



CITY OF MERRILL
CITY PLAN COMMISSION
AGENDA • TUESDAY JUNE 5, 2018

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Minutes of previous meeting(s):
 1. Minutes of May 1, 2018 meeting
- III. Agenda items for consideration:
 1. Site plan for maintenance garage at Pine Crest Nursing Home, 2100 East Sixth Street.
- IV. Public Comment Period
- V. Establish date, time and location of next meeting
- VI. Adjournment



CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • TUESDAY MAY 1, 2018

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Mayor Woellner called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Mike Willman	Chairman - Park & Rec	Absent	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderman Ryan Schwartzman, Richard Stevenson and City Clerk Bill Heideman.

II. Minutes of previous meeting(s):

1. Minutes of April 4, 2018 meeting

Motion (Schroeder/Reimann) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Site Plan for sign at the Prairie River Middle School

Building Inspector/Zoning Administrator Pagel reported that he has no concerns with the site plan as submitted.

Motion (Lokemoen/Maule) to approve.

RESULT: APPROVED & SENT TO COUNCIL **Next: 5/8/2018 7:00 PM**

2. Certified Survey Map for land in the Town of Merrill (extraterritorial) for Bob White.

Building Inspector/Zoning Administrator Pagel explained that, because the map area is within the extraterritorial area of the City (1 ½ miles) and is in excess of two acres, City Plan Commission and Common Council consideration are necessary. He has no concerns with the map as submitted.

If approved, the map will be considered by the Common Council via resolution.

Motion (Schroeder/Lokemoen) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 5/8/2018 7:00 PM
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3. Discussion and clarification of "Stand" in zoning code

Building Inspector/Zoning Administrator Pagel explained that he was not seeking any ordinance changes, but he would like clarification on what is included in the definitions of a "stand" or "stands" in Code of Ordinances Section 113. He is seeking confirmation that mobile food trucks and carts are included in these definitions. These mobile units are currently licensed by the Lincoln County Health Department.

Motion (Maule/Schroeder) to confirm that the all definitions of "stand" or "stands" in Code of Ordinances Section 113 include mobile food trucks and carts.

RESULT:	APPROVED
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IV. Public Comment Period

None.

V. Establish date, time and location of next meeting

Tuesday, June 5th, 2018 in the City Hall Common Council Chambers. The start time of the meeting is yet to be determined, and will be based on whether the meeting will include any public hearings.

VI. Adjournment

Motion (Lokemoen/Reimann) to adjourn. Carried. Adjourned at 5:07 P.M.

Heideman, Bill

From: Pagel, Darin
Sent: Tuesday, May 15, 2018 1:50 PM
To: Heideman, Bill
Subject: City Plan

Bill,
Please put on next City Plan Agenda, "Site plan for maintenance garage at Pine Crest Nursing Home." Shari has the paperwork.

Thanks, Darin.

Attachment: Site Plan for Pine Crest info (3323 : Site plan for maintenance garage @ Pine Crest)

To whom it may concern,

Pine Crest lost a 3 car garage during the building of two new buildings here at Pine Crest. In doing so we lost a lot of storage space that we use to have. When we removed the 3 car garage we loaded up all of our store rooms and had to use a 52 foot semi-trailer from Samuels Group who is overseeing the project. The project is now done and now they are asking for their trailer back and we have nowhere to go with all of our storage items. Pine Crest would like to build a 24'x24' garage on the North, North, East corner of Pine Crest by the Maintenance shop. It will have 1 foot deep concrete for the footing with mesh or rebar and 4" concrete in center with mesh or rebar. Metal walls and roof with electrical but no water or insulation. And because it is in a hill side we would like to put down about 3 course of block on top of concrete so the walls are not in the dirt. The location of the site is 10 foot of the end of soffit of Pine Crest between the buildings. I have included the site plan as to where the garage is in relationship to Pine Crest. I have also included the garage print I made up from Menards for material. We are hoping to start this project in the next month or so. If you need any more information please feel free to contact me at any time thank you very much.

John Hanson

Maintenance Director

Pine Crest Nursing Home

Cell 715-218-3636

Office 715-539-2537

Fax 715-539-3202

2100 E-6th St

Garage is setback a minimum of 10' from Main Building overhang. Garage is 24'x 24'.

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