



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY JUNE 26, 2019

Regular Meeting

City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Library Director Stacy Stevens, Facilities Maintenance Manager Nick Wszalek, Jim Wedemeyer, Gene Bebel and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

2. Preliminary items:

1. Vouchers

Motion (Hass/Norton) to approve.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Continue discussion on downtown parking layout.

Public Works Director/City Engineer Akey reported that he has discussions with several business owners on downtown parking options. He will draft a downtown parking layout for consideration at the next meeting. No action was taken at this time.

2. Request from Merrill Area Chamber of Commerce to close East Main Street, from South Center Avenue (west side) to Poplar Street, from 8:00 A.M. to 5:00 P.M. on Saturday, August 10th, 2019, in conjunction with a Chalk it Up Festival.

A copy of the request was in the meeting packet.

Motion (Norton/Hass) to approve.

RESULT: APPROVED & SENT TO COUNCIL **Next: 7/9/2019 7:00 PM**

3. Consider placing a Rapid Flashing Beacon on East Main Street at Memorial Drive

Public Works Director/City Engineer Akey reported that, for safety reasons, he has received multiple requests for a beacon at this location. The estimated cost is \$7,000 to \$9,000.

Motion (Hass/Van Lieshout) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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4. Consider bids on T.B. Scott Library Community Room beam project. Bids will be opened on June 24th.

Facilities Maintenance Manager Wszalek reported. The estimated cost of the project was between \$55,000 and \$70,000. Approximately \$70,000 in private donations has been raised to help fund the project.

One bid (\$120,000) was received.

The T.B. Scott Free Library Board of Trustees will have a special meeting on June 27th to consider options related to the project.

Motion (Hass/Norton) to disapprove the bid and delay further action until the T.B. Scott Free Library Board of Trustees makes a recommendation.

RESULT:	CARRIED
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5. Receive input and consider options to address issues related to the rooftop HVAC units at the T.B. Scott Free Library.

Facilities Maintenance Manager Wszalek reported. One of the compressors on the east side of the library has failed. The estimated cost to replace the compressor is \$10,000. The estimated cost to replace the entire unit is \$43,000. The estimated cost to replace all three units at the library is \$110,000.

Facilities Maintenance Manager Wszalek noted that he had already planed to include, in the 2020 Capital Budget, a request to replace all three units.

Motion (Norton/Van Lieshout) to replace all three units, at an approximate cost of \$110,000.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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6. Consider amendment to Code of Ordinances Section 14.34, related to destruction of noxious weeds.

On behalf of Street Superintendent Bonack, Street and Weed Commissioner Liberty reported.

It is being proposed that Japanese Knotwood and Giant Knotwood be added to the list of noxious weeds in Code of Ordinances Section 14-34. It was then suggested that, in addition to adding the two species to the list, it might be practical to also incorporate the Wisconsin Department of Natural Resources (DNR) prohibited or restricted invasive species list into the ordinance.

Motion (Van Lieshout/Norton) to recommend approving the ordinance amendment to Code of Ordinances Section 14-34, to add Japanese Knotwood and Giant Knotwood, and also incorporate the DNR prohibited or restricted invasive species list into the ordinance.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/9/2019 7:00 PM
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4. Monthly Reports:

1. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey provided status reports on current projects.

2. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel remarked that, as usual, the warmer weather brings an increase in exterior maintenance and garbage issues.

3. Street Superintendent Bonack

The report was in the meeting packet.

On behalf of Street Superintendent Bonack, Public Works Director/City Engineer Akey reported on Street Department activities.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

Street and Weed Commissioner Liberty reviewed the monthly report.

5. Consider placing monthly reports on file

Motion (Norton/Hass) to place on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, July 24th, 2019 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Norton/Van Lieshout) to adjourn. Carried. Adjourned at 5:58 P.M.