

Transit Commission Meeting  
July 15 2019  
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Mr. Gordon Geiger and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment  
None

3) Approval of April 2019 minutes

A motion to approve minutes of the April 2019 meeting with corrections was made by Steve Willis and seconded by Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A) New Bus Purchase
  - a. No further progress. Waiting for the quote from the vendor. Still on track for delivery mid-August 2020.
- B) Service Polling Locations
  - a. Approval to service polling locations for special election July 16, 2019 according to regular scheduled times.
  - b. Discussion to service polling locations for future elections on the normal hourly schedule. This will be discussed in the future as elections arrive.
- C) Second Quarter Report
  - a. Ridership still on the decline
  - b. More adult ridership keeping revenues at a lesser rate of decline.
  - c. Student ridership down for summer as no ridership for Park and Rec program. It is believed that this is due to Park and Rec limiting the number of participants allowed in the program.
- D) Part Time Position
  - a. Steve Albert is fully retiring
  - b. Add in the paper deadline July 19, 2019 1:00pm
  - c. Discussion of future planning for retirements. Possibly hire 2 part time on for an on call type of position that would be able to take over as a permanent part time driver. Depending on applicants.

5) Next Meeting will be August 19, 2019 4:00pm at the Transit Office located in City Hall 1004 E. 1<sup>st</sup> Street Merrill, WI 54476

6) Motion to adjourn was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond  
Transit Administrator