



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY AUGUST 22, 2018

Regular Meeting

City Hall Council Chambers

4:00 PM

1. Call to Order

In the absence of Mayor Woellner, Alderman Schwartzman called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District & Council President	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Derek Woellner	Mayor	Present	4:02 PM

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Mark Porath, Robert Oemig and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

2. Preliminary items:

1. Vouchers

Motion (Norton/Lokemoen) to approve.

RESULT:	APPROVED
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3. Other agenda items for consideration:

1. Robert Oemig garbage cleanup case.

Mayor Woellner arrived at 4:02 P.M. and assumed the role of meeting chairperson.

Robert Oemig is appealing the \$300 bill he received for removal of a couch at his property. He explained that he was out of town when the couch was removed and that it was removed without his knowledge.

Alderman Sukow spoke in favor of Mr. Oemig's appeal and asked that the charge be waived or reduced.

Motion (Norton/Schwartzman) to set the charge at \$25. A roll call vote resulted in a 2-2 tie. Therefore, the motion failed. Voting No - Alderman Lokemoen and Alderman Schwartzman.

Motion (Schwartzman/Lokemoen) to set the charge at \$100. Motion carried. No Common Council action is necessary.

- 2. Street Use Permit from The Haunted Sawmill to close the street in the area in front of the Haunted Sawmill (Hendricks Street from East Seventh Street to East Eighth Street) from 5:00 P.M. to 1 A.M. on the following dates in 2018: October 5, October 6, October 12, October 13, October 19, October 20, October 26, October 27 and October 31, in conjunction with a haunted house event. The Board of Public Works recommends approval.

Motion (Norton/Schwartzman) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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- 3. Consider request from Parks and Recreation Commission to add 511 Logan Street as part of Athletic Park property. The Board of Public Works recommends approval.

Motion (Schwartzman/Lokemoen) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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- 4. Sign lease agreement with Lamar Advertising Company of Central Wisconsin. Lamar Advertising is proposing an annual lease of \$1,000 and City staff is proposing an annual lease of \$1,800.

City Administrator Johnson explained that the City “inherited” the sign lease agreement when the Fire Station property was purchased.

Motion (Schwartzman/Lokemoen) to approve the agreement with an annual fee of \$1,800.

Motion (Woellner) to add language to the agreement that the City be given the authority to approve/disapprove any billboard content. Motion failed due to lack of a second.

Original motion was approved. If Lamar Advertising does not approve the agreement, including the \$1,800 annual fee, the agreement will expire and the sign is to be removed. No Common Council action is necessary.

- 5. Ordinance amending Code of Ordinances Chapter 105, Article II, Division 3, Section 105-83, related to fees and procedure for razing of buildings.

The proposed ordinance was in the meeting packet. Building Inspector/Zoning Administrator Pagel provided additional verbal details.

Motion (Lokemoen/Norton) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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- 6. Ordinance amending Code of Ordinances Chapter 30, Article II, Section 30-33, related to recycling.

The proposed ordinance was in the meeting packet. Street Superintendent Bonack explained that the proposed ordinance would remove types of materials that the Street Department cannot accept for recycling.

Motion (Norton/Schwartzman) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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7. Ordinance amending Code of Ordinances Chapter 16, related to solid waste and recycling fees.

The proposed ordinance was in the meeting packet.

Street Superintendent Bonack reported that the proposed ordinance updates fees to cover disposal costs and adds items to the fee schedule.

Motion (Schwartzman/Norton) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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8. A Resolution approving North Central Wisconsin Stormwater Coalition Cooperative Agreement. The Board of Public Works recommends approval.

A draft of the new cooperative agreement, along with a proposed related resolution, were in the meeting packet. The new agreement would commence on February 1st, 2018 and continue through January 31st, 2024.

Public Works Director/City Engineer Akey provided additional verbal details.

Motion (Norton/Schwartzman) to approve.

RESULT:	APPROVED AND SENT TO COUNCIL	Next: 9/11/2018 7:00 PM
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4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that he is currently dealing with exterior maintenance and garbage issues.

The main portion of the annual sidewalk maintenance project is complete. Building Inspector/Zoning Administrator Pagel thanked the Street Department for their help on this project.

Mayor Woellner asked Building Inspector/Zoning Administrator Pagel for his thoughts on updating the historic building designation guidelines. Building Inspector/Zoning Administrator Pagel responded that the Historic Preservation Committee should review the current guidelines in their entirety and then recommend potential updates.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey reported that several street projects and the Pocket Park project are ongoing.

TIF funding has accelerated some eastside projects.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported that the Street Department is in the middle of their summer activities.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

All pending issues have been resolved.

5. Consider placing monthly reports on file

Motion (Schwartzman/Norton) to place on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, September 26th, 2018 at 4:00 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

Alderman Lokemoen stated that he is proposing that the Board of Public Works and the Water and Sewage Committee be consolidated into one governmental body (Board of Public Works). Alderman Hayden will research this issue.

7. Adjournment

Motion (Norton/Schwartzman) to adjourn. Adjourned at 4:41 P.M.