

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
April 17th, 2019
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Audrey Huftel, Richard Mamer, Tim Meehean and Jim Wedemeyer. Also present: Laurie Ollhoff, Nick Wszalek, John Greenwood, Carolyn Forde (4:30-4:45) and Geoffrie L. from MP3.

An invitation from Coldwell Banker Action Realty-Merrill to a community idea and vision gathering regarding the use of the First Presbyterian Church building.

There was no public comment.

2. Consent Items

M Meehean/S Breitenmoser/C to approve the minutes of the February meeting with the correction that Darcy Dalsky and Audrey Huftel were present at that meeting. M Meehean/S Mamer/C to accept the Monthly Revenue and Expense Report for February and March as printed.

3. Reports/Discussion Items/Action Items

A. Quarterly Contract Review-John Greenwood: Mr. Greenwood updated the board on current activity. The newly formed Community and Economic Growth Committee of the AAC has been active with development of community based projects. Monthly task logs for February and March were provided.

B. Long Range Plan Final Report: M Meehean/S Huftel/C to approve the final report as presented.

C. Strategic Plan Progress Goal #1: Upon review and discussion, Goal #1 was presented with objectives and measurable outcomes. Minor corrections were identified.

D. Update on Community Room Status: Ms. Stevens notified the board of insurance claims that have been paid up to this point. Ms. Stevens relayed the concerns of the insurance adjuster related to certain charges included in the claims. The status of the project was reviewed and the board reviewed the charges and feel that they seem reasonable for the work completed. A letter was sent to major donors of the building addition project requesting funds for the placement of a support beam in that room. Updates were given on status of requests. Discussion focused on status of west wall supporting structure. A letter to the State Historical Society has been sent regarding ability to work on refurbishing this room given the National Register of Historic Places designation. Weather and potential flood conditions have been a concern this spring.

E-I. Policy Review: Fines and Fees; Internet Use; Material Selection; Inclement Weather: M Meehean/S Breitenmoser/C to approve the listed policies as presented. Mr. Gilk requested that Lincoln County receive a copy of the Inclement Weather policy for informational purposes.

J. Trustee Essential #8-Developing the Library Budget: Ms. Stevens provided copies of Trustee Essential #8.

K. Reports from Friends/WVLS Representative: The Friends will be having a one day book sale in the Café area on April 26th. The Friends Annual meeting will be reenactor Jessica Michna as Goode Rebeka Nurse: Trial by Fire – The Salem Witch Trials on Sunday May 5th at 1pm on the 3rd floor.

4. Forthcoming Events & Library Director Report

- February and March Monthly Statistical Reports were provided.
- Ms. Forde spoke on the Summer Food Service Program being piloted by Youth Service staff this summer.

- Youth Services applied for a Community Foundation grant to furnish an early literacy activity center.
- Youth Services next Family Fun night April 25th is “Rock on Kindness” which is co-sponsored by the community-led Merrill Rocks group.
- A copy of the Summer Library Program flyer was distributed.
- Author/Presenter Chad Lewis is scheduled to speak on the Bizarre History of Wisconsin April 23rd.
- Topical Civic Engagement program-The Ins and Outs of Education: the Options and the Policy is scheduled Monday April 29th.
- Popular local author Victoria Houston is scheduled to speak as part of our Words Worth Hearing program on May 14th as well as a program on the Art of Fly Tying and the Perfect Catch April 30th featuring a local artisan and sportsman.
- Carol Wendorf will be retiring early May after over 19 years of service at the library. Staff member Faith Martinson has been hired as her replacement.
- The annual conflict of interest board signature for IRS filing is no longer required. The Endowment Fund balance is currently below the monetary threshold requirement.
- 2018 System Information and Public Library Statistics provided by the Wisconsin Valley Library Service was distributed. Copies of the report were given to Lincoln County Board members, Merrill City Council members and the mayor. Item will be placed on next agenda for discussion purposes.
- National Library Week and Food for Fines had a successful week with \$163.20 in fines waived. New this year was the offering for student’s grades 4-12 to read for foods for fines. Several students participated and fines of \$14.15 were waived from their records as a result.
- Copy of the March WVLS Directors Report was provided.

5. Adjournment:

M Meehean/S Dalsky/C to adjourn the meeting at 5:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on May 15th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary