

AUGUST '18 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on August 23rd, 2018 at 3:30pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Paul Russell (Alderperson), Gene Bebel, Rose Akey, Sharon Harvey, Emily Weix, Erin Wells and Jennifer Clark (ADRC Representatives)

Absent: Rev. Kyle Carnes (Chair), Mollie Stencil

1. Opening

- a. Russell called the meeting to order.

2. Consent Items

- a. Motion made by Bebel, second by Harvey to approve July '18 meeting minutes. Motion carried.
- b. Motion made by Bebel, second by Harvey to approve monthly vouchers. Motion carried.

3. Public Comment

- a. ADRC representatives spoke during public comment as they did not have a designated place on the Agenda. Erin Wells will be passing representation on our committee to Jennifer Clark. The ladies discussed ideas on how we can continue to partner with them and other agencies to provide programs and services. Bell Tower was mentioned as another partner to continue developing stronger ties with. We will strive to work together even more than in the past.

4. Budget

- a. Director shared result of our meeting with Kathy and Dave *prior* to the P&F meeting on the 21st. We requested that Vicki move into the position that Lorri holds upon her retirement. This position is 32 hours a week. There will be a savings to the MEC budget for that move based hourly rate and on years of service. Insurance would change those numbers.
- b. Director shared with committee the result of presenting our personnel requests for 2019. The decision will be made in the October budget meeting whether or not we can keep our staffing the same upon Lorri's retirement. Director expresses concerns that programs and services will suffer if staffing is cut.

5. Goal Report

- a. Committee reviewed MEC goal report conducted in October of 2017 by Art Lersch of the UW Extension. Director discussed in detail what the SOAR +C analysis is and further discussed the outcomes of our last committee's work on the plan. The goals identified at the time were reviewed, as well as the challenges. We will continue to use this analysis to carry us into the future.

6. Discussion

- a. *Starting in September*, Committee meetings will be *third* Thursday of each month at 3:15pm.
- b. Bebel recommended the Director speak with Tom Hayden regarding setting up an Endowment Fund for the MEC. Director will speak with Tom within the next week.
- c. Ideas to expand services/activities included outreach to area churches, pooling resources to offer evening activities, and reaching out to the young mom's group.

7. Adjournment

- a. Motion to adjourn made by Bebel second by Akey.

Next meeting date is **September 20th at 3:15pm in the MEC Conference room.**

Vouchers will be available for review 15 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Enrichment Center Mission Statement: Dedicated to Enhancing Lives and Bringing Generations Together