

NOVEMBER '18 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on November 15th, 2018 at 3:15pm
Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Gene Bebel, Rose Akey, Sharon Harvey, Mollie Stencil, Emily Weix, Jennifer Clark (ADRC Representatives)

Absent: Rev. Kyle Carnes (Chair), Paul Russell (Alderperson)

1. Opening

- a. Mrachek called the meeting to order.

2. Consent Items

- a. Motion made by Bebel, second by Harvey to approve September '18 meeting minutes. Motion carried.
- b. Motion made by Akey, second by Stencil to approve monthly vouchers. Motion carried.

3. Public Comment

- a. None

4. ADRC

- a. Jennifer started out by asking the Committee for feedback as to what we would like from her on a monthly basis. Bebel suggested she update us each month to new offerings. Medicare Part D prescription information is currently the topic.

5. Events (Director discussed the following completed and upcoming events)

- a. Craft Show results were fantastic again. Between table fees and food sales our profit was \$2400. The craft shop sales for that day also exceeded \$1000.
- b. The Thanksgiving Meal will be held at Our Saviour's Lutheran Church this year.
- c. Changes to 'Christmas Joy' – *formerly Sharing Christmas Spirit*. The MEC will host a Christmas dinner here on the 18th. We will also continue with our deliveries on the 20th. Discussion revolved around reaching out to neighbors, friends, and local Pastors/Priests to make sure we are reaching those people in need or those spending the holiday alone for our deliveries.
- d. The Wrapping Relief Fundraiser will be held Dec. 4th from 2-7pm at the MEC.
- e. 2019 education/participation sessions will cover a variety of topics throughout the year.

6. Discussion

- a. Results of October budget meeting - staffing for MEC was kept the same as in 2018 with the exception of one month of training prior to Lorri Vandre's retirement in May of 2019.
- b. Item for next meeting will include discussion on what to do with the donated money for the walking track as that is no longer attainable.

7. Adjournment

- a. Motion to adjourn made by Sharon second by Weix.

Next meeting date is **December 13th at 3:15pm in the MEC Conference room**. *Please note the meeting is changed to the second Thursday, due to Christmas Joy Delivery.*

Vouchers will be available for review 15 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Enrichment Center Mission Statement: Dedicated to Enhancing Lives and Bringing Generations Together