



CITY OF MERRILL

WATER & SEWAGE DISPOSAL COMMITTEE

AGENDA • WEDNESDAY MAY 23, 2018

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Preliminary Items
 1. April Vouchers
- III. Agenda Items for Consideration
 1. Discussion & recommendation on potential water bill adjustment for Whispering Pines Jade Street.
 2. Discussion & recommendation on request from Kautza Septic Service Inc to be allowed to dispose of septic/holding tank wastes at the Merrill Wastewater Plant.
 3. Operations Report
- IV. Public Comment Period
- V. Establish date, time and location of next meeting
- VI. Adjournment

PACKET: 07595 utility ap 5/11/18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : 4 UTILITY A/P

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
004374	AgSOURCE COOPERATIVE SERVICES I-043018	AgSOURCE COOPERATIVE SERVICES	R	5/11/2018		230.00CR	159320	230.00
003513	BATTERIES PLUS I-069-324109	BATTERIES PLUS	R	5/11/2018		39.90CR	159321	39.90
001521	BAY TOWEL, INC I-043018	BAY TOWEL, INC	R	5/11/2018		436.37CR	159322	436.37
002809	CARQUEST OF MERRILL I-043018	CARQUEST OF MERRILL	R	5/11/2018		29.55CR	159323	29.55
000215	CHEMTRADE CHEMICALS US LLC I-92342724	CHEMTRADE CHEMICALS US LLC	R	5/11/2018		3,414.30CR	159324	3,414.30
000381	CITY OF MERRILL I-043018	CITY OF MERRILL	R	5/11/2018		20,000.00CR	159325	20,000.00
001867	ENVIROTECH EQUIPMENT CO. I-043018	ENVIROTECH EQUIPMENT CO.	R	5/11/2018		5,495.39CR	159326	5,495.39
000212	FASTENAL COMPANY I-043018	FASTENAL COMPANY	R	5/11/2018		235.25CR	159327	235.25
000632	FERGUSON ENTERPRISES #1550 I-043018	FERGUSON ENTERPRISES #1550	R	5/11/2018		4,883.76CR	159328	4,883.76
002661	FRONTIER I-043018	FRONTIER	R	5/11/2018		147.45CR	159329	147.45
003164	HEARTLAND COOPERATIVE SERVICES I-043018	HEARTLAND COOPERATIVE SERVICES	R	5/11/2018		12.99CR	159330	12.99
000224	HYDRITE CHEMICAL CO I-02124741	HYDRITE CHEMICAL CO	R	5/11/2018		1,866.24CR	159331	1,866.24
003804	HYDRO KLEAN I-043018	HYDRO KLEAN	R	5/11/2018		106,225.95CR	159332	106,225.95
002849	HYDROCORP I-0046903-IN	HYDROCORP	R	5/11/2018		1,340.00CR	159333	1,340.00

Attachment: April Vouchers (3324 : April Vouchers)

PACKET: 07595 utility ap 5/11/18

**** CHECK LISTING ****

VENDOR SET: 01

BANK : 4 UTILITY A/P

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000751	L W ALLEN LLC I-043018	L W ALLEN LLC	R	5/11/2018		4,598.64CR	159334	4,598.64
002155	LAFORCE INC I-043018	LAFORCE INC	R	5/11/2018		17,865.97CR	159335	17,865.97
000313	LINCOLN CO TREASURER'S OFFICE I-11716	LINCOLN CO TREASURER'S OFFICE	R	5/11/2018		189.02CR	159336	189.02
000351	LOCAL GOVERNMENT INVESTMENT POOL I-043018	LOCAL GOVERNMENT INVESTMENT PO	R	5/11/2018		8,750.00CR	159337	8,750.00
000522	MECHANICAL, INC. I-0052144	MECHANICAL, INC.	R	5/11/2018		27,500.00CR	159338	27,500.00
001064	MENARDS - WAUSAU I-9703	MENARDS - WAUSAU	R	5/11/2018		1,224.49CR	159339	1,224.49
000041	MERRILL ACE HARDWARE I-043018	MERRILL ACE HARDWARE	R	5/11/2018		144.83CR	159340	144.83
000328	MERRILL WATER UTILITY I-043018	MERRILL WATER UTILITY	R	5/11/2018		213.45CR	159341	213.45
000530	MID-STATE TRUCK SERVICE, INC I-191922U	MID-STATE TRUCK SERVICE, INC	R	5/11/2018		46.78CR	159342	46.78
001903	MIDWEST TESTING I-4497	MIDWEST TESTING	R	5/11/2018		1,895.40CR	159343	1,895.40
000540	NAPA AUTO PARTS I-043018	NAPA AUTO PARTS	R	5/11/2018		38.17CR	159344	38.17
000336	NIENOW ELECTRIC, INC I-043018	NIENOW ELECTRIC, INC	R	5/11/2018		8,454.23CR	159345	8,454.23
000337	NORTH CENTRAL LABORATORIES I-043018	NORTH CENTRAL LABORATORIES	R	5/11/2018		34.66CR	159346	34.66
001891	NORTHERN LAKE SERVICE INC I-043018	NORTHERN LAKE SERVICE INC	R	5/11/2018		721.10CR	159347	721.10

Attachment: April Vouchers (3324 : April Vouchers)

PACKET: 07595 utility ap 5/11/18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : 4 UTILITY A/P

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001392	PACE ANALYTICAL SERVICES INC							
	I-043018	PACE ANALYTICAL SERVICES INC	R	5/11/2018		1,358.00CR	159348	1,358.00
000566	PITNEY BOWES FINANCIAL SERVICES LLC							
	I-3305938376	PITNEY BOWES FINANCIAL SERVICE	R	5/11/2018		302.82CR	159349	302.82
002154	POLLARD WATER							
	I-043018	POLLARD WATER	R	5/11/2018		331.54CR	159350	331.54
000586	QUILL CORPORATION							
	I-043018	QUILL CORPORATION	R	5/11/2018		83.02CR	159351	83.02
001821	RIESTERER & SCHNELL INC.							
	I-043018	RIESTERER & SCHNELL INC.	R	5/11/2018		332.56CR	159352	332.56
004391	THERMO FISHER SCIENTIFIC (ASHEVILLE) LLC							
	I-043018	THERMO FISHER SCIENTIFIC (ASHE	R	5/11/2018		626.76CR	159353	626.76
000578	USA BLUE BOOK							
	I-043018	USA BLUE BOOK	R	5/11/2018		513.54CR	159354	513.54
000678	VAN ERT ELECTRIC CO INC							
	I-043018	VAN ERT ELECTRIC CO INC	R	5/11/2018		14,762.10CR	159355	14,762.10
000650	VICTORY JANITORIAL, INC.							
	I-100459	VICTORY JANITORIAL, INC.	R	5/11/2018		165.24CR	159356	165.24
000284	VIP ALL-VALUE							
	I-043018	VIP ALL-VALUE	R	5/11/2018		70.66CR	159357	70.66
000587	WI STATE LAB OF HYGIENE							
	I-043018	WI STATE LAB OF HYGIENE	R	5/11/2018		172.00CR	159358	172.00
000656	WISCONSIN PUBLIC SERVICE							
	I-043018	WISCONSIN PUBLIC SERVICE	R	5/11/2018		11,393.97CR	159359	11,393.97

Attachment: April Vouchers (3324 : April Vouchers)

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	40	0.00	246,146.10	246,146.10
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	40	0.00	246,146.10	246,146.10

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 07595 utility ap 5/11/18

**** CHECK LISTING ****

VENDOR SET: 01

BANK : 4 UTILITY A/P

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	------------	------------	----------	--------	-----------	--------------

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
20	5/2018	328.00CR
24	5/2018	264.96CR
52	5/2018	90.00CR
62	5/2018	44,205.83CR
63	5/2018	201,257.31CR
=====		
ALL		246,146.10CR

Attachment: April Vouchers (3324 : April Vouchers)

Application/Permit
 To dispose of Septic/Holding Tanks Wastes
 At the City of Merrill Wastewater Treatment Facility

Application

The undersigned is hereby applying for the following permit:

Name of Applicant/Hauler Kautza Septic Service Inc
 Address 238401 Hatchery Rd Aniwa WI 54408
Street/Number City State Zip Code

Wisconsin Sanitary License Number 894

Vehicle(s) Description	Truck Make	Model Year	License Plate #	Capacity (Gallons)
Vehicle #1	<u>1994 Ford</u>		<u>QB15426</u>	
Vehicle #2	<u>*2015 Imperial</u>	<u>Tanker-Trailen</u>		<u>6600</u>
Vehicle #3	<u>2018 International</u>		<u>RB28380</u>	<u>5500</u>
Vehicle #4	<u>*1983 Kenworth</u>		<u>40848</u>	<u>6600</u>
Signature:	<u>Terrence Kautza, Sec</u>		Date: <u>5-16-18</u>	
	<u>(Applicant/Hauler) Victor Domack, Sec.</u>			

Truck
+
Trail

Permit

In consideration of \$ _____ and the mutual convenience contained herein for the 2018 calendar year, the City of Merrill Sewer Utility (CITY) grants this permit to the above named licensed septage hauler (HAULER) permitting said HAULER to dispose of septic/holding tank wastes at the City of Merrill Wastewater Treatment Facility pursuant to the following terms and conditions:

1. The CITY will permit the HAULER to discharge septage on a controlled basis into the sewerage system operated by the CITY. Said discharge shall be at the time, place, and upon such conditions designated by the Wastewater Head Operator. In addition, the HAULER understands that the City Engineer may suspend or terminate this permit at any time.
2. The HAULER shall pay, **within 30 days of billing**, all costs billed by the CITY for discharges to the City of Merrill sewerage system. Charges will be based on estimated truck capacity for each discharge of holding tank waste. Any billing not paid within 30 days shall bear interest at a rate of 18% per annum and in addition thereto have the effect of immediately reviewing this permit thereby causing the possibility that the above named hauler(s) privilege to disposal of septic/holding tank wastes at the City of Merrill Wastewater Treatment Facility be terminated. If the HAULER shall bring his account current with the CITY, said HAULER may re-apply for a new permit. The costs billed to the HAULER shall include, but shall not be limited to, the charges to defray the additional expense of accepting

septage, all necessary and allowable laboratory analysis charges, and charges for the volume, BOD and total suspended solids discharged to the City of Merrill sewerage system. Said charges shall be based on the prevailing service charge rate set forth in the City of Merrill's sewerage rate schedule.

3. The CITY shall collect samples of all septage offered for disposal for analysis to determine treatability and compatibility of the septage. The results of said analysis may be used as a basis for charges billed to the HAULER. The following parameters may be analyzed: BOD, TSS, pH. The cost of said analysis shall be billed to the HAULER. Split samples shall be provided to the HAULER upon request.
4. The HAULER agrees to carry public liability insurance in an amount not less than Five Hundred Thousand Dollars (\$500,000) to protect any and all persons or property from injury and/or damage caused by any act, or the failure to act, or negligence by the HAULER, its employees or agents. The HAULER, at the time of applying for this permit, shall furnish a certificate certifying that said insurance is in full force and effect.
5. The HAULER agrees to deposit only those materials of domestic origin, or compatible pollutants only and the HAULER further agrees that they will comply with the provisions of any and all applicable ordinance of the CITY and shall not deposit any gasoline, oil, acid, alkali, grease, rags, waste, volatile or flammable liquids, or other deleterious substances into the public sewers, not allow any earth, sand or other solid material to pass into any part of the City of Merrill's Wastewater Treatment Facilities.
6. The HAULER agrees to indemnify and hold harmless the CITY from any and all liability and claims for damages arising out of operating under this permit.

Approval

APPROVED this _____ day of _____, 20____, on behalf of the CITY

by:

SIGNATURE: _____
City of Merrill City Engineer

Water & Sewage Committee Approval: _____

DATE

May 16, 2018

TO: Water & Sewage Committee
FROM: Gabe Steinagel, Utility Manager
RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

- Work at both Stanges Park and at the Festival Grounds has begun.
- Water installation at One Way/Nelson's has been completed
- New doors have been installed at the Wastewater Treatment Plant.
- Hydrant flushing has started this week
- Hydrant hit on Lakeview & Taylor has been repaired
- Routine maintenance continues at both the Wastewater Treatment Plant as well as the Water Utility Warehouse.
- Leak detection survey is completed; a couple of leaking hydrants and some leaking services found.

Respectfully submitted,



Gabe Steinagel
Utility Manager

ah