

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**November 21<sup>st</sup>, 2018**  
**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Darcy Dalsky, Paul Gilk, Audrey Huftel, Richard Mamer and Tim Meehean. Excused: Katie Breitenmoser and Jim Wedemeyer. Also present: Laurie Ollhoff and Geoffrie L. from MP3.

There was no correspondence. There was no public comment.

**2. Consent Items**

M Meehean/S Huftel/C to approve the minutes of the October meeting as printed.

M Meehean/S Mamer/C to accept the Monthly Revenue and Expense Report for October as printed.

**3. Reports/Discussion Items/Action Items**

**A. Long Range Plan:** Summary reports of input gathered from the community and staff are being compiled by Art Lersch and will be distributed at the next board meeting.

Further discussion on the need to determine the level of staff and resource commitment that will be given to building space need assessments will be addressed at upcoming board meetings.

**B. Update on Lincoln County Library Board Representation:** The Lincoln County Board passed the resolution supporting the current library board composition.

**C. Status of Church Property:** Board members remain concerned about potential uses of the building as it relates to the shared parking lot. Ms. Stevens is not aware of any developments regarding the property.

**D. Strategic Plan Progress-Goals #5:** Ms. Stevens presented staff progress on goals and objectives.

**E. Trustee Essential #4-Effective Board Meetings and Trustee Participation:** Ms. Stevens provided copies of Trustee Essential #4.

**F. Reports from Friends/WVLS Representative:** The Friends had a successful book sale. Friends provided funding for programming for both departments in addition to requests for LEGOS, a Makerspace Kit and a Play Literacy Station. WVLS Directors report for November was provided.

**4. Forthcoming Events & Library Director Report**

- October Monthly Statistical Report was provided.
- A celebration is planned next month recognizing Ms. Schwartz's retirement after 44 years of service at the library.
- Bridge Clinic staff will again offer assistance for sign-up in the Health Marketplace.
- Staff are exploring the potential of becoming a Summer Food Service Program site. Staff will pursue options including partnerships and report back to the board.
- Memory kits are now available for checkout which were funded by a grant from the Eagles Auxiliary.
- Upcoming Computer Coaching sessions will feature instruction on Gale Courses and Google applications.

**5. Adjournment:**

M Meehean/S Gilk/C to adjourn the meeting at 4:35 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on December 19<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary