08)

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	2,407,917.00	0.00	1,633,112.33	67.82	774,804.67
Miscellaneous Revenues	1,589.00	0.00	1,596.20	100.45	(7.20)
Other Financing Sources	11,500.00	0.00	13,067.00	113.63	(1,567.00)
TOTAL Debt Service	2,421,006.00	0.00	1,647,775.53	68.06	773,230.47
TOTAL REVENUE	2,421,006.00	0.00	1,647,775.53	68.06	773,230.47
EXPENDITURES					
Debt Service					
Debt Service	1,718,244.38	2,578.62	432,894.45	25.19	1,285,349.93
TOTAL Debt Service	1,718,244.38	2,578.62	432,894.45	25.19	1,285,349.93
TID - Debt Service					
Debt Service	805,775.36	0.00	31,783.83	3.94	773,991.53
TOTAL TID - Debt Service	805,775.36	0.00	31,783.83	3.94	773,991.53
TOTAL EXPENDITURES	2,524,019.74	2,578.62	464,678.28	18.41	2,059,341.46
REVENUES OVER/(UNDER) EXPENDITURES	(103,013.74)	(2,578.62)	1,183,097.25	0.00	(1,286,110.99)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	2,382,170.48	46,930.19	590,949.00	24.81	1,791,221.48
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	44,870.73	12,672.90	44,925.39	100.12	(54.66)
TOTAL TID #3 - East Side	2,427,041.21	59,603.09	635,874.39	26.20	1,791,166.82
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	300,000.00	0.00	0.00	0.00	300,000.00
TOTAL TID #3 -Festival Grounds	300,000.00	0.00	0.00	0.00	300,000.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	500,000.00	0.00	0.00	0.00	500,000.00
Miscellaneous Revenues	248,500.00	0.00	0.00	0.00	248,500.00
TOTAL TID #3 - Idle Sites Grant	748,500.00	0.00	0.00	0.00	748,500.00
TOTAL REVENUE	3,475,541.21	59,603.09	635,874.39	18.30	2,839,666.82
EXPENDITURES					
TID #3 - East Side					
Personnel Services	24,975.00	673.06	7,526.58	30.14	17,448.42
Contractual Services	21,150.00	0.00	3,665.00	17.33	17,485.00
Special Services	194,500.00	30,974.00	30,974.00	15.92	163,526.00
Fixed Charges	537,877.00	0.00	4,334.25	0.81	533,542.75
Capital Outlay	1,467,500.00	8,672.05	116,032.07	7.91	1,351,467.93
Transfers	204,364.00	0.00	0.00	0.00	204,364.00
TOTAL TID #3 - East Side	2,450,366.00	40,319.11	162,531.90	6.63	2,287,834.10
TID #3 -Festival Grounds					
Personnel Services	11,000.00	148.15	2,930.13	26.64	8,069.87
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	66,632.88	62,840.84	66,632.88	100.00	0.00
TOTAL TID #3 -Festival Grounds	77,632.88	62,988.99	69,563.01	89.61	8,069.87
TID #3 - Idle Sites Grant					
Capital Outlay	748,500.00	180.00	282,910.68	37.80	465,589.32
TOTAL TID #3 - Idle Sites Grant	748,500.00	180.00	282,910.68	37.80	465,589.32
TOTAL EXPENDITURES	3,276,498.88	103,488.10	515,005.59	15.72	2,761,493.29
REVENUES OVER/(UNDER) EXPENDITURES	199,042.33	(43,885.01)	120,868.80	0.00	78,173.53

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	221,852.29	0.00	221,852.29	100.00	0.00
Intergovernmental	23,535.33	13,161.47	23,885.21	101.49	(349.88)
TOTAL TID #4 -Thielman/P Ridge	245,387.62	13,161.47	245,737.50	100.14	(349.88)
TOTAL REVENUE	245,387.62	13,161.47	245,737.50	100.14	(349.88)
EXPENDITURES					
==========					
TID #4 -Thielman/P Ridge					
Personnel Services	10,975.00	0.00	0.00	0.00	10,975.00
Contractual Services	9,900.00	0.00	2,400.00	24.24	7,500.00
Special Services	25,350.00	0.00	0.00	0.00	25,350.00
Fixed Charges	101,409.80	0.00	3,300.00	3.25	98,109.80
Capital Outlay	37,500.00	0.00	0.00	0.00	37,500.00
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL TID #4 -Thielman/P Ridge	185,134.80	0.00	5,700.00	3.08	179,434.80
TOTAL EXPENDITURES	185,134.80	0.00	5,700.00	3.08	179,434.80
REVENUES OVER/(UNDER) EXPENDITURES	60,252.82	13,161.47	240,037.50	0.00	(179,784.68)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	17,644.76	0.00	17,644.76	100.00	0.00
Intergovernmental	345.51	137.21	558.23	161.57	(212.72)
TOTAL TID #5 - Hwy 107/Taylor	17,990.27	137.21	18,202.99	101.18	(212.72)
TOTAL REVENUE	17,990.27	137.21	18,202.99	101.18	(212.72)
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,645.00	0.00	0.00	0.00	1,645.00
Contractual Services	650.00	0.00	650.00	100.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	2,484.63	0.00	497.64	20.03	1,986.99
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #5 - Hwy 107/Taylor	9,779.63	0.00	1,147.64	11.74	8,631.99
TOTAL EXPENDITURES	9,779.63	0.00	1,147.64	11.74	8,631.99
REVENUES OVER/(UNDER) EXPENDITURES	8,210.64	137.21	17,055.35	0.00	(8,844.71)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	32,862.52	0.00	32,862.52	100.00	0.00
Intergovernmental	2,775.00	2,844.45	2,844.45	102.50	(69.45)
Miscellaneous Revenues	64,461.00	0.00	0.00	0.00	64,461.00
TOTAL TID #6 - Downtown	100,098.52	2,844.45	35,706.97	35.67	64,391.55
TOTAL REVENUE	100,098.52	2,844.45	35,706.97	35.67	64,391.55
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	2,824.19	94.61	160.81
Contractual Services	6,150.00	0.00	1,150.00	18.70	5,000.00
Special Services	55,000.00	0.00	0.00	0.00	55,000.00
Fixed Charges	33,601.40	0.00	4,339.44	12.91	29,261.96
Capital Outlay	32,500.00	6,470.00	26,776.33	82.39	5,723.67
TOTAL TID #6 - Downtown	130,236.40	6,470.00	35,089.96	26.94	95,146.44
TOTAL EXPENDITURES	130,236.40	6,470.00	35,089.96	26.94	95,146.44
REVENUES OVER/(UNDER) EXPENDITURES	(30,137.88)	(3,625.55)	617.01	0.00	(30,754.89)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	1,450.00	1,475.77	1,475.77	101.78	(25.77)
Miscellaneous Revenues	37,471.00	0.00	0.00	0.00	37,471.00
TOTAL TID #7 - N Center Ave	38,921.00	1,475.77	1,475.77	3.79	37,445.23
TOTAL REVENUE	38,921.00	1,475.77	1,475.77	3.79	37,445.23
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	2,110.00	0.00	4,006.17	189.87	(1,896.17)
Contractual Services	900.00	0.00	1,400.00	155.56	(500.00)
Special Services	20,000.00	0.00	3,161.23	15.81	16,838.77
Fixed Charges	13,411.33	0.00	2,587.50	19.29	10,823.83
Capital Outlay	2,500.00	0.00	(6,507.18)	260.29-	9,007.18
TOTAL TID #7 - N Center Ave	38,921.33	0.00	4,647.72	11.94	34,273.61
TOTAL EXPENDITURES	38,921.33	0.00	4,647.72	11.94	34,273.61
REVENUES OVER/(UNDER) EXPENDITURES	(0.33)	1,475.77	(3,171.95)	0.00	3,171.62

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	20,220.94	0.00	20,220.94	100.00	0.00
Intergovernmental	3,500.00	3,667.68	3,667.68	104.79	(167.68)
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	102,452.00	0.00	0.00	0.00	102,452.00
TOTAL TID #8 - West Side	126,172.94	3,667.68	23,888.62	18.93	102,284.32
TOTAL REVENUE	126,172.94	3,667.68	23,888.62	18.93	102,284.32
EXPENDITURES					
TID #8 - West Side					
Personnel Services	4,205.00	0.00	0.00	0.00	4,205.00
Contractual Services	7,400.00	0.00	1,900.00	25.68	5,500.00
Special Services	63,000.00	3,170.00	61,431.75	97.51	1,568.25
Fixed Charges	48,846.78	0.00	3,000.00	6.14	45,846.78
Capital Outlay	2,500.00	507.83	3,757.83	150.31	(1,257.83)
TOTAL TID #8 - West Side	125,951.78	3,677.83	70,089.58	55.65	55,862.20
TOTAL EXPENDITURES	125,951.78	3,677.83	70,089.58	55.65	55,862.20
REVENUES OVER/(UNDER) EXPENDITURES	221.16	(10.15)	(46,200.96)	0.00	46,422.12

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,750.00	4,895.82	4,895.82	103.07	(145.82)
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	234.96	1,644.72	0.00	(1,644.72)
TOTAL TID #9-WI River/S Center	4,750.00	5,130.78	6,540.54	137.70	(1,790.54)
TID #9-Idle Sites (Page)					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	4,750.00	5,130.78	6,540.54	137.70	(1,790.54)
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	5,575.00	0.00	0.00	0.00	5,575.00
Contractual Services	9,700.00	0.00	1,650.00	17.01	8,050.00
Special Services	25,000.00	0.00	6,834.77	27.34	18,165.23
Fixed Charges	18,950.00	0.00	4,475.00	23.61	14,475.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #9-WI River/S Center	61,725.00	0.00	12,959.77	21.00	48,765.23
TID #9-Idle Sites (Page)					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	61,725.00	0.00	12,959.77	21.00	48,765.23
REVENUES OVER/(UNDER) EXPENDITURES	(56,975.00)	5,130.78	(6,419.23)	0.00	(50,555.77)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	1,282.00	0.00	0.00	0.00	1,282.00
Contractual Services	400.00	0.00	400.00	100.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	20,024.81	0.00	0.00	0.00	20,024.81
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	21,706.81	0.00	400.00	1.84	21,306.81
TOTAL EXPENDITURES	21,706.81	0.00	400.00	1.84	21,306.81
REVENUES OVER/(UNDER) EXPENDITURES	(21,706.81)	0.00	(400.00)	0.00	(21,306.81)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	199,960.65	0.00	69,960.65	34.99	130,000.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	12,567.76	0.00	12,512.08	99.56	55.68
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	212,528.41	0.00	82,472.73	38.81	130,055.68
TOTAL REVENUE	212,528.41	0.00	82,472.73	38.81	130,055.68
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	2,255.00	0.00	0.00	0.00	2,255.00
Contractual Services	2,650.00	0.00	2,650.00	100.00	0.00
Special Services	100,000.00	0.00	0.00	0.00	100,000.00
Fixed Charges	93,929.36	0.00	9,250.00	9.85	84,679.36
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	198,834.36	0.00	11,900.00	5.98	186,934.36
TOTAL EXPENDITURES	198,834.36	0.00	11,900.00	5.98	186,934.36
REVENUES OVER/(UNDER) EXPENDITURES	13,694.05	0.00	70,572.73	0.00	(56,878.68)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	157,004.68	0.00	22,004.68	14.02	135,000.00
TOTAL TID #12 - Weinbrenner	157,004.68	0.00	22,004.68	14.02	135,000.00
TOTAL REVENUE	157,004.68	0.00	22,004.68	14.02	135,000.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	6,625.00	0.00	0.00	0.00	6,625.00
Contractual Services	400.00	0.00	400.00	100.00	0.00
Capital Outlay	135,000.00	0.00	0.00	0.00	135,000.00
TOTAL TID #12 - Weinbrenner	142,025.00	0.00	400.00	0.28	141,625.00
TOTAL EXPENDITURES	142,025.00	0.00	400.00	0.28	141,625.00
REVENUES OVER/(UNDER) EXPENDITURES	14,979.68	0.00	21,604.68	0.00	(6,625.00)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	1,757,750.00	79.38	153,554.99	8.74	1,604,195.01
Specials (Utility Rev.)	30,000.00	0.00	5,778.80	19.26	24,221.20
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	220.00	490.00	0.00	(490.00)
Miscellaneous Revenues	0.00	0.00	7,508.32	0.00	(7,508.32)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,787,750.00	299.38	167,332.11	9.36	1,620,417.89
Streets - Sealcoat					
Taxes (or Utility Rev.)	37,500.00	0.00	0.00	0.00	37,500.00
TOTAL Streets - Sealcoat	37,500.00	0.00	0.00	0.00	37,500.00
TOTAL REVENUE	1,825,250.00	299.38	167,332.11	9.17	1,657,917.89
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	9,950.00	15,828.44	17,209.32	172.96	(7,259.32)
Supplies & Expenses	27,550.00	1,463.19	1,463.19	5.31	26,086.81
TOTAL Streets - Sealcoat	37,500.00	17,291.63	18,672.51	49.79	18,827.49
Capital Outlay/Projects					
Personnel Services	0.00	0.00	2,397.79	0.00	(2,397.79)
Capital Outlay	1,763,750.00	343,984.80	979,292.02	55.52	784,457.98
TOTAL Capital Outlay/Projects	1,763,750.00	343,984.80	981,689.81	55.66	782,060.19
Financing Costs					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,801,250.00	361,276.43	1,000,362.32	55.54	800,887.68
REVENUES OVER/(UNDER) EXPENDITURES	24,000.00	(360,977.05)	(833,030.21)	0.00	857,030.21

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	105,301.00	11,090.98	64,597.19	61.35	40,703.81
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,453,410.00	170,990.65	892,234.20	61.39	561,175.80
Intergov Charges (Misc.)	20,775.00	1,198.19	9,882.63	47.57	10,892.37
Miscellaneous Revenues	4,000.00	1,052.97	7,108.27	177.71	(3,108.27)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,582,048.00	184,332.79	973,822.29	61.55	608,225.71
TOTAL REVENUE	1,582,048.00	184,332.79	973,822.29	61.55	608,225.71
	==========	==========	==========	======	==========
EXPENDITURES					
==========					
Non-Departmental					
Work Orders - Utility	285,000.00	776.16	116,592.82	40.91	168,407.18
TOTAL Non-Departmental	285,000.00	776.16	116,592.82	40.91	168,407.18
Pumping Expenses					
	79,750.00	1,673.07	47,032.95	58.98	32,717.05
TOTAL Pumping Expenses	79,750.00	1,673.07	47,032.95	58.98	32,717.05
Water Treatment Expenses					
	62,000.00	2,085.37	28,712.21	46.31	33,287.79
TOTAL Water Treatment Expenses	62,000.00	2,085.37	28,712.21	46.31	33,287.79
Trans & Distribution Exp					
	257,250.00	9,031.66	180,583.39	70.20	76,666.61
TOTAL Trans & Distribution Exp	257,250.00	9,031.66	180,583.39	70.20	76,666.61
Customer Accts Expenses					
	84,000.00	5,873.44	47,586.72	56.65	36,413.28
TOTAL Customer Accts Expenses	84,000.00	5,873.44	47,586.72	56.65	36,413.28
Admin & General Expenses					
	741,706.00	23,209.20	204,200.66	27.53	537,505.34
TOTAL Admin & General Expenses	741,706.00	23,209.20	204,200.66	27.53	537,505.34
Contract Work					
	3,500.00	154.75	325.95	9.31	3,174.05
TOTAL Contract Work	3,500.00	154.75	325.95	9.31	3,174.05

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
	391,500.00	1,984.58	390,697.88	99.80	802.12
TOTAL Taxes	391,500.00	1,984.58	390,697.88	99.80	802.12
Debt Service					
	25,019.00	206.95	13,176.30	52.67	11,842.70
TOTAL Debt Service	25,019.00	206.95	13,176.30	52.67	11,842.70
TOTAL EXPENDITURES	1,929,725.00	44,995.18	1,028,908.88	53.32	900,816.12
REVENUES OVER/(UNDER) EXPENDITURES	(347,677.00)	139,337.61	(55,086.59)	0.00	(292,590.41)

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	10,000.00	2,143.93	17,838.37	178.38	(7,838.37)
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	9,000.00	637.80	3,728.72	41.43	5,271.28
Miscellaneous Revenues	2,775.00	250.00	2,246.83	80.97	528.17
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,484,000.00	152,311.67	900,202.30	60.66	583,797.70
Other Charges-Services	110,000.00	9,780.20	74,670.05	67.88	35,329.95
TOTAL Non-Departmental	1,615,775.00	165,123.60	998,686.27	61.81	617,088.73
TOTAL REVENUE	1,615,775.00	165,123.60	998,686.27	61.81	617,088.73
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	390,500.00	(141.50)	256,948.09	65.80	133,551.91
TOTAL Non-Departmental	390,500.00	(141.50)	256,948.09	65.80	133,551.91
Contract Work					
	500.00	0.00	1,697.76	339.55	(1,197.76)
TOTAL Contract Work	500.00	0.00	1,697.76	339.55	(1,197.76)
Taxes - SS/Medicare					
	33,500.00	3,017.34	19,662.03	58.69	13,837.97
TOTAL Taxes - SS/Medicare	33,500.00	3,017.34	19,662.03	58.69	13,837.97
Operations					
	276,250.00	10,822.92	137,613.49	49.81	138,636.51
TOTAL Operations	276,250.00	10,822.92	137,613.49	49.81	138,636.51
Maintenance					
	273,072.00	21,019.51	140,546.73	51.47	132,525.27
TOTAL Maintenance	273,072.00	21,019.51	140,546.73	51.47	132,525.27
Customer Accts Expenses					
	100,500.00	7,000.19	55,157.47	54.88	45,342.53
TOTAL Customer Accts Expenses	100,500.00	7,000.19	55,157.47	54.88	45,342.53

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2019

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	451,150.00	25,561.55	205,865.24	45.63	245,284.76
TOTAL Admin & General Expenses	451,150.00	25,561.55	205,865.24	45.63	245,284.76
Taxes & Depreciation					
	286,000.00	0.00	0.00	0.00	286,000.00
TOTAL Taxes & Depreciation	286,000.00	0.00	0.00	0.00	286,000.00
Transfers					
	2,750.00	139.38	1,639.86	59.63	1,110.14
TOTAL Transfers	2,750.00	139.38	1,639.86	59.63	1,110.14
TOTAL EXPENDITURES	1,814,222.00	67,419.39	819,130.67	45.15	995,091.33
REVENUES OVER/(UNDER) EXPENDITURES	(198,447.00)	97,704.21	179,555.60	0.00	(378,002.60)

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

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*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Report (4364 : Revenue & Expense Report for Period Ending July 31, 2019)

Statewide Services, Inc.
Claim Division
24 Hour Telephone: 877-204-9712
FAX: 800-858-1536
Email: StatewideClaimsReporting@statewidesvcs.com

RECEIVED
JUN 28 2019
By

NOTICE OF:

- [x] CLAIM (submitted for consideration of payment)
- [ ] INCIDENT NOTICE (Record of purpose – may develop into claim)

INSURED INFORMATION

Insured Name: City of Merrill	Policy #: 35014
Contact Person: Bill Heideman	Title/Position: City Clerk
Address: 1004 E. First Street, Merrill, WI 54452	Phone #: 715-536-5594
Email Address: Bill.Heideman@ci.merrill.wi.us	Fax #: 715-539-2668

(If applicable) Add'l Contact Person: Kathy Seubert	Title/Position: Administrative Assistant
Phone #: 715-536-5594	Email Address: Kathy.Seubert@ci.merrill.wi.us
Fax #: 715-539-2668	

LOSS INFORMATION – DESCRIBE HOW LOSS OCCURRED

Our Road is not paved, has road base, when snow is plowed it puts rocks into the lawn, while mowing a rock was shot out and struck the passenger side window and was broken

ATTACH ADDITIONAL COPIES AS NEEDED

REPORTED TO (POLICE OR FIRE DEPT.) no		REPORT #	
LOCATION OF CLAIM/INCIDENT 1206 W. 1st St	DATE OF CLAIM/INCIDENT 6/10/2019	TIME [x] A.M. [ ] P.M. 12:00	DATE INSURED NOTIFIED

Department/Operation

- [ ] Admin/General Operations
- [ ] Cemetery
- [ ] Electric Utility
- [ ] EMS
- [ ] Fire Dept. – Paid
- [ ] Fire Dept. – Volunteer
- [ ] Police
- [ ] Public Works – Park & Rec.
- [x] Public Works – Streets-Snow/Maintenance
- [ ] Public Works – Sewer & Water
- [ ] Public Works – Tree Care
- [ ] Public Works – Other
- [ ] Water Utility
- [ ] Transit _____
- [ ] Other _____

PROPERTY OF OTHERS LOSS INFORMATION

DESCRIBE PROPERTY (If auto, include year, make, model, plate no.) 2015 Dodge Ram Truck	OTHER VEHICLE / PROPERTY. INS? [ ] YES [x] NO	COMPANY OR AGENCY NAME & POLICY NO.
OWNER'S NAME & ADDRESS Dana Hahn	BUSINESS PHONE	RESIDENCE PHONE
DESCRIBE DAMAGE RF Door Glass	ESTIMATE AMOUNT $294.35	WHERE CAN DAMAGE BE SEEN? Repaired

Attachment: Insurance Claim - Dana Hahn (4394 : Insurance claim filed by Dana Hahn)

INJURED						
NAME & ADDRESS	PHONE (A/C, No.)	PED	INS. VEH.	OTHER VEH.	AGE	EXTENT OF INJURY
		☐	☐	☐		

WITNESSES		
NAME & ADDRESS	BUSINESS PHONE	RESIDENCE PHONE
Jerry Burnett 1119 Valley St		715-722-0115
Merrill, Wi		

INSURED VEHICLE AUTO LOSS INFORMATION			
VEH. NO.	YEAR, MAKE, MODEL	V.I.N. (VEHICLE IDENTIFICATION)	PLATE NO.
~~2015~~	2015 Dodge Ram Truck		
DRIVER'S NAME		RESIDENCE PHONE	BUSINESS PHONE

DESCRIBE DAMAGE	DATE OF BIRTH	DRIVER'S LICENSE NUMBER	PURPOSE OF USE
	ESTIMATE AMOUNT	WHERE CAN VEHICLE BE SEEN?	

FORM COMPLETED BY: Jerry Burnett :

PLEASE FORWARD THIS REPORT TO:

* Please return form to:

STATEWIDE SERVICES, INC.
CLAIM DIVISION
PO Box 5555
Madison, WI. 53705-0555

OR by FAX to 800- 858- 1536

OR by Email to: StatewideClaimsReporting@statewidesvcs.com

MERRILL CITY OF PARKS

Office of the City Clerk
William Heideman, City Clerk

1004 East First Street
Merrill, Wisconsin 54452

P 715.536.5594
F 715.539.2668
bill.heideman@ci.merrill.wi.us

If a loss involves bodily injury, major property damage or a lawsuit, please call STATEWIDE SERVICES, INC, CLAIM DIVISION @ 1-877-204-9712. We will take the loss information from you or instruct you further as to what is necessary to do.

Attachment: Insurance Claim - Dana Hahn (4394 : Insurance claim filed by Dana Hahn)

Statewide Services, Inc.
Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

July 11, 2019

City of Merrill
Attn: Dustin Bonack
1004 E. 1st St.
Merrill, WI 54452

Our Insured: City of Merrill
Date of loss: 6/10/19
Our Claim # WM000350140154
Claimant: Dana Hahn
1206 W. 1st St.
Merrill, WI 54452

Dear Dustin,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Merrill. We are in receipt of the claim submitted by Dana Hahn for damage to her vehicle allegedly caused by a rock hitting a window on her vehicle while she was mowing her yard. She claims the City plowed rocks into her yard over the winter.

We have reviewed the matter and recommend that the City of Merrill deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(lg). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no negligence on behalf of the City. The City did not have prior, actual or constructive notice of any rocks in this person's yard. Dana never made contact with the City voicing any concern over this. The road Dana lives on is a gravel road and if the expectation is to have her road plowed then it's logical there might be some gravel in it come spring time that may need some attention before doing any mowing. The City has stated the area where Dana mows is at the end of a gravel street where snow is deposited all winter. The City has also stated if people call in the spring if people call in the spring saying their yard is tore up they will go out and do some landscaping. We suggest Dana Hahn file a Comprehensive claim with her own insurance carrier for this incident.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Craig Salewski
Home Office Claims Adjuster
Statewide Services, Inc.
PO Box 5555
Madison, WI 53705-0555
608-828-5462 Phone
877-714-6843 Fax
csalewski@ruralins.com

Attachment: Claim Disallowance - D. Hahn (4394 : Insurance claim filed by Dana Hahn)

Statewide Services, Inc.
Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

July 11, 2019

Dana Hahn
1206 W. 1st St.
Merrill, WI 54452

Regarding:	Our Insured:	City of Merrill
	Claim No:	WM000350140154
	Date/Loss:	6/10/19

Dear Dana,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Merrill. We are in receipt of the claim you submitted for damage to your vehicle as a result of a rock hitting a window while you were mowing.

We have performed an investigation and determined that there is no negligence on the part of the City of Merrill. The City did not have prior or constructive notice of any rocks in your yard. You never made any sort of contact with the City voicing your concern over rocks in your yard before this incident. Your residence is on a gravel road so it should be expected there may be some rocks that get plowed into people's lawns over the winter and some maintenance may be required in the springtime to check for any rocks before doing any mowing. The City has stated the area where you mow is at the end of a gravel street where snow is deposited all winter. The City has also stated if people call in the spring saying their yard is tore up they will go out and do some landscaping. They did not receive a call from you. We suggest you file a claim with your own insurance carrier as this type of incident should be covered under your Comprehensive coverage on your insurance policy. Therefore, in the absence of negligence on the part of the City of Merrill, Statewide Services Inc. is advising the City to disallow your claim. If you wish to further pursue your claim, you would need to take legal action against the City of Merrill.

Respectfully,

Craig Salewski
Claims Rep. I
csalewski@statewidesvcs.com

CC: City of Jefferson

Seubert, Kathy

From: Johnson, David
Sent: Monday, July 22, 2019 8:56 AM
To: Heideman, Bill
Cc: Woellner, Derek; Seubert, Kathy
Subject: Council Agenda

I met with Mike Ravn on Friday July 19 to discuss the Strategic Planning process and get dates when Mike would be available for planning sessions.

We need an item on the Common Council Agenda to decide on dates that work for the Council.

Mike's available dates are:
Aug. 19, 21, 22, 26, & 27.
Sept .16, 17, 18, 19, 23, 24, 25, 26, 30
Oct. 1, 2, 3, 7, 8, 9, 10, 14, 17, 21, 22, 23, 24, 28, 29, 30, 31

It also needs to be decided if we are doing all evening meetings.

Aldermen should check their calendars before the meeting so that we can chose dates at the meeting.

David Johnson, City Administrator
City of Merrill
1004 E. 1st St.
Merrill WI 54452
715-536-5594

Unertl, Kathy

From: Unertl, Kathy
Sent: Wednesday, July 31, 2019 11:12 AM
To: Aldermen
Cc: Department Heads; Seubert, Ned; Seubert, Kathy; Mitchell, Krista
Subject: Another Attempt - Availability? - 2020 Budget Meetings
Attachments: Revised Proposed 2020 Budget Meetings.pdf; Budget Index 2020 - COW Concept.pdf

Importance: High

Since Community Night Out is Tuesday, August 27th, this is revised proposed 2020 budget meeting schedule. **Mayor Derek Woellner is requesting that you bring your calendar schedule with you to the Tuesday, 8/13th Common Council meeting.**

Brian Reilly from Ehlers & Associates will be at the Tuesday, 9/3rd Committee of Whole meeting. There will also need to be at least one Special Common Council meeting scheduled for 2019 borrowing process.

Thanks!

Kathy Unertl, Finance Director
City of Merrill

From: Unertl, Kathy
Sent: Monday, July 29, 2019 5:53 PM
To: Aldermen
Cc: Department Heads; Seubert, Ned; Seubert, Kathy
Subject: Availability - 2020 Budget Meetings

Mayor Derek Woellner, Council President Rob Norton, City Administrator Dave Johnson and I met this afternoon. The following will be reviewed/considered at the Tuesday, August 13th Common Council meeting. Could you please bring your calendars and verify your availability?

Rather than having an "All Day" budget meeting, Mayor Woellner is recommending three Committee of Whole meetings to review/consider Department Operations & Capital budget requests. The budget index shows our preliminary grouping for the proposed three Operational & Capital Committee of Whole meetings.

Look forward to your input!

Kathy Unertl, Finance Director
City of Merrill

Attachment: Set Dates for 2020 Budget Meetings (4396 : Schedule dates, time and locations for 2020 Budget meetings)

City of Merrill - 2020 Budget Proposed Budget Meetings

Draft - 7/31/2019

Mayor Derek Woellner and Council President Rob Norton are looking for input on the following proposed 2020 budget meetings:

Tuesday 9/3rd 5:00 p.m. Ehlers & Associates representative will be at meeting

-Big picture on how many different budgets exist?

-Revenue sources - 2019 overview

-Debt Service - including $76,050 reduction adjustment (from 2018 attempt to get to 3.0% Tax Levy)

-2019 Borrowing and impact on future debt service tax levies

Tuesday 9/24th 5:30 p.m. After regular Personnel & Finance Committee

-Utility (Water, Sewer, and Landfill)

-Infrastructure investments

-Tax Increment District (TIDs)

Three separate Committee of Whole meetings - Operations & Capital:

-Tuesday, 10/1st at 5:00 p.m.

-Tuesday, 10/8th at 5:00 p.m. - before regular Common Council meeting

-Wednesday, 10/16th at 5:00 p.m.

No meeting will last over two hours per Mayor Derek Woellner.

Tuesday 10/29th 5:30 p.m. After regular Personnel & Finance Committee

-Any budget follow-up issues? - If meeting needed

Tuesday 11/12th 7:00 p.m. at regular Common Council meeting

-Public Hearing and consideration of 2020 Budget Adoption and Tax Levy Ordinance

-WI Department of Revenue Assessment & Fair Market Ratio should be available about Friday, 11/1st - Needed to calculate Tax Rate which is the % shown on tax bills.

Attachment: Set Dates for 2020 Budget Meetings (4396 : Schedule dates, time and locations for 2020 Budget meetings)

City of Merrill Budget Index - 2020

Department	Page No.		Department	Page No.		Department	Page No.
Committee of Whole - #1			Committee of Whole - #2			Committee of Whole - #3	
			Parks & Rec Summary			Transit	
Public Works - Organizational Chart			Parks			Transit - Capital	
Street Commissioner			River Bend Trail (Operations)			Airport	
Public Works Director/City Engineer			Athletic Park Lights			Aviation Fuel	
Stormwater Plan/Construction			Ott's Field Lights			Airport - Capital	
Infrastructure - Capital			Recreation Programs				
Street Department Summary			MARC - Smith Center			Health Officer	
Street Superintendent			Aquatic Center			MEC - Enrichment Center	
Garage Maintenance			Parks - Capital			Library	
Operations Support (Formerly M&E)						Library - Capital	
Roads			Marketing - PR				
Street Cleaning			CATV - MP3 (Fund 10)			Common Council	
Snow and Ice			CATV - MP3 (Fund 26)			Municipal Court	
Sealcoat (Borrowing - Capital)			Outside Agencies			City Attorney	
Stormwater Maintenance						Mayor	
Street Painting (Marking)			Police			City Administrator	
Street Leave Expenses			Police - SRO (Fund 21)			Personnel - HR	
Garbage Collection			Police - Capital			City Clerk	
Recycling			Traffic Control			Elections (AVERAGED)	
Weed and Nuisance Control			Fire Protection - Hydrants			Clerk/Treasurer Staff	
Decorations & Banners			Fire Protection			Treasurer/Finance Director	
Street Capital			Ambulance/EMS			Information Technology	
Street Lighting			Fire - Capital			IT - Capital - Fiber	
						Assessment of Property	
						Independent Auditing	
						Over-Collected Taxes	
						Insurance/Employee	
						City Sealer	
						City Maintenance	
						City Hall - Capital	
						Building Inspection/Zoning	
						Community Development (Fund 25)	
						Economic Development	

G:\Budget\Budget - 2020\Budget Index 2020 - Concept

Attachment: Set Dates for 2020 Budget Meetings (4396 : Schedule dates, time and locations for 2020

Heideman, Bill

From: Haas, Michael R - ELECTIONS <Michael.Haas@wisconsin.gov>
Sent: Monday, August 05, 2019 4:23 PM
To: Heideman, Bill
Cc: Lowe, Diane - ELECTIONS
Subject: RE: Potential resignation of recently elected alderperson

Hi Bill,

Filling aldermanic vacancies is governed by Wis. Stat. section 17.23(1)(a). While the language is somewhat confusing to read, the bottom line is that the Council has a few options. It may appoint a successor to serve until the 2020 Spring Election. It may leave the office vacant, which most municipalities do not like to do. Or, because the statute says "unless otherwise ordered by the common council," the Council may schedule a special election yet this year, either with or without a temporary appointment in the meantime.

Incidentally, there is a bill progressing in the Legislature to make that statute easier to read. It would clarify that cities can make a temporary appointment, make an appointment and hold a special election without the current default dates, or leave the office vacant until the next regular election. In the meantime we are stuck with the convoluted language in the current statute.

Hope that helps. Let me know if you need anything else.

Mike

Michael Haas
Staff Counsel
Wisconsin Elections Commission
608-266-0136
michael.haas@wi.gov

Attachment: Email information from WEC on filling aldermanic vacancies (4397 : Options for filling vacant District 6 seat)

Pat Buckett

1302A N. Center Avenue
Merrill, WI 54452-1252
715-410-0449
whitebuck1@msn.com

RECEIVED
AUG 06 2019
By BH

August 6, 2019

Mr. William N. Heideman, CMC, WCMC
City Clerk, City of Merrill
1004 East First Street
Merrill, WI 54452

RE: Request for Quit Claim Deed to flooding and flowage rights in part of A.P. 242 in the City of Merrill, Lincoln County, State of Wisconsin.

Dear Mr. Heideman,

On April 30, 1973, I purchased the property then known as 1302 N. Center Avenue, more particularly described as:

All that part of A.P. 242 in the Northwest One-Quarter (NW1/4) of the Northeast One-quarter (NE1/4) of Section numbered Twelve (12) , Township Thirty-one North, Range Six (6) East lying North of U.S. Highway 51, except parcels described in Volume 194, Page 483, and Volume 188, Page 389, of Lincoln County Deeds.

Since that time, some forty-six (46) years, I have paid the annual real estate taxes for that described parcel. The vegetation on this parcel at the time of purchase included several, large, white pine trees estimated to be over 200 years old, some younger and smaller, white pine trees and dense shrubbery. The parcel also had 265 feet, more or less, of frontage on a flowage of the Prairie River, commonly called the Ward Paper Company Flowage, or just the Ward Flowage or Ward Pond consisting of some, more less 80 acres of water west of the U.S. Hwy. 51 bridge and some, more or less, 80 acres of water east of the U.S. Hwy. 51 bridge. The purchase was contingent upon my receiving a building permit from the City of Merrill on this subject land.

Prior to the closing of the sale, I ordered a survey of that part of the premises not flooded or overflowed by water to establish that there was sufficient high land not located in a flood plain to justify the issuing of a building permit by the city. The survey was performed, under difficult circumstances due to the dense vegetation along the shoreline, by Mink Capital Surveying, Inc.. The survey was completed and certified by Charles Offerman, Registered Land Surveyor S-926.

The legal description, based on the certified survey used in the Warranty Deed recorded in Volume 302 on page 692 as Doc. No. 227906 conveying title to the fee is as follows:

Attachment: Pat Buckett request from Quit Claim Deed (4389 : Pat Buckett request for Quit Claim Deed)

Pat Buckett

1302A N. Center Avenue
Merrill, WI 54452-1252
715-410-0449
whitebuck1@msn.com

A tract of land in Assessor's Plat Lot No. 242 in the Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) of Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, in the City of Merrill, Lincoln County, Wisconsin, more particularly described as follows:

Commencing at the Southeast corner of Block 4 of Natzke's Addition to the City of Merrill; thence N. 0°07' W, along the East side of said Block 4, 281.07' to the point of real beginning; thence continuing N. 0° 07' to the shore line of the Prairie River; 215', more or less; thence Easterly and Southerly, 220', more or less, along said shoreline to an iron pipe; thence S. 0°07' E, 226', more or less, to the Northwesterly right-of-way of U.S. Highway "51; thence S.50°04' E. Along said Northwesterly right-of-way, 20.00'; thence North 0°07' W, 153.00'; thence S.89°53' W,153.62' to the point of real beginning. SUBJECT TO flooding and flowage rights, streets and highways, easements of record, or by use, and SUBJECT TO the conditions and restrictions contained in Volume 197 of Deeds , page 549, Document Number 175571, Lincoln County Registry. This Deed was executed conveying the land as described above to Patrick W. Buckett from Walter B. Chilsen a/k/a W.B.Chilsen, a widower, on May 26, 1973 and co-signed by Val Chilsen in his presence and at his request. The deed was drafted by J. Michael Nolan, Attorney, and signed and sealed in his presence. [Recorded on May 29, 1973]

At some point in time, U.S. Highway "51" was moved to its present location and the "old US 51" became Business Hwy. 51 and N. Center Ave. And, after a prolonged legal battle, the former Ward Paper Company dam on the Prairie River was breached and the former flowage ceased to exist, in fact, but the "flowage rights" were never legally extinguished as they should have been. Ergo, I am requesting the City of Merrill to furnish a Quit Claim Deed to Patrick W. Buckett and Kazuko M. Buckett, husband and wife, to extinguish any and all right the City of Merrill has or had to overflow land in A.P. 242 **simply because the flowage no longer exists and there is no valid reason for the City of Merrill to retain "flowage rights" to and for a non-existing flowage.** I respectfully request that this matter be placed on the agenda for the next City of Merrill council meeting.

Sincerely,

Patrick W. Buckett

cc: Mayor Derek Woellner; City. Att. Tom Hayden; Aldermen Steve Hass, Paul Russell and City Engineer Rod Akey

Attachment: Pat Buckett request from Quit Claim Deed (4389 : Pat Buckett request for Quit Claim Deed)

Lincoln County
Ascent Land Records Suite

Access Type: County | Choose Category: Real estate property & tax | What do you want to do? Tax Bills | Help ?

Browser Setup Help

Return to search results

Property Summary

Owner (s): BUCKETT, PATRICK W (Edit)	Location: NWNE,Sect. 12, T31N, R6E (Edit)
Mailing Address: PATRICK W BUCKETT 1302A N CENTER AVE MERRILL, WI 54452 (Edit)	School District: 3500 - MERRILL SCHOOL (Edit)

Tax Parcel ID Number: 251-3106-132-0132 (Edit)	Tax District: 251-CITY OF MERRILL	Status: Active
Alternate Tax Parcel Number: (Edit)		Acres: 0.0000 (Edit)

Description - Comments (Please see Documents tab below for related documents. For a complete legal description, see recorded document.): (Edit)
ALL TH PRT OF A P 242 IN THE NW 1/4 NE LYG N OF U S HWY 51 EX PCLS DES IN V194 P483 V188 P389

Site Address (es): *(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)* (Edit)
1302 A N CENTER AVE MERRILL, WI 54452

Select Detail --> Taxes

Make Default Detail | Printer Friendly Page | View Interactive Map

1 Lottery credit claimed effective 3/1/2018

Print tax bills: 2018

Tax History

**Click on a Tax Year for detailed payment information.*

Tax Year*	Tax Bill	Taxes Paid	Taxes Due	Interest	Penalty	Fees	Total Payoff
2018	$1,117.25	$1,117.25	$0.00	$0.00	$0.00	$0.00	$0.00
2017	$1,086.03	$1,086.03	$0.00	$0.00	$0.00	$0.00	$0.00
2016	$1,137.15	$1,137.15	$0.00	$0.00	$0.00	$0.00	$0.00
2015	$723.53	$723.53	$0.00	$0.00	$0.00	$0.00	$0.00
2014	$721.07	$721.07	$0.00	$0.00	$0.00	$0.00	$0.00
2013	$753.76	$753.76	$0.00	$0.00	$0.00	$0.00	$0.00
2012	$783.65	$783.65	$0.00	$0.00	$0.00	$0.00	$0.00
Total							$0.00

If taxes are 3 years or more delinquent, please contact the Treasurer's Office at (715) 539-1067 for additional fees due.

Interest and penalty on delinquent taxes are calculated to August 31, 2019.

Payoff Month: August | Payoff Year: 2019 | Submit

My Profile Log out

View Disclaimer

Database Versions

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Attachment: Pat Buckett request from Quit Claim Deed (4389 : Pat Buckett request for Quit Claim Deed)

Heideman, Bill

From: Wszalek, Nick
Sent: Wednesday, August 07, 2019 2:20 PM
To: Stevens, Stacy-Contact; Unertl, Kathy; Johnson, David
Cc: Heideman, Bill
Subject: Library
Attachments: Library RTU Proposals.pdf

These are the proposals I opened Monday afternoon. As you can see the lowest bid was above our projected cost. I believe there were two factors that contributed to this.

1. The cost of the control work being much higher than was figured for last years budget number.

2. Reaching out to contractors during the busiest time of year for pricing.

Feel free to contact me with questions you have, It should also be noted that the low bidder plans to have a representative at the council meeting to answer any questions pertaining to them.

Nick Wszalek
City of Merrill
Facilities Maintenance Manager
(715)-722-1127

Attachment: Email from Nick on Library HVAC units replacement (4390 : Bids on library HVAC untis replacement)

HURCKMAN MECHANICAL INDUSTRIES, INC.

To: CITY OF MERRILL – T.B. SCOTT LIBRARY
ATTN: Nick Wszalek

AUGUST 5, 2019

Subject: Replace THREE Rooftop Units

We propose to remove and replace the Three Roof Top (RTU) units at your facility in Merrill, WI. The New Roof Top HVAC units shall be the same Capacity as specified.

Project Scope of Work:

- Disconnect gas supply lines
- Disconnect Electrical Supply from RTUs
- Unsecure rooftop units from curbs
- Remove old RTUs with Crane – Includes Aerial Crane Rental
- Set new RTU Curb Adapters onto existing Curb and Secure
- Set one new AAON 17-ton RTU onto Curb Adapter and Secure
- Set two new AAON 35-ton RTUs onto Curb Adapters and Secure
- Re-connect gas pipe to RTUs and leak check
- Reconnect Electrical Supply to RTUs.
- Set up MFG controls.
- Install and wire NEW DDC CONTROLS
- Provide Factory Training on DDC Controls
- Startup RTUs and check operation.
- Prep old RTUs for salvage by removing refrigerant, oil, compressors / remove RTUs from site
- HVAC work Permit
- Factory 1st Year Parts Warranty

Project Cost for Above Scope of Work:.....$217,725.00

** **Excludes Applicable Taxes**

Note:

- Please allow approximately four to six weeks for material procurement, crane and crew scheduling.
- Parking lot will need to be isolated for Crane operations

Excludes:

- NEW Electrical Power Wiring - High voltage wiring and electrical disconnect box
- New electrical disconnect box if required
- Anything not specifically listed in the quote.
- Premium labor NOT included, work to be accomplished during normal business hours

Please call if you have any questions regarding this proposal. Cell 715-409-9187

Respectfully submitted,
KELLY J. REITH

HURCKMAN MECHANICAL INDUSTRIES, INC. – CONTRACTOR
1450 VELP AVENUE • PO BOX 10977 • GREEN BAY, WI 54307 • PHONE: (920) 327-4270
"NO EMPTY PROMISES"

Attachment: Bids on the Library HVAC project (4390 : Bids on library HVAC untis replacement)

MECHANICAL INCORPORATED
SHEETMETAL & PIPING CONTRACTOR
Phone: (715) 453-7021 Fax: (715) 453-5997
P.O. Box 330 • 1520 West Mohawk Drive • Tomahawk, WI 54487
e-mail: info@mechanicalinc.com

August 5, 2019

Nick Wszalek
City of Merrill
1004 East First Street
Merrill, WI 54452

RE: T.B. Scott Library
Air Conditioning Replacement

Dear Nick,

Per your request, we are pleased to submit our proposal regarding the replacement of the three-rooftop units on the TB Scott Library. I have also included an alternate price to include other units to provide better temperature and humidity control.

Provide all labor and materials to complete the following:

- Remove and properly dispose of the existing (3) RTU's and the refrigerant;
- Supply and install (3) new Trane exact replacement Rooftop units;
  - (1) 17.5-ton unit;
  - (2) 35-ton units;
  - These units will be equipped with factory installed VAV supply fans, VFD's and BACnet Control Communication Cards, Reliatel Control System, Low leak economizers and gas heat;
- Supply and install new gas regulators and piping to connect the new units to the existing gas connection;
- Supply all materials to connect the new unit to the existing electrical disconnects;
- Supply all materials to install new condensate drains on all units;
- Subcontract BATI for all control work to include;
  - Total Control software to connect to the BACnet Control cards on the new units;
  - Total Control software for KMD Protocol gateway software;
  - Create new graphics for the new and old controllers;
  - Install a new network cable for the BACnet connection;
  - One year warranty;
- Subcontract Elite Balancing for the air balancing of the new units only;
- Subcontract Dawes Crane Service to provide the lifting of the units;
- Startup of the new units and provide training on the operation,
- Warranty, 1-year unit warranty, 4 additional years on the compressors, 5-years on the heat exchangers.

The Total cost for the above W/O Controls is ----------**$114,400.00**
Add for Controls ----------**$ 36,000.00**

Attachment: Bids on the Library HVAC project (4390 : Bids on library HVAC untis replacement)

August 5, 2019

Option #1

Provide all labor and materials to complete the following:

- Remove and properly dispose of the existing (3) RTU's and the refrigerant;
- Supply and install (3) new Aaon replacement Rooftop units;
  - (1) 17.5-ton unit;
  - (2) 35-ton units;
  - Modulation digital scroll compressors;
  - 2" double wall construction with R13 insulation;
  - Stainless steel drain pans;
  - Dinged access doors;
  - Plenum supply fans with factory mounted VFD's;
  - Direct drive supply fans, no belts required;
  - Curb adapters;
- Supply and install new gas regulators and piping to connect the new units to the existing gas connection;
- Supply all materials to connect the new unit to the existing electrical disconnects;
- Subcontract BATI for all control work to include;
  - New controllers and control devices for the RTU's;
  - New graphics for the new controllers on existing software;
  - One-year warranty;
- Subcontract Elite Balancing for the air balancing of the new units only;
- Subcontract Dawes Crane Service to provide the lifting of the units;
- Subcontract the electrical wiring modifications for the new units;
- Startup of the new units and provide training on the operation,
- Warranty, 1-year unit warranty, 4 additional years on the compressors, 15-years on the heat exchangers.

The Total cost for the above W/O Controls is ----------**$177,325.00**
Add for Controls ----------**$ 27,000.00**

This price does not include:

- Smoke detectors;
- Premium Labor,
- Tax, if applicable.

We appreciate the opportunity to submit our proposal. Please contact me with any questions.

Sincerely,

John Deering
Service Manager

JD/bbs

Attachment: Bids on the Library HVAC project (4390 : Bids on library HVAC untis replacement)

AUGUST WINTER & SONS, INC.
MECHANICAL CONTRACTOR & FABRICATOR
www.augustwinter.com

2323 N. Roen
Appleton, W
PO Box 1896
Appleton, WI 54912-189
P: (920) 739-8881
F: (920) 739-2230

5613 Schofield Ave.
Schofield, WI 54476
P: (715) 355-7555
F: (715) 355-9048

August 5, 2019

TO: **City of Merrill**
Attn: Nick Wszalek

RE: **Merrill T.B. Scott Library RTUs (AWS #19-01414)**

We propose to furnish material, labor, and tools to provide and install (3) new Trane roof top HVAC units per existing models.

We offer the above for the sum of.....**$142,900**

Our proposal includes the following:

- (1) Trane 17.5 ton & (2) Trane 35 ton package rooftop, cooling/heating units
- Removal, refrigerant recovery, and disposal of the existing units
- Disconnect and reconnect of natural gas piping on the roof
- Installation of (3) PVC condensate traps, discharge to roof
- August Winter Service startup
- Electrical wiring disconnect and reconnect from the existing disconnects to the new RTU's
  - Controls
- Hoisting (vertical or horizontal)
- 1-Year warranty of equipment will be as of start up
- This proposal is based on this scope letter being a part of the subcontract agreement
- Please note: This proposal includes a Temperature Control (BATI) allowance of $36,000

We exclude the following items:

- Roofing repairs
- Electrical service or wire upgrades
- Natural gas service upgraded
- Any duct and or duct insulation replacement
- Power
- Starters/Disconnects
- Cutting, removal, and patching of existing walls, floors, ceilings etc. required for the installation of the new HVAC system
- Concrete pad, bases, or slabs
- Temporary HVAC (permanent can be used when available and with Owner permission)
- Filter changing-duct and/or coil cleaning of permanent system (new or existing)
- Painting
- Overtime
- Surface repair
- Bonds (add 1%)
- Sales and use tax
- Silt fencing/erosion control
- Asbestos removal and abatement
- Municipal connection fees
- State plan approval

Attachment: Bids on the Library HVAC project (4390 : Bids on library HVAC untis replacement)

Complete Control Inc.

640 25th Avenue North
Wisconsin Rapids, WI 54495
(715) 887.4400
Fax (715) 887.3330

804 North 4th Avenue
Edgar, WI 54426
(715) 301.1670
Fax (715) 352.2370

425 Holton Avenue
Sparta, WI 54656

Nick Wszalek
City of Merrill

Revision: 1
Date: 8-5-2019
Proposal Number: 1939078

Project: **TB Scott Library Roof Top Unit Replacement**

Proposal: Thank you for the opportunity to quote the above-mentioned project for you. Our HVAC scope is as follows,

- Demo and dispose of (2) 35 Ton Trane Roof Top Units and (1) 17 Ton Roof Top Unit.
- Provide and install (2) 35 Ton Trane roof Top Units and (1) 17 Ton Roof Top Unit with factor installed VFD's.
- Disconnect and reconnect all gas piping as required.
- Provide all line voltage electrical work as required.
- Provide all temperature control work as required.
- Provide Crane service to remove and install new RTU's as required.

Base Bid: _____$134,532.00 + Any applicable taxes.

Remarks
1 Work to be performed during normal business hours Monday - Friday.
2 Taxes are not included in the above pricing.

This proposal is conditioned on acceptance of the attached Terms and Conditions of Sale, which are incorporated into this agreement by reference in full upon written acceptance by Buyer.

Proposal Accepted:
Complete Control, Inc. is authorized to proceed.

Buyer _____
By _____
Title _____
Date _____

Proposal Submitted:
Complete Control, Inc.

Seller Complete Control Inc.
By Rick Riemer
Title Sales Account Executive
Date 8-5-2019

This proposal may be withdrawn by Complete Control Inc. if not accepted within (30) days

Temperature Control & Energy Management Specialists
www.complete-control.com

Attachment: Bids on the Library HVAC project (4390 : Bids on library HVAC untis replacement)

Heideman, Bill

From: Akey, Rod
Sent: Thursday, August 08, 2019 8:57 AM
To: Heideman, Bill; Woellner, Derek
Cc: Johnson, David; Bonack, Dustin
Subject: Bids Direct to Council

Consider proposals for the following: City of Merrill is requesting proposals for the installation of metal siding and replacement of steel exterior doors at the city garage located at 315 E 1st St, Merrill WI 54452.

Proposals are due 8/12/19 will provide at meeting.

Thank you,

Rod

Attachment: Agenda item request for proposals for siding at City Garage (4393 : Proposals for siding at City Garage)

WI0076 - Holiday #71
456-1030148174-04

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning DATE PENDING 20 ; ~ 8/14/19
ending JUNE 30 20 20

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of } MERRILL

County of LINCOLN Aldermanic Dist. No. ____ (if required by ordinance)

Applicant's WI Seller's Permit No	FEIN Number
	84-2054129

LICENSE REQUESTED ▶	
TYPE	FEE
☒ Class A beer	$ 100-00
☐ Class B beer	$
☐ Class C wine	$
☒ Class A liquor	$ 500-00
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10—
TOTAL FEE	$ 560—

pd 7/1

1. The named ☐ Individual ☐ Partnership ☒ Limited Liability Company ☐ Corporation / Nonprofit Organization hereby makes application for the alcohol beverage license(s) checked above.
2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ APPLEGREEN MIDWEST, LLC

An **"Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.** List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member			
Vice President/Member	SEE ATTACHED		
Secretary/Member			
Treasurer/Member			
Agent ▶	GAIL CLOSSER		
Directors/Managers			

3. Trade Name ▶ HOLIDAY #71 Business Phone Number ____
4. Address of Premises ▶ 702 NO. CENTER ST., MERRILL Post Office & Zip Code ▶ WI 54452
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state DE and date 5/23/18 of registration.
   (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☒ Yes ☐ No
   (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? SEE ATTACHED ☒ Yes ☐ No

   (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) SINGLE STORY CONVENIENCE STORY
10. Legal description (omit if street address is given above): ____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
    (b) If yes, under what name was license issued? CAP OPERATIONS, INC.
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

(Officer of Corporation / Member - Manager of Limited Liability Company / Partner - Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
7/16/19			
Date license granted	**Date license issued**	**License number issued**	
		08790	

(AT-105 (R. 7-15)) Wisconsin Department of Revenue

Attachment: Applegreen Midwest LLC (Holiday #71) Liquor License (4329 : Class A license applications for Holiday #71 (Applegreen Midwest))

Applegreen Midwest LLC

Officer List

President

Moore, Trevor L

18 Summer Street

Unit 4

Andover, MA 01810

Vice President

Kennedy, Peter F

4 Wiccopee Court

Putnam Valley, NY 10579

Attachment: Applegreen Midwest LLC (Holiday #71) Liquor License (4329 : Class A license applications for Holiday #71 (Applegreen Midwest))

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 50 – pd 6/28/19 Application Date: 6-28-19

☐ Town ☐ Village ☒ City of Merrill County of Lincoln

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-14-19 and ending 8-18-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☒ Fair Association

(a) Name Lincoln County Fair Association

(b) Address P.O Box 921 (2001 E 2nd St) Merrill, WI 54452
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1888

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Paul Russell

Vice President Brad Becker

Secretary Sue Kunkel

Treasurer Sue Kunkel

(g) Name and address of manager or person in charge of affair: Paul Russell
P.O. Box 921 Merrill, WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2001 E 2nd St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? yes Alumni Tent, UFW, Eagles

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: The grounds covered will be entire festival grou with all 3 Beer Vendors covered

3. Name of Event

(a) List name of the event 2019 Lincoln County Fair

(b) Dates of event August 14th, 15th, 16th, 17th and 18th

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Lincoln County Fair Asso
(Name of Organization)

Officer PAUL RUSSELL *(Signature/date)* Officer _____ *(Signature/date)*

Officer 6-28-19 *(Signature/date)* Officer _____ *(Signature/date)*

Date Filed with Clerk 6/28/19 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

AT-315 (R. 6-16) Wisconsin Department of Revenue

Attachment: Lincoln County Fair Assoc Picnic License - Fair 2019 (4325 : Picnic licenses for Fair Association for fair)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 8-2-19

☐ Town ☐ Village ☒ City of Merrill County of Lincoln

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9-2-19 and ending 9-2-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☐ Bona fide Club ☐ Church ☒ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☐ Fair Association

(a) Name Fraternal order of Eagles - Merrill Aerie #584

(b) Address 1205 Lake St Merrill, WI 54452 *(Street)* ☐ Town ☐ Village ☒ City

(c) Date organized 1903

(d) If corporation, give date of incorporation 1984

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Gabriel Palmer - 803 Cottage St Merrill

Vice President Brad Geiss - W5502 Ash Dr. Merrill

Secretary Scott Doerr - 908 N. Cleveland St Merrill

Treasurer Ned Seubert - 1413 Highland Dr. Merrill

(g) Name and address of manager or person in charge of affair: Jerry Leopold - 3rd St

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number City of Merrill Festival Grounds

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Eagles Aerie #584 - Beer Stand at Festival Grounds

3. Name of Event

(a) List name of the event Labor Day

(b) Dates of event 9-2-19

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Scott Doerr 8/2/19 *(Signature/date)*

Officer Ned R. Seubert 8/2/19 *(Signature/date)*

Date Filed with Clerk 8/2/19

Date Granted by Council _____

(Name of Organization)

Officer [illegible] 8/2/19 *(Signature/date)*

Officer _____ *(Signature/date)*

Date Reported to Council or Board _____

License No. 08803

AT-315 (R. 6-16) Wisconsin Department of Revenue

Attachment: Picnic License - Eagle's for Labor Day Sept 2, 2019 (4391 : Picnic license application from Eagles for Labor Day)

CITY OF MERRILL

BOARD OF PUBLIC WORKS

MINUTES • WEDNESDAY JULY 24, 2019

Regular Meeting | **City Hall Council Chambers** | **5:30 PM**

1. Call to Order

In the absence of Mayor Woellner, Alderman Hass called the meeting to order at 5:34 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Alderperson - Seventh District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Derek Woellner	Mayor	Excused	
Steve Hass	Alderperson - Second District	Present	

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Police Chief Corey Bennett, Steve Sabatke, Mark Raymer Jeff Voigt, Eric Dayton and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

2. Preliminary items:

1. Vouchers

Motion (Norton/Van Lieshout) to approve.

RESULT: **APPROVED**

3. Other agenda items for consideration:

1. Consider eliminating Champagne Street (Grand Ave. to Taylor St.) as a truck route

Public Works Director/City Engineer Akey reported that, if Champagne Street is eliminated as a truck route, trucks could use Taylor Street instead to access businesses.

Alderman Van Lieshout reported that he has received complaints related to safety concerns, and he has also personally observed potentially dangerous incidents related to trucks on Champagne Street.

If the elimination is approved, it would be considered by ordinance at the August 13th, 2019 Common Council meeting.

Motion (Van Lieshout/Norton) to eliminate Champagne Street as a designated truck route.

RESULT: **APPROVED & SENT TO COUNCIL** **Next: 8/13/2019 7:00 PM**

2. Continue discussion on downtown parking layout for E. Main Street (Scott St. to Court St.)

Attachment: Committee Reports (4392 : File Committee Reports)

Discussion on this issue has been ongoing. Public Works Director/City Engineer Akey mentioned that he has also been discussing this with Street Superintendent Bonack. The public reaction has been mixed, as some people/businesses are in favor of retaining angle parking and some are in favor of returning to parallel parking. A decision should be made at the August meeting.

Alderman Norton suggested authorizing Public Works Director/City Engineer Akey and Street Superintendent Bonack to make the final decision. Public Works Director/City Engineer Akey will seek additional public input before the August meeting, and also encourage the public to attend that meeting and provide input prior to a decision being made.

No action was taken at this time.

3. Consider one side parking for the 1000 block of E. 6th and E. 7th Streets during Normal Park events

It has been suggested that, one-side only parking on the 1000 block of East Sixth Street and East Seventh Street be in place during events at Normal Park.

Motion (Norton/Van Lieshout) to approve one-side only parking only parking on the 1000 block of East Sixth Street and East Seventh Street during events at Normal Park. Parking will be allowed only on the south side in the 1000 block of East Sixth Street and only on the north side in the 1000 block of East Seventh Street. The organization hosting the event will be responsible for putting up the signs prior to the event and removing them after the event.

RESULT:	**APPROVED**

4. Consider allowing mountable curb along Kwik Trip on Curran Street

Information was in the meeting packet.

Public Works Director/City Engineer Akey that, as part of the request, Kwik Trip has agreed to pay all costs associated with their request. He noted that, even with the curbing installed, there would still be sufficient room for a sidewalk. He has no concerns with the request as submitted.

Motion (Norton/Van Lieshout) to approve the request, contingent upon Kwik Trip paying all costs associated with the installation.

RESULT:	**APPROVED**

5. Discuss land development and proposed road construction on city parcel W. 10th & St. Paul

Attachment: Committee Reports (4392 : File Committee Reports)

City Administrator Johnson reported on this residential development. 14 lots are available, with three houses planned for the first year. "Spec" homes will be built. It is estimated that the assessed value of each home will be approximately $185,000.

At a future Redevelopment Authority meeting, this development will be considered in the form of a development agreement.

No Board of Public Works action was necessary, requested or taken at this time.

6. Discuss the option of picking up home compost

Mayor Woellner had requested that this item be placed on the agenda. Street Superintendent Bonack stated that is not in favor of considering this now, since it would add more work to an already short-staffed department.

No action was taken at this time.

4. Monthly Reports:

1. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey provided a verbal status report on current projects.

2. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel noted that current priorities are exterior maintenance and garbage issues.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported chip sealing is ongoing. Work on the 800 block of East First Street should be completed July 25th. Work on downtown storm sewers is pending. Filling vacancies in the department is being addressed.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

Street and Weed Commissioner Liberty verbally reviewed the monthly report.

5. Consider placing monthly reports on file

Motion (Van Lieshout/Norton) to place on file.

Attachment: Committee Reports (4392 : File Committee Reports)

RESULT:	**PLACED ON FILE**

5. Establish date, time and location of next regular meeting

Wednesday, August 28th, 2019 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

Mark Raymer made several comments related to parking, snow plowing and snow removal.

7. Adjournment

Motion (Norton/Van Lieshout) to adjourn. Carried. Adjourned at 6:22 P.M.

Attachment: Committee Reports (4392 : File Committee Reports)

CITY OF MERRILL

FESTIVAL GROUNDS COMMITTEE

MINUTES • THURSDAY AUGUST 1, 2019

Regular Meeting **Bierman Building** **6:00 PM**

I. Call to Order

Alderman Norton called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Michael Caylor	Food Vendor Rep.	Present	
Rob Norton	Alderperson - Seventh District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Bryan Bloch	Rodeo Assn. Rep.	Absent	
Brad Becker	Fair Assn. Rep.	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Festival Grounds Manager Richard Bjorklund, Bryan Moodie, Alderman Paul Russell, Alderman Steve Hass, Alderman Steve Sabatke, Krista Mitchell, LaDonna Fermanich, Bill Bialecki, Ryan Schwartzman, Chris Vorpagel and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of June 13, 2019 meeting

Because there was no quorum at the June 13th, 2019 meeting, no action on the minutes was necessary.

III. Agenda items for consideration:

1. Consider 2020 Captial Improvements/Budget Items

Proposed 2020 budget information was in the meeting packet.

City Administrator Johnson began by reviewing the 2020 Budget Proposed Summary. He then reviewed the 2020 Operating Budget Festival Grounds accounts, including the Tractor Pull, Merrill Festival Grounds, Bierman Building and Room Tax accounts. He noted that the total proposed budgeted amount is less than then 2019 budgeted amount, due primarily to the fact that no major operating fund projects are planned in 2020.

City Administrator Johnson then reported on the 2020 Capital Budget. $40.000 has been included for Cattle Barn rehabilitation. It is hoped that a grant will be received to pay for this, but it needs to be budgeted in case the City is not awarded the grant. It is critical to maintain this historic building.

Motion (Caylor/Becker) to recommend approving the proposed 2020 Festival Grounds Operating Budget and the 2020 Festival Grounds Capital Budget and refer this recommendation and both budgets to the 2020 budget process.

Attachment: Committee Reports (4392 : File Committee Reports)

RESULT: REFER TO BUDGET PROCESS

2. Consider amending Code of Ordinance Chapter 2, Article VI, Division I, Section 2-151, to change the Mayor from a voting member of the Festival Grounds Committee to an ex-officio, non-voting member and change the City Administrator from an ex-officio, non-voting member of the Festival Grounds Committee to a voting member.

The proposed ordinance was in the meeting packet. It would remove the Mayor as a member of the Festival Grounds Committee and change the City Administrator from an ex-officio member to a voting member of the committee.

Alderman Norton reported that he requested this agenda item after being asked to do so by some committee members.

Motion (Woellner) to table. Motion failed due to lack of a second.

Motion (Caylor/Woellner) to postpone indefinitely. Motion failed.

Motion (Woellner/Caylor) to remove the Mayor from the Festival Grounds Committee and add a citizen member to the committee. The citizen member would be subject to Common Council approval.

Ryan Schwartzman remarked that he was opposed to the City Administrator being a voting member of the committee.

Motion (Caylor) to remove the Mayor from the committee and add a Beer Stand Representative. Food Vendor Rep. Caylor then requested that his motion be withdrawn. Without objection, it was so ordered.

Motion (Caylor/Norton) to recommend removing the Mayor as a voting member of the Festival Grounds Committee, and adding a citizen voting member appointed by the Mayor (subject to Common Council approval), and to refer this recommendation to the Committee of the Whole.

RESULT: REFERRED TO COMM. OF THE WHOLE

3. Rodeo Update

On behalf of the Lincoln County Rodeo Association, Bryan Moodie reported. All data is not yet available, but the 2019 rodeo was definitely a positive event. The weather was great, the turnout was average and the entertainment was popular. The entertainers were impressed with the grounds and facilities.

4. Fair Update

Attachment: Committee Reports (4392 : File Committee Reports)

Fair Association Rep. Becker reported. The fair is two weeks away. Current plans still call for the Wrestling Alumni beer tent to be relocated farther to the west. However, due to several issues related to the original new site, the tent will not be located as far west as was originally planned.

5. Calendar of Events

Krista Mitchell reported. Events for the spring of 2020 are already being booked.

Alderman Sabatke noted that the MASH blood drive held in the Bierman Building earlier in the day was highly successful.

IV. Monthly Reports:

1. Festival Grounds Manager Bjorklund

The report was in the meeting packet.

The next wrestling event is scheduled for Friday, September 27th. The first wrestling event drew approximately 250 people.

The Labor Day temporary vendor agreements are being prepared.

2. Permanent Stands Rep. Caylor

The report was in the meeting packet.

V. Public Comment Period

On behalf of the V.F.W., Alderman Sabatke reported that the fair opening ceremony will be held at 5:00 P.M. on Wednesday, August 14th. Public officials and the general public are invited to attend. The ceremony will take place near the fair office.

VI. Establish date, time & location of next meeting

Thursday, September 5th, 2019 at 6:00 P.M. in the Bierman Building.

VII. Adjournment

Motion (Caylor/Becker) to adjourn. Carried. Adjourned at 7:00 P.M.

Attachment: Committee Reports (4392 : File Committee Reports)

CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

MINUTES • MONDAY JULY 22, 2019

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Sukow called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Dave Sukow	Alderperson - Sixth District	Present	
Rick Blake	Alderperson - Third District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	

Also in attendance: City Administrator Dave Johnson, Fire Chef Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Rob Norton, Alderman Paul Russell, Michael Porath, Brad Becker, Sue Kunkel (arr. 5:09) and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The summary report was in the meeting packet. It included two cases.

Deputy Health Officer Ashbeck reported that an innocent plea has been entered in the first case, so it will be addressed through the court system.

The second case involves a locked storage shed. A fine has been issued, but to date has not been paid.

2. Vouchers

Motion (Van Lieshout/Blake) to approve.

RESULT: **APPROVED**

III. Picnic and/or Liquor License Applications:

1. Application from Applegreen Midwest, LLC, Gail Closser, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Holiday #71, 702 North Center Avenue, effective August 14, 2019.

A copy of the license application was in the meeting packet.

Police Chief Bennett has no concerns with the application as submitted.

Motion (Van Lieshout/Blake) to approve.

Attachment: Committee Reports (4392 : File Committee Reports)

RESULT:	APPROVED & SENT TO COUNCIL	Next: 8/13/2019 7:00 PM

2. Applications from the Lincoln County Fair Association for five temporary Class "B' (picnic) licenses to sell fermented malt beverages at the Alumni Tent, the VFW stand and the Eagle's stand (all at the Merrill Festival Grounds) during the Lincoln County Free Fair, August 14-August 18, 2019.

A copy of the license application was in the meeting packet.

Police Chief Bennett reported that significant changes related to beer sales at the 2019 fair are being planned. The Lincoln County Fair Association will be the only licensee, but three entities (Wresting Alumni, Eagles and the VFW) will sell using the one license. Also, fencing around the beer stands will not be required.

Representing the Lincoln County Fair Association, Brad Becker distributed a map of the grounds which illustrated the areas of sales. He noted that no alcohol will be allowed inside buildings that include youth-related activities.

Plans are to move the Wrestling Alumni beer tent from near the grandstand to an area across the midway from the VFW and Eagles stands. If any problems occur during the fair, Police Chief Bennett will order that fencing be installed for the duration of the fair.

To ensure compliance without the fencing, wristbands will be sold ($1/day) from a centralized location to be determined.

Motion (Blake/Van Lieshout) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 8/13/2019 7:00 PM

IV. Other agenda items to consider:

None.

V. Minutes & Monthly Reports:

1. Minutes of June 24, 2019 meeting

The minutes were in the meeting packet.

Motion (Blake/Van Lieshout) to approve.

RESULT:	APPROVED

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug provided verbal highlights on the report, including calls for service, training, community activities and special events.

Attachment: Committee Reports (4392 : File Committee Reports)

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reported that the last month, as well as the entire summer, have been busy with service calls and special activities.

4. Monthly Report - Lincoln County Humane Society (None submitted yet)

To date, no report has been submitted.

5. Consider placing monthly reports on file

Motion (Van Lieshout/Blake) to place on file.

RESULT:	**PLACED ON FILE**

VI. Establish date, time and location of next regular meeting

Monday, August 26th, 2019 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Public Comment Period

None.

VIII. Adjournment

Motion (Blake/Van Lieshout) to adjourn. Carried. Adjourned at 5:19 P.M.

Attachment: Committee Reports (4392 : File Committee Reports)

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
July 17th, 2019
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Audrey Huftel, Richard Mamer (4:10-) and Jim Wedemeyer. Excused: Tim Meehean. Also present: Laurie Ollhoff and Tyler H. from MP3.

A thank you letter was received from the family of Bill Zeitz.

There was no public comment.

2. Consent Items

M Breitenmoser/S Huftel/C to approve the minutes of the June 19th meeting as presented. M Gilk/S Dalsky/C to approve the minutes of the June 27th meeting with the correction of the word regular to special in the Opening first sentence. M Breitenmoser/S Huftel/C to accept the Monthly Revenue and Expense Report for June as printed.

3. Reports/Discussion Items/Action Items

The President requested a change in order of the agenda. The order to change was approved by consensus.

A. 2020 Preliminary Budget Worksheet: M Bebel/S Mamer/C to approve the 2020 budget as presented. Ms. Stevens will request funding from Lincoln County of the same amount as 2019.

B. 2019 Mid-Year Endowment Fund Report: Mr. Mamer presented his report. M Bebel/S Wedemeyer/C to approve the report as presented.

C. River Bend Trail Meeting Room Waiver Request: M Gilk/S Bebel/C to approve the waiver of fees for 2 years for the River Bend Trail Capital Campaign Committee monthly meetings.

D. Update on Community Room Status: Ms. Stevens and Mr. Wszalek have been in contact with the insurance agent and contractors regarding post-water damage remediation. Mr. Bebel and Ms. Stevens met with Mr. Whitburn to discuss donations for the beam project. Board members once again expressed their regret that the beam project will not be completed and their appreciation for the donors. Ms. Stevens was directed to pursue architectural and/or engineering space design plans for alternative meeting room space within the library.

E. Status of Church Property: Board members remain concerned about potential uses of the building as it relates to the shared parking lot. Ms. Stevens is not aware of any developments regarding the property.

F. Strategic Plan Progress Goal #4: Goal #4 was presented with objectives and measurable outcomes.

G. Trustee Essential #11-Planning for the Library's Future: Ms. Stevens provided copies of Trustee Essential #11.

H. Reports from Friends/WVLS Representative: The Friends had their monthly meeting on July 11th. Friends Board members kindly volunteered for the Aldermanic Recall Election Forum event and their help was very much appreciated.

4. Forthcoming Events & Library Director Report

- June Monthly Statistical Report was provided.
- Ms. Stevens and Mr. Greenwood attended the Initiatives for Democratic Practices Exploratory meeting.

Attachment: Committee Reports (4392 : File Committee Reports)

- City Council approved the replacement of HVAC units as a 2019 Capital Project. RFPs will be in the paper for two weeks. Bids will then need to reviewed and accepted by the City Council before work can commence.
- Summer Library Program for Youth-A Universe of Stories began June 7th. Great attendance so far for the programs which have all been held here at the library.
- Summer Food Service Meal Program has been well attended. Staff will likely continue this program again next summer.
- Aldermanic Recall Election Forum was well attended; however, none of the challengers attended the event. Board members directed staff to continue forums and other events which support our Strategic Plan Goal of serving as a center for the practice and development of civic discourse.
- Upcoming City-wide staff training on "Stop the Bleed".

5. Adjournment:

M Gilk/S Huftel/C to adjourn the meeting at 5:05 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on August 21st at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

Attachment: Committee Reports (4392 : File Committee Reports)

JULY '19 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on July 18th, 2019 at 3:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Paul Russell (Alderperson), Gene Bebel, Rose Akey, Sharon Harvey, Laura Bertagnoli, Chad Suwyn (ADRC Representatives). *Absent*: Mollie Stencil, Rev. Lucas Williams

1. **Opening**
   a. Russell called the meeting to order.
2. **Consent Items**
   a. Motion made by Bebel, second by Harvey to approve May '19 meeting minutes. Motion carried.
   b. Harvey inquired into the deficit in our craft shop this year. Director explained the *annual* Shopkeep fee in addition to the issue of charges that are currently being addressed with Shopkeep, regarding *monthly* fees. Motion made by Bebel, second by Akey to approve monthly vouchers. Motion carried.
   c. Laura Bertagnoli offered to take the role of Chair for the MEC meetings. Motion made by Bebel second by Akey to approve Laura as the Chair. Motion carried.
3. **Public Comment**
   a. Laura Bertagnoli spoke as public to share ideas for the MEC received from a few people. First was to consider a Quilt Expo and another to continue Scam presentations. We will start on these ideas soon.
   b. Paul Russell also spoke as public complimenting the MEC Guest Cook offerings. His group came from Jenny Tower and had a few extra people that hadn't signed up. Our cook, Rich Grenfell, made sure to accommodate. We will keep this program running as we continue to receive excellent reviews. Paul also mentioned the HSA tenant picnic on the 31st from 10am-3pm on the River Bend Trail.
4. **ADRC**
   a. Chad promoted the ADRC's open house taking place on July 29th from 3:30-5:30. He also mentioned there are still farms market vouchers available at the ADRC/Social Services bldg.; they are finance based and people will need to fill out a brief application that only takes a few minutes. Chad also promoted 2 upcoming programs; Stepping-On and Living with Chronic Pain.
5. **Discussion**
   a. Director discussed possible day of the week change for committee meeting with new members just coming on board. We will keep the date the same and revisit when all members are present.
   b. Director provided an overview of the MEC budget and the possibility of revisiting our activity fees before the New Year with the vision of making our activities affordable to more people. Chad (ADRC rep) informed us of a program offered that helps fund activities for people who may need assistance. Bebel added that a few local groups and individuals also offer assistance. The MEC will reach out to a number of these organizations and individuals with the goal of getting more people, especially those underserved, to participate in community activities.
   c. Director promoted the many new activities and programs coming beginning in August.
   d. Shred event/Ice Cream Social was successful and may be offered again in September. Studio 808 provided the ice cream.
   e. Upcoming events include the MASH Blood drive on August 1st, All of Us research program presentation on August 21st, new class offerings including a new fitness class, and Sip & Swipe Café coming in September.
   f. Next month's agenda will include further brainstorming on the fees, the day of the monthly meetings, along with new topic items.
6. **Adjournment**
   a. Motion to adjourn made by Bebel second by Bertagnoli.

Next meeting date is **August 22nd at 3:15pm in the MEC Conference room. (Date change is due to the Fair).**
Vouchers will be available for review 15 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Enrichment Center Mission Statement: Dedicated to Enhancing Lives and Bringing Generations Together

Attachment: Committee Reports (4392 : File Committee Reports)

PARKS AND RECREATION COMMISSION

July 10, 2019

The Merrill Parks and Recreation Commission and the Skate Park Committee met on Wednesday, July 10, 2019 at 4:15 p.m. at the Smith Center.

Members Present: Kyle Gulke, Brian Artac, Dave Sukow, Joan Tabor, Kate Baker, Jean Ravn

Members Excused Absent: Dan Novitch

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Mayor Derek Woellner, and MP3. Vince Onel from Spohn Ranch Skate Parks, Jon Kurth, Heather O'Niell, Tristen Heyden, Ryan Bartz, Dakoda Branski and one other person (handwriting not legible).

***Motion by Sukow, seconded by Ravn to approve the minutes from the June meeting.

***Carried unanimously.

***Motion by Baker, seconded by Sukow, to approve the claims from June.

***Carried unanimously.

Public Comment:

Wendorf reminded everyone to speak up because there was no microphones available. Artac stated that the lights at Athletic are awesome and have been getting used a lot.

The next item on the agenda was discussion on potential future skate park design with Vince Onel from Spohn Ranch Skate Parks. Wendorf began discussion by introducing Onel from Spohn Ranch and welcomed him to Merrill. Wendorf stated that Onel arrived around 2 pm and met with him, Mayor Woellner and several other skate park committee members to view the site and get a lay of the land. They discussed design ideas and thoughts wihile on site and had extensive interaction to help Onel with his design inspiration. Wendorf turned the discussion over to Onel, who explained a little bit about himself, his company and the process his is going to lead us through to eventually arrive at a unique design. Onel summarized the 2 hour meeting before the commission stating the feel from committee members is 70% plaza or street style. Skaters in attendance areed that was what they wanted. Onel than described his vision form what the skate park could look like, including features and amenities. The skaters in attendance thought it sounded fantastic and offered some helpful suggestions of features they would like to see included to help make the design more inviting for everyone to use, and make it a unique destination park for the entire state and beyond. O'Neill described some of the items on her design and how she would like to see the skate park look and function. Wendorf thanked Onel for his visit and expertise and thanked committee members and skaters for their involvement. Wendorf also encouraged skaters to continue to share any new thoughts and ideas they have on design while we are going through the process as we are building this for the.

The next item on the agenda was to discuss potentially adopting "Bankers Square" (downtown pocket park) as a City Park. Wendorf stated that now that the park is done it should be adopted as a city park. Wendorf stated that there is not much maintenance involved in taking care of the

Attachment: Committee Reports (4392 : File Committee Reports)

park. Artac stated it is a nice pocket park with some green space. Sukow questioned if there was any shade provided in the park. Sukow stated that it will get very hot sitting there.

***Motion by Sukow, seconded by Baker to adopt the Banker Square as a City Park.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated everything was going good, and finally catching up with mowing and some projects. The pool has been going good since the pumps have been rebuilt. Wendorf stated there have been a lot of events going on the Merrill area. Softball Tournaments, baseball tournaments, swim meets and more. Sukow stated that it is good for the businesses having different events in Merrill.

***Motion by Sukow, seconded by Tabor to approve the monthly board report given by Wendorf.

***Carried unanimously.

The next regular meeting is scheduled for Wednesday, August 7, 2019 at 4:15 p.m. at the Merrill City Hall.

Public comment: Ravn questioned if anyone has ever thought of planting some fruit trees in the community. Wendorf thanked Vince Onel from Spohn Ranch Skate Park for coming up. Gulke stated that someone asked if a meeting could be held at the new Stange Park. Sukow stated that it is really hard to hear and the public wants to hear what is going on and he would prefer all the meetings to be at the Merrill City Hall.

***Motion by Ravn, seconded by Tabor to adjourn at 5:15 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Committee Reports (4392 : File Committee Reports)

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY JULY 23, 2019

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Russell called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Tim Meehean	Alderperson - Eighth District	Present	
Paul Russell	Alderperson - First District	Present	
Steve Osness	Alderperson - Fourth District	Present	

Also in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Library Director Stacy Stevens, Fire Chief Josh Klug, Alderman Steve Hass, Alderman Rick Blake, Alderman Rob Norton, Steve Sabatke, LaDonna Fermanich and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Vouchers:

1. Vouchers

The vouchers have previously been published and were also in the meeting packet.

Alderman Russell asked questions and received answers on vouchers related to demolition and drug testing.

Motion (Meehean/Osness) to place on file.

RESULT: **PLACED ON FILE**

III. Agenda items for consideration:

1. Review estimated costs of July 16th recall election

A report on estimated costs was in the meeting packet.

City Clerk Heideman reported that approximately $300 should be added to the estimated costs. These costs are related to work done by Street Department and Parks & Recreation Department employees.

After discussion, Finance Director Unertl stated that no budgetary action on this item is necessary.

2. Review 2019 costs for Outside Legal Counsel

A report on 2019 Ouside Legal Counsel costs was in the meeting packet.

After discussion, Finance Director Unertl stated that no budgetary action on this item is necessary.

3. Continue consideration of employee survey (draft)

Attachment: Committee Reports (4392 : File Committee Reports)

A revised draft employee survey form was in the meeting packet. City Administrator Johnson reported on the revisions.

Alderman Osness stated that he is opposed to questions #4 and #5 under the "Management" section of the survey. He also does not like questions #6 and #7 in the same section, because they refer to a specific position.

Alderman Meehean suggested that questions #3 and #4 in the "Management" section could be combined. He disagrees with Alderman Osness on questions #6 and #7. In his opinion, those questions should be retained in the survey.

Alderman Russell suggested that the "Management" section be incorporated into the rest of the survey, rather than included as a separate section.

Alderman Osness commented that there has been previous discussion related to shortening the survey form.

Alderman Russell noted that City employees who live in the City have the option to communicate employee-related concerns to their alderperson. He then suggested deleting question #46 and the entire "Management" section from the survey, and distributing it to City employees.

Motion (Osness/Meehean) to direct City Administrator Johnson to make revisions to the form and submit it to the next meeting for consideration.

RESULT:	**APPROVED**

4. Consider 2020 budget requests to Lincoln County for:

T.B. Scott Free Library

The proposed budget was in the meeting packet.

Motion (Osness/Meehean) to approve the proposed 2020 Library budget as presented and forward it to Lincoln County for consideration.

RESULT:	**APPROVED & SENT TO COUNTY**

Merrill Ambulance/EMS

The proposed Ambulance/EMS budget was in the meeting packet.

Motion (Osness/Russell) to refer this budget back to City staff in order to "rework" this budget.

Alderman Osness stated that he has concerns related to this budget being $31,000 more than the 2019 budget.

Attachment: Committee Reports (4392 : File Committee Reports)

It was noted that the ambulances are owned by Lincoln County, and that the majority of the $31,000 increase is related to wages and benefits.

Alderman Osness requested that his motion be withdrawn. Without objection, it was so ordered.

Motion (Meehean/Russell) to approve the proposed 2020 Ambulance/EMS budget as presented and forward it to Lincoln County for consideration.

RESULT:	**APPROVED & SENT TO COUNTY**

5. Consider 2020 budget steps and timeframes

A proposed schedule for 2020 budget development was in the meeting packet. Health Insurance rates are still a variable at this time.

No action was taken

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl provided a verbal status report on delinquent Personal Property taxes.

Dates for strategic planning sessions will be considered at the next Common Council meeting.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

The Board of Canvassers met on July 22nd, 2019. No vote totals were changed as a result of that meeting.

5. City Administrator Johnson

The report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Meehean/Osness) to place on file.

Attachment: Committee Reports (4392 : File Committee Reports)

RESULT:	**PLACED ON FILE**

V. Establish date, time and location of next regular meeting

Tuesday, August 27th, 2019 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

Library Director Stevens thanked Tim Meehean for 24 years of service on the Library Board.

Alderman Norton noted that it has been a privilege for him to serve with Tim Meehan. Alderman Norton then stated that he hopes someone will submit a check to the City for $16,767.95. This amount represents the current estimated amount of the recall election ($4,424.75) plus all 2019 Outside Legal Counsel costs incurred by the City to date ($12,343.20).

LaDonna Fermanich replied that, at some point, the Merrill Recall Committee will be submitting a check to help pay for the July 16th recall election.

Fire Chief Klug stated that he hopes that a section on working relationships of City employees will be included in an employee survey.

Alderman Russell outlined several goals as he continues serving as First District Alderperson and Personnel and Finance Committee Chairperson. These goals include:

- Ensure that agendas and meeting packets are published sooner
- Hold "Town Hall" type meetings
- Listen more effectively
- Pursue accountability in leadership positions

VII. Adjournment

Motion (Meehean/Osness) to adjourn. Carried. Adjourned at 5:58 P.M.

Attachment: Committee Reports (4392 : File Committee Reports)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, June 5th, 2019 at 8:00 a.m. – **Closed Session**
City Hall Common Council Chambers

RDA Present: Tim Meehean, Derek Woellner, Clyde Nelson, Jill Laufenberg, and Tony Kusserow

RDA Excused: Sheila Polak

Others: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Public Works Director Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, and Ken Maule and Bill Bialecki from Lincoln County Economic Development Corp. (LCEDC)

Closed Session:

Chair Meehean read the following notice: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

a. Consider approval of closed session RDA meeting minutes from April 3rd

b. Negotiation of potential TID development incentives for alternative development proposal for Lot 1 – (TID No. 3 - 2400 block of East Main St.)

Motion (Nelson/Meehean) to move into closed session. Carried 5-1 on roll call vote at 8:40 a.m.

- **Motion (Laufenberg/Kusserow) to approve the Closed Session meeting minutes from April 3rd.** Carried.
- There was extensive discussion of Lot 1 (2400 block of East Main Street), the status of the Nelson Powerhouse development, and potential alternative development. Options for potential east side restaurant sites were also discussed.

Adjournment: Motion (Meehean/Kusserow) to adjourn at 9:30 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Attachment: Committee Reports (4392 : File Committee Reports)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, July 10th, 2019 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Tim Meehean, Derek Woellner, Sheila Polak and Ken Maule

RDA Excused: Clyde Nelson and Tony Kusserow

Others: City Clerk Bill Heideman, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, City Building Inspector/Zoning Administrator Darin Pagel, Ryan Schwartzman, Steve Sabatke, Ryan Ott (from Ryan Ott Development & Construction), Kurt Rust (from mBank)

Call to Order: RDA Chairperson Meehean called the meeting to order at 8:00 a.m.

New RDA Commissioner: Ken Maule replaces former RDA Commissioner Tim Haight.

Jill Laufenberg resigned after the June RDA meeting. There remains a vacant RDA Commissioner position.

Consider approval of RDA meeting minutes from June 5th:

Motion (Woellner/Meehean) to approve the meeting minutes from June 5th. Carried.

Public Comment: None.

Review and discussion of TID development overview, background information, and development agreement formats:

The agenda packet had examples from the new 3201 E. Main St. (Dollar Tree) development including the development agreement; TIF Development Incentive Overview; Projected Tax Increment spreadsheet; draft Common Council resolution; Lincoln County GIS map of the development parcel; and site plans, elevations, and any color renderings.

For developments including transfer of City-owned land, there will be revisionary title provision in the event the developer doesn't get started by deadlines. There was RDA Commissioner consensus to include Minimum Assessed Valuation provisions in future development agreements. The amount of potential TIF cash development incentives could be reduced if development not completed by deadlines.

Attachment: Committee Reports (4392 : File Committee Reports)

Review of Merrill 2018 TID Annual Fiscal Reports:

Unertl highlighted the 2018 TID Annual Reports (Form PE-300s and summary information. Almost $3 million was expended in 2018 with $1,866,000 for TID-funded infrastructure improvements. Debt service payments included $342,501 in Principal and $169,363 in Interest paid by various TIDs. New TID-supported borrowing totaled $2,302,530 with $530,000 unexpended during 2018 due to contractor availability and early winter conditions.

Also provided was TID fiscal status as of 12/31/2019. City had $34,294,400 in equalized valuation in various TIDs as of 1/1/2018. Seven of the ten TIDs are generating tax increment. For 2019 revenue, $1,065,721 will be generated by TIDs – primarily TID No. 3 and TID No. 4. The fiscal impacts of new developments in TID No. 11 (Rock Ridge Apartments) and TID No. 3 (former Whispering Pines Hwy 64 frontage) were detailed.

Update and presentation on single family residential development proposal on former Kientiz property (between W. 10th St. and W. St. Paul St. in TID No. 11):

Ryan Ott from Ryan Ott Development & Construction provided an overview of new single-family residential development proposal. Potential for about fifteen (15) lots with first three homes to be constructed on W. St. Paul St. where City utility services (i.e. water and sanitary sewer) are available. Market price would be in the $185,000 to $220,000 range.

Ott's preliminary plan is for four phases of home construction. Future TID-assistance needs include extension of City utility services between W. St. Paul St. and W. 10th St. and construction of new City street (i.e. curb, gutter, paving, and streetlights). There was preliminary TID fiscal projection provided which documented future cash flow to offset TID No. 11 borrowing for this infrastructure, as well as curb, gutter, and paving of St. Paul St. which is now gravel.

Pagel reported that use of Certified Survey Map (CSM) process would allow splitting off three lots on W. St. Paul St. to facilitate construction of basements before winter conditions. The development of additional lots will require a formal Plat process.

Update and discussion of proposed sale of former Fox Point site for market-rate multi-family housing development (1905 E. 14th St. in TID No. 10):

Due to vacations, Impact Seven representatives have not yet submitted Offer to Purchase the former Fox Point site.

Next RDA meeting: Wednesday, August 7th at 8:00 a.m. [This meeting was later rescheduled for Wednesday, August 21st at 8:00 a.m. due to two RDA Commissioner vacancies.]

Closed Session:

Chair Meehean read the following notice: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

Attachment: Committee Reports (4392 : File Committee Reports)

Closed Session (Continued):

a. Consider approval of closed session RDA meeting minutes from June 5th

b. Negotiation of potential development incentives (including potential sale of City-owned property) for single home residential development on former Kienitz property (between W. 10th St. and W. St. Paul St. in TID No. 11)

c. Negotiation of potential development incentives (including proposed sale of City-owned property) for market-rate housing development on former Fox Point site (1905 E. 14th St. in TID No. 10)

d. Review and discussion of potential purchase of properties for new restaurant development(s) in TID No. 3 and TID No. 4 (East Side area) and potential use of "spot blight" legal authority

Motion (Maule/Polak) to move into closed session. Carried 4-0 on roll call vote at 8:37 a.m.

- **Motion (Meehean/Woellner) to approve the Closed Session meeting minutes from June 3rd.** Carried.
- RDA Commissioners reviewed the proposal from Ryan Ott Development & Construction and reached consensus to proceed to facilitate new single-family home construction through planned multi-year phased approach.
- There was no discussion of TID No. 10 (former Fox Point site) since no offer to purchase has been received.
- Due to the RDA Commissioner vacancy, consensus to defer review and discussion of potential purchase of property for new restaurant development(s). Bialecki provided update on potential new restaurant layout if development site could be secured.

Motion (Maule/Woellner) to move reconvene in open session at 9:08 a.m.

Motion (Woellner/Polak) to proceed with the Certified Survey Map (CSM) for three lots on W. St. Paul St. to facilitate start of Ryan Ott Development & Construction's single-family housing development by end of 2019. Carried. City staff will also obtain quote for Plat survey work. City staff will draft development agreement for next RDA meeting.

Adjournment: Motion (Woellner/Maule) to adjourn at 9:10 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Attachment: Committee Reports (4392 : File Committee Reports)

Transit Commission Meeting
July 15 2019
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Mr. Gordon Geiger and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment
None

3) Approval of April 2019 minutes

A motion to approve minutes of the April 2019 meeting with corrections was made by Steve Willis and seconded by Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report;

A) New Bus Purchase
   a. No further progress. Waiting for the quote from the vendor. Still on track for delivery mid-August 2020.
B) Service Polling Locations
   a. Approval to service polling locations for special election July 16, 2019 according to regular scheduled times.
   b. Discussion to service polling locations for future elections on the normal hourly schedule. This will be discussed in the future as elections arrive.
C) Second Quarter Report
   a. Ridership still on the decline
   b. More adult ridership keeping revenues at a lesser rate of decline.
   c. Student ridership down for summer as no ridership for Park and Rec program. It is believed that this is due to Park and Rec limiting the number of participants allowed in the program.
D) Part Time Position
   a. Steve Albert is fully retiring
   b. Add in the paper deadline July 19, 2019 1:00pm
   c. Discussion of future planning for retirements. Possibly hire 2 part time on for an on call type of position that would be able to take over as a permanent part time driver. Depending on applicants.

5) Next Meeting will be August 19, 2019 4:00pm at the Transit Office located in City Hall 1004 E. 1st Street Merrill, WI 54476

6) Motion to adjourn was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Reports (4392 : File Committee Reports)

CITY OF MERRILL

WATER & SEWAGE DISPOSAL COMMITTEE

MINUTES • WEDNESDAY JULY 24, 2019

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Norton called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Alderperson - Seventh District	Present	
Steve Osness	Alderperson - Fourth District	Present	
Steve Hass	Alderperson - Second District	Present	

Also in attendance: City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, City Attorney Tom Hayden, Street & Weed Commissioner Ron Liberty, Fire Chief Josh Klug, Building Inspector/Zoning Administrator Darin Pagel (arr. 5:10), Steve Sabatke, Dawn Bernatz (Church Mutual), Mike Forslund (Strand Associates Inc.) and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Preliminary Items

1. June Vouchers

Motion (Hass/Osness) to approve.

RESULT: **APPROVED**

III. Agenda Items for Consideration

1. Discussion on Water Tower - Mike Forslund from Strand will be at the meeting for a presentation, questions and answers

Representing Strand Associates, Mike Forslund gave a presentation on the potential new tower. The presentation included information on the following:

- Project History
- Existing System Highlights
- Wisconsin DNR and Ten States Recommended Standard Guideline for Storage
- Documented System Deficiencies

Mr. Forslund's report concluded by noting that constructing a 300,000 elevated tank would address each of the deficiencies.

The floor was then opened for questions and comments. Representing Church Mutual, Dawn Bernatz spoke in favor of a new tower.

Fire Chief Klug reported on the benefits that a new tower would provide to the Fire Department and the City.

Alderman Osness stated that, in his opinion, the difference in an insurance rating of "2" as compared to a "3" rating would have a minimum effect on premiums.

Attachment: Committee Reports (4392 : File Committee Reports)

Public Works Director/City Engineer Akey remarked that a new tower would be an investment.

Steve Sabatke asked whether a site for a potential new tower has been selected. He was told that the site has been selected (Thielman Street, east of the DNR Ranger Station).

At the August meeting, a decision will be made on whether to include the new tower for consideration in the 2020 Capital Budget. No action was taken at this time.

IV. Public Comment

None.

V. Establish date, time & location of next meeting

Wednesday, August 28th, 2019 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Adjournment

Motion (Hass/Osness) to adjourn. Carried. Adjourned at 5:33 P.M.

Attachment: Committee Reports (4392 : File Committee Reports)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Board of Public Works
Re: Amending Chapter 36, Article II, Division 6, Section 36-171 to remove Champagne Street as a designated truck route

ORDINANCE NO. 2019-
Introduced: August 13, 2019
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 36, Article II, Division 6, Section 36-171 of the Code of Ordinances for the City of Merrill is amended to remove Truck Routes as follows:

TRUCK ROUTES

36-166 City truck routes.
36-167 Permitted deviations.
36-168 Temporary load limitations.
36-169 Certain weights prohibited.
36-170 Truck routes to be marked.
36-171 Truck routes designated.
36-172 Penalty.

36-166 City truck routes. Pursuant to Section 349.17 of the Wisconsin Statutes, the city designates as city truck routes (heavy traffic routes) all marked federal or state highways and other local streets designated in section 36-171 of this code. It is unlawful for any vehicles having a gross weight (as defined in Section 340.01 of the Wisconsin Statutes) or registered weight in excess of 20,000 pounds to operate on any city street other than a designated truck route except as defined under sections 36-167 and 36-168.

36-167 Permitted deviations. For the purpose of making pickups or deliveries at locations off the city truck routes, vehicles having a gross weight in excess of 20,000 pounds but less than the state maximum permitted weight may deviate off the truck route providing such vehicles leave and re-enter said routes at points closest to their immediate destinations. The city may prohibit truck travel on some streets for reasons of safety or street condition.

36-168 Temporary load limitations. The public works director/city engineer or street superintendent may reduce the load limit on any of the streets on the city truck routes when the construction or condition thereof in his judgment warrants such action. The city police department and street department are hereby authorized to take

Attachment: Ordinance removing Champagne Street as a truck route (4387 : Ordinance eliminating Champagne Street as a truck route)

measures to make temporary changes in truck routes as necessary in the interest of safety, construction activities, or street conditions.

36-169 Certain weights prohibited. The public works director/city engineer or street superintendent may prohibit vehicles with a gross weight in excess of 60,000 pounds from using certain streets or portions thereof at any time and for any purpose except to make a delivery or pickup at an address or business fronting on such streets by posting appropriate signs at the terminus and all cross streets between the terminus on such streets.

36-170 Truck routes to be marked. Signs will be erected along the permitted routes.

36-171 Truck routes designated: The following streets shall be designated as city truck Routes:

Highway 64
Highway K/Center Avenue
Highway G
Highway 107/Grand Avenue
Highway Q/State Street to Highway 107/Grand Avenue
~~Champagne Street~~
Taylor Street between Champagne Street and Highway 107/Grand Ave

36-172 Penalty: Any person who violates this section shall be subject to a forfeiture of $100.00 plus costs.

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____
Derek Woellner, Mayor

Attest:

_____
William N. Heideman, City Clerk

Attachment: Ordinance removing Champagne Street as a truck route (4387 : Ordinance eliminating Champagne Street as a truck route)

RESOLUTION NO.

A RESOLUTION HONORING TIM MEEHEAN FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL

WHEREAS, Tim Meehean completed his term as Eighth District Alderperson of the City of Merrill on July 26, 2019; and,

WHEREAS, Tim Meehean has served as an alderperson for the City of Merrill since April 15, 2014 and Library Board Member for 24 years; and,

WHEREAS, the personal commitment and unselfish dedication and effort Tim Meehean has put forth has contributed greatly to the new development, progress and stability of the City of Merrill; and,

WHEREAS, the City of Merrill offers a solid and stable community environment for all of its citizens in part because of Tim Meehean's dedicated service; and,

WHEREAS Tim Meehean's knowledge, experience, and hard work will be missed at the Merrill City Hall;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of August, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Tim Meehean has given to the City of Merrill and commend him for those years of service.

Recommended by: Common Council

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

_____
Derek Woellner
Mayor

_____
William N. Heideman
City Clerk

Attachment: Resolution hororing Tim Meehean (4354 : Resolution honoring Tim Meehean)