

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
June 20th, 2018
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser (4:01-), Paul Gilk, Audrey Huftel, Richard Mamer, Tim Meehean and Jim Wedemeyer. Also present: Laurie Ollhoff and Draco F. from MP3.

A letter was received from Board Member Haight resigning her position on the board. An email was received from WVLS Board Representative Sauer resigning her position on the WVLS board. There was no public comment.

2. Consent Items

M Meehean/S Huftel/C to approve the minutes of the May meeting as printed. M Breitenmoser/S Meehean/C to accept the Monthly Revenue and Expense Report for May as printed.

3. Reports/Discussion Items/Action Items

A. Lincoln County Library Board Representation: Mr. Gilk reviewed the proceedings of the Lincoln County Administrative and Legislative meeting agenda item related to discussion of Lincoln County Library Board representation. M Meehean/ S Mamer/C with Gilk abstaining to provide the following statement: It is the position of the T.B. Scott Free Library Board that the current 9 member library board composition allows for sufficient diversity of representation while permitting library business to be conducted in a timely manner. Ms. Stevens will attend the next scheduled A&L meeting. As a result of Ms. Haight's recent resignation, the board discussed exploring all options for recommendations to the mayor for her replacement.

B. Policy Review: Gifts Policy: M Meehean/S Bebel/C to review the policy without changes.

C. Policy Review: Protection of Privacy of Library Users: M Breitenmoser/S Meehean/C to approve policy as revised.

D. Strategic Plan Progress-Goals #6: Ms. Stevens presented staff progress on goals and objectives.

E. Trustee Essential #26-The Public Library System Board-the Broad Viewpoint: Ms. Stevens provided copies of Trustee Essential #26.

F. Reports from Friends/WVLS Representative: The Friends of the Library approved \$200 towards funding for the upcoming music events scheduled for the summer. Ms. Stevens is actively seeking a replacement for consideration as the WVLS Board representative. A copy of the May WVLS Directors report was provided.

4. Forthcoming Events & Library Director Report

- May Monthly Statistical Report was provided.
- Summer Library Program offerings for both adult and youth are in full-swing.
- A copy of the May Outreach Consultant Task log was supplied.
- Ms. Breitenmoser and Ms. Stevens successfully presented a workshop at the Custer Energy Fair on T.B. Scott Free Library's solar project.
- A copy of the monthly energy use for the building for the last 2 years was provided. Electricity use in May 2018 was at the lowest level of that time period.
- A copy of the schedule of the upcoming 2018 Trustee Training Week webinars was provided.
- Mr. Russell, Executive Director of the Merrill Housing Authority requested the use of excess wood from the elm tree that was removed from library property in 2013 which is currently being stored and dried off-site. The Library Board directed Ms. Stevens to

allow Mr. Russell to utilize the necessary amount of wood for the creation of 2 cribbage boards.

- Given the recent rain and potential flooding, Ms. Stevens reported that the pit area under the elevator is dry.

5. Adjournment:

M Meehan/S Mamer/C to adjourn the meeting at 4:50 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on July 18th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary