

Transit Commission Meeting
April, 2018
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment
None

3) Approval of August minutes

A motion to approve minutes of the March 2019 meeting was made by Steve Willis and seconded by Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A) FTA Drug and Alcohol Conference in Milwaukee
 - a. Brad attended for the new DAPM class as well as other breakout sessions. Many things were learned about how to make sure our program is compliant with FTA regulations. We are compliant.
- B) New Bus Purchase
 - a. Discussion of price of new buses comparing to other properties recent purchases adjusted to current price per PPI. Discussion of what items required in the new buses with the major component being a stainless steel chassis. Talked about the relationship built with our current manufacturer.
- C) Approval of new bus
 - a. A motion was made to purchase buses from our current manufacturer based on they are the only provider of stainless steel chassis and the strong partnership that has been built over the last 15 years was made by Sue Kunkel and seconded by Steve Willis. All Ayes, motion approved unanimously.
- D) 2019 First Quarter report
 - a. Reviewed ridership which is down over all less student ridership, revenues holding steady with increase in adult ridership. Other benchmarks right in place.

5) Next Meeting will be May 20, 2019 4:00pm at the Transit Office located in City Hall 1004 E. 1st Street Merrill, WI 54476

6) Motion to adjourn was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator