

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
September 19th, 2018
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, Audrey Huftel, Richard Mamer (4:15-), Tim Meehean and Jim Wedemeyer. Excused: Darcy Dalsky. Also present: Laurie Ollhoff and Brendon M. from MP3.

A thank you letter to the Endowment Fund was received from the Northwoods Veterans Post for approving funding to their project (for the establishment of a resource center). Ms. Stevens shared an email she received from Kurt Kiefer, Assistant State Superintendent of DPI, thanking Laurie Ollhoff for her participation in the 2018 Inclusive Services Institute.

There was no public comment.

2. Consent Items

M Meehean/S Huftel/C to approve the minutes of the August meeting as printed. M Breitenmoser/S Wedemeyer/C to accept the Monthly Revenue and Expense Report for August as printed.

3. Reports/Discussion Items/Action Items

A. After the Bell Request: In consideration of the library's continued interest in the success of community afterschool youth activities, M Meehean/S Bebel/C to approve the same amount as was given in 2017 (\$3,000) from Endowment Funds for the After the Bell Program.

B. Inclusive Services Report: Ms. Ollhoff gave a summary of her work on this committee. Four teams researched and developed Guidelines & Checklists related to the services that libraries provide through Facilities and Access; Collections and Resources; Community Relations/Self Care; and Governance. Final beta version of the product will be available online in PDF format at the end of October. A report to the library community will be given at the Wisconsin Library Association Conference in La Crosse in October.

C. Long Range Plan: Ms. Stevens presented a Library Demographics Review and discussion followed. A document summarizing the Site Visits conducted as part of the plan was distributed. A community meeting has been scheduled for October 15th at 6:30 led by Art Lersch from the UW-Extension, soliciting public feedback as part of our plan. Ms. Forde will be attending an upcoming workshop designed to assist the library in evaluating our future space needs.

D. Update on Lincoln County Library Board Representation: Ms. Stevens discussed her meeting with Lincoln County and City of Merrill legal counsel which further explained the Wisconsin State Statute regarding county representation on library boards. Ms. Stevens will be discussing this issue at the October A&L Committee meeting in addition to presenting a resolution for consideration by the full County Board on the matter of opposing the appointment of additional members to both T.B. Scott and Tomahawk Library Boards. Ms. Stevens has been in contact with the library director in Tomahawk and the Tomahawk Library Board has approved the advancement of the resolution to the full County Board.

E. Status of Church Property: Board members expressed concern related to potential uses of the building as it relates to the shared parking lot. Merrill city staff are aware of these concerns and Ms. Stevens requested that the library board be kept apprised of any discussions on this matter.

F. Strategic Plan Progress-Goals #3: Ms. Stevens presented staff progress on goals and objectives.

G. Trustee Essential #2-Who Runs the Library: Ms. Stevens provided copies of Trustee Essential #2.

H. Reports from Friends/WVLS Representative: The Friends of the Library had a successful booksale with books selling for \$.25 per book. The Friends will be having their regularly scheduled book sale at the end of October. A copy of the WVLS Directors report for August was provided.

4. Forthcoming Events & Library Director Report

- August Monthly Statistical Report was provided.
- Fall youth storytimes have been well attended.
- Youth Services is proactively targeting pre-K youth by: increasing the number of group storytime programs, providing library card sign-up opportunities and improved marketing of 1000 Books Before Kindergarten.
- Youth Services continues to schedule class visits and provide programs to public & private school youth as requested.
- Ms. Stevens provided information that Washington and Kate Goodrich schools are not offering an afterschool program this school year. Ott's Garage has started with Wednesday afterschool activities with hopes to expand their offerings as the school year progresses.
- Program recently presented by Chad Lewis had over 120 attendees.
- Ms. Stevens discussed a proposed resolution before the Wisconsin Counties Association regarding library systems. A brief review of the actions of the Public Library System Redesign project was given.
- 2018 Year to Date Statistics from the Wisconsin Digital Library were provided.
- Information on Gale Courses, a new service provided by Wisconsin Valley Library Service was given.
- Ms. Stevens discussed the plans for the library's upcoming Solar Project one-year anniversary event.
- Collaborative project initiated by the League of Women Voters has provided the library with voter education & voter registration assistance materials.
- August Task Log for John Greenwood was provided.

5. Adjournment:

M Meehan/S Mamer/C to adjourn the meeting at 5:15 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on October 17th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary