



MERRILL  
WISCONSIN  
*City Of Parks*

# CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

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Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187  
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## SEPTEMBER MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, September 5, 2018 at 4:15 p.m.**, at the Merrill City Hall.

Voting members of Commission: Kate Baker, Jean Ravn, Brian Artac, Kyle Gulke, Dave Sukow, Joan Tabor and Michael Willman.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Review and approve bids for Athletic Park lighting project.
5. Continued discussion and potential action on new skate park location.
6. Review and approve park shelter reservation rates
7. Review and approve 2019 Capital Budget request.
8. Review and approve 2019 Operating Budget.
9. Monthly reports.
10. Set date for next meeting.
11. Public comment
12. Adjournment

Submitted by

*Mike Willman*

Mike Willman, Chairperson  
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

*"Focusing on the Future"*

## AUGUST

HEATHER HOOK	SECURITY DEPOSIT	8/8/2018	VOUCHER	\$50.00	10-21-7200
AJ CONTRACT SERVICES	AQUATIC CENTER	7/17/2018	35451	\$378.90	55420-03-50000
AMERICAN WELDING	CARBON DIOXIDE	7/23/2018	5696616	\$276.84	55420-03-40000
AMERICAN WELDING	CARBON DIOXIDE	7/30/2018	5706873	\$259.76	55420-03-50000
BAJA'S	SIGNS	7/26/2018	17587	\$159.50	BLACK SQUIRREL
BAJA'S	SHIRTS	7/25/2018	17586	\$541.22	BLACK SQUIRREL
BECKY MURPHY	SECURITY DEPOSIT	8/1/2018	VOUCHER	\$50.00	10-21-7200
CARQUEST	DIESEL EXHAUST FLUID	7/12/2018	305443	\$27.58	55200-03-40000
CAVE OF THE MOUNDS	BUS TRIP	7/26/2018		\$342.00	55300-03-41500
CINTAS	UNIFORMS	7/12/2018	4007572522	\$64.70	55200-03-46000
CINTAS	UNIFORMS	7/19/2018	4007794332	\$64.70	55200-03-46000
CINTAS	UNIFORMS	7/26/2018	4008033753	\$64.70	55200-03-46000
CINTAS	MOPS, MATS	8/2/2018	4008257010	\$174.19	55400-02-23250
CINTAS	UNIFORMS	8/2/2018	4008257315	\$64.70	55200-03-46000
COLOR BLAZE	SUMMER PLAYGROUND	8/7/2018		\$268.00	55300-03-41500
COUNTY MATERIALS	MASON SAND	7/25/2018	3114447-00	\$228.00	55200-08-91000
COUNTY MATERIALS	MASON SAND	7/26/2018	3114254-00	\$228.00	55200-08-91000
COUNTY MATERIALS	MASON SAND	7/26/2018	3115390-00	\$76.00	55200-08-91000
COUNTY MATERIALS	MASON SAND	7/26/2018	3115433-00	\$76.00	55200-08-91000
COUNTY MATERIALS	MASON SAND	7/26/2018	3115549	\$114.00	55200-0891000
COUNTY MATERIALS	MASON SAND	7/24/2018	3113242	\$228.00	55200-08-91000
COUNTY MATERIALS	MASON SAND	7/31/2018	3116418-00	\$190.00	55200-08-91000
COUNTY MATERIALS	MASON SAND	7/31/2018	3117175-00	\$228.00	55200-08-91000
COUNTY MATERIALS	MASON SAND	7/31/2018	3116332-00	\$190.00	55200-08-91000
DALE AND DARLENE ERICKSON	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
DAN PICK	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/1/2018		\$11.23	55300-03-41500
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/30/2018		\$13.46	55420-03-41500
DAVE'S COUNTY MARKET	BLACK SQUIRREL	7/26/2018		\$16.60	BLACK SQUIRREL
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/30/2018		\$2.00	55300-03-41500

DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/2/2018		\$52.50	55300-03-41500
DAVE'S COUNTY MARKET	DISTRILLED WATER	8/3/2018		\$1.98	55300-03-41500
DON HEYEL	LABOR DAY CELEBRATION	8/7/2018	VOUCHER	\$1,500.00	LABOR DAY
FASTENAL	PARTS FOR SHOP	7/27/2018	103587	\$37.63	55200-03-40000
FASTENAL	PARTS FOR SHOP	7/30/2018	103599	\$74.39	55200-03-40000
FERGUSON	PARTS FOR SHOP	7/26/2018	4599130	\$10.36	55200-03-50000
FIRST PRESBYTERIAN CHURCH	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10/21/7200
GREEN LAWN	SPRING START UP	8/1/2018	18-01119	\$125.00	55200-02-15000
GREG EICHELKRAUT	SUPPLIES FOR TRIATHLON	8/10/2018	VOUCHER	\$389.66	BLACK SQUIRREL
HEARTLAND COOPERATIVE	GRASS SEED	7/10/2018	294386	\$99.97	55200-08-91000
HEARTLAND COOPERATIVE	GRASS SEED	7/11/2018	294436	\$189.52	55200-08-91000
HEARTLAND COOPERATIVE	STRAW	7/31/2018	245990	\$53.78	RIVER BEND IMPROVEMENTS
JASON DIETZLER	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
JEFF SCHNEIDER	SECURITY DEPOSIT	8/1/2018	VOUCHER	\$50.00	10-21-7200
JOLETA WESBROCK	SECURITY DEPOSIT	8/8/2018	VOUCHER	\$50.00	10-21-7200
JOSH SKUBAL WEAC	SECURITY DEPOSIT	8/8/2018	VOUCHER	\$50.00	10-21-7200
KAY YOHN	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
LINCOLN WOOD PRODUCTS	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
MARIA RYMAN	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
MATT JUEDES	WASP AND BEE SPRAY	8/8/2018	VOUCHER	\$11.96	55300-03-41500
MECHANICAL	CHECK DEHUMIDIFIERS	7/31/2018	52617	\$397.34	55400-02-16250
MERRILL ACE HARDWARE	CONCRETE MIX	7/10/2018		\$119.80	RIVER BEND BENCHES
MERRILL ACE HARDWARE	CM TANK SPRAYER	7/11/2018		\$29.99	55200-03-40000
MERRILL ACE HARDWARE	PAINTBRUSH TRIM	7/10/2018		\$11.98	55200-08-91000
MERRILL ACE HARDWARE	DRILL BIT	7/9/2018		\$8.48	55200-03-40000
MERRILL ACE HARDWARE	CONCRETE MIX	7/10/2018		\$47.92	RIVER BEND BENCHES
MERRILL ACE HARDWARE	GORILLA GLUE	7/13/2018		\$5.99	55200-03-40000
MERRILL ACE HARDWARE	BROOM CORN	6/27/2018		\$11.99	55200-03-40000
MERRILL ACE HARDWARE	SPLYFCTS	7/13/2018		\$56.90	55200-08-91000
MERRILL ACE HARDWARE	TRASH CAN/DEADBOLT	7/12/2018		\$70.95	55200-03-40000
MERRILL ACE HARDWARE	WASP AND BEE SPRAY	7/19/2018		\$15.96	55200-03-40000

MERRILL ACE HARDWARE	BATTERY	7/24/2018		\$6.99	55200-03-40000
MERRILL ACE HARDWARE	SPRAYER	7/23/2018		\$2.49	55200-03-40000
MERRILL ACE HARDWARE	PAINTBRUSH TRIM	7/24/2018		\$36.98	55200-08-91000
MERRILL ACE HARDWARE	SPRAY	7/24/2018		\$26.99	55200-03-40000
MERRILL ACE HARDWARE	LAV FAUCET	7/26/2018		\$59.99	55200-03-43000
MERRILL ACE HARDWARE	SPRAY	7/27/2018		\$31.99	55200-03-40000
MERRILL ACE HARDWARE	SHOWER CURTAINS	7/31/2018		\$2.79	55400-03-40000
MERRILL ACE HARDWARE	BULBS	8/3/2018		\$154.73	55400-03-5000
MERRILL ACE HARDWARE	SPRAY	7/31/2018		\$5.99	55200-03-40000
MERRILL ACE HARDWARE	BULBS	8/7/2018		\$71.88	55400-03-50000
MERRILL BIBLE CHURCH	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
MERRILL DISTRIBUTING	AQUATIC CENTER	7/31/2018	1448471	\$621.66	55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	8/1/2018	1448845	\$9.70	55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/31/2018	1448492	\$99.90	55400-03-50000
MERRILL DISTRIBUTING	AQUATIC CENTER	8/7/2018	1449658	\$316.31	55420-03-40100
MERRILL FOTO NEWS/COURIER	ADVERTISEMENT	8/7/2018		\$399.40	55300-03-41500
MERRILL FOTO NEWS/COURIER	ADVERTISEMENT	8/7/2018		\$150.00	55400-03-41000
MERRILL FOTO NEWS/COURIER	LABOR DAY	8/7/2018		\$966.00	LABOR DAY
MERRILL STREET DEPARTMENT	P-7	7/18/2018	12985	\$102.65	55200-03-50000
MERRILL STREET DEPARTMENT	P-5	7/18/2018	12984	\$49.47	55200-03-50000
MERRILL STREET DEPARTMENT	P-23	7/19/2018	12987	\$174.48	55200-03-50000
MERRILL STREET DEPARTMENT	P-18	7/16/2018	12981	\$45.13	55200-03-50000
MERRILL STREET DEPARTMENT	P-11	7/19/2018	12986	\$256.17	55200-03-50000
MERRILL STREET DEPARTMENT	P-0	7/30/2018	13000	\$73.58	55200-03-50000
MICKAILA PORTILLA	SECURITY DEPOSIT	8/8/2018	VOUCHER	\$50.00	10-21-7200
MIDWISCONSIN BEVERAGE	AQUATIC CENTER	8/2/2018	5557392	\$42.00	55420-03-40100
NAPA AUTO PARTS	FITTINGS	7/26/2018	730652	\$46.83	55200-03-50000
NELSON'S POWER HOUSE	HAND HELD BLOWER	7/12/2018	26902	\$249.95	55200-08-90500
PAUL KRAUSE	SECURITY DEPOSIT	8/8/2018	VOUCHER	\$50.00	10-21-7200
PETERSON BROTHERS	WASHED ROCK	8/1/2018	13034	\$235.50	55200-08-91000
RENEE SMITH	SECURITY DEPOSIT	8/8/2018	VOUCHER	\$50.00	10-21-7200

ROBIN JONES	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
RTL ELECTRIC	AQUATIC CENTER	8/1/2018	62353	\$361.85	55420-03-50000
SANDRA ELLIS	SECURITY DEPOSIT	7/31/2018	VOUCHER	\$45.00	10-21-7200
SANDRA ELLIS	REFUND ON PARK CAN.	7/31/2018	VOUCHER	\$75.00	45200-46722
SUNRISE BROADCASTING	ADVERTISEMENT	7/1/2018		\$249.00	55400-03-41000
SWIDERSKI	FUEL TANK	7/31/2018	59995	\$1,192.57	55200-03-50000
TAMMY PYAN	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
THE GRUMPY TROLL BREW PUB	BUS TRIP	7/26/2018		\$468.84	55300-03-41500
TORTOISE AND HARE	BLACK SQUIRREL	7/28/2018	7/31/2018	\$2,375.50	BLACK SQUIRREL
TRINITY CHURCH	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$45.00	10-21-7200
TRINITY CHURCH	REFUND ON PARK CAN.	7-30-118	VOUCHER	\$56.00	45200-46722
WALMART	SUMMER PLAYGROUND	8/1/2018		\$8.48	55300-03-41500
WALMART	SUMMER PLAYGROUND	8/1/2018		\$28.35	55420-03-40100
WALMART	PAINTS	8/3/2018		\$12.39	55300-03-41500
WAUSAU CHEMICAL CORP	SODIUM BICARBONATE	7/16/2018	286292	\$285.00	55420-03-40000
WAUSAU CHEMICAL CORP	HYPO CHLOR	8/2/2018	286977	\$1,472.75	55420-03-40000
WENDY WEISMANN	SECURITY DEPOSIT	7/30/2018	VOUCHER	\$50.00	10-21-7200
WISCONSIN BUILDING SUPPLY	CITY FOREST	7/31/2018	336448	\$153.12	CITY FOREST NON LAPSE
WISCONSIN PUBLIC SERICE	0401276260-00163	8/28/2018	0401276260-00163	\$29.00	55200-02-22000
WJJQ	ADVERTISEMENT	8/1/2018		\$150.00	55420-03-5000
ZACH STEVENSON	SECURITY DEPOSIT	8/8/2018	VOUCHER	\$50.00	10-21-7200

## PARKS AND RECREATION COMMISSION

August 1, 2018

The Merrill Parks and Recreation Commission met on Wednesday, August 1, 2018 at 4:15 p.m. at the Merrill City Hall.

Members Present: Brian Artac, Kyle Gulke, Dave Sukow, Mike Willman and Kate Baker

Members Excused Absent: Jean Ravn and Joan Tabor

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Brendon McKinney with MP3, Mayor Woellner, Carmen Klug and Mandy Schmidt

\*\*\*Motion by Artac, seconded by Sukow to approve the minutes from the June meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Sukow, seconded by Baker, to approve the claims from June 2018,

\*\*\*Carried unanimously.

\*\*\*Motion by Artac, seconded by Baker, to approve the claims from July 2018

\*\*\*Carried unanimously.

The first item on the agenda was to summarize the Mayor's Special Skate Park meetings. Wendorf stated that the meetings have been very productive and a lot of positive feedback from community members. Locations have been narrowed down to MARC, Streeter Square or Ott's Park. Baker stated that she would like to see it be more of a community facility. Willman questioned what would happen with the current location. Gulke made a suggestion to turn it into skate able art park. You could sit down and enjoy the view of the water and it would be a great place for beginners to go. Wendorf stated that they would be putting up a poll on the Merrill Park and Recreation Facebook page to see what location the community likes. This item will be on the September agenda.

The next item on the agenda was to discuss request from Merrill Youth Hockey Association to help sell Smith Center Arena advertising. Wendorf stated that he thought it was a great idea to have both the Merrill Youth Hockey and Merrill Ice Reflections help promote the building by selling advertisement. Wendorf stated that he thought giving the organizations 80% of the profit the first year and 50% every year after that would work. This would only affect the banners they have sold.

\*\*\*Motion by Baker, seconded by Artac to approve Merrill Youth Hockey Association to help with selling banners for the arena, with an 80% payback to associations the first year and every year after that it would be 50%.

\*\*\*Carried unanimously.

The next item on the agenda was to request to add 511 Logan St. open parcel to park property as part of Athletic Park. Wendorf stated that they have used this piece of property for parking for

years and it has been working great for that purpose. Wendorf is afraid if it is sold that parking will become more of an issue during tournaments. Gulke questioned if there were any other plans for that piece of property. Wendorf stated there was not, just leaving it grass and using it for parking. Wendorf stated it helps to have off street parking for Legion State Baseball Tournament bid applications.

\*\*\*Motion by Artac, seconded by Kate to add 511 Logan Street to part of Athletic Park property.

\*\*\*Carried unanimously.

The next item on the agenda was to begin discussion on 2019 Capital and Operational Budget. Wendorf handed out some suggestions for the 2019 Capital and Operational Budget and asked to commission to review it and to continue discussion on it at the upcoming meetings. Wendorf stated the Stange Park 2019 requests can be moved to 2018 as part of this year's project. Commission wanted to add \$15,000 to skate park for next year to cover potential engineering costs. Riverside Road rehab can be moved to this year, the Street Department will be fixing it within the next few weeks. Wendorf requested to add \$10,000 to tree planting in 2019 and hope fully subsequent years in order to plant more trees proactively. Also requested \$10,000 to establish gravel bed near park shop to stage trees in spring to be planted in fall to promote better root growth.

The next item on the agenda is monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that with the nice weather the numbers at the Bierman Aquatic Center have been good.

\*\*\*Motion by Sukow, seconded by Artac to approve the monthly board reports given by Wendorf from June and July.

\*\*\*Carried unanimously.

The next regular meeting is scheduled for Wednesday, September 5, 2018 at 4:15 p.m. at the Merrill City Hall.

Public comment: Mayor Woellner stated that he has had some people suggest that the city should look into getting some robotic mowers over commercial mowers. Another suggestion is to do solar panels on the shelter roofs. The final comment he wanted to make is that while he was disc golfing this weekend he spoke with a family from Wausau and showed them the new disc golf baskets that were recently installed and they thought it was a nice addition to the park.

\*\*\*Motion by Artac, seconded by Sukow to adjourn at 5:30 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

## SKATE PARK SPECIAL MAYOR'S COMMITTEE

August 20<sup>th</sup>, 2018

The Merrill Skate Park Special Mayor's Committee met on Monday, August 20<sup>th</sup>, 2018, at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

Members Present: Dan Wendorf, Kyle Gulke, Kate Baker, Justin Novitski, Shawn Molley, Ryan Bartz, Dakoda Branski

Visitors Present: MP3, Dave Sukow, Mayor Woellner

The first item on the agenda was to review and approve the minutes from the previous meeting.

**\*\*Motion Baker, seconded by Gulke to approve the minutes from the July 31<sup>st</sup> meeting.**

**\*\*Carried unanimously.**

There was no public comment to begin the meeting.

The next item on the agenda was to continue the discussion on the skate park location. Wendorf began with a summary on the results of the survey as well as the Facebook comments. Wendorf stated that he used Survey Monkey and was only able to view the first 100 results (there were a total of 286 responses to the survey but Wendorf said that it would cost \$375 to upgrade to a paid subscription to view the remaining responses). Wendorf stated that 100 responses is a pretty good sample size to work with but also mentioned that it is difficult to determine how many people who took the survey are actually skaters. As was mentioned at the previous meeting when asking for public input on a special use area, you are going to get a lot of opinions just for the sake of opinions. Wendorf stated that the following were the results from the Survey: 63 votes for Streeter Square, 19 MARC, 18 Otts Park. Wendorf said obviously this is a pretty obvious choice according to public input. Baker said her observations after reading the Facebook comments showed three common themes: Parking was not a very big deal, bathrooms were not a big deal, and proximity to local businesses was a big deal. Baker also said that having the ability to be centrally located and near police/EMS would be positive to help monitor and keep it safe. She said there is an unfortunate stigma associated with skaters and by placing this prominently in a central location can help to show that there is no need to stereotype skaters. Wendorf asked the skater members of the committee what their opinion was because they are the ones who are actually going to be using it. Bartz said that he felt Streeter Square would be ideal but both Streeter and/or the MARC would work great. Bartz said that in talking with some of his friends in Weston, a lot of the trouble at their skate park was created by non-skaters. Baker asked the skaters if they talked to their local skater friends and they said that there are not many people in Merrill that skate but they talked with a lot of Weston Skaters and they like the fact that their skate park is near the aquatic center, as they have access to restrooms and concessions. It is also close enough to a few businesses to be able to shop if need be. Gulke said he is leaning towards Streeter Square and likes the idea of a more comprehensive development if it goes there. He mentioned skate park, water fountain, restrooms, possibly re-doing the basketball courts, and other improvements to make the park more inviting to people of all ages and families as well. Novitski also said he is leaning Streeter Square and felt that parking is not an issue and that the central location idea has many more benefits to not only the skaters but the local businesses. Novitski also shared that he thinks the MARC is a very good location and the

only thing he has heard is that it is too far away, but he also recognized that he heard the same argument with the Aquatic Center and it has been very successful. Wendorf, after hearing from each of the committee members, wanted to specifically ask all three skater members of the committee their true feelings before moving on a decision. All three of them stated that they felt Streeter Square would be a great location for a new skate park. All three also mentioned that the MARC would easily be their second choice, should Streeter not be approved.

\*\*\*Motion Baker, seconded by Bartz to recommend to the Parks & Recreation Commission Streeter Square as the location for the new skate park.

\*\*\*Carried unanimously.

The next item on the agenda was public comment.

Aldersperson Sukow asked the Committee if, for some reason, the Parks & Recreation Commission were to not approve Streeter Square as the location this Committee was comfortable with the MARC as its second choice. Wendorf asked the Committee and they were all very comfortable moving forward with the MARC if Streeter Square was not favored by the Commission.

Mayor Woellner suggested that the Committee begin to compile a list of what they want as part of the skate park now and prioritize so that when discussion begins on design it will help facilitate moving things along.

The next regularly scheduled meeting will be September 10<sup>th</sup>, 2018, at 4:00 p.m. in the Council Chambers at the Merrill City Hall.

\*\*\*Motion Baker, seconded by Branski to adjourn at 4:53 p.m.

\*\*\*Carried unanimously.

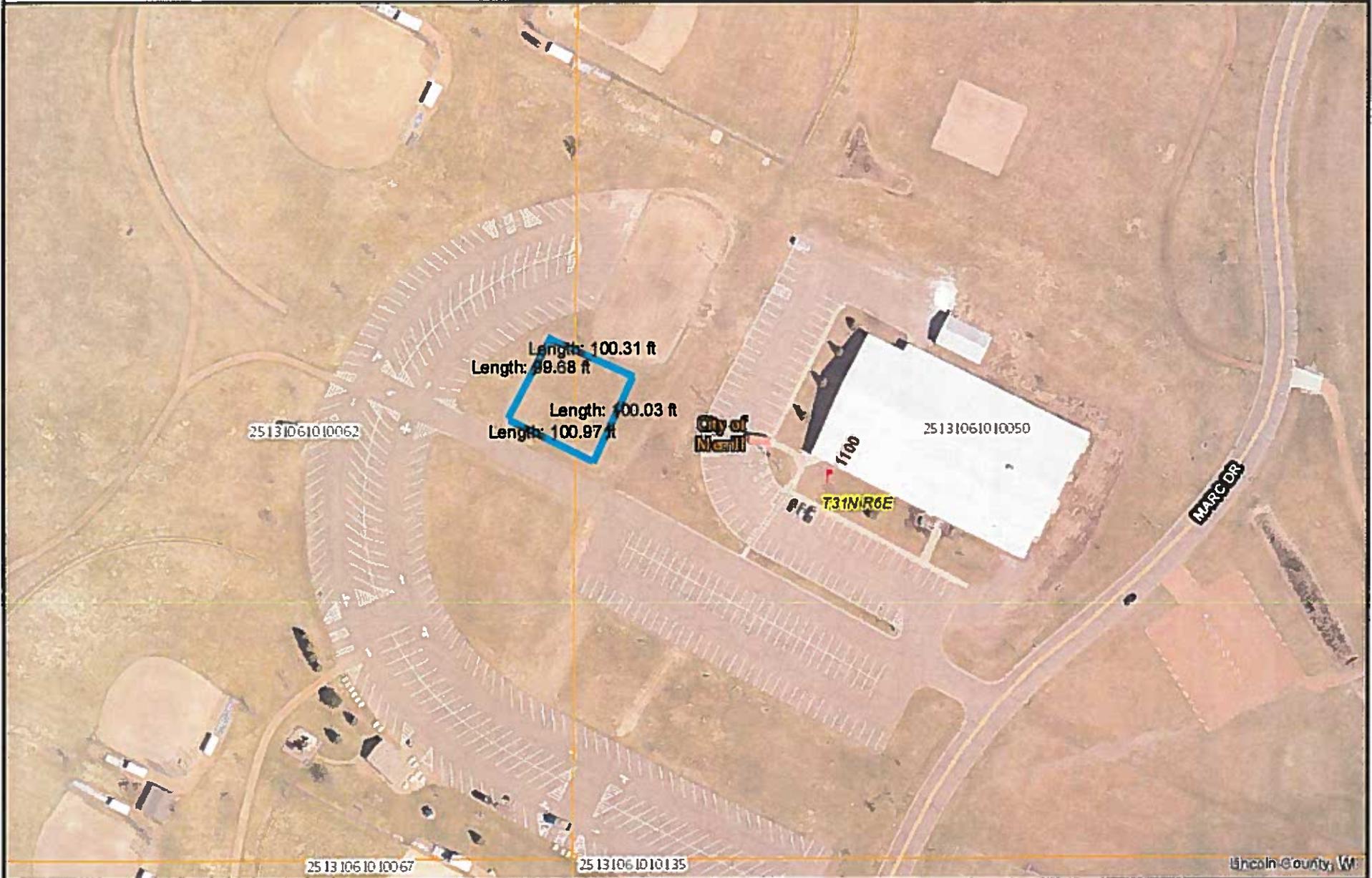
Dan Wendorf  
Recording Secretary

## 2019 Capital Request – Merrill Parks & Recreation Department

<b>Project/Equipment Requested</b>	<b>Estimated Price</b>
<b>Smith Center HVAC Preventative Maintenance</b>	<b>\$65,000</b>
<b>Prairie Trails Pit Toilets</b>	<b>\$25,000</b>
<b>City Forest Pit Toilets</b>	<b>\$25,000</b>
<b>City Forest Main Sign Replacement</b>	<b>\$15,000</b>
<b>City Forest Trail Map &amp; Identifier Signs</b>	<b>\$10,000</b>
<b>New Skate Park Engineering Designs</b>	<b>\$15,000</b>
<b>Smith Center Rubber Flooring</b>	<b>\$13,000</b>
<b>Replace Docks at Riverside &amp; Ott's Parks</b>	<b>\$30,000</b>
<b>Replacement Decking for Prairie Trails Fishing Pier</b>	<b>\$8,000</b>
<b>Additional Trees for Tree Planting</b>	<b>\$10,000</b>
<b>Gravel Planting Beds for Tree Staging (root growth promotion)</b>	<b>\$10,000</b>
<b>Picnic Tables for Agra Pavilion &amp; Stange Park Shelter</b>	<b>\$10,000</b>
<b>Large Field Mower replacement (would trade/sell existing Jacobsen)</b>	<b>\$90,000</b>
<b>Replace ¾ ton pick-up truck (would trade/sell exiting 2006 truck)</b>	<b>\$40,000</b>
<b>TOTAL:</b>	<b>\$366,000</b>



# Lincoln County Public Access Land Records Viewer



Author: Public  
Date Printed: 8/1/2018



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**City of Merrill Parks & Recreation Department**

**Finance Director DRAFT - 2018-08-30  
with additional review needed**

**Net Cost (Expenses - Revenues) - 2019 Budget**

Department	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Budget	Through Aug-18	2018 Final	2019 Request	Budget Change
5200 Parks	\$276,326	\$287,621	\$285,227	\$296,800	\$294,471	\$187,887	\$296,411	\$302,350	\$7,879
5207 River Bend Trail	Covered by offsetting revenues until 2017			\$1,451	\$1,450	\$1,838	\$2,846	\$3,550	\$2,100
5201 Athletic Park Lights	\$1,056	\$1,525	\$2,119	\$1,939	\$2,000	\$658	\$2,000	\$2,000	\$0
5202 Ott's - Field Lights	\$676	\$1,289	\$1,398	\$1,276	\$1,500	\$1,476	\$1,500	\$1,500	\$0
5300 Recreation	\$140,481	\$142,421	\$155,139	\$176,019	\$158,572	\$127,763	\$173,268	\$172,289	\$13,717
5400 MARC - Smith Center	\$56,222	\$71,357	\$61,394	\$42,195	\$56,500	\$32,932	\$50,055	\$52,350	(\$4,150)
						Additional PR-Marketing expended from Fund 24 - Room Tax			
5420 Pool - Aquatic Center	\$0	\$0	\$37,012	\$45,462	\$45,000	\$45,000	\$45,000	\$45,000	\$0
					Plus \$7,500 from Non-Lapsing			Plus \$12,500 from Non-Lapsing	
<b>Total Summary</b>	<b>\$474,761</b>	<b>\$504,213</b>	<b>\$542,289</b>	<b>\$565,142</b>	<b>\$558,493</b>	<b>\$397,754</b>	<b>\$571,080</b>	<b>\$579,039</b>	<b>\$19,546</b>
					<b>*Difference - Non-Lapsing</b>		<b>(\$11,587)</b>		

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2018

10 -General Fund  
 Parks

	2016 ACTUAL	2017 ACTUAL	(----- 2018 -----) CURRENT BUDGET	(----- 2018 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2019 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<b>REVENUES</b>								
<b>Public Charges-Services</b>								
45200-46720 Park Revenue	5,401	8,482	6,692	2,105	5,000	5,500	( 1,192)	
45200-46721 Memorial Forest Revenue	0	0	250	0	0	0	( 250)	
45200-46722 Park Shelter Reservation Rev	8,353	4,802	7,000	5,463	6,250	7,000	0	
<b>TOTAL Public Charges-Services</b>	<b>13,754</b>	<b>13,283</b>	<b>13,942</b>	<b>7,567</b>	<b>11,250</b>	<b>12,500</b>	<b>( 1,442)</b>	
<b>Miscellaneous Revenues</b>								
45200-48500 Park Donations-No Carryover	1,125	450	0	250	250	0	0	
45200-48550 Trees Planting Donations	0	400	0	0	0	0	0	
<b>TOTAL Miscellaneous Revenues</b>	<b>1,125</b>	<b>850</b>	<b>0</b>	<b>250</b>	<b>250</b>	<b>0</b>	<b>0</b>	
<b>TOTAL REVENUES</b>	<b>14,879</b>	<b>14,133</b>	<b>13,942</b>	<b>7,817</b>	<b>11,500</b>	<b>12,500</b>	<b>( 1,442)</b>	

**EXPENDITURES**

**Personnel Services**

55200-01-11000 Salaries - Regular	34,431	36,110	37,828	25,383	37,828	39,633	1,805	
55200-01-21000 Wages - Perm - Regular	107,310	101,693	96,993	64,643	96,993	99,780	2,787	
55200-01-22000 Overtime	923	360	2,500	774	2,000	2,500	0	
55200-01-23000 Longevity	315	315	315	0	315	315	0	
55200-01-25000 Wages - Temp - Regular	25,283	35,418	41,500	33,245	37,500	38,500	( 3,000)	
55200-01-51000 Social Security	13,186	13,684	10,963	9,392	13,750	13,750	2,787	
55200-01-52000 Retirement (WRS)	9,427	9,446	7,939	6,070	9,500	9,375	1,436	
55200-01-54000 Health Insurance	16,066	14,564	15,300	6,174	15,300	16,392	1,092	
55200-01-55000 Life Insurance	255	264	225	180	275	255	30	
<b>TOTAL Personnel Services</b>	<b>207,195</b>	<b>211,856</b>	<b>213,563</b>	<b>145,861</b>	<b>213,461</b>	<b>220,500</b>	<b>6,937</b>	

55200-01-1100Salaries - Regular

**PERMANENT NOTES:**

Includes 50% of Parks & Recreation Director position.

55200-01-2100Wages - Perm - Regular

**PERMANENT NOTES:**

Shared Transit/Parks Laborer position from June 2015 through March 2017.

55200-01-2500Wages - Temp - Regular

**PERMANENT NOTES:**

Includes Flower Watering and River Bend Trail.

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2018

10 -General Fund  
 Parks

	2016 ACTUAL	2017 ACTUAL	(----- 2018 -----) CURRENT BUDGET	(----- 2018 -----) Y-T-D ACTUAL	(----- 2018 -----) PROJECTED YEAR END	(----- 2019 -----) REQUESTED BUDGET	(----- 2019 -----) BUDGET CHANGE	(----- 2019 -----) PROPOSED BUDGET
<b>Contractual Services</b>								
55200-02-15000 Contract Services	13,246	15,611	10,500	4,565	10,500	10,500	0	
55200-02-21000 Water and Sewer	8,843	7,715	9,000	5,872	9,000	9,000	0	
55200-02-22000 Electric and Natural Gas	7,298	6,955	9,500	4,515	9,500	9,500	0	
55200-02-24100 Forest Road Repairs	0	0	500	0	0	0	( 500)	
55200-02-25000 Telephone	1,899	2,449	2,000	1,561	2,250	2,250	250	
<b>TOTAL Contractual Services</b>	<b>31,287</b>	<b>32,731</b>	<b>31,500</b>	<b>16,513</b>	<b>31,250</b>	<b>31,250</b>	<b>( 250)</b>	
55200-02-21000 Water and Sewer								PERMANENT NOTES: In 2018 & 2019 - \$750 for new Normal Park building.
55200-02-22000 Electric and Natural Gas								PERMANENT NOTES: In 2018 & 2019 - \$2,000 for new Normal Park building.
<b>Supplies &amp; Expenses</b>								
55200-03-10000 Office Supplies	84	151	250	0	250	250	0	
55200-03-32000 Education & Conference	140	603	750	450	750	750	0	
55200-03-40000 Operating Supplies	9,650	11,174	10,000	5,989	10,000	10,000	0	
55200-03-43000 Vandalism Repair/Maintena	147	1,043	1,000	60	1,000	1,000	0	
55200-03-46000 Uniform Services	5,058	4,295	4,750	1,946	4,500	4,500	( 250)	
55200-03-46500 Safety Toe Boots	303	93	500	0	300	500	0	
55200-03-50000 Repair/Maint. Supplies	17,407	16,605	14,000	7,906	14,000	14,000	0	
55200-03-53000 Gas & Oil-Vehicles/Equip.	8,484	8,662	8,000	6,143	8,000	8,000	0	
55200-03-77000 Stump Removal	0	0	100	0	100	100	0	
<b>TOTAL Supplies &amp; Expenses</b>	<b>41,273</b>	<b>42,625</b>	<b>39,350</b>	<b>22,494</b>	<b>38,900</b>	<b>39,100</b>	<b>( 250)</b>	
<b>Capital Outlay</b>								
55200-08-90500 Park Equipment Outlay	1,078	882	1,000	707	1,000	1,000	0	
55200-08-91000 Park Improvements	11,901	12,607	13,000	6,866	13,000	13,000	0	
55200-08-91225 Weed Control	92	2,800	2,500	0	2,800	2,500	0	
55200-08-91500 Picnic Tables	645	933	1,000	711	1,000	1,000	0	
55200-08-92000 Trees & Beautification	6,635	6,500	6,500	2,553	6,500	6,500	0	
<b>TOTAL Capital Outlay</b>	<b>20,351</b>	<b>23,722</b>	<b>24,000</b>	<b>10,837</b>	<b>24,300</b>	<b>24,000</b>	<b>0</b>	
<b>TOTAL EXPENDITURES</b>	<b>300,106</b>	<b>310,934</b>	<b>308,413</b>	<b>195,705</b>	<b>307,911</b>	<b>314,850</b>	<b>6,437</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>( 285,227)</b>	<b>( 296,800)</b>	<b>( 294,471)</b>	<b>( 187,887)</b>	<b>( 296,411)</b>	<b>( 302,350)</b>	<b>( 7,879)</b>	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2018

10 -General Fund  
 River Bend Trail

	2016 ACTUAL	2017 ACTUAL	(----- 2018 -----)			(----- 2019 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<b>REVENUES</b>								
<b>Miscellaneous Revenues</b>								
45273-48950 River Bend Foundation	21,377	0	0	304	304	0	0	
TOTAL Miscellaneous Revenues	21,377	0	0	304	304	0	0	
<b>TOTAL REVENUES</b>	<b>21,377</b>	<b>0</b>	<b>0</b>	<b>304</b>	<b>304</b>	<b>0</b>	<b>0</b>	
<b>EXPENDITURES</b>								
<b>Contractual Services</b>								
55273-02-21000 Water and Sewer	0	0	400	222	425	450	50	
55273-02-22000 WPS - S Park St Building	345	901	550	1,517	2,125	2,250	1,700	
55273-02-22035 WPS - Trail Lighting	470	550	500	403	600	850	350	
TOTAL Contractual Services	815	1,451	1,450	2,142	3,150	3,550	2,100	
55273-02-2203WPS - Trail Lighting								
PERMANENT NOTES: Lighting will be installed east of S. Park St. to Cooper St.								
<b>TOTAL EXPENDITURES</b>	<b>815</b>	<b>1,451</b>	<b>1,450</b>	<b>2,142</b>	<b>3,150</b>	<b>3,550</b>	<b>2,100</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>20,562</b>	<b>( 1,451)</b>	<b>( 1,450)</b>	<b>( 1,838)</b>	<b>( 2,846)</b>	<b>( 3,550)</b>	<b>( 2,100)</b>	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2018

10 -General Fund  
 Ott's Park Lights

	2016 ACTUAL	2017 ACTUAL	(----- CURRENT BUDGET	2018 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- REQUESTED BUDGET	2019 BUDGET CHANGE	(----- PROPOSED BUDGET
<b>EXPENDITURES</b>								
<b>Contractual Services</b>								
55202-02-22000 Electric - Field Lights	1,398	1,276	1,400	1,476	1,400	1,400	0	
TOTAL Contractual Services	1,398	1,276	1,400	1,476	1,400	1,400	0	
<b>Supplies &amp; Expenses</b>								
55202-03-50500 Field Light Replacement	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	0	0	100	0	100	100	0	
<b>TOTAL EXPENDITURES</b>	<b>1,398</b>	<b>1,276</b>	<b>1,500</b>	<b>1,476</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2018

10 -General Fund  
 Recreation Programs

	2016 ACTUAL	2017 ACTUAL	(----- 2018 -----) CURRENT BUDGET	(----- 2018 -----) Y-T-D ACTUAL	(----- 2018 -----) PROJECTED YEAR END	(----- 2019 -----) REQUESTED BUDEGT	(----- 2019 -----) BUDGET CHANGE	(----- 2019 -----) PROPOSED BUDGET
55300-03-41000 Self & Non-Support-Wages	1,450	1,688	3,000	0	1,500	1,500	( 1,500)	
55300-03-41500 Self & Non-Support-Expens	32,148	45,063	34,000	20,321	37,500	37,500	3,500	
TOTAL Supplies & Expenses	36,534	48,902	40,450	20,909	41,800	41,800	1,350	
55300-03-4020WPRA Discount Tickets	PERMANENT NOTES: There is an offsetting Revenue account.							
55300-03-4100Self & Non-Support-Wages	PERMANENT NOTES: Wages paid to Per-Game Limited Term Employees (such as referees/scorekeepers) or sports camp instructors.							
TOTAL EXPENDITURES	238,006	269,482	254,572	189,029	266,768	268,289	13,717	
REVENUE OVER/(UNDER) EXPENDITURES	( 155,139)	( 176,019)	( 158,572)	( 127,763)	( 173,268)	( 172,289)	( 13,717)	

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2018

10 -General Fund  
 MARC - Smith Center

	2016 ACTUAL	2017 ACTUAL	(----- 2018 -----) CURRENT BUDGET	(----- 2018 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2019 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<b>REVENUES</b>								
<u>Public Charges-Services</u>								
45400-46735 Multi-Purpose (Smith Ctr.)	63,525	63,228	70,000	29,425	62,600	63,500	( 6,500)	
45400-46736 MARC Concession Rev.	2,400	2,400	2,400	1,600	2,400	2,400	0	
TOTAL Public Charges-Services	65,925	65,628	72,400	31,025	65,000	65,900	( 6,500)	
<u>Miscellaneous Revenues</u>								
45400-48500 Grant-Ascension	0	2,050	0	0	0	0	0	
TOTAL Miscellaneous Revenues	0	2,050	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>65,925</b>	<b>67,678</b>	<b>72,400</b>	<b>31,025</b>	<b>65,000</b>	<b>65,900</b>	<b>( 6,500)</b>	
<b>EXPENDITURES</b>								
<u>Personnel Services</u>								
55400-01-22000 Overtime	126	324	250	0	250	250	0	
55400-01-25000 Wages - Temp - Regular	38,459	29,041	38,500	19,514	33,500	34,000	( 4,500)	
55400-01-51000 Social Security	2,952	2,246	2,950	1,492	2,375	2,300	( 650)	
55400-01-52000 Retirement (WRS)	1,220	255	0	0	0	0	0	
55400-01-54000 Health Insurance	0	0	0	0	0	0	0	
55400-01-55000 Life Insurance	193	30	0	0	30	0	0	
TOTAL Personnel Services	42,949	31,896	41,700	21,006	36,155	36,550	( 5,150)	
<u>Contractual Services</u>								
55400-02-16250 HVAC Service Contract	4,060	4,536	3,000	777	3,000	3,000	0	
55400-02-16500 Fire/Security Service Con	840	390	750	454	750	750	0	
55400-02-16700 Electrical Repairs/Maint	0	150	500	0	500	500	0	
55400-02-16800 Door/Window Service	972	150	250	0	250	250	0	
55400-02-21000 Water and Sewer	2,968	3,748	3,250	1,616	3,500	3,500	250	
55400-02-22000 Electric and Natural Gas	36,146	32,837	42,000	21,630	37,000	37,500	( 4,500)	
55400-02-23250 Cleaning - Mats/Rugs, Etc	3,700	3,145	3,250	1,238	3,250	3,250	0	
55400-02-23600 Waste Removal Services	996	1,768	1,250	926	1,500	1,250	0	
55400-02-25500 Fiber-Internet-Wireless	5,358	5,100	5,500	3,400	5,200	5,250	( 250)	
TOTAL Contractual Services	55,041	51,824	59,750	30,041	54,950	55,250	( 4,500)	

55400-02-2200 Electric and Natural Gas PERMANENT NOTES:  
 Finance Director Note: Unlikely to be able to transfer any remaining budgeted funds for Electric & Natural Gas into Non-Lapsing Account for future Smith Center Roof Replacement beginning in 2018.

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: AUGUST 31ST, 2018

10 -General Fund  
 MARC - Smith Center

	2016 ACTUAL	2017 ACTUAL	(----- 2018 -----) CURRENT BUDGET	(----- 2018 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2019 -----) REQUESTED BUDEGT	(----- 2019 -----) BUDGET CHANGE	PROPOSED BUDGET
<b>Supplies &amp; Expenses</b>								
55400-03-10000 Office Supplies	399	299	500	48	500	500	0	
55400-03-32000 Education & Conference	0	100	200	135	200	200	0	
55400-03-40000 Operating Supplies	2,650	2,247	3,000	427	3,000	3,000	0	
55400-03-41000 Public Relations/Marketin	7,186	7,176	7,500	5,767	7,500	7,500	0	
55400-03-44000 Janitor Supplies	605	480	750	112	750	750	0	
55400-03-46500 Safety Toe Boots	0	0	0	0	0	0	0	
55400-03-50000 Repair/Maint. Supplies	6,764	7,330	7,500	2,924	7,500	7,500	0	
55400-03-51500 Ics Machine Supplies	162	242	1,500	255	500	500	( 1,000)	
<b>TOTAL Supplies &amp; Expenses</b>	<b>17,765</b>	<b>17,874</b>	<b>20,950</b>	<b>9,667</b>	<b>19,950</b>	<b>19,950</b>	<b>( 1,000)</b>	

55400-03-4100Public Relations/MarketingPERMANENT NOTES:

MARC .5% of Room Tax for PR/Marketing - Fund 24 amounts:  
 2016 \$7,022  
 2017 \$6,794  
 2018 \$7,250 Projected (as well as for 2019)

**Capital Outlay**

55400-08-79000 Crack Sealing/Concrete	2,503	0	2,500	0	0	2,500	0	
55400-08-81000 Floor Scrubber	0	0	0	0	0	0	0	
55400-08-82000 MARC/Smith Improvements	7,793	6,229	4,000	3,244	4,000	4,000	0	
55400-08-82233 Scoreboard Replacement	1,269	0	0	0	0	0	0	
55400-08-82335 Water Coolers	0	2,050	0	0	0	0	0	
<b>TOTAL Capital Outlay</b>	<b>11,564</b>	<b>8,279</b>	<b>6,500</b>	<b>3,244</b>	<b>4,000</b>	<b>6,500</b>	<b>0</b>	

<b>TOTAL EXPENDITURES</b>	<b>127,319</b>	<b>109,873</b>	<b>128,900</b>	<b>63,957</b>	<b>115,055</b>	<b>118,250</b>	<b>( 10,650)</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>( 61,394)</b>	<b>( 42,195)</b>	<b>( 56,500)</b>	<b>( 32,932)</b>	<b>( 50,055)</b>	<b>( 52,350)</b>	<b>4,150</b>	

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## City of Merrill - Aquatic Center

This budget is provided as spreadsheet since expenses are being split between Fund 10 (General) and Fund 26 (Non-Lapsing). Finance Director has combined fiscal information.

Revenues	2016	2017	Budget 2018	As of Aug-18	Projected 2018	Budget 2019	Requested Change
<b>Public Charges-Services</b>							
Sponsors	\$400	\$800					
Admission Revenue	\$75,185	\$48,745	\$75,000	\$49,429	\$52,500	\$70,000	(\$5,000)
Concession Revenue	\$30,324	\$25,833	\$30,000	\$27,236	\$30,000	\$30,000	\$0
Non-Lapsing (Fund 26)*	\$0	\$34,047	\$19,214	\$15,921	\$36,145	\$11,275	(\$7,939)
Tax Levy	\$37,013	\$45,462	\$45,000	\$45,000	\$45,000	\$45,000	\$0
<b>Total Revenues</b>	<b>\$142,922</b>	<b>\$154,887</b>	<b>\$169,214</b>	<b>\$137,586</b>	<b>\$163,645</b>	<b>\$156,275</b>	<b>(\$12,939)</b>

\*\*Fund 26 (Non-Lapsing) is projected at about \$90,000 as of 12/31/2018 (unless additional improvement expenditures).

Aquatic Center Expenditures	2016*	2017	Budget 2018	As of Aug-18	Projected 2018	Budget 2019	Requested Change
<b>Personnel Services</b>							
Overtime	\$1,921	\$2,426	\$2,000	\$2,442	\$2,500	\$2,250	\$250
Wages - Temp	\$68,203	\$81,136	\$80,000	\$73,265	\$80,500	\$80,000	\$0
Social Security	\$5,364	\$6,392	\$6,325	\$5,790	\$6,250	\$6,350	\$25
	<u>\$75,488</u>	<u>\$89,954</u>	<u>\$88,325</u>	<u>\$81,497</u>	<u>\$89,250</u>	<u>\$88,600</u>	<u>\$275</u>
<b>Staffing Hours</b>		Hours					
Pool Manager, Lifeguards, & Admissions/Concessions	2016	6,298					
	2017	6,506					
	2018	6,303 with additional hours pending					
<b>Contractual Services</b>							
Water & Sewer	\$7,785	\$6,262	\$7,500	\$2,939	\$7,000	\$7,250	(\$250)
Electric & Natural Gas	\$16,325	\$18,731	\$15,500	\$7,111	\$15,250	\$15,500	\$0
Security-Alarms/Cameras			\$1,500	\$851	\$851	\$1,000	(\$500)
	<u>\$24,110</u>	<u>\$24,993</u>	<u>\$24,500</u>	<u>\$10,901</u>	<u>\$23,101</u>	<u>\$23,750</u>	<u>(\$750)</u>

<b>Aquatic Center Expenditures</b>	<b>2016*</b>	<b>2017</b>	<b>Budget 2018</b>	<b>As of Aug-18</b>	<b>Projected 2018</b>	<b>Budget 2019</b>	<b>Requested Change</b>
<b>Supplies &amp; Expenses</b>							
Credit Card Fees	\$330	\$400	\$425	\$400	\$425	\$425	\$0
Education & Conference	\$600	\$0	\$600		\$600	\$600	\$0
Operating Supplies	\$15,720	\$12,648	\$13,750	\$13,581	\$14,500	\$14,500	\$750
Concessions Supplies	\$16,961	\$13,787	\$18,000	\$13,688	\$15,500	\$16,000	(\$2,000)
License Fee(s)	\$2,149	\$1,122	\$1,150	\$1,012	\$1,012	\$1,150	\$0
Repair/Maint. Supplies	\$7,564	\$5,597	\$7,250	\$3,900	\$6,250	\$7,500	\$250
Signage		\$2,507	\$1,889	\$1,889	\$1,889	\$1,000	(\$889)
Concessions Equipment		\$710				\$500	\$500
Hot Water Heaters		\$2,189					\$0
LEDs - Electrical			\$9,825	\$9,825	\$9,825		(\$9,825)
	<u>\$43,324</u>	<u>\$38,960</u>	<u>\$52,889</u>	<u>\$44,295</u>	<u>\$50,001</u>	<u>\$41,675</u>	<u>(\$11,214)</u>
<b>Technology</b>							
Network Support/Maint.			\$750			\$500	(\$250)
Member Tracking Software			\$1,000	\$117	\$117	\$250	(\$750)
ShopKeep POS System		\$980	\$1,750	\$1,176	\$1,176	\$1,500	(\$250)
	<u>\$0</u>	<u>\$980</u>	<u>\$3,500</u>	<u>\$1,293</u>	<u>\$1,293</u>	<u>\$2,250</u>	<u>(\$1,250)</u>
<b>Total Expenditures</b>	<b>\$142,922</b>	<b>\$154,887</b>	<b>\$169,214</b>	<b>\$137,986</b>	<b>\$163,645</b>	<b>\$156,275</b>	<b>(\$12,939)</b>

\*Various technology, security, and concessions equipment funded from Fund 26 (Non-Lapsing) in 2016 and 2017.



MERRILL  
WISCONSIN  
*City Of Parks*

# CITY OF MERRILL

## Parks & Recreation Dept. - Smith Center

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### September 2018 Parks & Recreation Director's Report

**Parks:** Surprisingly summer has come and gone in the blink of an eye! As of last week we are virtually out of seasonal employees and back to short-handed. As I type this we are getting ready for our responsibilities as organizers of the Labor Day Parade and festivities at the Festival Grounds (for those of you who didn't know our department was responsible). The Bierman Family Aquatic Center closed at the end of the day on August 25<sup>th</sup>. It was a great summer at the Aquatic Center with a warm and generally dry summer; we will end up with a nice rebound year compared to last year. We drained the pool already and are in the process of starting to clean everything. There are quite a few things to do at the Aquatic Center to get it ready for the year, as well as get it ready for winter. So we will be spending some time taking shade sails down, chairs, tables, and other amenities, while cleaning everything out there top to bottom. The project at Stange Park is almost complete. We are going to do a final walk through with the contractor hopefully before the Commission meeting and we will use that for the final punch lists and then final completion. It turned out very well and I think it will be a tremendous amenity to our park system. When we have final completion from the contractor, we will then begin work on finishing the landscaping around the shelter and move to the rest of the park. Bids for the parking lot and basketball court re-paving are out right now and we are combining the paving work with other City projects to keep everyone's costs down. We will also be working on conduit and path light install from the parking lot to the two arch bridge, removal of asphalt from tennis courts, replace the south pedestrian bridge, and replace the existing basketball poles and hoops. So there is quite a bit to do yet at Stange Park but it should all come together nicely within the next month. The bids for Athletic Park Lighting project (that we were awarded a \$45,000 Baseball Tomorrow Grant for) are due on September 4<sup>th</sup> so I will bring those directly to the meeting for your review and approval. I am excited to get this project started and finished, as it is very much needed at that park and will have a great impact there. We had to do quite a bit of work at/on the River Bend Trail during the month of August to help get things ready for a few fundraising events the RDDF was hosting. We finished installing all memorial benches, pulled silt fence around Agra Pavilion and finished landscaping, top soiling, and grass seed/straw completely around the south and west sides, delivered mulch, and picnic tables to help accommodate events. The Mayor's Special Skate Park Committee met on several occasions in August and at the last meeting recommended Streeter Square as the proposed destination for the new skate park. This was decided upon through extensive discussion within the committee, as well as a public survey run through our department Facebook page. There was opposition to Streeter at the first meeting from residents who live near the park but on the survey was a popular choice. Members of the Committee (including the skater members) also mentioned that the MARC would be a very solid second choice. If the proposed location is approved by the Commission, the Committee would meet again to begin design ideas and work towards a final design that can be used for fundraising.

*"Focusing on the Future"*

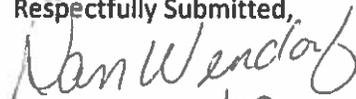
**Forestry:** With the hot, humid, and below average rainfall for extended periods this summer comes tree stress. I have observed some issues on younger and older trees along our boulevards, mostly drought stress, that will not have long term impacts on those trees. We do need to start adding more moisture into our ground for the fall season though to help these trees through the winter and get a good start next spring. There have also been issues in certain areas of the City with Japanese Beetles. They are mild defoliators and a nuisance, but they do not kill trees. Trees are amazingly resilient and can withstand defoliation (as long as it is not repeated seasonally for too many years). I have been getting ready for our fall tree planting projects as well.

**Recreation:** Our summer recreation programs finished last week. We had another fantastic summer recreation season with strong participation numbers for all programs. Our numbers for Summer Playground were as high as they have ever been. The program went well out at the Smith Center again this year, but we are going to look into potentially limiting the number of registrations. We averaged well over 100 kids on a daily basis and logistically it can make things difficult. This year we actually stopped taking registrations before the program began because we were nearing the 150 mark. As with everything we do, it is important to utilize our experiences to adjust and make things better. We are already onto fall programs with Flag Football games scheduled to begin very soon. In order to promote our programs in advance, planning is already taking place for the winter recreation season so that we give people enough time to learn about what it is that we are doing and to register. We cannot thank all of our staff members, volunteers, and participants enough for recreating with us this summer and look forward to another great season in 2019.

**Smith Center:** With Summer Playground being at the Smith Center every day all summer long, it is the perfect location and works great for all involved. It also means that we have a lot of clean up to do when the summer is over. We are in the process of giving the building a good top to bottom cleaning and will be ready to go for a busy fall dry floor event season inside. We hosted Northern Wire's community night on August 24<sup>th</sup> that was moved from Normal Park due to weather and it was a very good event. We also have the 5<sup>th</sup> Quarter, Tots Need Toys, and Barleyfest events in the coming weeks. Shortly after Barleyfest we are going to turn the floor on and begin making ice. It is truly amazing how fast each of these seasons fly past but we are ready nonetheless to take them head on. Wanted to also inform you that Youth Hockey has already sold a number of arena sponsorships for inside the arena, so that is great to see this partnership increase.

**Note:** I would like to thank all of our staff members (seasonal and full time) for a tremendous job this summer. Our programs, facilities, and parks would not be first class without each and everyone of them doing a great job. Our department is responsible for a tremendous amount of property and programs and our staff members take that challenge head on with great pride each and every year!!

Respectfully Submitted,



Dan Wendorf  
Parks & Recreation Director  
City of Merrill