

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**February 20<sup>th</sup>, 2019**  
**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser (-5:05), Paul Gilk (4:30-), Richard Mamer, Tim Meehean and Jim Wedemeyer (4:30-). Also present: Laurie Ollhoff, Nick Wszalek and Geoffrie L. from MP3.

A letter with accompanying materials was received from The Board of Citizens for Decency, Lincoln Co. Inc.

There was no public comment.

**2. Consent Items**

M Breitenmoser/S Huftel/C to approve the minutes of the January meeting as printed. M Meehean/S Dalsky/C to accept the Monthly Revenue and Expense Report for January.

M Meehean/S Huftel/C to accept the updated Monthly Revenue and Expense Report for December 2018.

**3. Reports/Discussion Items/Action Items**

A. 2018 Local Annual Report: M Mamer/S Breitenmoser/C to approve the report, with several minor corrections as presented by Ms. Stevens.

B. 2018 State Annual Report System Effectiveness Statement: M Meehean/S Huftel/C to approve the 2018 State Annual Report System Effectiveness Statement as presented.

C. 2018 State Annual Report: M Meehean/S Dalsky/C to approve the 2018 State Annual Report as presented.

D. Long Range Plan-Goals and Objectives; Capital Projects: Ms. Stevens presented a draft of the Goals and Objectives for 2019-2023. Board discussion included setting realistic versus idealistic measurable objectives in the plan. The board approved by consensus the presented Goals and Objectives with minor edits. Two Capital Improvement Plans were presented: One for projects considered to be City Capital projects and one for those projects which come below the budget threshold to be considered a City Capital project.

E. Building and Grounds Report: Mr. Wszalek updated board members on the two recent events which resulted in building damage likely due to extreme weather issues-the power outage on January 30 and the water incident in the community room on February 3. Ms. Stevens and Mr. Wszalek were directed to work with the insurance adjuster to determine next steps and to meet with contractors to begin discussions on remediation. Ms. Stevens discussed the role of the State Historical Society in planning for any work in the community room as the building is on the National and State Historic Register. The board discussed the opportunity to consider removing the center support post in the community room and how that might be funded.

F. Request to Change Date of March Board Meeting: The March Board meeting will be at the call of the Board President with a minimum of 48 hours notice.

G. Status of Church Property: Board members remain concerned about potential uses of the building as it relates to the shared parking lot. Ms. Stevens is not aware of any developments regarding the property.

H. Wisconsin Trustee Essential #7-The Library Board and Library Personnel: Ms. Stevens provided copies of Trustee Essential #7.

I. Reports from Friends and WVLS Representative: The Friends of the Library have once again provided funds for our movie license. The spring booksale has been cancelled due to community room issues and their annual meeting speaker for May has been scheduled. WVLS Directors Report for January was presented.

**4. Forthcoming Events & Library Director Report**

- January Monthly Statistical Report was provided.
- January Task Log for John Greenwood was provided.

- YS Department finalizing Summer Library Program plans. Working closely with MAPS and Park Department partners.
- Next YS Family Fun Night is a Dr. Seuss Party on February 28.
- Ms. Forde submitted an Innovation and Collaboration Literacy Grant request to WVLS which was not selected.
- Ms. Forde will be attending state training on March 8 for the summer food program.
- Adult Winter Read-In has begun. Tax help in progress for February and March.
- Next Building Merrill Together program is March 9.
- Ms. Ollhoff was to attend this year's Library Legislative Day but event was cancelled due to weather.
- Ms. Stevens commended the library staff for their flexibility and commitment during the weather issues recently encountered. Board members expressed their appreciation.

**5. Adjournment**

M Meehan/S Mamer/C to adjourn the meeting at 5:15 p.m. The next regularly scheduled meeting of the Board of Trustees is at the call of the Board President.

Stacy D. Stevens, Secretary