



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
MINUTES • THURSDAY OCTOBER 4, 2018

Regular Meeting

Bierman Building

6:00 PM

I. Call to Order

Alderman Norton called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Michael Caylor	Food Vendor Rep.	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Excused	
Bryan Bloch	Rodeo Assn. Rep.	Present	
Brad Becker	Fair Assn. Rep.	Present	

Also in attendance: City Administrator Johnson, City Attorney Tom Hayden, Festival Grounds Manager Richard Bjorklund, Diane Wais, Bill Bialecki, Sue Kunkel, Darryl Barker and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

II. Minutes of previous meeting(s):

1. Minutes of September 6, 2018 meeting

Motion (Meehean/Bloch) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Traffic control issues at the grounds

Rodeo Association Rep. Bloch had requested that this item be placed on the agenda. He reported that, when he was helping set up for the "Pork in the Park" event, a "parade" of school buses drove through the grounds. He has safety concerns regarding this type of activity and stated that something needs to be done to prevent similar future occurrences.

After discussion, it was determined that Street Department barricades could be used to deter traffic from coming through the grounds when event-related work is being done on the grounds.

2. Fair - Debriefing and Contract

The lease contract between the City and the Lincoln County Fair Association was in the meeting packet.

Motion (Meehean/Bloch) to approve the lease contract for one year.

RESULT:	APPROVED
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3. 2019 Capital Improvements and 2019 Budget

Capital budget information was in the meeting packet.

City Administrator Johnson reported that he has submitted grant applications for three projects at the grounds. The projects are as follows:

Paving near the grandstand
Renovation of the "old" restroom
"Reskinning" the Sell Building

The results of the grant applications will not be known until December.

No action was taken on the capital budget as presented.

4. Calendar of Events/Feedback

Diane Wais reported that a recent gun show went well.

The 2019 Lincoln County Fair will be August 14th to August 18th. A contract has been signed with Spectrum Carnival for them to provide the carnival for the 2019 fair.

IV. Monthly Reports:

1. Festival Grounds Manager Bjorklund

The monthly report was in the meeting packet.

The date for a wrestling event will probably be changed, due to a conflict with deer hunting season.

Another gun show is being planned.

2. Food Vendor Rep. Caylor

The monthly report was in the meeting packet.

The permanent stands were pleased with the results of the 2018 Labor Day festivities.

The permanent stands group will not meet again until next spring, unless circumstances dictate a meeting.

City Administrator Johnson stated that he would like to see a policy that would require that "temporary" vendors be current on their property taxes before being allowed space for any event. The entire policy on "temporary" vendors will be included on a future meeting agenda.

V. Public Commnet Period

Bill Bialecki commented that he attended a wedding at the Bierman Building recently and that the attendees were pleased with the facilities.

VI. Establish date, time & location of next meeting

Thursday, December 6th, 2018 at 6:00 P.M. at the Bierman Building.

VII. Adjournment

Motion (Caylor/Becker) to adjourn. Carried. Adjourned at 6:31 P.M.