



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY JULY 9, 2019

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
 1. Minutes of June 11, 2019 Common Council meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for Period Ending June 30, 2019
8. General agenda items:
 1. Employee Years of Service Recognition:
Joy Ellen Annis, 20 years (Parks & Recreation)
9. Board of Public Works:
 1. Request from Merrill Area Chamber of Commerce to close East Main Street, from South Center Avenue (west side) to Poplar Street, from 8:00 A.M. to 5:00 P.M. on Saturday, August 10th, 2019, in conjunction with a Chalk it Up Festival. The Board of Public Works recommends approval.
 2. Consider placing a Rapid Flashing Beacon on East Main Street at Memorial Drive. The Board of Public Works recommends approval.
 3. Receive input and consider options to address issues related to the rooftop HVAC units at the T.B. Scott Free Library. The Board of Public Works recommends replacing all three units, at an approximate cost of \$110,000.
 4. Consider transfer of the vacant lot at 122 S. Prospect Street, from the City to the Merrill Area Housing Authority. Mayor Woellner is bringing this directly to the Common Council.
 5. Consider Street Use Permit application from Merrill Area Housing Authority to close Prospect Street (from Grand Avenue to West Main Street) from 4:00 P.M. to 9:00 P.M. on Wednesday, August 7, 2019, in conjunction with a City Band concert. Alderman Russell is bringing this application directly to the Common Council. This is part of an amended agenda.

10. Health and Safety Committee:
 1. Application from Friends of the River Bend Trail a Class "B" (picnic) license to sell fermented malt beverages at the Agra Pavilion/Rotary Park (400 S. Park St.) during the "Pigout at the Pavilion" event on August 24th, 2019. The Health and Safety Committee recommends approval.
 2. Application from Saint Stephen's United Church of Christ for a temporary Class "B" (picnic) license to sell fermented malt beverages at Normal Park, 500 North Center Avenue, during Saint Stephen's Oktoberfest, September 28th, 2019. The Health and Safety Committee recommends approval.
 3. Applications from Merrill Fastpitch for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Merrill Area Recreation Complex (MARC), 1100 MARC Drive, during the 2019 Merrill Fastpitch Tournament, July 26-28, 2019. Alderman Sukow is bringing this application directly to the Common Council.
 4. Consider request from Ballyhoo's for an extension of premises to sell alcoholic beverages in a closed-street area outside of Ballyhoo's, 124 N. Prospect Street, on Wednesday, August 7, 2019, in conjunction with a City Band concert. Alderman Russell is bringing this request directly to the Common Council. This is part of an amended agenda.
11. Personnel and Finance Committee:
 1. Consider writing off 2018 over-collected Personal Property tax bills for Checkered Churn (\$76.29), Susie's on Main (\$33.56) and The Fresh Botique (30.51). The Personnel and Finance Committee recommends approving all three write-offs.
12. Placing Committee Reports on File:
 1. Place the following committee reports on file: Board of Public Works, City Plan Commission, Festival Grounds Committee, Health & Safety Committee, Library Board, Personnel & Finance Committee and Water & Sewage Disposal Committee.
13. Ordinances:
 1. An Ordinance amending Chapter 14, Article II, Section 14-34, related to destruction of noxious weeds. The Board of Public Works recommends approval.
14. Resolutions:
 1. A Resolution for a Conditional Use Permit for storage buildings on Willow Bend Drive, requested by Jess Kufahl d/b/a Quality Built Garages. The City Plan Commission recommends approval.
 2. A Resolution honoring Carol H. Wendorf for her long-term service to the City of Merrill.

3. A Resolution honoring Lorri L. Vandre for her long-term service to the City of Merrill.
4. Resolution honoring Steven D. Hintze for his long-term service to the City of Merrill.
5. A Resolution honoring Diane M. Wais for her long-term service to the City of Merrill.
15. Mayor's Communications
16. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

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CITY OF MERRILL
COMMON COUNCIL
MINUTES • TUESDAY JUNE 11, 2019

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order

Mayor Woellner called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Excused	
Dave Sukow	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. Silent Prayer

3. Pledge of Allegiance

4. Roll Call

5. Public Comment Period

LaDonna Fermanich (on behalf of Mark Bares), Alderman Meehean and Eric Dayton made comments related to the most recent tax bills and the upcoming recall elections.

6. Minutes of previous Common Council meeting(s):

1. Minutes of May 14, 2019 and June 4, 2019 Common Council meetings

Motion (Osness/Hass) to approve.

RESULT: APPROVED

7. Revenue & Expense Reports(s):

1. Revenue & Expense Report for Period Ending May 31, 2019

Motion (Norton/Russell) to approve.

RESULT: APPROVED

8. Election Items:

- 1. Consider relocating polling place for Aldermanic District 6, from the T.B. Scott Library to City Hall, for the election(s) on July 16th, 2019 and August 13th, 2019 (if necessary). T.B. Scott Library will be unavailable to use as a polling place due to ongoing repairs.**

Motion (Norton/Meehean) to relocate the polling place for Aldermanic District 6, from the T.B. Scott Library to City Hall, for the election(s) on July 16th, 2019 and August 13th, 2019 (if necessary).

Attachment: Common Council Minutes - June 11th, 2019 (4263 : Minutes of June 11, 2019 Common Council meeting)

RESULT: APPROVED

2. Discuss polling places as related to Merrill-Go-Round bus routes. Agenda item requested by Alderman Blake.

The Merrill-Go-Round does not include the Merrill Area Recreational Complex as part of its normal service area, although it does go there for special events and groups. The fact that it is not in the normal service area could potentially prevent voters in Aldermanic Districts four and five from using the Merrill-Go-Round for transportation in order to vote on election days.

After discussion, it was agreed that this issue would be placed on the next Transit Commission meeting agenda. No action was taken at this time.

3. Consider vote tabulation options (optical scan vs. hand count) for recall primaries/recall elections. This item was referred from the June 4th, 2019 Common Council meeting.

Motion (Osness/Hass) to petition the Wisconsin Elections Commission to permit the use of paper ballots, which would be hand-counted, for the five City of Merrill aldermanic recall primaries/recall elections scheduled for July 16th, 2019 and (if necessary) August 13th, 2019.

RESULT: APPROVED

9. Board of Public Works:

1. Consider lease between City of Merrill and Merrill Area Public Schools for rental space in the lower level of City Hall commonly known as the old Senior Center/Merrill Area Enrichment Center. The Board of Public Works recommends approving a three-year lease agreement, with a \$400 monthly rental rate.

Motion (Norton/Hass) to approve the Board of Public Works recommendation. Alderman Osness announced that he would be abstaining.

RESULT: APPROVED

2. Street Use Permit application from Ballyhoo's to close Prospect Street (from Grand Avenue to West Main Street) from 11:00 A.M. to 11:00 P.M. on Saturday, July 27th, 2019, for Lobsterfest event. The Board of Public Works recommends approval.

Motion (Hass/Russell) to approve.

RESULT: APPROVED

3. Street User Permit application from Ott's Garage Youth Center to close a portion of the street in the vicinity of Ott's Garage, 805 East Main Street, from 3:00 P.M. to 9:00 P.M. on Friday, June 21st, 2019, in conjunction with an extreme sports/music youth event. Alderman Sukow is bringing this application directly to the Common Council.

Motion (Sukow/Hass) to approve.

RESULT: APPROVED

4. Consider bids on M2019-3 Street Utility Project. Mayor Woellner is bringing the bids directly to the Common Council.

Information on the bids was in the meeting packet. Three bids were received.

Public Works Director/City Engineer Akey provided verbal information on the bidders and bids. A representative from the low bidder, Jake's Excavating & Landscaping, also answered questions.

Motion (Meehean/Hass) to approve the bid of \$965,219.55 from Jake's Excavating & Landscaping, Ironwood, MI.

RESULT: APPROVED

10. Community Development Committee:

1. Consider \$20,000 Economic Development loan to Ana Blair's Boutique, LLC, for business expansion. The loan would be for a 7-year term with a 2% annual interest rate. The loan would be secured with a Uniform Commercial Code (UCC) on the equipment and inventory, and also with personal guarantees. The Community Development Committee recommends approval.

Motion (Norton/Osness) to approve.

RESULT: APPROVED

11. Festival Grounds Committee:

1. Consider authorizing funding for emergency repairs to Festival Grounds Cattle Barn. Mayor Woellner is bringing this item directly to the Common Council.

Motion (Meehean/Osness) to approve the emergency repairs.

RESULT: APPROVED

12. Health and Safety Committee:

1. Request from Ballyhoo's for an extension of premises to sell alcoholic beverages from Ballyhoo's (124 N. Prospect Street) to a fenced in area east of their front door into Cenotaph Park next to Park Place on July 27, 2019, in conjunction with Merrill Lobsterfest. The Health and Safety Committee recommends approval.

Motion (Sukow/Russell) to approve.

RESULT: APPROVED

2. 2019-2020 Liquor License Renewal Applications. On May 20th, 2019, the Health and Safety Committee referred all the license applications to the Common Council.

City Clerk Heideman reported that Lee's Piggy Wiggly has verbally requested that their license application be withdrawn and that they be issued a refund of their license payment. The refund request has been granted, and City Clerk Heideman requested that the request to withdraw their application be approved. Without objection, it was so ordered.

Motion (Meehean/Osness) to approve all the licenses on this list, with the exception of Lee's Piggy Wiggly.

RESULT: APPROVED

3. Application from VFW Post 1638 for a temporary Class "B" (picnic) license to sell fermented malt beverages in the VFW fair stand and in an area under the grandstand at the Merrill Festival Grounds during the Merrill Tractor Pull, June 29, 2019. Alderman Sukow is bringing this application directly to the Common Council.

Motion (Sukow/Blake) to approve.

RESULT: APPROVED

4. Application from the Merrill Historical Society for a temporary Class "B" (picnic) license to sell fermented malt beverages in the Expo Center (Merrill Festival Grounds) on June 15th, 2019, in conjunction with a "Summer Slamboree" wrestling event. Alderman Sukow is bringing this application directly to the Common Council.

Motion (Sukow/Norton) to approve.

RESULT: APPROVED

13. Personnel and Finance Committee:

1. Discuss 2020 budget target/goals. The Personnel and Finance Committee proposes a "best case scenario" of a 0% change in the City budget for next year, and that the "worst case scenario" would be a budget change equal to the change in the Consumer Price Index.

This item was for discussion purposes only, and no action was necessary, requested or taken.

14. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, City Plan Commission, Community Development Committee, Health & Safety Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Redevelopment Authority, Water & Sewage Committee and Zoning Board of Appeals.

Motion (Sukow/Norton) to place on file.

RESULT: PLACED ON FILE

15. Mayor's Appointments

Mike Geisler to the Library Board, term to expire June 30, 2022

Ken Maule to the Redevelopment Authority, term to expire September, 2021

Elizabeth McCrank to the Historic Preservation Committee, term to expire May 1, 2022

Pastor Lucas Willams to the Merrill Enrichment Center Committee, term to expire May 1, 2020

Motion (Meehean/Norton) to consider and act on each of the proposed appointments individually. Motion failed.

Motion (Russell/Osness) to approve all appointments as submitted.

RESULT: APPROVED

16. Ordinances:

None.

17. Resolutions:

1. A Resolution for a Conditional Use Permit for storage buildings on Highland Drive, for Lokemoen Development Company.

WHEREAS, Lokemoen Development Company has requested a Conditional Use permit pursuant to the Merrill Zoning Code Chapter 113-97 for the purpose of the development of storage buildings on the following described property:

Lots 1 and 2 of Certified Survey Map 2647, within the City of Merrill, Lincoln County, Wisconsin; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on June 4, 2019 due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application and has recommended disapproval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of June, 2019, that a Conditional Use permit shall (shall not) be issued to Lokemoen Development Company for the purpose of developing storage buildings on the aforesaid described property.

Motion (Hass/Blake) to disapprove.

RESULT:	DISAPPROVED
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2. A Resolution approving a Conditional Use Permit for storage buildings to be located on South Center Avenue (Hwy K), for Bryan Hoffman (Resolution #2595).

WHEREAS, Bryan Hoffman has requested a Conditional Use permit pursuant to the Merrill Zoning Code Chapter 113-97 for the purpose of the development of storage buildings on the following described property:

(See Attached Legal Description); and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on June 4, 2019, due public notice having been given, and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code Chapter 113-97 and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of June, 2019, that a Conditional Use permit shall be issued to Bryan Hoffman for the purpose of developing storage buildings on the aforesaid described property.

Motion (Hass/Norton) to approve.

RESULT: APPROVED

3. A Resolution authorizing a Development Agreement by and between the City, Timothy & Nikki Conjurske, and Golden Harvest Foods, LLC (Resolution #2596).

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 3 on September 13, 2005 and the redevelopment site is within TID No. 3; and,

WHEREAS, Timothy & Nikki Conjurske and Golden Harvest Foods LLC has proposed construction of a new natural and organic food store with a from-scratch deli; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new jobs created from this redevelopment project; and,

WHEREAS, Timothy & Nikki Conjurske and Golden Harvest Foods LLC has negotiated the development agreement to provide for transfer of Lot 3 property ownership and an incentive payment not to exceed \$200,000 to facilitate the commercial development project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of June, 2019, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Timothy & Nikki Conjurske and Golden Harvest Foods LLC and to facilitate the implementation thereof.

Motion (Meehean/Russell) to approve.

RESULT: APPROVED

4. A Resolution authorizing an amended Development Agreement by and between the City and DJC LLC (Resolution #2597).

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 6 on May 12, 2009 and the redevelopment site is within TID No. 6; and,

WHEREAS, Resolution Number 2493 adopted on February 14, 2017 authorized a development agreement between the City of Merrill and DJC LLC for new commercial building construction at 900 East 1st Street; and

WHEREAS, DJC LLC has proposed construction of an expanded new commercial building at 900-902 East 1st Street; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new jobs created from this redevelopment project; and,

WHEREAS, DJC LLC has negotiated the development agreement to provide for an incentive payment not to exceed \$60,000 to facilitate the commercial development project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of June, 2019, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and DJC LLC and to facilitate the implementation thereof.

Motion (Meehean/Norton) to approve.

RESULT: APPROVED

5. A Resolution authorizing the vacation of an alley located in Lot Twelve of the VR Willards Addition, to facilitate construction of an addition to the Merrill Historical Society building (Resolution #2598).

WHEREAS, the Merrill Historical Society requests the vacation of an alley, to facilitate construction of an addition to the Merrill Historical Society building, as well as additional landscaping, parking and related amenities and improvements; and,

WHEREAS, the alley to be vacated is described as: In the City of Merrill, Lincoln County, Wisconsin:

Alley to be vacated lying in the NW ¼ of the SE 1/4, Sec. 11, T31N R6E, City of Merrill, Lincoln County, Wisconsin: Beginning at the Northeast corner of Lot 12 of VR Willards Addition, thence North 16 feet to the North alley right-of-way line, thence west 223 feet to the Prairie River, thence south 16 feet to the South alley right-of-way line, thence East 223 feet to the point of beginning.

WHEREAS, the Board of Public Works on March 27, 2019 and the City Plan Commission on April 3, 2019 have recommended such vacation;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of June, 2019, that the following described alley be vacated:

Alley to be vacated lying in the NW ¼ of the SE 1/4, Sec. 11, T31N R6E, City of Merrill, Lincoln County, Wisconsin: Beginning at the Northeast corner of Lot 12 of VR Willards Addition, thence North 16 feet to the North alley right-of-way line, thence west 223 feet to the Prairie River, thence south 16 feet to the South alley right-of-way line, thence East 223 feet to the point of beginning.

Attachment: Common Council Minutes - June 11th, 2019 (4283 : Minutes of June 11, 2019 Common Council meeting)

BE IT FURTHER RESOLVED, that the City hereby declares that the alley being vacated is not needed for public purposes and hereby declares that the portion vacated shall revert, to the extent permitted by law, to the adjoining property owners.

Motion (Hass/Norton) to approve.

RESULT: APPROVED

6. A Resolution approving the 2018 Compliance Maintenance Annual Report for the City of Merrill Wastewater Treatment Plant (Resolution #2599).

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the Water and Sewage Committee, of the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2018, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2018; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 11th day of June, 2019, that:

1. The Compliance Maintenance Annual Report for 2018 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2018 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2018.

Motion (Norton/Osness) to approve.

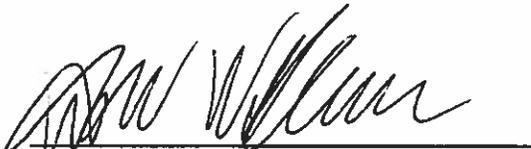
RESULT: APPROVED

18. Mayor's Communications

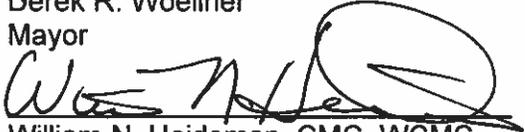
Mayor Woellner urged everyone to get outside and enjoy the pleasant weather.

19. Adjournment

Motion (Norton/Russell) to adjourn. Carried. Adjourned at 8:25 P.M.

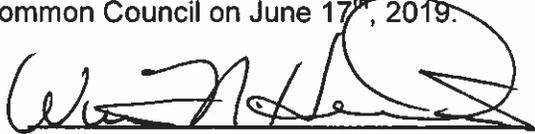


Derek R. Woellner
Mayor



William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on June 17th, 2019.



William N. Heideman, CMC, WCMC
City Clerk

Attachment: Common Council Minutes - June 11th, 2019 (4283 : Minutes of June 11, 2019 Common Council meeting)



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: July 2nd, 2019

To: Mayor Derek Woellner
Alderspersons

From: Kathy Unertl, Finance Director

RE: June 2019 Revenue & Expense Reports

Revenues – General Fund:

Consistent with budgeted amounts. Interest income is over \$20,000 more than budgeted.

Expenses – General Fund:

Expenditures are consistent with budgeted amounts. Major exception: Streets – Snow & Ice Overtime and related diesel fuel expenses.

With several City employee retirements, there will be some personnel services savings to offset other expenditure overages.

Fund 52 – Capital and Fund 43 - TID No. 3:

City paid contractors for various street infrastructure work.

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2019

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,525,436.00	261,970.00	3,646,543.31	80.58	878,892.69
Intergovernmental	4,191,700.65	0.00	417,421.95	9.96	3,774,278.70
Licenses and Permits	39,021.00	12,820.00	39,518.68	101.28	(497.68)
Fines, Forfeits, & Pen.	117,500.00	4,712.94	57,795.62	49.19	59,704.38
Public Charges-Services	7,625.00	744.68	2,890.77	37.91	4,734.23
Miscellaneous Revenues	109,150.00	6,052.01	84,626.61	77.53	24,523.39
TOTAL Non-Departmental	8,990,432.65	286,299.63	4,248,796.94	47.26	4,741,635.71
<u>Municipal Court</u>					
Intergov Charges (Misc.)	7,950.00	605.00	3,105.00	39.06	4,845.00
TOTAL Municipal Court	7,950.00	605.00	3,105.00	39.06	4,845.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	10,500.00	0.00	2,835.50	27.00	7,664.50
Miscellaneous Revenues	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL City Attorney	25,500.00	0.00	2,835.50	11.12	22,664.50
<u>City Administrator</u>					
Miscellaneous Revenues	27,500.00	0.00	0.00	0.00	27,500.00
TOTAL City Administrator	27,500.00	0.00	0.00	0.00	27,500.00
<u>Clerk/Treasurer Staff</u>					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Clerk/Treasurer Staff	2,500.00	0.00	0.00	0.00	2,500.00
<u>Treasurer/Finance Dir.</u>					
Licenses and Permits	500.00	(1,305.53)	73.91	14.78	426.09
Miscellaneous Revenues	27,500.00	0.00	0.00	0.00	27,500.00
TOTAL Treasurer/Finance Dir.	28,000.00	(1,305.53)	73.91	0.26	27,926.09
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	1,500.00	0.00	898.01	59.87	601.99
TOTAL Over-Collected Taxes	1,500.00	0.00	898.01	59.87	601.99
<u>Police</u>					
Intergovernmental	15,700.00	0.00	4,000.00	25.48	11,700.00
Public Charges-Services	8,025.00	420.68	2,712.98	33.81	5,312.02
Intergov Charges (Misc.)	8,500.00	0.00	7,294.76	85.82	1,205.24
Miscellaneous Revenues	0.00	18.00	18.00	0.00	(18.00)
TOTAL Police	32,225.00	438.68	14,025.74	43.52	18,199.26

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

7-02-2019 11:14 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2019

PAGE: 2

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	5,022.82	8,538.95	0.00	(8,538.95)
TOTAL Traffic Control	0.00	5,022.82	8,538.95	0.00	(8,538.95)
<u>Fire Protection</u>					
Public Charges-Services	7,025.00	2,284.13	5,922.63	84.31	1,102.37
Intergov Charges (Misc.)	217,548.00	0.00	108,773.82	50.00	108,774.18
Miscellaneous Revenues	0.00	5.00	5.00	0.00	(5.00)
TOTAL Fire Protection	224,573.00	2,289.13	114,701.45	51.08	109,871.55
<u>Ambulance/EMS</u>					
Intergovernmental	1,059,247.00	106,705.22	423,293.54	39.96	635,953.46
TOTAL Ambulance/EMS	1,059,247.00	106,705.22	423,293.54	39.96	635,953.46
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	32,500.00	1,835.00	9,260.00	28.49	23,240.00
Miscellaneous Revenues	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Bldg. Inspection/Zoning	42,500.00	1,835.00	9,260.00	21.79	33,240.00
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	67,500.00	0.00	0.00	0.00	67,500.00
TOTAL Public Works/Engineer	67,500.00	0.00	0.00	0.00	67,500.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	320,500.00	28,075.46	129,219.55	40.32	191,280.45
TOTAL Operations Support (M&E)	320,500.00	28,075.46	129,219.55	40.32	191,280.45
<u>Roads</u>					
Intergovernmental	78,000.00	35,995.88	42,034.29	53.89	35,965.71
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	2,883.98	0.00	(2,883.98)
TOTAL Roads	80,500.00	35,995.88	44,918.27	55.80	35,581.73
<u>Snow and Ice</u>					
Public Charges-Services	10,000.00	0.00	2,908.40	29.08	7,091.60
TOTAL Snow and Ice	10,000.00	0.00	2,908.40	29.08	7,091.60
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00

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CITY OF MERRILL
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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
Airport					
Public Charges-Services	25,000.00	2,740.00	18,810.86	75.24	6,189.14
Miscellaneous Revenues	0.00	0.00	3,705.00	0.00	(3,705.00)
TOTAL Airport	25,000.00	2,740.00	22,515.86	90.06	2,484.14
Transit					
Specials (Utility Rev.)	242,500.00	0.00	72,640.33	29.95	169,859.67
Intergovernmental	82,500.00	19,656.00	19,656.00	23.83	62,844.00
Public Charges-Services	143,250.00	8,925.90	63,094.65	44.05	80,155.35
Miscellaneous Revenues	24,000.00	0.00	3,514.00	14.64	20,486.00
TOTAL Transit	492,250.00	28,581.90	158,904.98	32.28	333,345.02
Garbage Collection					
Miscellaneous Revenues	6,000.00	1,943.33	10,099.82	168.33	(4,099.82)
TOTAL Garbage Collection	6,000.00	1,943.33	10,099.82	168.33	(4,099.82)
Recycling					
Intergovernmental	32,500.00	0.00	32,580.11	100.25	(80.11)
Miscellaneous Revenues	8,000.00	50.00	1,760.00	22.00	6,240.00
TOTAL Recycling	40,500.00	50.00	34,340.11	84.79	6,159.89
Weed & Nuisance Control					
Public Charges-Services	5,000.00	0.00	0.00	0.00	5,000.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	0.00	0.00	0.00	6,000.00
MBC - Enrichment					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
TOTAL MBC - Enrichment	7,500.00	0.00	0.00	0.00	7,500.00
Library					
Intergovernmental	449,305.00	0.00	224,652.50	50.00	224,652.50
Public Charges-Services	16,000.00	841.99	7,056.45	44.10	8,943.55
Miscellaneous Revenues	0.00	0.00	23,866.02	0.00	(23,866.02)
TOTAL Library	465,305.00	841.99	255,574.97	54.93	209,730.03

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Parks</u>					
Public Charges-Services	12,500.00	1,851.30	7,500.04	60.00	4,999.96
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Parks	12,500.00	1,851.30	7,500.04	60.00	4,999.96
<u>River Bend Trail</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL River Bend Trail	0.00	0.00	0.00	0.00	0.00
<u>Recreation Programs</u>					
Public Charges-Services	96,000.00	2,370.50	31,823.00	33.15	64,177.00
TOTAL Recreation Programs	96,000.00	2,370.50	31,823.00	33.15	64,177.00
<u>Decorations & Banners</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
<u>Outside Agencies</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Outside Agencies	0.00	0.00	0.00	0.00	0.00
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
<u>MARC - Smith Center</u>					
Public Charges-Services	65,900.00	920.00	29,614.06	44.94	36,285.94
TOTAL MARC - Smith Center	65,900.00	920.00	29,614.06	44.94	36,285.94
<u>Aquatic Center</u>					
Public Charges-Services	105,000.00	10,070.27	14,505.27	13.81	90,494.73
TOTAL Aquatic Center	105,000.00	10,070.27	14,505.27	13.81	90,494.73
TOTAL REVENUE	12,249,132.65	515,330.58	5,567,453.37	45.45	6,681,679.28
EXPENDITURES					
=====					
<u>Common Council</u>					
Personnel Services	34,200.00	2,198.21	14,790.10	43.25	19,409.90
Contractual Services	4,890.00	344.70	642.90	13.15	4,247.10
Supplies & Expenses	11,185.00	357.72	3,733.95	33.38	7,451.05
TOTAL Common Council	50,275.00	2,900.63	19,166.95	38.12	31,108.05

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10 -General Fund

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<u>Municipal Court</u>					
Personnel Services	85,944.00	6,714.27	42,460.59	49.40	43,483.41
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	5,000.00	26.88	1,479.17	29.58	3,520.83
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,550.00	0.00	5,586.00	100.65	(36.00)
TOTAL Municipal Court	97,494.00	6,741.15	49,525.76	50.80	47,968.24
<u>City Attorney</u>					
Personnel Services	225,326.00	20,848.82	115,269.55	51.16	110,056.45
Contractual Services	3,700.00	3,200.00	12,140.00	328.11	(8,440.00)
Supplies & Expenses	7,075.00	1,173.96	3,704.59	52.36	3,370.41
TOTAL City Attorney	236,101.00	25,222.78	131,114.14	55.53	104,986.86
<u>Mayor</u>					
Personnel Services	13,780.00	1,043.40	6,782.10	49.22	6,997.90
Supplies & Expenses	825.00	35.00	419.26	50.82	405.74
TOTAL Mayor	14,605.00	1,078.40	7,201.36	49.31	7,403.64
<u>City Administrator</u>					
Personnel Services	119,907.00	9,285.44	58,787.09	49.03	61,119.91
Contractual Services	675.00	56.64	340.11	50.39	334.89
Supplies & Expenses	850.00	18.20	128.42	15.11	721.58
TOTAL City Administrator	121,432.00	9,360.28	59,255.62	48.80	62,176.38
<u>Personnel - HR</u>					
Contractual Services	4,350.00	260.05	1,695.75	38.98	2,654.25
Supplies & Expenses	500.00	9.44	9.44	1.89	490.56
TOTAL Personnel - HR	4,850.00	269.49	1,705.19	35.16	3,144.81
<u>City Clerk</u>					
Personnel Services	77,986.00	6,016.16	38,662.61	49.58	39,323.39
Supplies & Expenses	4,550.00	36.05	1,523.73	33.49	3,026.27
Technology	4,500.00	30.23	4,495.35	99.90	4.65
TOTAL City Clerk	87,036.00	6,082.44	44,681.69	51.34	42,354.31
<u>Clerk/Treasurer Staff</u>					
Personnel Services	172,383.00	13,773.48	89,780.92	52.08	82,602.08
Supplies & Expenses	1,100.00	(51.88)	380.01	34.55	719.99
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	173,483.00	13,721.60	90,160.93	51.97	83,322.07
<u>Elections - AVERAGED</u>					
Personnel Services	25,250.00	0.00	5,530.94	21.90	19,719.06
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	1,525.00	0.00	611.16	40.08	913.84
TOTAL Elections - AVERAGED	39,775.00	0.00	6,142.10	15.44	33,632.90

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<u>Treasurer/Finance Dir.</u>					
Personnel Services	107,041.00	8,386.17	53,423.50	49.91	53,617.50
Contractual Services	6,000.00	3,456.97	4,255.93	70.93	1,744.07
Supplies & Expenses	25,150.00	2,543.09	15,633.27	62.16	9,516.73
Capital Outlay	0.00	0.00	881.52	0.00	(881.52)
TOTAL Treasurer/Finance Dir.	138,191.00	14,386.23	74,194.22	53.69	63,996.78
<u>Information Technology</u>					
Personnel Services	72,000.00	4,734.51	34,679.61	48.17	37,320.39
Technology	132,250.00	4,305.55	49,937.43	37.76	82,312.57
TOTAL Information Technology	204,250.00	9,040.06	84,617.04	41.43	119,632.96
<u>Assessment of Property</u>					
Contractual Services	28,425.00	0.00	13,100.00	46.09	15,325.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Assessment of Property	28,525.00	0.00	13,100.00	45.92	15,425.00
<u>Independent Auditing</u>					
Contractual Services	15,500.00	0.00	12,325.30	79.52	3,174.70
Technology	1,250.00	0.00	1,107.00	88.56	143.00
TOTAL Independent Auditing	16,750.00	0.00	13,432.30	80.19	3,317.70
<u>City Maintenance</u>					
Personnel Services	128,910.00	8,390.91	58,742.17	45.57	70,167.83
Contractual Services	68,900.00	5,110.55	32,167.45	46.69	36,732.55
Supplies & Expenses	16,900.00	2,058.95	6,269.41	37.10	10,630.59
Capital Outlay	7,000.00	843.79	3,147.94	44.97	3,852.06
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	221,710.00	16,404.20	100,326.97	45.25	121,383.03
<u>City Maint-Library</u>					
Personnel Services	0.00	426.47	485.67	0.00	(485.67)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	426.47	485.67	0.00	(485.67)
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	72.95	0.00	(72.95)
TOTAL City Maint-Fire Station	0.00	0.00	72.95	0.00	(72.95)
<u>Over-Collected Taxes</u>					
Supplies & Expenses	350.00	140.36	140.36	40.10	209.64
TOTAL Over-Collected Taxes	350.00	140.36	140.36	40.10	209.64
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	321,000.00	136,015.18	300,445.47	93.60	20,554.53
TOTAL Insurance/Employee	321,000.00	136,015.18	300,445.47	93.60	20,554.53

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Police</u>					
Personnel Services	2,352,263.00	180,959.46	1,126,257.70	47.88	1,226,005.30
Contractual Services	49,900.00	812.42	36,393.87	72.93	13,506.13
Supplies & Expenses	63,100.00	6,507.14	22,790.37	36.12	40,309.63
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	13,000.00	0.00	2,660.64	20.47	10,339.36
TOTAL Police	2,489,263.00	188,279.02	1,188,102.58	47.73	1,301,160.42
<u>Traffic Control</u>					
Personnel Services	12,095.00	1,533.87	6,813.22	56.33	5,281.78
Supplies & Expenses	18,750.00	1,086.48	8,990.80	47.95	9,759.20
TOTAL Traffic Control	30,845.00	2,620.35	15,804.02	51.24	15,040.98
<u>Fire Protection</u>					
Personnel Services	1,449,451.00	112,692.13	727,906.45	50.22	721,544.55
Contractual Services	27,250.00	1,849.22	13,552.70	49.73	13,697.30
Supplies & Expenses	54,000.00	4,239.60	33,881.31	62.74	20,118.69
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	346.04	3,461.16	53.25	3,038.84
TOTAL Fire Protection	1,537,201.00	119,126.99	778,801.62	50.66	758,399.38
<u>Fire Protection-Hydrants</u>					
Contractual Services	125,160.00	0.00	62,580.00	50.00	62,580.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	62,580.00	50.00	62,580.00
<u>Ambulance/EMS</u>					
Personnel Services	947,497.00	65,908.02	447,330.88	47.21	500,166.12
Contractual Services	27,250.00	1,648.94	13,301.98	48.81	13,948.02
Supplies & Expenses	79,500.00	8,094.37	34,959.21	43.97	44,540.79
Technology	5,000.00	346.04	3,461.16	69.22	1,538.84
TOTAL Ambulance/EMS	1,059,247.00	75,997.37	499,053.23	47.11	560,193.77
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	142,181.00	10,889.59	69,624.32	48.97	72,556.68
Contractual Services	1,650.00	9.06	53.80	3.26	1,596.20
Supplies & Expenses	4,830.00	635.30	1,909.17	39.53	2,920.83
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	148,661.00	11,533.95	71,587.29	48.15	77,073.71
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
<u>Public Works/Engineer</u>					
Personnel Services	108,087.00	5,585.74	35,741.62	33.07	72,345.38
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,250.00	68.79	223.04	9.91	2,026.96
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Public Works/Engineer	112,837.00	5,654.53	35,964.66	31.87	76,872.34

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Commissioner</u>					
Personnel Services	2,690.00	207.02	1,345.63	50.02	1,344.37
Contractual Services	250.00	18.02	105.66	42.26	144.34
Supplies & Expenses	810.00	0.00	120.64	14.89	689.36
TOTAL Street Commissioner	3,750.00	225.04	1,571.93	41.92	2,178.07
<u>Street Superintendent</u>					
Personnel Services	85,500.00	6,436.00	41,242.05	48.24	44,257.95
Supplies & Expenses	1,600.00	0.00	740.76	46.30	859.24
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	87,100.00	6,436.00	41,982.81	48.20	45,117.19
<u>Garage Maintenance</u>					
Personnel Services	820.00	0.00	278.63	33.98	541.37
Contractual Services	34,000.00	1,416.61	16,570.99	48.74	17,429.01
Supplies & Expenses	12,500.00	218.27	4,637.15	37.10	7,862.85
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	47,320.00	1,634.88	21,486.77	45.41	25,833.23
<u>Operations Support (M&E)</u>					
Personnel Services	197,375.00	13,770.87	88,724.32	44.95	108,650.68
Contractual Services	3,250.00	0.00	3,024.00	93.05	226.00
Supplies & Expenses	376,850.00	14,829.46	147,317.59	39.09	229,532.41
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	578,050.00	28,600.33	239,065.91	41.36	338,984.09
<u>Roads</u>					
Personnel Services	241,877.00	16,467.51	107,244.84	44.34	134,632.16
Supplies & Expenses	91,000.00	2,640.62	19,721.03	21.67	71,278.97
TOTAL Roads	332,877.00	19,108.13	126,965.87	38.14	205,911.13
<u>Street Cleaning</u>					
Personnel Services	40,872.00	4,318.42	18,418.11	45.06	22,453.89
Supplies & Expenses	1,250.00	63.42	275.33	22.03	974.67
TOTAL Street Cleaning	42,122.00	4,381.84	18,693.44	44.38	23,428.56
<u>Snow and Ice</u>					
Personnel Services	202,808.00	1,867.85	172,425.73	85.02	30,382.27
Contractual Services	1,350.00	0.00	1,260.00	93.33	90.00
Supplies & Expenses	60,250.00	740.01	20,188.67	33.51	40,061.33
TOTAL Snow and Ice	264,408.00	2,607.86	193,874.40	73.32	70,533.60
<u>Stormwater Maintenance</u>					
Personnel Services	34,533.00	2,222.89	10,019.82	29.02	24,513.18
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	20,500.00	2,085.99	13,160.05	64.20	7,339.95
TOTAL Stormwater Maintenance	57,033.00	4,308.88	23,179.87	40.64	33,853.13

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<u>Street Painting-Marking</u>					
Personnel Services	20,574.00	6,801.00	7,033.94	34.19	13,540.06
Supplies & Expenses	<u>20,000.00</u>	<u>0.00</u>	<u>12,714.98</u>	<u>63.57</u>	<u>7,285.02</u>
TOTAL Street Painting-Marking	40,574.00	6,801.00	19,748.92	48.67	20,825.08
<u>Street Leave Expenses</u>					
Personnel Services	<u>72,506.00</u>	<u>9,559.78</u>	<u>25,832.99</u>	<u>35.63</u>	<u>46,673.01</u>
TOTAL Street Leave Expenses	72,506.00	9,559.78	25,832.99	35.63	46,673.01
<u>Street Lighting</u>					
Contractual Services	165,275.00	12,474.49	64,279.96	38.89	100,995.04
Capital Outlay	<u>2,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,225.00</u>
TOTAL Street Lighting	167,500.00	12,474.49	64,279.96	38.38	103,220.04
<u>Stormwater Plan/Const.</u>					
Contractual Services	<u>7,250.00</u>	<u>1,209.00</u>	<u>6,959.00</u>	<u>95.99</u>	<u>291.00</u>
TOTAL Stormwater Plan/Const.	7,250.00	1,209.00	6,959.00	95.99	291.00
<u>Airport</u>					
Personnel Services	1,250.00	126.92	503.51	40.28	746.49
Contractual Services	115,675.00	7,622.10	47,765.52	41.29	67,909.48
Supplies & Expenses	<u>31,075.00</u>	<u>3,470.77</u>	<u>13,776.30</u>	<u>44.33</u>	<u>17,298.70</u>
TOTAL Airport	148,000.00	11,219.79	62,045.33	41.92	85,954.67
<u>Transit</u>					
Personnel Services	316,361.00	23,588.03	153,672.14	48.57	162,688.86
Contractual Services	3,250.00	101.79	1,499.68	46.14	1,750.32
Supplies & Expenses	137,425.00	6,274.84	31,136.57	22.66	106,288.43
Fixed Charges	32,600.00	0.00	31,340.12	96.14	1,259.88
Technology	<u>1,750.00</u>	<u>2,646.84</u>	<u>3,473.06</u>	<u>198.46</u>	<u>(1,723.06)</u>
TOTAL Transit	491,386.00	32,611.50	221,121.57	45.00	270,264.43
<u>Garbage Collection</u>					
Personnel Services	124,508.00	7,046.26	53,567.17	43.02	70,940.83
Supplies & Expenses	96,800.00	9,149.88	39,058.64	40.35	57,741.36
Capital Outlay	<u>23,500.00</u>	<u>1,782.41</u>	<u>12,498.70</u>	<u>53.19</u>	<u>11,001.30</u>
TOTAL Garbage Collection	244,808.00	17,978.55	105,124.51	42.94	139,683.49
<u>Recycling</u>					
Personnel Services	151,239.00	10,738.62	72,891.30	48.20	78,347.70
Supplies & Expenses	<u>56,300.00</u>	<u>7,977.44</u>	<u>43,694.32</u>	<u>77.61</u>	<u>12,605.68</u>
TOTAL Recycling	207,539.00	18,716.06	116,585.62	56.18	90,953.38
<u>Weed & Nuisance Control</u>					
Personnel Services	15,830.00	1,859.68	1,896.82	11.98	13,933.18
Contractual Services	250.00	75.00	75.00	30.00	175.00
Supplies & Expenses	<u>1,250.00</u>	<u>193.79</u>	<u>193.79</u>	<u>15.50</u>	<u>1,056.21</u>
TOTAL Weed & Nuisance Control	17,330.00	2,128.47	2,165.61	12.50	15,164.39

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Health Officer					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
MEC - Enrichment					
Personnel Services	129,919.00	12,992.23	67,961.96	52.31	61,957.04
Contractual Services	500.00	46.52	277.39	55.48	222.61
Supplies & Expenses	<u>3,707.00</u>	<u>37.65</u>	<u>833.41</u>	<u>22.48</u>	<u>2,873.59</u>
TOTAL MEC - Enrichment	134,126.00	13,076.40	69,072.76	51.50	65,053.24
Library					
Personnel Services	735,780.00	55,458.79	370,123.70	50.30	365,656.30
Contractual Services	48,200.00	4,816.87	21,222.28	44.03	26,977.72
Supplies & Expenses	53,805.00	5,544.85	27,755.93	51.59	26,049.07
Fixed Charges	9,400.00	0.00	1,830.00	19.47	7,570.00
Capital Outlay	0.00	0.00	24,425.78	0.00	(24,425.78)
Print Media - Library	51,950.00	4,252.67	21,945.19	42.24	30,004.81
Non-Print Media-Library	20,327.00	971.96	9,133.56	44.93	11,193.44
Technology	<u>56,797.45</u>	<u>5,783.42</u>	<u>35,080.67</u>	<u>61.76</u>	<u>21,716.78</u>
TOTAL Library	976,259.45	76,828.56	511,517.11	52.40	464,742.34
Parks					
Personnel Services	215,940.00	23,971.47	111,478.05	51.62	104,461.95
Contractual Services	31,250.00	2,364.74	7,689.87	24.61	23,560.13
Supplies & Expenses	40,350.00	7,025.40	17,585.99	43.58	22,764.01
Capital Outlay	<u>24,000.00</u>	<u>1,465.95</u>	<u>7,461.00</u>	<u>31.09</u>	<u>16,539.00</u>
TOTAL Parks	311,540.00	34,827.56	144,214.91	46.29	167,325.09
River Bend Trail					
Contractual Services	<u>3,550.00</u>	<u>178.85</u>	<u>1,596.65</u>	<u>44.98</u>	<u>1,953.35</u>
TOTAL River Bend Trail	3,550.00	178.85	1,596.65	44.98	1,953.35
Athletic Park Lights					
Contractual Services	1,800.00	210.91	676.92	37.61	1,123.08
Supplies & Expenses	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
TOTAL Athletic Park Lights	2,000.00	210.91	676.92	33.85	1,323.08
Ott's Park Lights					
Contractual Services	1,400.00	124.32	486.62	34.76	913.38
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Ott's Park Lights	1,500.00	124.32	486.62	32.44	1,013.38
Recreation Programs					
Personnel Services	221,912.00	20,542.62	79,279.32	35.73	142,632.68
Contractual Services	4,025.00	182.28	3,494.55	86.82	530.45
Supplies & Expenses	<u>41,800.00</u>	<u>3,333.32</u>	<u>14,842.39</u>	<u>35.51</u>	<u>26,957.61</u>
TOTAL Recreation Programs	267,737.00	24,058.22	97,616.26	36.46	170,120.74

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,875.00	559.16	797.79	27.75	2,077.21
Supplies & Expenses	18,625.00	96.01	4,425.01	23.76	14,199.99
TOTAL Marketing - PR	21,500.00	655.17	5,222.80	24.29	16,277.20
Decorations & Banners					
Personnel Services	2,775.00	0.00	1,079.85	38.91	1,695.15
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	1,079.85	19.37	4,495.15
Outside Agencies					
Supplies & Expenses	46,500.00	0.00	40,500.00	87.10	6,000.00
TOTAL Outside Agencies	46,500.00	0.00	40,500.00	87.10	6,000.00
MARC - Smith Center					
Personnel Services	36,550.00	1,795.78	18,846.18	51.56	17,703.82
Contractual Services	55,250.00	3,512.39	26,523.81	48.01	28,726.19
Supplies & Expenses	19,950.00	155.56	7,629.83	38.24	12,320.17
Capital Outlay	6,500.00	0.00	805.64	12.39	5,694.36
TOTAL MARC - Smith Center	118,250.00	5,463.73	53,805.46	45.50	64,444.54
Aquatic Center					
Personnel Services	88,325.00	15,073.39	15,524.07	17.58	72,800.93
Contractual Services	24,300.00	5,767.95	7,518.53	30.94	16,781.47
Supplies & Expenses	41,250.00	15,980.35	16,548.27	40.12	24,701.73
Technology	2,500.00	1,176.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	156,375.00	37,997.69	40,766.87	26.07	115,608.13
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	12,142,266.45	1,018,424.49	5,931,732.90	48.85	6,210,533.55
REVENUES OVER/(UNDER) EXPENDITURES					
	106,866.20	(503,093.91)	(364,279.53)	0.00	471,145.73

*** END OF REPORT ***

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20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,260.00	717.33	3,193.14	38.66	5,066.86
Contractual Services	19,990.00	480.61	7,789.99	38.97	12,200.01
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Remediation Action	28,500.00	1,197.94	10,983.13	38.54	17,516.87
<hr/>					
TOTAL EXPENDITURES	28,500.00	1,197.94	10,983.13	38.54	17,516.87
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(28,500.00)	(1,197.94)	(10,983.13)	0.00	(17,516.87)
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*** END OF REPORT ***

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21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	57,144.00	0.00	57,144.00	100.00	0.00
Intergovernmental	<u>60,715.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,715.00</u>
TOTAL Police-SRO	117,859.00	0.00	57,144.00	48.49	60,715.00
<hr/>					
TOTAL REVENUE	117,859.00	0.00	57,144.00	48.49	60,715.00
=====					
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	115,455.00	8,003.56	52,824.74	45.75	62,630.26
Supplies & Expenses	475.00	0.00	0.00	0.00	475.00
Fixed Charges	<u>2,000.00</u>	<u>0.00</u>	<u>2,016.00</u>	<u>100.80</u>	<u>(16.00)</u>
TOTAL Police-SRO	117,930.00	8,003.56	54,840.74	46.50	63,089.26
<hr/>					
TOTAL EXPENDITURES	117,930.00	8,003.56	54,840.74	46.50	63,089.26
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(71.00)	(8,003.56)	2,303.26	0.00	(2,374.26)
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*** END OF REPORT ***

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Tractor Pull</u>					
Public Charges-Services	7,000.00	0.00	0.00	0.00	7,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	7,000.00	0.00	0.00	0.00	7,000.00
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Public Charges-Services	11,750.00	0.00	10,961.25	93.29	788.75
Miscellaneous Revenues	84,400.00	0.00	0.00	0.00	84,400.00
TOTAL Merrill Festival Grounds	132,150.00	0.00	46,961.25	35.54	85,188.75
<u>Room Tax</u>					
Taxes (or Utility Rev.)	95,000.00	2,877.78	42,507.31	44.74	52,492.69
TOTAL Room Tax	95,000.00	2,877.78	42,507.31	44.74	52,492.69
<u>Bierman Building</u>					
Public Charges-Services	12,500.00	550.00	4,650.00	37.20	7,850.00
TOTAL Bierman Building	12,500.00	550.00	4,650.00	37.20	7,850.00
<hr/>					
TOTAL REVENUE	246,650.00	3,427.78	94,118.56	38.16	152,531.44
=====					
EXPENDITURES					
=====					
<u>Tractor Pull</u>					
Personnel Services	5,750.00	0.00	0.00	0.00	5,750.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Tractor Pull	7,000.00	0.00	0.00	0.00	7,000.00
<u>Merrill Festival Grounds</u>					
Personnel Services	6,400.00	1,388.84	1,506.36	23.54	4,893.64
Contractual Services	31,880.00	2,608.00	8,998.74	28.23	22,881.26
Supplies & Expenses	6,000.00	13.99	13.99	0.23	5,986.01
Capital Outlay	82,200.00	10,301.98	10,301.98	12.53	71,898.02
TOTAL Merrill Festival Grounds	126,480.00	14,312.81	20,821.07	16.46	105,658.93

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Room Tax</u>					
Supplies & Expenses	74,550.00	15,806.38	33,357.41	44.75	41,192.59
TOTAL Room Tax	74,550.00	15,806.38	33,357.41	44.75	41,192.59
<u>Bierman Building</u>					
Personnel Services	18,200.00	1,198.05	8,216.95	45.15	9,983.05
Contractual Services	24,500.00	1,593.89	8,552.54	34.91	15,947.46
Supplies & Expenses	4,675.00	149.93	1,754.18	37.52	2,920.82
Capital Outlay	0.00	0.00	4,289.68	0.00	(4,289.68)
TOTAL Bierman Building	47,375.00	2,941.87	22,813.35	48.15	24,561.65
<hr/>					
TOTAL EXPENDITURES	255,405.00	33,061.06	76,991.83	30.14	178,413.17
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(8,755.00)	(29,633.28)	17,126.73	0.00	(25,881.73)
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*** END OF REPORT ***

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CITY OF MERRILL
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25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	139,635.00	1,360.45	63,564.62	45.52	76,070.38
TOTAL CDBG Grants/Loans	139,635.00	1,360.45	63,564.62	45.52	76,070.38
<u>Community Development</u>					
Taxes (or Utility Rev.)	14,993.00	0.00	14,993.00	100.00	0.00
Intergov Charges (Misc.)	11,500.00	325.00	975.00	8.48	10,525.00
TOTAL Community Development	26,493.00	325.00	15,968.00	60.27	10,525.00
<hr/>					
TOTAL REVENUE	166,128.00	1,685.45	79,532.62	47.87	86,595.38
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	100,500.00	20,355.00	98,475.00	97.99	2,025.00
TOTAL CDBG Grants/Loans	100,500.00	20,355.00	98,475.00	97.99	2,025.00
<u>Community Development</u>					
Personnel Services	23,668.00	1,814.06	11,539.42	48.76	12,128.58
Contractual Services	700.00	9.06	53.80	7.69	646.20
Supplies & Expenses	2,125.00	139.48	617.21	29.05	1,507.79
TOTAL Community Development	26,493.00	1,962.60	12,210.43	46.09	14,282.57
<hr/>					
TOTAL EXPENDITURES	126,993.00	22,317.60	110,685.43	87.16	16,307.57
=====					
REVENUES OVER/(UNDER) EXPENDITURES	39,135.00	(20,632.15)	(31,152.81)	0.00	70,287.81
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

CITY OF MERRILL
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27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Public Charges-Services	88,550.00	9,966.24	26,335.01	29.74	62,214.99
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	100.00	0.00	0.00	0.00	100.00
TOTAL Aviation Fuel	88,650.00	9,966.24	26,335.01	29.71	62,314.99
<hr/>					
TOTAL REVENUE	88,650.00	9,966.24	26,335.01	29.71	62,314.99
=====					
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,800.00	279.05	3,384.52	70.51	1,415.48
Special Services	83,350.00	261.25	27,575.58	33.08	55,774.42
Fixed Charges	1,625.00	0.00	812.50	50.00	812.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	89,775.00	540.30	31,772.60	35.39	58,002.40
<hr/>					
TOTAL EXPENDITURES	89,775.00	540.30	31,772.60	35.39	58,002.40
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(1,125.00)	9,425.94	(5,437.59)	0.00	4,312.59
=====					

*** END OF REPORT ***

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES *****					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,407,917.00	0.00	1,633,112.33	67.82	774,804.67
Miscellaneous Revenues	1,589.00	0.00	1,596.20	100.45	(7.20)
Other Financing Sources	<u>11,500.00</u>	<u>0.00</u>	<u>13,067.00</u>	<u>113.63</u>	<u>(1,567.00)</u>
TOTAL Debt Service	2,421,006.00	0.00	1,647,775.53	68.06	773,230.47
<hr/>					
TOTAL REVENUE	2,421,006.00	0.00	1,647,775.53	68.06	773,230.47

EXPENDITURES *****					
<u>Debt Service</u>					
Debt Service	<u>1,718,244.38</u>	<u>0.00</u>	<u>430,315.83</u>	<u>25.04</u>	<u>1,287,928.55</u>
TOTAL Debt Service	1,718,244.38	0.00	430,315.83	25.04	1,287,928.55
 <u>TID - Debt Service</u>					
Debt Service	<u>805,775.36</u>	<u>0.00</u>	<u>31,783.83</u>	<u>3.94</u>	<u>773,991.53</u>
TOTAL TID - Debt Service	805,775.36	0.00	31,783.83	3.94	773,991.53
<hr/>					
TOTAL EXPENDITURES	2,524,019.74	0.00	462,099.66	18.31	2,061,920.08

REVENUES OVER/(UNDER) EXPENDITURES	(103,013.74)	0.00	1,185,675.87	0.00	(1,288,689.61)

*** END OF REPORT ***

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	2,382,170.48	48,333.32	544,018.81	22.84	1,838,151.67
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	44,870.73	0.00	32,252.49	71.88	12,618.24
TOTAL TID #3 - East Side	2,427,041.21	48,333.32	576,271.30	23.74	1,850,769.91
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	300,000.00	0.00	0.00	0.00	300,000.00
TOTAL TID #3 -Festival Grounds	300,000.00	0.00	0.00	0.00	300,000.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	500,000.00	0.00	0.00	0.00	500,000.00
Miscellaneous Revenues	248,500.00	0.00	0.00	0.00	248,500.00
TOTAL TID #3 - Idle Sites Grant	748,500.00	0.00	0.00	0.00	748,500.00
<hr/>					
TOTAL REVENUE	3,475,541.21	48,333.32	576,271.30	16.58	2,899,269.91
=====					
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	24,975.00	1,499.65	6,853.52	27.44	18,121.48
Contractual Services	21,150.00	1,825.00	3,665.00	17.33	17,485.00
Special Services	190,000.00	0.00	0.00	0.00	190,000.00
Fixed Charges	537,877.00	0.00	4,334.25	0.81	533,542.75
Capital Outlay	1,467,500.00	103,420.29	107,360.02	7.32	1,360,139.98
Transfers	204,364.00	0.00	0.00	0.00	204,364.00
TOTAL TID #3 - East Side	2,445,866.00	106,744.94	122,212.79	5.00	2,323,653.21
<u>TID #3 -Festival Grounds</u>					
Personnel Services	11,000.00	2,781.98	2,781.98	25.29	8,218.02
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	289,000.00	3,771.06	3,792.04	1.31	285,207.96
TOTAL TID #3 -Festival Grounds	300,000.00	6,553.04	6,574.02	2.19	293,425.98
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	748,500.00	215,009.55	282,730.68	37.77	465,769.32
TOTAL TID #3 - Idle Sites Grant	748,500.00	215,009.55	282,730.68	37.77	465,769.32
<hr/>					
TOTAL EXPENDITURES	3,494,366.00	328,307.53	411,517.49	11.78	3,082,848.51
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(18,824.79)	(279,974.21)	164,753.81	0.00	(183,578.60)

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES *****					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	221,852.29	0.00	221,852.29	100.00	0.00
Intergovernmental	<u>23,535.33</u>	<u>0.00</u>	<u>10,723.74</u>	<u>45.56</u>	<u>12,811.59</u>
TOTAL TID #4 -Thielman/P Ridge	245,387.62	0.00	232,576.03	94.78	12,811.59
<hr/>					
TOTAL REVENUE	245,387.62	0.00	232,576.03	94.78	12,811.59
=====					
EXPENDITURES *****					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	10,975.00	0.00	0.00	0.00	10,975.00
Contractual Services	9,900.00	750.00	2,400.00	24.24	7,500.00
Special Services	25,350.00	0.00	0.00	0.00	25,350.00
Fixed Charges	101,409.80	0.00	3,300.00	3.25	98,109.80
Capital Outlay	37,500.00	0.00	0.00	0.00	37,500.00
Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #4 -Thielman/P Ridge	185,134.80	750.00	5,700.00	3.08	179,434.80
<hr/>					
TOTAL EXPENDITURES	185,134.80	750.00	5,700.00	3.08	179,434.80
=====					
REVENUES OVER/(UNDER) EXPENDITURES	60,252.82	(750.00)	226,876.03	0.00	(166,623.21)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expene Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

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45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	17,644.76	0.00	17,644.76	100.00	0.00
Intergovernmental	<u>345.51</u>	<u>0.00</u>	<u>421.02</u>	<u>121.85</u>	(<u>75.51</u>)
TOTAL TID #5 - Hwy 107/Taylor	17,990.27	0.00	18,065.78	100.42	(75.51)
<hr/>					
TOTAL REVENUE	17,990.27	0.00	18,065.78	100.42	(75.51)
=====					
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,645.00	0.00	0.00	0.00	1,645.00
Contractual Services	650.00	500.00	650.00	100.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	2,484.63	0.00	497.64	20.03	1,986.99
Capital Outlay	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL TID #5 - Hwy 107/Taylor	9,779.63	500.00	1,147.64	11.74	8,631.99
<hr/>					
TOTAL EXPENDITURES	9,779.63	500.00	1,147.64	11.74	8,631.99
=====					
REVENUES OVER/(UNDER) EXPENDITURES	8,210.64	(500.00)	16,918.14	0.00	(8,707.50)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	32,862.52	0.00	32,862.52	100.00	0.00
Intergovernmental	2,775.00	0.00	0.00	0.00	2,775.00
Miscellaneous Revenues	64,461.00	0.00	0.00	0.00	64,461.00
TOTAL TID #6 - Downtown	100,098.52	0.00	32,862.52	32.83	67,236.00

TOTAL REVENUE	100,098.52	0.00	32,862.52	32.83	67,236.00
=====					
EXPENDITURES					

<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	1,129.41	2,824.19	94.61	160.81
Contractual Services	6,150.00	500.00	1,150.00	18.70	5,000.00
Special Services	55,000.00	0.00	0.00	0.00	55,000.00
Fixed Charges	33,601.40	0.00	4,339.44	12.91	29,261.96
Capital Outlay	2,500.00	20,299.25	20,306.33	812.25	(17,806.33)
TOTAL TID #6 - Downtown	100,236.40	21,928.66	28,619.96	28.55	71,616.44

TOTAL EXPENDITURES	100,236.40	21,928.66	28,619.96	28.55	71,616.44
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(137.88)	(21,928.66)	4,242.56	0.00	(4,380.44)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

CITY OF MERRILL
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47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	1,450.00	0.00	0.00	0.00	1,450.00
Miscellaneous Revenues	37,471.00	0.00	0.00	0.00	37,471.00
TOTAL TID #7 - N Center Ave	38,921.00	0.00	0.00	0.00	38,921.00
<hr/>					
TOTAL REVENUE	38,921.00	0.00	0.00	0.00	38,921.00
=====					
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	2,110.00	0.00	4,006.17	189.87	(1,896.17)
Contractual Services	900.00	750.00	1,400.00	155.56	(500.00)
Special Services	20,000.00	3,161.23	3,161.23	15.81	16,838.77
Fixed Charges	13,411.33	0.00	2,587.50	19.29	10,823.83
Capital Outlay	2,500.00	(10,000.00)	(6,507.18)	260.29-	9,007.18
TOTAL TID #7 - N Center Ave	38,921.33	(6,088.77)	4,647.72	11.94	34,273.61
<hr/>					
TOTAL EXPENDITURES	38,921.33	(6,088.77)	4,647.72	11.94	34,273.61
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(0.33)	6,088.77	(4,647.72)	0.00	4,647.39
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	20,220.94	0.00	20,220.94	100.00	0.00
Intergovernmental	3,500.00	0.00	0.00	0.00	3,500.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	102,452.00	0.00	0.00	0.00	102,452.00
TOTAL TID #8 - West Side	126,172.94	0.00	20,220.94	16.03	105,952.00
<hr/>					
TOTAL REVENUE	126,172.94	0.00	20,220.94	16.03	105,952.00
=====					
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	4,205.00	0.00	0.00	0.00	4,205.00
Contractual Services	7,400.00	750.00	1,900.00	25.68	5,500.00
Special Services	63,000.00	53,271.79	58,261.75	92.48	4,738.25
Fixed Charges	48,846.78	0.00	3,000.00	6.14	45,846.78
Capital Outlay	2,500.00	0.00	3,250.00	130.00	(750.00)
TOTAL TID #8 - West Side	125,951.78	54,021.79	66,411.75	52.73	59,540.03
<hr/>					
TOTAL EXPENDITURES	125,951.78	54,021.79	66,411.75	52.73	59,540.03
=====					
REVENUES OVER/(UNDER) EXPENDITURES	221.16	(54,021.79)	(46,190.81)	0.00	46,411.97
=====					

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,750.00	0.00	0.00	0.00	4,750.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	234.96	1,409.76	0.00	(1,409.76)
TOTAL TID #9-WI River/S Center	4,750.00	234.96	1,409.76	29.68	3,340.24
<u>TID #9-Idle Sites (Page)</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	4,750.00	234.96	1,409.76	29.68	3,340.24
=====					
EXPENDITURES					

<u>TID #9-WI River/S Center</u>					
Personnel Services	5,575.00	0.00	0.00	0.00	5,575.00
Contractual Services	9,700.00	1,000.00	1,650.00	17.01	8,050.00
Special Services	25,000.00	6,834.77	6,834.77	27.34	18,165.23
Fixed Charges	18,950.00	0.00	4,475.00	23.61	14,475.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #9-WI River/S Center	61,725.00	7,834.77	12,959.77	21.00	48,765.23
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	61,725.00	7,834.77	12,959.77	21.00	48,765.23
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(56,975.00)	(7,599.81)	(11,550.01)	0.00	(45,424.99)
=====					

*** END OF REPORT ***

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40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
=====					
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	1,282.00	0.00	0.00	0.00	1,282.00
Contractual Services	400.00	250.00	400.00	100.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	20,024.81	0.00	0.00	0.00	20,024.81
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	21,706.81	250.00	400.00	1.84	21,306.81
<hr/>					
TOTAL EXPENDITURES	21,706.81	250.00	400.00	1.84	21,306.81
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(21,706.81)	(250.00)	(400.00)	0.00	(21,306.81)
=====					

*** END OF REPORT ***

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CITY OF MERRILL
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41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	199,960.65	0.00	69,960.65	34.99	130,000.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	12,567.76	0.00	12,512.08	99.56	55.68
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	212,528.41	0.00	82,472.73	38.81	130,055.68
<hr/>					
TOTAL REVENUE	212,528.41	0.00	82,472.73	38.81	130,055.68
=====					
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	2,255.00	0.00	0.00	0.00	2,255.00
Contractual Services	2,650.00	1,000.00	2,650.00	100.00	0.00
Special Services	100,000.00	0.00	0.00	0.00	100,000.00
Fixed Charges	93,929.36	0.00	9,250.00	9.85	84,679.36
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	198,834.36	1,000.00	11,900.00	5.98	186,934.36
<hr/>					
TOTAL EXPENDITURES	198,834.36	1,000.00	11,900.00	5.98	186,934.36
=====					
REVENUES OVER/(UNDER) EXPENDITURES	13,694.05	(1,000.00)	70,572.73	0.00	(56,878.68)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

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42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	157,004.68	0.00	22,004.68	14.02	135,000.00
TOTAL TID #12 - Weinbrenner	157,004.68	0.00	22,004.68	14.02	135,000.00
<hr/>					
TOTAL REVENUE	157,004.68	0.00	22,004.68	14.02	135,000.00
=====					
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	6,625.00	0.00	0.00	0.00	6,625.00
Contractual Services	400.00	250.00	400.00	100.00	0.00
Capital Outlay	135,000.00	0.00	0.00	0.00	135,000.00
TOTAL TID #12 - Weinbrenner	142,025.00	250.00	400.00	0.28	141,625.00
<hr/>					
TOTAL EXPENDITURES	142,025.00	250.00	400.00	0.28	141,625.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	14,979.68	(250.00)	21,604.68	0.00	(6,625.00)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expene Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

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52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,757,750.00	82.82	153,475.61	8.73	1,604,274.39
Specials (Utility Rev.)	30,000.00	139.14	5,778.80	19.26	24,221.20
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	270.00	0.00	(270.00)
Miscellaneous Revenues	0.00	3,679.16	7,508.32	0.00	(7,508.32)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,787,750.00	3,901.12	167,032.73	9.34	1,620,717.27
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	37,500.00	0.00	0.00	0.00	37,500.00
TOTAL Streets - Sealcoat	37,500.00	0.00	0.00	0.00	37,500.00
<hr/>					
TOTAL REVENUE	1,825,250.00	3,901.12	167,032.73	9.15	1,658,217.27
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	9,950.00	1,380.88	1,380.88	13.88	8,569.12
Supplies & Expenses	27,550.00	0.00	0.00	0.00	27,550.00
TOTAL Streets - Sealcoat	37,500.00	1,380.88	1,380.88	3.68	36,119.12
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	231.93	2,397.79	0.00	(2,397.79)
Capital Outlay	1,787,750.00	246,578.67	635,307.22	35.54	1,152,442.78
TOTAL Capital Outlay/Projects	1,787,750.00	246,810.60	637,705.01	35.67	1,150,044.99
<u>Financing Costs</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	1,825,250.00	248,191.48	639,085.89	35.01	1,186,164.11
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(244,290.36)	(472,053.16)	0.00	472,053.16
=====					

*** END OF REPORT ***

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62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	105,301.00	10,879.37	53,405.76	50.72	51,895.24
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,453,410.00	132,290.47	721,457.11	49.64	731,952.89
Intergov Charges (Misc.)	20,775.00	2,030.56	8,684.44	41.80	12,090.56
Miscellaneous Revenues	4,000.00	1,100.00	6,055.30	151.38	(2,055.30)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,582,048.00	146,300.40	789,602.61	49.91	792,445.39
<hr/>					
TOTAL REVENUE	1,582,048.00	146,300.40	789,602.61	49.91	792,445.39
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	285,000.00	14,822.61	115,816.66	40.64	169,183.34
TOTAL Non-Departmental	285,000.00	14,822.61	115,816.66	40.64	169,183.34
<u>Pumping Expenses</u>					
	79,750.00	1,228.57	44,268.19	55.51	35,481.81
TOTAL Pumping Expenses	79,750.00	1,228.57	44,268.19	55.51	35,481.81
<u>Water Treatment Expenses</u>					
	62,000.00	1,602.31	25,892.84	41.76	36,107.16
TOTAL Water Treatment Expenses	62,000.00	1,602.31	25,892.84	41.76	36,107.16
<u>Trans & Distribution Exp</u>					
	257,250.00	15,627.62	166,021.02	64.54	91,228.98
TOTAL Trans & Distribution Exp	257,250.00	15,627.62	166,021.02	64.54	91,228.98
<u>Customer Accts Expenses</u>					
	84,000.00	5,644.35	41,713.28	49.66	42,286.72
TOTAL Customer Accts Expenses	84,000.00	5,644.35	41,713.28	49.66	42,286.72
<u>Admin & General Expenses</u>					
	741,706.00	22,616.96	179,268.29	24.17	562,437.71
TOTAL Admin & General Expenses	741,706.00	22,616.96	179,268.29	24.17	562,437.71
<u>Contract Work</u>					
	3,500.00	33.97	171.20	4.89	3,328.80
TOTAL Contract Work	3,500.00	33.97	171.20	4.89	3,328.80

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
	391,500.00	2,163.64	388,713.30	99.29	2,786.70
TOTAL Taxes	391,500.00	2,163.64	388,713.30	99.29	2,786.70
<u>Debt Service</u>					
	25,019.00	0.00	12,969.35	51.84	12,049.65
TOTAL Debt Service	25,019.00	0.00	12,969.35	51.84	12,049.65
<hr/>					
TOTAL EXPENDITURES	1,929,725.00	63,740.03	974,834.13	50.52	954,890.87
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(347,677.00)	82,560.37	(185,231.52)	0.00	(162,445.48)
<hr/>					

*** END OF REPORT ***

Attachment: Revenue & Expene Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

7-02-2019 11:15 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2019

PAGE: 1

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	10,000.00	2,525.66	15,694.44	156.94	(5,694.44)
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	9,000.00	345.18	3,090.92	34.34	5,909.08
Miscellaneous Revenues	2,775.00	259.42	1,996.83	71.96	778.17
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,484,000.00	154,381.17	748,240.31	50.42	735,759.69
Other Charges-Services	<u>110,000.00</u>	<u>14,326.91</u>	<u>64,889.85</u>	<u>58.99</u>	<u>45,110.15</u>
TOTAL Non-Departmental	1,615,775.00	171,838.34	833,912.35	51.61	781,862.65
<hr/>					
TOTAL REVENUE	1,615,775.00	171,838.34	833,912.35	51.61	781,862.65
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>390,500.00</u>	<u>22,096.66</u>	<u>238,774.59</u>	<u>61.15</u>	<u>151,725.41</u>
TOTAL Non-Departmental	390,500.00	22,096.66	238,774.59	61.15	151,725.41
<u>Contract Work</u>					
	<u>500.00</u>	<u>0.00</u>	<u>1,697.76</u>	<u>339.55</u>	<u>(1,197.76)</u>
TOTAL Contract Work	500.00	0.00	1,697.76	339.55	(1,197.76)
<u>Taxes - SS/Medicare</u>					
	<u>33,500.00</u>	<u>2,777.21</u>	<u>16,644.69</u>	<u>49.69</u>	<u>16,855.31</u>
TOTAL Taxes - SS/Medicare	33,500.00	2,777.21	16,644.69	49.69	16,855.31
<u>Operations</u>					
	<u>276,250.00</u>	<u>11,172.76</u>	<u>120,443.00</u>	<u>43.60</u>	<u>155,807.00</u>
TOTAL Operations	276,250.00	11,172.76	120,443.00	43.60	155,807.00
<u>Maintenance</u>					
	<u>273,072.00</u>	<u>18,304.79</u>	<u>118,204.49</u>	<u>43.29</u>	<u>154,867.51</u>
TOTAL Maintenance	273,072.00	18,304.79	118,204.49	43.29	154,867.51
<u>Customer Accts Expenses</u>					
	<u>100,500.00</u>	<u>6,517.00</u>	<u>48,029.04</u>	<u>47.79</u>	<u>52,470.96</u>
TOTAL Customer Accts Expenses	100,500.00	6,517.00	48,029.04	47.79	52,470.96

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	451,150.00	22,054.73	178,109.65	39.48	273,040.35
TOTAL Admin & General Expenses	451,150.00	22,054.73	178,109.65	39.48	273,040.35
<u>Taxes & Depreciation</u>					
	286,000.00	0.00	0.00	0.00	286,000.00
TOTAL Taxes & Depreciation	286,000.00	0.00	0.00	0.00	286,000.00
<u>Transfers</u>					
	2,750.00	0.00	1,500.48	54.56	1,249.52
TOTAL Transfers	2,750.00	0.00	1,500.48	54.56	1,249.52
<hr/>					
TOTAL EXPENDITURES	1,814,222.00	82,923.15	723,403.70	39.87	1,090,818.30
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(198,447.00)	88,915.19	110,508.65	0.00	(308,955.65)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2019 (4290 : Revenue & Expense Report for Period Ending June 30, 2019)



Merrill

Area

Chamber

of Commerce & Information Center

705 North Center Avenue • Merrill, WI 54452 • 715-536-9474 • Fax 715-539-2043 • Toll Free 877-907-2757 • www.merrillchamber.org

June 13, 2019

Board of Public Works
 Atten: Bill Heideman
 1004 E. First Street
 Merrill, WI 54452



Dear Bill:

On Saturday, August 10 we will be co-sponsoring a Chalk It Up Festival in downtown Merrill. This will replace our normal Crazy Daze Celebration. We are requesting that East Main Street be closed off from South Center Avenue (west-side) to Poplar Street from 8:00 am to 5:00 pm. There will be artists doing chalk art all around the courthouse square and we will have vendors selling goods, food vendors and musical performances taking place with Brooke's Dance Studio in the street.

For the safety of our artists, vendors, performers and public viewers, we are requesting that the street be closed to vehicle traffic. Access to all parking areas behind the stores will be available as well as street parking on East Main after Poplar Street. We are requesting that barricades be placed on the west-side of East Main and Center Avenue, Court Street and East Main and Poplar.

If you have any questions, please do not hesitate to contact me.

Best Wishes,


 Debbe Kinsey
 Chief Executive Officer
 Merrill Chamber of Commerce

Attachment: Chamber request to close East Main for Chalk It Up (4277 : Chamber of Commerce request to close East Main for Chalk Festival)



Heideman, Bill

From: Wszalek, Nick
Sent: Thursday, June 20, 2019 2:48 PM
To: Seubert, Kathy; Heideman, Bill
Subject: RE: public works agenda

The rooftop HVAC unit located on the east side of the library has two compressors that handle the cooling for much of the east half of the library on three floors. Early on in the cooling season it was discovered that one of the two compressors had failed. This unit was one of three that I had hoped to replace at the library this year. The estimate to replace the failed compressor is roughly \$10,000. If we want to replace the entire unit the estimate is around \$43,000. I have requested once again to replace all three units and the three flat roofs that the units sit on for next year's capital projects. The east side unit is still functioning but only capable of producing half the cooling that it was designed for which will only make the other units serving the building work harder to keep up with the demand which could potentially cause more issues in the building. I would like to bring this issue to the board of public works to talk about a solution for the remainder of the cooling season.

Regards,

Nick Wszalek
City of Merrill
Facilities Maintenance Manager
(715)-722-1127

Attachment: Email info on HVAC units at library (4278 : Request to get input on rooftop units)

Heideman, Bill

From: Hayden, Tom
Sent: Tuesday, July 02, 2019 1:04 PM
To: Woellner, Derek
Cc: Russell, Paul; Heideman, Bill; Johnson, David; Mitchell, Krista
Subject: FW: 122 South Prospect - Requestfor Common Council approval of 1222 South Prospect Street, Merrill, WI to Merrill Area Housing Authority.

Mayor Woellner:

You'll recall that I discussed with you yesterday, and you agree with, the necessity of including the transfer of the vacant lot at 122 South Prospect to the Merrill Area Housing Authority, on next Tuesday's Common Council agenda.

In light of the email string below, and the County's assurance that all necessary County parties have had input, Would you please bring this matter directly to the Common Council for action at the meeting on next Tuesday, July 11? I assume that this email, and its predecessors are sufficient for background. City Clerk Heideman is being informed of my request, and your approval of it, via this email. Thank you.

Tom Hayden

From: Chris Marlowe [<mailto:CMarlowe@co.lincoln.wi.us>]
Sent: Tuesday, July 02, 2019 12:53 PM
To: Hayden, Tom
Subject: RE: 122 South Prospect

This message was sent securely using Zix*

Hi Tom

Forestry ordered the quit claim deed from our RPL. I will follow up with her to ensure this gets reordered before your meeting Tuesday. I am confident this will get done and you can include this on your agenda.

Chris

Christopher J Marlowe
 Lincoln County Clerk
 801 N Sales St, Suite 201
 Merrill, WI 54452

Ph: (715) 539-1019
 Fax: (715) 539-8054
cmarlowe@co.lincoln.wi.us
www.co.lincoln.wi.us

UPCOMING ELECTION SCHEDULE FOR 2019:

- April General Election – Tuesday, April 2nd

Wisconsin requires a photo ID to vote.

For more information, visit: <http://bringit.wisconsin.gov/>

Attachment: Info on transfer of lot on Prospect Street to MAHA (4301 : Transfer vacant lot to MAHA)

This email is intended for the sole use of the recipient(s) or organization to whom it is addressed.. It may contain information that is confidential or otherwise exempt from disclosure by law. Any unauthorized review, use, disclosure, distribution or copying is prohibited and may result in legal restrictions or sanctions. If you are not the intended recipient, please contact the sender by replying to this email and destroying/deleting all copies of this message

Elected Officials and Members of Official Committees: In order to comply with open meeting requirements, please limit any reply to only the sender of this electronic communication.

From: Hayden, Tom <Tom.Hayden@ci.merrill.wi.us>

Sent: Tuesday, July 02, 2019 12:47 PM

To: Chris Marlowe <CMarlowe@co.lincoln.wi.us>

Cc: Derek Woellner <derek.woellner@ci.merrill.wi.us>; Russell, Paul <Paul.Russell@ci.merrill.wi.us>; Johnson, David <David.Johnson@ci.merrill.wi.us>; Mitchell, Krista <Krista.Mitchell@ci.merrill.wi.us>

Subject: 122 South Prospect

This message was sent securely using Zix®

Good afternoon, Chris. Please advise the status of the transfer of the 122 S. Prospect to the City. There is a Common Council meeting next week, and if possible, we'd like to get the Common Council to approve the City's transfer of that lot to the Merrill Area Housing Authority. That Council agenda will probably be published late tomorrow. Please let me know if the deed has been issued, or when it will be. Many thanks!

Tom

This message was secured by [Zix®](#).

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Attachment: Info on transfer of lot on Prospect Street to MAHA (4301 : Transfer vacant lot to MAHA)



CITY OF MERRILL

Office of the City Attorney

Thomas N. Hayden, City Attorney

1004 East First Street • Merrill, Wisconsin • 54452

Phone (715) 539-3510 • FAX (715) 536-0514

e-mail: tom.hayden@ci.merrill.wi.us

M E M O R A N D U M

DATE: July 3, 2019
TO: Members of the Common Council
FROM: City Attorney Thomas N. Hayden
RE: Transfer of 122 S. Prospect to Merrill Area Housing Authority (MAHA) by direct Common Council action

I prepare this memorandum as background for requested Council action on the property transfer referenced above.

For the past several years, MAHA, in conjunction with the Merrill Area High School has been working to provide single family housing to our community. The High School has completed another house, and seeks to place it within the City.

The City has just acquired, through the tax deed process the vacant lot of 122 S. Prospect. This would be a very suitable site for the house currently sitting on the High School property.

The Mayor asks that the transfer of the lot at 122 S. Prospect to MAHA be approved, so that the school and Housing Authority can proceed expeditiously to get the house situated on the lot, and used for family housing.

If approved, our office will handle the necessary paperwork to effectuate the transfer.

Attachment: Memo on transfer of lot to MAHA (4301 : Transfer vacant lot to MAHA)

“Focus on the Future”

An equal opportunity/affirmative action employer.

08186

CITY OF MERRILL STREET USE PERMIT

Name of Applicant: Merrill Area Housing Authority
 Applicant Address: 711 East 1st St. Applicant Phone #: 715-722-1088
 Club or Organization (if applicable): Merrill City Band
 Name of Responsible Person: Linda Becker & Paul Russell
 Responsible Person Address: 711 East 1st St. Phone #: 715-722-1088
 Date of proposed street use: Wed August 7, 2019
 Time of street use: From: 4 pm To: 9 pm
 Describe portion of street to be used: From west alley Prospect St. to Grand Ave. (same as Lobster Best)
 Approximate number of persons who will attend: 200
 Proposed use (in detail): For City Band to play/setup in street and non-profit vendors setup in front of Ballyhoo's Miller Home Furnishings.

.....
Petition for Street Use Permit

We, the undersigned residents of the _____ hundred block of _____ Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate _____ as the responsible person or persons who have applied for said Street Use Permit.

Theresa Schmetzer Park Place 215 Grand Ave.
 Name Address

Mike Fick 124 W. Prospect - Ballyhoo's
 Name Address

Attachment: Street Use Permit - Merrill Area Housing Authority (4308 : Street Use Permit for Housing Authority - Band Concert)

Wally Smith
Name

120 N. Prospect St. Miller Home
Address
Furnishings.

Name

Address

FEE: \$20.00/day

Date paid: 7/8/19

Amount paid: \$20

RECEIVED DATE: 7/8/19

RECEIVED BY: bg

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 pd 6/10/19 Application Date: 6-10-19
 Town Village City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-24-19 1PM and ending 8-24-19 10PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Friends of the River Bend Trail

(b) Address 705 W. Center Ave Merrill WI 54452
(Street) Town Village City

(c) Date organized 1-1-12?

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Gregory Hartwig

Vice President Sharon Anderson

Secretary Shelley Hersel

Treasurer Debbie Kinsey

(g) Name and address of manager or person in charge of affair: Greg Hartwig

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 400 S. Park St Agra Pavilion / Rotary Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Agra Pavilion

3. Name of Event

(a) List name of the event Pigout at the Pavilion

(b) Dates of event 8-24-19

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer G. Hartwig / 6-10-19
(Signature/date)

(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 6/10/19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 08734

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 - pd 6/18/19

Application Date: 6/18/19

Town Village City of Merrill

County of _____

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Sept 28, 2019 and ending Sept 28, 2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Saint Stephens United Church of Christ

(b) Address 903 E 2nd St Merrill WI 54452
(Street) Town Village City

(c) Date organized 1883

(d) If corporation, give date of incorporation 1883

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kent Reinhardt 903 E 2nd St

Vice President Cliff Williams 903 E 2nd St

Secretary Beth Haul 903 E 2nd St

Treasurer Marge Johnson 903 E 2nd St

(g) Name and address of manager or person in charge of affair: Jennifer Parath 903 E 2nd St

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: Normal Park

(a) Street number 500 N Center Ave Merrill WI 54452

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Saint Stephens Oktoberfest

(b) Dates of event September 28, 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Office Cliff Williams
(Signature/date)

Office Beth Ann Haul
(Signature/date)

Date Filed with Clerk 6/18/19

Date Granted by Council _____

Saint Stephens United Church of Christ
(Name of Organization)

Officer Kent Reinhardt
(Signature/date)

Officer Margie Johnson
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30 - pd 6/20/19 Application Date: 5-31-19
 Town Village City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7-26-19 and ending 7-28-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club Church Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization Fair Association

(a) Name Merrill Fastpitch
(b) Address _____
(Street) Town Village City

(c) Date organized _____
(d) If corporation, give date of incorporation _____
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Chad Krueger 961 Naugant Dr, Athens WI 54411
Vice President Scott Semlitz
Secretary Vacant
Treasurer Jenny Wendorf

(g) Name and address of manager or person in charge of affair:
Chad Krueger 961 Naugant Dr, Athens WI 54411

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1100 Marc Dr, Merrill WI 54452
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? _____
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Merrill Fastpitch Tournament
(b) Dates of event July 26, 27, 28

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____ Merrill Youth Softball Assoc.
(Name of Organization)

Officer [Signature] 6/1/19
(Signature/date)

Officer Jenny Wendorf 6/20/19
(Signature/date)

Officer [Signature] 6/20/19
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 6/20/19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 08951-08753

Dave Sukow taking in the tournament photo

Attachment: Picnic License - Merrill Fastpitch (4282 : Picnic license for Merrill Fastpitch for tournament)

Grefe, Brenda

From: Paul Russell <prussell@merrillha.com>
Sent: Monday, July 08, 2019 3:33 PM
To: Heideman, Bill; Grefe, Brenda
Subject: Fwd: Extension of premise

Please print and include in the packet. I'm filling out the other form now

Sent from my Verizon. Samsung Galaxy smartphone

----- Original message -----

From: Irvin Fick <irvinmikefick@icloud.com>
Date: 7/8/19 3:30 PM (GMT-06:00)
To: Paul Russell <prussell@merrillha.com>, *2 Mike Fick <mike@cleaningstuff.com>
Subject: Extension of premise

This is a request to extend premise of Ballyhoos 124 n Prospect
To include closed street to alley behind west main on the sour and to Grand ave on the north
Thank you
Mike Fick
920-889-0675

Sent from my iPhone

Attachment: Extension of Premise - Ballyhoo's (4309 : Request from Ballyhoo's for extension of premises for band concert)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: Tuesday – June 2019

Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider writing off 2018 over-collected Personal Property tax bills

- Checkered Churn (Michelle Sodini-Rubin) \$ 76.29
- Susie's on Main \$ 33.56
- The Fresh Boutique (Heather Phelps) \$ 30.51

These entities were out-of-business by 1/1/2018.

Will be charged to 10-51910-03-40000 **Over-Collected Taxes account** and City of Merrill will file necessary State paperwork to recover funds from other local units of government.

Signed: *Kathy Unertl*

Date: 6/24/2019

Attachment: PP 2018 Write-offs (4269 : Personal Property Write Offs)

PERSONAL PROPERTY COURTESY NOTICE

CITY OF MERRILL TREASURER
1004 EAST FIRST STREET
MERRILL, WI 54452

May 20, 2019

Michelle Sodini-Rubin
33 Oakview Rd
Matteson, IL 60443
(Checked Churn)

Records in the office of the CITY OF MERRILL TREASURER show that personal property taxes have not been paid for the following described property:

The Checkered Churn 914 E Main St Parcel # 251-0264

The tax amount on this property will bear interest at the rate of 1.00% per month and may include an additional penalty of .50% per month retroactive to February 1 of the year they were due. The table below shows the amount of tax, interest and penalty due depending on the date you pay.

Make Checks payable to CITY OF MERRILL. Address all inquiries and correspondence to:
CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452

Please be sure to reference the above parcel number with your payment. If you have already made payment, please disregard this notice.

Year of Tax	Tax	Interest	Penalty	Total Due	On or Before
2018	76.29	4%	2%	80.87	5/31/19
2018	76.29	5%	2.5%	82.02	6/30/19

Attachment: PP 2018 Write-offs (4269 : Personal Property Write Offs)

PERSONAL PROPERTY COURTESY NOTICE

**CITY OF MERRILL TREASURER
1004 EAST FIRST STREET
MERRILL, WI 54452**

May 20, 2019

**Susie's on Main
1302 E Main St
Merrill, WI 54452**

Records in the office of the CITY OF MERRILL TREASURER show that personal property taxes have not been paid for the following described property:

Susie's on Main 1302 E Main St Parcel # 251-0660

The tax amount on this property will bear interest at the rate of 1.00% per month and may include an additional penalty of .50% per month retroactive to February 1 of the year they were due. The table below shows the amount of tax, interest and penalty due depending on the date you pay.

**Make Checks payable to CITY OF MERRILL. Address all inquiries and correspondence to:
CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452**

Please be sure to reference the above parcel number with your payment. If you have already made payment, please disregard this notice.

Year of Tax	Tax	Interest	Penalty	Total Due	On or Before
2018	33.56	4%	2%	35.57	5/31/19
2018	33.56	5%	2.5%	36.08	6/30/19

Attachment: PP 2018 Write-offs (4269 : Personal Property Write Offs)

PERSONAL PROPERTY COURTESY NOTICE

**CITY OF MERRILL TREASURER
1004 EAST FIRST STREET
MERRILL, WI 54452**

May 20, 2019

**Heather Phelps
The Fresh Boutique
1409 Ellen Court
Merrill, WI 54452**

Records in the office of the CITY OF MERRILL TREASURER show that personal property taxes have not been paid for the following described property:

The Fresh Boutique 1014 E Main St Parcel # 251 1081

The tax amount on this property will bear interest at the rate of 1.00% per month and may include an additional penalty of .50% per month retroactive to February 1 of the year they were due. The table below shows the amount of tax, interest and penalty due depending on the date you pay.

**Make Checks payable to CITY OF MERRILL. Address all inquiries and correspondence to:
CITY OF MERRILL TREASURER
1004 E 1ST ST
MERRILL, WI 54452**

Please be sure to reference the above parcel number with your payment. If you have already made payment, please disregard this notice.

Year of Tax	Tax	Interest	Penalty	Total Due	On or Before
2018	30.51	4%	2%	32.34	5/31/19
2018	30.51	5%	2.5%	32.80	6/30/19

Attachment: PP 2018 Write-offs (4269 : Personal Property Write Offs)



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY JUNE 26, 2019

Regular Meeting

City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Library Director Stacy Stevens, Facilities Maintenance Manager Nick Wszalek, Jim Wedemeyer, Gene Bebel and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

2. Preliminary items:

1. Vouchers

Motion (Hass/Norton) to approve.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Continue discussion on downtown parking layout.

Public Works Director/City Engineer Akey reported that he has discussions with several business owners on downtown parking options. He will draft a downtown parking layout for consideration at the next meeting. No action was taken at this time.

2. Request from Merrill Area Chamber of Commerce to close East Main Street, from South Center Avenue (west side) to Poplar Street, from 8:00 A.M. to 5:00 P.M. on Saturday, August 10th, 2019, in conjunction with a Chalk it Up Festival.

A copy of the request was in the meeting packet.

Motion (Norton/Hass) to approve.

RESULT: APPROVED & SENT TO COUNCIL **Next: 7/9/2019 7:00 PM**

3. Consider placing a Rapid Flashing Beacon on East Main Street at Memorial Drive

Attachment: Committee Reports (4302 : File committee reports)

Public Works Director/City Engineer Akey reported that, for safety reasons, he has received multiple requests for a beacon at this location. The estimated cost is \$7,000 to \$9,000.

Motion (Hass/Van Lieshout) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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4. Consider bids on T.B. Scott Library Community Room beam project. Bids will be opened on June 24th.

Facilities Maintenance Manager Wszalek reported. The estimated cost of the project was between \$55,000 and \$70,000. Approximately \$70,000 in private donations has been raised to help fund the project.

One bid (\$120,000) was received.

The T.B. Scott Free Library Board of Trustees will have a special meeting on June 27th to consider options related to the project.

Motion (Hass/Norton) to disapprove the bid and delay further action until the T.B. Scott Free Library Board of Trustees makes a recommendation.

RESULT:	CARRIED
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5. Receive input and consider options to address issues related to the rooftop HVAC units at the T.B. Scott Free Library.

Facilities Maintenance Manager Wszalek reported. One of the compressors on the east side of the library has failed. The estimated cost to replace the compressor is \$10,000. The estimated cost to replace the entire unit is \$43,000. The estimated cost to replace all three units at the library is \$110,000.

Facilities Maintenance Manager Wszalek noted that he had already planned to include, in the 2020 Capital Budget, a request to replace all three units.

Motion (Norton/Van Lieshout) to replace all three units, at an approximate cost of \$110,000.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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6. Consider amendment to Code of Ordinances Section 14.34, related to destruction of noxious weeds.

On behalf of Street Superintendent Bonack, Street and Weed Commissioner Liberty reported.

It is being proposed that Japanese Knotwood and Giant Knotwood be added to the list of noxious weeds in Code of Ordinances Section 14-34. It was then suggested that, in addition to adding the two species to the list, it might be practical to also incorporate the Wisconsin Department of Natural Resources (DNR) prohibited or restricted invasive species list into the ordinance.

Motion (Van Lieshout/Norton) to recommend approving the ordinance amendment to Code of Ordinances Section 14-34, to add Japanese Knotwood and Giant Knotwood, and also incorporate the DNR prohibited or restricted invasive species list into the ordinance.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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4. **Monthly Reports:**

1. **Public Works Director/City Engineer Akey**

The report was in the meeting packet.

Public Works Director/City Engineer Akey provided status reports on current projects.

2. **Building Inspector/Zoning Administrator Pagel**

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel remarked that, as usual, the warmer weather brings an increase in exterior maintenance and garbage issues.

3. **Street Superintendent Bonack**

The report was in the meeting packet.

On behalf of Street Superintendent Bonack, Public Works Director/City Engineer Akey reported on Street Department activities.

4. **Street & Weed Commissioner Liberty**

The report was in the meeting packet.

Street and Weed Commissioner Liberty reviewed the monthly report.

5. **Consider placing monthly reports on file**

Motion (Norton/Hass) to place on file.

RESULT:	PLACED ON FILE
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5. **Establish date, time and location of next regular meeting**

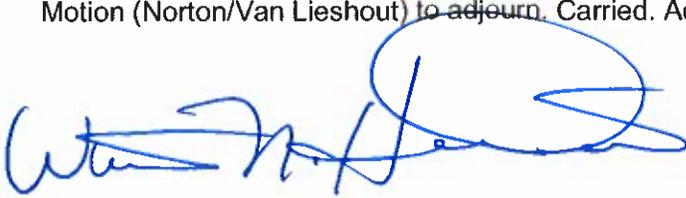
Wednesday, July 24th, 2019 at 5:30 P.M. in the City Hall Common Council Chambers.

6. **Public Comment Period**

None.

7. Adjournment

Motion (Norton/Van Lieshout) to adjourn. Carried. Adjourned at 5:58 P.M.

A handwritten signature in blue ink, appearing to be "W. Van Lieshout", written over the text of the motion.



CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • TUESDAY JULY 2, 2019

Regular Meeting

City Hall Council Chambers

5:45 PM

I. Call to Order

Mayor Woellner called the meeting to order at 5:45 P.M.

Attendee Name	Title	Status	Arrived
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	
Kyle Gulke		Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Steve Sabatke, Chris Hahn, Alyssa Hahn and City Clerk Bill Heideman. Jess Kufahl attended the public hearing portion of the meeting. A representative from Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of June 4, 2019 meeting

Motion (Hass/Sturm) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps

Building Inspector/Zoning Administrator Pagel reported that, in the last month, he approved one Certified Survey Map. It was for David Cooper, for 900 East First Street.

IV. Public Comment Period

Mayor Woellner requested the he be allowed to change the order of agenda items. Without objection, it was so ordered.

There was no public comment.

V. Establish date, time and location of next meeting

The next meeting will be at the call of the Chairperson.

VI. Recess:

At 5:46 P.M., Mayor Woellner announced a recess until 6:00 P.M., the time scheduled for the public hearing to begin. At 6:00 P.M., Mayor Woellner called the meeting back to order.

Attachment: Committee Reports (4302 : File committee reports)

VII. Public Hearing (will begin at 6:00 P.M.)

1. Conditional Use Permit application from Jess Kufahl for development of storage buildings on Willow Bend Drive.

Information was in the meeting packet.

City Attorney Hayden read the public hearing notice.

Motion (Hass/Schroeder) to open the public hearing. Carried.

Chris and Alyssa Hahn, 306 Willow Bend Court, stated that they had several concerns, primarily related to increased traffic and safety for small children. In their opinion, there is currently a sufficient number of storage building sites in the City.

Jess Kufahl, d/b/a Quality Built Garages, spoke in favor of the application. He stated that he has been trying unsuccessfully to sell the land for four years. He then provided additional information on the application.

Motion (Hass/Maule) to close the public hearing. Carried.

Building Inspector/Zoning Administrator Pagel suggested that a condition could be added to require screening on the east side of the property, subject to approval by the Building Inspector/Zoning Administrator.

If approved, the application will be considered via resolution at the July 9th, 2019 Common Council meeting.

Motion (Hass/Schroeder) to approve the application, with the condition requiring screening on the east side of the property.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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VIII. Adjournment

Motion (Hass/Schroeder) to adjourn. Carried. Adjourned at 6:16 P.M.



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
MINUTES • THURSDAY JUNE 13, 2019

Regular Meeting

Bierman Building

6:00 PM

I. Call to Order

- The meeting began at 6:00 P.M. Food Vendor Rep. Caylor questioned the legality of holding a meeting, based on the fact that a quorum of members was **not** present. Alderman Norton responded that, rather than a regular meeting, an "informational" meeting would be held.

Attendee Name	Title	Status	Arrived
Michael Caylor	Food Vendor Rep.	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Excused	
John M. Van Lieshout	Aldersperson - Fifth District	Excused	
Derek Woellner	Mayor	Absent	
Bryan Bloch	Rodeo Assn. Rep.	Excused	
Brad Becker	Fair Assn. Rep.	Present	

Also in attendance: City Administrator Dave Johnson, Festival Grounds Manager Richard Bjorklund (arr. 6:14), Ron Liberty, Krista Mitchell, Diane Wais, Bill Bialecki and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s);

1. Minutes of April 4, 2019 meeting

The minutes were in the meeting packet.

Because there was no quorum, no action was taken on the minutes.

III. Agenda items for consideration:

1. Discussion on remodeling of bathrooms/showers

City Administrator Johnson reported that there are privacy and liability issues related to the shower area on the grounds. This has led to consideration of either removing the showers or renovating them.

There is funding from the Bierman Foundation available for a removal or renovation project. One suggestion was to install a door and make the present shower space into a locked supply closet.

Consideration of this will continue at the next meeting. No action taken.

2. Fair dates - 2020 and 2021

Fair Association Rep. Becker reported that the fair dates for 2020 and 2021 are not yet established. A carnival has not yet been selected, so the dates will be dependent on carnival availability.

3. Rodeo Update

Attachment: Committee Reports (4302 : File committee reports)

V. Public Comment Period

Representing the Merrill Lions, Ron Liberty reported that there was water-related issues at the Lions Club Stand.

Alderman Norton reported that people associated with the rodeo, including the entertainment, expressed their pleasure on the conditions of the grounds and facilities. He then thanked Diane Wais for her work, and praised all others for their efforts from the time the City assumed ownership of the grounds.

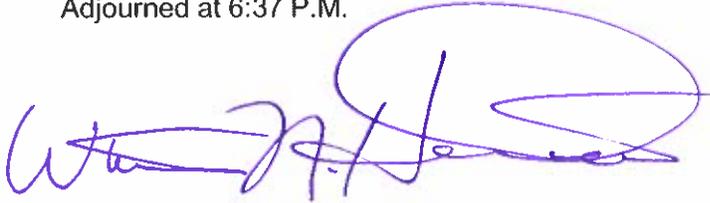
Festival Grounds Manager Bjorklund shared comments related to City leadership and the upcoming recall elections.

VI. Establish date, time & location of next meeting

Thursday, July 11th, 2019 at 6:00 P.M. in the Bierman Building.

VII. Adjournment

Adjourned at 6:37 P.M.

A handwritten signature in blue ink, appearing to be "W. Norton", is written over the text of the adjournment section.



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY JUNE 24, 2019

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Sukow called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Dave Sukow	Aldersperson - Sixth District	Present	
Rick Blake	Aldersperson - Third District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	5:02 PM

Also in attendance: Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Rob Norton (arr. 5:05) and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet. The report contained four cases.

Deputy Health Officer Ashbeck reported that the case involving the leaking roof has been addressed. The other three cases have due dates assigned.

2. Vouchers

Motion (Blake/Sukow) to approve.

RESULT: APPROVED

III. Picnic and/or Liquor License Applications:

1. Application from Friends of the River Bend Trail a Class "B" (picnic) license to sell fermented malt beverages at the Agra Pavilion/Rotary Park (400 S. Park St.) during the "Pigout at the Pavilion" event on August 24th, 2019.

A copy of the license application was in the meeting packet.

Police Chief Bennett has no concerns with the application.

Motion (Blake/Sukow) to approve.

RESULT: APPROVED & SENT TO COUNCIL **Next: 7/9/2019 7:00 PM**

2. Application from Saint Stephen's United Church of Christ for a temporary Class "B" (picnic) license to sell fermented malt beverages at Normal Park, 500 North Center Avenue, during Saint Stephen's Oktoberfest, September 28th, 2019.

Attachment: Committee Reports (4302 : File committee reports)

A copy of the license application was in the meeting packet.

Police Chief Bennett has no concerns with the application.

Motion (Van Lieshout/Blake) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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3. Verbal update report from City Clerk Heideman on 2019-2020 license renewal/issuance process.

City Clerk Heideman reported that five licensees currently have compliance issues to address. All have been notified and City Clerk Heideman is confident that they will all take steps to ensure compliance. Any licensees not in compliance will not receive their new license.

IV. Other agenda items to consider:

1. None.

V. Minutes & Monthly Reports:

1. Minutes of May 20, 2019 meeting

A copy of the minutes was in the meeting packet.

Motion (Blake/Van Lieshout) to approve.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The monthly report was in the meeting packet.

Fire Chief Klug reviewed the report, including information related to calls for service, training opportunities and community events.

3. Monthly Report - Police Chief Bennett

The monthly report was in the meeting packet.

Police Chief Bennett reported that the "numbers" for the last month are consistent with historic data. He added that it has been a busy month for the Police Department.

The annual "Cops and Kids" program will be starting soon.

Police Chief Bennett noted that the monthly report included a letter received from the Wausau Police Department. The letter thanked Lt. Detective Patrick Wunsch and Detective Nicole Cimino for a presentative they gave recently at an event hosted by the Wausau Police Department.

4. Monthly Report - Lincoln County Humane Society

The monthly report was in the meeting packet.

5. Consider placing monthly reports on file

Motion (Blake/Van Lieshout) to place on file.

RESULT: PLACED ON FILE

VI. Establish date, time and location of next regular meeting

Monday, July 22nd, 2019 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Public Comment Period

None.

VIII. Adjournment

Motion (Blake/Van Lieshout) to adjourn. Carried. Adjourned at 5:16 P.M.

A handwritten signature in blue ink, appearing to be "W. Van Lieshout", is written over the text of the adjournment motion.

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
June 19th, 2019
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Darcy Dalsky, Paul Gilk (4:40-), Audrey Huftel and Tim Meehean. Excused: Richard Mamer and Jim Wedemeyer. Also present: Laurie Ollhoff and Tyler H. from MP3.

There was no correspondence.

There was no public comment.

2. Consent Items

M Breitenmoser/S Huftel/C to approve the minutes of the May meeting as presented. M Meehean/S Huftel/C to accept the Monthly Revenue and Expense Report for May as printed.

3. Reports/Discussion Items/Action Items

A. Policy Review: Standard of Conduct for Library Patrons: Discussion on State Statutes related to policy revisions. M Meehean/S Dalsky/C to approve the policy as revised.

B. Policy Review: Animals in the Library: M Breitenmoser/S Meehean/C to approve the policy as revised.

C & D. Policy Review: Children-Unattended & Borrowing Privileges-Delinquent Patrons: M Meehean/S Huftel/C to approve the policies.

E. Library/Community Liaison Position Discussion: M Bebel/S Meehean/C to approve the position as presented with the expectation of working closely with MAPS Counselors and Administrative Staff.

F. Long Range Plan Document: Ms. Stevens presented a document which will be used for marketing the Long Range Plan to stakeholders and public.

G. Update on Community Room Status: Bids for beam replacement project due to be opened on Monday June 24th and on the Board of Public Works agenda for June 26th.

H. Status of Church Property: Board members remain concerned about potential uses of the building as it relates to the shared parking lot. While there has been interest within the community as to the possible use of the building, Ms. Stevens is not aware of any developments regarding the property.

I. Strategic Plan Progress Goal #3: Goal #3 was presented with objectives and measurable outcomes.

J. Trustee Essential #10-Developing Essential Library Policies: Ms. Stevens provided copies of Trustee Essential #10.

K. Reports from Friends/WVLS Representative: The upcoming Friends one-day book sale in the Café area is scheduled for June 21st.

4. Forthcoming Events & Library Director Report

- May Monthly Statistical Report was provided.
- Minutes for the AAC Quarterly meeting on May 7th were supplied.
- April & May Task Logs for John Greenwood were provided.
- Significant staffing changes have begun which intend to provide more staffing flexibility by cross-training all staff to work at any service desk rather than department specific staffing.
- Ms. Stevens and Mr. Greenwood will be attending the Initiatives for Democratic Practices Exploratory meeting in Dayton, OH from July 10th -12th.
- 2019 Wisconsin Trustee Training Week brochure provided.

T. B. Scott Free Library Board of Trustees
SPECIAL MEETING
June 27TH, 2019
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Story Hour Room. Present: Gene Bebel, Darcy Dalsky, Paul Gilk, Richard Mamer, Tim Meehean and Jim Wedemeyer. Excused: Katie Breitenmoser and Audrey Huftel. Also present: Laurie Ollhoff, Nick Wszalek and Rob Norton.

2. Public Comment

There was no public comment.

3. Community Room Project

Board members were given copies of the bid received for the beam removal in the community room. M Meehean/S Mamer/C to deny the bid received for the project. Board members expressed sincere appreciation for the donors of this project, but agreed that the bid exceeded the wise use of fiscal resources for the replacement of a beam. Alternatives were discussed. Ms. Stevens and Mr. Bebel to follow up with donors. This item to be placed on the agenda for the next board meeting.

4. Adjournment:

M Meehean/S Bebel/C to adjourn the meeting at 4:25 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on July 17th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY JUNE 25, 2019

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:01 P.M.

Attendee Name	Title	Status	Arrived
Tim Meehean	Aldersperson - Eighth District	Present	
Paul Russell	Aldersperson - First District	Present	
Steve Osness	Aldersperson - Fourth District	Present	

Also in attendance: City Attorney Tom Hayden, Library Director Stacy Stevens, Alderman Rick Blake, Alderman Rob Norton, Becky Meyer, LaDonna Fermanich, Ryan Schwartzman, Lori Anderson Malm and City Clerk Bill Heideman. Finance Director Unertl participated via phone. A representative from Merrill Productions was present to videotape the meeting.

II. Vouchers:

1. Vouchers

Motion (Osness/Meehean) to place on file.

RESULT: PLACED ON FILE

III. Agenda items for consideration:

- 1. Consider writing off 2018 over-collected Personal Property tax bills for Checkered Churn (\$76.29), Susie's on Main (\$33.56) and The Fresh Botique (30.51).**

Information was in the meeting packet.

Motion (Meehean/Russell to approve all three write-offs.

RESULT: APPROVED & SENT TO COUNCIL **Next: 7/9/2019 7:00 PM**

2. Consider employee survey (draft).

A copy of the "draft" survey was in the meeting packet.

Discussion was held on the survey. Alderman Osness and Alderman Meehean agreed that Question #42 (If you could change one thing in the City what would it be?) should be deleted. There also seemed to be agreement that Question #43 (What should the City do to make it a better place to work?) should be reworded.

Attachment: Committee Reports (4302 : File committee reports)

Alderman Osness stated his opinion that Question #47 (How many years have you worked for the City?) could potentially compromise confidentiality. Alderman Meehean suggested that perhaps this question could be reworded to include various "ranges" of years instead of asking for a specific number of years.

The survey was referred back to City Administrator Johnson for editing. It will be on a future Personnel and Finance Committee agenda.

3. Concepts for 2020 Budget.

Information was in the meeting packet.

Discussion was held on the status of the state budget process and on 2020 City budget concepts. No action was taken.

IV. Monthly Reports:

1. Municipal Court

The monthly report was in the meeting packet.

2. Finance Director Unertl

The monthly report was in the meeting packet.

Finance Director Unertl reported that the three new buses will not be delivered or paid for until August of 2020. This delay may could change budget priorities.

3. City Attorney Hayden

The monthly report was in the meeting packet.

4. City Clerk Heideman

The monthly report was in the meeting packet.

City Clerk Heideman reported that five licensees have compliance issues that need to be resolved before they will be issued a new license. He added that all five have been notified and he is confident all will achieve compliance in order to receive new licenses.

5. City Administrator Johnson

The monthly report was in the meeting packet.

Alderman Meehean noted that the City has now assumed ownership of the Agra Pavilion.

6. Consider placing monthly reports on file

Motion (Meehean/Osness) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, July 23rd, 2019 at 5:00 P.M. on the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Adjournment

Motion (Meehean/Osness) to adjourn. Carried. Adjourned at 5:25 P.M.

A handwritten signature in blue ink, appearing to be "Wm. A. Osness", is written over the text of the adjournment motion.



CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
MINUTES • WEDNESDAY JUNE 26, 2019

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Norton called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Also in attendance: Mayor Derek Woellner, Street Commissioner Ron Liberty, City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, City Attorney Tom Hayden, Facilities Maintenance Manager Nick Wszalek (arr. 5:14 P.M.) and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Preliminary Items

1. May Vouchers

Motion (Hass/Osness) to approve.

RESULT: APPROVED

III. Agenda Items for Consideration

1. 2020 Capital Requests

Information on the requests was in the meeting packet. There were four requests, and they were addressed as follows:

Digester Roof (\$25,000)

Motion (Hass/Osness) to approve the request, and refer it to the Committee of the Whole for consideration as part of the 2020 Capital Budget process. Motion carried.

Primary Effluent Pump #2 (\$20,000)

Motion (Hass/Norton) to approve the request, and refer it to the Committee of the Whole for consideration as part of the 2020 Capital Budget process. Motion carried.

Water Tower (\$400,000 for 2020 budget, \$1,350,000 for 2021 budget)

Motion (Norton) to approve the request, and refer it to the Committee of the Whole for consideration as part of the 2020 Capital Budget process. Motion failed due to lack of a second.

Public Works Director/City Engineer Akey was directed to provide additional information at the July meeting, at which discussion on this request will continue. No action was taken at this time.

Wisconsin Street Lift Station Pumps (\$25,000)

Motion (Hass/Osness) to approve the request, and refer it to the Committee of the Whole for consideration as part of the 2020 Capital Budget process. Motion carried.

IV. Monthly Report**1. Operations Report**

The report (as follows) was in the meeting packet.

- Working on all the Diggers Tickets that have been coming in - higher volume than normal
- Annual CCR (Consumer Confidence Report) and newsletter has been completed & mailed out
- Have had a couple of service leaks that we have repaired
- Maintenance work continues at both the utility warehouse & the wastewater treatment plant.
- Both Towers A & B have been calibrated: tree stumps have been removed at the warehouse
- Sewer televising continues prior to construction in areas where construction is anticipated
- Transformer near Well #5 went out - generator kicked in & there were no problems caused

Utility Operations Manager Steinagel verbally reviewed the report.

V. Public Comment Period

On behalf of the Merrill Lions, Ron Liberty mentioned there were recent water-related issues at the Merrill Lions Stand at the Festival Grounds. Those issues have been addressed.

VI. Establish date, time & location of next meeting

Wednesday, July 24th, 2019 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Hass/Osness) to adjourn. Adjourned at 5:17 P.M. (No vote on the motion was taken).

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Board of Public Works

Re: Amending Chapter 14, Article II, Section 14-34
Destruction of noxious weeds.

ORDINANCE NO. 2019-
Introduced: July 9, 2019
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 14, Article II, Section 14-34 of the Code of Ordinances for the City of Merrill is amended to read as follows:

- (a) Unless delegated to the county, the city clerk shall annually, on or before May 15, publish as required by state law, a notice that every person is required by law to destroy all noxious weeds on lands in the city which he owns, occupies or controls. A joint notice with other towns or municipalities may be utilized.
- (b) If the owner or occupant shall neglect to destroy any weeds as required by such notice, then the weed commissioner or the street superintendent shall give ten days' written notice by mail to the owner or occupant of any lands upon which the weeds shall be growing, that the weed commissioner or the street superintendent, after the expiration of the ten-day period, will proceed to destroy or cause to be destroyed all such weeds growing upon said lands and that the cost thereof will be assessed as a tax upon the lands where such weeds are located under the provisions of Wis. Stats. § 66.0407. In case the owner or occupant shall further neglect to comply within such ten-day notice, then the weed commissioner or the street superintendent shall destroy such weeds or cause them to be destroyed in the manner deemed to be the most economical method and the expense thereof, including the cost of billing and other necessary administrative expenses, shall be charged against such lots and be collected as a special tax thereon.

(c) Duty to destroy.

(1) As provided in Wis. Stats. § 66.0407(1)(b), the city shall require that all noxious weeds be destroyed prior to the time in which such plants would mature to the bloom or flower state. The growth of noxious weeds in excess of eight inches in height from the ground surface shall be prohibited within the city limits. The term "noxious weeds" means and includes any weed, grass or similar plant growth which, if allowed to pollinate, would cause or produce hay fever in human beings, ~~or~~ would cause a skin rash through contact with the skin-, or is on the Wisconsin Department of Natural Resources (DNR) prohibited or restricted invasive species list. The term

Attachment: Ordinance on Noxious Weeds (4289 : Noxious Weed Ordinance)

"noxious weeds" under this section and in [section 14-36](#), includes, but is not limited to, the following:

Cirsium arvense (Canada thistle)
 Ambrosia artemisiifolia (Common ragweed)
 Ambrosia trifida (Great ragweed)
 Euphorbia esula (Leafy spurge)
 Convolvulus arvensis (Creeping jenny) (field bind weed)
 Tragopogon dubius (Goat's beard)
 Rhus radicans (Poison ivy)
 Cirsium vulgaries (Bull thistle)
 Pastinaca sativa (Wild parsnip)
 Arctium minus (Burdock)
 Xanthium strumarium (Cocklebur)
 Amaranthus retroflexus (Pigweed)
 Chenopodium album (Common lambsquarter)
 Rumex Crispus (Curled dock)
 Cannabis sativa (Hemp)
 Plantago lanceolata (English plantain)
 Polygonum cuspidatum (Japanese Knotweed)
 Polygonum sachalinense (Giant Knotweed)

(2)The term "noxious grasses" under this section and in [section 14-36](#), includes, but is not limited to, the following:

Agrostia alba (Redtop)
 Poa pratensis (Kentucky blue)
 Sorghum halepense (Johnson)
 Setaria (Foxtail)

(3)Noxious weeds are also the following plants and other rank growth:

Ragweed
 Thistles
 Smartweed

Dandelions (over eight inches in height)

Milkweed (over eight inches in height)

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved:

Derek Woellner,
Mayor

Attest:

William N. Heideman,
City Clerk

Attachment: Ordinance on Noxious Weeds (4289 : Noxious Weed Ordinance)

Regulated Terrestrial Invasive Plants in WI

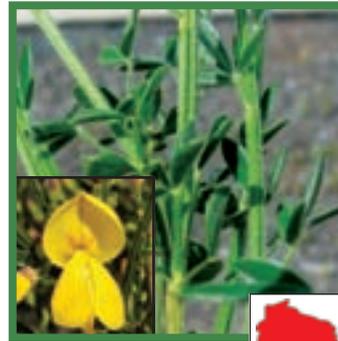
13.1.b



Princess tree
(*Paulownia tomentosa*)



Sawtooth oak
(*Quercus acutissima*)



Scotch broom
(*Cytisus scoparius*)



Wineberry
(*Rubus phoenicolasius*)



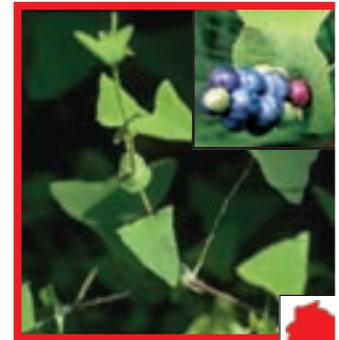
Porcelain berry
(*Ampelopsis brevipedunculata*)



Chinese yam
(*Dioscorea oppositifolia*)



Japanese honeysuckle
(*Lonicera japonica*)



Mile-a-minute vine
(*Polygonum perfoliatum*)



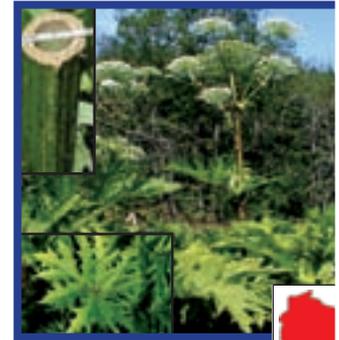
Kudzu
(*Pueraria lobata*)



Pale swallow-wort
(*Vincetoxicum rossicum*)



Yellow star thistle
(*Centaurea solstitialis*)



Giant hogweed
(*Heracleum mantegazzianum*)



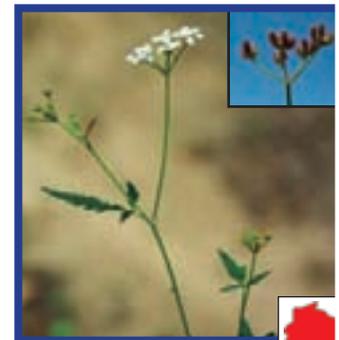
Perennial pepperweed
(*Lepidium latifolium*)



Chinese or Sericea lespedeza
(*Lespedeza cuneata*)



Giant knotweed
(*Polygonum sachalinense*)



Spreading hedgeparsley
(*Torilis arvensis*)



Attachment: WI DNR Invasive List 2010 (4289 : Noxious Weed Ordinance)

 Restricted Species	 Prohibited/Restricted Species	 Tree	 Vine	 Grass
 Prohibited Species		 Shrub	 Forb	

For more information about NR 40 (WI's Invasive Species Rule), Restricted, or Prohibited species, please visit: www.dnr.wi.gov/invasives/classification

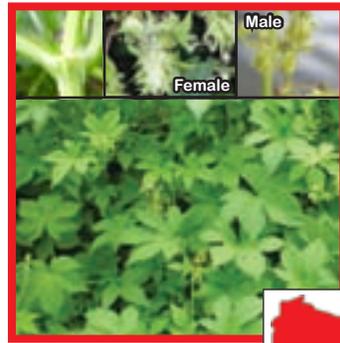
Regulated Terrestrial Invasive Plants in WI



Japanese stilt grass
(*Microstegium vimineum*)



Amur honeysuckle
(*Lonicera maackii*)



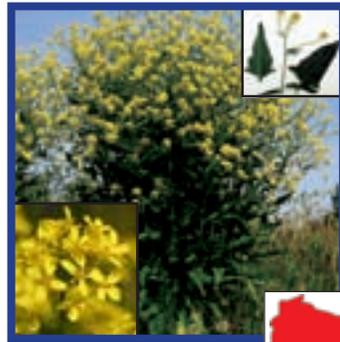
Japanese hops
(*Humulus japonicus*)



Black swallow-wort
(*Vincetoxicum nigrum*)



Wild chervil
(*Anthriscus sylvestris*)



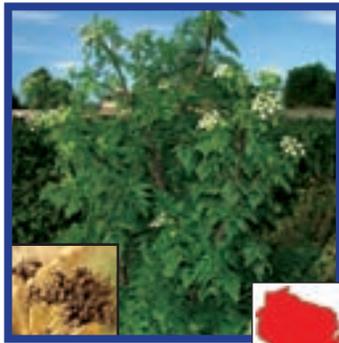
Hill mustard
(*Bunias orientalis*)



Celandine
(*Chelidonium majus*)



European marsh thistle
(*Cirsium palustre*)



Poison hemlock
(*Conium maculatum*)



Hairy willow herb
(*Epilobium hirsutum*)



Japanese hedgeparsley
(*Toriilis japonica*)



Tall or Reed manna grass
(*Glyceria maxima*)



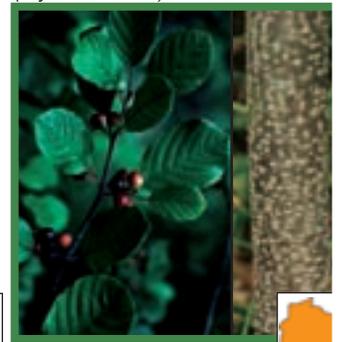
Lyme grass or Sand ryegrass
(*Leymus arenarius*)



Tree-of-heaven
(*Ailanthus altissima*)



Common buckthorn
(*Rhamnus cathartica*)



Glossy buckthorn
(*Rhamnus frangula*)

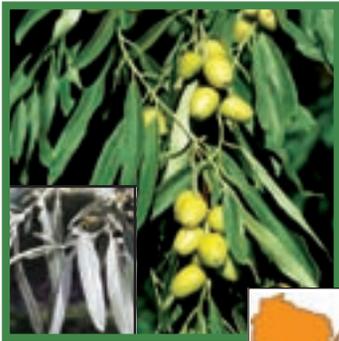


Restricted Species	Prohibited/Restricted Species	Tree	Vine	Grass
Prohibited Species		Shrub	Forb	

Attachment: WI DNR Invasive List 2010 (4289 : Noxious Weed Ordinance)

Regulated Terrestrial Invasive Plants in WI

13.1.b



Russian olive
(*Elaeagnus angustifolia*)



Autumn olive
(*Elaeagnus umbellata*)



Morrow's honeysuckle
(*Lonicera morrowii*)



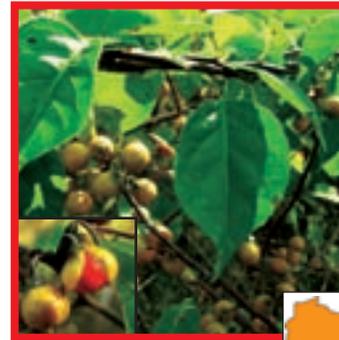
Tartarian honeysuckle
(*Lonicera tatarica*)



Bell's honeysuckle
(*Lonicera x bella*)



Multiflora rose
(*Rosa multiflora*)



Oriental bittersweet
(*Celastrus orbiculatus*)



Garlic mustard
(*Alliaria petiolata*)



Creeping bellflower
(*Campanula rapunculoides*)



Plumeless thistle
(*Carduus acanthoides*)



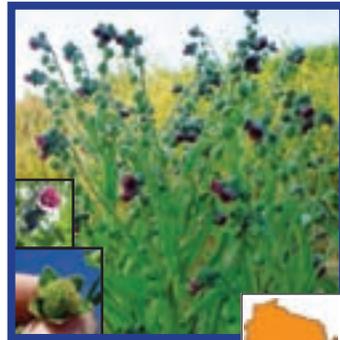
Musk thistle
(*Carduus nutans*)



Spotted knapweed
(*Centaurea biebersteinii*)



Canada thistle
(*Cirsium arvense*)



Hound's tongue
(*Cynoglossum officinale*)



Common teasel
(*Dipsacus fullonum*
subsp. *sylvestris*)



Cut-leaved teasel
(*Dipsacus laciniatus*)



 Restricted Species	 Prohibited/Restricted Species	 Tree	 Vine	 Grass
 Prohibited Species		 Shrub	 Forb	

Attachment: WI DNR Invasive List 2010 (4289 : Noxious Weed Ordinance)

For more information about NR 40 (WI's Invasive Species Rule), Restricted, or Prohibited species please visit: www.dnr.wi.gov/invasives/classification

Regulated Terrestrial Invasive Plants in WI

13.1.b



Helleborine orchid
(*Epipactis helleborine*)



Cypress spurge
(*Euphorbia cyparissias*)



Leafy spurge
(*Euphorbia esula*)



Hemp nettle
(*Galeopsis tetrahit*)



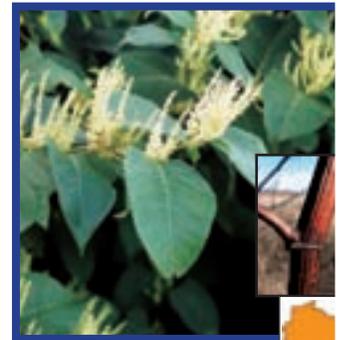
Dame's rocket
(*Hesperis matronalis*)



Purple loosestrife
(*Lythrum salicaria*)



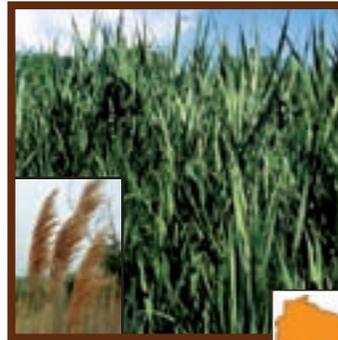
Wild parsnip
(*Pastinaca sativa*)



Japanese knotweed
(*Polygonum cuspidatum*)



Tansy
(*Tanacetum vulgare*)



Phragmites
(*Phragmites australis*)



Narrow-leaved cattail
(*Typha angustifolia*)



Hybrid cattail
(*Typha x glauca*)

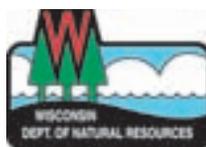
Please report any **prohibited** species (as indicated by red on the maps). Provide the following data: exact location, land ownership (if known), population size, a photo or voucher specimen, and your contact information. **To report a sighting send an email to:**

Invasive.Species@wi.gov or CALL 608-267-7438

 Restricted Species	 Prohibited/Restricted Species	 Tree	 Vine	 Grass
 Prohibited Species		 Shrub	 Forb	

For more information about NR 40 (WI's Invasive Species Rule), Restricted, or Prohibited species please visit: www.dnr.wi.gov/invasives/classification

Bureau of Endangered Resources
and Division of Forestry
Wisconsin Department of Natural Resources
Box 7921
Madison, WI 53707-7921



The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240

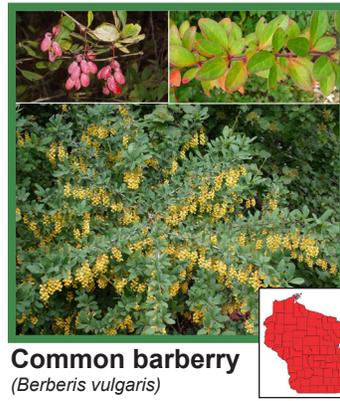
Attachment: WI DNR Invasive List 2010 (4289 : Noxious Weed Ordinance)

Additional* Regulated Invasive Plants in WI

13.1.c



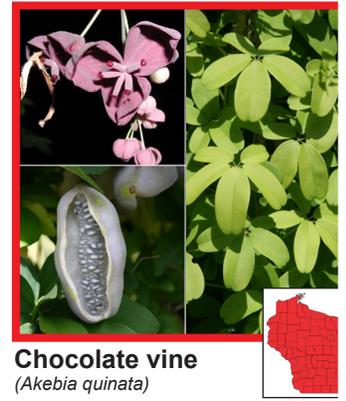
Amur cork tree
(*Phellodendron amurense*)



Common barberry
(*Berberis vulgaris*)



Himalayan blackberry
(*Rubus armeniacus*)



Chocolate vine
(*Akebia quinata*)



Asian loeseneri bittersweet
(*Celastrus loesneri*)



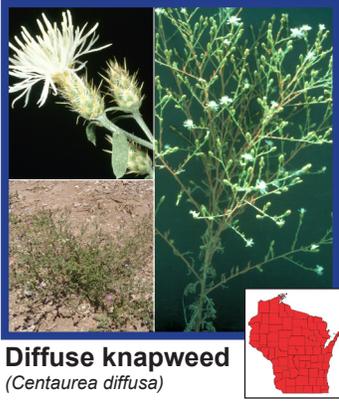
Japanese/Chinese wisteria
(*Wisteria floribunda/sinensis*)



Japanese chaff flower
(*Achyranthes japonica*)



Narrow leaf bittercress
(*Cardamine impatiens*)



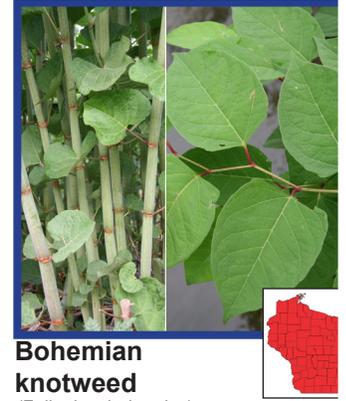
Diffuse knapweed
(*Centaurea diffusa*)



Russian knapweed
(*Centaurea repens*)



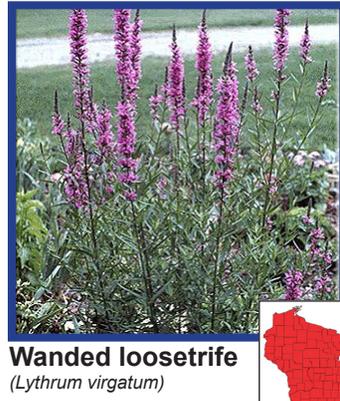
Grecian foxglove
(*Digitalis lanata*)



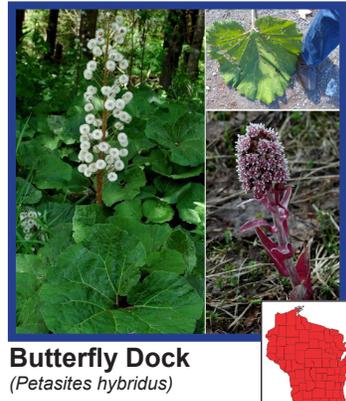
Bohemian knotweed
(*Fallopia x bohemica*)



Policeman's Helmet
(*Impatiens glandulifera*)



Wanded loosestrife
(*Lythrum virgatum*)



Butterfly Dock
(*Petasites hybridus*)



Lesser celandine
(*Ranunculus ficaria*)

*These terrestrial and wetland plant species were added to the NR40, Wisconsin's Invasive Species Rule, in May 2015.

Restricted Species	Prohibited/Restricted Species	Tree	Vine	Grass/Grass-like
Prohibited Species		Shrub	Forb	

Attachment: WI DNR Invasive List 2015 (4289 : Noxious Weed Ordinance)



Colt's foot
(*Tussilago farfara*)



Giant reed
(*Arundo donax*)



Wavy leaf basket grass
(*Oplismenus hirtellus* ssp. *undulatifolius*)



Johnson grass
(*Sorghum halepense*)



Medusahead
(*Taeniatherum caput-medusae*)



Southern cattail
(*Typha domingensis*)



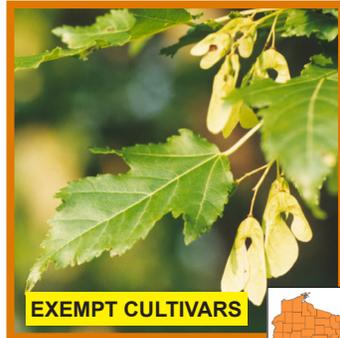
Graceful cattail
(*Typha laxmannii*)



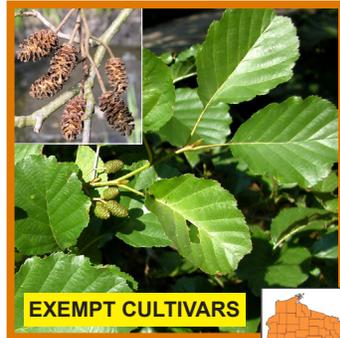
Dalmatian toadflax
(*Linaria dalmatica*)



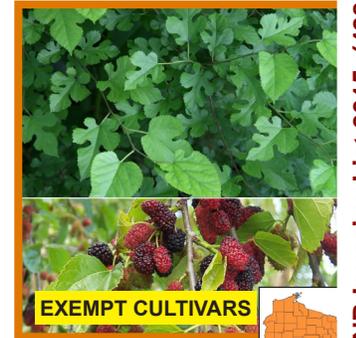
Seaside goldenrod
(*Solidago sempervirens*)



Amur maple
(*Acer tataricum* subsp. *ginnala*)



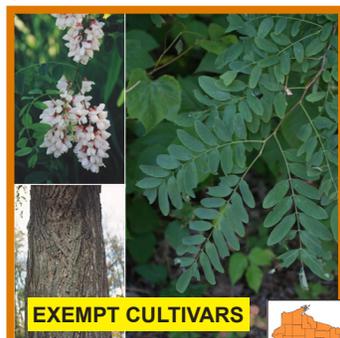
Black alder
(*Alnus glutinosa*)



White mulberry
(*Morus alba*)



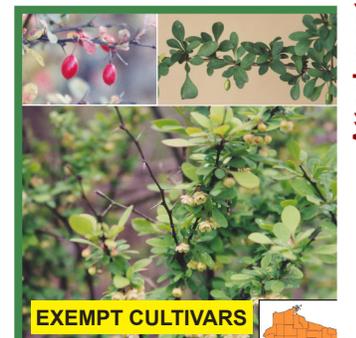
White poplar
(*Populus alba*)



Black locust
(*Robinia pseudoacacia*)



Siberian elm
(*Ulmus pumila*)



Japanese barberry
(*Berberis thunbergii*)

Attachment: WI DNR Invasive List 2015 (4289 : Noxious Weed Ordinance)

Please report any **prohibited** species (as indicated by red on the maps). Provide the following data: exact location, land ownership (if known), population size, a photo or voucher specimen and your contact information.

To report a sighting:

Send an email to Invasive.Species@wi.gov or CALL 608-267-5000



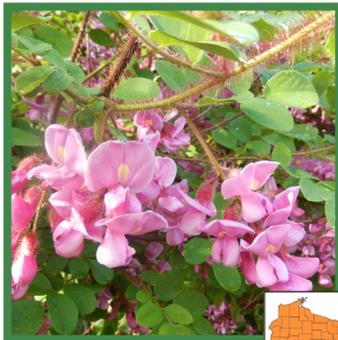
EXEMPT CULTIVARS

Siberian peashrub
(*Caragana arborescens*)

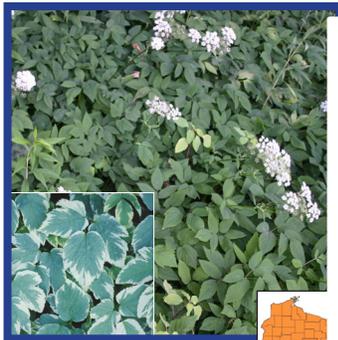


EXEMPT CULTIVARS

Burning bush
(*Euonymus alatus*)



Rose acacia
(*Robinia hispida*)



Bishop's goutweed
(*Aegopodium podagraria*)



Wormwood
(*Artemisia absinthium*)



Brown knapweed
(*Centaurea jacea*)



Black knapweed
(*Centaurea nigra*)



Tyrol knapweed
(*Centaurea nigrescens*)



Crown vetch
(*Coronilla varia*)



Queen of the meadow
(*Filipendula ulmaria*)



White bedstraw
(*Galium mollugo*)



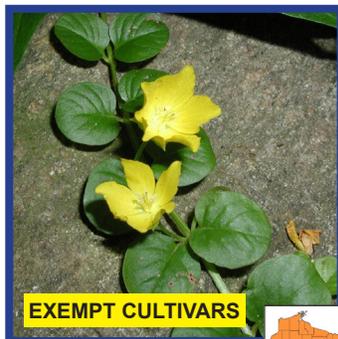
Balfour's touch-me-not
(*Impatiens balfourii*)



Yellow flag iris
(*Iris pseudacorus*)



Field scabiosa
(*Knautia arvensis*)



EXEMPT CULTIVARS

Moneywort
(*Lysimachia nummularia*)



Garden yellow loosestrife
(*Lysimachia vulgaris*)



Attachment: WI DNR Invasive List 2015 (4289 : Noxious Weed Ordinance)

For more information about NR 40 (WI's Invasive Species Rule) Prohibited or Restricted species please visit: www.dnr.wi.gov (Key Word: NR 40)



Woodland forget-me-not
(*Myosotis sylvatica*)



Scarlet pimpernel
(*Pimpinella saxifraga*)



Garden heliotrope
(*Valeriana officinalis*)



Ribbon grass
(*Phalaris arundinaceae* var. *picta*)



With certain exemptions*, 'Restricted' and 'Prohibited' plants may not be transferred (bought, sold, given away), transported, or introduced (imported or planted) in Wisconsin. In addition, 'Prohibited' plants must be controlled.

*NOTES ON EXEMPT CULTIVARS:

Amur cork tree: Male cultivars and seedling rootstock are exempt.

Amur maple: All cultivars are exempt.

Black alder: All cultivars and hybrids are exempt.

White mulberry: Male cultivars are exempt.

Black locust: All cultivars are exempt.

Siberian elm: All hybrids are exempt. Parent species for use as rootstock are exempt.

Japanese barberry: Restriction applies only to the parent type, the variety *atropurpurea*, the hybrid of *B. thunbergii* x *B. Koreana* and the listed cultivars of each. Listed cultivars: *Berberis thunbergii* cultivars: Sparkle, 'Anderson' Lustre Green™, Erecta, 'Bailgreen' Jade Carousel®, Angel Wings, Painter's Palette, Inermis ('Thornless'), Pow Wow, Golden Ring, Kelleris, Kobold, 'JN Variegated' Stardust™, and Antares. *Berberis thunbergii* var. *atropurpurea* cultivars: Marshall Upright ('Erecta'), Crimsc Velvet, 'Bailtwo' Burgundy Carousel®, Red Rocket, 'Monomb' Cherry Bomb™, 'Bailone' Ruby Carousel®, JN Redleaf, Rose Glow and Silver Mile. Hybrids of *B. thunbergii* x *B. Koreana* cultivars: Tara and 'Baisel' Golden Carousel®. All other cultivars, varieties, and hybrids are exempt.

Siberian peashrub: Cultivars Lorbergii, Pendula, and Walkerii are exempt

Burning bush: The straight species and cultivar Nordine are restricted. All other cultivars are exempt.

Moneywort: Cultivars Aurea and yellow and gold leaf forms are exempt.

Notes on Split-listed Plants:

Dalmatian toadflax: Prohibited except in Juneau and Bayfield counties (where Restricted).

Seaside goldenrod: Prohibited except in Kenosha, Milwaukee, and Racine counties (where Restricted).

Phragmites: Previously restricted statewide. Now prohibited in western counties, and restricted in eastern counties.

Notes on Phase-out Period:

The plants listed here were regulated by NR40, Wisconsin's Invasive species rule as of May 1, 2015. 'Restricted' plants on this list that were in the state as of May 1, 2015 may continue to be sold, transferred, transported and planted until May 1, 2018 for herbaceous plants and vines, and until May 1, 2020 for trees and shrubs.

Photo Credits:

Amur cork tree: Andrea Moro, CC BY-SA, U of Trieste (leaves); Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (bark & twigs); **Common barberry:** Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (flowers & fruits); Nisa Karimi, WIDNR (foliage); **Himalayan blackberry:** Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (fruit & foliage); Forest & Kim Starr (stem); **Chocolate vine:** Chris Evans, IL Wildlife Action Plan, Bugwood.org (foliage); Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (fruit & flowers); **Japanese/Chinese wisteria:** James R. Allison, GADNR, Bugwood.org (flowers); James H. Miller, USDA Forest Service, Bugwood.org (plant); Rebekah D. Wallace, U of Georgia, Bugwood.org (leaf); **Asian loesneri bittersweet:** H. Kolster, Planten Tuin Esveld, www.esveld.nl (fruits); Dirk van Gelderen, Planten Tuin Esveld, www.esveld.nl (vine); **Japanese chaff flower:** Chris Evans, IL Wildlife Action Plan, Bugwood.org (plant); **Narrow leaf bittercress:** Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (plant & leaves); **Diffuse knapweed:** Sara Rosenthal, USDA Ag Research Service, Bugwood.org (plant); USDA APHIS PPQ Archive, Bugwood.org (flowers); Carey Mintzer, U of Arkansas, Bugwood.org (flowers); **Russian knapweed:** Steve Dewey, Utah State U, Bugwood.org (flower); Bonnie Million, Natl Park Service, Bugwood.org (leaves); **Grecian foxglove:** Paul S. Drobot, Newengland.org (flowers); **Bohemian knotweed:** Robert Videcki, Doronicum Kft., Bugwood.org (stem & leaves); **Policeman's helmet:** King County Noxious Weed Control Program (stem); Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (leaf); Rob Routledge, Sault College, Bugwood.org (flowers); **Butterfly dock:** Tom Boos, WIDNR (leaf); William M. Ciesla, Forest Health Management International (flowers & new growth); **Lesser celandine:** Andrea Moro, CC BY-SA, U of Trieste (flower & leaf); **Colt's foot:** Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (flowers, leaf & plant); **Giant reed:** Amy Ferriter, State of Idaho, Bugwood.org (ligule); Barbara Tokarska-Guzik, U of Silesia, Bugwood.org (plant); Karan A. Rawlins, U of GA, Bugwood.org (seeds); **Wavy leaf basket grass:** Rebekah D. Wallace, U of GA, Bugwood.org (leaves); Garrett Waugaman, M-NCPPC Weed Warriors, Bugwood.org (seeds); **Johnson grass:** James H. Miller & Ted Bodner, Southern Weed Science Society, Bugwood.org (plant); Steve Dewey, Utah State U, Bugwood.org (ligule); **Medusahead:** Steve Dewey, Utah State U, Bugwood.org (flowers); **Southern cattail:** Larry Allain, Plants.usda.gov (fruit); Andrea Moro, CC BY-SA, U of Trieste (plant); **Graceful cattail:** Andrea Moro, CC BY-SA, U of Trieste (plants); **Dalmatian toadflax:** Bonnie Million, NPS, Bugwood.org (flowers & leaves); Eric Coombs, OR Dept of Agriculture, Bugwood.org (plants); **Seaside goldenrod:** W.D. Bransford, Lady Bird Johnson Wildflower Center (flowers); Lawrence A. Leitner, SEWRPC.org (plants); **Amur maple:** Elizabeth Czarapata (fruits); **Black alder:** Andrea Moro, CC BY-SA, U of Trieste (mature cones & leaves); **White mulberry:** Arieh Tal, Ntlphoto.com (leaves); B. Navez, Wikimedia Commons (fruits); **White poplar:** Elizabeth Czarapata (bark & leaves); **Black locust:** Elizabeth Czarapata (bark & flowers); Chris Evans, IL Wildlife Action Plan, Bugwood.org (leaves); **Siberian elm:** Elizabeth Czarapata (leaves, bark, & trees); **Japanese barberry:** Elizabeth Czarapata (fruits, leaves, & plant); **Siberian peashrub:** Elizabeth Czarapata (fruits); Arthur Haines, Newenglandwild.org (flowers); **Winged euonymus:** Nisa Karimi, WIDNR (stem & leaves); **Rose acacia:** Linda K. Williams, WIDNR (stem); **Bishop's goutweed:** Elizabeth Czarapata (var. leaves); Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (plant); **Wormwood:** Steve Garske, Newenglandwild.org (plant); **Brown knapweed:** Bruce Ackley, Ohio State U, Bugwood.org (flower, leaves, & plant); **Tyrol knapweed:** Joseph M. DiTomaso, U of California-Davis, Bugwood.org (seedling, flowers, & flower); **Black knapweed:** Andrea Moro, CC BY-SA, U of Trieste (flower & plant); **Crown vetch:** Elizabeth Czarapata (infestation & flower); **Queen of the meadow:** Andrea Moro, CC BY-SA, U of Trieste (plant & leaves); **White bedstraw:** Ohio State Weed Lab Archive, Ohio State U, Bugwood.org (flowers); John Cardina, Ohio State U, Bugwood.org (leaves); **Balfour's touch-me-not:** Nisa Karimi, WIDNR (flower & plant); **Yellow flag iris:** Elizabeth Czarapata (flower); Joseph M. DiTomaso, U of California-Davis, Bugwood.org (fruit); **Field scabiosa:** Andrew Gagg, WIDNR (flowers); Andrea Moro, CC BY-SA, U of Trieste (leaf); **Moneywort:** Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (flowers); **Garden yellow loosestrife:** Gil Wojciech, Polish Forest Research Institute, Bugwood.org (plant); **Wanded loosestrife:** Courses.nres.uiuc.edu (plant); **Woodland forget-me-not:** Andrea Moro, CC BY-SA, U of Trieste (flowers); Chris Wood, U of Washington Burke Museum, Newenglandwild.org (plant); **Scarlet pimpernel:** Arthur Haines, Newengland.org (leaves); Andrea Moro, CC BY-SA, U of Trieste (flowers); James Lindsey, Maastricht University, Newenglandwild.org (fruits); **Garden heliotrope:** Elizabeth Czarapata (flowers); Leslie J. Mehrhoff, U. of Connecticut, Bugwood.org (leaves); **Ribbon grass:** Kristi Sherfinski, WIDNR (leaves).



RESOLUTION NO. _____

A RESOLUTION FOR A CONDITIONAL USE PERMIT FOR STORAGE BUILDINGS TO BE LOCATED ON WILLOW BEND DRIVE IN MERRILL, WISCONSIN

WHEREAS, Jess Kufahl d/b/a Quality Built Garages has requested a Conditional Use permit pursuant to the Merrill Zoning Code Chapter 113-103 for the purpose of the development of storage buildings on the following described property:

Lots 17-20 of Lot 1 of CSM #1253, PIN #3106-161-0049, within the City of Merrill, Lincoln County, Wisconsin; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on July 2, 2019, due public notice having been given, and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application and has recommended approval of said application, with the condition that trees be planted on the east side of property to provide screening acceptable to Building Inspector/Zoning Administrator;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that a Conditional Use permit shall be issued to Jess Kufahl d/b/a Quality Built Garages for the purpose of developing storage buildings on the aforesaid described property.

Recommended by:

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution on CUP for Jess Kufahl (4300 : A Resolution for a Conditional Use Permit for storage buildings on Willow Bend Drive,

Members of the plan commission.

Please review the enclosed application.

I believe this development will be a beneficial improvement to the adjacent land owners and the City of Merrill. The proposed development is a parcel that was largely abandoned by two previous developers. It is currently somewhat of an eyesore. I would like to construct these buildings on the far west end of the development. I would like to temporarily convert the remaining acreage back to farm land until residential construction is warranted.

I am an experienced, and reputable contractor/ developer. All necessary engineering and construction practices would be followed.

Thank you for your consideration.

Jess Kufahl



APPLICATION FOR CONDITIONAL USE PERMIT CITY OF MERRILL

DATE 6-10-19APPLICANT'S NAME: JESS KUFALHBUSINESS NAME: QUALITY BUILT GARAGESPHONE #: 715-581-1903 EMAIL: JDKUFALH@AOL.COMPROPERTY ADDRESS: LOT # 17-20 Willow BEND DRIVE MERRILLPROPERTY OWNER'S NAME: JESS KUFALHTAX ROLL#: 34-0006.00.673.02.20 PIN#: 251-3106-161-0049EXISTING USE: RESIDENTIAL

PROPOSED USE: _____

REASON FOR REQUESTING A USE PERMIT CHANGE: Would like toconstruct mini storage buildings

**PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE
TO EACH OF THE FOLLOWING ITEMS**

(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.
 - a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.
 - b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).
 - c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.
 - d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.
 - e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

- f) Explain how the conditional use shall conform to all applicable regulations of the district in which it is located.
- g) Explain how the conditional use will not violate flood plain regulations governing the site.
- h) That when applying the above standards to any new construction or placing an addition on an existing building, the Plan Commission and Common Council shall bear in mind the statement of purposes for the zoning district such that the proposed building or addition at the proposed location, does not defeat the purpose and objective of the Zoning District.
- i) In addition to passing the Conditional use Permit, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:
 - I) The maintenance of safe and healthful conditions;
 - II) The prevention of water pollution including sedimentation;
 - III) Existing topography, drainage features and vegetative cover on the site;
 - IV) The location of the site with respect to floodplains and floodways of rivers and streams;
 - V) The erosion potential of the site based upon the degree and direction of slope, soil type, and vegetative cover;
 - VI) The location of the site with respect to existing or future access roads;
 - VII) The need of the proposed use for a shoreline location;
 - VIII) The compatibility with uses on adjacent land;
 - IX) The amount of liquid waste to be generated and the adequacy of the proposed disposal system.
- 2. Include the Names and Addresses of the architect, professional engineer, and contractor (if appropriate), and all property owners of record within 100 feet of the applicant. Note: Zoning Administrator will provide list of property owners to be included in the submittal.
- 3. Description of the subject site by lot, block, and recorded subdivision or by metes and bounds description address of the subject site; type of structure; proposed operation or use of the structure of site; number of employees and the Zoning District within which the subject site lies.
- 4. Plat of Survey prepared by a registered land surveyor showing property lines, buildings, improvements, landscaping, and all of the information required for a building permit.
- 5. Additional information as may be required by the Plan Commission of Common Council, or Officers of the City.
- 6. **A fee of \$175.00 must accompany the application.**
- 7. **A copy of Deed is required of proposed property.**

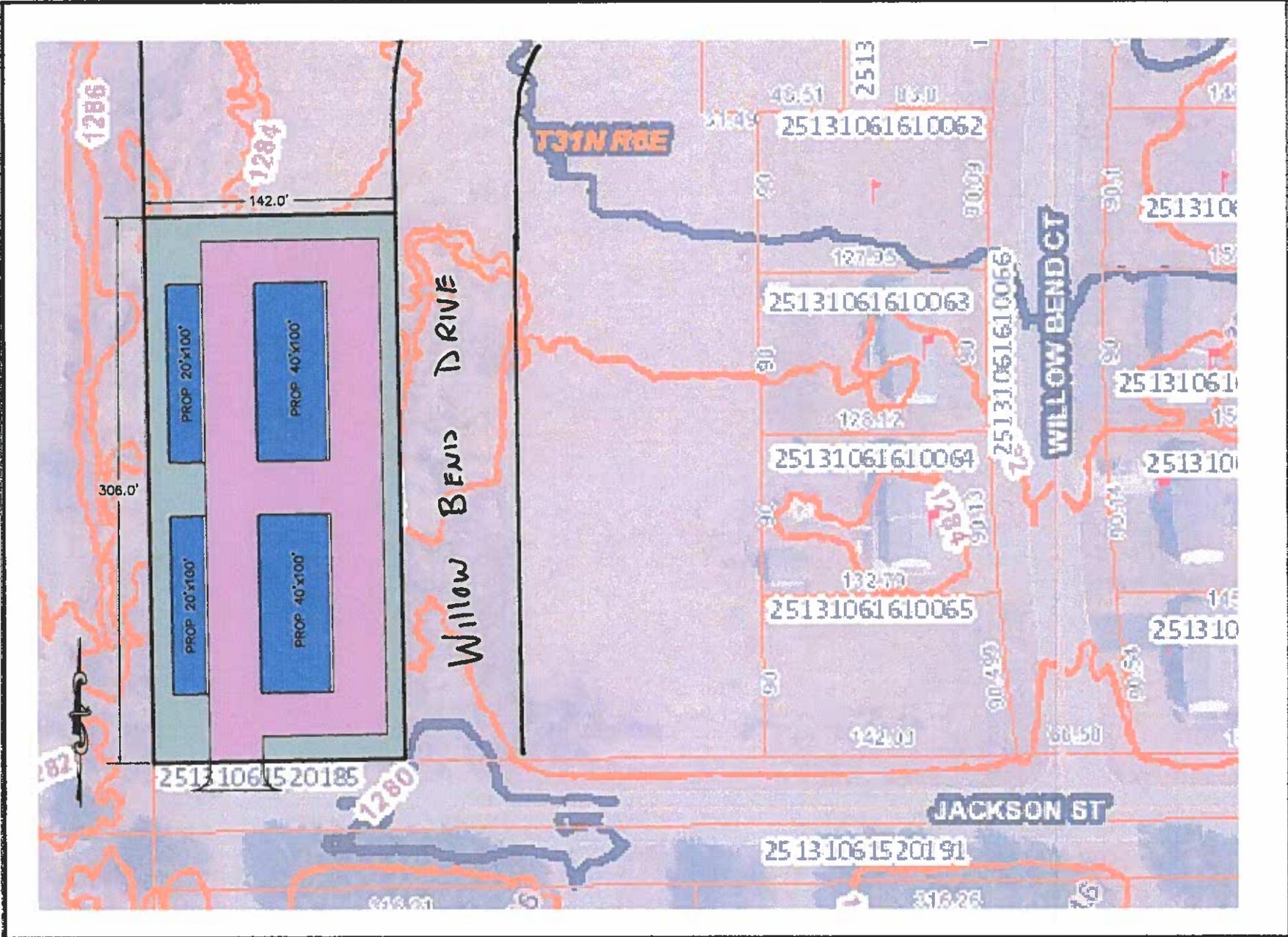
The information submitted with this application is true and accurate to the best of my knowledge and belief.

 Signature of Applicant



 Signature of Applicant

Attachment: Conditional Use Permit - Jess Kufahl (4300 : A Resolution for a Conditional Use Permit for storage buildings on Willow Bend Drive,



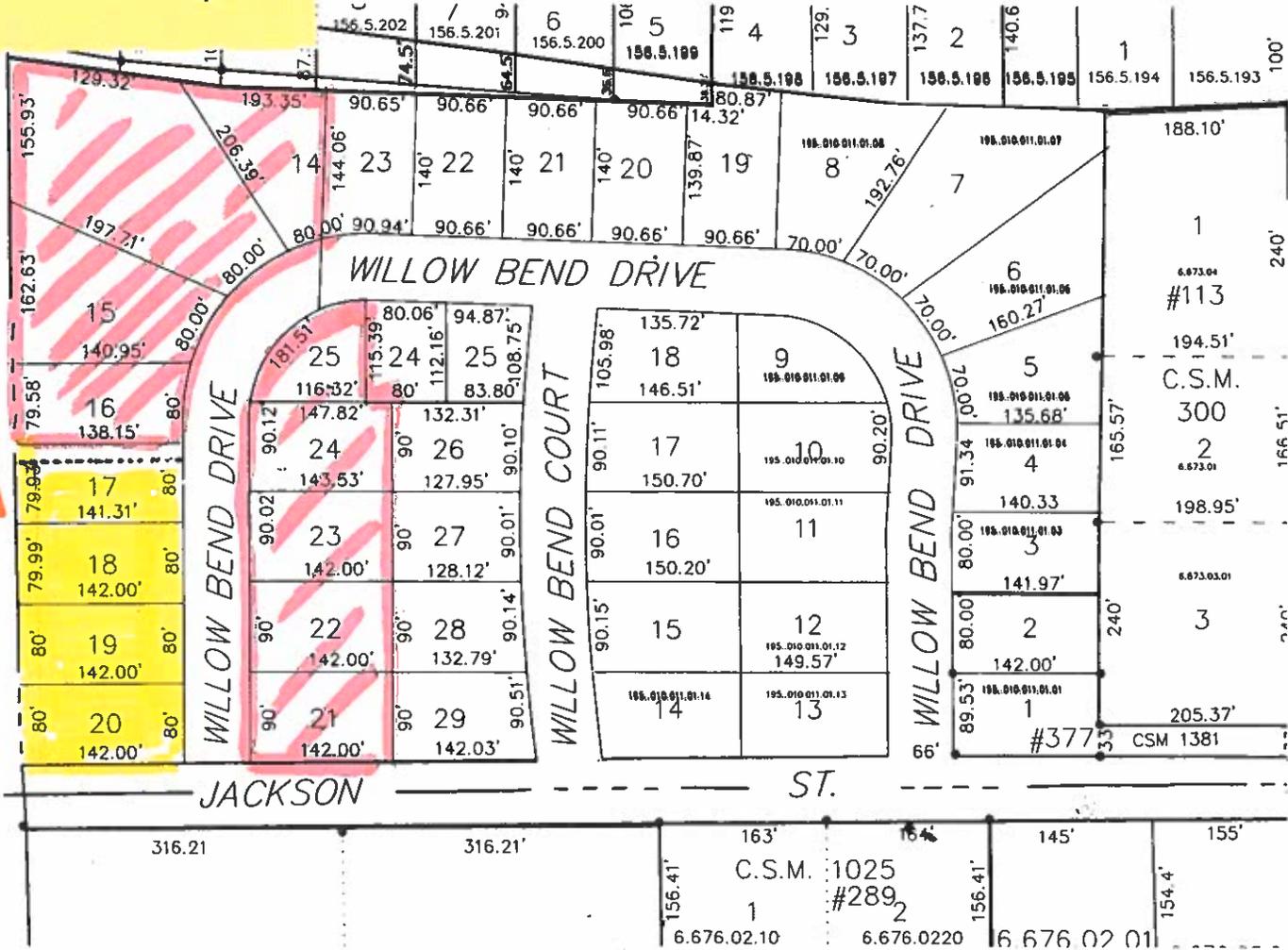
CONCEPT LAYOUT QUALITY BUILT GARAGES LLC CITY OF MERRILL, LINCOLN CO.	SURVEYED: DESIGNED: APPROVED:	RESUBMIT DATE:	MARATHON TECHNICAL SERVICES LLC CONSULTING ENGINEERS 404 FRANKLIN ST - WAUSAU, WI 54403 PHONE & FAX - (715) 843-7292 WWW.MTSLLC.NET
	SCALE 1" = 50'	SHEET NO. X	OF Y SHEETS

Attachment: Conditional Use Permit - Jess Kufahl (4300 : A Resolution for a Conditional Use Permit for

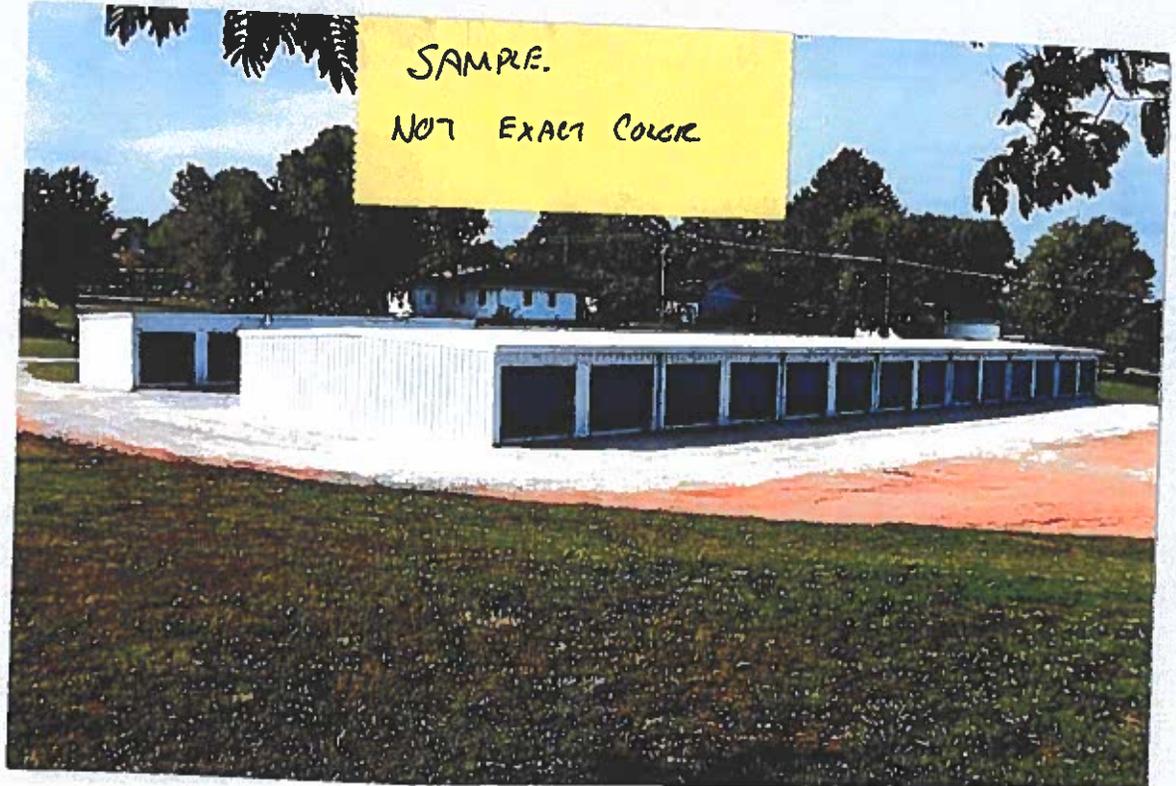
This area to be used as farm land until further development of home lots.

Storage Building

320'



Attachment: Conditional Use Permit - Jess Kufahl (4300 : A Resolution for a Conditional Use Permit for



Attachment: Conditional Use Permit - Jess Kufahl (4300 : A Resolution for a Conditional Use Permit for

RESOLUTION NO.

A RESOLUTION HONORING CAROL H. WENDORF FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Carol H. Wendorf has served the City of Merrill T.B. Scott Library for 20 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Carol H. Wendorf has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Carol H. Wendorf's skills and experience will be missed at the City of Merrill T.B. Scott Library;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Carol H. Wendorf has given the City of Merrill T.B. Scott Library and commends her for those 20 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Carol H. Wendorf, congratulate her upon the occasion of her retirement from the City of Merrill T.B. Scott Library, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution honoring Carol Wendorf (4303 : Resolution honoring Carol Wendorf)

RESOLUTION NO.

A RESOLUTION HONORING LORRI L. VANDRE FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Lorri L. Vandre has served the City of Merrill Enrichment Center for 29 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Lorri L. Vandre has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Lorri L. Vandre's skills and experience will be missed at the City of Merrill Enrichment Center;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Lorri L. Vandre has given the City of Merrill Enrichment Center and commends her for those 29 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Lorri L. Vandre, congratulate her upon the occasion of her retirement from the City of Merrill Enrichment Center, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council CITY OF MERRILL, WISCONSIN

Moved: _____
Derek Woellner
Mayor

Passed: _____
William N. Heideman
City Clerk

Attachment: Resolution honoring Lorri Vandre (4304 : Resolution honoring Lorri Vandre)

RESOLUTION NO.

A RESOLUTION HONORING STEVEN D. HINTZE FOR HIS LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, the City of Merrill offers a solid stable community environment for all of its citizens; and,

WHEREAS, the City of Merrill has a strong foundation on which to expand, progress, and develop towards an even better community; and,

WHEREAS, Steven D. Hintze has served the City of Merrill as a Firefighter, MPO, AMB, Lieutenant, Captain, Ass't Chief, and Battalion Chief from February, 1993, to June 1, 2019; and,

WHEREAS, Steven D. Hintze's cheerful manner, dedication to Fire service and Emergency Medical Service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Merrill Fire Department and Merrill's citizens; and

WHEREAS, the personal commitment and unselfish dedication Steven D. Hintze has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,

WHEREAS, the City of Merrill offers a solid stable community environment for all of its citizens in part because of Steven D. Hintze's dedicated service; and,

WHEREAS, Steven D. Hintze's cheerful manner and hard work will be missed at the Merrill Fire Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Steven D. Hintze has given the City of Merrill Fire Department and commends him for those 26 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Steven D. Hintze, congratulate him upon the occasion of his retirement from the City of Merrill Fire Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Recommended by: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution honoring Steve Hintze (4305 : Resolution honoring Steve Hintze)

RESOLUTION NO.

A RESOLUTION HONORING DIANE M. WAIS FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Diane M. Wais has served the City of Merrill City Attorney’s Office for 21 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Diane M. Wais has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Diane M. Wais’ skills, experience, and cheerful manner will be missed at the City of Merrill City Attorney’s Office and City Hall;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of July, 2019, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Diane M. Wais has given the City of Merrill City Attorney’s Office and the City overall, and commends her for those 21 years of service; and

BE IT FURTHER RESOLVED, that we do hereby commend the meritorious and dedicated service of Diane M. Wais, congratulate her upon the occasion of her retirement from the City of Merrill City Attorney Office, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council CITY OF MERRILL, WISCONSIN

Moved: _____
Derek Woellner
Mayor

Passed: _____
William N. Heideman
City Clerk

Attachment: Resolution honoring Diane Wais (4306 : Resolution honoring Diane Wais)