



CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • TUESDAY JULY 2, 2019

Regular Meeting

City Hall Council Chambers

5:45 PM

I. Call to Order

Mayor Woellner called the meeting to order at 5:45 P.M.

Attendee Name	Title	Status	Arrived
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	
Kyle Gulke		Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Steve Sabatke, Chris Hahn, Alyssa Hahn and City Clerk Bill Heideman. Jess Kufahl attended the public hearing portion of the meeting. A representative from Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of June 4, 2019 meeting

Motion (Hass/Sturm) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps

Building Inspector/Zoning Administrator Pagel reported that, in the last month, he approved one Certified Survey Map. It was for David Cooper, for 900 East First Street.

IV. Public Comment Period

Mayor Woellner requested the he be allowed to change the order of agenda items. Without objection, it was so ordered.

There was no public comment.

V. Establish date, time and location of next meeting

The next meeting will be at the call of the Chairperson.

VI. Recess:

At 5:46 P.M., Mayor Woellner announced a recess until 6:00 P.M., the time scheduled for the public hearing to begin. At 6:00 P.M., Mayor Woellner called the meeting back to order.

VII. Public Hearing (will begin at 6:00 P.M.)

1. Conditional Use Permit application from Jess Kufahl for development of storage buildings on Willow Bend Drive.

Information was in the meeting packet.

City Attorney Hayden read the public hearing notice.

Motion (Hass/Schroeder) to open the public hearing. Carried.

Chris and Alyssa Hahn, 306 Willow Bend Court, stated that they had several concerns, primarily related to increased traffic and safety for small children. In their opinion, there is currently a sufficient number of storage building sites in the City.

Jess Kufahl, d/b/a Quality Built Garages, spoke in favor of the application. He stated that he has been trying unsuccessfully to sell the land for four years. He then provided additional information on the application.

Motion (Hass/Maule) to close the public hearing. Carried.

Building Inspector/Zoning Administrator Pagel suggested that a condition could be added to require screening on the east side of the property, subject to approval by the Building Inspector/Zoning Administrator.

If approved, the application will be considered via resolution at the July 9th, 2019 Common Council meeting.

Motion (Hass/Schroeder) to approve the application, with the condition requiring screening on the east side of the property.

RESULT:

APPROVED & SENT TO COUNCIL

Next: 7/9/2019 7:00 PM

VIII. Adjournment

Motion (Hass/Schroeder) to adjourn. Carried. Adjourned at 6:16 P.M.