



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
AGENDA • MONDAY SEPTEMBER 24, 2018

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Nuisance Complaints and Vouchers:
 1. Nuisance Complaints
 2. Vouchers
- III. Picnic and/or Liquor License Applications:
 1. Consider application from the Merrill Historical Society, 100 East Third Street, for a temporary Class "B" (picnic) license to sell fermented malt beverages and wine at 100 East Third Street on Saturday, November 3, 2018, as part of a trivia night.
- IV. Other agenda items to consider:
 1. Review current snowmobile and ATV/UTV routes and consider additional signage.
- V. Minutes & Monthly Reports:
 1. Minutes of August 27, 2018 meeting
 2. Monthly Report - Fire Chief Klug
 3. Monthly Report - Police Chief Bennett
 4. Monthly Report - Lincoln County Humane Society
 5. Consider placing monthly reports on file
- VI. Establish date, time and location of next regular meeting
- VII. Public Comment Period
- VIII. Adjournment

NUISANCE COMPLAINT SUMMARY					
THRU 9/15/18					
<u>ADDRESS</u>	<u>DATE STARTED</u>	<u>COMPLAINT</u>	<u>STATUS</u>		
507 E 7TH ST	09/26/2017	BATS. ROOF LEAKS. FIRE HAZARD. MOLD. GARBAGE IN BASEMENT. BACK DOOR & BASEMENT DOOR NOT IN WORKING ORDER.	COURT 10/8/18		
403 1/2 EAST ST	10/19/2017	LEAKING ROOF	COURT 9/24/18		
107 LOGAN ST	12/07/2017	GARBAGE IN FRONT & BACK OF HOUSE. SHINGLES FALLING OFF ROOF ONTO NEIGHBORS CAR/YARD.	DUE 11/1/18		
1608 E 1ST ST	06/29/2018	HOME IN VERY BAD CONDITION. GARBAGE. RODENTS BY SHED. DECREASING OTHERS PROPERTY VALUES	DUE 10/1/18		

Attachment: Nuisance Complaints thru Sept 15, 2018 (3580 : Nuisance Complaints)

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002555 AMERICAN WELDING & GAS INC.						
I-05745778		OXYGEN & NITROGEN	76.54			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		OXYGEN & NITROGEN		10 52300-03-40000	Operating Supplies	76.54
=== VENDOR TOTALS ===			76.54			
01-004295 ASCENSION GOOD SAMARITAN HEALT						
I-1634		JULY 2018 LAB FEES	94.05			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		JULY 2018 LAB FEES		26 52100-03-41575	Dog Unit Expenses	94.05
=== VENDOR TOTALS ===			94.05			
01-003513 BATTERIES PLUS						
I-069-P4905847		AAA, AA BATTERIES	112.32			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		AAA, AA BATTERIES		10 52200-03-40000	Operating Supplies	112.32
=== VENDOR TOTALS ===			112.32			
01-002088 BOB'S WEST 64						
I-40514		2009 DODGE, BRAKES	367.29			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		2009 DODGE, BRAKES		10 52100-03-51000	Vehicle Repair/Maintenan	367.29
=== VENDOR TOTALS ===			367.29			
01-000069 BRANDT EXTINGUISHERS RECHARGIN						
I-010747		1 5# EXTINGUISHER	30.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		1 5# EXTINGUISHER		10 52100-03-40000	Operating Supplies	30.00
=== VENDOR TOTALS ===			30.00			
01-000070 BREAMAN MERRILL FORD						
I-04063		2015 FORD, PLUGS, IGNITION	567.60			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		2015 FORD, PLUGS, IGNITION		10 52100-03-51000	Vehicle Repair/Maintenan	567.60
=== VENDOR TOTALS ===			567.60			

Attachment: Vouchers - Sept 2018 (3581 : Vouchers)

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-000204 DAVE'S COUNTY MARKET							
I-22AUG2018		ICE CREAM		17.48			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018			1099: N		
		ICE CREAM			10 52200-03-40000	Operating Supplies	17.48
I-8/18/28 POLICE							
I-8/18/28		INV 002051201031		154.45			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018			1099: N		
		INV 002051201031			10 52100-03-40000	Operating Supplies	154.45
=== VENDOR TOTALS ===				171.93			
01-000130 EMERGENCY MEDICAL PRODUCTS INC							
I-2006813		ALBUTEROL, COLD PACKS		57.18			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018			1099: N		
		ALBUTEROL, COLD PACKS			10 52300-03-40000	Operating Supplies	57.18
I-2008966							
I-2008966		AMBULANCE SUPPLIES		1,384.32			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018			1099: N		
		AMBULANCE SUPPLIES			10 52300-03-40000	Operating Supplies	1,384.32
I-2010637							
I-2010637		LORAZEPAM		69.24			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018			1099: N		
		LORAZEPAM			10 52300-03-40000	Operating Supplies	69.24
=== VENDOR TOTALS ===				1,510.74			
01-002944 FIRE RESCUE SUPPLY LLC							
I-7784		TNT RESCUE TOOLS ANNUAL		785.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018			1099: N		
		TNT RESCUE TOOLS ANNUAL			10 52200-03-51000	Vehicle Repair/Maintenan	785.00
=== VENDOR TOTALS ===				785.00			
01-001531 DAVID GRAVEEN							
I-93/-9/5/18 EXP		MEAL REIMBURSEMENT		89.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018			1099: N		
		MEAL REIMBURSEMENT			10 52300-03-32000	Education & Conference	89.00
=== VENDOR TOTALS ===				89.00			

Attachment: Vouchers - Sept 2018 (3581 : Vouchers)

PACKET: 07754 H & S - SEPT 2018
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003662 HEARTLAND COOPERATIVE						
I-296856		PRAIRIE SEED 30LB	43.59			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		PRAIRIE SEED 30LB		26 52100-03-41575	Dog Unit Expenses	43.59
=== VENDOR TOTALS ===			43.59			
01-002546 JASON HENDRICKS						
I-4/18/18 EXPENSE		4/18/18 - REIMBURSE EXAM EXP	80.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		4/18/18 - REIMBURSE EXAM EXP		10 52200-03-32000	Eduation & Conference	80.00
=== VENDOR TOTALS ===			80.00			
01-003315 IMAGE TREND						
I-112961		MONTHLY SUPPORT FEE - FIRE	671.92			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		MONTHLY SUPPORT FEE - FIRE		10 52200-15-92500	CAD-Software Linking	335.96
		MONTHLY SUPPORT FEE - FIRE		10 52300-15-92500	CAD-Linking Software	335.96
=== VENDOR TOTALS ===			671.92			
01-001265 LARK UNIFORM OUTFITTERS						
I-272742		BELL HAT	58.95			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		BELL HAT		10 52200-03-25500	Job Recruitment	58.95
=== VENDOR TOTALS ===			58.95			
01-000151 LINCOLN CO SHERIFF'S						
I-2018		911 SURCHARGE FOR 2018	28,000.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		911 SURCHARGE FOR 2018		10 52100-02-75000	Dispatch-Lincoln Cty.	28,000.00
=== VENDOR TOTALS ===			28,000.00			
01-000041 MERRILL ACE HARDWARE						
I-176976		4 SALE SIGN	4.79			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		4 SALE SIGN		10 52200-03-40000	Operating Supplies	4.79
I-177079		FASTENERS	0.31			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		FASTENERS		10 52200-03-40000	Operating Supplies	0.31
=== VENDOR TOTALS ===			5.10			

Attachment: Vouchers - Sept 2018 (3581 : Vouchers)

PACKET: 07754 H & S - SEPT 2018
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

2.2.a

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000540 NAPA AUTO PARTS						
I-733401		PARTS	1.80			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		PARTS		10 52300-03-51000	Amb. Repair/Maintenance	1.80
01-000551 NORTHWAY COMMUNICATIONS						
I-172012		WEATHER SIREN BATTERIES	2,588.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		WEATHER SIREN BATTERIES		10 53420-02-23500	Sirens - Repairs/Maint.	2,588.00
01-000586 QUILL CORPORATION						
I-9726558		COPY PAPER	143.92			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		COPY PAPER		10 52100-03-40000	Operating Supplies	143.92
01-004454 SIMSUSHARE						
I-10004		LICENSE RENEWAL - FIRE DEPT	74.95			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		LICENSE RENEWAL - FIRE DEPT		10 52200-03-32000	Education & Conference	74.95
01-000258 STATE INDUSTRIAL PRODUCTS						
I-900643103		CAR/TRUCK WASH, MAGIC MATS	134.79			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		CAR/TRUCK WASH, MAGIC MATS		10 52200-03-40000	Operating Supplies	134.79

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PACKET: 07754 H & S - SEPT 2018
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003517 TRANSUNION RISK AND ALTERNATIV						
I-20180901		TRANSUNION RISK AND ALTERNATI	25.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		TRANSUNION RISK AND ALTERNATIV		10 52100-02-94000	Jail/Evidence	25.00
=== VENDOR TOTALS ===			25.00			
01-000650 VICTORY JANITORIAL, INC.						
I-102298		BOWL CLEANER	19.08			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		BOWL CLEANER		10 52200-03-40000	Operating Supplies	19.08
I-102403		PAPER TOWELS	30.10			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		PAPER TOWELS		10 52200-03-40000	Operating Supplies	30.10
=== VENDOR TOTALS ===			49.18			
01-000284 VIP ALL-VALUE						
I-0104134-001		UPS, AIR SYSTEMS	17.40			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		UPS, AIR SYSTEMS		10 52200-03-40000	Operating Supplies	17.40
I-0104297-001		TONER/INDEX/REFILL	111.37			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		TONER/INDEX/REFILL		10 52300-03-10000	Office Supplies	111.37
=== VENDOR TOTALS ===			128.77			
01-004455 ROSS WITUCKI						
I-9/3-9/5/18 EXP		MEAL REIMBURSEMENT	89.00			
9/15/2018	1	DUE: 9/15/2018 DISC: 9/15/2018		1099: N		
		MEAL REIMBURSEMENT		10 52300-03-32000	Education & Conference	89.00
=== VENDOR TOTALS ===			89.00			
=== PACKET TOTALS ===			35,903.12			

Attachment: Vouchers - Sept 2018 (3581 : Vouchers)

** T O T A L S **

INVOICE TOTALS 35,903.12
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 35,903.12

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018		10 -21-0000	Accounts Payable Control	35,765.48-*				
		10 -52100-02-75000	Dispatch-Lincoln Cty.	28,000.00	28,150	58.40	2,422,090	866,829.47
		10 -52100-02-94000	Jail/Evidence	25.00	5,000	4,322.03	2,422,090	894,804.47
		10 -52100-03-40000	Operating Supplies	328.37	9,000	2,671.59	2,422,090	894,501.10
		10 -52100-03-51000	Vehicle Repair/Maintenan	934.89	9,000	4,840.96	2,422,090	893,894.58
		10 -52200-03-25500	Job Recruitment	58.95	1,500	331.55- Y	1,511,863	537,121.33
		10 -52200-03-32000	Education & Conference	154.95	5,000	1,902.77	1,511,863	537,025.33
		10 -52200-03-40000	Operating Supplies	336.27	30,000	4,451.90	1,511,863	536,844.01
		10 -52200-03-51000	Vehicle Repair/Maintenan	788.68	10,000	4,939.58	1,511,863	536,391.60
		10 -52200-15-92500	CAD-Software Linking	335.96	6,500	3,486.14	1,511,863	536,844.32
		10 -52300-03-10000	Office Supplies	111.37	2,000	90.76- Y	1,043,593	362,800.41
		10 -52300-03-32000	Education & Conference	178.00	7,000	796.89	1,043,593	362,733.78
		10 -52300-03-40000	Operating Supplies	1,587.28	50,500	914.94	1,043,593	361,324.50
		10 -52300-03-51000	Amb. Repair/Maintenance	1.80	7,000	3,284.40	1,043,593	362,909.98
		10 -52300-15-92500	CAD-Linking Software	335.96	5,500	2,486.15	1,043,593	362,575.82
		10 -53420-02-23500	Sirens = Repairs/Maint.	2,588.00	0	2,588.00- Y	167,500	72,803.85
		26 -21-0000	Accounts Payable Control	137.64-*				
		26 -52100-03-41575	Dog Unit Expenses	137.64	0	2,553.09- Y	0	22,184.14- Y
		99 -14-0010	Due from General Fund	35,765.48 *				
		99 -14-0026	Due From Non-Lapsing	137.64 *				
			** 2018 YEAR TOTALS	35,903.12				

Attachment: Vouchers - Sept 2018 (3581 : Vouchers)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 - pd by Ryan S. 9/18/18

Application Date: 9-18-18

Town Village City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Nov 3rd, 2018 and ending Nov 3rd, 2018 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Merrill Historical Society

(b) Address 100 E. Third St. Merrill, WI 54452
(Street) Town Village City

(c) Date organized 1978

(d) If corporation, give date of incorporation 1978

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Bea Lebel

Vice President Michael Weckwerth

Secretary David Johnson

Treasurer Patricia Burg

(g) Name and address of manager or person in charge of affair: Ryan Schwartzman 100 E. Third St. Merrill

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 100 E. Third Street Merrill

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Trivia Night

(b) Dates of event November 3rd 2018

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Merrill Historical Society
(Name of Organization)

Officer [Signature]
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

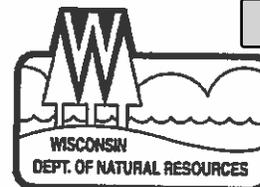
Date Filed with Clerk 9/18/18

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Attachment: Picnic License - Merrill Historical Society Trivia Night (3645 : Picnic license for Historical Society trivia night)



FOR LAW ENFORCEMENT USE ONLY

**2017 Wisconsin ACT 87
ATV Operation on Certain Highways**

23.33(11)(am)4.

Published: December 1, 2017

This law authorizes local governments to pass ordinances that allow ATVs/UTVs to operate on any highway within their jurisdiction if the posted motor vehicle speed limit is 35 MPH or less. For example, if a state or county highway runs through a village and the posted motor vehicle speed limit within the village reduces to 35 MPH, the village may enact an ordinance authorizing ATV/UTV travel on those specific sections of highways. NOTE: The statutory language states "authorize" the operation of ATVs/UTVs, however the language does not state that the highway must be "designated as an ATV route" or posted with ATV route signs. If the local government feels it's necessary to post a sign notifying motorists of additional ATV/UTV traffic, they will have to enter into an agreement with WisDOT and request information on what type of signs may be posted and personnel that are authorized to conduct the work.

**2017 Wisconsin ACT 193
ATV Route Signing Requirements**

23.33(8)(e)2

Published: April 4, 2018

This act modifies the signing requirements for ATV routes designated by local governments and creates a new "Preferred route" sign (23.33 (1) (ja) intended to guide ATV route users to needed services such as gas, food, lodging, etc.

NOTE: There are no "UTV routes" or UTV route signs. Statute only uses the term "ATV route", which are open to legal UTV traffic unless specifically prohibited.

The new signing requirements can be categorized in two ways:

- 1) A local government designates certain, specific roadways under its jurisdiction as ATV routes.
- 2) A local government designates ALL roadways under its jurisdiction as ATV routes.

1) A local government designates certain, specific roadways under its jurisdiction as ATV routes.

In this situation the local government designates some, but not all, of their roadways as routes. An ATV route sign must be posted at each point where the route begins and at each point where the route intersects an off-road ATV trail or a highway that is not designated as a route. The local government is not required to post route signs if it is less than ½ mile from a route sign posted on the same highway.

2) A local government designates ALL roadways under its jurisdiction as ATV routes

In this situation the local government designates all the roadways under its jurisdiction as ATV routes. This shall only include roadways in which they maintain and receive gas tax/maintenance funds for. In example, if a township enacts an ordinance designating "all town roads" as ATV routes this would not include any village or city streets nor any county or state highways located within the township's territorial boundaries.

A sign must be posted on each roadway under its jurisdiction at the town, village, city or county lines. The signs must be positioned so that they can be viewed by motorists as they enter their jurisdiction. The signs shall alert motorists that all roadways under their jurisdiction have been designated as ATV routes, except where otherwise indicated. The local government shall post signs as appropriate to indicate roadways that are not designated as an ATV route, including roadways that continue into another jurisdiction which has not designated the same roadway as an ATV route.

Reference materials for local governments

Two helpful documents are being updated to reflect the recent law changes. One is "ATV Route Guidelines for Local Government" and the other is the "Trail Signing Handbook". As you know, signs posted along all public highways in Wisconsin must follow the sign standards established in the Wisconsin DOT's Sign Plate Manual and must be erected in accordance with the Wisconsin Manual on Uniform Traffic Control Devices. Once finalized, both documents will be forwarded to all the local government organizations, law enforcement leadership, the Wisconsin ATV Association, Wisconsin County Highway Safety Coordinator's Association, Governor's Off-Road Vehicle Council, WisDOT, county ATV patrol officers and all DNR L.E. These documents will also be highlighted on our main Wisconsin DNR - ATV webpage.

Sign Standards

The WI MUTCD and the WisDOT Sign Plate Manual provide the standards necessary for the safety of our highway users. In an effort to bring new and existing signs into compliance, please ensure that any non-governmental individual that has an ATV route question related to signing, posting or sign standards is referred to the officer in charge of highway maintenance for the jurisdiction in question. All ATV signs must be either placed by or under the direction of the local government which designates the ATV route. ATV club members may also be directed to the Wisconsin ATV Association (<https://www.watva.org/>) for information regarding a club member's role when working with local governments.

Quick links:

- WisMUTCD: [.http://wisconsindot.gov/dtsdManuals/traffic-ops/manuals-and-standards/wmutcd/wismutcd.pdf](http://wisconsindot.gov/dtsdManuals/traffic-ops/manuals-and-standards/wmutcd/wismutcd.pdf)
- WisDOT Sign Plate Manual: <http://wisconsindot.gov/Pages/doing-bus/local-gov/traffic-ops/manuals-and-standards/signplate/signplate.aspx>

- DNR ATV Page: <https://dnr.wi.gov/topic/atv/> Under "Related Links"
 - DNR ATV Route Guidelines for Local Government (under development).
 - DNR Trail Signing Handbook (under development).



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY AUGUST 27, 2018

Regular Meeting City Hall Council Chambers 5:00 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:00 P.M.

Table with 4 columns: Attendee Name, Title, Status, Arrived. Rows include Dave Sukow, Paul Russell, and John M. Van Lieshout.

Also in attendance: City Administrator Dave Johnson, Mayor Derek Woellner, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, Alderman Steve Osness, Brent Scantlin, Cheryl Skoug, Ryan Peacock and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

II. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

Deputy Health Officer Ashbeck began by explaining that City staff has assured him that funds will be available when professional pest control services are necessary.

Orders have been written on all five cases listed on the nuisance complaint report.

Due to a rodent infestation, 12 property owners in one area were asked if they would allow baiting on their property. Nine property owners gave permission to bait. The baiting has led to positive progress, and the problem currently seems under control.

Deputy Health Officer Ashbeck then reported on two other cases of strong odor, with one of the cases also involving outdoor debris. Both cases have been addressed.

2. Vouchers

Motion (Sukow/Van Lieshout) to approve.

RESULT: APPROVED

III. Picnic and/or Liquor License Applications:

1. Application from Merrill Youth Hockey Association for a temporary Class "B" (picnic) license to sell fermented malt beverages at the Merrill Festival Grounds on Saturday, September 15th, 2018, in conjunction with the annual "Pork in the Park" event.

Motion (Van Lieshout/Sukow) to approve.

Attachment: 2018-08-27 Health and Safety Minutes (3579 : Minutes of August 27, 2018 meeting)

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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2. Application from Westside Market LLC, Mark Raymer, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Westside Market, 1504 W. Main Street, effective September 12th, 2018.

Motion (Sukow/Van Lieshout) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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3. Application from Craig Erickson for a Class "B" (beer) and a "Class B" (liquor) license for Erickson's Westside Tap, 116 N. Prospect Street, effective September 12th, 2018.

Motion (Van Lieshout/Sukow) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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4. Application from Brent Scantlin for a Class "B" (beer) and a "Class B" liquor license for DAT Bar, 1404 W. Main Street, effective October 1st, 2018.

Motion (Sukow/Van Lieshout) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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IV. Other agenda items to consider:

None.

V. Minutes & Monthly Reports:

1. Minutes of July 23, 2018 meeting

Motion (Sukow/Russell) to approve.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug mentioned that the first 2018 structure fire has occurred. It has been a busy month for Public Education as well as Community Activities.

Alderman Russel thanked both the Fire Department and the Police Department for their assistance at the July 31st Housing Authority picnic.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reported that the Police Department has been busy with summer activities.

4. Monthly Report - Lincoln County Humane Society

The report was in the meeting packet.

Alderman Sukow complimented Shelter Manager Liz Friedenfels for all the hard work she has done in bringing improvements to the shelter and then maintaining high standards at the facility.

5. Consider placing monthly reports on file

Motion (Sukow/Russell) to place on file.

RESULT:	PLACED ON FILE
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VI. Establish date, time and location of next regular meeting

Monday, September 24th, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Public Comment Period

Alderman Osness reported that he has received complaints related to incidents of smoking in taxicabs in the City.

Police Chief Bennett will investigate this concern, and then present an update report at the next regular Health and Safety Committee meeting.

VIII. Adjournment

Motion (Sukow/Van Lieshout) to adjourn. Carried. Adjourned at 5:24 P.M.

MERRILL FIRE DEPARTMENT

Monthly Report August 2018



Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Fires	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	147	2	0	1	10	1	161
February	153	3	0	1	7	2	166
March	142	2	0	1	6	0	151
April	172	3	0	1	8	1	185
May	169	4	0	6	9	2	190
June	140	6	0	4	14	4	168
July	142	4	1	1	14	0	162
August	139	4	0	3	20	0	166
September							
October							
November							
December							
Year to Date Total	1204	28	1	18	88	10	1349

EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Billing
January	148	10	2	1	\$99,807.75	\$114,215.70
February	162	18	3	1	\$83,029.89	\$113,255.87
March	150	18	0	0	\$79,214.47	\$117,027.40
April	175	19	0	1	\$74,967.34	\$125,860.40
May	178	19	0	1	\$73,554.08	\$121,605.70
June	152	13	3	4	\$111,098.84	\$107,574.30
July	152	19	2	0	\$53,032.63	\$110,100.88
August	145	15	4	0	\$79,275.41	\$98,655.30
September						
October						
November						
December						
Total YTD	1262	131	14	8	\$580,426.33	\$908,295.55

Community Care Paramedic

	Requests for Service	Patient Visits
Month	3	6
Year to Date	26	40

Training

Number of trainings offered	20
Number of Staff attending	136
Number of Staff Hours	434.54

Trainings this month included: A majority of the month was spent performing Fire Prevention inspections. Staff trained on the use of our helmet cameras and their impact on fire investigations. Continued training for probationary firefighters. E.M.S. trainings included the assessment and treatment of burn injuries and learning a new skill for administering Epinephrine for anaphylaxis.

Fire Prevention Bureau

Total Inspections	179
Number of Violations	80
Number of Corrected Violations	33
Number of Staff Hours this month	135.36 hours

Public Education & Community Activities

- 08-03-2018 Standby for the Relay for Life event at the Festival Grounds
- 08-04-2018 Staff attended the Town of Russell Emergency Medical Responder (EMR) Open House
- 08-03-2018 to 08-05-2018 Off duty personnel assisted with the 39th Annual Merrill Firefighter Charities Softball tournament
- 08-06-2018 Blood Pressure Screening for residents of Park Place
- 08-07-2018 Blood Pressure Screening for residents of Jenny Towers
- 08-07-2018 Hosted a monthly Fire Department Retiree breakfast.
- 08-07-2018 Chief Klug attended department head meeting
- 08-07-2018 Battalion Chief Hintze attended the Lincoln County Emergency Planning Meeting
- 08-07-2018 Chief Klug attended the Merrill Common Council meeting
- 08-08-2018 Chief Klug attended Lincoln County E.M.S. Committee meeting
- 08-10-2018 FF/Paramedic Gomoll attended the MABAS conference in Stevens Point
- 08-13-2018 Merrill Fire Department Family Pool Party at the Biermann Aquatic Center
- 08-15-2018 to 08-19-2018 On duty personnel provided First Aid station coverage during the Lincoln County Fair.
- 08-16-2018 Chief Klug attended the North Central Fire Chief's meeting in Rhinelander
- 08-20-2018 Hosted the Merrill Swim Team for the Firefighter Combat Team Challenge
- 08-21-2018 Chief Klug on WJMT Community Scan
- 08-22/23-2018 Battalion Chief's Wegener and Skoug attended Emergency Operations Center training

- 08-23-2018 Merrill Fire Department hosted a Lincoln County Fire Chief's meeting
- 08-25-2018 On duty staff participated in HAVEN's Back to School Bash
- 08-27-2018 Chief Klug attended the Health and Safety meeting
- 08-28-2018 Merrill Fire and Police Department's hosted the 6th annual Community Night Out at the Biermann Expo Hall
- 08-29-2018 Chief Klug attended the Merrill Committee of the Whole Meeting
- 08-30-2018 Merrill Fire Department Medical Director Dr. Clark rode along with staff
- 07-24-2018 Chief Klug attended the Personnel and Finance meeting

Merrill Fire Department Calls for Service
August 2018

Basic Incident Date Original (FD1.3)	Basic Incident Number (FD1)	Basic Incident Zone Number (FD1)	Basic Incident Street Number (FD1.10)	Basic Incident Street Prefix (FD1.11)	Basic Incident Street Name (FD1.12)	Basic Incident Street Type (FD1.13)	Basic Incident Type Code (FD1.21)	Basic Incident Type (FD1.21)
8/1/2018	18M1186	MERR	N2530		107	Highway	321	EMS call, excluding vehicle accident with injury
8/1/2018	18M1187	PINE	W2247		ALDER	Road	321	EMS call, excluding vehicle accident with injury
8/1/2018	18M1188	CITY	406		TYLER	Street	412	Gas leak (natural gas or LPG)
8/1/2018	18M1189	CITY	215		GRAND	Avenue	251	Excessive heat, scorch burns with no ignition
8/2/2018	18M1190	CITY	207	North	VANRENSELAER	Street	321	EMS call, excluding vehicle accident with injury
8/2/2018	18M1191	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
8/3/2018	18M1192	CITY	406		TYLER	Street	321	EMS call, excluding vehicle accident with injury
8/3/2018	18M1193	CITY	1405		HIGHLAND	Drive	321	EMS call, excluding vehicle accident with injury
8/3/2018	18M1194	CITY	902		ROCK RIDGE	Court	3211	Community Paramedicine Program visit
8/3/2018	18M1195	CITY	215		GRAND	Avenue	321	EMS call, excluding vehicle accident with injury
8/3/2018	18M1196	CITY	2606	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
8/3/2018	18M1197	MERR	N2190		RAE	Drive	321	EMS call, excluding vehicle accident with injury
8/4/2018	18M1198	CITY	1104	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
8/3/2018	18M1199	CITY	2001	East	2ND	Street	571	Cover assignment, standby, moveup
8/4/2018	18M1200	CITY	3300	East	MAIN	Street	321	EMS call, excluding vehicle accident with injury
8/4/2018	18M1201	CITY	2606	East	6TH	Street	321	EMS call, excluding vehicle accident with injury

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)

Merrill Fire Department Calls for Service
August 2018

8/4/2018	18M1202	PINE	W2604		COUNTY P	Road	321 EMS call, excluding vehicle accident with injury
8/5/2018	18M1203	SCHL	N4291		COUNTY X	Road	321 EMS call, excluding vehicle accident with injury
8/4/2018	18M1204	MERR	W5117		PINE BLUFF	Avenue	745 Alarm system activation, no fire - unintentional
8/5/2018	18M1205	MERR	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/5/2018	18M1206	CITY	215		GRAND	Avenue	321 EMS call, excluding vehicle accident with injury
8/5/2018	18M1207	CITY	711	East	1ST	Street	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1208	CITY	1500		ODAY	Street	321 EMS call, excluding vehicle accident with injury
8/5/2018	18M1209	CITY	1312	West	MAIN	Street	411 Gasoline or other flammable liquid spill
8/6/2018	18M1210	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1211	CITY	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1212	PINE	N881		RED TAIL	Lane	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1213	MERR	W3637		YANKEE RAPIDS	Trail	733 Smoke detector activation due to malfunction
8/6/2018	18M1214	CITY	1023	East	MAIN	Street	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1215	ROCK	N6315		STATE 107	Road	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1216	CITY	1104	East	1ST	Street	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1217	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/6/2018	18M1218	CITY	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury

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Merrill Fire Department Calls for Service
August 2018

8/6/2018	18M1219	CITY	2100	East	6TH	Street	733	
8/6/2018	18M1220	CITY	2401	West	JACKSON	Street	531	Smoke detector activation due to malfunction Smoke or odor removal
8/7/2018	18M1221	CITY	1500		O DAY	Street	321	EMS call, excluding vehicle accident with injury
8/7/2018	18M1222	CITY	808	South	STATE	Street	321	EMS call, excluding vehicle accident with injury
8/7/2018	18M1223	MERR	N2245		COUNTY K	Road	321	EMS call, excluding vehicle accident with injury
8/7/2018	18M1224	CITY	1501		MATHEWS	Street	321	EMS call, excluding vehicle accident with injury
8/8/2018	18M1225	CITY	3430	East	MAIN	Street	321	EMS call, excluding vehicle accident with injury
8/8/2018	18M1226	CITY	208	North	SCOTT	Street	321	EMS call, excluding vehicle accident with injury
8/8/2018	18M1227	SCOT	W5924		CHURCH	Avenue	3211	Community Paramedicine Program visit
8/8/2018	18M1228	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
8/9/2018	18M1229	CITY		East	Main	Street	321	EMS call, excluding vehicle accident with injury
8/9/2018	18M1230	CITY	108	South	POLK	Street	321	EMS call, excluding vehicle accident with injury
8/9/2018	18M1231	MERR	W4447		CYPRESS BAY		321	EMS call, excluding vehicle accident with injury
8/9/2018	18M1232	CITY	1209	West	MAIN	Street	321	EMS call, excluding vehicle accident with injury
8/10/2018	18M1233	CITY	711	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
8/10/2018	18M1234	CITY	1205		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
8/10/2018	18M1235	CITY	711	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
8/10/2018	18M1236	MERR	N3041		COUNTY K	Road	321	EMS call, excluding vehicle accident with injury

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)

Merrill Fire Department Calls for Service
August 2018

8/10/2018	18M1237	CITY	2210	East	MAIN	Street	321 EMS call, excluding vehicle accident with injury
8/10/2018	18M1238	CITY	201		STANGES	Street	171 Cultivated grain or crop fire
8/11/2018	18M1239	CITY	212		PIER	Street	321 EMS call, excluding vehicle accident with injury
8/11/2018	18M1240	CITY	501		GRAND	Avenue	321 EMS call, excluding vehicle accident with injury
8/11/2018	18M1241	CITY	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/11/2018	18M1242	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/11/2018	18M1243	ROCK	W5574		TUG LAKE	Avenue	321 EMS call, excluding vehicle accident with injury
8/11/2018	18M1244	CITY	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/11/2018	18M1245	CITY	1101	North	MILL	Street	321 EMS call, excluding vehicle accident with injury
8/11/2018	18M1246	CITY	207	North	CLEVELAND	Street	321 EMS call, excluding vehicle accident with injury
8/12/2018	18M1247	CORN	W7680		STATE 64	Road	321 EMS call, excluding vehicle accident with injury
8/12/2018	18M1248	CITY	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/12/2018	18M1249	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/12/2018	18M1250	CITY	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/12/2018	18M1251	PINE			US HWY 51	Road	322 Motor vehicle accident with injuries
8/12/2018	18M1252	RUSS	N4822		LILAC	Lane	321 EMS call, excluding vehicle accident with injury
8/13/2018	18M1253	CITY	1205		O'DAY	Street	321 EMS call, excluding vehicle accident with injury
8/13/2018	18M1254	SCOT	N5924		CHURCH	Avenue	3211 Community Paramedicine Program visit

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)

Merrill Fire Department Calls for Service
August 2018

8/13/2018	18M1255	CITY	505	South	PINE RIDGE	Avenue	321 EMS call, excluding vehicle accident with injury
8/13/2018	18M1256	SCOT	WS117		PINE BLUFF	Avenue	611 Dispatched and cancelled en route
8/14/2018	18M1257	PINE	N827		COUNTY X	Road	321 EMS call, excluding vehicle accident with injury
8/14/2018	18M1258	CITY	902		ROCK RIDGE	Court	3211 Community Paramedicine Program visit
8/14/2018	18M1259	CITY	2001	East	2nd	Street	321 EMS call, excluding vehicle accident with injury
8/14/2018	18M1260	CITY	1104	East	1ST	Street	321 EMS call, excluding vehicle accident with injury
8/15/2018	18M1261	CITY	2100	East	6th	Street	321 EMS call, excluding vehicle accident with injury
8/15/2018	18M1262	SCOT			COUNTY G	Road	322 Motor vehicle accident with injuries
8/15/2018	18M1263	CITY	1405		HIGHLAND	Drive	3211 Community Paramedicine Program visit
8/15/2018	18M1264	CITY	2001	East	2nd	Street	571 Cover assignment, standby, moveup
8/15/2018	18M1265	CITY	215		GRAND	Avenue	113 Cooking fire, confined to container
8/15/2018	18M1266	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/15/2018	18M1267	CITY	1205		O'DAY	Street	321 EMS call, excluding vehicle accident with injury
8/15/2018	18M1268	CITY	307	West	MAIN	Street	743 Smoke detector activation, no fire - unintentional
8/15/2018	18M1269	CITY	510	East	4TH	Street	321 EMS call, excluding vehicle accident with injury
8/15/2018	18M1270	CITY	2100	East	6th	Street	321 EMS call, excluding vehicle accident with injury
8/15/2018	18M1271	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/16/2018	18M1272	CITY	711	East	1ST	Street	321 EMS call, excluding vehicle accident with injury
8/16/2018	18M1273	CITY	2001	East	2ND	Street	571 Cover assignment, standby, moveup
8/16/2018	18M1274	SCHL	N4297		COUNTY X	Road	321 EMS call, excluding vehicle accident with injury
8/17/2018	18M1275	CITY	2001	East	2ND	Street	381 Rescue or EMS standby

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)

Merrill Fire Department Calls for Service
August 2018

8/17/2018	18M1276	CITY	711	East	1ST	Street	321 EMS call, excluding vehicle accident with injury
8/17/2018	18M1277	CITY	101	North	PARK	Street	321 EMS call, excluding vehicle accident with injury
8/17/2018	18M1278	CITY	2001	East	2ND	Street	571 Cover assignment, standby, moveup
8/18/2018	18M1279	CITY	2001	East	2ND	Street	381 Rescue or EMS standby
8/18/2018	18M1280	CITY	603	East	East	Street	321 EMS call, excluding vehicle accident with injury
8/18/2018	18M1282	CITY	207	North	CLEVELAND	Street	321 EMS call, excluding vehicle accident with injury
8/18/2018	18M1283	CITY	2001	East	2ND	Street	381 Rescue or EMS standby
8/18/2018	18M1284	CITY	2001	East	2ND	Street	251 Excessive heat, scorch burns with no ignition
8/19/2018	18M1285	CITY	300	East	1ST	Street	321 EMS call, excluding vehicle accident with injury
8/19/2018	18M1286	CITY	2001	East	2ND	Street	571 Cover assignment, standby, moveup
8/19/2018	18M1287	CITY	2001	East	2ND	Street	321 EMS call, excluding vehicle accident with injury
8/19/2018	18M1288	CITY	2001	East	2ND	Street	321 EMS call, excluding vehicle accident with injury
8/20/2018	18M1289	CITY	2001	East	2ND	Street	381 Rescue or EMS standby
8/20/2018	18M1290	CITY	602	North	STATE	Street	321 EMS call, excluding vehicle accident with injury
8/20/2018	18M1291	CITY	306		LAKE	Street	321 EMS call, excluding vehicle accident with injury
8/20/2018	18M1292	CITY	306		LAKE	Street	321 EMS call, excluding vehicle accident with injury
8/20/2018	18M1293	ROCK	W6296		TUG LAKE	Avenue	444 Power line down
8/21/2018	18M1294	CITY	2004		STURDEVANT	Street	321 EMS call, excluding vehicle accident with injury
8/21/2018	18M1295	CITY	704		WOODBINE	Avenue	321 EMS call, excluding vehicle accident with injury
8/21/2018	18M1296	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)

Merrill Fire Department Calls for Service
August 2018

8/21/2018	18M1297	HARD	N2780		COUNTY E	Road	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1298	CITY	1104	East	1st	Street	321 EMS call, excluding vehicle accident with injury
8/21/2018	18M1299	MERR	N2289		MORITZVILLE	Avenue	411 Gasoline or other flammable liquid spill
8/22/2018	18M1300	CITY	215		GRAND	Avenue	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1301	CITY	801		SUPERIOR	Street	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1302	CITY	2401		JACKSON	Street	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1303	CITY	1405		HIGHLAND	Drive	3211 Community Paramedicine Program visit
8/22/2018	18M1304	CITY	902		ROCK RIDGE	Court	3211 Community Paramedicine Program visit
8/22/2018	18M1305	CITY	507	East	7TH	Street	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1306	CORN	W8428		COUNTY M	Road	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1307	MERR	W4550		COUNTY G	Road	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1308	CITY	604		JOHNSON	Street	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1309	CITY	714	East	2ND	Street	321 EMS call, excluding vehicle accident with injury
8/22/2018	18M1310	CITY	601	South	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/23/2018	18M1311	CITY	704		WOODBINE	Avenue	321 EMS call, excluding vehicle accident with injury
8/23/2018	18M1312	CITY	1700		O'DAY	Street	321 EMS call, excluding vehicle accident with injury
8/23/2018	18M1313	CITY	212		PIER	Street	321 EMS call, excluding vehicle accident with injury
8/23/2018	18M1314	SCOT	W5379		JOE SNOW	Road	321 EMS call, excluding vehicle accident with injury

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)

Merrill Fire Department Calls for Service
August 2018

8/23/2018	18M1315	CITY	801		SUPERIOR	Street	321 EMS call, excluding vehicle accident with injury
8/23/2018	18M1316	CITY	200	South	STATE	Street	444 Power line down
8/24/2018	18M1317	CITY	1200		CHAMPAGNE	Street	321 EMS call, excluding vehicle accident with injury
8/24/2018	18M1318	CITY	711	East	1ST	Street	321 EMS call, excluding vehicle accident with injury
8/24/2018	18M1319	CITY	105 1/2		POLK	Street	321 EMS call, excluding vehicle accident with injury
8/24/2018	18M1320	BIRC	N6623		TURTLE LAKE RD	Road	321 EMS call, excluding vehicle accident with injury
8/25/2018	18M1321	MERR			US HWY 51	Highway	322 Motor vehicle accident with injuries
8/25/2018	18M1322	SCHL	W3757		SCHILLER	Drive	321 EMS call, excluding vehicle accident with injury
8/25/2018	18M1323	CITY	2100	East	SIXTH	Street	321 EMS call, excluding vehicle accident with injury
8/26/2018	18M1324	MERR	N2285		MORITZVILLE	Avenue	424 Carbon monoxide incident
8/27/2018	18M1325	CITY	108	South	POLK	Street	321 EMS call, excluding vehicle accident with injury
8/27/2018	18M1326	CITY	2801		THEILMAN	Street	321 EMS call, excluding vehicle accident with injury
8/27/2018	18M1327	CITY	607	South	FRANCIS	Drive	321 EMS call, excluding vehicle accident with injury
8/27/2018	18M1328	MERR	W4438		KEY LARGO	Drive	445 Arcing, shorted electrical equipment
8/27/2018	18M1329	CITY	601	South	CENTER	Avenue	745 Alarm system activation, no fire - unintentional
8/28/2018	18M1330	CITY	2401	West	JACKSON	Street	321 EMS call, excluding vehicle accident with injury
8/28/2018	18M1331	CITY	1500		O DAY	Street	321 EMS call, excluding vehicle accident with injury
8/28/2018	18M1332	CITY	608		COTTAGE	Street	321 EMS call, excluding vehicle accident with injury
8/28/2018	18M1333	CITY	2800		THIELMAN	Street	321 EMS call, excluding vehicle accident with injury

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)

Merrill Fire Department Calls for Service
August 2018

8/28/2018	18M1334	CITY	1201	North	SALES	Street	745 Alarm system activation, no fire - unintentional
8/28/2018	18M1335	CITY	503	South	CENTER	Avenue	745 Alarm system activation, no fire - unintentional
8/28/2018	18M1336	RUSS	W2142		AXEN	Road	611 Dispatched and cancelled en route
8/28/2018	18M1337	CITY	2100	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/28/2018	18M1338	CITY	118 1/2	South	FOSTER	Street	321 EMS call, excluding vehicle accident with injury
8/28/2018	18M1339	BIRC	N6190		COUNTY H	Road	321 EMS call, excluding vehicle accident with injury
8/29/2018	18M1340	MERR	W5706		HILLSIDE	Drive	321 EMS call, excluding vehicle accident with injury
8/29/2018	18M1341	CITY	503	East	6TH	Street	321 EMS call, excluding vehicle accident with injury
8/29/2018	18M1342	SCOT	W6244		JOE SNOW	Road	321 EMS call, excluding vehicle accident with injury
8/29/2018	18M1343	CITY	306		PIER	Street	321 EMS call, excluding vehicle accident with injury
8/29/2018	18M1344	CITY	1205		O'DAY	Street	321 EMS call, excluding vehicle accident with injury
8/30/2018	18M1345	CITY	300	North	PROSPECT	Street	321 EMS call, excluding vehicle accident with injury
8/30/2018	18M1346	SCHL	W366		COUNTY C	Road	321 EMS call, excluding vehicle accident with injury
8/31/2018	18M1347	CITY	510	East	10th	Street	321 EMS call, excluding vehicle accident with injury
8/31/2018	18M1348	CITY	501	South	PINE RIDGE	Avenue	531 Smoke or odor removal
8/31/2018	18M1349	CITY	207	North	CENTER	Avenue	412 Gas leak (natural gas or LPG)
8/31/2018	18M1350	CITY	1208	North	CENTER	Avenue	321 EMS call, excluding vehicle accident with injury
8/31/2018	18M1351	RUSS			STATE RD 17	Highway	322 Motor vehicle accident with injuries
8/31/2018	18M1352	MERR			US HWY 51	Highway	131 Passenger vehicle fire

Attachment: Monthly Report - Fire Department (3583 : Monthly Report - Fire Chief Klug)



City of Merrill

Police Department

Chief Corey A. Bennett

Captain Dale A. Bacher • Captain Greg D. Hartwig

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715)536-8311 • FAX (715)536-5930

August 2018

	Last Month	This Month	Last Year
Complaints received	646	668	562
Traffic crashes	22	14	6
Juvenile non-traffic arrests	16	8	9
Traffic Citations (adult & juv.)	64	95	52
Adult non-traffic arrests	70	89	95

CVR Transactions

New applications	16	15	14
New application city revenue	\$208.00	\$195.00	\$182.00
Renewals	21	12	
Renewal city revenue	\$136.50	\$78	\$84.50
CVR Revenue YTD		2018 \$2,886.00	2017 \$3,412.50

Attachment: Monthly Report - Police Department (3584 : Monthly Report - Police Chief Bennett)

"Serving Merrill with Pride"

SPECIAL ASSIGNMENTS AND ACTIVITIES

- August 1, **SRO Heckendorf** and **Officer Mathwich** conducted ALICE CMIC training for three groups with LISO
- August 2, **Chief Bennett** attended Community Nigh Out planning meeting
- August 2, **Chief Bennett** attended FirstNet presentation at MFD
- August 3, **MPD** provided extra patrol/security for Relay for Life
- August 6, **Chief Bennett, Captain Bacher, Lt. Drabek,** and **Officer Pirkel** attended COW meeting
- August 6-7, **SRO Heckendorf** and **Officer Mathwich** conducted ALICE CMIC training for three groups with LISO
- August 7, **Chief Bennett** attended CCR meeting at City Hall
- August 8, **MPD** assisted with Cops N Bobbers program at Silver Moon Springs
- August 9, **Chief Bennett** conducted Zuercher system review of cases/workflow
- August 14, **MPD** assisted with Badges and Bullseyes
- August 15, **MAPS** meeting with Dr. Sample regarding SRO
- August 15, **MPD** conducted initial inspection for fair week
- August 16, **Lt. Inv. Wunsch, SRO Heckendorf, Detective Cimino,** and **Detective Waid** attended WI State Laboratory of Hygiene Coroner & Medical Examiner Regional training in Stevens Point
- August 21, **Captain Bacher** attended Traffic Safety committee meeting
- August 21, **Detective Waid** conducted a drug presentation for the Rotary Club
- August 22, **SRO Heckendorf, Officer Mathwich, Detective Cimino,** and **Officer Tremaine** participated with Gutter Busters at Les and Jims
- August 23, **SRO Heckendorf** and **Officer Mathwich** conducted ALICE training with new MAPS teachers
- August 27, **Chief Bennett** attended Health & Safety meeting
- August 28, **Chief Bennett** and **SRO Heckendorf** attended a meeting with MAPS administration
- August 28, **Chief Bennett, Detective Waid, Lt. Investigator Wunsch, SRO Heckendorf,** and **Captain Bacher** attended Community Night Out
- August 29, **SRO Heckendorf, Officer Mathwich,** and **LISO 111** conducted ALICE training at TB Scott Library

Corey A. Bennett
Chief of Police

LINCOLN COUNTY SHERIFF'S OFFICE

5.3.a

Department Activity Report

First Date: 08/01/2018

Jurisdiction: LINCOLN911

Last Date: 08/31/2018

Department	Complaint Type	Description	All Units	Primary Unit
MRPD	911 HANGUP	911 HANGUP	3	3
	911 NUISANCE	911 NUISANCE CALL	23	14
	ABAND VEH	ABANDONED VEHICLE	5	4
	AGENCY/ASS	AGENCY ASSISTANCE	17	10
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL)	67	20
	AMBULANCE	AMBULANCE NEEDED	39	1
	ANIMAL BITE	ANIMAL BITE	3	2
	ANIMAL CARC	ANIMAL CARCASS IN LANE	1	1
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	23	18
	ATT BURGLAF	ATTEMPTED BURGLARY	2	1
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	3	2
	BATTERY	BATTERY (intentional and unlawful touching or striking)	7	2
	CHILD ABUSE	CHILD ABUSE/NEGLECT	6	3
	CHLD CUS	INTERFERE W/CHILD CUSTODY	1	1
	CRASH/DEER	CRASH CAR/DEER	1	1
	CRASH/INJUR	CRASH WITH INJURY	2	2
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	24	17
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	3	2
	CVL	CIVIL	14	9
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	1	1
	DIS CONDUCT	DISORDERLY CONDUCT	77	31
	DOMESTIC	DOMESTIC	25	8
	DRUG ACTVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	10	7
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	23	17
	ESCAPE	ESCAPE	2	0
	ESCORT	ESCORT/CONVOY	25	12
	EXTRA PATRL	EXTRA PATROL	9	9
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESIC	10	7
	FIGHT	FIGHT IN PROGRESS	10	3
	FIRE MISC	FIRE MISCELLANEOUS	9	1
	FORGERY/FR	FORGERY/FRAUD	3	3
	FOUND ITM/AN	FOUND ITEM/ANIMAL	26	22
	GARBAGE DU	ILLEGAL DUMPING OF TRASH OR DEBRIS	4	2
	GAS SKIP	GAS SKIP	3	3
	HARASSMENT	HARASSMENT	7	5
	HAZ SITUATIC	HAZARDOUS SITUATION	6	3
	HIT & RUN	HIT & RUN / F.PI,PD	3	3
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	5	5
	INFO COMPL	INFORMATIONAL COMPLAINT	10	10
	INTERNET CM	INTERNET COMPLAINT	1	1
	INTOX PED	INTOXICATED PEDESTRIAN	16	5
	INTOX DRIVEF	INTOXICATED DRIVER	5	1
	JUNK ORD	JUNK, ORDINANCE VIOLATION	2	2
	JUV COMP	JUVENILE COMPLAINT	4	3
	LOCKOUT	VEHICLE LOCKOUT	42	35
	LOITERING	LOITERING	11	5
	LOST ITEM/AN	LOST ITEM/ANIMAL	2	0
	MENTAL SUB	MENTAL SUBJECT	7	3

Attachment: Monthly Report - Police Department (3584 : Monthly Report - Police Chief Bennett)

LINCOLN COUNTY SHERIFF'S OFFICE

5.3.a

Department Activity Report

First Date: 08/01/2018

Jurisdiction: LINCOLN911

Last Date: 08/31/2018

Department	Complaint Type	Description	All Units	Primary Unit
MRPD				
	MISSING PER	MISSING PERSON	5	3
	MOTORIST AS	MOTORIST ASSIST	6	4
	NEIGH COMP	NEIGHBOR COMPLAINT	6	5
	NOISE COMP	NOISE COMPLAINT	4	4
	ODOR INVEST	ODOR INVESTIGATION	2	0
	OPEN DR/WIN	OPEN DOOR/WINDOW FOUND	43	15
	ORD VIOLATE	ORDINANCE VIOLATION	5	3
	PAGER TEST	PAGER TEST	1	1
	PICKUP PRISC	PICK UP PRISONER/SUBJECT	1	1
	PROB VIO	PROBATION VIOLATION	25	13
	PROP DAM	PROPERTY DAMAGE	4	4
	RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	3	2
	SEX ASSLT A	SEXUAL ASSAULT ADULT	1	1
	SEX ASSLT J	SEXUAL ASSAULT JUVENILE	3	2
	SHOPLIFTING	SHOPLIFTING	4	2
	SHOTS FIRED	SHOTS FIRED	4	1
	SPECIAL DUT	SPECIAL DUTY REPORT IN PERSON	1	1
	STAND BY	STAND-BY	14	11
	STOLEN VEH	STOLEN VEHICLE	1	1
	SUDDEN DEAT	SUDDEN DEATH	2	0
	SUICIDE ATT	SUICIDE ATTEMPT	8	1
	SUICIDE THRT	SUICIDE THREAT	23	7
	SUSP ACTVTY	SUSPICIOUS ACTIVITY	40	21
	SUSP PERSON	SUSPICIOUS PERSON	19	9
	SUSP VEH	SUSPICIOUS VEHICLE	15	11
	THEFT	THEFT	16	11
	THREAT	THREATS	8	5
	TRAFFIC STOI	TRAFFIC STOP	206	157
	TRESPASSINC	TRESPASSING	5	3
	VANDALISM	VANDALISM	2	2
	VIO CRT ORD	VIOLATION OF COURT ORDER	4	3
	WANTED PER	CHECK RECORD FOR WANTS	31	14
	WEATHER	WEATHER AND ROAD REPORT	5	3
	WELFARE CK	WELFARE CHECK	62	26
	WIRE DOWN	WIRE DOWN	1	1
	WRG WAY DR	WRONG WAY DRIVER	1	0

Department: 1183 668

Overall: 1183 668

Attachment: Monthly Report - Police Department (3584 : Monthly Report - Police Chief Bennett)

Bennett, Corey

From: Grant Admin <mail@grantapplication.com>
Sent: August 29, 2018 15:10
To: Bennett, Corey
Subject: Reflection on Safety

Dear Corey:

Congratulations! Merrill Police Department has been selected to receive one of the 2018 Safety Grants offered through Wisconsin Public Service Foundation.

This is the fifth year we offered this grant opportunity to emergency response agencies in our service area. We were impressed by the number and quality of applications received.

We are pleased to be able to fund your project, and we thank you for your dedication to public safety. You can expect to receive a foundation check in the amount of \$2,000 in the next few weeks.

Please refer to Wisconsin Public Service Foundation when promoting this grant in your local media and social media outlets. A foundation logo is available upon request.

You also can find us on Twitter @WIPublicService.

Sincerely,
Wisconsin Public Service Foundation

Attachment: Monthly Report - Police Department (3584 : Monthly Report - Police Chief Bennett)

Lincoln County Humane Society

Board of Directors Agenda

5:00 pm – September 19

Discuss and Approve the following agenda items:

1. Minutes from previous meeting
2. Reports from Officers
 - President
 - Vice President
 - Secretary
 - Treasurer
3. Volunteer Coordinator
4. Shelter Manager
5. Old Business:
 - Petsmart
6. New Business:
 - Banquet ticket sales
 - Fundraising Committee Meeting
 - Budget Meeting
7. Public Comments
8. Open Discussion
9. Next Meeting
10. Adjourn

Lincoln County Humane Society
Profit & Loss Expense Detail
August 2018

Ordinary Income/Expense	Type	Date	Num	Name	Memo	Paid Amount
Expense						
EXPENSES						
Animal Related Expenses						
Cat Litter						
	Bill	08/14/2018		Colleen Woller	Litter	159.40
	Bill	08/17/2018	Litter	Colleen Woller	Litter	95.84
	Bill	08/24/2018	Litter	Menards	Litter	95.84
	Bill	08/28/2018	8/28/18	Wal-Mart Community		41.44
	Bill	08/31/2018	Litter	Colleen Woller	Litter	95.84
	Total Cat Litter					487.76
Food						
	Bill	08/28/2018	8/28/18	Wal-Mart Community		36.10
	Bill	08/28/2018	36851	Rockwood Hospital for Pets	Pilcher's food	11.71
	Total Food					47.81
Medical - Surgeries/ Exams/Euth						
	Deposit	08/03/2018		Anonymous	Pre-pay Rabies	-20.00
	Deposit	08/09/2018		Scott Erdelles	2 Pre-pay Rabies	-40.00
	Bill	08/11/2018	Eye Meds	Jessie Gums	Eye meda	83.32
	Deposit	08/13/2018		Jerry Klenschmidt	Pre-pay Rabies	-20.00
	Bill	08/15/2018	Texas puppies	Catkins Animal Rescue	Texas puppies	150.00
	Bill	08/17/2018	Pretty Girl - cat	Dane County Humane Society	Ringworm Treatment	150.00
	Bill	08/20/2018	58025	Animal Hospital of Howard		65.175
	Total Medical - Surgeries/ Exams/Euth					955.07
Medical Supplies						
	Bill	08/03/2018	92298	Wisconsin Valley Veterinary Services	Biomax	34.81
	Bill	08/14/2018	7/31/18	Idexx Laboratories	80 snap tests	539.40
	Bill	08/14/2018	92542	Wisconsin Valley Veterinary Services	Intrfungol 52 ml	78.44
	Bill	08/14/2018	92607	Wisconsin Valley Veterinary Services	fel-o-guard plus 4 (50 each)	312.40
	Bill	08/28/2018	93209	Wisconsin Valley Veterinary Services	Fel-o-guard plus 4	468.01
	Bill	08/28/2018	93299	Wisconsin Valley Veterinary Services	Amoxi drops 15 ml	69.83
	Bill	08/28/2018	8/28/18	Wal-Mart Community		119.58
	Total Medical Supplies					1,622.87
Dog License to County						
	Bill	08/15/2018	3068-3815	Lincoln County County Treasurer	3068-3815	579.00
	Total Dog License to County					579.00
Microchip						
	Bill	08/28/2018	S:UN12@91229	Pethealth Services		4.85
	Total Microchip					4.85
Total Animal Related Expenses						
						3,697.36
Total EXPENSES						
						3,697.36
Fundraising Expenses						
PayPal Expense						
	Deposit	08/31/2018		Paypal	August PayPal fees	7.27
	Total PayPal Expense					7.27
Other Fundraising Expenses						
	Bill	08/20/2018	2018 Trees	High Ground Tree Farm	XMAS Trees deposit	124.50
	Total Other Fundraising Expenses					124.50
Total Fundraising Expenses						
						131.77
Office Related Expenses						
Bank & Square Merchant Fees						
	Deposit	08/01/2018		Square	Square	0.09
	Deposit	08/02/2018		Square	Square	0.72
	Deposit	08/02/2018		Square	Square	0.72
	Deposit	08/04/2018		Square	Deposit	1.43
	Deposit	08/11/2018		Square	Deposit	1.97
	Deposit	08/15/2018		Square	Square	0.72
	Deposit	08/16/2018		Square	Square	0.72
	Deposit	08/19/2018		Square	Square	4.72
	Deposit	08/20/2018		Square	Square	1.43
	Deposit	08/21/2018		Square	Squa	0.72
	Deposit	08/24/2018		Square	Square	0.72
	Deposit	08/24/2018		Square	Deposit	1.06
	Deposit	08/25/2018		Square	Square	2.29
	Deposit	08/26/2018		Square	Square	4.72
	Deposit	08/29/2018		Square	Deposit	2.63
	Total Bank & Square Merchant Fees					24.66
Licenses and Permits						
	Check	08/27/2018	Debit	WI Department of Agriculture	Dog Seller Permit	128.13
	Total Licenses and Permits					128.13
Professional Fees						
	Bill	08/08/2018	July	Janet Kluterman		25.00

Attachment: Monthly Report - Lincoln Co Humane Society (3585 : Monthly Report - Lincoln County Humane Society)

Lincoln County Humane Society
Profit & Loss Expense Detail
August 2018

Type	Date	Num	Name	Memo	Paid Amount
Bill	08/08/2018	July	Janet Klutterman.		75.00
Total Professional Fees					100.00
Office Supplies / Equipment					
Bill	08/03/2018	INV378512	EO Johnson	Toner	13.94
Bill	08/28/2018	8/28/18	Wal-Mart Community		19.88
Total Office Supplies / Equipment					33.82
Staff Meetings					
Check	08/03/2018	Debit	Ku's Wokery		43.26
Total Staff Meetings					43.26
Uniforms					
Bill	08/08/2018	July	Janet Klutterman.	hoodie	-25.00
Deposit	08/18/2018		The Community	Sweatshirt	-40.00
Deposit	08/29/2018		Laurie Jorgensen	hoodies	-42.00
Total Uniforms					-107.00
Total Office Related Expenses					222.67
Payroll Expenses					
Hourly Employees					
Paycheck	08/03/2018	11144	Amber L Renken		430.38
Paycheck	08/03/2018	11145	Andrea L Nicholson		680.48
Paycheck	08/03/2018	11145	Andrea L Nicholson		15.82
Paycheck	08/03/2018	11146	Bessie M Gums		70.00
Paycheck	08/03/2018	11147	Bonnyjean M Graap		202.56
Paycheck	08/03/2018	11149	Kassandra A Boyce		397.50
Paycheck	08/03/2018	11150	Kimberly T Gums		20.63
Paycheck	08/03/2018	11151	Misty L Wirt		635.25
Paycheck	08/03/2018	11151	Misty L Wirt		84.00
Paycheck	08/03/2018	11152	Tiffany K Tupa		981.50
Paycheck	08/03/2018	11152	Tiffany K Tupa		4.88
Paycheck	08/03/2018	11153	Timothy A Becker		179.33
Paycheck	08/08/2018	11163	Kassandra A Boyce		300.00
Paycheck	08/17/2018	11164	Amber L Renken		484.18
Paycheck	08/17/2018	11165	Andrea L Nicholson		714.76
Paycheck	08/17/2018	11166	Bonnyjean M Graap		158.80
Paycheck	08/17/2018	11166	Bonnyjean M Graap		50.00
Paycheck	08/17/2018	11168	Kassandra A Boyce		697.50
Paycheck	08/17/2018	11168	Kassandra A Boyce		80.00
Paycheck	08/17/2018	11169	Misty L Wirt		708.13
Paycheck	08/17/2018	11170	Tiffany K Tupa		965.25
Paycheck	08/17/2018	11171	Timothy A Becker		181.32
Paycheck	08/31/2018	11189	Amber L Renken		340.72
Paycheck	08/31/2018	11190	Andrea L Nicholson		740.41
Paycheck	08/31/2018	11191	Bonnyjean M Graap		175.13
Paycheck	08/31/2018	11192	Kassandra A Boyce		662.50
Paycheck	08/31/2018	11193	Misty L Wirt		609.00
Paycheck	08/31/2018	11193	Misty L Wirt		84.00
Paycheck	08/31/2018	11194	Tiffany K Tupa		903.50
Paycheck	08/31/2018	11195	Timothy A Becker		215.19
Total Hourly Employees					11,789.72
Manager Salary					
Paycheck	08/03/2018	11148	Elizabeth K Friedenfels		1,403.85
Paycheck	08/17/2018	11167	Elizabeth K Friedenfels		1,403.85
Paycheck	08/31/2018	11188	Elizabeth K Friedenfels		1,403.85
Total Manager Salary					4,211.55
Federal Payroll Tax Expense					
Paycheck	08/03/2018	11144	Amber L Renken		26.60
Paycheck	08/03/2018	11144	Amber L Renken		6.24
Paycheck	08/03/2018	11145	Andrea L Nicholson		43.17
Paycheck	08/03/2018	11145	Andrea L Nicholson		10.10
Paycheck	08/03/2018	11146	Bessie M Gums		4.34
Paycheck	08/03/2018	11146	Bessie M Gums		1.01
Paycheck	08/03/2018	11147	Bonnyjean M Graap		12.56
Paycheck	08/03/2018	11147	Bonnyjean M Graap		2.94
Paycheck	08/03/2018	11148	Elizabeth K Friedenfels		87.04
Paycheck	08/03/2018	11148	Elizabeth K Friedenfels		20.35
Paycheck	08/03/2018	11149	Kassandra A Boyce		24.65
Paycheck	08/03/2018	11149	Kassandra A Boyce		5.78
Paycheck	08/03/2018	11150	Kimberly T Gums		1.28
Paycheck	08/03/2018	11150	Kimberly T Gums		0.30
Paycheck	08/03/2018	11151	Misty L Wirt		44.60
Paycheck	08/03/2018	11151	Misty L Wirt		10.43
Paycheck	08/03/2018	11152	Tiffany K Tupa		61.16
Paycheck	08/03/2018	11152	Tiffany K Tupa		14.31

Attachment: Monthly Report - Lincoln Co Humane Society (3585 : Monthly Report - Lincoln County Humane Society)

Lincoln County Humane Society
Profit & Loss Expense Detail
August 2018

Type	Date	Num	Name	Memo	Paid Amount
Paycheck	08/03/2018	11153	Timothy A Becker		11.12
Paycheck	08/03/2018	11153	Timothy A Becker		2.61
Paycheck	08/08/2018	11163	Kassandra A Boyce		18.60
Paycheck	08/08/2018	11163	Kassandra A Boyce		4.35
Paycheck	08/17/2018	11164	Amber L Renken		30.02
Paycheck	08/17/2018	11164	Amber L Renken		7.02
Paycheck	08/17/2018	11165	Andrea L Nicholson		44.32
Paycheck	08/17/2018	11165	Andrea L Nicholson		10.36
Paycheck	08/17/2018	11166	Bonnyjean M Graap		13.57
Paycheck	08/17/2018	11166	Bonnyjean M Graap		3.17
Paycheck	08/17/2018	11167	Elizabeth K Friedenfels		87.04
Paycheck	08/17/2018	11167	Elizabeth K Friedenfels		20.36
Paycheck	08/17/2018	11168	Kassandra A Boyce		48.20
Paycheck	08/17/2018	11168	Kassandra A Boyce		11.28
Paycheck	08/17/2018	11169	Misty L Wirt		43.78
Paycheck	08/17/2018	11169	Misty L Wirt		10.24
Paycheck	08/17/2018	11170	Tiffany K Tupa		59.84
Paycheck	08/17/2018	11170	Tiffany K Tupa		13.99
Paycheck	08/17/2018	11171	Timothy A Becker		11.24
Paycheck	08/17/2018	11171	Timothy A Becker		2.62
Paycheck	08/31/2018	11188	Elizabeth K Friedenfels		87.04
Paycheck	08/31/2018	11188	Elizabeth K Friedenfels		20.35
Paycheck	08/31/2018	11189	Amber L Renken		21.12
Paycheck	08/31/2018	11189	Amber L Renken		4.94
Paycheck	08/31/2018	11190	Andrea L Nicholson		48.27
Paycheck	08/31/2018	11190	Andrea L Nicholson		10.83
Paycheck	08/31/2018	11191	Bonnyjean M Graap		10.86
Paycheck	08/31/2018	11191	Bonnyjean M Graap		2.54
Paycheck	08/31/2018	11192	Kassandra A Boyce		41.08
Paycheck	08/31/2018	11192	Kassandra A Boyce		9.60
Paycheck	08/31/2018	11193	Misty L Wirt		42.96
Paycheck	08/31/2018	11193	Misty L Wirt		10.05
Paycheck	08/31/2018	11194	Tiffany K Tupa		56.02
Paycheck	08/31/2018	11194	Tiffany K Tupa		13.10
Paycheck	08/31/2018	11195	Timothy A Becker		13.34
Paycheck	08/31/2018	11195	Timothy A Becker		3.12
Total Federal Payroll Tax Expense					1,223.88
Unemployment Expense					
Paycheck	08/03/2018	11144	Amber L Renken		3.45
Paycheck	08/03/2018	11145	Andrea L Nicholson		5.57
Paycheck	08/03/2018	11146	Bessie M Gums		0.58
Paycheck	08/03/2018	11147	Bonnyjean M Graap		1.62
Paycheck	08/03/2018	11148	Elizabeth K Friedenfels		0.00
Paycheck	08/03/2018	11149	Kassandra A Boyce		3.18
Paycheck	08/03/2018	11150	Kimberly T Gums		0.16
Paycheck	08/03/2018	11151	Misty L Wirt		5.75
Paycheck	08/03/2018	11152	Tiffany K Tupa		0.00
Paycheck	08/03/2018	11153	Timothy A Becker		1.44
Paycheck	08/08/2018	11163	Kassandra A Boyce		2.40
Paycheck	08/17/2018	11164	Amber L Renken		3.87
Paycheck	08/17/2018	11165	Andrea L Nicholson		5.72
Paycheck	08/17/2018	11166	Bonnyjean M Graap		1.75
Paycheck	08/17/2018	11167	Elizabeth K Friedenfels		0.00
Paycheck	08/17/2018	11168	Kassandra A Boyce		6.22
Paycheck	08/17/2018	11169	Misty L Wirt		5.65
Paycheck	08/17/2018	11170	Tiffany K Tupa		0.00
Paycheck	08/17/2018	11171	Timothy A Becker		1.45
Paycheck	08/31/2018	11188	Elizabeth K Friedenfels		0.00
Paycheck	08/31/2018	11189	Amber L Renken		2.73
Paycheck	08/31/2018	11190	Andrea L Nicholson		5.97
Paycheck	08/31/2018	11191	Bonnyjean M Graap		1.40
Paycheck	08/31/2018	11192	Kassandra A Boyce		5.30
Paycheck	08/31/2018	11193	Misty L Wirt		5.55
Paycheck	08/31/2018	11194	Tiffany K Tupa		0.00
Paycheck	08/31/2018	11195	Timothy A Becker		1.72
Total Unemployment Expense					71.46
Employee Health Insurance					
Bill	08/14/2018	8/20/18	Security Health Plan		493.24
Total Employee Health Insurance					493.24
Total Payroll Expenses					17,788.85
Shelter Expenses					
Repairs					

Attachment: Monthly Report - Lincoln Co Humane Society (3585 : Monthly Report - Lincoln County Humane Society)

Lincoln County Humane Society
Profit & Loss Expense Detail
August 2018

Type	Date	Num	Name	Memo	Paid Amount
Bill	08/14/2018	Repairs	Eric Schram.	Corner Guards	13.47
Bill	08/28/2018	108449	Moore Pet Supplies	Dog doors	836.85
Total Repairs					850.32
Supplies					
Bill	08/14/2018		Colleen Waller.	Trash cans, floor mat, mop bucket, mop h	328.38
Bill	08/28/2018	8/28/18	Wal-Mart Community		31.32
Total Supplies					357.68
Electric/Gas					
Bill	08/14/2018	8/30/18	Wisconsin Public Service	8/30/18	705.00
Total Electric/Gas					705.00
Insurance (Gen'l Lia, Vehicle)					
Bill	08/15/2018	8/29/18	West Bend Mutual Insurance Company		1,385.00
Total Insurance (Gen'l Lia, Vehicle)					1,385.00
Telephone					
Bill	08/17/2018	8/4/18	Cellcom Rhinelander PCS		225.38
Total Telephone					225.38
Vehicle					
Check	08/03/2018	Debit	R Store		31.47
Check	08/04/2018	Debit	Shell		17.84
Check	08/27/2018	Debit	Holiday		60.00
Total Vehicle					109.31
Waste Removal					
Bill	08/03/2018	4811011-0414-1	Waste Management of Central Wisconsin	7/28/18	408.02
Total Waste Removal					408.02
Total Shelter Expenses					4,020.71
Total Expense					25,859.36
Net Ordinary Income					-25,859.36
Net Income					-25,859.36

Attachment: Monthly Report - Lincoln Co Humane Society (3585 : Monthly Report - Lincoln County Humane Society)

Animal Statistics 2018

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Strays													
Cats	18	9	17	8	17	26	24	30					149
Dogs	7	3	9	11	22	20	18	8					98
Other	0	1	4	1	2	0	0	1					9
Surrendors													
Cats	13	17	17	8	19	22	27	20					143
Dogs	1	6	3	5	9	10	4	12					50
Other	6	1	10	1	0	1	3	6					28
Transfer													
Cats	10	2	0	10	0	3	3	0					28
Dogs	10	16	1	15	12	6	1	1					62
Other	0	0	0	1	3	0	0	0					4
Born at Shelter / Foster													
Kittens	0	0	0	4	0	0	0	0					4
Puppies	0	0	0	0	0	0	0	0					0
Returns													
Cats	9	2	4	7	2	2	8	6					40
Dogs	1	1	2	2	3	3	0	2					14
Other	0	0	0	0	0	0	1	0					1
Total Incoming	75	58	67	73	89	93	89	86					630

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Redeems													
Cats	0	0	1	0	6	5	0	1					12
Dogs	4	3	7	9	18	16	16	9					73
Other	0	1	0	0	1	0	0	1					2
Adoptions													
Cats	55	27	35	13	28	34	34	44					226
Dogs	11	9	20	12	16	13	15	12					96
Other	6	0	9	0	0	4	4	4					23
Euthanasia													
Cats	0	1	3	2	0	0	5	1					11
Dogs	0	0	1	1	1	1	0	0					4
Other	0	0	0	0	0	0	0	1					0
Rescue													
Cats	0	1	0	18	1	0	12	0					32
Dogs	1	2	1	4	8	1	3	1					20
Other	0	0	2	7	1	0	0	4					10
Natural Death													
Cats	1	0	0	0	0	0	0	1					1
Dogs	0	0	0	0	0	0	0	0					0
Other	0	0	0	0	0	0	0	0					0
Total Outgoing	78	44	79	66	80	74	89	79					510

Currently at Shelter													AVG
Cats	36	34	45	36	48	35	52	51					42
Dogs	8	8	1	5	11	16	9	5					8
Other	0	0	4	3	3	1	1	2					2
Total	44	42	50	44	62	52	62	58					414

Currently in Foster Care													AVG
Cats	11	2	7	7	12	11	20	27					11
Dogs	2	4	2	3	2	2	1	3					2
Other	3	1	0	0	0	0	0	0					1
Total	6	7	9	10	14	13	21	30					14

Adoption Partners													Total
Petsmart Cat Adoptions	29	0	9	0	9	0	15	0					62

The Fix Is In													Total
Public Cats	18	13	7*		22	8	34	2					104
Public Dogs	4	2	7*		11	5	6	4					39
LCHS Cats	8	13	15*		32	13	18	14					113
LCHS Dogs	2	1	2*		7	4	5	8					29

Quarantine Animals													2
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Attachment: Monthly Report - Lincoln Co Humane Society (3585 : Monthly Report - Lincoln County Humane Society)

**Lincoln County Humane Society
Profit & Loss
August 2018**

	<u>Aug 18</u>	<u>Budget</u>	<u>Jan - Aug 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
LCHS INCOME					
Animal Related Income					
Sponsorship	495.00		3,680.00		
Surrender Fees	0.00	183.34	445.00	1,466.64	2,200.00
Adoption Fees	2,635.00	2,916.67	25,409.00	23,333.32	35,000.00
Reclamation Fees	0.00	66.67	350.00	533.32	800.00
Dog License-Public	340.00	0.00	8,752.00	7,500.00	10,000.00
Dog License-County	0.00	0.00	41,334.37	41,000.00	41,000.00
Red Dingo Tags	31.00	50.00	294.00	400.00	600.00
Microchip	20.00	83.30	100.00	666.64	1,000.00
Other Animal Related Income	400.00	41.67	400.00	333.32	500.00
Total Animal Related Income	3,921.00	3,341.65	80,764.37	75,233.24	91,100.00
Fundraising Income					
Aluminum Cans	1,311.30	1,000.00	9,291.90	8,000.00	12,000.00
Donation Banks	288.04	458.34	3,475.50	3,666.64	5,500.00
Sales/General Event Income	52.00	0.00	12,325.13	11,600.00	14,600.00
Registration Fee	0.00		2,175.00		
Tickets	240.00	0.00	240.00	0.00	15,000.00
Event Sponsorships	4,275.00	0.00	9,320.00	0.00	15,000.00
Raffle	0.00	0.00	3,432.00	0.00	12,000.00
Passive Fundraisers	0.00	83.34	1,660.00	666.64	1,000.00
Other Fundraising Income	0.00	916.67	0.00	7,333.32	11,000.00
Total Fundraising Income	6,166.34	2,458.35	41,919.53	31,266.60	86,100.00
Donation Income					
Pet Honorarium	25.00		25.00		
General Donation	2,580.97	2,166.67	22,074.40	17,333.32	26,000.00
Memorial Income	1,055.00	1,000.00	10,192.74	8,000.00	12,000.00
Total Donation Income	3,660.97	3,166.67	32,292.14	25,333.32	38,000.00
Municipal Funding					
County Installments	0.00	0.00	26,250.00	26,250.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
City of Maine	0.00	0.00	1,750.00	750.00	1,000.00
Total Municipal Funding	0.00	0.00	44,500.00	43,500.00	52,500.00
Other					
Bank Interest	39.54	41.67	138.16	333.32	500.00
Other Income					
Square 4% Surcharge	37.80		375.49		
Total Other Income	37.80		375.49		
Total Other	77.34	41.67	513.65	333.32	500.00
Total LCHS INCOME	13,825.65	9,008.34	199,989.69	175,666.48	268,200.00
Total Income	13,825.65	9,008.34	199,989.69	175,666.48	268,200.00
Gross Profit	13,825.65	9,008.34	199,989.69	175,666.48	268,200.00
Expense					
EXPENSES					
Animal Related Expenses					
Spay Me	0.00		580.00		
Cat Litter	487.76	208.34	1,539.62	1,666.68	2,500.00
Food	47.81	125.00	325.61	1,000.00	1,500.00
Medical - Surgeries/ Exams/Euth	955.07	2,500.00	19,687.76	20,000.00	30,000.00
Cremation Expense	0.00	41.66	340.00	333.32	500.00
Medical Supplies	1,622.87	1,416.67	12,807.56	11,333.36	17,000.00
Dog License to County	579.00	0.00	8,462.50	6,750.00	9,000.00
Sales Tax	0.00	233.34	1,709.46	1,866.68	2,800.00

Attachment: Monthly Report - Lincoln Co Humane Society (3585 : Monthly Report - Lincoln County Humane Society)

Lincoln County Humane Society
Profit & Loss
August 2018

	Aug 18	Budget	Jan - Aug 18	YTD Budget	Annual Budget
Microchip	4.85	333.34	347.60	2,666.64	4,000.00
Other Animal Related Expenses	0.00		620.00		
Total Animal Related Expenses	3,697.36	4,858.35	48,420.11	45,616.68	67,300.00
Total EXPENSES	3,697.36	4,858.35	48,420.11	45,616.68	67,300.00
Fundraising Expenses					
Supplies	0.00		95.24		
Printing	0.00		284.56		
Pavers/Tiles	0.00		726.60		
Event Fees	0.00		50.00		
Prizes	0.00		700.00		
Starting Cash	0.00		0.00		
PayPal Expense	7.27		133.65		
Other Fundraising Expenses	124.50		1,114.12		
Fundraising Expenses - Other	0.00	883.34	0.00	7,066.68	10,600.00
Total Fundraising Expenses	131.77	883.34	3,104.17	7,066.68	10,600.00
Office Related Expenses					
Bank & Square Merchant Fees	24.66		272.42		
Advertising Expenses	0.00		144.98		
Licenses and Permits	128.13	25.00	392.13	200.00	300.00
Domain/QuickBooks/Software	0.00	83.33	940.00	666.68	1,000.00
Professional Fees	100.00	100.00	800.00	2,600.00	3,000.00
Office Supplies / Equipment	33.62	83.34	1,258.70	666.64	1,000.00
Postage	0.00	58.34	388.00	466.64	700.00
Staff Meetings	43.26	41.66	223.44	333.36	500.00
Uniforms	-107.00	83.33	638.06	666.68	1,000.00
Other Office Related Expenses	0.00		610.27		
Total Office Related Expenses	222.67	475.00	5,668.00	5,600.00	7,500.00
Payroll Expenses					
Hourly Employees	11,786.72	7,416.67	62,600.64	59,333.32	89,000.00
Manager Salary	4,211.55	3,133.30	23,865.45	25,066.64	37,600.00
Federal Payroll Tax Expense	1,223.88	800.00	6,969.41	6,400.00	9,600.00
Unemployment Expense	71.46	166.67	613.57	1,333.32	2,000.00
Employee Health Insurance	493.24	458.34	3,778.72	3,666.64	5,500.00
Total Payroll Expenses	17,786.85	11,974.98	97,827.79	95,799.92	143,700.00
Shelter Expenses					
Conference Expense	0.00	16.67	0.00	133.36	200.00
Security Services	0.00	150.00	1,087.11	1,200.00	1,800.00
Staff Education	0.00	41.67	342.69	333.32	500.00
Equipment	0.00	41.63	1,018.49	333.32	500.00
Repairs	850.32	125.00	3,150.95	1,000.00	1,500.00
Supplies	357.68	191.67	3,211.00	1,533.32	2,300.00
Electric/Gas	705.00	666.67	5,328.00	5,333.32	8,000.00
Insurance (Gen'l Lia, Vehicle)	1,365.00	958.30	8,457.90	7,666.64	11,500.00
Telephone	225.38	333.34	2,340.79	2,666.68	4,000.00
Vehicle	109.31	233.34	1,505.03	1,866.68	2,800.00
Water	0.00	166.67	1,424.21	1,333.36	2,000.00
Waste Removal	408.02	333.34	2,841.26	2,666.68	4,000.00
Total Shelter Expenses	4,020.71	3,258.30	30,707.43	26,066.68	39,100.00
Total Expense	25,859.36	21,449.97	183,727.50	180,149.96	268,200.00
Net Ordinary Income	-12,033.71	-12,441.63	16,262.19	-4,483.48	0.00
Net Income	-12,033.71	-12,441.63	16,262.19	-4,483.48	0.00

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Shelter Report

September Meeting 2018

Animals:

The cats are doing well. We are now having a ringworm culture done on any cats we suspect may have the infection. This will help us to properly diagnose and treat them. We will also have a culture done to confirm the completion of the treatment.

The dogs are doing well. We are finally done with the court-case situation. If the owner would have signed the dogs over to us, he would have been allowed deferred prosecution and may not have faced criminal charges. Due to the fact he did not sign them over willingly, I sent an invoice using Section 173.23 for us to gain custody of the dogs. He was not inclined to pay the \$4,900 invoice for veterinary care and daily expenses. Now, he will face criminal charges for the condition of the dogs but the dogs are legally ours to adopt into a new home.

Staff:

The staff is doing well.

Events & Activities:

Aluminum cans have raised \$1,000 more than this time last year. Donation box income has dropped but that may be due to fewer corporations allowing the boxes.

Banquet income is already at \$9,305! We have received tons of great prizes. We have paid for a facebook "boost" advertisement for \$35 to help promote ticket sales.

Lincoln County Humane Society

Balance Sheet

As of August 31, 2018

Aug 31, 18

ASSETS

Current Assets

Checking/Savings

Expense Checking Account	150,176.75
PayPal / Square Checking (RVB)	6,175.94
Buddy & Tar Savings	743.48
Associated Bank	2,295.92
RVSB - Reserve Fund	65,193.28
PayPal	350.74

Total Checking/Savings 224,936.11

Accounts Receivable

Accounts Receivable 5,200.00

Total Accounts Receivable 5,200.00

Other Current Assets

CD #700344021	10,000.00
CD #700366339	2,050.00

Total Other Current Assets 12,050.00

Total Current Assets 242,186.11

Fixed Assets

Accumulated Depreciation -12,755.19

Equipment 26,498.52

Value of Facilities 933,937.84

Total Fixed Assets 947,681.17

TOTAL ASSETS 1,189,867.28

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Sales Tax Payables 396.67

Total Accounts Payable 396.67

Other Current Liabilities

Spay/Neuter Deposits 1,775.00

Payroll Liabilities

Payroll Tax Liabilities 4,440.68

Total Payroll Liabilities 4,440.68

Accrued payroll 2,589.62

Total Other Current Liabilities 8,805.30

Total Current Liabilities 9,201.97

Total Liabilities 9,201.97

Equity

Fund Balance 1,159,578.56

Net Income 21,086.75

Total Equity 1,180,665.31

TOTAL LIABILITIES & EQUITY 1,189,867.28

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