

Transit Meeting
July 16, 2018
Minutes

Present; Mr. Rick Blake – Chairman Mr. Steve Willis, Mr. Gordon Geiger, Ms. Sue Kunkel, Mr. Tony Kusserow, and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment - None

3) Approval of May minutes

A motion to approve minutes of the May, 2017 meeting was made by Sue Kunkel and seconded by Tony Kusserow. All ayes, motion approved unanimously.

4) Administrator's Report:

A) TSI Training

- a. Brad went to TSI Train the Trainer training the week of June 11. He received his certificate to train TSI programs. This will meet the requirements for all training beginning in 2020 to be done for new hires.

B) Ecolane dispatch software update:

- a. Diminishing balance is now installed. No requirement to hold a hearing per Tom Hayden just need to publish 3 times. Will verify what is meant by 3 times and will meet that requirement by September 1, 2018. All rides will have to be paid at the time of service or prepaid.
- b. A motion to approve the publishing of the policy change and to publish to meet requirement was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

C) Discussion of July 31, 2018 Housing Authority

- a. Donating bus to shuttle residents to and from the event at River Bend Trail Atrium.
- b. Atrium on other side of the RR Tracks ok to cross to service the event as well as add as a regular stop to get residents there to use the River Bend Trail.

D) Driver Uniform Shorts

- a. Drivers requesting to wear shorts in the warm weather.
- b. Dress policy to be modified to include shorts May 1 to September 30 with restrictions on type and length of shorts.
- c. Brad to write policy change for approval.

E) Bus Grant Possibilities

- a. We have applied for the low/no grant which would get us electric buses. Researching the electric bus option. Will be going August 1 to electric vehicle seminar to learn more about them.
- b. Also applied for another grant which would get us new diesel buses if we get that approval. And choose not to go electric if we get that approval.
- c. Will be applying for the VW grant as well when that becomes available.

5) Next meeting date will be August 20, 2018

6) A motion to adjourn the meeting was made by Sue Kunkel seconded by Tony Kusserow. All ayes, motion approved unanimously

Respectfully submitted by:

Brad Brummond
Transit Administrator