



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

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Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187
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OCTOBER MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, October 3, 2018 at 4:15 p.m.**, at the **Merrill City Hall**.

Voting members of Commission: Kate Baker, Jean Ravn, Brian Artac, Kyle Gulke, Dave Sukow, Joan Tabor and Michael Willman.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Discuss Skate Park and potential action.
5. Monthly reports.
6. Set date for next meeting.
7. Public comment
8. Adjournment

Submitted by

Mike Willman

Mike Willman, Chairperson

Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

"Focusing on the Future"

An equal opportunity/affirmative action employer

PARKS AND RECREATION COMMISSION

September 5, 2018

The Merrill Parks and Recreation Commission met on Wednesday, September 5, 2018 at 4:15 p.m. at the Merrill City Hall.

Members Present: Brian Artac, Kyle Gulke, Dave Sukow, Mike Willman, Jean Ravn, Joan Tabor and Kate Baker

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Hunter Lane with MP3, Mayor Woellner, Susan Williams, Rich McCullough and Jim Wayda

***Motion by Sukow, seconded by Ravn to approve the minutes from the August meeting.

***Carried unanimously.

***Motion by Artac, seconded by Baker, to approve the claims from August 2018,

***Carried unanimously.

Public Comment: Susan Williams, 201 North Mill Street. Susan stated that she lives right across the road from Streeter Square and she and most of the neighbors are concerned with the thought of putting the skate park at Streeter Square. Williams stated that Streeter Square is a family park and feels once the skate park is put there it will take that away from being a family park. It is a quiet neighborhood and she would like it to stay that way. Williams is also unhappy on how the situation is being handled. She stated that no one in the neighborhood was made aware of the idea of relocating the skate park to Streeter Square. In Williams opinion she would like to see Streeter Square remain green space.

Jim Wayda, 212 Scott Street. Jim agreed with Williams, it is a quiet neighborhood and he would also like it to stay that way. People like to utilize the green space at Streeter Square and feels by bringing the skate park there it will take that away. Wayda stated that he is not against the new skate park but feels it would serve better at a different location. Wayda stated that parking now is an issue and bringing the skate park there is going to create more of an issue.

Kate Baker, 203 North Mill Street. Kate Baker is in favor of having the skate park at Streeter Square. She feels that with it being out in the open and centralized it will better serve the community. Baker feels that parking will not be issue because most skate boarders do not drive so parking will not be an issue. Baker feels that a new skate park should be built so the skaters are able to do what they love best – skate!

The next item on the agenda was to review and approve bids for Athletic Park lighting project. Wendorf stated the only bid that came in was from Van Ert for \$272,475.00. Wendorf stated that the bid is a lot higher than what was given for funding but he said he spoke with Finance Director Unertl and they are going to transfer Capital money that was supposed to be used for Smith Center Maintenance to make up the difference. That shortfall is \$27,475 (\$200,000 was budgeted for capital and \$45,000 in grants were received). Sukow questioned if they would lose the \$45,000.00 in grant money if they didn't use it this year. Wendorf stated that they probably would lose that money if not used. Artac questioned why only one bid would have come in. Wendorf stated because the size of the job.

*****Motion by Sukow, seconded by Artac to approve the bid for \$272,475.00 from Van Ert for Athletic Park lights.**

*****Carried unanimously.**

The next item on the agenda was continued discussion and potential action on new skate park location. Wendorf stated that Streeter Square was the chosen location for the new skate board park. Wendorf stated the between the survey that was on Facebook and by talking with skate boarders, the Mayor's special skate park committee members decided that Streeter Square would be the best location. City Administrator stated that along with raising money for the skate board park, money would also have to used to build bathrooms and to put up a retaining wall. Tabor stated that the MARC is used for more recreational events and Streeter Square is more of a neighborhood park. William stated that if the decision is to have the skate park at Streeter than there should be a public hearing but if it is at the MARC no public meeting would be needed.

*****Motion by Sukow, seconded by Tabor to build the new skate park at the MARC.**

*****Carried unanimously.**

The next item on the agenda was to review and approve park shelter reservation rates. Wendorf stated that he would like to suggest that the rates for Stange Park are increased to match the rates at Kitchenette Park. Stange Park will be finished and ready to start renting next summer. The rates would be to increase from \$55.00 resident to \$65.00 resident and \$65.00 non-resident to \$75.00 non-resident, with a \$50.00 security deposit. Wendorf also suggested that for the Agra building it should be \$85.00 resident and \$95.00 non-resident with a \$100.00 security deposit. Sukow suggested we try the rates for a year and make changes next year if necessary.

*****Motion by Sukow, seconded by Tabor to approve the changes for the rental on Stange Park and also the new rental charges for the Agra building. Stange Park will be \$65.00 resident, \$75.00 non-resident with security deposit remaining at \$50.00. Agra building at \$85.00 resident and \$95.00 non-resident with a \$100.00 security deposit.**

*****Carried unanimously.**

The next item on the agenda was to review and approve 2019 Capital Budget requests. Wendorf went over all the requests and asked if anyone had any questions or concerns or would like to see some changes. Gulke stated that he would like to see Athletic Wall restoration put on this year's Capital improvements in the amount of \$20,000.00

*****Motion by Baker, seconded by Gulke to add the Athletic Wall restoration for \$20,000.00 onto the list for Capital improvements.**

*****Motion by Baker, seconded by Artac to approve 2019 Capital Budget request.**

The next item on the agenda was to review and approve 2019 Operating Budget. Wendorf reviewed the budget for the commission and stated that there really weren't any changes, and the budget remains at a 0% increase.

*****Motion by Ravn, seconded by Baker to approve the 2019 Operating Budget.**

The next item on the agenda is monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that the Park and Recreation Department had a good summer and thanked his staff for all the hard work.

***Motion by Sukow, seconded by Artac to approve the monthly board reports given by Wendorf from June and July.

***Carried unanimously.

The next regular meeting is scheduled for Wednesday, October 3, 2018 at 4:15 p.m. at the Merrill City Hall.

Public comment: Rich McCullough stated that he also thinks the MARC is a great place for the skate park. He stated that him and his family moved here from Denver and is so impressed with all the things that Merrill has to offer. He said that he sees and talks with people that fly into Merrill and how impressed they are by what Merrill has to offer with bike trails and the small amenities. McCullough finished by saying how unique Merrill is and a great place to live.

***Motion by Artac, seconded by Baker to adjourn at 5:45 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

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| AARON WOLLNER | SECURITY DEPOSIT | 8/30/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| ACE HARDWARE | PLUNGER | 8/23/2018 | | \$4.79 | 55200-03-40000 |
| ACE HARDWARE | SINGLE KEY CUT/SHOP SUPPLIES | 8/24/2018 | | \$31.87 | 55200-03-40000 |
| ACE HARDWARE | SHOP SUPPLIES | 8/23/2018 | | \$33.15 | 55200-03-40000 |
| ACE HARDWARE | SINGLE KEY CUT/RING KEY | 9/5/2018 | | \$2.28 | 55400-03-40000 |
| ACE HARDWARE | SINGLE KEY CUT/BROOM/DUSTPAN | 9/4/2018 | | \$39.95 | 55200-03-40000 |
| ACE HARDWARE | COUPLE 3/4' | 9/17/2018 | | \$0.79 | 55200-03-40000 |
| ACE HARDWARE | LED PLUG/PLAY LAMP | 9/18/2018 | | \$24.99 | 55200-03-40000 |
| ACE HARDWARE | DEADBOLT | 9/17/2018 | | \$35.98 | 55200-03-40000 |
| AGRA | SECURITY DEPOSIT | 9/24/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| AJ CONTRACT SERVICES | AQUATIC CENTER | 8/20/2018 | 35470 | \$330.50 | 55420-03-40000 |
| ALICIA KUCIREK | SECURITY DEPOSIT | 9/7/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| AMERICAN WELDING & GAS | CARBON DIOXIDE | 8/23/2018 | 5762988 | \$225.60 | 55420-03-50000 |
| AMERICAN WELDING & GAS | CYLINDER RENTAL | 7/31/2018 | 929 | \$127.52 | 55300-03-41500 |
| AMERICAN WELDING & GAS | CYLINDER RENTAL | 7/31/2018 | 646 | \$94.58 | 55200-03-15000 |
| AMERICAN WELDING & GAS | CARBON DIOXIDE | 8/6/2018 | 5738606 | \$259.76 | 55420-03-5000 |
| AMERICAN WELDING & GAS | CARBON DIOXIDE | 8/9/2018 | 5744371 | \$208.53 | 55420-03-50000 |
| AMERICAN WELDING & GAS | CARBON DIOXIDE | 8/16/2018 | 5753681 | \$242.68 | 55420-03-50000 |
| AMERICAN WELDING & GAS | CYLINDER RENTAL | 8/31/2018 | 25 | \$130.14 | 55300-03-41500 |
| AMERICAN WELDING & GAS | HELIUM | 8/31/2018 | 5789743 | \$64.07 | 55300-03-41500 |
| AMERICAN WELDING & GAS | SERVICE CHARGE | 8/31/2018 | | \$1.00 | 55300-03-41500 |
| AMERICAN WELDING & GAS | SERVICE CHARGE | 8/31/2018 | 5797052 | \$1.00 | 55300-03-41500 |
| AMERICAN WELDING & GAS | POOL CHEMICALS | 8/31/2018 | 5789200 | \$47.33 | 55300-03-41500 |
| ASCENSION EPISCOPED CHURCH | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| ASHLEY LUEDTKE | SECURITY DEPOSIT | 9/7/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| ATCO INTERNATIONAL | QUICKES | 8/22/2018 | 132383 | \$399.00 | 55420-03-50000 |
| ATCO INTERNATIONAL | LEMON DROP/SPARKLE | 9/1/2018 | 10514421 | \$363.00 | 55400-03-40000 |
| BADGER SWIMPOOLS | WHITE LED LIGHTS | 8/1/2018 | 1672 | \$8,806.00 | AQUATIC CENTER |
| BADGER SWIMPOOLS | MPTXHOSE | 8/6/2018 | 45688 | \$31.01 | 55420-03-40000 |
| BADGER SWIMPOOLS | WINTERRIZE | 9/10/2018 | 42654 | \$1,092.00 | 55420-03-50000 |
| BAJA'S | FLAG FOOTBALL SHIRTS | 8/30/2018 | 17611 | \$884.50 | 55300-03-41500 |
| BAJA'S | COLORAMA SHIRTS | 9/21/2018 | 17621 | \$750.00 | 55300-03-41500 |
| BAUMGART WASTE REMOVAL | GARBAGE HAULING | 8/1/2018 | | \$128.00 | 55400-02-23600 |

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| BAUMGART WASTE REMOVAL | WASTE HAULING | 9/1/2018 | | \$128.00 | 55400-02-23600 |
| BELSON OUTDOORS | RIVER BEND BENCHES | 8/24/2018 | 167741 | \$1,285.62 | RIVER BEND BENCHES |
| BIBLE PRESBYTERIAN | SECURITY DEPOSIT | 8/30/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| CARLYN TOMAJCIK | SECURITY DEPOSIT | 9/4/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| CARLYN TOMAJCIK | REFUND RENTAL | 9/4/2018 | VOUCHER | \$55.00 | 10-45200-46722 |
| CARQUEST | ATV 4 STROKE VAL | 9/4/2018 | 10846-197855 | \$7.35 | 55200-03-40000 |
| CARROT TOP INDUSTRIES | AMERICAN FLAG | 9/5/2018 | 40083000 | \$256.73 | 55400-03-50000 |
| CATHY DUPUIS | SECURITY DEPOSIT | 9/10/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| CENTRAL WISCONSIN WHOLESALE | ULTRA SUPREME #2 MOLY ULTRA | 8/7/2018 | 19465 | \$63.30 | 55200-03-50000 |
| CENTRAL WISCONSIN WHOLESALE | INV. 19465 | 8/31/2018 | | \$63.30 | 55200-03-50000 |
| CHARLIE JOHNSON | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10/21/7200 |
| CHRIS SARVER | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| CHRIST LUTHERAN CHURCH | SECURITY DEPOSIT | 8/16/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| CHURCH MUTAL - KATE BAKER | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| CINTAS | JIM/JOE UNIFORM | 8/9/2018 | 12713660 | \$64.70 | 55200-03-46000 |
| CINTAS | MOPS/MATS | 8/30/2018 | 4009233013 | \$174.19 | 55400-02-23250 |
| CINTAS | UNIFORMS JIM AND JOE | 8/30/2018 | 40092333232 | \$64.70 | 55200-03-46000 |
| CINTAS | UNIFORMS JIM AND JOE | 8/16/2018 | 4008735275 | \$64.70 | 55200-03-46000 |
| CINTAS | UNIFORMS JIM AND JOE | 8/23/2018 | 4008981604 | \$64.70 | 55200-03-46000 |
| CINTAS | UNIFORMS JIM AND JOE | 9/6/2018 | 40094636464 | \$64.70 | 55200-03-46000 |
| CINTAS | UNIFORMS JIM AND JOE | 9/13/2018 | 4009723805 | \$64.70 | 55200-03-46000 |
| CINTAS | UNIFORMS JIM AND JOE | 9/20/2018 | 4009985134 | \$64.70 | 55200-03-46000 |
| CITY PAGES | ADVERTISING | 9/18/2018 | 29837 | \$389.39 | BARLEYFEST |
| COLOR BLAZE | SUMMER PLAYGROUND | 8/7/2018 | 22071 | \$268.00 | 55300-03-41500 |
| COMMUNITY FOOD PANTRY | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| CUB SCOUT PACK 503 | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| DAVE'S COUNTY MARKET | AQUATIC CENTER | 8/16/2018 | | \$18.69 | 55300-03-41500 |
| DAVE'S COUNTY MARKET | AQUATIC CENTER | 8/18/2018 | | \$20.90 | 55300-03-41500 |
| DAVE'S COUNTY MARKET | AQUATIC CENTER | 8/20/2018 | | \$14.95 | 55300-03-41500 |
| DAVE'S COUNTY MARKET | AQUATIC CENTER | 8/20/2018 | | \$3.00 | 55300-03-41500 |
| DAVE'S COUNTY MARKET | SUMMER PLAYGROUND | 8/22/2015 | | \$26.47 | 55300-03-41500 |
| DAVE'S COUNTY MARKET | SUMMER PLAYGROUND | 8/25/2018 | | \$48.00 | 55300-03-41500 |
| DEDICATED MOTORS | ALIGNMENT | 9/20/2018 | 1574 | \$71.73 | 55200-03-50000 |

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| DIANE MARTENS | SECURITY DEPOSIT | 9/7/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| DUANE KOINHORST | 5TH QUARTER | 9/10/2018 | 121 | \$225.00 | 5TH QUARTER |
| ENVIRONMENTAL CHEMICAL ENTERPRISES | DOUBLE PALMED WORK GLOVES | 8/8/2018 | 342I | \$173.02 | 55200-08-90500 |
| ENVIRONMENTAL CHEMICAL ENTERPRISES | GUM REMOVER | 8/8/2018 | E342H | \$459.59 | 55400-03-50000 |
| ENVIRONMENTAL CHEMICAL ENTERPRISES | DEGREASER | 8-22-188 | 342 | \$359.60 | 55200-03-50000 |
| FASTENAL | PARTS FOR SHOP | 8/20/2018 | 104010 | \$29.00 | 55200-03-40000 |
| FASTENAL | PARTS FOR SHOP | 8/20/2018 | 104047 | \$35.41 | 55200-03-40000 |
| FERGUSON ENTERPRISES | SHWR HOSE/STREAMSAVER | 8/10/2018 | 105637 | \$21.29 | 55420-03-50000 |
| FERGUSON ENTERPRISES | BBLR STREAMSAVER | 8/17/2018 | 105637 | \$27.88 | 55420-03-50000 |
| FLEET FARM | CHEEST WADER | 8/23/2018 | | \$79.99 | 55200-03-40000 |
| FULLY PROMOTED | BARLEYFEST GLASSES | 9/11/2018 | 16215 | \$1,581.45 | BARLEYFEST |
| HARDGRAVE APPLIANCE | BEER KEG | 8/31/2018 | 14986 | \$300.00 | BARLEYFEST |
| HAVEN | SECURITY DEPOSIT | 8/30/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| HAVEN | SECURITY DEPOSIT | 9/24/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| HEARTLAND COOPERATIVE | GRASS SEED | 8/7/2018 | 286988 | \$94.76 | 55200-08-91000 |
| HEARTLAND COOPERATIVE | STRAW | 8/6/2018 | 29525 | \$101.96 | 55200-08-91000 |
| HEARTLAND COOPERATIVE | GRASS SEED | 8/23/2018 | 296918 | \$47.39 | 55200-08-91000 |
| HILLSIDE FELLOWSHIP | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| HSU GROWING SUPPLY | STRAW | 8/7/2018 | 34050 | \$72.00 | 55260-08-91000 |
| HUGO'S PIZZA | SUMMER PLAYGROUND | 8/25/2018 | | \$165.00 | 55300-03-41500 |
| JOHN PINTENS PORTABLE SAWMILL | SAWMILL | 8/9/2018 | | \$1,075.00 | 55200-02-15000 |
| KIMBERLY PERRA | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| LEE RECREATION | DOGIPOT LITTER BAGS | 8/23/2018 | 11762-18 | \$92.00 | 55200-03-40000 |
| LEE RECREATION | BENCH WITH MEMORIAL PLAQUE | 8/9/2018 | 11727-18 | \$1,068.00 | RIVER BEND BENCHES |
| LEE RECREATION | ENDURO GROUND SOCKETS & CAPS | 9/9/2018 | 11727-18 | \$199.00 | 55200-08-91000 |
| LES AND JIMS | SUMMER PLAYGROUND BOWLING | 6/15/2018 | 12330 | \$1,277.00 | 55300-03-41500 |
| LINDA GARIHIEE | SECURITY DEPOSIT | 8/16/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| LINDA HUSS | SECURITY DEPOSIT | 9/10/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| MARGET SCHULTZ | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| MARIE RIEN | SECURITY DEPOSIT | 8/30/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| MERRILL ACE HARDWARE | BROOM | 8/8/2018 | | \$15.99 | 55200-03-40000 |
| MERRILL ACE HARDWARE | TAPE BARCODE CAUTION | 8/7/2018 | | \$9.99 | 55200-03-40000 |
| MERRILL ACE HARDWARE | BULBS | 8/13/2018 | | \$12.99 | 55200-03-40000 |

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| MERRILL ACE HARDWARE | FASTENERS | 8/14/2018 | | \$1.12 | 55200-03-40000 |
| MERRILL ACE HARDWARE | MSRY CUT WHL | 8/15/2018 | | \$6.99 | 55200-03-40000 |
| MERRILL DISTRIBUTING | AQUATIC CENTER | 8/20/2018 | 1451714 | \$1,321.12 | 55420-03-40100 |
| MERRILL DISTRIBUTING | AQUATIC CENTER | 8/17/2018 | 1451552 | \$108.20 | 55200-03-40000 |
| MERRILL DISTRIBUTING | PARKS | 8/6/2018 | 1449559 | \$183.30 | 55200-08-91000 |
| MERRILL DISTRIBUTING | AQUATIC CENTER | 8/14/2018 | 1450768 | \$1,911.59 | 55420-03-40100 |
| MERRILL DISTRIBUTING | AQUATIC CENTER | 8/15/2018 | 1450996 | \$2,148.20 | 55420-03-40100 |
| MERRILL DISTRIBUTING | AQUATIC CONCESSIONS | 8/27/2018 | 981808 | \$1,437.37 | 55420-03-40100 |
| MERRILL DISTRIBUTING | PARK SUPPLILES | 9/17/2018 | 981808 | \$29,307.00 | |
| MERRILL STREET DEPARTMENT | P-69 | 8/22/2018 | 14026 | \$1,088.25 | 55200-03-50000 |
| MERRILL STREET DEPARTMENT | P-4 | 8/23/2018 | 14027 | \$680.02 | 55200-03-50000 |
| MERRILL STREET DEPARTMENT | P-4 | 8/2/2018 | 13006 | \$80.98 | 55200-03-50000 |
| MERRILL STREET DEPARTMENT | P-2 | 8/29/2018 | 14031 | \$108.31 | 55200-03-50000 |
| MERRILL STREET DEPARTMENT | P-18 | 8/21/2018 | 14024 | \$288.18 | 55200-03-50000 |
| MERRILL STREET DEPARTMENT | P-12 | 8/8/2018 | 14016 | \$285.10 | 55200-03-50000 |
| MERRILL STREET DEPARTMENT | P-1 | 8/22/2018 | 14025 | \$410.85 | 55200-03-50000 |
| MERRILL WATER UTILITY | ATHLETIC PARK | 9/10/2018 | 222-26940-13 | \$3,016.48 | 55200-02-21000 |
| MERRILL WATER UTILITY | ATHLETIC PARK - CONC. | 7/25/2018 | 222-27040-00 | \$73.39 | 55200-02-21000 |
| MERRILL WATER UTILITY | OTT'S BATHROOM | 10/10/2018 | 102-38040-13 | \$111.13 | 55200-02-21000 |
| MERRILL WATER UTILITY | OTT'S SHELTER | 10/10/2018 | 102-38140-13 | \$40.17 | 55200-02-21000 |
| MERRILL WATER UTILITY | MARC CONCESSION STAND | 10/10/2018 | 106-000941-06 | \$441.66 | 55200-02-21000 |
| MERRILL WATER UTILITY | SOCCER BUILDING | 10/10/2018 | 106-000943-00 | \$159.99 | 55200-02-21000 |
| MERRILL WATER UTILITY | MARC | 10/10/2018 | 106-00940-00 | \$454.24 | 55400-02-21000 |
| MERRILL WATER UTILITY | AQUATIC CENTER | 10/10/2018 | 106-00944-00 | \$2,941.18 | 55420-02-21000 |
| MERRILL WATER UTILITY | STANGE KITCHENETTE | 10/10/2018 | 112-01440-13 | \$34.85 | 55200-02-21000 |
| MERRILL WATER UTILITY | STANGE KITCHENETTE BATHROOM | 10/10/2018 | 112-01540-13 | \$185.15 | 55200-02-21000 |
| MERRILL WATER UTILITY | STANGES PAVILLIAN | 10/10/2018 | 116-02640-13 | \$168.71 | 55200-02-21000 |
| MERRILL WATER UTILITY | LIONS PARK | 10/10/2018 | 116-02440-00 | \$385.05 | 55200-02-21000 |
| MICHELE RATHKE | SECURITY DEPOSIT | 9/10/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| MID-WISCONSIN BEVERAGE | SODA AQUATIC CENTER | 8/1/2018 | 10931 | \$298.10 | 55420-03-40100 |
| MID-WISCONSIN BEVERAGE | AQUATIC CENTER | 8/20/2018 | 2536517 | \$205.52 | 55420-03-40100 |
| MID-WISCONSIN BEVERAGE | AQUATIC CENTER | 8/16/2018 | 2535868 | \$88.08 | 55420-03-40100 |
| MID-WISCONSIN BEVERAGE | AQUATIC CENTER | 8/16/2018 | 2535867 | \$200.00 | 55420-03-40100 |

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| NASSCO | ROLL TOWEL/VINYL BAG | 8/20/2018 | 2368104 | \$523.89 | 55200-08-91000 |
| NASSCO | ROLL TOWEL AND CLEANING CART | 8/20/2018 | 2368104.001 | \$523.89 | 55200-08-91000 |
| NELSON POWER HOUSE | E CLIP/NEEDLE CAGE | 9/4/2018 | 27637 | \$7.73 | 55200-03-50000 |
| NELSONS POWER HOUSE | CHAIN CATCHER | 9/11/2018 | 277737 | \$3.62 | 55200-03-40000 |
| NELSONS POWER HOUSE | GRAVELY MOWER BLADE | 9/12/2018 | 277771 | \$89.07 | 55200-03-50000 |
| NELSONS POWER HOUSE | STIHL E-CLIP | 9/17/2018 | 27827 | \$0.65 | 55200-03-50000 |
| NELSON'S POWER HOUSE | HUSQVARNA ENGINE OIL | 8/29/2018 | 27559 | \$13.14 | 55200-03-40000 |
| PARK CITY CREDIT UNION | SECURITY DEPOSIT | 8/16/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| PEPSI | AQUATIC CONCESSIONS | 9/4/2018 | 10931 | \$288.16 | 55420-03-40100 |
| PERMAR | AQUATIC CENTER | 9/12/2018 | 1933662 | \$324.18 | 55420-02-95000 |
| PETER SCHWARTZ | SECURITY DEPOSIT | 8/16/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| PHIL KRAUSE | SECURITY DEPOSIT | 9/4/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| PREMIER | WOOD AWARDS | 7/31/2018 | 9700 | \$485.10 | BLACK SQUIRREL SCURRY |
| PREMIER | ALUMINUM SIGNS | 7/31/2018 | 9701A | \$136.70 | RIVER BEND BENCHES |
| PREMIER | BLACK BRASS PLATE ETCHED | 7/31/2018 | 9690A | \$23.00 | RIVER BEND BENCHES |
| R & R SPECIALTIES | JET ICE | 9/14/2018 | 65759 | \$1,228.00 | 55400-03-40000 |
| RICHARD GROVOGEL | SECURITY DEPOSIT | 8/16/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| RICK MEEHEAM | SECURITY DEPOSIT | 8/30/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| RON BURROW | SECURITY DEPOSIT | 8/30/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| S & S BAR | SECURITY DEPOSIT | 8/23/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| SALOONS AND SPOONS | ADVERTISING | 9/23/2018 | | \$400.00 | BARLEYFEST |
| SAM'S CLUB | AQUATIC CENTER | 8/9/2018 | | \$103.08 | 55420-03-40100 |
| SARAH GRUNANWALD | SECURITY DEPOSIT | 9/7/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| SHARON KAROW | SECURITY DEPOSIT | 8/16/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| ST. JOHNS | SECURITY DEPOSIT | 9/10/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| SUNRISE BROADCASTING | ADVERTISING | 9/4/2018 | | \$249.00 | 55400-03-41000 |
| SUNRISE BROADCASTING | ADVERTISING | 9/6/2018 | | \$1,244.00 | LABOR DAY |
| TAMMY KAISER | TRIP REFUND | 9/10/2018 | VOUCHER | \$35.00 | |
| WAID FUNERAL HOME | SECURITY DEPOSIT | 8/30/2018 | VOUCHER | \$50.00 | 10-21-7200 |
| WALMART | AQUATIC CENTER | 8/13/2018 | | \$65.76 | 55300-03-41500 |
| WALMART | SUMMER PLAYGROUND | 8/25/2018 | | \$92.11 | 55300-03-41500 |
| WALMART | WHISTLE FLAG FOOTBALL | 9/6/2018 | | \$16.73 | 55300-03-41500 |
| WALMART | TABLECLOTHES | 9/12/2018 | | \$52.94 | BARLEYFEST |

| | | | | | |
|---------------------------|-------------------------------|------------|------------------|------------|----------------|
| WALMART | COLORAMA RIDE | 9/20/2018 | | \$134.92 | 55300-03-41500 |
| WAUSAU CHEMICAL | HYPO CHLOR/POOL STABILIZER | 8/10/2018 | 287514 | \$336.85 | 55420-03-50000 |
| WISCO SECURITY | LABOR DAY PARADE | 9/4/2018 | 180903 | \$674.50 | LABOR DAY |
| WISCONSIN BUILDING SUPPLY | TREATED LUMBER | 9/24/2018 | 9507021 | \$135.46 | 55200-08-91000 |
| WISCONSIN DNR | SUMMER PLAYGROUND | 9/10/2018 | | \$121.00 | 55300-03-41500 |
| WJJQ | ADVERTISING | 9/2/2018 | | \$150.00 | BARLEYFEST |
| WPS | MARC | 9/4/2018 | 2464796510-00000 | \$1,480.22 | 55200-02-21000 |
| WPS | MARC | 9/4/2018 | 405061701-00018 | \$97.53 | 55200-02-22000 |
| WPS | CONCESSION STAND | 9/4/2018 | 405061701-00011 | \$143.50 | 55200-02-22000 |
| WPS | LIONS PARK | 9/1/2018 | 0401276260-00163 | \$29.00 | 55200-02-22000 |
| WPS | MARC | 10/4/2018 | 0405061701-00018 | \$73.46 | 55200-02-22000 |
| WPS | MARC | 10/11/2018 | 2493474904-00000 | \$1,587.36 | 55200-02-21000 |
| WPS | CONCESSION STAND | 10/4/2018 | 0405061701-00011 | \$97.47 | 55200-02-22000 |
| ZIEBELL | SERVICE TO PUT CABLES ON HUBS | 8/10/2018 | 8284 | \$85.00 | 55400-03-50000 |
| | | SEPT. | | | |

SKATE PARK SPECIAL MAYOR'S COMMITTEE

August 20th, 2018

The Merrill Skate Park Special Mayor's Committee met on Monday, August 20th, 2018, at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

Members Present: Dan Wendorf, Kyle Gulke, Kate Baker, Justin Novitski, Shawn Molley, Ryan Bartz, Dakota Branski

Visitors Present: MP3, Dave Sukow, Mayor Woellner

The first item on the agenda was to review and approve the minutes from the previous meeting.

****Motion Baker, seconded by Gulke to approve the minutes from the July 31st meeting.**

****Carried unanimously.**

There was no public comment to begin the meeting.

The next item on the agenda was to continue the discussion on the skate park location. Wendorf began with a summary on the results of the survey as well as the Facebook comments. Wendorf stated that he used Survey Monkey and was only able to view the first 100 results (there were a total of 286 responses to the survey but Wendorf said that it would cost \$375 to upgrade to a paid subscription to view the remaining responses). Wendorf stated that 100 responses is a pretty good sample size to work with but also mentioned that it is difficult to determine how many people who took the survey are actually skaters. As was mentioned at the previous meeting when asking for public input on a special use area, you are going to get a lot of opinions just for the sake of opinions. Wendorf stated that the following were the results from the Survey: 63 votes for Streeter Square, 19 MARC, 18 Otts Park. Wendorf said obviously this is a pretty obvious choice according to public input. Baker said her observations after reading the Facebook comments showed three common themes: Parking was not a very big deal, bathrooms were not a big deal, and proximity to local businesses was a big deal. Baker also said that having the ability to be centrally located and near police/EMS would be positive to help monitor and keep it safe. She said there is an unfortunate stigma associated with skaters and by placing this prominently in a central location can help to show that there is no need to stereotype skaters. Wendorf asked the skater members of the committee what their opinion was because they are the ones who are actually going to be using it. Bartz said that he felt Streeter Square would be ideal but both Streeter and/or the MARC would work great. Bartz said that in talking with some of his friends in Weston, a lot of the trouble at their skate park was created by non-skaters. Baker asked the skaters if they talked to their local skater friends and they said that there are not many people in Merrill that skate but they talked with a lot of Weston Skaters and they like the fact that their skate park is near the aquatic center, as they have access to restrooms and concessions. It is also close enough to a few businesses to be able to shop if need be. Gulke said he is leaning towards Streeter Square and likes the idea of a more comprehensive development if it goes there. He mentioned skate park, water fountain, restrooms, possibly re-doing the basketball courts, and other improvements to make the park more inviting to people of all ages and families as well. Novitski also said he is leaning Streeter Square and felt that parking is not an issue and that the central location idea has many more benefits to not only the skaters but the local businesses. Novitski also shared that he thinks the MARC is a very good location and the

only thing he has heard is that it is too far away, but he also recognized that he heard the same argument with the Aquatic Center and it has been very successful. Wendorf, after hearing from each of the committee members, wanted to specifically ask all three skater members of the committee their true feelings before moving on a decision. All three of them stated that they felt Streeter Square would be a great location for a new skate park. All three also mentioned that the MARC would easily be their second choice, should Streeter not be approved.

***Motion Baker, seconded by Bartz to recommend to the Parks & Recreation Commission Streeter Square as the location for the new skate park.

***Carried unanimously.

The next item on the agenda was public comment.

Aldersperson Sukow asked the Committee if, for some reason, the Parks & Recreation Commission were to not approve Streeter Square as the location this Committee was comfortable with the MARC as its second choice. Wendorf asked the Committee and they were all very comfortable moving forward with the MARC if Streeter Square was not favored by the Commission.

Mayor Woellner suggested that the Committee begin to compile a list of what they want as part of the skate park now and prioritize so that when discussion begins on design it will help facilitate moving things along.

The next regularly scheduled meeting will be September 10th, 2018, at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

***Motion Baker, seconded by Branski to adjourn at 4:53 p.m.

***Carried unanimously.

Dan Wendorf
Recording Secretary

SKATE PARK SPECIAL MAYOR'S COMMITTEE

September 10th, 2018

The Merrill Skate Park Special Mayor's Committee met on Monday, September 10th, 2018, at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

Members Present: Dan Wendorf, Kyle Gulke, Kate Baker, Dakoda Branski, Ryan Bartz

Members Absent: Shawn Molley, Justin Novitski

Visitors Present: Mayor Woellner, Anthony Kromrie (MP3)

Wendorf called the meeting to order at 4:00 p.m.

***Motion Baker, seconded by Branski to approve the minutes from the previous meeting.

***Carried unanimously.

There was no public comment to begin the meeting.

The next item on the agenda was to begin discussion on future skate park design. Wendorf began the discussion by summarizing the action that was taken at the 9/5/18 Parks & Recreation Commission meeting regarding location. Wendorf stated that after a lengthy, and very positive, discussion the Commission ultimately felt more comfortable with placing the new skate park at the MARC. He stated that with the location out of the way it is time to begin discussing what we want the new skate park to look like. Wendorf said this is the part where we really need to lean on our skater members of the Special Committee, along with all other skaters in the community. Wendorf stated that at this meeting he would like to collect a list of the "must have" features of the skate park first, followed by the "dream list" of items that would be nice but if we could not afford them in the end we could do without.

Discussion amongst the committee yielded the following list of "must have" items in the new skate park:

- *double set
- *4 stair with handrails on each side
- *A frame in middle with hip
- *down rails
- *stair sets (4-6 stairs)
- *manual pads
- *random flat rails (round & square)
- *flowing design with ample open space
- *1/4 pipe on other side of stairs
- *small bowl like Weston

Discussion continued amongst the committee yielding the following list of "dream list" items:

- *Euro gaps like St. Point
- *wall ride area
- *graffiti area(s)
- *seating area (or use bleachers For potential competitions)
- *fire hydrant for tricks
- *mock street curb area
- *skateable picnic tables
- *as many unique features as possible to set our park apart from others and draw people to our community from outside to showcase our new facility

After design discussion Wendorf was asked how the process would proceed. He stated that he sees it moving forward similar to the Aquatic Center process. Wendorf said that he has requested money in the 2019 budget to allow for design consulting fees and we might have to wait until funding is approved in order to devise a final design. He said there might be some companies that will agree to do design work for free that can help get things started. Wendorf stated that for the Aquatic Center, ideas and sketches were gathered and shared with the designer electronically, and via virtual meetings, to allow for

efficient revisions that led to a final design. The committee agreed to take extra time at this point in the project to ensure that we design the best possible skate park we can. Wendorf asked the committee to keep brain storming and continue to pass ideas along so that we capture them all to see if we can incorporate as much as possible into the overall design. It is always easier to dream big and revise what we don't need or cannot afford to do than it is to try and add something later in the process.

There was no public comment at the end of the meeting.

The next regularly scheduled meeting will be October 8th, 2018 at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

***Motion Baker, seconded by Branski to adjourn the meeting at 4:47 p.m.

***Carried unanimously.

Dan Wendorf
Recording Secretary



Rose chafer and Japanese beetle populations high in parts of state

Posted on August 3, 2018

By Linda Williams, forest health specialist, Woodruff, (Linda.Williams@wisconsin.gov), 920-360-0665 and Todd Lanigan, forest health specialist, Eau Claire (Todd.Lanigan@wisconsin.gov), 715-210-0150



Rose chafer adults defoliate many different plants, shrubs, and trees. Photo: Linda Williams

So far this summer, only a few reports of significant defoliation and damage by [rose chafers](#)

(*Macrodactylus subspinosus*) and [Japanese beetles](#) (*Popillia japonica*) have been submitted to the state's DNR forest

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health specialists. Both of these leaf-skeletonizing beetles feed on foliage of many species of trees, shrubs and other plants. Although activity by Japanese beetles appears light this year, defoliation by rose chafers was reported in Marinette, Shawano, Waupaca, and Trempealeau counties.

Rose chafers are native insects; Japanese beetles are non-native.

Rose chafers are commonly found in areas with sandy soil, into which they deposit eggs. Eggs hatch into white grubs which live in the soil, feeding on the roots of grass and weeds. In 2017, moderate defoliation from rose chafers was observed in Florence, Marinette, Oconto, Vilas, and Waupaca counties; heavy defoliation occurred in 2005 and 2012. Control is difficult because the adults are good fliers and easily move from neighboring areas to re-infest treated plants. For information on control of rose chafers, visit UW Extension publication A3122.

Adult Japanese beetles emerge in southern Wisconsin around the first part of July. In some areas of the state, populations are still slowly building up

while in others, such as the Madison area, populations exploded in the past but are now more stable. Some people mistake multicolored Asian lady beetles for Japanese beetles, but they are two distinctly different species. Adult Japanese beetles feed on flowers and leaves of over 300 plant species, including trees, shrubs, adults and herbaceous plants. Their



Japanese beetle adults also defoliate many different plants, shrubs, and trees. Photo: Linda Williams

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feeding can cause significant defoliation. Larval Japanese beetles (white grubs) live in the soil and feed on plant roots. Visit the [University of Wisconsin Extension's webpage](#) for information on control measures that may be used for adults and grubs.

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Japanese Beetle

R. Chris Williamson, UW Turf and Ornamental Specialist, UW-Extension

Revised: 6/14/2013

Item number: XHT1062

The Japanese beetle, *Popillia japonica*, is considered the single most important turfgrass-infesting pest in the United States. It was first discovered in the U.S. in southern New Jersey in 1916. Japanese beetles occur in every state east of the Mississippi River except Florida. The insect's spread is apparently governed by temperature and precipitation. The beetle is adapted to a region where the mean summer soil temperature is between 64 °F and 82 °F and winter soil temperatures are above 15 °F. Also, beetles thrive in areas where precipitation is rather uniform throughout the year, averaging at least 10 inches during the summer.



Japanese beetle adults

Description: Japanese beetle adults are slightly less than 1/2 inch long, and are shiny, metallic green. They have coppery-brown wing covers that do not entirely cover the abdomen. There are six pairs of patches of white hairs along the sides and back of the body, under the edges of the wings. Males and females have the same markings, but females are typically slightly larger. Newly hatched larvae are approximately 1/8 inch long and a translucent, creamy white. Once feeding begins, the hindguts of larvae appears gray to black. The typical C-shape of Japanese beetle larvae is similar to that of other white grub species.

Plants Attacked and Damage: Japanese beetle adults do not damage turf, but are an important pest of many other plants. They feed on foliage or flowers, and are a major pest of over 350 species of plants, including fruits, vegetables, ornamentals, field and forage crops, and weeds. Norway and Japanese maple, birch, crabapple, purple-leaf plum, rose, mountain ash, and linden are highly preferred ornamental hosts. Adults feed on the upper surface of the foliage of most plants, consuming soft tissues (mesophyll) between the veins, and leaving a lace-like skeleton. Often the upper canopy is defoliated first or most severely. Trees with extensive feeding damage turn brown and become partially defoliated.



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Japanese beetle grubs feed below ground and chew on the roots of turf and ornamentals. As a result, they reduce a plant's ability to take up enough water and nutrients to withstand stresses of hot, dry weather. The first evidence of grub injury in turf is the development of localized-patches of pale, dying grass that displays symptoms of drought stress. As grubs develop further and feeding increases, damaged areas rapidly enlarge and coalesce (merge) to a point where the turf is not well-anchored and can be rolled back like carpet.

Life Cycle: Japanese beetles have only one generation per year. In mid-June or around 1000 growing degree day units, adults begin emerging from the soil. Immediately thereafter, females mate with males and begin laying eggs. Adult beetles are most active in the afternoon in full-sun. Females leave ornamental plants where they feed and mate, and burrow two to four inches into the soil (under the turf and in mulched areas) in a suitable area to lay their eggs. Eggs hatch in about two weeks, after which grubs begin feeding on the roots of turfgrass and ornamental plants. The grubs grow quickly, and by late-August are nearly full-grown (about one inch long). Mid-summer rainfall and adequate soil moisture are needed to prevent eggs and newly-hatched grubs from drying out. Adult females instinctively lay their eggs in areas with higher soil moisture content to ensure survival of their offspring. Older grubs are more drought-tolerant and will move deeper into the soil if conditions become dry. Grubs can also withstand high levels of soil moisture, so excessive rainfall or irrigation will not affect them. As soil temperatures cool in the fall, and the first meaningful frost occurs, grubs begin to move deeper into the soil. Grubs overwinter in the soil about two to six inches below the surface, although some may be as deep as 20 inches. They become inactive when soil temperatures fall below 50 °F. In the spring, when soil temperatures reach 50 °F, the grubs begin to move up into the root-zone to resume feeding for about three to five weeks. Thereafter, the grubs stop feeding and begin creating an earthen cell where they pupate (i.e., transform) into adults.

Control: Both the adults and grubs of Japanese beetles cause damage. Thus controlling one life stage will not preclude potential problems with the other. Control options for each life stage are presented below.

Physical removal and trapping of adults: Removing beetles by hand, or trapping, may provide adequate protection for small plantings when beetle numbers are low. However, Japanese beetle adults are capable of migrating from other areas, and the presence of beetles on or near a plant will attract more beetles. Consequently, use of Japanese beetle traps often attracts more beetles, and results in subsequent damage to plants.

Chemical Control of Adults: Several insecticides are labeled for use against adult Japanese beetles. Always follow label directions. Treat foliage and flowers thoroughly. For optimal control, apply in the afternoon when beetles are most active.

Cultural Control of Grubs: Because Japanese beetle eggs and young grubs have difficulty surviving in relatively dry soil conditions, withholding irrigation during peak adult beetle flight may help to reduce grub populations. However, adequate soil moisture in late-August and September can help damaged turf recover from grub damage.

Biological Control of Grubs: Although there are a few biological control products that allegedly control Japanese beetle grubs, the performance of these products has been inconsistent. Biological control products include milky spore disease, insect-parasitic nematodes, and fungal pathogens such as *Beauveria bassiana* and *Metarrhizium*.

Chemical Control of Grubs: Nearly all soil insecticides provide adequate control of Japanese beetle grubs. However, not all control products perform equally. The traditional approach has been to apply short-residual products after eggs have hatched, but before grubs cause visible damage. This approach is termed "curative" control. The optimal

timing for curative treatments is early to mid-August. Carbaryl (Sevin), clothianidin (Arena) and trichlorfon are three active ingredients that all provide meaningful curative control. Preventative insecticides are another effective management option that is typically preferred over curative insecticides due to greater level of control and a larger application window of time, May to July, due to their longer residual activity. Preventative insecticides are best applied prior to egg lay typically early July. Preventative products contain the active ingredients imidacloprid, chlorantraniliprole, clothianidin and thiamethoxam.

Links & Downloads

- [Japanese Beetle \(PDF\)](#)
- [Japanese Beetles publication](#)
- [White Grubs publication](#)
- [Grub Control in Home Lawn factsheet](#)
- [Grape Pest Management for Home Gardeners publication](#)
- [Raspberry Pest Management for Home Gardeners publication](#)

Additional Images



Japanese beetle grub

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Community Parks

Community Parks: Usually more than 25 acres in size, these parks serve entire communities, and are located adjacent to a collector street to provide community-wide vehicular access. The purposes of this park are to meet the recreational needs of several neighborhoods, as well as to preserve unique landscapes and open spaces. These parks allow for group activities not feasible at the neighborhood level. All of the facilities of a neighborhood park may exist. Appropriate program elements include community water feature, amphitheater, various picnic opportunities, and other elements per Attachment A.

Each listing with a **bold title** represents a park available to the public. Listings with *italic titles* represent park like facilities at schools that may be available after school hours.

Lion's Park: Lion's Park is a 13 acre park located in the center of town along the Prairie River. The park consists of 5 little league baseball fields that are used very heavily from the first weeks in April through August. The park is used very heavily by the Prairie River Middle School for Physical Education Classes as well as their football team for practices. In the winter months, the park has an outdoor ice rink and the existing building is used as a warming shelter and restrooms.

Stange Park: Stange Park is an 11.6 acre park in the central portion of town along the Prairie River. The park includes tennis courts, a smaller-than-youth-regulation basketball court, playground equipment, restrooms, picnic shelter with electric and water service, walking bridges over the lagoons.

Stange Kitchenette Park: This six acre park is located just south of Stange Park along the Prairie River. It contains a kitchen shelter with electricity and water service, ADA accessible restrooms, a playground, horseshoe pits, and a sand volleyball court.

Merrill Area Recreation Complex (MARC): This complex covers 96 acres and is located on the west side of the City, north of the Wisconsin River on Marc Drive. The MARC includes four youth softball/baseball fields, an announcer's booth/score booth, two multi-purpose baseball/softball fields, and one baseball field. Concessions and restrooms exist by the varsity soccer fields. All of the ball fields have covered dugouts. The park also includes three soccer fields, two sand volleyball courts, outdoor concession stand/restroom, and outdoor hockey rink. About 2.5 miles of multi-purpose walking/hiking/biking trails connect to Council Grounds State Park, and connect by a temporary route to the River Bend Trail.

Smith Center: This building at the MARC houses an indoor ice skating rink, locker rooms, a weight room, a multi-purpose community room, a 17,000 foot convention area during non-ice months, and a concession kitchen. Indoor walking around the rink is also offered.

New in 2016, the MARC now hosts the Bierman Family Aquatic Center and a dog park.

Neighborhood Parks

Neighborhood Parks: Centrally located spaces of 5 to 25 acres that serve as the recreational and social focus of the neighborhood are good neighborhood parks. Active and passive recreational activities in this park classification include field, court, and ball games; skating; crafts; and picnicking. Facilities may also include a playground, wading pool, ball field, multi-activity field, ball diamond, tennis courts, skatepark, and shelter. Trees, open fields, and undeveloped natural areas are also desirable components of neighborhood parks. The service area for this park generally is a 1 mile radius, and a population of 2,000-5,000 people. (See Attachment A.)

Normal Park: This two acre park is located north of downtown. It contains an outdoor ice skating rink with warming shelter, picnic areas, and the Bauman Family Memorial Gazebo with walkway.

Ott's Park: This nine acre park is located on the west side of the City along the Wisconsin River. This park has a children's playground, a softball field, boat landing, picnic areas, volleyball courts, tennis courts, horseshoe pits, concession stand with ADA restrooms, picnic shelter with electric and water service.

Riverside Park: This 22 acre park is located in the southeast portion of the City along the Wisconsin River. This park features a boat landing and boarding dock, picnic areas, sand volleyball court, horseshoes, an ADA accessible playground, ADA restroom facilities, a picnic shelter with water and electric service, and a 9-hole disc golf course.

Streeter Square Park: Streeter Square is a 2 acre park located to the immediate north of downtown. It contains a playground, smaller-than-youth-regulation basketball court, benches, and youth baseball field.

Figure 4 Potential Future Skatepark

Recommendations:

1. Put State Highway 64 in front of the library and skatepark on a “road diet” per the Merrill Bike & Pedestrian Plan, to make it easier for pedestrians to access the skatepark from the Middle School area.
2. Fully reconstruct skatepark on new concrete pad where existing skatepark and the adjacent tennis court are located.

NOTE: Fully design the park first, because there may be ramps or partial inground bowl designs that would be incorporated into the pad.

3. Install durable skatepark features that are:
 - a. Low maintenance; and
 - b. Engineered for skateboards, inline skates, and BMX bikes.



Park Design and Location Criteria

This section is presented in the interest of assisting park and recreation agencies in the development of a system of parks and recreation areas. A recreation system is composed of many different components, the combination of which provide facilities and landscapes for outdoor recreation. Many entities are involved in the development and management of recreational areas and facilities for a community or region. Facilities provided by these entities should be complementary and serve a particular geographic area or recreational need. For this plan, parks and recreation areas have been classified on the basis of their service areas. They are described as the following:

| | |
|---------------------|----------------|
| ▪ Mini Park | ▪ School Park |
| ▪ Neighborhood Park | ▪ County Park |
| ▪ Community Park | ▪ State Park |
| ▪ Special Use Park | ▪ State Forest |

Mini Park

1. Definition Summary:

A play lot or playground provides space for parental supervised recreation of toddlers and young children within a neighborhood, or as part of a larger neighborhood or community park and urban center, including retail shopping areas.

2. Size Objectives:

0.5 to 1.5 acres.

3. Service Area Objectives:

Generally within a neighborhood of a half mile radius or population of 2,000-3,000. Mini parks may be included in parks that serve a larger population or service area.

4. Location Objectives:

Located in protected areas with separation from street traffic and high visibility; serving local neighborhoods and adjoining schools, libraries, or police and fire facilities.

- Population Ratio to Acreage: 0.25 to 0.5 acre per 1,000 population to achieve a park unit size that serves 2,000 to 3,000 people.

5. Space, Design, and Service Area:

The size of a play lot or playground may range from as small as 2,500 sq. ft. to 1.5 acres.* Amenities offered by these facilities generally include sand play areas, play apparatus, play equipment, and other special child-oriented features. The service radius for these parks in

terms of distance from population served is limited to less than a quarter mile, or within a super block space, unless the playground is incorporated into a larger park. (*Stand-alone play lots require more land area than play lots incorporated into larger parks.)

6. Orientation:

Small geographic areas, sub-neighborhoods, or neighborhoods, when combined with a larger park unit, serves youth ranging in age from toddler to 12 years, with adult supervision. Playgrounds also serve important needs in city business districts and inner city areas where a mix of commercial and recreation activity is desired.

7. Function:

Provides outdoor play experiences for youth under parental supervision. Generates neighborhood communication and provides diversion from work and domestic chores. Promotes neighborhood solidarity.

Neighborhood Park

1. Definition Summary:

A neighborhood park, by size, program, and location, provides space and recreation activities for the immediate neighborhood in which it is located. It is considered an extension of neighborhood residents' "out-of-yard" and outdoor use area.

2. Size Objectives:

5 to 25 acres.

3. Service Area Objectives:

Generally a one mile radius, but actually defined by collector street patterns which form the limits of a neighborhood or recreation service area. Population served may range from 2,000 up to 5,000.

4. Location Objectives:

Centrally located for equitable pedestrian access within a definable neighborhood service area. Adjoining or adjacent to an elementary school, middle school, high school, fire station, or library, if possible.

5. Program Objectives:

Compatible with the neighborhood setting and park site constraints. Generally includes the following facilities, which are determined with public input as to use and activities:

- a. Parking for 10 to 20 vehicles.
 - 1) On-street parking is acceptable if negative impact to residential units can be mitigated. On-site parking is preferable as a planning objective.
 - 2) Bike racks with Class II trail connections where possible.
- b. Restrooms
 - 1) Men's restroom with 2 water closets, 2 urinals, 2 lavatories.
 - 2) Women's restroom with 3 water closets and 2 lavatories.
 - 3) Utility and minimum park janitorial storage space.
- c. Tot lot/children's play area
- d. Family event/group picnic facility
- e. Informal family picnic area with benches and tables
- f. Unstructured turf grass play area/play or practice field for children, young adults, and families.
- g. Sport facilities—compatible with neighborhood setting and park site constraints.
 - 1) Basketball—half court, full court, or tri-court configuration
 - 2) Volleyball area
 - 3) Softball field/soccer practice or game overlay
 - 4) Other features as needs or site conditions allow

6. Orientation:

Serves all age groups, with an emphasis on youth and families in neighborhood settings.

7. Function:

To provide a combination of active recreation and passive activities, both outdoor and indoor facilities and special features as required or needed.

8. Space, Design and Service Area:

A minimum size of 5 to 25 acres with amenities including sports facilities, picnic areas, swim facilities, cultural activities, arts, crafts, and individual passive activities. The park should primarily serve a defined neighborhood area population of 2,000-5,000. Distance from this neighborhood will vary depending on urban development pattern, zoning, and densities in the respective neighborhoods being served. Efforts should be made to allow easy pedestrian access to the park.

Community Park

1. Definition Summary:

A community park, by size, program, and location, provides space and recreation activities for a defined service area, the entire city, or significant geographic segment of the city's population.

2. Size Objectives:

Usually more than 25 acres.

3. Service Area Objectives:

Generally a 2 to 5 mile radius within the city and adjacent neighborhoods outside of city limits.

4. Location Objectives:

Centrally located if planned to serve a particular geographic segment of the city. Located adjoining or immediately adjacent to a collector street providing community-wide vehicular access, thereby reducing neighborhood traffic impacts. Connected with Class II on-street and/or off-street community trail and bike lane system. Adjoining or adjacent to an elementary, middle, or high school if possible.

5. Program Objectives

Elements that fulfill the service area, park facilities and recreation program demands. The following facilities may be compatible with community setting and park site constraints:

- a. Off-street parking calculated to satisfy demand of park and recreation activities provided. Includes bike racks and a public transit station at the site as well as both on-site and street parking.
- b. Restrooms designed to accommodate the level of park and recreation activities provided and the number of people served. Restrooms should be located within a reasonable walking distance from children's play equipment and other high-use areas.
- c. Community recreation center
- d. Park maintenance and equipment storage building
- e. Tot lot/children's play area
- f. Group picnic shelters
- g. Family picnic facilities
- h. Sport/recreation facility fulfilling the overall city demand

Appropriate program elements include:

- 1) Community pool/water feature
- 2) Soccer fields
- 3) Softball, little league baseball, junior pony league baseball
- 4) Football
- 5) Roller hockey/skateboard area
- 6) Tennis courts
- 7) Basketball courts
- 8) Amphitheater/performing arts center
- 9) Volleyball (indoor and outdoor)
- 10) Jogging trails
- 11) Other facilities as desired and as permitted under park site plan
- 12) Concessions (food and beverage)

6. Orientation:

Multi-purpose service area or community-wide recreation resource serving most or all of the population.

7. Function:

Provides opportunities for a diverse mix of indoor and outdoor recreation, including walking and bicycling, outdoor performances, various programmed and non-

programmed field sports, swimming, and special events.

8) Space, Design, and Service Area:

The minimum space for a community park is 15 acres. Facilities typically provide for some sports activities, through emphasis is on passive cultural and community centers with recreational programming and organized activities. The community park may serve populations within a 2 to 5 mile radius, a scope that would allow residents of other communities to use the park as well.

Special Use Park

1. Definition Summary:

A special use park is often designed as a revenue-generating enterprise created to satisfy demand for a particular sport, recreational activity, or special event. A special use park may also be a sports park combined with enterprise activities and administered as a community recreation resource.

2. Size Objective:

The actual size of a special use park is determined by land availability and facility/market demand for special uses or recreation programs.

3. Service Area Objectives:

Community or area-wide and determined by the type of recreation program, special events or use activities.

4. Location Objectives:

Determined by the property opportunity, service area and size objectives.

5. Program Objectives:

Special use parks require facility programming that is user- or market-driven and based on community needs or economic and service principles for public and private partnerships. The magnitude and type of special use facilities may include:

- a. Water play park
- b. Amphitheater
- c. Festival/swap meet/farmers market
- d. League/individual sports complex
- e. Fitness/entertainment center
- f. Skateboard/in-line hockey park

g. Recreation programs and classes

6. Orientation:

Provides recreation programming, sports and special event attractions and activities for all age groups.

7. Function:

Special events, fairs, festivals, expositions, symposiums, sports, community gatherings, ethnic/cultural celebrations, plays and numerous other recreational programs and activities.

8. Space, Design, and Service Area:

The minimum size for special parks varies depending on intended use and programming.

School Park

1. Definition Summary:

By combining the resources of two public agencies, the school park classification allows for expanding the recreational, social, and educational opportunities available to the community in an efficient and cost-effective manner.

Depending on the circumstances, school park sites often complement other community recreation or open lands. As an example, an elementary/middle school site could also serve as a neighborhood park. Likewise, middle or high school sports facilities could do double duty as a community park or as youth athletic fields. Depending on its size, one school park site may serve in a number of capacities, such as a neighborhood park, youth athletic fields, and a location for recreation classes. Given the inherent variability of type, size and location, determining how a school park site is integrated into a larger park system will depend on case-by-case circumstances. The important outcome in the joint-use relationship is that both the school district and park system benefit from shared use of facilities and land area.

2. Size Objective

The optimum size of a school park site depends on its intended use. The size criteria

established for neighborhood park and community park classifications may apply.

3. Service Area Objectives:

Neighborhood park and community park classifications criteria should be used to determine school park functions and area served. For planning purposes, the degree to which school lands, including building or facilities, meet community needs depends on the specific inter-local agreements formed.

4. Location Objectives:

The location of a school park site will be determined by the school district based on district policy. Coordinated city and school district planning allows for siting, acquisition, and facility development to be responsive to community needs. Service areas for school park sites will depend on the type of use and facilities provided.

5. Program Objectives:

The criteria established for neighborhood parks and community parks should be used to determine how a school park site is developed and programmed. If athletic fields are developed at a school park site, they should, where feasible, be oriented toward youth rather than adult programs. Establishing a clearly defined joint-use agreement between involved agencies is critical to making school park relationships workable. This is particularly important with respect to acquisition, development, maintenance, liability, use, and programming of facility issues.

The orientation of school park projects is typically for neighborhood and community recreation services. The functions may include sports, recreation classes, passive recreation activities, and other recreation programs suitable to an elementary or secondary education school.

County Park

1. Definition Summary:

A county park provides sufficient park and recreation area to meet the needs of county residents. County parks consist of land that is specifically set aside for active and passive



October 2018 Parks & Recreation Director's Report

Parks: Fall is finally upon us and our crew has been working very hard to keep up with all of the tasks that remain with a short crew since our seasonal are gone. With parks still open until October 1st (restroom facilities), we still need to open them and clean them 7 days a week until 10/1. Things will ease for them after October 1st, allowing us to just concentrate on mowing and other tasks. We will be mowing for quite a while yet, and will have to follow that with mulching until the leaves are off the trees. I met with Musco Sports Lighting and Van Ert on Friday, 9/21 to get the Athletic Lights project going. We have a game plan put together to execute the replacement of all of the lights there and it will be a great thing to finish up this fall. As we were going through the contract process, I noticed that Van Ert bidded the project with tax on the lights. We adjusted the price on the bid to exclude that so we will save almost \$10,000 on the bid price that was approved at the previous meeting. Work has been coming along very nicely at Stange Park. The restrooms are basically finished, with the exception of the inside finishing's that we will install and provide (paper towel dispensers, toilet paper dispensers, soap dispensers, etc.). The Street Department has been wonderful in helping remove the old asphalt for us from the old basketball courts, parking lot, and tennis courts. They are also helping finish the grading by the new restrooms, basketball courts, parking lot, and tennis courts to get ready for paving and or returning to green space. We used their trencher on 9/21 to save money with external conduit that we needed to run from the new restrooms to the old shelter (and out to the new path lights), to the basketball courts (to save WPS charges on a separate service) and across the new parking lot before it is paved in case we decide to re-light the new parking lot. The pool has been winterized by Badger Pool a few weeks ago and we still need to finish winterizing the locker rooms, concessions, and other areas before we get too close to winter. We are also working at finishing an Eagle Scout Project for Levi Black at the MARC. He is building 13 bird houses that will be placed along our trail to invite and encourage more species of birds throughout our park. I had a phone meeting with Vince Onel from Spohn Ranch Skate Park Design/Build out of California on 9/17. We began discussing potential skate park designs and ideas that were share with me at our last Skate Park Committee meeting. He has agreed to do some pro bono work to help get a first draft design overlaid on the MARC site to look at. Our next skate park meeting is scheduled for 10/8 where we will review his draft and continue to work on it. *If he does not have enough time to finish his draft, we will potentially postpone the next skate park meeting to allow him time to finish his work. I was informed by Merrill Optimist Club that they received matching funding from Minnesota Wisconsin Playground Company, as well as the remainder of their funds necessary to complete the new playground at Normal Park. The project will be ready to go next summer and be completed within a few days. I was also informed by the City Band Director that they were successful in requesting funding for Normal Park as well for installing irrigation throughout the park as well as re-seeding or sodding the entire park when we are done with all improvements.

Forestry: Been very busy on the forestry front lately, especially with the storms that have rolled through on a few separate nights. The first big one we had in September created some pretty significant tree damage on a line starting by the entrance to Riverside Park and continued all the way to the Cemetery. There were quite a few tree inspections required after that to evaluate trees with different levels of damage. I will be spending quite a bit of time over the next month or so getting ready to start and complete our fall planting, as well as our fall pruning cycle. These trees will include boulevards, parks, and we are going to help with replacing the trees that were removed along 6th Street that were removed at the Festival Grounds. I am also sending two of our guys and one from the Street Department to a WDNR Tree Planting training in Stevens Point on 10/11 for the day. So we have quite a bit of work to do before the weather turns and I am looking forward to it.

Recreation: Fall recreation has been off to a great start so far. Flag football has been going very well, with great numbers in both age divisions and very few issues at all. It is always aided by fantastic fall weather for the most part. We had to cancel one of our bus trips (Warrens) due to low numbers, and we found out that someone else had already organized the same trip to the same place. We have another bus trip yet this fall to the Down a Country Road Amish Tour. We also hosted our 36th Annual Colorama Bike Ride on 9/22. The ride went very well and we had an average number of riders (88) but it would always be nice to get more. I would like to try and promote this event a little more and maybe a little differently in 2019, because the potential is tremendous and we want to showcase our area. Winter recreation programming is already underway, trying to get out in front of things so we can take registrations as soon as possible.

Smith Center: We have had a busy fall so far inside the Smith Center with a number of dry floor events and activities. Some include Tots need Toys (moved to an earlier time than previous years), open houses and registrations for MYHA and MIR and have Barleyfest coming up on 10/6. Our partnership with the arena sponsorship is going well; Youth Hockey has already secured quite a few new sponsor spaces and are working on more. As soon as Barleyfest is over on 10/6, we are going to clean the entire arena out immediately and get boards installed and turn the floor down so we can start making ice. We are building in a little extra time to finish the ice by the end of October and be ready for all of the seasons to kick off.

Respectfully Submitted,



Dan Wendorf
Parks & Recreation Director
City of Merrill