



**CITY OF MERRILL**  
**FESTIVAL GROUNDS COMMITTEE**  
**MINUTES • THURSDAY APRIL 4, 2019**

**Regular Meeting**

**Bierman Building**

**6:00 PM**

I. Call to Order

Alderman Norton called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Michael Caylor	Food Vendor Rep.	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Absent	
Bryan Bloch	Rodeo Assn. Rep.	Present	
Brad Becker	Fair Assn. Rep.	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Festival Grounds Manager Richard Bjorklund, Diane Wais, John Rathke, Bill Bialecki, Colton VanLieshout and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of March 7, 2019 meeting

Motion (Meehean/Bloch) to approve.

**RESULT: APPROVED**

III. Agenda items for consideration:

1. Labor Day - Mobile Food Vendors/Contract

Festival Grounds Manager Bjorklund will continue to work with Ron Liberty (Merrill Lions) to ensure compliance.

Motion (Meehean/Becker) to approve the contract.

**RESULT: APPROVED**

2. Fireworks information update

Information from City Administrator Johnson was in the meeting packet.

City Administrator Johnson explained that, based on National Fire Protection Association (NFPA) regulations, the company that displays the fireworks show would not be able to have the same type of show at the Festival Grounds that they would have at the Merrill Area Recreational Complex (MARC).

Food Vendor Rep. Caylor responded that, while he realizes that relocation July Fourth celebration to the Festival Grounds is a dead issue at this time, he wanted it known that many NFPA guidelines, included the guidelines referenced by City Administrator Johnson, have not been adopted by the State of Wisconsin and are therefore not considered Wisconsin state law.

### 3. Rodeo update

Rodeo Association Rep. Bloch reported that the 2019 rodeo will be held June 7-9. Bands have been booked for Friday, June 7<sup>th</sup> and Saturday, June 8<sup>th</sup>.

Work on several enhancements to the rodeo is ongoing. Evening shows are scheduled for June 7<sup>th</sup> and June 8<sup>th</sup>, with an afternoon show scheduled for June 9<sup>th</sup>.

### 4. Calendar of Events

The calendar was in the meeting packet. Diane Wais reviewed the calendar.

## IV. Monthly Reports:

### 1. Festival Grounds Manager Bjorklund

Festival Grounds Manager Bjorklund reviewed the report and answered questions.

### 2. Food Vendor Rep. Caylor - No report, because Food Vendor Committee did not meet.

Food Vendor Rep. Caylor reported that their group will begin 2019 meetings, probably in April.

## V. Public Comment Period

City Attorney Hayden mentioned that Diane Wais will be retiring in June.

## VI. Establish date, time & location of next meeting

Thursday, May 2<sup>nd</sup>, 2019 at 6:00 P.M. in the Bierman Building Conference Room.

## VII. Adjournment

Motion (Meehean/Van Lieshout) to adjourn. Carried. Adjourned at 6:15 P.M.