CITY OF MERRILL

COMMON COUNCIL

AGENDA ● TUESDAY SEPTEMBER 11, 2018

Regular Meeting	City Hall Council Chambers	7:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Agenda items related to vacant District 3 aldermanic position:
    1. Consider the appointment of Eric Ott to fill the vacant Third District aldermanic seat, for a term expiring after the 2019 election. Mayor Woellner is bringing this agenda item to the Common Council.
    2. Establish policies and timetable for filling the vacant Third District aldermanic seat. Mayor Woellner is bringing this agenda item to the Common Council. This agenda item will only be considered if Eric Ott is not approved to fill the Third District aldermanic seat (previous agenda item).
7. Minutes of previous Common Council meeting(s):
    1. Minutes of August 7, 2018 meeting
8. Revenue & Expense Reports(s):
    1. Revenue & Expense Report for Period Ending August 31, 2018
9. 2018 Borrowing Presentation & Resolutions:
    1. Sales Report presentation on Notes and Bonds and status update on TID No. 3 Revenue Bonds.
    2. A Resolution authorizing the issuance and sale of $1,310,000 General Obligation Promissory Notes, Series 2018A.
    3. A Resolution awarding the sale of $1,575,000 General Obligation Corporate Purpose Bonds, Series 2018B.
10. General agenda items:
    1. Employee Years of Service Recognition:

        Kay E. Andrews, 15 years (Library)

        David A. Graveen, 15 years (Fire Department)

        Andrea M. Bennett, 10 years (Library)

11. Board of Public Works:

    1. Street Use Permit from The Haunted Sawmill to close the street in the area in front of the Haunted Sawmill (Hendricks Street from East Seventh Street to East Eighth Street) from 5:00 P.M. to 1 A.M. on the following dates in 2018: October 5, October 6, October 12, October 13, October 19, October 20, October 26, October 27 and October 31, in conjunction with a haunted house event. The Board of Public Works recommends approval.
    2. Consider request from Parks and Recreation Commission to add 511 Logan Street as part of Athletic Park property. The Board of Public Works recommends approval.
    3. Consider contract award to Complete Control Inc. for $120,266 for DDC Conversion for Police Wing of City Hall. Mayor Woellner is bringing this bid directly to the Common Council.
    4. Consider bid of $62,044.50 from American Asphalt of Wisconsin for project involving paving at Stange Park and Normal Park. Mayor Woellner is bringing this bid directly to the Common Council.

12. Health and Safety Committee:

    1. Application from Merrill Youth Hockey Association for a temporary Class "B" (picnic) license to sell fermented malt beverages at the Merrill Festival Grounds on Saturday, September 15th, 2018, in conjunction with the annual "Pork in the Park" event. The Health and Safety Committee recommends approval.
    2. Application from Westside Market LLC, Mark Raymer, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Westside Market, 1504 W. Main Street, effective September 12th, 2018. The Health and Safety Committee recommends approval.
    3. Application from Craig Erickson for a Class "B" (beer) and a "Class B" (liquor) license for Erickson's Westside Tap, 116 N. Prospect Street, effective September 12th, 2018. The Health and Safety Committee recommends approval.
    4. Application from Brent Scantlin for a Class "B" (beer) and a "Class B" liquor license for DAT Bar, 1404 W. Main Street, effective October 1st, 2018. The Health and Safety Committee recommends approval.

13. Personnel and Finance Committee:

    1. Consider authorization to dispose of two Fire Department vehicles (1999 Ford F-250 flatbed truck, estimated value $6,250 and 2006 Chevy Suburban, estimated value $4,750) as part of new crew cab pick-up truck purchase for Fire Department. The Personnel and Finance Committee recommends approval.

2. Consider citizen feedback form and policies/procedures related to use of the form. Alderman Meehean is bringing this agenda item directly to the Common Council.

14. Placing Committee Reports on File:

    1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, City Plan Commission, Festival Grounds Committee, Health and Safety Committee, Historic Preservation Committee, Housing Authority, Library Board, Merrill Enrichment Center Committee, Parks and Recreation Commission, Personnel and Finance Committee, Skate Park Special Committee and Water and Sewage Disposal Committee.

15. Elections:

    1. Elect President of the Common Council. replacing Ryan Schwartzman, who has resigned from the Common Council.
    2. Elect Alderperson member of the City Plan Commission, replacing Ryan Schwartzman.

16. Mayor's Appointments:

    Alderman Russell as Chairperson of the Personnel and Finance Committee, replacing Ryan Schwartzman as Chairperson.

    Alderman Sukow as Chairperson of Health and Safety Committee, replacing Alderman Russell, who would continue as a member of the Health and Safety Committee.

    Alderman Osnees to the Personnel and Finance Committee, replacing Ryan Schwartzman.

    Alderman Van Lieshout to the Board of Public Works, replacing Ryan Schwartzman.

    Alderman Sukow to the Tourism Commission.

    Darcy Dalsky to the Library Board, term to expire June 30, 2020.

17. Ordinances:

    1. An Ordinance amending Code of Ordinances Chapter 105, Article II, Division 3, Section 105-83, related to fees and procedure for razing of buildings. The Board of Public Works recommends approval.
    2. An Ordinance amending Code of Ordinances Chapter 30, Article II, Section 30-33, related to recycling. The Board of Public Works recommends approval.
    3. An Ordinance amending Code of Ordinances Chapter 16, related to solid waste and recycling fees. The Board of Public Works recommends approval.
    4. An Ordinance Amending Code of Ordinances Chapter 16, Section 16-1 related to Parks and Recreation Fees, Rates, and Deposits Customarily Used. The Parks and Recreation Commission recommends approval.

18. Resolutions (continued):
    1. A Resolution approving North Central Wisconsin Stormwater Coalition Cooperative Agreement. The Board of Public Works recommends approval.
19. Mayor's Communications
20. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

Heideman, Bill

From: Woellner, Derek
Sent: Friday, September 07, 2018 8:46 AM
To: Heideman, Bill
Subject: 3rd district agenda items

Bill,

I'd like to see two items on the agenda regarding district 3.

First, I'd like to see the item "Consider the appointment of Eric Ott as 3rd district alderperson for a term expiring after a spring 2019 election." With 2 things included in the agenda packet: his nomination papers from this past spring showing the signatures to get him on the ballot, and the election results showing how many votes he received.

Second, I'd like to see the item we discussed yesterday, "Establish procedure and timeline for 3rd district appointment" (or whatever wording we had). I would like 1 thing included in the agenda packet for this one: the mayor's recommendation.
My recommendation is that we send postings to the paper, website, and social media by Sept 14th. Citizens must submit a letter of interest to the City Clerk by the 28th. And We'll have a CoW October 2nd to decide the process further once we know how many interested individuals there are.

I'll give you a call soon.

Thanks,
Derek

Attachment: Mayor request for 3rd district alderperson agenda items (3622 : Appoint Eric Ott as 3rd district alderperson)

CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY AUGUST 7, 2018

Regular Meeting | **City Hall Council Chambers** | **7:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderperson - First District	Present	
Pete Lokemoen	Alderperson - Second District	Present	
Ryan Schwartzman	Alderperson - Third District & Council President	Present	
Steve Osness	Alderperson - Fourth District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Dave Sukow	Alderperson - Sixth District	Present	
Rob Norton	Alderperson - Seventh District	Present	
Tim Meehean	Alderperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period

None.

6. Minutes of previous Common Council meeting(s):
   1. Minutes of July 10, 2018 meeting

   Motion (Schwartzman/Sukow) to approve.

RESULT: **APPROVED**

7. Revenue & Expense Reports(s):
   1. Revenue & Expense Report for Period Ending July 31, 2018

   Motion (Schwartzman/Sukow) to approve.

RESULT: **APPROVED**

8. Communications and Petitions:

None.

9. General agenda items:
   1. Employee Years of Service Recognition:

      Patrick R. Wunsch, 20 years (Police Department)

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

City Clerk Heideman read a certificate of recognition for Patrick Wunsch.

Kurt J. Perra, 20 years (Police Department)

City Clerk Heideman read a certificate of recognition for Kurt Perra.

Christine R. Brahos, 20 years (Police Department)

City Clerk Heideman read a certificate of recognition for Christine Brahos.

Corey J. Nowak, 10 years (Fire Department)

City Clerk Heideman read a certificate of recognition, which was then presented to Corey Nowak by Fire Chief Klug.

10. Board of Public Works:

1. Consider River Bend Trail extension (TIF funding) and sidewalk extension from Memorial Drive to Sturdevant Street (funded by special assessments). The Board of Public Works recommends approval.

Motion (Norton/Meehean) to approve.

Motion (Schwartzman/Van Lieshout) to amend by specifying that the sidewalk extension portion of the project will be funded by Idle Sites Grants and/or Tax Increment Financing (TIF). Motion to amend carried.

RESULT: **APPROVED AS AMENDED**

2. Consider authorization for purchase of 406 Tyler Street for $30,000. The Board of Public Works recommends approval.

Motion (Schwartzman/Russell) to approve.

RESULT: **APPROVED**

3. Consider 2018 Budget Amendment ($15,000 to $38,000) for exterior painting of City Garage. The Board of Public Works recommends approval.

Motion (Schwartzman/Norton) to approve.

RESULT: **APPROVED**

4. Street Use Permit Application from Humphery's Pub,500 W. Main Street, to close Genesee Street from West Main Street to the alley behind the 400 block of West Main Street, from 5:00 P.M. to 11:00 P.M. on Thursday, August 9th, 2018, in conjunction with Crazy Daze. Alderman Schwartzman is bringing this application directly to the Common Council.

Motion (Schwartzman/Russell) to approve.

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

RESULT: **APPROVED**

11. Committee of the Whole:

    1. Consider potential recommendation(s) from the August 6th, 2018 Committee of the Whole meeting related to performance evaluation of City Administrator.

Motion (Schwarzman/Norton) to receive and place on file.

RESULT: **PLACED ON FILE**

12. Health and Safety Committee:

    1. Applications from VFW Post 1638 for five temporary Class "B" (picnic) licenses to sell fermented beverages in the VFW stand at the Merrill Festival Grounds during the Lincoln County Free Fair, August 15-August 19, 2018. The Health and Safety Committee recommends approval.

Motion (Van Lieshout/Schwartzman) to approve.

RESULT: **APPROVED**

    2. Application from VFW Post 1638 for a temporary Class "B" (picnic) license to sell fermented malt beverage in the VFW stand at the Merrill Festival Grounds during the Labor Day event on September 3rd, 2018. The Health and Safety Committee recommends approval.

Motion (Sukow/Meehean) to approve.

RESULT: **APPROVED**

    3. Application from the River District Development Foundation of Merrill and Rotary Club for a Class "B" (picnic) license to sell fermented malt beverages at the Agra Pavilion and Rotary Park during the "Pig Out for the Pavilion" event on August 25th, 2018. The Health and Safety Committee recommends approval.

Motion (Russell/Van Lieshout) to approve.

RESULT: **APPROVED**

    4. Applications from Fraternal Order of Eagles for five temporary Class "B" (picnic) licenses to sell fermented malt beverages in the Eagle's stand at the Merrill Festival Grounds during the Lincoln County Free Fair, August 15-August 19, 2018. The Health and Safety Committee recommends approval.

Motion (Sukow/Russell) to approve.

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

RESULT: **APPROVED**

5. Request from Humphery's Pub for an extension of premises to sell alcoholic beverages on Genesee Street, from West Main Street to the alley behind the 400 block of West Main Street, from 5:00 P.M. to 11:00 P.M. on Thursday August 9th, in conjunction with Crazy Daze. Alderman Schwartzman is bringing this request directly to the Common Council.

Motion (Schwartzman/Van Lieshout) to approve.

RESULT: **APPROVED**

13. Personnel and Finance Committee:

1. Potential Dark Store Advisory Referendum Ballot Question for the November 6, 2018 election, as follows: "Should the State Legislature enact legislation that closes certain "Dark Store" commercial property tax loopholes, which currently shift tax burdens to residential property owners by significantly reducing the assessed valuation for commercial properties through "Dark Store" comparisons?". The Personnel and Finance Committee recommends approval.

Motion (Meehean/Russell) to approve.

RESULT: **APPROVED**

2. Consider request from the Airport Commission to dispose of 2003 Crown Victoria, in a method at the discretion of the Airport Commission. Alderman Osness is bringing this request directly to the Common Council.

Motion (Norton/Osness) to approve.

Motion (Norton/Meehean) to specify that the vehicle is to be donated to North Central Technical College (NTC).

After discussion, Alderman Norton requested that his motion to amend be withdrawn. Without objection, it was so ordered.

RESULT: **APPROVED**

14. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Festival Grounds Committee, Health and Safety Committee, Library Board, Merrill Enrichment Center Committee, Personnel and Finance Committee, Skate Park Special Committee and Water and Sewage Disposal Committee.

Motion (Sukow/Meehean) to place on file.

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

RESULT: **PLACED ON FILE**

15. Mayor's Appointments:

    1. Alderman Steve Osness, Jim Arndt and Ernie Stender to the Tourism Commission, all terms to expire May 1, 2019.

    Motion (Schwartzman/Van Lieshout) to approve the appointments.

RESULT: **APPROVED**

16. Ordinances:

    None.

17. Resolutions:

    1. An Initial Resolution authorizing $315,000 General Obligation Bonds for street improvement projects (Resolution #2572).

    BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $315,000 for the public purpose of paying the cost of street improvement projects.

RESULT: **APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER: Ryan Schwartzman, Alderperson - Third District & Council President
SECONDER: Tim Meehean, Alderperson - Eighth District
AYES: Russell, Lokemoen, Schwartzman, Osness, Van Lieshout, Sukow, Norton, Meehean

    2. An Initial Resolution authorizing $55,000 General Obligation Bonds for a parking lot (Resolution #2573).

    BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $55,000 for the public purpose of paying the cost of a parking lot, including acquiring land and constructing the lot.

RESULT: **APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER: Ryan Schwartzman, Alderperson - Third District & Council President
SECONDER: Tim Meehean, Alderperson - Eighth District
AYES: Russell, Lokemoen, Schwartzman, Osness, Van Lieshout, Sukow, Norton, Meehean

    3. An Initial Resolution authorizing $625,000 General Obligation Bonds for parks and public grounds projects (Resolution #2574).

    BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $625,000 for the public purpose of paying the cost of parks and public grounds projects.

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Tim Meehean, Alderperson - Eighth District
SECONDER:	Paul Russell, Alderperson - First District
AYES:	Russell, Lokemoen, Schwartzman, Osness, Van Lieshout, Sukow, Norton, Meehean

4. An Initial Resolution authorizing $580,000 General Obligation Bonds for Community Development projects in Tax Incremental Districts (Resolution #2575).

BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $580,000 for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying projects costs included in the project plan for the City's Tax Incremental Districts.

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Tim Meehean, Alderperson - Eighth District
SECONDER:	Ryan Schwartzman, Alderperson - Third District & Council President
AYES:	Russell, Lokemoen, Schwartzman, Osness, Van Lieshout, Sukow, Norton, Meehean

5. A Resolution directing Publication of Notice to Electors related to bond issues (Resolution #2576).

WHEREAS, initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City of Merrill, Lincoln County, Wisconsin (the "City") and it is now necessary that said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Motion (Schwartzman/Norton) to approve.

RESULT: **APPROVED**

6. A Resolution providing for the sale of $1,575,000 General Obligation Corporate Purpose Bonds (Resolution #2577).

WHEREAS, the City of Merrill, Lincoln County, Wisconsin (the "City") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

(a) $315,000 for street improvement projects;

(b) $55,000 for a parking lot;

(c) $625,000 for parks and public grounds projects; and

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

(d) $580,000 for providing financial assistance to community development projects.

WHEREAS, the Common Council hereby finds and determines that the projects described in the Initial Resolutions are within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Combination of Issues. The issues referred to above are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds") in an amount not to exceed $1,575,000 for the purposes above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Rob Norton, Alderperson - Seventh District
SECONDER:	Paul Russell, Alderperson - First District
AYES:	Russell, Lokemoen, Schwartzman, Osness, Van Lieshout, Sukow, Norton, Meehean

7. A Resolution providing for the sale of $1,310,000 General Obligation Promissory Notes (Resolution #2578).

WHEREAS the City of Merrill, Lincoln County, Wisconsin (the "City") is presently in need of an amount not to exceed $1,310,000 for public purposes, including acquiring equipment and constructing improvements to the Merrill Festival Grounds, streets, fiber network and City Hall; and

WHEREAS it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

Section 1. The Notes. The City shall issue its General Obligation Promissory Notes in the amount of $1,310,000 (the "Notes") for the purposes above specified.

Section 2. Sale of Notes. The Common Council hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Note Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by Ehlers. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Ryan Schwartzman, Alderperson - Third District & Council President
SECONDER:	Tim Meehean, Alderperson - Eighth District
AYES:	Russell, Lokemoen, Schwartzman, Osness, Van Lieshout, Sukow, Norton, Meehean

8. A Resolution approving ordinance amendments which create revisions to the Lincoln County Zoning Ordinance related to private on-site waste treatment systems (Resolution #2579). The Water and Sewage Disposal Committee recommends approval.

WHEREAS, § 59.69(5), Wisconsin Statutes describes a procedure for preparing revisions to an existing county zoning ordinance, involving approval by both the County Board of Supervisors and a majority of Town/City Boards affected by the amendments; and,

WHEREAS, Lincoln County has prepared revisions to the Lincoln County Zoning Ordinance related to private on-site waste treatment systems, the amendments affecting Chapter 22 of the Lincoln County Code of Ordinances and is effective in the City of Merrill; and,

WHEREAS, at a future time; the Lincoln County Land Services Committee will hold a public hearing to receive comments on the amendments from the Towns, Cities and the public following all procedures required under §59.69(5), Wisconsin Statutes.

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 7th day of August, 2018, that the City of Merrill hereby approves the amendments as proposed in keeping with the procedures established, and with the effect described, under §59.69(5), Wisconsin Statutes.

Motion (Norton/Osness) to approve.

RESULT: **APPROVED**

18. Mayor's Communications

Mayor Woellner reminded everyone that Craze Daze is Thursday, August 9th.

The Lincoln County Free Fair will be held August 15th to August 19th.

19. Adjournment

Motion (Schwartzman/Russell) to adjourn. Carried. Adjourned at 7:38 P.M.

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

Derek R. Woellner
Mayor

William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on August 20th, 2018.

William N. Heideman, CMC, WCMC
City Clerk

Attachment: 2018-08-07 Council Minutes (3571 : Minutes of August 7, 2018 meeting)

City of Merrill
Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: September 5th, 2018

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director

RE: August 2018 Revenue & Expense Reports

Revenues – General Fund:

Consistent with budgeted amounts.

Expenses – General Fund:

Expenditures are consistent with budgeted amounts.

Price of gasoline and diesel fuel is higher this year compared to 2017. For example, Transit Diesel averaged $2.11/gallon for 2017 and is trending at about $2.57/gallon for 2018. There are health insurance savings in Transit to cover this increased expense.

The overages in Street Department accounts related to Snow & Ice will be offset by overall health insurance savings (due to employee shifts to Health Incentive Program instead of City coverage).

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

9-05-2018 02:30 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,395,210.00	507,448.08	4,395,190.46	100.00	19.54
Intergovernmental	4,153,782.00	0.00	1,329,669.70	32.01	2,824,112.30
Licenses and Permits	41,246.00	1,595.00	30,663.02	74.34	10,582.98
Fines, Forfeits, & Pen.	118,500.00	4,152.75	70,499.24	59.49	48,000.76
Public Charges-Services	7,375.00	454.58	5,334.35	72.33	2,040.65
Miscellaneous Revenues	96,350.00	8,370.67	74,497.29	77.32	21,852.71
TOTAL Non-Departmental	8,812,463.00	522,021.08	5,905,854.06	67.02	2,906,608.94
Municipal Court					
Intergov Charges (Misc.)	6,286.00	632.50	4,729.50	75.24	1,556.50
TOTAL Municipal Court	6,286.00	632.50	4,729.50	75.24	1,556.50
City Attorney					
Intergov Charges (Misc.)	10,000.00	0.00	5,624.25	56.24	4,375.75
Miscellaneous Revenues	12,750.00	0.00	0.00	0.00	12,750.00
TOTAL City Attorney	22,750.00	0.00	5,624.25	24.72	17,125.75
Mayor					
Miscellaneous Revenues	1,355.00	0.00	0.00	0.00	1,355.00
TOTAL Mayor	1,355.00	0.00	0.00	0.00	1,355.00
City Administrator					
Miscellaneous Revenues	23,000.00	0.00	0.00	0.00	23,000.00
TOTAL City Administrator	23,000.00	0.00	0.00	0.00	23,000.00
City Clerk					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Clerk	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Clerk/Treasurer Staff	2,500.00	0.00	0.00	0.00	2,500.00
Treasurer/Finance Dir.					
Licenses and Permits	750.00	367.45	1,868.57	249.14	(1,118.57)
Miscellaneous Revenues	25,000.00	0.00	0.00	0.00	25,000.00
TOTAL Treasurer/Finance Dir.	25,750.00	367.45	1,868.57	7.26	23,881.43
Over-Collected Taxes					
Miscellaneous Revenues	1,500.00	0.00	478.64	31.91	1,021.36
TOTAL Over-Collected Taxes	1,500.00	0.00	478.64	31.91	1,021.36

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

9-05-2018 02:30 PM

CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Police					
Intergovernmental	17,500.00	0.00	494.23	2.82	17,005.77
Public Charges-Services	10,500.00	369.75	4,266.77	40.64	6,233.23
Intergov Charges (Misc.)	8,300.00	0.00	5,826.78	70.20	2,473.22
Miscellaneous Revenues	200.00	0.00	1,192.44	596.22	(992.44
TOTAL Police	36,500.00	369.75	11,780.22	32.27	24,719.78
Traffic Control					
Miscellaneous Revenues	0.00	0.00	721.22	0.00	(721.22
TOTAL Traffic Control	0.00	0.00	721.22	0.00	(721.22
Fire Protection					
Public Charges-Services	7,050.00	0.00	4,336.79	61.51	2,713.21
Intergov Charges (Misc.)	217,547.64	0.00	217,547.64	100.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	224,597.64	0.00	221,884.43	98.79	2,713.21
Ambulance/EMS					
Intergovernmental	1,043,593.00	53,032.63	574,714.00	55.07	468,879.00
TOTAL Ambulance/EMS	1,043,593.00	53,032.63	574,714.00	55.07	468,879.00
Bldg. Inspection/Zoning					
Licenses and Permits	30,000.00	3,051.00	30,663.10	102.21	(663.10)
Miscellaneous Revenues	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Bldg. Inspection/Zoning	40,000.00	3,051.00	30,663.10	76.66	9,336.90
Public Works/Engineer					
Miscellaneous Revenues	44,912.55	0.00	0.00	0.00	44,912.55
TOTAL Public Works/Engineer	44,912.55	0.00	0.00	0.00	44,912.55
Street Superintendent					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	0.00	0.00	0.00	0.00	0.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	1,210.00	0.00	(1,210.00)
TOTAL Garage Maintenance	0.00	0.00	1,210.00	0.00	(1,210.00)
Operations Support (M&E)					
Intergovernmental	320,500.00	24,363.47	168,535.59	52.59	151,964.41
TOTAL Operations Support (M&E)	320,500.00	24,363.47	168,535.59	52.59	151,964.41
Roads					
Intergovernmental	70,559.00	524.97	14,492.20	20.54	56,066.80
Public Charges-Services	2,500.00	0.00	4,114.00	164.56	(1,614.00)
Miscellaneous Revenues	0.00	162.80	9,063.09	0.00	(9,063.09)
TOTAL Roads	73,059.00	687.77	27,669.29	37.87	45,389.71

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Snow and Ice					
Public Charges-Services	12,500.00	0.00	6,602.60	52.82	5,897.40
TOTAL Snow and Ice	12,500.00	0.00	6,602.60	52.82	5,897.40
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Street Painting-Marking	1,500.00	0.00	0.00	0.00	1,500.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
Airport					
Public Charges-Services	25,000.00	4,018.78	24,189.87	96.76	810.13
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,000.00	4,018.78	24,189.87	96.76	810.13
Transit					
Specials (Utility Rev.)	232,500.00	0.00	53,271.35	22.91	179,228.65
Intergovernmental	90,000.00	60,115.00	80,154.00	89.06	9,846.00
Public Charges-Services	150,750.00	11,238.00	87,722.50	58.19	63,027.50
Miscellaneous Revenues	20,000.00	0.00	5,161.00	25.81	14,839.00
TOTAL Transit	493,250.00	71,353.00	226,308.85	45.88	266,941.15
Garbage Collection					
Miscellaneous Revenues	6,000.00	530.00	4,268.00	71.13	1,732.00
TOTAL Garbage Collection	6,000.00	530.00	4,268.00	71.13	1,732.00
Recycling					
Intergovernmental	32,500.00	0.00	32,523.65	100.07	(23.65)
Miscellaneous Revenues	7,500.00	474.50	8,090.34	107.87	(590.34)
TOTAL Recycling	40,000.00	474.50	40,613.99	101.53	(613.99)
Weed & Nuisance Control					
Public Charges-Services	5,000.00	0.00	300.00	6.00	4,700.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	0.00	300.00	5.00	5,700.00

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MEC - Enrichment					
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL MEC - Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
Library					
Intergovernmental	448,400.00	0.00	224,200.00	50.00	224,200.00
Public Charges-Services	16,000.00	1,301.29	9,300.52	58.13	6,699.48
Miscellaneous Revenues	0.00	0.00	7,635.05	0.00	(7,635.05)
TOTAL Library	464,400.00	1,301.29	241,135.57	51.92	223,264.43
Parks					
Public Charges-Services	13,942.00	104.61	7,567.41	54.28	6,374.59
Miscellaneous Revenues	0.00	0.00	250.00	0.00	(250.00)
TOTAL Parks	13,942.00	104.61	7,817.41	56.07	6,124.59
River Bend Trail					
Miscellaneous Revenues	0.00	0.00	303.75	0.00	(303.75)
TOTAL River Bend Trail	0.00	0.00	303.75	0.00	(303.75)
Recreation Programs					
Public Charges-Services	96,000.00	6,604.89	62,804.52	65.42	33,195.48
TOTAL Recreation Programs	96,000.00	6,604.89	62,804.52	65.42	33,195.48
Decorations & Banners					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
Outside Agencies					
Miscellaneous Revenues	0.00	0.00	253.80	0.00	(253.80)
TOTAL Outside Agencies	0.00	0.00	253.80	0.00	(253.80)
CATV - MP3					
Licenses and Permits	5,750.00	0.00	0.00	0.00	5,750.00
TOTAL CATV - MP3	5,750.00	0.00	0.00	0.00	5,750.00
MARC - Smith Center					
Public Charges-Services	72,400.00	437.00	31,025.04	42.85	41,374.96
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	72,400.00	437.00	31,025.04	42.85	41,374.96
Aquatic Center					
Public Charges-Services	105,000.00	15,981.26	77,544.13	73.85	27,455.87
TOTAL Aquatic Center	105,000.00	15,981.26	77,544.13	73.85	27,455.87
TOTAL REVENUE	12,031,258.19	705,330.98	7,678,900.40	63.82	4,352,357.79

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Common Council					
Personnel Services	34,202.00	2,293.76	18,254.50	53.37	15,947.50
Contractual Services	6,635.00	735.30	4,165.05	62.77	2,469.95
Supplies & Expenses	11,163.00	296.99	6,188.85	55.44	4,974.15
TOTAL Common Council	52,000.00	3,326.05	28,608.40	55.02	23,391.60
Municipal Court					
Personnel Services	82,526.00	6,627.58	53,719.66	65.09	28,806.34
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	6,350.00	65.07	2,905.30	45.75	3,444.70
Technology	5,550.00	0.00	5,076.00	91.46	474.00
TOTAL Municipal Court	94,926.00	6,692.65	61,700.96	65.00	33,225.04
City Attorney					
Personnel Services	214,088.00	16,949.69	138,784.05	64.83	75,303.95
Contractual Services	3,700.00	0.00	3,119.00	84.30	581.00
Supplies & Expenses	7,375.00	76.00	4,418.18	59.91	2,956.82
TOTAL City Attorney	225,163.00	17,025.69	146,321.23	64.98	78,841.77
Mayor					
Personnel Services	13,780.00	1,043.40	8,868.90	64.36	4,911.10
Supplies & Expenses	1,575.00	0.00	436.55	27.72	1,138.45
TOTAL Mayor	15,355.00	1,043.40	9,305.45	60.60	6,049.55
City Administrator					
Personnel Services	113,927.00	9,040.47	73,787.11	64.77	40,139.89
Contractual Services	1,000.00	56.53	452.87	45.29	547.13
Supplies & Expenses	850.00	0.00	22.76	2.68	827.24
TOTAL City Administrator	115,777.00	9,097.00	74,262.74	64.14	41,514.26
Personnel - HR					
Contractual Services	5,250.00	293.85	2,117.15	40.33	3,132.85
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
TOTAL Personnel - HR	5,750.00	293.85	2,117.15	36.82	3,632.85
City Clerk					
Personnel Services	76,120.00	5,984.89	49,550.03	65.09	26,569.97
Supplies & Expenses	4,650.00	190.54	1,859.22	39.98	2,790.78
Technology	5,400.00	0.00	5,953.50	110.25	(553.50)
TOTAL City Clerk	86,170.00	6,175.43	57,362.75	66.57	28,807.25

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Clerk/Treasurer Staff					
Personnel Services	162,789.00	13,344.46	122,380.50	75.18	40,408.50
Supplies & Expenses	1,100.00	0.00	296.14	26.92	803.86
TOTAL Clerk/Treasurer Staff	163,889.00	13,344.46	122,676.64	74.85	41,212.36
Elections - AVERAGED					
Personnel Services	24,950.00	7,860.53	21,511.72	86.22	3,438.28
Contractual Services	12,000.00	0.00	0.00	0.00	12,000.00
Supplies & Expenses	1,550.00	49.14	521.02	33.61	1,028.98
TOTAL Elections - AVERAGED	38,500.00	7,909.67	22,032.74	57.23	16,467.26
Treasurer/Finance Dir.					
Personnel Services	103,570.00	8,141.91	67,170.47	64.86	36,399.53
Contractual Services	5,850.00	169.49	4,275.00	73.08	1,575.00
Supplies & Expenses	25,150.00	6,662.51	15,910.91	63.26	9,239.09
TOTAL Treasurer/Finance Dir.	134,570.00	14,973.91	87,356.38	64.92	47,213.62
Information Technology					
Personnel Services	88,475.00	6,977.24	44,703.84	50.53	43,771.16
Technology	116,775.00	10,351.51	116,897.84	100.11	(122.84)
TOTAL Information Technology	205,250.00	17,328.75	161,601.68	78.73	43,648.32
Assessment of Property					
Contractual Services	28,200.00	0.00	19,350.00	68.62	8,850.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Assessment of Property	28,300.00	0.00	19,350.00	68.37	8,950.00
Independent Auditing					
Contractual Services	15,000.00	0.00	12,600.00	84.00	2,400.00
Technology	1,850.00	0.00	1,054.00	56.97	796.00
TOTAL Independent Auditing	16,850.00	0.00	13,654.00	81.03	3,196.00
City Maintenance					
Personnel Services	133,597.00	8,371.83	68,899.57	51.57	64,697.43
Contractual Services	67,500.00	4,386.80	45,969.17	68.10	21,530.83
Supplies & Expenses	14,750.00	1,630.78	11,006.65	74.62	3,743.35
Capital Outlay	7,000.00	235.00	941.40	13.45	6,058.60
Technology	0.00	0.00	190.44	0.00	(190.44)
TOTAL City Maintenance	222,847.00	14,624.41	127,007.23	56.99	95,839.77
City Maint-Library					
Personnel Services	0.00	249.80	494.05	0.00	(494.05)
TOTAL City Maint-Library	0.00	249.80	494.05	0.00	(494.05)

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
Over-Collected Taxes					
Supplies & Expenses	350.00	0.00	4,275.63	221.61	(3,925.63
TOTAL Over-Collected Taxes	350.00	0.00	4,275.63	221.61	(3,925.63
Insurance/Employee					
Personnel Services	56,194.00	0.00	1,796.04	3.20	54,397.96
Fixed Charges	321,725.00	(44,551.57)	253,300.04	78.73	68,424.96
TOTAL Insurance/Employee	377,919.00	(44,551.57)	255,096.08	67.50	122,822.92
Police					
Personnel Services	2,287,590.00	164,931.73	1,398,502.99	61.13	889,087.01
Contractual Services	52,900.00	912.91	11,196.58	21.17	41,703.42
Supplies & Expenses	58,100.00	4,978.95	35,138.10	60.48	22,961.90
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	12,500.00	0.00	11,835.31	94.68	664.69
TOTAL Police	2,422,090.00	170,823.59	1,456,672.98	60.14	965,417.02
Traffic Control					
Personnel Services	7,525.00	1,493.78	6,770.49	89.97	754.51
Supplies & Expenses	18,500.00	2,372.73	13,025.79	70.41	5,474.21
TOTAL Traffic Control	26,025.00	3,866.51	19,796.28	76.07	6,228.72
Fire Protection					
Personnel Services	1,427,613.00	144,227.52	869,836.12	60.93	557,776.88
Contractual Services	26,250.00	2,293.54	21,195.03	80.74	5,054.97
Supplies & Expenses	51,500.00	6,852.51	37,685.50	73.18	13,814.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	335.96	2,677.90	41.20	3,822.10
TOTAL Fire Protection	1,511,863.00	153,709.53	931,394.55	61.61	580,468.45
Fire Protection-Hydrants					
Contractual Services	125,160.00	0.00	93,870.00	75.00	31,290.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	93,870.00	75.00	31,290.00
Ambulance/EMS					
Personnel Services	936,693.00	63,909.27	568,297.76	60.67	368,395.24
Contractual Services	27,750.00	2,133.79	17,210.46	62.02	10,539.54
Supplies & Expenses	73,650.00	12,896.39	65,803.30	89.35	7,846.70
Technology	5,500.00	335.96	2,677.89	48.69	2,822.11
TOTAL Ambulance/EMS	1,043,593.00	79,275.41	653,989.41	62.67	389,603.59

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Bldg. Inspection/Zoning					
Personnel Services	136,581.00	10,835.67	87,731.21	64.23	48,849.79
Contractual Services	1,725.00	17.56	161.70	9.37	1,563.30
Supplies & Expenses	5,030.00	222.80	1,855.95	36.90	3,174.05
TOTAL Bldg. Inspection/Zoning	143,336.00	11,076.03	89,748.86	62.61	53,587.14
City Sealer					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
Public Works/Engineer					
Personnel Services	85,410.54	5,430.02	27,159.90	31.80	58,250.64
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,250.00	297.62	1,177.40	52.33	1,072.60
Technology	1,000.00	0.00	542.36	54.24	457.64
TOTAL Public Works/Engineer	90,160.54	5,727.64	28,879.66	32.03	61,280.88
Street Commissioner					
Personnel Services	1,794.00	207.02	828.08	46.16	965.92
Supplies & Expenses	431.00	0.00	141.16	32.75	289.84
TOTAL Street Commissioner	2,225.00	207.02	969.24	43.56	1,255.76
Street Superintendent					
Personnel Services	82,834.00	6,220.84	51,785.40	62.52	31,048.60
Supplies & Expenses	1,600.00	109.99	1,106.28	69.14	493.72
Technology	0.00	0.00	2,165.42	0.00	(2,165.42)
TOTAL Street Superintendent	84,434.00	6,330.83	55,057.10	65.21	29,376.90
Garage Maintenance					
Personnel Services	820.00	0.00	608.29	74.18	211.71
Contractual Services	41,250.00	1,370.61	20,373.76	49.39	20,876.24
Supplies & Expenses	11,500.00	4,444.81	11,320.91	98.44	179.09
Capital Outlay	0.00	0.00	9,169.07	0.00	(9,169.07)
TOTAL Garage Maintenance	53,570.00	5,815.42	41,472.03	77.42	12,097.97
Operations Support (M&E)					
Personnel Services	193,050.00	14,836.99	124,452.10	64.47	68,597.90
Contractual Services	3,000.00	0.00	3,108.00	103.60	(108.00)
Supplies & Expenses	351,700.00	35,517.90	258,073.96	73.38	93,626.04
Technology	1,750.00	0.00	550.00	31.43	1,200.00
TOTAL Operations Support (M&E)	549,500.00	50,354.89	386,184.06	70.28	163,315.94
Roads					
Personnel Services	223,025.00	14,817.30	144,305.50	64.70	78,719.50
Supplies & Expenses	98,500.00	8,232.07	30,521.31	30.99	67,978.69
TOTAL Roads	321,525.00	23,049.37	174,826.81	54.37	146,698.19

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Cleaning					
Personnel Services	46,850.00	4,841.44	23,792.00	50.78	23,058.00
Supplies & Expenses	1,000.00	266.34	957.25	95.73	42.75
TOTAL Street Cleaning	47,850.00	5,107.78	24,749.25	51.72	23,100.75
Snow and Ice					
Personnel Services	181,525.00	0.00	141,944.61	78.20	39,580.39
Contractual Services	1,350.00	0.00	1,485.00	110.00	(135.00
Supplies & Expenses	60,000.00	0.00	52,086.65	86.81	7,913.35
TOTAL Snow and Ice	242,875.00	0.00	195,516.26	80.50	47,358.74
Stormwater Maintenance					
Personnel Services	28,835.00	6,215.11	26,372.99	91.46	2,462.01
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	17,500.00	4,698.99	25,556.69	146.04	(8,056.69)
TOTAL Stormwater Maintenance	48,835.00	10,914.10	51,929.68	106.34	(3,094.68)
Street Painting-Marking					
Personnel Services	20,450.00	2,995.10	18,255.20	89.27	2,194.80
Supplies & Expenses	23,500.00	11,367.37	27,242.47	115.93	(3,742.47)
TOTAL Street Painting-Marking	43,950.00	14,362.47	45,497.67	103.52	(1,547.67)
Street Leave Expenses					
Personnel Services	71,300.00	6,007.62	39,382.32	55.23	31,917.68
TOTAL Street Leave Expenses	71,300.00	6,007.62	39,382.32	55.23	31,917.68
Street Lighting					
Contractual Services	165,250.00	11,637.03	92,108.15	55.74	73,141.85
Capital Outlay	2,250.00	0.00	0.00	0.00	2,250.00
TOTAL Street Lighting	167,500.00	11,637.03	92,108.15	54.99	75,391.85
Stormwater Plan/Const.					
Contractual Services	7,250.00	0.00	3,209.00	44.26	4,041.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	3,209.00	44.26	4,041.00
Airport					
Personnel Services	1,250.00	94.28	729.25	58.34	520.75
Contractual Services	114,736.00	10,404.67	84,915.38	74.01	29,820.62
Supplies & Expenses	32,014.00	5,376.26	21,946.69	68.55	10,067.31
TOTAL Airport	148,000.00	15,875.21	107,591.32	72.70	40,408.68
Transit					
Personnel Services	388,700.00	25,602.98	215,957.67	55.56	172,742.33
Contractual Services	3,500.00	92.46	1,911.57	54.62	1,588.43
Supplies & Expenses	130,950.00	6,427.12	46,380.06	35.42	84,569.94
Fixed Charges	30,500.00	15,242.00	32,303.48	105.91	(1,803.48)
Technology	1,500.00	245.70	569.23	37.95	930.77
TOTAL Transit	555,150.00	47,610.26	297,122.01	53.52	258,027.99

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garbage Collection					
Personnel Services	128,578.00	7,883.06	68,263.99	53.09	60,314.01
Supplies & Expenses	97,000.00	7,846.53	52,240.28	53.86	44,759.72
Capital Outlay	23,500.00	2,166.60	15,865.29	67.51	7,634.71
TOTAL Garbage Collection	249,078.00	17,896.19	136,369.56	54.75	112,708.44
Recycling					
Personnel Services	144,350.00	10,337.08	89,216.50	61.81	55,133.50
Supplies & Expenses	56,300.00	4,515.26	38,072.72	67.62	18,227.28
TOTAL Recycling	200,650.00	14,852.34	127,289.22	63.44	73,360.78
Weed & Nuisance Control					
Personnel Services	17,275.00	1,878.76	8,435.86	48.83	8,839.14
Contractual Services	250.00	50.00	150.00	60.00	100.00
Supplies & Expenses	1,250.00	69.98	698.24	55.86	551.76
TOTAL Weed & Nuisance Control	18,775.00	1,998.74	9,284.10	49.45	9,490.90
Health Officer					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
MEC - Enrichment					
Personnel Services	126,815.00	9,362.56	78,955.82	62.26	47,859.18
Contractual Services	200.00	39.37	317.24	158.62	(117.24)
Supplies & Expenses	4,735.00	535.35	2,970.60	62.74	1,764.40
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL MEC - Enrichment	131,750.00	9,937.28	82,243.66	62.42	49,506.34
Library					
Personnel Services	733,260.00	56,428.63	469,424.69	64.02	263,835.31
Contractual Services	52,500.00	5,365.19	32,952.39	62.77	19,547.61
Supplies & Expenses	40,555.00	5,130.64	44,689.99	110.20	(4,134.99)
Fixed Charges	9,400.00	7,645.00	9,460.00	100.64	(60.00)
Capital Outlay	0.00	0.00	7,000.00	0.00	(7,000.00)
Print Media - Library	55,450.00	3,594.62	30,571.43	55.13	24,878.57
Non-Print Media-Library	24,327.00	879.52	15,344.29	63.08	8,982.71
Technology	60,715.00	2,712.42	41,234.04	67.91	19,480.96
TOTAL Library	976,207.00	81,756.02	650,676.83	66.65	325,530.17
Parks					
Personnel Services	213,563.00	26,162.42	145,860.86	68.30	67,702.14
Contractual Services	31,500.00	5,200.17	16,513.25	52.42	14,986.75
Supplies & Expenses	39,350.00	5,105.60	24,042.68	61.10	15,307.32
Capital Outlay	24,000.00	3,002.73	10,836.57	45.15	13,163.43
TOTAL Parks	308,413.00	39,470.92	197,253.36	63.96	111,159.64

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
River Bend Trail					
Contractual Services	1,450.00	85.06	2,141.77	147.71	(691.77
TOTAL River Bend Trail	1,450.00	85.06	2,141.77	147.71	(691.77
Athletic Park Lights					
Contractual Services	1,800.00	185.17	858.09	47.67	941.91
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	185.17	858.09	42.90	1,141.91
Ott's Park Lights					
Contractual Services	1,400.00	279.71	1,475.93	105.42	(75.93
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	279.71	1,475.93	98.40	24.07
Recreation Programs					
Personnel Services	211,347.00	38,317.96	163,101.50	77.17	48,245.50
Contractual Services	2,775.00	344.06	5,018.70	180.85	(2,243.70)
Supplies & Expenses	40,450.00	2,381.36	20,909.06	51.69	19,540.94
TOTAL Recreation Programs	254,572.00	41,043.38	189,029.26	74.25	65,542.74
Marketing - PR					
Personnel Services	2,875.00	609.94	3,000.66	104.37	(125.66)
Supplies & Expenses	20,625.00	3,430.60	12,868.15	62.39	7,756.85
TOTAL Marketing - PR	23,500.00	4,040.54	15,868.81	67.53	7,631.19
Decorations & Banners					
Personnel Services	2,775.00	0.00	771.33	27.80	2,003.67
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	2,000.62	200.06	(1,000.62)
Capital Outlay	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL Decorations & Banners	7,075.00	0.00	2,771.95	39.18	4,303.05
Outside Agencies					
Supplies & Expenses	44,500.00	0.00	38,753.80	87.09	5,746.20
TOTAL Outside Agencies	44,500.00	0.00	38,753.80	87.09	5,746.20
MARC - Smith Center					
Personnel Services	41,700.00	2,487.78	21,005.51	50.37	20,694.49
Contractual Services	59,750.00	2,569.74	30,040.69	50.28	29,709.31
Supplies & Expenses	20,950.00	751.69	9,667.09	46.14	11,282.91
Capital Outlay	6,500.00	89.91	3,243.75	49.90	3,256.25
TOTAL MARC - Smith Center	128,900.00	5,899.12	63,957.04	49.62	64,942.96
Aquatic Center					
Personnel Services	88,325.00	30,642.99	81,489.17	92.26	6,835.83
Contractual Services	24,500.00	3,767.56	14,668.72	59.87	9,831.28
Supplies & Expenses	41,175.00	9,081.71	34,742.45	84.38	6,432.55
Technology	3,500.00	0.00	1,292.70	36.93	2,207.30
TOTAL Aquatic Center	157,500.00	43,492.26	132,193.04	83.93	25,306.96

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,024,437.54	950,220.94	7,660,186.23	63.71	4,364,251.31
REVENUES OVER/(UNDER) EXPENDITURES	6,820.65	(244,889.96)	18,714.17	0.00	(11,893.52

*** END OF REPORT ***

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Remediation Action					
Personnel Services	8,250.00	362.05	3,537.12	42.87	4,712.88
Contractual Services	19,000.00	130.22	8,320.51	43.79	10,679.49
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Remediation Action	27,500.00	492.27	11,857.63	43.12	15,642.37
TOTAL EXPENDITURES	27,500.00	492.27	11,857.63	43.12	15,642.37
REVENUES OVER/(UNDER) EXPENDITURES	(27,500.00)	(492.27)	(11,857.63)	0.00	(15,642.37

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	55,236.00	0.00	55,236.00	100.00	0.00
Intergovernmental	58,736.00	0.00	26,656.98	45.38	32,079.02
TOTAL Police-SRO	113,972.00	0.00	81,892.98	71.85	32,079.02
TOTAL REVENUE	113,972.00	0.00	81,892.98	71.85	32,079.02
EXPENDITURES					
Police-SRO					
Personnel Services	111,522.00	7,953.57	67,272.13	60.32	44,249.87
Supplies & Expenses	450.00	0.00	389.00	86.44	61.00
Fixed Charges	2,000.00	1,614.00	1,614.00	80.70	386.00
TOTAL Police-SRO	113,972.00	9,567.57	69,275.13	60.78	44,696.87
TOTAL EXPENDITURES	113,972.00	9,567.57	69,275.13	60.78	44,696.87
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(9,567.57)	12,617.85	0.00	(12,617.85)

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Tractor Pull					
Public Charges-Services	6,955.00	0.00	6,955.00	100.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	6,955.00	0.00	6,955.00	100.00	0.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	81,000.00	0.00	26,000.00	32.10	55,000.00
Public Charges-Services	11,000.00	0.00	11,311.25	102.83	(311.25)
Miscellaneous Revenues	243,000.00	0.00	240,810.49	99.10	2,189.51
TOTAL Merrill Festival Grounds	335,000.00	0.00	278,121.74	83.02	56,878.26
Room Tax					
Taxes (or Utility Rev.)	95,000.00	8,180.22	42,500.92	44.74	52,499.08
TOTAL Room Tax	95,000.00	8,180.22	42,500.92	44.74	52,499.08
Bierman Building					
Public Charges-Services	10,000.00	1,800.00	7,600.00	76.00	2,400.00
TOTAL Bierman Building	10,000.00	1,800.00	7,600.00	76.00	2,400.00
TOTAL REVENUE	446,955.00	9,980.22	335,177.66	74.99	111,777.34
EXPENDITURES					
Tractor Pull					
Personnel Services	0.00	0.00	5,631.43	0.00	(5,631.43)
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	99.45	0.00	(99.45)
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	3,000.00	0.00	1,224.00	40.80	1,776.00
TOTAL Tractor Pull	3,000.00	0.00	6,954.88	231.83	(3,954.88)
Merrill Festival Grounds					
Personnel Services	6,200.00	1,528.98	13,675.84	220.58	(7,475.84)
Contractual Services	27,675.00	2,830.70	15,679.67	56.66	11,995.33
Supplies & Expenses	3,000.00	3,285.12	3,436.01	114.53	(436.01)
Capital Outlay	297,700.00	71,826.91	300,876.51	101.07	(3,176.51)
TOTAL Merrill Festival Grounds	334,575.00	79,471.71	333,668.03	99.73	906.97

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Room Tax					
Supplies & Expenses	74,550.00	0.00	26,933.03	36.13	47,616.97
TOTAL Room Tax	74,550.00	0.00	26,933.03	36.13	47,616.97
Bierman Building					
Personnel Services	21,775.00	1,279.52	6,438.09	29.57	15,336.91
Contractual Services	31,250.00	1,233.62	12,188.61	39.00	19,061.39
Supplies & Expenses	2,675.00	642.43	2,800.85	104.70	(125.85)
Capital Outlay	5,500.00	0.00	3,399.00	61.80	2,101.00
TOTAL Bierman Building	61,200.00	3,155.57	24,826.55	40.57	36,373.45
TOTAL EXPENDITURES	473,325.00	82,627.28	392,382.49	82.90	80,942.51
REVENUES OVER/(UNDER) EXPENDITURES	(26,370.00)	(72,647.06)	(57,204.83)	0.00	30,834.83

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	86,850.00	1,227.48	132,500.94	152.56	(45,650.94
TOTAL CDBG Grants/Loans	86,850.00	1,227.48	132,500.94	152.56	(45,650.94
Community Development					
Taxes (or Utility Rev.)	14,683.00	0.00	14,683.00	100.00	0.00
Intergov Charges (Misc.)	11,000.00	0.00	1,300.00	11.82	9,700.00
TOTAL Community Development	25,683.00	0.00	15,983.00	62.23	9,700.00
TOTAL REVENUE	112,533.00	1,227.48	148,483.94	131.95	(35,950.94)
EXPENDITURES					
CDBG Grants/Loans					
Special Services	100,500.00	22,136.00	58,216.00	57.93	42,284.00
TOTAL CDBG Grants/Loans	100,500.00	22,136.00	58,216.00	57.93	42,284.00
Community Development					
Personnel Services	22,858.00	1,812.09	14,477.31	63.34	8,380.69
Contractual Services	700.00	9.24	305.30	43.61	394.70
Supplies & Expenses	2,125.00	120.00	872.74	41.07	1,252.26
TOTAL Community Development	25,683.00	1,941.33	15,655.35	60.96	10,027.65
TOTAL EXPENDITURES	126,183.00	24,077.33	73,871.35	58.54	52,311.65
REVENUES OVER/(UNDER) EXPENDITURES	(13,650.00)	(22,849.85)	74,612.59	0.00	(88,262.59)

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Public Charges-Services	107,550.00	9,570.72	65,076.54	60.51	42,473.46
Miscellaneous Revenues	0.00	0.00	900.00	0.00	(900.00
Other Financing Sources	100.00	0.00	931.05	931.05	(831.05
TOTAL Aviation Fuel	107,650.00	9,570.72	66,907.59	62.15	40,742.41
TOTAL REVENUE	107,650.00	9,570.72	66,907.59	62.15	40,742.41
EXPENDITURES					
Aviation Fuel					
Contractual Services	6,050.00	969.12	2,935.28	48.52	3,114.72
Special Services	84,025.00	33,948.38	60,851.59	72.42	23,173.41
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625.00
Capital Outlay	0.00	0.00	931.05	0.00	(931.05)
TOTAL Aviation Fuel	91,700.00	34,917.50	64,717.92	70.58	26,982.08
TOTAL EXPENDITURES	91,700.00	34,917.50	64,717.92	70.58	26,982.08
REVENUES OVER/(UNDER) EXPENDITURES	15,950.00	(25,346.78)	2,189.67	0.00	13,760.33

*** END OF REPORT ***

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Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

30 -Debt Sevice

Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Taxes (or Utility Rev.)					
40000-41027 Transfer from Airport	1,625.00	0.00	0.00	0.00	1,625.00
40000-41041 Transfer from TID	430,859.00	0.00	3,466.25	0.80	427,392.75
40000-41110 Tax Levy - Debt Service	1,401,207.00	0.00	1,401,207.00	100.00	0.00
TOTAL Taxes (or Utility Rev.)	1,833,691.00	0.00	1,404,673.25	76.60	429,017.75
Miscellaneous Revenues					
40000-48110 Interest - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
40000-48250 Fed Stimulus - BAB	3,708.94	0.00	2,657.77	71.66	1,051.17
TOTAL Miscellaneous Revenues	3,708.94	0.00	2,657.77	71.66	1,051.17
Other Financing Sources					
40000-49110 Proceeds from LT Debt	0.00	0.00	0.00	0.00	0.00
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	11,500.00	0.00	13,098.00	113.90	(1,598.00)
TOTAL Other Financing Sources	11,500.00	0.00	13,098.00	113.90	(1,598.00)
TOTAL REVENUES	1,848,899.94	0.00	1,420,429.02	76.83	428,470.92
EXPENDITURES					
Debt Service					
50000-06-11755 STL 2009-2 Equip	14,064.39	0.00	14,064.39	100.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	39,000.00	0.00	39,000.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	170,000.00	0.00	0.00	0.00	170,000.00
50000-06-11905 GO 2013B - Various	375,000.00	0.00	0.00	0.00	375,000.00
50000-06-11913 Series GO2016A-Various	75,000.00	0.00	0.00	0.00	75,000.00
50000-06-11916 Series GO2016B-Various	140,049.00	0.00	0.00	0.00	140,049.00
50000-06-11923 GO 2017C - Various	85,000.00	0.00	0.00	0.00	85,000.00
50000-06-11925 GO 2017D - Various	70,000.00	0.00	0.00	0.00	70,000.00
50000-06-12043 STL 2009-1 -Prin Faciliti	14,077.03	0.00	14,077.03	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	9,788.39	0.00	7,322.96	74.81	2,465.43
50000-06-12050 STL 2005 Prin.-Streets	15,830.93	0.00	15,830.93	100.00	0.00
50000-06-12065 STF 2011-1 BAB-10 Year	40,352.20	0.00	40,352.20	100.00	0.00
50000-06-14080 GO 2008B-TID #4 Prin.	20,000.00	0.00	0.00	0.00	20,000.00
50000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	0.00	0.00	1,489.36
50000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	0.00	0.00	8,510.64
50000-06-14916 GO 2016B-TID3	57,350.00	0.00	0.00	0.00	57,350.00
50000-06-14917 GO 2016B-TID6	9,151.00	0.00	0.00	0.00	9,151.00
50000-06-14918 GO 2016B-TID8	0.00	0.00	0.00	0.00	0.00
50000-06-14973 TID Rev Bond-TID3 Princ	155,000.00	0.00	0.00	0.00	155,000.00
50000-06-14974 TID Rev Bond-TID4 Princ	46,000.00	0.00	0.00	0.00	46,000.00
50000-06-18075 STL 2004 Prin.- Pension	24,352.42	0.00	24,352.42	100.00	0.00
50000-06-21755 STL 2009-2 Int Equip	1,294.27	0.00	1,294.27	100.00	0.00
50000-06-21800 STL 2010-1 BAB Int.	3,465.00	0.00	3,465.00	100.00	0.00

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

30 -Debt Sevice

Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-21900 GO2013 A - Fire Interest	120,205.00	0.00	60,102.50	50.00	60,102.50
50000-06-21905 GO 2013B - Various Int.	41,825.00	0.00	20,912.50	50.00	20,912.50
50000-06-21913 GO 2016A Int - Various	30,848.00	0.00	15,423.75	50.00	15,424.25
50000-06-21914 GO 2016B Int-Airport	1,625.00	0.00	812.50	50.00	812.50
50000-06-21916 GO 2016B Int-Various	64,222.58	0.00	32,111.29	50.00	32,111.29
50000-06-21923 GO 2017C - Int	46,062.50	0.00	0.00	0.00	46,062.50
50000-06-21925 GO 2017D - Int	13,849.00	0.00	0.00	0.00	13,849.00
50000-06-22043 STL 2009-1-Int Facilities	633.47	0.00	633.47	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	526.11	0.00	412.92	78.49	113.19
50000-06-22050 STL 2005 Int.-Streets	7,557.23	0.00	7,557.23	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	4,665.22	0.00	4,665.22	100.00	0.00
50000-06-24080 GO 2008B Int. -TID #4	6,700.00	0.00	0.00	0.00	6,700.00
50000-06-24085 GO 2013A Int. -TID #5	1,032.50	0.00	516.25	50.00	516.25
50000-06-24090 GO 2013A Int. -TID #6	5,900.00	0.00	2,950.00	50.00	2,950.00
50000-06-24916 GO 2016B Int-TID 3	9,815.50	0.00	4,907.75	50.00	4,907.75
50000-06-24917 GO 2016B Int-TID 6	3,174.68	0.00	1,587.34	50.00	1,587.34
50000-06-24918 GO 2016B Int-TID 8	1,925.00	0.00	962.50	50.00	962.50
50000-06-24927 NAN Series 2016C-TID 7	3,192.00	0.00	0.00	0.00	3,192.00
50000-06-24940 NAN Series 2016C-TID 10	19,750.50	0.00	0.00	0.00	19,750.50
50000-06-24941 NAN Series 2016C-TID 11	20,149.51	0.00	0.00	0.00	20,149.51
50000-06-24973 TID Rev Bond-TID3 Int	44,441.67	0.00	0.00	0.00	44,441.67
50000-06-24974 TID Rev Bond-TID4 Int	17,274.47	0.00	0.00	0.00	17,274.47
50000-06-38087 GO 2013A	0.00	0.00	350.00	0.00	(350.00)
50000-06-38090 GO 2013B	0.00	0.00	350.00	0.00	(350.00)
50000-06-38091 GO 2016A	0.00	0.00	350.00	0.00	(350.00)
50000-06-38092 GO 2016B	0.00	0.00	350.00	0.00	(350.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	300.00	0.00	(300.00)
TOTAL Debt Service	1,840,149.57	0.00	315,014.42	17.12	1,525,135.15
TOTAL EXPENDITURES	1,840,149.57	0.00	315,014.42	17.12	1,525,135.15
REVENUES OVER/(UNDER) EXPENDITURES	8,750.37	0.00	1,105,414.60	0.00	(1,096,664.23)
FUND TOTAL REVENUES	1,848,899.94	0.00	1,420,429.02	76.83	428,470.92
FUND TOTAL EXPENDITURES	1,840,149.57	0.00	315,014.42	17.12	1,525,135.15
REVENUES OVER/(UNDER) EXPENDITURES	8,750.37	0.00	1,105,414.60	0.00	(1,096,664.23)

*** END OF REPORT ***

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	1,881,388.62	68,268.55	507,726.34	26.99	1,373,662.28
Intergovernmental	12,500.00	0.00	12,373.46	98.99	126.54
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - East Side	1,893,888.62	68,268.55	520,099.80	27.46	1,373,788.82
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	120,000.00	0.00	0.00	0.00	120,000.00
Miscellaneous Revenues	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL TID #3 - Idle Sites Grant	170,000.00	0.00	0.00	0.00	170,000.00
TOTAL REVENUE	2,063,888.62	68,268.55	520,099.80	25.20	1,543,788.82
EXPENDITURES					
TID #3 - East Side					
Personnel Services	9,225.00	2,061.95	11,937.11	129.40	(2,712.11)
Contractual Services	15,650.00	0.00	3,062.54	19.57	12,587.46
Special Services	195,000.00	0.00	25,030.00	12.84	169,970.00
Fixed Charges	217,500.00	0.00	0.00	0.00	217,500.00
Capital Outlay	1,395,000.00	209,258.16	218,239.87	15.64	1,176,760.13
Transfers	146,300.00	0.00	0.00	0.00	146,300.00
TOTAL TID #3 - East Side	1,978,675.00	211,320.11	258,269.52	13.05	1,720,405.48
TID #3 -Festival Grounds					
Personnel Services	8,325.00	0.00	0.00	0.00	8,325.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	48,500.00	2,708.93	3,843.57	7.92	44,656.43
TOTAL TID #3 -Festival Grounds	56,825.00	2,708.93	3,843.57	6.76	52,981.43
TID #3 - Idle Sites Grant					
Capital Outlay	170,000.00	0.00	0.00	0.00	170,000.00
TOTAL TID #3 - Idle Sites Grant	170,000.00	0.00	0.00	0.00	170,000.00
TOTAL EXPENDITURES	2,205,500.00	214,029.04	262,113.09	11.88	1,943,386.91
REVENUES OVER/(UNDER) EXPENDITURES	(141,611.38)	(145,760.49)	257,986.71	0.00	(399,598.09)

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	219,255.91	0.00	219,225.91	99.99	30.00
Intergovernmental	12,500.00	0.00	12,850.49	102.80	(350.49
TOTAL TID #4 -Thielman/P Ridge	231,755.91	0.00	232,076.40	100.14	(320.49
TOTAL REVENUE	231,755.91	0.00	232,076.40	100.14	(320.49
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	7,480.00	0.00	45.91	0.61	7,434.09
Contractual Services	17,150.00	0.00	2,405.00	14.02	14,745.00
Special Services	500.00	0.00	0.00	0.00	500.00
Fixed Charges	93,215.00	0.00	0.00	0.00	93,215.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
Transfers	63,057.00	0.00	0.00	0.00	63,057.00
TOTAL TID #4 -Thielman/P Ridge	183,902.00	0.00	2,450.91	1.33	181,451.09
TOTAL EXPENDITURES	183,902.00	0.00	2,450.91	1.33	181,451.09
REVENUES OVER/(UNDER) EXPENDITURES	47,853.91	0.00	229,625.49	0.00	(181,771.58)

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PAG

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	16,644.40	0.00	16,644.40	100.00	0.00
Intergovernmental	130.00	0.00	133.97	103.05	(3.97)
TOTAL TID #5 - Hwy 107/Taylor	16,774.40	0.00	16,778.37	100.02	(3.97)
TOTAL REVENUE	16,774.40	0.00	16,778.37	100.02	(3.97)
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,645.00	0.00	0.00	0.00	1,645.00
Contractual Services	400.00	0.00	650.00	162.50	(250.00)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	2,521.86	0.00	516.25	20.47	2,005.61
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #5 - Hwy 107/Taylor	9,566.86	0.00	1,166.25	12.19	8,400.61
TOTAL EXPENDITURES	9,566.86	0.00	1,166.25	12.19	8,400.61
REVENUES OVER/(UNDER) EXPENDITURES	7,207.54	0.00	15,612.12	0.00	(8,404.58)

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	2,500.00	0.00	2,777.24	111.09	(277.24)
Miscellaneous Revenues	88,635.00	0.00	3,138.00	3.54	85,497.00
TOTAL TID #6 - Downtown	91,135.00	0.00	5,915.24	6.49	85,219.76
TOTAL REVENUE	91,135.00	0.00	5,915.24	6.49	85,219.76
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	12,862.03	18,689.71	626.12	(15,704.71)
Contractual Services	6,150.00	0.00	1,200.00	19.51	4,950.00
Special Services	59,000.00	75.00	6,089.06	10.32	52,910.94
Fixed Charges	20,500.00	0.00	2,950.00	14.39	17,550.00
Capital Outlay	2,500.00	29,820.12	29,820.12	192.80	(27,320.12)
TOTAL TID #6 - Downtown	91,135.00	42,757.15	58,748.89	64.46	32,386.11
TOTAL EXPENDITURES	91,135.00	42,757.15	58,748.89	64.46	32,386.11
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(42,757.15)	(52,833.65)	0.00	52,833.65

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	1,250.00	0.00	1,440.90	115.27	(190.90
Miscellaneous Revenues	46,617.00	0.00	8,013.00	17.19	38,604.00
TOTAL TID #7 - N Center Ave	47,867.00	0.00	9,453.90	19.75	38,413.10
TOTAL REVENUE	47,867.00	0.00	9,453.90	19.75	38,413.10
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	2,110.00	0.00	0.00	0.00	2,110.00
Contractual Services	900.00	50.00	1,500.00	166.67	(600.00)
Special Services	20,000.00	0.00	1,018.77	5.09	18,981.23
Fixed Charges	12,357.00	0.00	0.00	0.00	12,357.00
Capital Outlay	12,500.00	0.00	55.00	0.44	12,445.00
TOTAL TID #7 - N Center Ave	47,867.00	50.00	2,573.77	5.38	45,293.23
TOTAL EXPENDITURES	47,867.00	50.00	2,573.77	5.38	45,293.23
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(50.00)	6,880.13	0.00	(6,880.13)

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	3,250.00	0.00	3,581.02	110.19	(331.02
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	77,105.00	0.00	600.00	0.78	76,505.00
TOTAL TID #8 - West Side	80,355.00	0.00	4,181.02	5.20	76,173.98
TOTAL REVENUE	80,355.00	0.00	4,181.02	5.20	76,173.98
EXPENDITURES					
TID #8 - West Side					
Personnel Services	44,128.85	482.13	40,405.98	91.56	3,722.87
Contractual Services	6,900.00	0.00	1,700.00	24.64	5,200.00
Special Services	63,000.00	0.00	37,286.59	59.19	25,713.41
Fixed Charges	3,750.00	0.00	0.00	0.00	3,750.00
Capital Outlay	607,500.00	129,362.23	505,778.08	83.26	101,721.92
TOTAL TID #8 - West Side	725,278.85	129,844.36	585,170.65	80.68	140,108.20
TOTAL EXPENDITURES	725,278.85	129,844.36	585,170.65	80.68	140,108.20
REVENUES OVER/(UNDER) EXPENDITURES	(644,923.85)	(129,844.36)	(580,989.63)	0.00	(63,934.22)

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,750.00	0.00	4,780.14	100.63	(30.14)
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	4,750.00	0.00	4,780.14	100.63	(30.14)
TID #9-Idle Sites (Page)					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	208,249.00	0.00	0.00	0.00	208,249.00
TOTAL TID #9-Idle Sites (Page)	208,249.00	0.00	0.00	0.00	208,249.00
TOTAL REVENUE	212,999.00	0.00	4,780.14	2.24	208,218.86
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	5,575.00	0.00	0.00	0.00	5,575.00
Contractual Services	9,450.00	0.00	2,025.00	21.43	7,425.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	22,558.00	0.00	0.00	0.00	22,558.00
Capital Outlay	2,500.00	425.00	18,425.00	737.00	(15,925.00)
TOTAL TID #9-WI River/S Center	65,083.00	425.00	20,450.00	31.42	44,633.00
TID #9-Idle Sites (Page)					
Capital Outlay	141,500.00	0.00	486.34	0.34	141,013.66
TOTAL TID #9-Idle Sites (Page)	141,500.00	0.00	486.34	0.34	141,013.66
TOTAL EXPENDITURES	206,583.00	425.00	20,936.34	10.13	185,646.66
REVENUES OVER/(UNDER) EXPENDITURES	6,416.00	(425.00)	(16,156.20)	0.00	22,572.20

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PAG

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	25,000.00	0.00	0.00	0.00	25,000.00
TOTAL TID #10-Fox Point	25,000.00	0.00	0.00	0.00	25,000.00
TOTAL REVENUE	25,000.00	0.00	0.00	0.00	25,000.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	1,282.00	0.00	0.00	0.00	1,282.00
Contractual Services	400.00	0.00	592.80	148.20	(192.80)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	19,201.88	0.00	0.00	0.00	19,201.88
Capital Outlay	0.00	425.00	425.00	0.00	(425.00)
TOTAL TID #10-Fox Point	20,883.88	425.00	1,017.80	4.87	19,866.08
TOTAL EXPENDITURES	20,883.88	425.00	1,017.80	4.87	19,866.08
REVENUES OVER/(UNDER) EXPENDITURES	4,116.12	(425.00)	(1,017.80)	0.00	5,133.92

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

PAG

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	12,611.31	0.00	12,611.31	100.00	0.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	640.00	0.00	(640.00)
TOTAL TID #11 - Apartments	12,611.31	0.00	13,251.31	105.07	(640.00)
TOTAL REVENUE	12,611.31	0.00	13,251.31	105.07	(640.00)
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	2,230.00	0.00	0.00	0.00	2,230.00
Contractual Services	2,150.00	0.00	2,790.00	129.77	(640.00)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	60,409.00	0.00	0.00	0.00	60,409.00
Capital Outlay	20,000.00	0.00	3,295.23	16.48	16,704.77
TOTAL TID #11 - Apartments	84,789.00	0.00	6,085.23	7.18	78,703.77
TOTAL EXPENDITURES	84,789.00	0.00	6,085.23	7.18	78,703.77
REVENUES OVER/(UNDER) EXPENDITURES	(72,177.69)	0.00	7,166.08	0.00	(79,343.77)

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PAG

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	4,755.00	0.00	111.37	2.34	4,643.63
Contractual Services	400.00	0.00	400.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	5,155.00	0.00	511.37	9.92	4,643.63
TOTAL EXPENDITURES	5,155.00	0.00	511.37	9.92	4,643.63
REVENUES OVER/(UNDER) EXPENDITURES	(5,155.00)	0.00	(511.37)	0.00	(4,643.63)

*** END OF REPORT ***

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	181,000.00	62.43	166,365.48	91.91	14,634.52
Specials (Utility Rev.)	30,000.00	0.00	2,501.59	8.34	27,498.41
Intergovernmental	256,000.00	0.00	38,012.00	14.85	217,988.00
Public Charges-Services	0.00	0.00	1,707.50	0.00	(1,707.50
Miscellaneous Revenues	12,500.00	0.00	9,602.00	76.82	2,898.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	479,500.00	62.43	218,188.57	45.50	261,311.43
Streets - Sealcoat					
Taxes (or Utility Rev.)	56,892.00	0.00	0.00	0.00	56,892.00
TOTAL Streets - Sealcoat	56,892.00	0.00	0.00	0.00	56,892.00
TOTAL REVENUE	536,392.00	62.43	218,188.57	40.68	318,203.43
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	16,575.00	2,393.61	9,566.21	57.71	7,008.79
Supplies & Expenses	49,000.00	20,096.67	20,096.67	41.01	28,903.33
TOTAL Streets - Sealcoat	65,575.00	22,490.28	29,662.88	45.24	35,912.12
Capital Outlay/Projects					
Personnel Services	0.00	0.00	9,823.94	0.00	(9,823.94)
Capital Outlay	2,632,200.00	120,022.55	1,064,133.31	40.43	1,568,066.69
TOTAL Capital Outlay/Projects	2,632,200.00	120,022.55	1,073,957.25	40.80	1,558,242.75
TOTAL EXPENDITURES	2,697,775.00	142,512.83	1,103,620.13	40.91	1,594,154.87
REVENUES OVER/(UNDER) EXPENDITURES	(2,161,383.00)	(142,450.40)	(885,431.56)	0.00	(1,275,951.44)

*** END OF REPORT ***

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	100,106.00	3,825.00	77,084.56	77.00	23,021.44
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,444,160.00	73,834.75	983,429.35	68.10	460,730.65
Intergov Charges (Misc.)	19,800.00	1,652.67	12,765.26	64.47	7,034.74
Miscellaneous Revenues	2,500.00	768.33	4,171.27	166.85	(1,671.27)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,565,128.00	80,080.75	1,077,450.44	68.84	487,677.56
TOTAL REVENUE	1,565,128.00	80,080.75	1,077,450.44	68.84	487,677.56
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	440,000.00	0.00	158,660.32	36.06	281,339.68
TOTAL Non-Departmental	440,000.00	0.00	158,660.32	36.06	281,339.68
Pumping Expenses					
	78,250.00	1,045.72	73,733.93	94.23	4,516.07
TOTAL Pumping Expenses	78,250.00	1,045.72	73,733.93	94.23	4,516.07
Water Treatment Expenses					
	72,000.00	1,846.55	26,560.67	36.89	45,439.33
TOTAL Water Treatment Expenses	72,000.00	1,846.55	26,560.67	36.89	45,439.33
Trans & Distribution Exp					
	253,250.00	11,338.01	190,881.42	75.37	62,368.58
TOTAL Trans & Distribution Exp	253,250.00	11,338.01	190,881.42	75.37	62,368.58
Customer Accts Expenses					
	69,500.00	6,166.94	52,044.39	74.88	17,455.61
TOTAL Customer Accts Expenses	69,500.00	6,166.94	52,044.39	74.88	17,455.61
Admin & General Expenses					
	688,131.00	46,055.51	237,364.18	34.49	450,766.82
TOTAL Admin & General Expenses	688,131.00	46,055.51	237,364.18	34.49	450,766.82
Contract Work					
	3,500.00	465.28	2,871.65	82.05	628.35
TOTAL Contract Work	3,500.00	465.28	2,871.65	82.05	628.35

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

PA

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
	381,500.00	1,994.50	380,249.60	99.67	1,250.40
TOTAL Taxes	381,500.00	1,994.50	380,249.60	99.67	1,250.40
Debt Service					
	27,108.82	0.00	14,346.76	52.92	12,762.06
TOTAL Debt Service	27,108.82	0.00	14,346.76	52.92	12,762.06
TOTAL EXPENDITURES	2,013,239.82	68,912.51	1,136,712.92	56.46	876,526.90
REVENUES OVER/(UNDER) EXPENDITURES	(448,111.82)	11,168.24	(59,262.48)	0.00	(388,849.34)

*** END OF REPORT ***

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,750.00	1,136.03	8,219.63	173.04	(3,469.63
Specials (Utility Rev.)	150,000.00	0.00	140,000.00	93.33	10,000.00
Intergov Charges (Misc.)	9,000.00	362.79	3,415.43	37.95	5,584.57
Miscellaneous Revenues	430.00	256.11	1,755.05	408.15	(1,325.05
Other Financing Sources	20,000.00	0.00	0.00	0.00	20,000.00
Public Charges-Services	1,490,000.00	84,933.63	968,112.09	64.97	521,887.91
Other Charges-Services	90,000.00	4,866.07	64,717.40	71.91	25,282.60
TOTAL Non-Departmental	1,764,180.00	91,554.63	1,186,219.60	67.24	577,960.40
TOTAL REVENUE	1,764,180.00	91,554.63	1,186,219.60	67.24	577,960.40
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	980,000.00	237.87	279,329.36	28.50	700,670.64
TOTAL Non-Departmental	980,000.00	237.87	279,329.36	28.50	700,670.64
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	32,500.00	2,832.44	20,304.65	62.48	12,195.35
TOTAL Taxes - SS/Medicare	32,500.00	2,832.44	20,304.65	62.48	12,195.35
Operations					
	283,000.00	8,915.03	162,991.47	57.59	120,008.53
TOTAL Operations	283,000.00	8,915.03	162,991.47	57.59	120,008.53
Maintenance					
	270,072.00	19,419.50	203,886.07	75.49	66,185.93
TOTAL Maintenance	270,072.00	19,419.50	203,886.07	75.49	66,185.93
Customer Accts Expenses					
	93,500.00	6,856.66	59,547.38	63.69	33,952.62
TOTAL Customer Accts Expenses	93,500.00	6,856.66	59,547.38	63.69	33,952.62

Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: AUGUST 31ST, 2018

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	440,400.00	80,264.18	279,125.68	63.38	161,274.32
TOTAL Admin & General Expenses	440,400.00	80,264.18	279,125.68	63.38	161,274.32
Taxes & Depreciation					
	285,000.00	0.00	0.00	0.00	285,000.00
TOTAL Taxes & Depreciation	285,000.00	0.00	0.00	0.00	285,000.00
Transfers					
	3,000.00	0.00	2,356.68	78.56	643.32
TOTAL Transfers	3,000.00	0.00	2,356.68	78.56	643.32
TOTAL EXPENDITURES	2,387,972.00	118,525.68	1,007,541.29	42.19	1,380,430.71
REVENUES OVER/(UNDER) EXPENDITURES	(623,792.00)	(26,971.05)	178,678.31	0.00	(802,470.31)

*** END OF REPORT ***

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Attachment: Revenue & Expense Report - Aug 2018 (3606 : Revenue & Expense Report for Period Ending August 31, 2018)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Common Council

Date of Meeting: Tuesday, September 11th, 2018

Requested by: Kathy Unertl, Finance Director

Sale Report presentation on 2018 Notes and Bonds and status update on TID No. 3 Revenue Bonds

Brian Reilly from Ehlers & Associates will coming to the Common Council meeting. Bids are due the morning of Tuesday, September 11th for the General Obligation (GO) Notes and Bonds.

There are Common Council resolutions formally awarding the GO Notes and Bonds.

Reilly will also provide pre-sale report on the TID No. 3 Revenue Bonds and provide status update on this borrowing process.

Date: 9/5/2018

Attachment: Borrowing 2018 - Ehlers Presentation (3608 : Sales Report presentation on Notes and Bonds)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $1,310,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018A

WHEREAS, on August 7, 2018, the Common Council of the City of Merrill, Lincoln County, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Promissory Notes, Series 2018A (the "Notes") for public purposes, including acquiring equipment and constructing improvements to the Merrill Festival Grounds, streets, fiber network and City Hall (collectively, the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue the Notes for such public purposes;

WHEREAS, pursuant to the Set Sale Resolution, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on September 11, 2018;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale on September 11, 2018;

WHEREAS, the City has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 11th day of September, 2018 that:

DRAFT

Attachment: Resolution on Notes (3621 : Resolution on Notes)

Section 1. Ratification of the Notice of Sale and Offering Materials. The Common Council hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION THREE HUNDRED TEN THOUSAND DOLLARS ($1,310,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2018A"; shall be issued in the aggregate principal amount of $1,310,000; shall be dated September 27, 2018; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on the dates and in the principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on October 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the City, on October 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the City shall direct.]

Attachment: Resolution on Notes (3621 : Resolution on Notes)

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2018 through 2027 for payments due in the years 2019 through 2028 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2018A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

Attachment: Resolution on Notes (3621 : Resolution on Notes)

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if

applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City

and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the

Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Recommended by: The Common Council

CITY OF MERRILL, WISCONSIN

_____
Derek R. Woellner
Mayor

Moved: _____

Passed: _____

_____
William N. Heideman
City Clerk

(SEAL)

Attachment: Resolution on Notes (3621 : Resolution on Notes)

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Notes (3621 : Resolution on Notes)

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Notes (3621 : Resolution on Notes)

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Notes (3621 : Resolution on Notes)

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Notes (3621 : Resolution on Notes)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Notes (3621 : Resolution on Notes)

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on _____, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on _____ of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)]

Attachment: Resolution on Notes (3621 : Resolution on Notes)

EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
LINCOLN COUNTY
NO. R-___ CITY OF MERRILL $_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2018A

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
_____, _____	September 27, 2018	____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
($_____)

FOR VALUE RECEIVED, the City of Merrill, Lincoln County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of $1,310,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including acquiring equipment and constructing improvements to the Merrill Festival Grounds, streets, fiber network and City Hall, as authorized by a resolution adopted on

Attachment: Resolution on Notes (3621 : Resolution on Notes)

September 11, 2018. Said resolution is recorded in the official minutes of the Common Council for said date.

The Notes maturing on October 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the City, on October 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution authorizing the Notes, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with

a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of $5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

Attachment: Resolution on Notes (3621 : Resolution on Notes)

IN WITNESS WHEREOF, the City of Merrill, Lincoln County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF MERRILL
LINCOLN COUNTY, WISCONSIN

By: _____
Derek R. Woellner
Mayor

(SEAL)

By: _____
William N. Heideman
City Clerk

Attachment: Resolution on Notes (3621 : Resolution on Notes)

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the City of Merrill, Lincoln County, Wisconsin.

BOND TRUST SERVICES
CORPORATION,
ROSEVILLE, MINNESOTA

By_____
Authorized Signatory

Attachment: Resolution on Notes (3621 : Resolution on Notes)

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

_____

(Name and Address of Assignee)

_____

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

_____
(e.g. Bank, Trust Company
or Securities Firm)

_____
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

_____
(Authorized Officer)

RESOLUTION NO. _____

RESOLUTION AWARDING THE SALE OF $1,575,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2018B

WHEREAS, on August 7, 2018, the Common Council of the City of Merrill, Lincoln County, Wisconsin (the "City") adopted initial resolutions authorizing the issuance of general obligation bonds in the following amounts and for the following public purposes: $315,000 for street improvement projects; $55,000 for a parking lot, including acquiring land and constructing the lot; $625,000 for parks and public grounds projects; and $580,000 for providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying projects costs included in the project plan for the City's Tax Incremental Districts (collectively, the "Initial Resolutions");

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 15 days following the adoption of the Initial Resolutions, the City Clerk caused a notice to electors to be published in the Merrill Courier, stating the purpose and maximum principal amount of the bond issues authorized by the Initial Resolutions and describing the opportunity and procedure for submitting a petition requesting a referendum on the bond issues authorized by the Initial Resolutions;

WHEREAS, no petition for referendum was filed with the City Clerk, and the time to file such a petition has expired;

WHEREAS, on August 7, 2018, the Common Council of the City also adopted a resolution (the "Set Sale Resolution"), providing that the general obligation bond issues authorized by the Initial Resolutions be combined, issued and sold as a single issue of bonds designated as "General Obligation Corporate Purpose Bonds" (the "Bonds") for the purpose of paying the cost of the projects described in the Initial Resolutions (the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue the Bonds for such public purposes;

WHEREAS, pursuant to the Set Sale Resolution, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on September 11, 2018;

DRAFT

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on September 11, 2018;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation");

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference; and

WHEREAS, the Common Council now deems it necessary, desirable and in the best interest of the City that the Bonds be issued in the aggregate principal amount of $_____ for the following purposes and in the following amounts: $_____ for street improvement projects; $_____ for a parking lot, including acquiring land and constructing the lot; $_____ for parks and public grounds projects; and $_____ for providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying projects costs included in the project plan for the City's Tax Incremental Districts.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The Common Council hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Bonds. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of ONE MILLION FIVE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($1,575,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Corporate Purpose Bonds, Series 2018B"; shall be issued in the aggregate principal amount of $1,575,000; shall be dated September 27, 2018; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on the dates and in the principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on October 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the City, on October 1, 2026 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.]

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2018 through 2037 for payments due in the years 2019 through 2038 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Corporate Purpose Bonds, Series 2018B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code,

relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Recommended by: The Common Council

CITY OF MERRILL, WISCONSIN

_____
Derek R. Woellner
Mayor

Moved: _____

Passed: _____

_____
William N. Heideman
City Clerk

(SEAL)

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on _____, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on _____ of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on _____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)]

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

EXHIBIT E

(Form of Bond)

UNITED STATES OF AMERICA

REGISTERED STATE OF WISCONSIN DOLLARS

LINCOLN COUNTY

NO. R-___ CITY OF MERRILL $_____

GENERAL OBLIGATION CORPORATE PURPOSE BOND, SERIES 2018B

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
_____, _____	September 27, 2018	____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
($_____)

FOR VALUE RECEIVED, the City of Merrill, Lincoln County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of $1,575,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the following public purposes: $_____ for street improvement projects; $_____ for a parking lot, including acquiring land and constructing the lot; $_____ for parks and public grounds projects; and $_____ for providing

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying projects costs included in the project plan for the City's Tax Incremental Districts, as authorized by resolutions adopted on August 7, 2018 and September 11, 2018. Said resolutions are recorded in the official minutes of the Common Council for said dates.

The Bonds maturing on October 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the City, on October 1, 2026 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution awarding the Bonds, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

IN WITNESS WHEREOF, the City of Merrill, Lincoln County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF MERRILL
LINCOLN COUNTY, WISCONSIN

By: _____
Derek R. Woellner
Mayor

(SEAL)

By: _____
William N. Heideman
City Clerk

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

QB\53838862.1

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolutions of the City of Merrill, Lincoln County, Wisconsin.

BOND TRUST SERVICES
CORPORATION,
ROSEVILLE, MINNESOTA

By_____
Authorized Signatory

Attachment: Resolution on Bonds (3620 : Resolution on Bonds)

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

_____

(Name and Address of Assignee)

_____

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

_____
(e.g. Bank, Trust Company
or Securities Firm)

_____
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

_____
(Authorized Officer)

RECEIVED
AUG 08 2018
By

CITY OF MERRILL
STREET USE PERMIT

Name of Applicant: The Haunted Sawmill

Applicant Address: 700 Hendricks St Applicant Phone #: 715 536-3996

Club or Organization (if applicable): _____

Name of Responsible Person: Mark Porath

Responsible Person Address: W5211 Row Rd Merrill Phone #: 715 536-3996

Date of proposed street use: 10/5+6, 10/12+13, 10/19+20, 10/26+27, 10/31 2018

Time of street use: From: 5 PM To: 1am

Describe portion of street to be used: Area in front of Haunted sawmill Hendricks St from 7th to 8th

Approximate number of persons who will attend: 500 - 1000 Per night

Proposed use (in detail): Haunted House Event

Petition for Street Use Permit

We, the undersigned residents of the 700 hundred block of Hendricks Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate Mark Porath as the responsible person or persons who have applied for said Street Use Permit.

Name _____ Address _____

Name _____ Address _____

Paid 8/8/2018
$20.00
Mark Porath
Cash

Attachment: Street Use Permit - The Haunted Sawmill (3555 : Street Use Permit for Haunted Sawmill)

PARKS AND RECREATION COMMISSION

August 1, 2018

The Merrill Parks and Recreation Commission met on Wednesday, August 1, 2018 at 4:15 p.m. at the Merrill City Hall.

Members Present: Brian Artac, Kyle Gulke, Dave Sukow, Mike Willman and Kate Baker

Members Excused Absent: Jean Ravn and Joan Tabor

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Brendon McKinney with MP3, Mayor Woellner, Carmen Klug and Mandy Schmidt

***Motion by Artac, seconded by Sukow to approve the minutes from the June meeting.

***Carried unanimously.

***Motion by Sukow, seconded by Baker, to approve the claims from June 2018,

***Carried unanimously.

***Motion by Artac, seconded by Baker, to approve the claims from July 2018

***Carried unanimously.

The first item on the agenda was to summarize the Mayor's Special Skate Park meetings. Wendorf stated that the meetings have been very productive and a lot of positive feedback from community members. Locations have been narrowed down to MARC, Streeter Square or Ott's Park. Baker stated that she would like to see it be more of a community facility. Willman questioned what would happen with the current location. Gulke made a suggestion to turn it into skate able art park. You could sit down and enjoy the view of the water and it would be a great place for beginners to go. Wendorf stated that they would be putting up a poll on the Merrill Park and Recreation Facebook page to see what location the community likes. This item will be on the September agenda.

The next item on the agenda was to discuss request from Merrill Youth Hockey Association to help sell Smith Center Arena advertising. Wendorf stated that he thought it was a great idea to have both the Merrill Youth Hockey and Merrill Ice Reflections help promote the building by selling advertisement. Wendorf stated that he thought giving the organizations 80% of the profit the first year and 50% every year after that would work. This would only affect the banners they have sold.

***Motion by Baker, seconded by Artac to approve Merrill Youth Hockey Association to help with selling banners for the arena, with an 80% payback to associations the first year and every year after that it would be 50%.

***Carried unanimously.

The next item on the agenda was to request to add 511 Logan St. open parcel to park property as part of Athletic Park. Wendorf stated that they have used this piece of property for parking for

Attachment: Park and Rec. Minutes - 2018-08-01 (3524 : Request from Park & Rec. to add 511 Logan Street to Athletic Park)

years and it has been working great for that purpose. Wendorf is afraid if it is sold that parking will become more of an issue during tournaments. Gulke questioned if there were any other plans for that piece of property. Wendorf stated there was not, just leaving it grass and using it for parking. Wendorf stated it helps to have off street parking for Legion State Baseball Tournament bid applications.

***Motion by Artac, seconded by Kate to add 511 Logan Street to part of Athletic Park property.

***Carried unanimously.

The next item on the agenda was to begin discussion on 2019 Capital and Operational Budget. Wendorf handed out some suggestions for the 2019 Capital and Operational Budget and asked to commission to review it and to continue discussion on it at the upcoming meetings. Wendorf stated the Stange Park 2019 requests can be moved to 2018 as part of this year's project. Commission wanted to add $15,000 to skate park for next year to cover potential engineering costs. Riverside Road rehab can be moved to this year, the Street Department will be fixing it within the next few weeks. Wendorf requested to add $10,000 to tree planting in 2019 and hope fully subsequent years in order to plant more trees proactively. Also requested $10,000 to establish gravel bed near park shop to stage trees in spring to be planted in fall to promote better root growth.

The next item on the agenda is monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that with the nice weather the numbers at the Bierman Aquatic Center have been good.

***Motion by Sukow, seconded by Artac to approve the monthly board reports given by Wendorf from June and July.

***Carried unanimously.

The next regular meeting is scheduled for Wednesday, September 5, 2018 at 4:15 p.m. at the Merrill City Hall.

Public comment: Mayor Woellner stated that he has had some people suggest that the city should look into getting some robotic mowers over commercial mowers. Another suggestion is to do solar panels on the shelter roofs. The final comment he wanted to make is that while he was disc golfing this weekend he spoke with a family from Wausau and showed them the new disc golf baskets that were recently installed and they thought it was a nice addition to the park.

***Motion by Artac, seconded by Sukow to adjourn at 5:30 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Park and Rec. Minutes - 2018-08-01 (3524 : Request from Park & Rec. to add 511 Logan Street to Athletic Park)

Lincoln County Public Access Land Records Viewer

Author: Public
Date Printed: 6/21/2018

The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Map may be reproduced with permission of the Lincoln County Land Services Department. Errors should be reported to Land Services Department, 801 North Sales St, Merrill, WI, 54452. Copyright © 2015 Phone (715) 539-1049.

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Common Council

Date of Meeting: Tuesday, September 11th, 2018

Consider contract award to Complete Control, Inc. for $120,266 for DDC Conversion for Police Wing of Merrill City Hall

Only one bid was received for the Pneumatic Controls Conversion project which was recommended as priority at the June 27th, 2018 Board of Public Works meeting.

Signed: Kathy Unertl
Kathy Unertl, Finance Director

Date: 8/31/2018

Attachment: Bid Award-Police Wing Controls (3603 : Bid for Police wing controls conversion)

Elizabeth Mc Crank, a Merrill Historical Society member, has concerns related to the request. In her opinion, approving the request would set a bad precedent.

City Administrator Johnson stated that the facility does not work well as a storage facility. He stated that the society is planning to eventually build a new storage building at the current Merrill Historical Society site on Third Street.

Sarah Litzer, a Merrill Historical Society member, stated that she does not want to see the request approved at this time.

It was mentioned that all Merrill Historical Society meetings are open to all members.

Katy Baker, a Merrill Historical Society member, agrees that the facility should not be used for storage, but she wants the society to retain ownership of this historic building.

Motion (Lokemoen/Woellner) to reject the request, pending further discussion/action on the future of the facility and surrounding area. Motion carried, with Alderman Schwartzman abstaining.

5. Consider changing priorities for City Hall improvements - Pneumatic Controls Conversion for Police Department wing.

Information was included in the meeting packet.

Maintenance Supervisor Wszalek reported that there are problems controlling the temperature in various areas of City Hall, including the Police Department.

Motion (Schwartzman/Lokemoen) to approve taking the necessary budgetary steps to facilitate the modernization of the Pneumatic Controls for the Police Department wing at City Hall.

RESULT: **APPROVED**

Finance Director Note: Borrowing included in 2018A Notes

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The monthly report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that exterior maintenance and garbage cleanup issues are being addressed.

It is anticipated that 2018 sidewalk maintenance work will begin in early July.

2. Public Works Director/City Engineer Akey

The monthly report was in the meeting packet.

Public Works Director/City Engineer Akey gave a verbal update on the status of three projects.

3. Street Superintendent Bonack

Attachment: Bid Award-Police Wing Controls (3603 : Bid for Police wing controls conversion)

Complete Control Inc.

640 25th Avenue North
Wisconsin Rapids, WI 54495
(715) 887.4400
Fax (715) 887.3330

804 North 4th Avenue
Edgar, WI 54426
(715) 301.1670
Fax (715) 352.2370

425 Holton Avenue
Sparta, WI 54656

Nick Wszalek
City of Merrill

Revision: 2
Date: 8-16-2018
Proposal Number: 1839066

Project: **Merrill Police Station DDC Conversion**

Proposal: Thank you for the opportunity to quote the above-mentioned project for you. Our scope is as follows,

- Demo in their entirety all pneumatic controls and control valves serving all AHU's, VAV's, Cabin Unit heaters, convectors and booster coils that are currently serving the police station.
- Demo (17) existing VAV boxes with the old plunger style damper and install new VAV's with ne Siemens DDC controls and tie into existing siemens building automation system.
- Provide and install new Siemens DDC controls to all remaining equipment such as CUH, Booste Coils, Unit Heaters, Convectors and AHU's and tie into existing Siemens building automatio system.
- Provide all piping and ductwork insulation patching as required for new ductwork and fittings at ne VAV locations and where new control valves have been installed in piping.

Base Bid: _____$120,266.00 *

Remarks 1 Work to be performed during normal business hours Monday - Friday.
2

This proposal is conditioned on acceptance of the attached Terms and Conditions of Sale, which are incorporated into this agreement by reference in full upon written acceptance by Buyer.

Proposal Accepted:
Complete Control, Inc. is authorized to proceed.

Buyer	CITY OF MERRILL
By	
Title	
Date	

Proposal Submitted:
Complete Control, Inc.

Seller	Complete Control Inc.
By	Rick Riemer
Title	Sales Account Executive
Date	8-16-2018

Attachment: Bid Award-Police Wing Controls (3603 : Bid for Police wing controls conversion)

BID ITEM

Hot Mix Asphaltic Pavement

This item shall consist of supplying, mixing, hauling, placing and compacting Hot Mix Asphaltic Pavement Type 3 MT 58-28 S for the binder mix and 4 MT 58-34S for the surface mix. This item shall meet WI DOT standards for both type and compaction. The asphalt shall be placed and compacted in one 1.5 inch (compacted) layer with binder material (19MM) and the top layer being 1.5 inch layer of surface material (12.5 MM). This item will be paid for by the Ton as documented by scale slips. Fine grading shall be included in this item. The City of Merrill will have the gravel prepared to within+/- 1".

BID FORM

Item		Amount
Hot Mix Asphaltic Pavement (Binder) 311 Ton @ $ 97.50	/Ton =	$30,322.50
Hot Mix Asphaltic Pavement (Surface) 311 Ton @ $ 102.00	/Ton =	$31,722.00
	Total =	$62,044.50

This is a unit price bid and will be paid for as described in the bid items. Payment will be upon completion and acceptance of the project by the City of Merrill. All bid items are bid according to the Plan and Bid Item descriptions attached. Any change in the scope of work shall be paid for at a price agreed upon prior to beginning work.

All applicable taxes and fees are included in the price set forth above. Bidder agrees that all work shall be substantially complete by October 5th, 2018.
The City of Merrill reserves the right to reject any and all bids or to accept any bid deemed to be in the best interest of the city and to waive any informalities in the bidding.

SUBMITTED ON 9/4/18 (date)
BIDDER'S SIGNATURE [signature] Nick Novy

TYPE/PRINT NAME/COMPANY American Asphalt of WI

We acknowledge the receipt of addendum # _____.

Attachment: Park Paving American Asphalt Bid 2018 (3610 : Paving bid)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10 — Pd - C. Skoug

Application Date: 8/14/18

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/15/18 and ending 9/15/18 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☐ Fair Association

(a) Name MERRILL Youth Hockey Associations

(b) Address PO Box 764 Merrill WI 54452
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1986

(d) If corporation, give date of incorporation 1986

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Carmen Klug

Vice President Jenah Hanson

Secretary Sara Kleibnow

Treasurer Stacy Hagenbucher

(g) Name and address of manager or person in charge of affair: Cheryl Skoug
1805 E 6th St Merrill WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Merrill Festival Grounds

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? N/A

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Pork In The Park Ribfest

(b) Dates of event Sept 15, 2018

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Merrill Youth Hockey
(Name of Organization)

Officer Cheryl Skoug *(Signature/date)*

Officer _____ *(Signature/date)*

Officer Carmen Klug *(Signature/date)*

Officer _____ *(Signature/date)*

Date Filed with Clerk 8/14/18

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

AT-315 (R. 6-16) Wisconsin Department of Revenue

Attachment: Merrill Youth Hockey - Picnic License - Pork in the Park (3566 : Picnic License for Youth Hockey - Pork in the Park)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning SEPTEMBER 12 20 18 ;
ending JUNE 30 20 19

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of } MERRILL

County of LINCOLN Aldermanic Dist. No. ____ (if required by ordinance)

Applicant's WI Seller's Permit No.	FEIN Number: 82-1220100
LICENSE REQUESTED ▶	
TYPE	FEE
☒ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☒ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10-
TOTAL FEE	$ 510.00

50 10

Pd 8/10/

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION
hereby makes application for the alcohol beverage license(s) checked above.
2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name) ▶ RAYMERS WESTSIDE MARKET LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	OWNER	MARK RAYMER	N398 BRUSH RD,	MERRILL
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent ▶				
Directors/Managers				

3. Trade Name ▶ WESTSIDE MARKET Business Phone Number 715 218 3277
4. Address of Premises ▶ 1504 W MAIN Post Office & Zip Code ▶ MERRILL 54452
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state ____ and date ____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) MAIN LEVEL GROCERY STORE, BACKROOM & 3 DOOR WALKIN COOLER
10. Legal description (omit if street address is given above): ____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? ____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 10 day of Aug, 20 18

Brenda Grefe
(Clerk/Notary Public)

My commission expires 4/24/2020

Mark Raymer
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 8/10/18	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-105 (R 7-15) Wisconsin Department of Revenue

Attachment: Westside Market Liquor License 1504 W Main St (3567 : Liquor licenses for Westside Market - Mark Raymer)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning ~~Aug 15~~ Sept 12th 20 18
ending ~~Jun~~ 6-30 20 19

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of } Merrill

County of Lincoln Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No	FEIN Number

LICENSE REQUESTED ▶	
TYPE	FEE
☐ Class A beer	$
☒ Class B beer	$ ~~91.65~~
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$ ~~458.35~~
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10.-
TOTAL FEE	$ 510-

1. The named ☒ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION
   hereby makes application for the alcohol beverage license(s) checked above.
2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name) ▶
   (Ericksons Westside Tap.) Craig Erickson
   An **"Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.** List the name, title, and place of residence of each person.

	Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member				
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent ▶	Craig	Erickson	3304 Seymour Ln.	Wausau, WI
Directors/Managers				

3. Trade Name ▶ Erickson Westside Tap. Business Phone Number 715-574-7954
4. Address of Premises ▶ 116 N. Prospect St. Post Office & Zip Code ▶
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
   (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
   (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
   (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Inside bar, excl. living qtrs.
10. Legal description (omit if street address is given above). _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
    (b) If yes, under what name was license issued? Johnny Ts
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 1 day of Aug, 20 18

Brenda Grefe
(Clerk/Notary Public)

My commission expires 4/24/2020

Craig Erickson
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
8/1/18			
Date license granted	Date license issued	License number issued	
		08534	

AT-106 (R 2-18) Wisconsin Department of Revenue

Attachment: Craig Erickson Liquor License 116 N Prospect St (3569 : Liquor license for Craig Erickson - Erickson's Westside Tap)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning ~~July~~ Oct 1st 20 18 ;
ending June 30th 20 19

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of } Merrill

County of _____ Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.	FEIN Number

LICENSE REQUESTED ▶	
TYPE	FEE
☐ Class A beer	$
☒ Class B beer	$ 75.00
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$ 375.00
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10 —
TOTAL FEE	$ 460.00

pd 7/24

1. The named ☒ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION
hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name) ▶
Scantlin Brent Alan

An **"Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.** List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member			
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent ▶	Brent Scantlin		
Directors/Managers			

3. Trade Name ▶ DAT - Bar Business Phone Number 715-536-7004
4. Address of Premises ▶ 1404 Main Street Merrill Post Office & Zip Code ▶ 54452
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main floor bar, back yard & volleyball courts
10. Legal description (omit if street address is given above): (fenced in area) behind the bar. (bg)
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? Dennis Fick (Traci Fick) bg
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630 5d) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
this 24 day of July, 20 18

Brenda Grefe
(Clerk/Notary Public)

My commission expires 4/24/2020

Brent Scantlin
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 7/24/18	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R 2-18) Wisconsin Department of Revenue

emailed to PD. 7/24/18

Attachment: Brent Scantlin Liquor License 1404 W Main St (3568 : Liquor licenses for Brent Scantlin - DAT Bar)

Seubert, Kathy

From: Klug, Josh
Sent: Tuesday, August 14, 2018 8:54 AM
To: Heideman, Bill; Seubert, Kathy
Subject: Request to add agenda item

Personnel and Finance Committee,

I ask to include purchase and funding for new crew cab pick-up truck for fire department.

Consideration to purchase new crew cab pick-up truck with set-up.

- Proposed budget of $42,000. Truck is approximately $32,000 with $10,000 for set-up as emergency vehicle.
- Sell 1999 Ford F-250 flatbed truck through Wisconsin Surplus on-line auction site. Set reserve based on trade-in value of $6,250.
- Sell 2006 Chevy suburban through Wisconsin Surplus on-line auction site. Set reserve based on trade-in value of $4,750.
- Potential to apply additional revenue from on-line auction sales as well as budget transfer from vehicle reallocation.
- Remaining funding will come from 2% Fire Dues which as of 6/30/18 has a balance of $82,721.02.

This purchase allows fire department to replace two vehicles with one. Pick-up truck would be capable of hauling our trailers, transporting various equipment and hose, and traveling needs of personnel for training. If there is any additional information you would like available, please let me know and I will have it. I will be happy to answer any questions at the meeting as well. Thank you for your consideration.

Josh Klug

Merrill Fire Department
Fire Chief
110 Pier St.
Merrill, WI 54452
(715) 536-2233
(715) 218-0815

Attachment: Request from Fire Dept to purchase new crew cab pickup truck (3552 : Request to purchase pick-up truck for Fire Department)

Citizen Feedback

We Want to Hear From You

The City of Merrill is committed to providing quality service to our citizens and visitors. We believe that serving the community is a shared responsibility but also recognizes that it requires personal accountability .

City employees are responsible for their personal conduct while interacting with members of our community. Sometimes situations occur that prompt members of our team go above and beyond to help others.

It is essential to us that relationships with community members are built on trust and transparency. If you have a recommendation for improvement, need to file a complaint or want to recognize a member of our team for their work, please let us know.

Please check one:

___ Commendation ___ Complaint ____ Request ___ Question

Name* _____

Address _____

City _____ State _____

Phone Number*_____

E-mail*_____

Message:

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This form can be turned in at any city office. The form will be routed to the City Administrator unless the form relates to the Administrator in which case it will be routed to the City Attorney. All forms will be forwarded to the Personnel and Finance Committee for review. The Personnel and Finance Committee will determine if additional action is required.

If the form is a question or a request for information the City Administrator shall provide the appropriate information.

If the form is a commendation for an employee's actions, a copy of the form will be placed in their personnel file.

Forms that are submitted without a name, telephone number and e-mail will not be considered and will be disposed of.

*MUST BE COMPLETED

City of Merrill
Airport Commission Meeting Minutes
August 15, 2018
Merrill Airport Terminal

Present: Alderman Steve Osness, Chairman Gary Schwartz, Lyle Banser, Joe Malsack, Gary Schulz, Airport Manager Rich McCullough
Public Present: Steve Krueger, Larry Wenning, Cameraman Anthony Kromire

1. Call to Order – Chairman Schwartz called the meeting to order at 19:00

2. Approval of Meeting Minutes from July 18, 2018 – Minutes from July 18, 2018 Meeting were approved. Motion by Malsack; second by Schulz. All Ayes. Motion carried.

3. Approval of Vouchers – Reviewed, discussed and signed vouchers. Motion by Malsack; second by Osness. All Ayes. Motion carried.

4. Runway 16/34 Project Status – Chairman Schwartz will have a conference call meeting with FAA officials and engineer on Tuesday, 08/24/2018, to move the 16/34 Project forward.

5. FAA Petition for 16/34 – Chairman Schwartz placed an ad in the County Coutier to notify the Public of the Public Hearing which would explain work being done at the Airport on the 16/34 Runway Project.

6. Fuel System POS Replacement – Manager McCullough explained that we have had problems with the credit card keypad/system for buying fuel and that he is working with Q T Systems to diagnose problems or replacement of the system. Members are optimistic that a fix can be found and implemented versus replacement with a new keypad system.

7. Discussion/Decision Repair of T Hangar Doors – Chairman Schwartz explained the problems we are having with the door tracks that the doors run up on. They are bending in from too much stress/weight. We are looking at reinforcing the door tracks or replacing them. Manager McCullough will check with Mechanical Industries for the best process to correct the problem. Motion was made by Osness to get Hangar 1 Track repaired and for the repairs on the remaining doors to be evaluated so we know the total costs; second by Banser. All Ayes. Motion carried.

8. Lightening Suppression Project Status/Fiber Optic – Manager McCullough will meet with contractor for price to install fiber optic from gates to control panel.

Attachment: Committee Reports (3607 : Filing committee reports)

9. Airport Day 2018 – Malsack reported the Air Cup Race was very successful. Airport Day is on track. Astronaut Mark Lee, with 4 shuttle mission and 30 days in space, will be on sight from 10:30AM – 4:00PM.

10. Manager's Report – Compass Rose Placement – A survey has to be done before we can install. Discussed placement, probably north of the fuel farm.

11. Airport General Maintenance –

    Manager McCullough reported vestibule lights are here and will be replaced.

    Still having problems with street lights on Champagne Street. To install photo cell instead of motion detector.

    McCullough will check into who is paying the bill for 4 WPS flood lights.

    McCullough reported that old courtesy car has gone to NTC.

    Trees are being removed on Bennish property.

12. Chairman's Report –

    Chairman Schwartz reported that City of Merrill is too busy to fill cracks so McCullough will get an estimate to fill cracks before winter weather.

    Schwartz is working with City to remove rock piles around the airport if time permits.

13. Aviation Happenings –

    Schulz reported the FAA is moving slowly due to management changes.

    There is rapid improvement in electric airplane development, but battery technology is key and will be incrementally improved.

    He also reported there is a shortage of Designated Pilot Examiners (DPEs). FAA is working to allow the DPE to test more pilots in one day.

    Some talk about changing light sport plane weight limit from 1320 lbs. to 1650 lbs.

14. Public comment – None

Attachment: Committee Reports (3607 : Filing committee reports)

15. Agenda Items for Next Meeting – Chairman Schwartz asked us to think about rules for the new courtesy car. Schulz suggest pilots either buy fuel or pay a small courtesy car charge.

16. Adjournment – Motion to adjourn by Osness; second by Malsack. All Ayes. Motion Carried.

Attachment: Committee Reports (3607 : Filing committee reports)

CITY OF MERRILL

BOARD OF PUBLIC WORKS

MINUTES • WEDNESDAY AUGUST 22, 2018

Regular Meeting | **City Hall Council Chambers** | **4:00 PM**

1. Call to Order

In the absence of Mayor Woellner, Alderman Schwartzman called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Alderperson - Second District	Present	
Ryan Schwartzman	Alderperson - Third District & Council President	Present	
Rob Norton	Alderperson - Seventh District	Present	
Derek Woellner	Mayor	Present	4:02 PM

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Mark Porath, Robert Oemig and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

2. Preliminary items:

1. Vouchers

Motion (Norton/Lokemoen) to approve.

RESULT: **APPROVED**

3. Other agenda items for consideration:

1. Robert Oemig garbage cleanup case.

Mayor Woellner arrived at 4:02 P.M. and assumed the role of meeting chairperson.

Robert Oemig is appealing the $300 bill he received for removal of a couch at his property. He explained that he was out of town when the couch was removed and that it was removed without his knowledge.

Alderman Sukow spoke in favor of Mr. Oemig's appeal and asked that the charge be waived or reduced.

Motion (Norton/Schwartzman) to set the charge at $25. A roll call vote resulted in a 2-2 tie. Therefore, the motion failed. Voting No - Alderman Lokemoen and Alderman Schwartzman.

Motion (Schwartzman/Lokemoen to set the charge at $100. Motion carried. No Common Council action is necessary.

Attachment: Committee Reports (3607 : Filing committee reports)

2. Street Use Permit from The Haunted Sawmill to close the street in the area in front of the Haunted Sawmill (Hendricks Street from East Seventh Street to East Eighth Street) from 5:00 P.M. to 1 A.M. on the following dates in 2018: October 5, October 6, October 12, October 13, October 19, October 20, October 26, October 27 and October 31, in conjunction with a haunted house event. The Board of Public Works recommends approval.

Motion (Norton/Schwartzman) to approve.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 9/11/2018 7:00 PM**

3. Consider request from Parks and Recreation Commission to add 511 Logan Street as part of Athletic Park property. The Board of Public Works recommends approval.

Motion (Schwartzman/Lokemoen) to approve.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 9/11/2018 7:00 PM**

4. Sign lease agreement with Lamar Advertising Company of Central Wisconsin. Lamar Advertising is proposing an annual least of $1,000 and City staff is proposing an annual lease of $1.800.

City Administrator Johnson explained that the City "inherited" the sign lease agreement when the Fire Station property was purchased.

Motion (Schwartzman/Lokemoen) to approve the agreement with an annual fee of $1,800.

Motion (Woellner) to add language to the agreement that the City be given the authority to approve/disapprove any billboard content. Motion failed due to lack of a second.

Original motion was approved. If Lamar Advertising does not approve the agreement, including the $1,800 annual fee, the agreement will expire and the sign is to be removed. No Common Council action is necessary.

5. Ordinance amending Code of Ordinances Chapter 105, Article II, Division 3, Section 105-83, related to fees and procedure for razing of buildings.

The proposed ordinance was in the meeting packet. Building Inspector/Zoning Administrator Pagel provided additional verbal details.

Motion (Lokemoen/Norton) to approve.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 9/11/2018 7:00 PM**

6. Ordinance amending Code of Ordinances Chapter 30, Article II, Section 30-33, related to recycling.

Attachment: Committee Reports (3607 : Filing committee reports)

The proposed ordinance was in the meeting packet. Street Superintendent Bonack explained that the proposed ordinance would remove types of materials that the Street Department cannot accept for recycling.

Motion (Norton/Schwartzman) to approve.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 9/11/2018 7:00 PM**

7. Ordinance amending Code of Ordinances Chapter 16, related to solid waste and recycling fees.

The proposed ordinance was in the meeting packet.

Street Superintendent Bonack reported that the proposed ordinance updates fees to cover disposal costs and adds items to the fee schedule.

Motion (Schwartzman/Norton) to approve.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 9/11/2018 7:00 PM**

8. A Resolution approving North Central Wisconsin Stormwater Coalition Cooperative Agreement. The Board of Public Works recommends approval.

A draft of the new cooperative agreement, along with a proposed related resolution, were in the meeting packet. The new agreement would commence on February 1st, 2018 and continue through January 31st, 2024.

Public Works Director/City Engineer Akey provided additional verbal details.

Motion (Norton/Schwartzman) to approve.

RESULT:	**APPROVED AND SENT TO COUNCIL**	**Next: 9/11/2018 7:00 PM**

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that he is currently dealing with exterior maintenance and garbage issues.

The main portion of the annual sidewalk maintenance project is complete. Building Inspector/Zoning Administrator Pagel thanked the Street Department for their help on this project.

Mayor Woellner asked Building Inspector/Zoning Administrator Pagel for this thoughts on updating the historic building designation guidelines. Building Inspector/Zoning Administrator Pagel responded that the Historic Preservation Committee should review the current guidelines in their entirety and then recommend potential updates.

Attachment: Committee Reports (3607 : Filing committee reports)

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey reported that several street projects and the Pocket Park project are ongoing.

TIF funding has accelerated some eastside projects.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported that the Street Department is in the middle of their summer activities.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

All pending issues have been resolved.

5. Consider placing monthly reports on file

Motion (Schwartzman/Norton) to place on file.

RESULT:	**PLACED ON FILE**

5. Establish date, time and location of next regular meeting

Wednesday, September 26th, 2018 at 4:00 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

Alderman Lokemoen stated that he is proposing that the Board of Public Works and the Water and Sewage Committee be consolidated into one governmental body (Board of Public Works). Alderman Hayden will research this issue.

7. Adjournment

Motion (Norton/Schwartzman) to adjourn. Adjourned at 4:41 P.M.

Attachment: Committee Reports (3607 : Filing committee reports)

CITY OF MERRILL

CITY PLAN COMMISSION

MINUTES • MONDAY AUGUST 20, 2018

Regular Meeting | **City Hall Council Chambers** | **5:30 PM**

I. Call to Order

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Alderperson - Third District & Council President	Excused	
Mike Willman	Chairman - Park & Rec	Present	5:50 PM
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Excused	
Derek Woellner	Mayor	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderman Dave Sukow, Michael Ravn, Lori Anderson Malm, Andrew Wallace, Delores Preisinger, George Preisinger, Chelsea Gedamke, Jason Gedamke, Ron Burrow and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

II. Minutes of previous meeting(s):

1. Minutes of June 27, 2018 meeting

Motion (Schroeder/Sturm) to approve.

RESULT: **APPROVED**

III. Agenda items for consideration:

1. Merrill Community Homeless Center exterior review.

Code of Ordinances Section 113-14 (Commercial Design Guidelines) was in the meeting packet. Building Inspector/Zoning Administrator Pagel explained that this ordinance is applicable in this case, because a building permit is required for the work being done at the Merrill Community Homeless Center building, 407 West Main Street.

Attachment: Committee Reports (3607 : Filing committee reports)

Representing the Merrill Community Homeless Center, Mike Ravn explained that the building will house a warming shelter on the first floor and a homeless shelter on the second floor. The outside east wall (brick) of the building is currently exposed. The commercial design guidelines ordinance specifies that the buildings shall have colors that are "low-reflective, subtle, neutral or earth tone". The Merrill Community Homeless Center is seeking authorization to place a blue border on the outside east wall, with the center painted white. They would also like to place a sign or their logo on that wall. Mr. Ravn distributed examples of their logo and letterhead.

Motion (Maule/Sturm) to approve allowing the exception to the ordinance, per the request from the Merrill Community Homeless Center.

Motion (Woellner) to amend by specifying that the blue border and off-white brick be approved, but that the colors remain "earth tone". Motion failed due to lack of a second.

The original motion was approved. No Common Council action is necessary.

At 5:53 P.M., Mayor Woellner announced a recess until 6:00 P.M., the scheduled start time for the public hearing.

At 6:00 P.M., Mayor Woellner called the meeting back to order.

IV. Public Hearing (will begin at 6:00 P.M.)

1. Public hearing on request from Andrew and Heather Wallace to rescind the historic designation of their property at 506 N. Center Ave.

City Attorney Hayden read the public hearing notice.

Motion (Schroeder/Willman) to open the public hearing. Carried.

Lori Anderson Malm noted that the Historic Residential Building Repair Guidelines were enacted in the year 2000, and suggested that they should be updated.

Andrew Wallace, the owner of the property, agreed with Lori Anderson Malm on updating the guidelines. He noted that construction techniques have changed considerably since 2000, and suggested that the guidelines could be updated to be more appropriate and more accommodating to property owners. He added that his goal is to preserve the building.

Speaking as a board member of the Merrill Historical Society, Dave Johnson spoke in favor of the request to rescind. He would prefer preserving buildings over prohibiting restoration.

Ron Burrow stated that he owns property across the street from the property being discussed. In his opinion, because the property being discussed is within a historic district, he is not in favor of the request to rescind.

Attachment: Committee Reports (3607 : Filing committee reports)

Upon being asked, Andrew Wallace stated that he would consider reapplying for historic designation for the building after the restoration project is complete.

Motion (Schroeder/Sturm) to close the public hearing. Carried.

Motion (Maule/Schroeder) to approve the request to rescind the historic designation. If approved, no Common Council action is necessary.

RESULT:	**APPROVED**

V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

Building Inspector/Zoning Administrator Pagel reported that, at this time, there are no agendas items for a September meeting. Based on that, the next meeting will be at the call of the chairperson.

VII. Adjournment

Motion (Willman/Woellner) to adjourn. Carried. Adjourned at 6:16 P.M.

Attachment: Committee Reports (3607 : Filing committee reports)

City of Merrill
Festival Grounds Committee
Thursday, August 2, 2018 at 6:00 P.M.
Bierman Building

I. Alderman Norton called the meeting to order at 6:00 p.m.

Committee members Present: Mayor Derek Woellner, Rob Norton, (Chairperson), Alderman John Van Lieshout, Alderman Tim Meehean, Bryan Bloch, Michael Caylor, Brad Becker

Other attendees included, City Administrator Dave Johnson, City Attorney Tom Hayden, Festival Grounds Manager Richard Bjorklund, Diane Wais, Bill Bialecki, George Henrich Jr., Dave Buck, and a MP3 representative.

Excused: City Clerk Heideman

II. Minutes of pervious meeting:

1. Minutes of the July 12, 2018 meeting.
   Motion (Meehean/Van Lieshout) to approve.

III. Agenda Items for consideration:

1. Fair Update
   Fair Association Rep. Becker reported that a couple groups who were helpful in the past are no longer able to do it. Fair volunteers will be covering, with himself taking two weeks of vacation to set up and prepare for the fair. Everything is on track with the City, supplies have been ordered, fencing going up. One problem, again with misinformation given, regarding karaoke, beer stands requested background music (c/d's), not karaoke, which was approved by the Fair Association. Monster Truck show will be Sunday, with a truck on display at Brickner's on Saturday for the public to get an up close and personal look. All is going as planned.

2. Calendar of Events/Feedback
   Diane reported all feedback again has been positive. This weekend will be busy with four events going on basically at the same time; Relay for Life, Good News Project, a funeral luncheon and the Fair Association setting up for the fair.

3. Skate Park Placement
   Chairman Norton reported that the Festival Grounds has been removed from consideration for the Skate Park. He indicated that no

Attachment: Committee Reports (3607 : Filing committee reports)

non-fair developments should be considered on this site. Bryan Block indicated that the Festival Grounds should NOT be considered for anything except to GROW what we have started. When the City started this project, it was made known that we are one of the smallest grounds in the state and have become smaller with the Humane Society taking a larger piece. Also, nothing regarding the skate park came to our meeting, but we had to read it in the paper that the grounds were being considered for their site. We were blindsided.

4. 2019 Capital Improvements/Budget Items
   Chairman Norton asked for any comments. Meehean indicated to leave as is. Caylor proposed to move the pavement replace up for safety reasons. Dave indicated they are looking into this and working on plans with Engineer Akey on how best to design paving on the grounds. Grant options are being explored, which as in the past, could alter and move-up some of the projects. Motion (Caylor/Meehean) to approve the budget as presented.

IV. Monthly Reports:

1. Festival Grounds Manager Bjorklund

   The monthly report was in the meeting packet.

   Bjorklund indicated he is looking into some grants offered by the State Department of Tourism. Also if anyone has some time or is available the Fair Association would use some help in lifting and toting.

2. Food Vendor Rep. Caylor

   The monthly report was in the meeting packet.

   Food Vendor Rep. Caylor indicated they will be changing the night of the meetings to Wednesday. Hopefully this will bring more of the Food Vendors to their meetings. Caylor indicated that the St. John and St. Francis food stands will once again be using the green space between the stands for a tented seating area and the tent has been donated at no cost to the stands for this purpose. Optimist had a water leak. He was asked, how many stands planned on recycling during the fair and he was not sure.

V. Public Comment Period

   There were no public Comments

VI. Establish date, time and location of next meeting.

Attachment: Committee Reports (3607 : Filing committee reports)

Thursday, September 6, 2018 at 6:00 p.m. in the Bierman Building.

VII. Adjournment

Motion (Meehean/Van Lieshout) to adjourn. Carried.
Adjourned at 6:20 p.m.

Minutes prepared and submitted by:

Thomas N. Hayden
Recording Secretary

Attachment: Committee Reports (3607 : Filing committee reports)

CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

MINUTES • MONDAY AUGUST 27, 2018

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Russell called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Dave Sukow	Alderperson - Sixth District	Present	
Paul Russell	Alderperson - First District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	

Also in attendance: City Administrator Dave Johnson, Mayor Derek Woellner, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, Alderman Steve Osness, Brent Scantlin, Cheryl Skoug, Ryan Peacock and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

II. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

Deputy Health Officer Ashbeck began by explaining that City staff has assured him that funds will be available when professional pest control services are necessary.

Orders have been written on all five cases listed on the nuisance complaint report.

Due to a rodent infestation, 12 property owners in one area were asked if they would allow baiting on their property. Nine property owners gave permission to bait. The baiting has led to positive progress, and the problem currently seems under control.

Deputy Health Officer Ashbeck then reported on two other cases of strong odor, with one of the cases also involving outdoor debris. Both cases have been addressed.

2. Vouchers

Motion (Sukow/Van Lieshout) to approve.

RESULT: **APPROVED**

III. Picnic and/or Liquor License Applications:

1. Application from Merrill Youth Hockey Association for a temporary Class "B" (picnic) license to sell fermented malt beverages at the Merrill Festival Grounds on Saturday, September 15th, 2018, in conjunction with the annual "Pork in the Park" event.

Motion (Van Lieshout/Sukow) to approve.

Attachment: Committee Reports (3607 : Filing committee reports)

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM

2. Application from Westside Market LLC, Mark Raymer, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Westside Market, 1504 W. Main Street, effective September 12th, 2018.

Motion (Sukow/Van Lieshout) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM

3. Application from Craig Erickson for a Class "B" (beer) and a "Class B" (liquor) license for Erickson's Westside Tap, 116 N. Prospect Street, effective September 12th, 2018.

Motion (Van Lieshout/Sukow) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM

4. Application from Brent Scantlin for a Class "B" (beer) and a "Class B" liquor license for DAT Bar, 1404 W. Main Street, effective October 1st, 2018.

Motion (Sukow/Van Lieshout) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM

IV. Other agenda items to consider:

None.

V. Minutes & Monthly Reports:

1. Minutes of July 23, 2018 meeting

Motion (Sukow/Russell) to approve.

RESULT:	APPROVED

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug mentioned that the first 2018 structure fire has occurred. It has been a busy month for Public Education as well as Community Activities.

Alderman Russel thanked both the Fire Department and the Police Department for their assistance at the July 31st Housing Authority picnic.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reported that the Police Department has been busy with summer activities.

4. Monthly Report - Lincoln County Humane Society

Attachment: Committee Reports (3607 : Filing committee reports)

The report was in the meeting packet.

Alderman Sukow complimented Shelter Manager Liz Friedenfels for all the hard work she has done in bringing improvements to the shelter and then maintaining high standards at the facility.

5. Consider placing monthly reports on file

Motion (Sukow/Russell) to place on file.

RESULT:	**PLACED ON FILE**

VI. Establish date, time and location of next regular meeting

Monday, September 24th, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Public Comment Period

Alderman Osness reported that he has received complaints related to incidents of smoking in taxicabs in the City.

Police Chief Bennett will investigate this concern, and then present an update report at the next regular Health and Safety Committee meeting.

VIII. Adjournment

Motion (Sukow/Van Lieshout) to adjourn. Carried. Adjourned at 5:24 P.M.

Attachment: Committee Reports (3607 : Filing committee reports)

City of Merrill
Historic Preservation Committee
Monday, July 30, 2018 at 4:00 P.M.
City Hall Common Council Chambers, 1004 East First Street

Voting Members Present (5 of 5): Jeremy Thompson, Alderman Dave Sukow, Alderman Paul Russell, Mike Weckwerth and Bea Lebal.

Others Present: City Administrator Dave Johnson, Mayor Derek, Woellner, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Alderman Rob Norton, Glen Patterson and City Clerk Bill Heideman.

Call to order

In the absence of a chairperson, City Clerk Heideman called the meeting to order at 4:00 P.M. He agreed to serve as chairperson for the meeting.

Public Comment

Mayor Woellner commented that he hopes a Historic Preservation Committee chairperson would be in place in time for the next meeting.

November 10, 2016 meeting minutes

Motion (Sukow/Thompson) to approve the minutes of the November 10th, 2018 meeting. Carried.

Member introductions

Meeting participants introduced themselves.

Review Code of Ordinances Sec. 105-317 (Powers & duties of committee)

Code of Ordinances Section 105-317 was included in the meeting packet.

Mayor Woellner stated that it appears that anyone can make an historic structure nomination. Mike Weckwerth responded that, although anyone can submit a nomination, the property owner still has the right to refuse the nomination.

Mayor Woellner stated that having a building designated as a historic structure could help with obtaining grants. Bea Lebal replied that funding via these types of grants is currently scarce.

Alderman Russell mentioned the Historic Tax Funding Credit program.

Attachment: Committee Reports (3607 : Filing committee reports)

Discuss potential nomination of T.B. Scott Mansion as historic structure

Mayor Woellner stated that, in his opinion, the majority of people in Merrill would like to see the T.B. Scott Mansion preserved and maintained. He added that it is a Merrill landmark, and he is supporting this historic designation to "buy time" to prevent potential demolition of the mansion.

City Attorney Hayden cautioned against detailed discussion on this until the property owner is in attendance a meeting to participate in the discussion.

After discussion, it appeared that the majority of committee members would prefer to include the owners in the discussion prior to acting on any nomination.

> Motion (Weckwerth/Lebal) to refer the potential nomination to the next meeting, and to invite the owners of the T.B. Scott Mansion to attend that meeting. Carried.

City staff will ensure the owners of the T.B. Scott Mansion (Ascension Good Samaritan Hospital) are invited to the next Historic Preservation Committee meeting.

Adjournment

> Motion (Sukow/Woellner) to adjourn. Carried. Adjourned at 4:54 P.M.

Minutes prepared and submitted by:

William N. Heideman CMC, WCMC
City Clerk

Attachment: Committee Reports (3607 : Filing committee reports)

MERRILL AREA HOUSING AUTHORITY
SECTION 8
PARK PLACE & WESTGATE LLC
JENNY TOWERS
BOARD OF COMMISSIONERS
MEETING MINUTES

Regular Meeting **Tuesday, May 15, 2018** **711 E 1st St 6:31am**

PRESENT: Jim Erno Chairman, Paul Wagner Vice Chair, Jill Laufenberg, Nancy Kwiesielewicz, Kevin Cohrs, Rob Norton, Ex-Officio, Paul Russell and Lynn Ross

ABSENT:

Call to Order: Chairman Jim Erno called the meeting to order at 6:31am

Public Comment Period: None

Approval of April 17, 2018 Meeting Minutes: Motion to approve (Laufenberg/Wagner). Motion carried

Approval of Payable Expenditures for April 2018: Motion to approve (Wagner/Cohrs). Roll call, Motion carried

Approval of April Occupancy Summary Reports: Motion to approve (Wagner/Laufenberg). Motion carried

Approval of April Investment Report: Motion to approve (Cohrs/Laufenberg). Roll call, Motion carried

For the Good and Betterment of the Public Housing Program:

A. Commissioner Items/Comments: Commissioner Wagner inquired about the attendance for the ADRC meal program at Jenny Towers, if there will be another tour of Stonebridge, would like to see construction schedules for projects, do we have the building permit and State approved plans for the fire station remodel and if an organization chart has been completed to show how the partners are involved in the Park Place project.
B. Executive Director's Items/Comments:
   i. Health, Morale, and Welfare: No updates

Next meeting date: Tuesday, June 19, 2018 at 6:45am 215 Grand Avenue Badger Room

Motion to adjourn at 9:46am. (Wagner/Laufenberg). Motion carried.

Jim Erno, Chairman

Lynn Ross, Recording Secretary

Paul Russell, Executive Director

Attachment: Committee Reports (3607 : Filing committee reports)

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
August 15th, 2018
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel (4:02-), Paul Gilk, Audrey Huftel, Richard Mamer (4:03-), Tim Meehean and Jim Wedemeyer. Excused: Katie Breitenmoser. Also present: Laurie Ollhoff, John Greenwood and Hunter L. from MP3.

Thank you letters from Trinity Lutheran Daycare youth participating in the Summer Library Program were shared. A thank you note was received from the Energy Fair for participation in their annual event. The board received a thank you letter from the UW-Extension for their donation to the "After the Bell" program.

There was no public comment.

2. Consent Items

M Huftel/S Meehean/C to approve the minutes of the July meeting as printed. M Meehean/S Huftel/C to accept the Monthly Revenue and Expense Report for July as printed. Due to an unanticipated change in an employee's healthcare insurance status, Ms. Stevens discussed the potential need to utilize funds set aside in a designated non-lapsing fund for this purpose.

3. Reports/Discussion Items/Action Items

A. Program Proposal and Renewal: M Meehean/S Bebel/C to approve as presented: $2,500 from Endowment Fund monies for the production of ten events by Christine Vorpagel and $2,500 from Endowment Fund monies for the production of ten events by Sue Hass. Payment will be made upon completion of current contract commitments.

B. Quarterly Contract Review: John Greenwood: Mr. Greenwood gave a summary of his work plan progress. Board members were provided several documents: Merrill's Economic Development: Deliberative Dialogue Work plan; Economic Development Framing Questions Survey: Calendar of Events for a possible grant writing initiative; and the July monthly task log.

C. Update on Lincoln County Library Board Representation: Mr. Gilk read the minutes from the August 6, 2018 Lincoln County Administrative and Legislative (A&L) Committee meeting minutes related to the agenda item on Library Board Representation which were as follows: Motion by Gilk, second by Callahan, to appoint 4 additional county appointees to both Merrill and Tomahawk Library Boards starting January 1, 2019.

Discussion followed.

M Bebel/ S Meehean/C with Gilk abstaining, The board is opposed to the action of the A&L Committee regarding the additional library board appointments and respectfully request that this item be placed on the Lincoln County Board of Supervisors Agenda for a vote by the full Lincoln County Board and that a copy of the T.B. Scott Free Library Board recommendation pertaining to this issue be given to all County Board members for consideration.

D. Strategic Plan Progress-Goals #2: Ms. Stevens presented staff progress on goals and objectives. Ms. Stevens discussed progress on the Long Range Plan which included "Trend Cards" by the ALA's Center for the Future of Libraries utilized by the staff to discuss trends and what they might mean for our community and the services our library provides. Sale of the church with adjoining parking lot was discussed as it relates to the library's long range plan. Item requested to be placed on agenda for the foreseeable future. Ms. Forde will be attending an upcoming workshop designed to assist us as we evaluate our future space needs.

Attachment: Committee Reports (3607 : Filing committee reports)

E. Trustee Essential #1-The Trustee Job Description: Ms. Stevens provided copies of Trustee Essential #1. The Trustee Essentials Handbook can be found online on the Wisconsin Department of Public Instruction's webpage.

F. Reports from Friends/WVLS Representative: The Friends of the Library have an overabundance of books and will have a booksale next week in addition to the regularly scheduled book sale at the end of October. Ms. Stevens is actively seeking a replacement for consideration as the WVLS Board representative.

4. Forthcoming Events & Library Director Report

- July Monthly Statistical Report was provided.
- Participation totals for Youth Summer Library Programs were summarized.
- The library will again be represented at the upcoming Community Night Out.
- Ms. Forde will be attending the upcoming New Teacher Orientation.
- Staff will be having ALICE training in late August conducted by the Merrill Police Department.
- Ms. Stevens discussed the recent op-ed in Forbes Magazine related to libraries.
- Replacement of windows and sashes was completed and thank you letters were sent to Lincoln Wood for their generous donation to our facility. Outdoor window cleaning, outdoor building cleaning and solar panel optimizer repair were also completed.
- Winter hours will resume the week after Labor Day, which include Sundays.

5. Adjournment:

M Meehean/S Mamer/C to adjourn the meeting at 4:55 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on September 19th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

Attachment: Committee Reports (3607 : Filing committee reports)

AUGUST '18 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on August 23rd, 2018 at 3:30pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Paul Russell (Alderperson), Gene Bebel, Rose Akey, Sharon Harvey, Emily Weix, Erin Wells and Jennifer Clark (ADRC Representatives)

Absent: Rev. Kyle Carnes (Chair), Mollie Stencil

1. **Opening**
   a. Russell called the meeting to order.
2. **Consent Items**
   a. Motion made by Bebel, second by Harvey to approve July '18 meeting minutes. Motion carried.
   b. Motion made by Bebel, second by Harvey to approve monthly vouchers. Motion carried.
3. **Public Comment**
   a. ADRC representatives spoke during public comment as they did not have a designated place on the Agenda. Erin Wells will be passing representation on our committee to Jennifer Clark. The ladies discussed ideas on how we can continue to partner with them and other agencies to provide programs and services. Bell Tower was mentioned as another partner to continue developing stronger ties with. We will strive to work together even more than in the past.
4. **Budget**
   a. Director shared result of our meeting with Kathy and Dave *prior* to the P&F meeting on the 21st. We requested that Vicki move into the position that Lorri holds upon her retirement. This position is 32 hours a week. There will be a savings to the MEC budget for that move based hourly rate and on years of service. Insurance would change those numbers.
   b. Director shared with committee the result of presenting our personnel requests for 2019. The decision will be made in the October budget meeting whether or not we can keep our staffing the same upon Lorri's retirement. Director expresses concerns that programs and services will suffer if staffing is cut.
5. **Goal Report**
   a. Committee reviewed MEC goal report conducted in October of 2017 by Art Lersch of the UW Extension. Director discussed in detail what the SOAR +C analysis is and further discussed the outcomes of our last committee's work on the plan. The goals identified at the time were reviewed, as well as the challenges. We will continue to use this analysis to carry us into the future.
6. **Discussion**
   a. *Starting in September*, Committee meetings will be *third* Thursday of each month at 3:15pm.
   b. Bebel recommended the Director speak with Tom Hayden regarding setting up an Endowment Fund for the MEC. Director will speak with Tom within the next week.
   c. Ideas to expand services/activities included outreach to area churches, pooling resources to offer evening activities, and reaching out to the young mom's group.
7. **Adjournment**
   a. Motion to adjourn made by Bebel second by Akey.

Next meeting date is **September 20th at 3:15pm in the MEC Conference room.**

Vouchers will be available for review 15 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Enrichment Center Mission Statement: Dedicated to Enhancing Lives and Bringing Generations Together

Attachment: Committee Reports (3607 : Filing committee reports)

PARKS AND RECREATION COMMISSION

September 5, 2018

The Merrill Parks and Recreation Commission met on Wednesday, September 5, 2018 at 4:15 p.m. at the Merrill City Hall.

Members Present: Brian Artac, Kyle Gulke, Dave Sukow, Mike Willman, Jean Ravn, Joan Tabor and Kate Baker

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Hunter Lane with MP3, Mayor Woellner, Susan Williams, Rich McCullough and Jim Wayda

***Motion by Sukow, seconded by Ravn to approve the minutes from the August meeting.

***Carried unanimously.

***Motion by Artac, seconded by Baker, to approve the claims from August 2018,

***Carried unanimously.

Public Comment: Susan Williams, 201 North Mill Street. Susan stated that she lives right across the road from Streeter Square and she and most of the neighbors are concerned with the thought of putting the skate park at Streeter Square. Williams stated that Streeter Square is a family park and feels once the skate park is put there it will take that away from being a family park. It is a quiet neighborhood and she would like it to stay that way. Williams is also unhappy on how the situation is being handled. She stated that no one in the neighborhood was made aware of the idea of relocating the skate park to Streeter Square. In Williams opinion she would like to see Streeter Square remain green space.
Jim Wayda, 212 Scott Street. Jim agreed with Williams, it is a quiet neighborhood and he would also like it to stay that way. People like to utilize the green space at Streeter Square and feels by bringing the skate park there it will take that away. Wayda stated that he is not against the new skate park but feels it would serve better at a different location. Wayda stated that parking now is an issue and bringing the skate park there is going to create more of an issue.
Kate Baker, 203 North Mill Street. Kate Baker is in favor of having the skate park at Streeter Square. She feels that with it being out in the open and centralized it will better serve the community. Baker feels that parking will not be issue because most skate boarders do not drive so parking will not be an issue. Baker feels that a new skate park should be built so the skaters are able to do what they love best – skate!

The next item on the agenda was to review and approve bids for Athletic Park lighting project. Wendorf stated the only bid that came in was from Van Ert for $272,475.00. Wendorf stated that the bid is a lot higher than what was given for funding but he said he spoke with Finance Director Unertl and they are going to transfer Capital money that was supposed to be used for Smith Center Maintenance to make up the difference. That shortfall is $27,475 ($200,000 was budgeted for capital and $45,000 in grants were received). Sukow questioned if they would lose the $45,000.00 in grant money if they didn't use it this year. Wendorf stated that they probably would lose that money if not used. Artac questioned why only one bid would have come in. Wendorf stated because the size of the job.

Attachment: Committee Reports (3607 : Filing committee reports)

***Motion by Sukow, seconded by Artac to approve the bid for $272,475.00 from Van Ert for Athletic Park lights.

***Carried unanimously.

The next item on the agenda was continued discussion and potential action on new skate park location. Wendorf stated that Streeter Square was the chosen location for the new skate board park. Wendorf stated the between the survey that was on Facebook and by talking with skate boarders, the Mayor's special skate park committee members decided that Streeter Square would be the best location. City Administrator stated that along with raising money for the skate board park, money would also have to used to build bathrooms and to put up a retaining wall. Tabor stated that the MARC is used for more recreational events and Streeter Square is more of a neighborhood park. William stated that if the decision is to have the skate park at Streeter than there should be a public hearing but if it is at the MARC no public meeting would be needed.

***Motion by Sukow, seconded by Tabor to build the new skate park at the MARC.

***Carried unanimously.

The next item on the agenda was to review and approve park shelter reservation rates. Wendorf stated that he would like to suggest that the rates for Stange Park are increased to match the rates at Kitchenette Park. Stange Park will be finished and ready to start renting next summer. The rates would be to increase from $55.00 resident to $65.00 resident and $65.00 non-resident to $75.00 non-resident, with a $50.00 security deposit. Wendorf also suggested that for the Agra building it should be $85.00 resident and $95.00 non-resident with a $100.00 security deposit. Sukow suggested we try the rates for a year and make changes next year if necessary.

***Motion by Sukow, seconded by Tabor to approve the changes for the rental on Stange Park and also the new rental charges for the Agra building. Stange Park will be $65.00 resident, $75.00 non-resident with security deposit remaining at $50.00. Agra building at $85.00 resident and $95.00 non-resident with a $100.00 security deposit.

***Carried unanimously.

The next item on the agenda was to review and approve 2019 Capital Budget requests. Wendorf went over all the requests and asked if anyone had any questions or concerns or would like to see some changes. Gulke stated that he would like to see Athletic Wall restoration put on this year's Capital improvements in the amount of $20,000.00

***Motion by Baker, seconded by Gulke to add the Athletic Wall restoration for $20,000.00 onto the list for Capital improvements.

***Motion by Baker, seconded by Artac to approve 2019 Capital Budget request.

The next item on the agenda was to review and approve 2019 Operating Budget. Wendorf reviewed the budget for the commission and stated that there really weren't any changes, and the budget remains at a 0% increase.

***Motion by Ravn, seconded by Baker to approve the 2019 Operating Budget.

Attachment: Committee Reports (3607 : Filing committee reports)

The next item on the agenda is monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that the Park and Recreation Department had a good summer and thanked his staff for all the hard work.

***Motion by Sukow, seconded by Artac to approve the monthly board reports given by Wendorf from June and July.

***Carried unanimously.

The next regular meeting is scheduled for Wednesday, October 3, 2018 at 4:15 p.m. at the Merrill City Hall.

Public comment: Rich McCullough stated that he also thinks the MARC is a great place for the skate park. He stated that him and his family moved here from Denver and is so impressed with all the things that Merrill has to offer. He said that he sees and talks with people that fly into Merrill and how impressed they are by what Merrill has to offer with bike trails and the small amenities. McCullough finished by saying how unique Merrill is and a great place to live.

***Motion by Artac, seconded by Baker to adjourn at 5:45 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Committee Reports (3607 : Filing committee reports)

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY AUGUST 21, 2018

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Alderperson - Third District & Council President	Present	
Tim Meehean	Alderperson - Eighth District	Present	
Paul Russell	Alderperson - First District	Present	

Also in attendance: City Administrator Dave Johnson, Mayor Derek Woellner, Finance Director Kathy Unertl, City Attorney Tom Hayden, Merrill Enrichment Center Director Tammie Mrachek, Fire Chief Josh Klug, Street Superintendent Dustin Bonack, Public Works Director/City Engineer Rod Akey, Alderman Dave Sukow, Rev. Kyle Carnes, Megan Stringer, Andrew Caylor and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

II. Vouchers:

1. Vouchers

Motion (Meehean/Russell) to place on file.

RESULT: **PLACED ON FILE**

III. Agenda items for consideration:

1. Review and discussion of 2019 Merrill Enrichment Center (MEC) staffing.

The retirement of a Merrill Enrichment Center employee is upcoming. Plans are for another current employee to fill that position, followed by the hiring of a new employee to fill the "open" position created by the promotion.

Fiscal statistics related to the plan were distributed. The fiscal impact of the plan depends on whether the employee that is to be promoted opts to take the family health insurance plan. If the employee does sign up for the insurance, costs will likely be more than current costs. If, however, the employee declines the health insurance, there will be cost savings.

General discussion was then held on staffing at the Merrill Enrichment Center. Discussion on this will continue as part of the 2019 budget process. No action was taken at this time.

2. Consider recommendation from Street Superintendent Bonack to donate three scrap aluminum light poles to Merrill Bible Church for their parking lot.

Information was in the meeting packet.

Attachment: Committee Reports (3607 : Filing committee reports)

Street Superintendent Bonack recommends that three damaged light poles be donated to the Merrill Bible Church for use in their parking lot.

Alderman Meehean expressed reservations about this recommendation, particularly because the poles are damaged (potential liability) and because they do have value (estimated $460).

Motion (Meehean/Schwartzman) to dispose of the light poles by taking them to Schulz's Recycling.

RESULT:	**APPROVED**

3. Consider request from Fire Chief Klug to purchase new crew cab pick-up truck for Fire Department.

Fire Chief Klug reported on this purchase. It actually included acquiring one vehicle and disposing of two. A new crew cab truck would be purchased. The truck itself would cost an estimated $32,000, with an additional cost of $10,000 for set-up as an emergency vehicle. The 1999 Ford-250 flatbed truck (estimated trade-in value of $6,250) and the 2006 Chevy Suburban (estimated trade-in value of $4,750) would be auctioned off to help pay for the new truck. The remaining funding would come from the 2% Fire Dues account.

Because the truck would be paid for using non-lapsing funds, no committee or Common Council approval is necessary. However, approval is necessary to dispose of the two existing vehicles to be sold to help pay for this purchase.

Motion (Meehean/Schwartzman) to approve the disposal of the 1999 Ford F-250 flatbed truck and the 2006 Chevy Suburban, both to be disposed of through the Wisconsin Surplus on-line auction site.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 9/11/2018 7:00 PM**

4. Consider Dark Store referendum question information to be disseminated to the public.

Information related to the "Dark Store" advisory referendum question (November 6th election) was in the meeting packet. City Administrator Johnson provided additional details related to the information. This information will be shared with the public using several communications tools.

Motion (Meehean/Russell) to approve the information as presented.

RESULT:	**APPROVED**

5. Update on and discussion of 2019 budget development process.

Information was in the meeting packet.

Attachment: Committee Reports (3607 : Filing committee reports)

The Personnel and Finance Committee expressed a preference for an "all-day' budget Committee of the Whole meeting, rather than a series of night meetings. This meeting will be scheduled to be held in the middle of October.

Finance Director Unertl is proposing that 2018 pest control expenses be charged to a Capital - Blight Control account. There was no objection to her proposal.

6. Clarify criteria for ongoing City Administrator evaluation process, per Common Council action.

Alderman Meehean stated that, at this time, he does not have any ideas on how to formalize monitoring of the City Administrator.

Alderman Russell stated that there is currently no form available for the public to provide feedback, both positive and negative, on City employees. It was suggested that such a form should be drafted and implemented. "Citizen Feedback Form" was suggested as a potential title for the form.

Both the form and monitoring will be discussed at future Personnel and Finance Committee and/or Committee of the Whole meetings. No action was taken at this time.

7. Consider recommendation from Alderman Schwartzman to consolidate all eight City of Merrill polling places into one, and have the entire City of Merrill vote at the Bierman Expo Center.

Alderman Schwartzman requested that this be placed on the agenda. In his opinion, consolidating all polling places into one location will increase election efficiency.

His proposal will be discussed at a future Committee of the Whole meeting. No action was taken at this time.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

City Attorney Hayden complimented Municipal Court Clerk Wanda Belsky on her work in implementing a new collection system.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

Attachment: Committee Reports (3607 : Filing committee reports)

The report was in the meeting packet.

It was reported that a new business will soon occupy the former One-Way Collision building.

6. Consider placing monthly reports on file

Motion (Meehean/Russell) to place on file.

RESULT:	**PLACED ON FILE**

V. Establish date, time and location of next regular meeting

Tuesday, September 25th, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

Alderman Dave Sukow noted that the percentage of the population that is elderly continues to increase. Based on this, he has concerns related consolidating all the polling places into one location. This would force people in his district to drive across town in order to vote.

Andrew Caylor also spoke against consolidating all polling places into the Bierman Building.

VII. Adjournment

Motion (Russell/Meehean) to adjourn. Carried. Adjourned at 6:07 P.M.

Attachment: Committee Reports (3607 : Filing committee reports)

SKATE PARK SPECIAL MAYOR'S COMMITTEE

August 20th, 2018

The Merrill Skate Park Special Mayor's Committee met on Monday, August 20th, 2018, at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

Members Present: Dan Wendorf, Kyle Gulke, Kate Baker, Justin Novitski, Shawn Molley, Ryan Bartz, Dakoda Branski

Visitors Present: MP3, Dave Sukow, Mayor Woellner

The first item on the agenda was to review and approve the minutes from the previous meeting.

**Motion Baker, seconded by Gulke to approve the minutes from the July 31st meeting.

**Carried unanimously.

There was no public comment to begin the meeting.

The next item on the agenda was to continue the discussion on the skate park location. Wendorf began with a summary on the results of the survey as well as the Facebook comments. Wendorf stated that he used Survey Monkey and was only able to view the first 100 results (there were a total of 286 responses to the survey but Wendorf said that it would cost $375 to upgrade to a paid subscription to view the remaining responses). Wendorf stated that 100 responses is a pretty good sample size to work with but also mentioned that it is difficult to determine how many people who took the survey are actually skaters. As was mentioned at the previous meeting when asking for public input on a special use area, you are going to get a lot of opinions just for the sake of opinions. Wendorf stated that the following were the results from the Survey: 63 votes for Streeter Square, 19 MARC, 18 Otts Park. Wendorf said obviously this is a pretty obvious choice according to public input. Baker said her observations after reading the Facebook comments showed three common themes: Parking was not a very big deal, bathrooms were not a big deal, and proximity to local businesses was a big deal. Baker also said that having the ability to be centrally located and near police/EMS would be positive to help monitor and keep it safe. She said there is an unfortunate stigma associated with skaters and by placing this prominently in a central location can help to show that there is no need to stereotype skaters. Wendorf asked the skater members of the committee what their opinion was because they are the ones who are actually going to be using it. Bartz said that he felt Streeter Square would be ideal but both Streeter and/or the MARC would work great. Bartz said that in talking with some of his friends in Weston, a lot of the trouble at their skate park was created by non-skaters. Baker asked the skaters if they talked to their local skater friends and they said that there are not many people in Merrill that skate but they talked with a lot of Weston Skaters and they like the fact that their skate park is near the aquatic center, as they have access to restrooms and concessions. It is also close enough to a few businesses to be able to shop if need be. Gulke said he is leaning towards Streeter Square and likes the idea of a more comprehensive development if it goes there. He mentioned skate park, water fountain, restrooms, possibly re-doing the basketball courts, and other improvements to make the park more inviting to people of all ages and families as well. Novitski also said he is leaning Streeter Square and felt that parking is not an issue and that the central location idea has many more benefits to not only the skaters but the local businesses. Novitski also shared that he thinks the MARC is a very good location and the

Attachment: Committee Reports (3607 : Filing committee reports)

only thing he has heard is that it is too far away, but he also recognized that he heard the same argument with the Aquatic Center and it has been very successful. Wendorf, after hearing from each of the committee members, wanted to specifically ask all three skater members of the committee their true feelings before moving on a decision. All three of them stated that they felt Streeter Square would be a great location for a new skate park. All three also mentioned that the MARC would easily be their second choice, should Streeter not be approved.

***Motion Baker, seconded by Bartz to recommend to the Parks & Recreation Commission Streeter Square as the location for the new skate park.

***Carried unanimously.

The next item on the agenda was public comment.

Alderperson Sukow asked the Committee if, for some reason, the Parks & Recreation Commission were to not approve Streeter Square as the location this Committee was comfortable with the MARC as its second choice. Wendorf asked the Committee and they were all very comfortable moving forward with the MARC if Streeter Square was not favored by the Commission.

Mayor Woellner suggested that the Committee begin to compile a list of what they want as part of the skate park now and prioritize so that when discussion begins on design it will help facilitate moving things along.

The next regularly scheduled meeting will be September 10th, 2018, at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

***Motion Baker, seconded by Branski to adjourn at 4:53 p.m.

***Carried unanimously.

Dan Wendorf
Recording Secretary

Attachment: Committee Reports (3607 : Filing committee reports)

CITY OF MERRILL

WATER & SEWAGE DISPOSAL COMMITTEE

MINUTES • WEDNESDAY AUGUST 22, 2018

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Norton called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Alderperson - Second District	Present	
Rob Norton	Alderperson - Seventh District	Present	
Steve Osness	Alderperson - Fourth District	Present	

Also in attendance: City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

II. Preliminary Items

1. July Vouchers

Motion (Lokemoen/Osness) to approve.

RESULT: **APPROVED**

III. Draft 2019 Utility Budgets & Capital Plan

1. Landfill

The draft landfill budget was in the meeting packet. Utility Operations Manager Steinagel reviewed the budget. No major changes from the 2018 budget.

2. Water

The draft water budget was in the meeting packet. Utility Operations Manager Steinagel reviewed the budget. Expenditures for chemicals have been decreasing.

3. Sewer

The draft sewer budget was in the meeting packet. Utility Operations Manager Steinagel reviewed the budget. Pumps are being replaced.

4. Utility Capital

The draft utility capital budget was in the meeting packet. Utility Operations Manager Steinagel reviewed the budget.

Motion (Norton/Osness) to approve the draft 2019 budgets for landfill, water, sewer and utility capital, and refer them to the 2019 budget process.

RESULT: **CARRIED**

IV. Monthly Report

1. Operations Report

Attachment: Committee Reports (3607 : Filing committee reports)

The report was in the meeting packet. Utility Operations Manager Steinagel reviewed the report.

V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

Wednesday, September 26th, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Osness/Lokemoen) to adjourn. Carried. Adjourned at 5:09 P.M.

Attachment: Committee Reports (3607 : Filing committee reports)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Board of Public Works
Re: Amending Chapter 105, Article II, Division 3, Section 105-83, Fees/Razing of Building

ORDINANCE NO. 2018-
Introduced: September 11, 2018
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 105, Article II, Division 3, Section 26-136 of the Code of Ordinances for the City of Merrill is amended as follows:

(d) *Fees.* The fee for a wrecking permit shall be in accordance with section 105-20,~~.~~ as established by the common council, from time to time, and as indicated on the schedule of licenses and fees appearing in chapter 16 of this Code. ~~Such fee shall be based upon each 1,000 cubic foot volume of the building or structure to be wrecked, razed or demolished. In computing the volume of the building or structure, the volume shall include all enclosed dormers, porches and other enclosed portions of the building or structure extending from the basement floor to the mean height of a pitched roof, or the average height of the top of the roof beam of a flat roof.~~

(e) *Plot plan.* The building inspector may require that a plan be submitted and permanently filed with the permit record. The plot plan shall be drawn to scale, all dimensions figured, showing accurately the size and exact location of the buildings or structures to be demolished and the buildings or structures on the same lot that are to remain.

(f) *Demolition procedure.*

(1) All buildings and structures shall be wrecked, razed or demolished by completely removing one story at a time, unless the building is other than a building of wood frame construction and there is adequate space, and provided special permission has been received from the building inspector in writing to proceed otherwise.

(2) A snow fence or other adequate barricade shall be erected around the work site prior to removal of any portion of the building and shall remain during any wrecking, razing, demolition or filling operation. The building inspector may require such

lighting in the vicinity of any barricade as is reasonable considering the general health, safety and welfare of the public.

(3) Chutes for removal of material and debris shall be provided for in all such wrecking, razing or demolition operations that are more than 20 feet above ground level. Such chutes shall be completely enclosed. The bottom of each chute shall be equipped with a gate stop and with suitable means of closing or regulating the flow of material.

(4) Any person wrecking, razing or demolishing any building or structure shall remove all rubble, including foundation, from the site. ~~to a point two feet below ground level.~~ Any excavation, hole, or depression in the site shall be filled to ground level so as to eliminate any voids, pockets or mounds. ~~and~~ If the site is to remain vacant for more than 30 days, topsoil and seeding shall be completed at the descretion of the Building Inspector.~~the upper two feet shall consist of fill and leveled equal to ground level~~

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____

Derek Woellner, Mayor

Attest:

_____

William N. Heideman, City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Board of Public Works
Re: Amending Chapter 30, Article II, Section 30-33 Recycling

ORDINANCE NO. 2018-
Introduced: September 11, 2018
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 30, Article II, Section 30-33 of the Code of Ordinances for the City of Merrill is amended as follows:

(a) Recycling shall be done in accordance with the state recycling law. The city, through the board, will determine the method, schedule and container that shall be used to recycle solid waste material and fee, if any, that shall be charged.

(b) The following items shall be excluded from any landfill waste collection provided under section 30-31, and from any solid waste landfill operated or utilized by the city:

(1) Lead-acid batteries, major appliances, yard waste, pine needles and waste oil.

(2) The following are recyclable materials:

a. Aluminum ~~containers.~~

b. Corrugated paper and other container board.

~~c. Foam polystyrene.~~

d. Glass containers.

e. Magazines and other material printed on similar paper.

f. Newspaper and other material printed on newsprint.

g. Office paper.

h. Plastic containers labeled #1 through #7.

i. Steel containers.

~~j. Waste tires.~~

~~k. Bimetal steel/aluminum containers for carbonated and malt beverages.~~

k. Scrap metal

l. Tin cans

Attachment: Ordinance amending Chapter 30, related to recycling (3557 : Ordinance Amending Chapter 30 on Recycling)

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____

Derek Woellner, Mayor

Attest:

_____

William N. Heideman, City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Board of Public Works
Re: Amending Chapter 16, Solid Waste and Recycling Fees

ORDINANCE NO. 2018-
Introduced: September 11, 2018
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16 of the Code of Ordinances for the City of Merrill is amended as follows:

SOLID WASTE AND RECYCLING		
30-31(l)	Large item pick-up—once per tax parcel	No fee
30-31(m)	Additional large item pickup fee	$150.00
30-32(c)	Extra garbage items pick-up charge: Desk or dresser	$25.00
	Extra garbage items pick-up charge: Sofa/couch	$25.00
	Extra garbage items pick-up charge: Large chair	$25.00
	Extra garbage items pick-up charge: Roll of carpet	$25.00
	Extra garbage items pick-up charge: Microwave	$45.00
	Extra garbage items pick-up charge: Dehumidifier	$55.00
	Extra garbage items pick-up charge: Television	$40.00
	Extra garbage items pick-up charge: Box spring or mattress	$25.00 each
	Extra garbage items pick-up charge: Computer/monitor	$35.00
	Extra garbage items pick-up charge: Copier/printer	$35.00
	Extra garbage items pick-up charge: Refrigerator	$65.00
	Extra garbage items pick-up charge: Stove	$60.00
	Extra garbage items pick-up charge: Bag or box of garbage w/recycle	$25.00
	Extra garbage items pick-up charge: Brush piles not bundled and cut to 4’	$25.00
	Extra garbage items pick-up charge: Tires	$25.00 per tire
	Extra garbage items pick-up charge: Building materials	$25.00

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct

Attachment: Ordinance amending Chapter 16, related to solid waste and recycling fees (3558 : Ordinance amending Chapter 16 on solid waste

and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____

Derek Woellner, Mayor

Attest:

_____

William N. Heideman, City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Parks and Recreation Commission
Re: Amending Chapter 16, Section 16-1 Fees, Rates, and Deposits Customarily Used

ORDINANCE NO. 2018-
Introduced: September 11, 2018
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16, Section 16-1 of the Code of Ordinances for the City of Merrill is amended at as follows:

CHAPTER 28 – PARKS AND RECREATION		
28-26(d)(1)	Fee for reservation of park space or shelter at Stange Kitchenette Park Stange Park	
	City of Merrill resident includes $50.00 security deposit	$115.00
	Non-resident includes $50.00 security deposit	$125.00
	Fee for reservation of park space or shelter at Ott's Park, Riverside Park, ~~Stange Park (by the pool)~~ and Normal Park	
	City of Merrill resident includes $50.00 security deposit	$105.00
	Non-resident includes $50.00 security deposit	$115.00
	Fee for reservation of park space or shelter at Agra Pavilion	
	City of Merrill resident includes $100.00 security deposit	185.00
	Non resident includes $100.00 security deposit	195.00

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Attachment: Ordinance on Park and Recreation Fees (3618 : Ordinance on Park and Rec. fees)

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____

Derek Woellner, Mayor

Attest:

_____

William N. Heideman, City Clerk

RESOLUTION NO. _____

APPROVING NORTH CENTRAL WISCONSIN STORMWATER COALITION COOPERATIVE AGREEMENT

WHEREAS, the Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or groundwaters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, and

WHEREAS, the goal of the WPDES Storm Water Program is to prevent the transportation of pollutants to Wisconsin's water resources via stormwater runoff, and

WHEREAS, the City of Merrill owns stormwater facilities that are required to be permitted under the Wisconsin Pollutant Discharge Elimination System (WPDES), and

WHEREAS, the Stormwater Management Cooperative Agreement is between Marathon County; the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Rothschild and Weston: and the town of Rib Mountain, herein referred to as the North Central Wisconsin Stormwater Coalition, and

WHEREAS, the purpose of the Agreement, which is authorized pursuant to ss.66.0301, Wis. Stats., is to develop and implement a single information and outreach program meeting the requirement of the Wisconsin Administrative Code and to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs, and

WHEREAS, the coalition will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code; now therefore

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of September, 2018, hereby authorizes and executes a Stormwater Management Cooperative Agreement between Marathon County, the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau and Wisconsin Rapids; the villages of Kronenwetter, Rothschild, and Weston; and the Town of Rib Mountain.

Recommended by: Board of Public Works

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

_____
Derek Woellner
Mayor

_____
William N. Heideman
City Clerk

STORMWATER MANAGEMENT COOPERATIVE AGREEMENT

This Agreement is entered into pursuant to Wis. Stat. § 66.0301 to specify those certain responsibilities of the parties hereto in the implementation of an intergovernmental stormwater management program during the term of this Agreement.

I. PARTIES

This Agreement is between the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, Wisconsin Rapids, the villages of Kronenwetter, Rothschild and Weston, the Town of Rib Mountain, and Marathon County, herein referred to as the North Central Wisconsin Stormwater Coalition.

Each party shall be responsible for assigning appropriate designees to participate as members of the North Central Wisconsin Stormwater Coalition on behalf of each party. Duties and responsibilities are set forth below.

II. TERM OF AGREEMENT

This Agreement shall commence on February 1, 2019, and continue through January 31, 2024. Any party may withdraw on thirty (30) days written notice to the coalition, subject only to the payment of any obligations due to the coalition under this Agreement.

III. PURPOSE OF AGREEMENT

The purpose of this Agreement is to develop and implement a single information and outreach program for all participating members meeting the requirements of the Wisconsin Administrative Code to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs. The coalition will also be tasked with cooperating to adapt and revise operating procedures, and municipal ordinances to comply with the requirements of Wisconsin Pollutant Discharge Elimination System (WPDES) General Permits held by each of the parties and any changes made to pertinent Wisconsin Administrative Code and to review changes to legislation and policies regarding stormwater and provide recommendations and options to member communities as well as state or federal policy makers and officials.

The parties to this Agreement may seek to improve the quality of local stormwater management programs by mutually agreeing to contract for services that would evaluate institutional arrangements for long-term program delivery and develop marketing and/or educational materials about stormwater impacts. The general WPDES permit terms and conditions, as currently held by all participating parties, are incorporated by reference. Said permits are subject to change.

IV. PROGRAM SUMMARY

The activities required to complete this program include, but are not limited to the following.

A. Review current research about stormwater impacts on waters of the state.

B. Assess the public's current knowledge of the causes of stormwater pollution.

C. Develop marketing/educational materials to encourage reduction of the causes of stormwater pollution.

D. Provide information directly to the public to influence changes in the behavior and encourage best practices for stormwater management.

E. Evaluate collaborative efforts and institutional arrangements which may be used to implement a long-term information and outreach program to meet the interests of the participating agencies.

Attachment: Stormwater Management Cooperative Agreement (3539 : Resolution on stormwater cooperative agreement)

F. Work collaboratively to revise current ordinances to address the requirements of WPDES General Permits held by each of the participating parties.

G. Work collaboratively to develop new procedures and revise existing agency practices to comply with and address the requirements of WPDES General Permits held by each participating party.

V. SCOPE OF SERVICES

North Central Wisconsin Stormwater Coalition duties shall include the following:

A. Research, evaluate and develop a public education and outreach program, which will meet the requirements of WPDES permits held by the participating parties.

B. Develop procedures and modify ordinances as necessary to comply with the WPDES permit, and the Administrative Code and changes made to the code and permit requirements.

C. Collect funds from members to implement the education and outreach plan developed by the coalition and distribute these funds as voted upon by the membership to target educational goals of the WPDES program. Funding levels required shall be determined by the coalition members based upon educational activities and research planned by the members.

D. Marathon County shall act as administrative and fiscal agent for the coalition and may delegate all or part of the necessary duty to a partner agency or organization.

E. Create and administer bylaws to govern its operation.

VI. INSURANCE

Each party to this Agreement shall maintain its own liability and worker's compensation insurance sufficient to insure against the risks arising from each party's responsibilities under this Agreement. Events and activities sponsored by the North Central Wisconsin Stormwater Coalition shall be considered as work time by the personnel of all participating parties and shall be construed to carry with it all worker's compensation and liability insurance coverage for any claims arising from acts or omissions of said personnel.

VII. MUTUAL INDEMNIFICATION

The parties agree fully to indemnify and hold one another harmless from and against all claims, actions, judgments, costs, and expenses, arising out of damages or injuries to third persons or their property, caused by the fault or negligence of the said party, its agents, or employees, in the performance of this Agreement. The parties shall give to each other prompt and reasonable notice of any such claims or actions and shall retain the right to investigate, compromise and/or defend same.

VIII. WAIVER OF BREACHES

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

IX. APPLICABLE LAW

This Agreement shall be governed under the laws of the State of Wisconsin.

X. SECTION HEADINGS

The headings of the several sections, and any table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

XI. NON-ASSIGNMENT OF AGREEMENT

The participating parties agree that there shall be no assignment or transfer of this Agreement, nor any interests, rights or responsibilities herein contained, except as agreed in writing by all participating parties.

XII. MODIFICATIONS TO AGREEMENT

There shall be no modifications to this Agreement except by a two-thirds (2/3) vote of the membership.

XIII. INTEGRATION OF AGREEMENT

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral, and all negotiations as well as any previous agreements presently in effect between the participating parties relating to the subject matter of this Agreement.

All parties hereto having read and understood the entirety of this Agreement consisting of three (3) typewritten pages hereby affix their duly authorized signatures.

XIV. APPROVAL

The undersigned have adopted resolutions approving this Stormwater Management Cooperative Agreement:

DRAFT document.
No signatures yet.