



**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**AGENDA • MONDAY MAY 21, 2018**

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**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

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- I. Call to Order
- II. Nuisance Complaints and Vouchers:
  1. Nuisance Complaints
  2. Vouchers
- III. Picnic and/or Liquor License Applications:
  1. Application from VFW Post 1638 for a temporary Class "B" (picnic) license to sell fermented malt beverages in the VFW Fairstand and in an area under the grandstand at the Merrill Festival Grounds during the Merrill Tractor Pull, July 7, 2018.
  2. Applications from Merrill Wrestling Club for five temporary Class "B" (picnic) licenses to sell fermented malt beverages in a fenced-in area at the Merrill Festival Grounds during the Lincoln County Free Fair, August 15-August 19, 2018.
  3. 2018-2019 Liquor License Applications (per list)
- IV. Other agenda items to consider:
  1. Consider ordinance amending Code of Ordinances Chapter 26, Article V, Section 26-136, to add language to the definition of tobacco products. This is part of an amended agenda.
  2. Begin discussion of safety concerns in pickup/drop-off areas at various schools.
  3. Continue discussion of safety concerns at the skateboard park.
- V. Minutes & Monthly Reports:
  1. Minutes of April 26, 2018 Meeting
  2. Monthly Report - Interim Fire Chief Krause
  3. Monthly Report - Police Chief Bennett
  4. Monthly Report - Lincoln County Humane Society
  5. Consider placing monthly reports on file
- VI. Establish date, time and location of next regular meeting
- VII. Public Comment Period
- VIII. Adjournment

NUISANCE COMPLAINT SUMMARY THRU 5/15/18			
<u>ADDRESS</u>	<u>DATE STARTED</u>	<u>COMPLAINT</u>	<u>STATUS</u>
407 HENDRICKS ST	06/28/2017	DWELLING OPEN FOR ANYONE TO ENTER. NO RUNNING WATER OR ELECTRICITY. GARBAGE IN HOUSE AND JUNK VEHICLES IN YARD	GOING BACK TO BANK. PEOPLE TO BUY FROM BANK. ORDERS TO NEW OWNERS. PENDING
507 E 7TH ST	09/26/2017	BATS. ROOF LEAKS. FIRE HAZARD. MOLD. GARBAGE IN BASEMENT. BACK DOOR & BASEMENT DOOR NOT IN WORKING ORDER.	DUE 6/1/18
403 1/2 EAST ST	10/19/2017	LEAKING ROOF	DUE 6/1/18
107 LOGAN ST	12/07/2017	GARBAGE IN FRONT & BACK OF HOUSE. SHINGLES FALLING OFF ROOF ONTO NEIGHBORS CAR/YARD.	DUE 11/1/18
609 BLAINE ST	12/07/2017	JUNK IN BACK YARD AND THROUGHOUT PROPERTY. INCREASE RODENT ACTIVITY. NOXIOUS SMELL COMING FROM INSIDE HOUSE.	DUE 5/17/18

Attachment: Nuisance Complaints thru May 15th 2018 (3321 : Nuisance Complaints)

HEALTH & SAFETY COMMITTEE

Voucher Approval

Packet: 07583

Date: May 21, 2018

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Paul Russell , Chairperson

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John Van Lieshout, Alderman

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Dave Sukow, Alderman

Attachment: Vouchers - May (3320 : Vouchers)

PACKET: 07583 H & S A/P 5-15-18

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
JUST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-002555 AMERICAN WELDING & GAS INC.							
I-05496369		OXYGEN	111.92				
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		OXYGEN		10 52300-03-40000	Operating Supplies		111.92
-----							
I-5533915		OXYGEN	30.05				
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		OXYGEN		10 52300-03-40000	Operating Supplies		30.05
=== VENDOR TOTALS ===			141.97				
=====							
01-003513 BATTERIES PLUS							
I-069-324438		BATTERIES	7.92				
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		BATTERIES		10 52200-03-40000	Operating Supplies		7.92
=== VENDOR TOTALS ===			7.92				
=====							
01-002088 BOB'S WEST 64							
I-38725		OIL CHANGE	24.95				
5/10/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan		24.95
-----							
I-38728		OIL CHANGE	24.95				
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan		24.95
-----							
I-38899		OIL CHANGE/ROTATE TIRES	52.46				
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		OIL CHANGE/ROTATE TIRES		10 52100-03-51000	Vehicle Repair/Maintenan		52.46
=== VENDOR TOTALS ===			102.36				
=====							
01-000091 BOUND TREE MEDICAL, LLC							
I-82831658		ALARIS GEMINI	874.95				
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		ALARIS GEMINI		10 52300-03-40000	Operating Supplies		874.95
-----							
I-82839494		ALARIS GEMINI	168.99				
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N			
		ALARIS GEMINI		10 52300-03-40000	Operating Supplies		168.99
=== VENDOR TOTALS ===			1,043.94				

Attachment: Vouchers - May (3320 : Vouchers)



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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-004145 DISTRICT 2, INC

I-2160		SUPPLIES	225.29			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		SUPPLIES		26 52200-03-40000	2% Fire Dues Expenses	225.29
*** VENDOR TOTALS ***			225.29			

01-000130 EMERGENCY MEDICAL PRODUCTS INC

I-1979648		MEDICAL SUPPLIES	393.94			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	393.94
I-1982557		SHEETS, CASES, LIDOCAINE ECT	710.11			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		SHEETS, CASES, LIDOCAINE ECT		10 52300-03-40000	Operating Supplies	710.11
I-1984328		MEDICAL SUPPLIES	225.66			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	225.66
*** VENDOR TOTALS ***			1,329.71			

01-000212 FASTENAL COMPANY

I-WIMER101482		RINGS	14.34			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		RINGS		10 52200-03-51000	Vehicle Repair/Maintenan	14.34
*** VENDOR TOTALS ***			14.34			

01-001931 FOX VALLEY TECHNICAL COLLEGE

I-20180418		OFFICE TRAINING M. HECKENDORF	225.00			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		OFFICE TRAINING M. HECKENDORF		21 52100-03-32000	Education & Conference	225.00
*** VENDOR TOTALS ***			225.00			

01-000285 GARY'S TIRE SHOP

I-280507019		USED TIRE	44.50			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		USED TIRE		10 52100-03-51000	Vehicle Repair/Maintenan	44.50
*** VENDOR TOTALS ***			44.50			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
-----						
01-003662 HEARTLAND COOPERATIVE						
I-299229		PRAIRIE SEED	43.39			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		PRAIRIE SEED		26 52100-03-41575	Dog Unit Expenses	43.39
=== VENDOR TOTALS ===			43.39			
-----						
01-000136 K B BODY SHOP, INC.						
I-14602		REPAIR SQUAD 2	1,365.00			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		REPAIR SQUAD 2		10 52100-03-51000	Vehicle Repair/Maintenan	1,365.00
=== VENDOR TOTALS ===			1,365.00			
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01-000139 SCOTT KRAUSE						
I-20180428		MEALS PARKING TOLLS, FDIC	221.80			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		MEALS, INDIANAPOLIS		10 52200-03-32000	Eduation & Conference	221.80
=== VENDOR TOTALS ===			221.80			
-----						
01-003727 KWIK TRIP						
I-2538645		DEF	6.38			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		DEF		10 52300-03-53000	Gas & Oil - Vehicles	6.38
I-2538711		FUEL	32.60			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		FUEL		10 52200-03-53000	Gas & Oil - Vehicles	32.60
I-2573704		DEF	14.22			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		DEF		10 52200-03-53000	Gas & Oil - Vehicles	14.22
I-2587695		NL PREM.	33.09			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		NL PREM.		10 52200-03-53000	Gas & Oil - Vehicles	33.09
I-2596751		NL PREM.	17.38			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		NL PREM.		10 52200-03-53000	Gas & Oil - Vehicles	17.38
=== VENDOR TOTALS ===			103.67			

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ID	JUST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-000521 MEDPRO MIDWEST GROUP							
I-00017372	5/15/2018	1	EASY COT SERVICE CONTRACT DUE: 5/15/2018 DISC: 5/15/2018 EASY COT SERVICE CONTRACT	130.50	1099: N 10 52300-03-40000	Operating Supplies	130.50
=== VENDOR TOTALS ===				130.50			
01-000041 MERRILL ACE HARDWARE							
I-172512	5/15/2018	1	HANDLES DUE: 5/15/2018 DISC: 5/15/2018 HANDLES	15.97	1099: N 10 52200-03-40000	Operating Supplies	15.97
=== VENDOR TOTALS ===				15.97			
01-000540 NAPA AUTO PARTS							
I-710624	5/15/2018	1	BATTERY, CABLES DUE: 5/15/2018 DISC: 5/15/2018 BATTERY, CABLES	90.39	1099: N 10 52200-03-51000	Vehicle Repair/Maintenan	90.39
I-713465	5/15/2018	1	BATTERY DUE: 5/15/2018 DISC: 5/15/2018 BATTERY	52.99	1099: N 10 52200-03-51000	Vehicle Repair/Maintenan	52.99
=== VENDOR TOTALS ===				143.38			
01-001487 NORTH CENTRAL TECHNICAL COLLEG							
I-MS-003819	5/15/2018	1	AHA CARDS DUE: 5/15/2018 DISC: 5/15/2018 AHA CARDS	219.00	1099: N 10 52200-03-40000	Operating Supplies	219.00
I-MS-003851	5/15/2018	1	AHA CARDS DUE: 5/15/2018 DISC: 5/15/2018 AHA CARDS	21.00	1099: N 10 52200-03-40000	Operating Supplies	21.00
=== VENDOR TOTALS ===				240.00			
01-000551 NORTHWAY COMMUNICATIONS							
I-106829	5/15/2018	1	MINITOR V BATTERY PACK DUE: 5/15/2018 DISC: 5/15/2018 MINITOR V BATTERY PACK	280.00	1099: N 10 52200-02-90000	Radio Contract	280.00
=== VENDOR TOTALS ===				280.00			

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01-000631 RAY O'HERRON CO., INC.

I-1808807-IN		ID TAGS, TRAVERSE CARRIERS	5,498.18			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		ID TAGS, TRAVERSE CARRIERS		26 52100-03-47725	Police Vehicle/Equip Exp	5,498.18
=== VENDOR TOTALS ===			5,498.18			

01-003098 SAPECARE DIV. MAGIC MEDIA INC

I-5076		4 CASES GLOVES	434.00			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		4 CASES GLOVES		10 52300-03-40000	Operating Supplies	434.00
=== VENDOR TOTALS ===			434.00			

01-000258 STATE INDUSTRIAL PRODUCTS

I-900453875		CLEANERS	494.00			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		CLEANERS		10 52200-03-40000	Operating Supplies	494.00
=== VENDOR TOTALS ===			494.00			

01-003517 TRANSUNION RISK AND ALTERNATIV

I-20180501		PERSON SEARCH	25.00			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		PERSON SEARCH		10 52100-02-94000	Jail/Evidence	25.00
=== VENDOR TOTALS ===			25.00			

01-000284 VIP ALL-VALUE

I-0103261-001		BREATHING AIR SYSTEMS	17.40			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		BREATHING AIR SYSTEMS		10 52200-03-40000	Operating Supplies	17.40
I-0103284-001		FOLDERS, TONER, ERASERS	161.75			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		FOLDERS, TONER, ERASERS		10 52300-03-10000	Office Supplies	161.75
I-0103286-001		FOLDERS	15.99			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		FOLDERS		10 52300-03-40000	Operating Supplies	15.99
=== VENDOR TOTALS ===			195.14			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
-----						
01-000727		ZIEBELL'S DOOR COMPANY				
I-4966		OVERHEAD DOORS, MAINT.	200.00			
5/15/2018	1	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		OVERHEAD DOORS, MAINT.		10 53520-03-66000	Other Services	200.00
		=== VENDOR TOTALS ===	200.00			
		=== PACKET TOTALS ===	14,459.75			

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**\*\* T O T A L S \*\***

INVOICE TOTALS 14,459.75  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 14,459.75

**\*\* G/L ACCOUNT TOTALS \*\***

BANK	YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****		*****GROUP BUDGET*****	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018	10	-21-0000	Accounts Payable Control	8,467.89-*				
	10	-52100-02-94000	Jail/Evidence	25.00	5,000	4,649.69	2,422,090	1,659,875.11
	10	-52100-03-51000	Vehicle Repair/Maintenan	1,874.41	9,000	6,496.98	2,422,090	1,658,025.70
	10	-52200-02-90000	Radio Contract	280.00	1,500	1,993.79- Y	1,511,863	1,053,832.18
	10	-52200-03-32000	Education & Conference	1,068.56	5,000	3,099.00	1,511,863	1,053,043.62
	10	-52200-03-40000	Operating Supplies	1,500.67	30,000	21,910.32	1,511,863	1,052,611.51
	10	-52200-03-51000	Vehicle Repair/Maintenan	157.72	10,000	7,610.77	1,511,863	1,053,954.46
	10	-52200-03-53000	Gas & Oil - Vehicles	97.29	5,000	3,849.64	1,511,863	1,054,014.89
	10	-52300-03-10000	Office Supplies	161.75	2,000	1,116.31	1,043,593	678,992.72
	10	-52300-03-40000	Operating Supplies	3,096.11	50,500	30,172.30	1,043,593	676,058.36
	10	-52300-03-53000	Gas & Oil - Vehicles	6.38	7,000	4,195.67	1,043,593	679,148.09
	10	-53520-03-66000	Other Services	200.00	30,000	29,320.01	555,150	397,606.45
	21	-21-0000	Accounts Payable Control	225.00-*				
	21	-52100-03-32000	Education & Conference	225.00	450	225.00	113,972	77,741.48
	26	-21-0000	Accounts Payable Control	5,766.86-*				
	26	-52100-03-41575	Dog Unit Expenses	43.39	0	1,527.18- Y	0	13,042.15- Y
	26	-52100-03-47725	Police Vehicle/Equip Exp	5,498.18	0	5,498.18- Y	0	18,496.94- Y
	26	-52200-03-40000	2% Fire Dues Expenses	225.29	0	10,398.70- Y	0	10,398.70- Y
	99	-14-0010	Due from General Fund	8,467.89 *				
	99	-14-0021	Due From SRO	225.00 *				
	99	-14-0026	Due From Non-Lapsing	5,766.86 *				
			<b>** 2018 YEAR TOTALS</b>	<b>14,459.75</b>				

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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
10	4/2018	24.95
10	5/2018	8,442.94
21	5/2018	225.00
26	5/2018	5,766.86

NO ERRORS

NO WARNINGS

\*\* END OF REPORT \*\*

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: Vouchers - May (3320 : Vouchers)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10- Application Date: 5/10/18

Town Village City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 7, 18 and ending July 7, 18 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Schmitt-Manecke Donner VFW Post 1638

(b) Address 205 N Cleveland Merrill WI 54452

(c) Date organized 1942

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: President John Rathke, Vice President Mike Paul, Secretary Susan Gleason, Treasurer Susan Gleason

(g) Name and address of manager or person in charge of affair: John Rathke

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Fiesta Grounds Merrill WI

(b) Lot (Festival) Block

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: VFW fair beer stand & area under Grandstand

3. NAME OF EVENT

(a) List name of the event 2018 Tractor Pull

(b) Dates of event July 7 2018

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 5/9/18

Officer Susan Gleason 5/9/18

Date Filed with Clerk 5/10/18

Date Granted by Council

VFW Post 1638 (Name of Organization)

Officer [Signature] (Signature/date)

Officer (Signature/date)

Date Reported to Council or Board

License No.

August 15-19

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 50 -

Application Date: May 8 2018  
County of Lincoln

Town  Village  City of Merrill

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning August 15 and ending August 19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name Merrill Wrestling Club

(b) Address \_\_\_\_\_  
(Street)  Town  Village  City

(c) Date organized 1972

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jon Leiskau

Vice President Tom Smith

Secretary Sarah Schenzel

Treasurer Mary Bacon

(g) Name and address of manager or person in charge of affair: Roger Wendorf N716 CTY RD W  
715-536-6982

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Lincoln County Fair Ground

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Tent at fair grounds with fence around, at East end of grounds.

### 3. Name of Event

(a) List name of the event Lincoln County Fair

(b) Dates of event August 15-16-17-18-19

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

\* Officer Jon Leiskau  
(Signature/date)

Merrill Wrestling Club  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 5/8/18

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. 08455 - 08459

Attachment: Merrill Wrestling Picnic License - Fair - Aug 15 - Aug 19 (3308 : Picnic Licenes for Merrill Wrestling Club for fair)

**LIQUOR AND BEER LICENSE APPLICATIONS  
CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN  
JULY 1, 2018 TO JUNE 30, 2019 LICENSE PERIOD**

**CLASS B COMBINATION LICENSE**

3's Company LLC Bruce Schwartzman, Agent	3's Company	3201 E. Main St.
All Aboard LLC Marion L. Clark, Agent	All Aboard	315 E. 2 <sup>nd</sup> Street
Eggers, Shirley	Avenue Bar	405 Grand Avenue
B's Club 107 LLC Brenda Lawrie, Agent	B's Club 107	2410 State Rd 107
M & C Entertainment LLC Cheryl Fick, Agent	Ballyhoo's	124 N. Prospect Street
Berlin's Trophy Bar LLC Gregory T. Berlin, Agent	Berlin's Trophy Bar	808 E. Main Street
Merrill Hotel Group, LLC Brian Wogernese, Agent	Boarders Inn & Suites by Cobblestone	3209 E. Main Street
Schultz, Stephen Allen	Collin's Bar & Grill	2501 W. Main St
Fick, Traci L.	Dat Bar	1404 W. Main Street
Fraternal Order of Eagles Aerie 584 Scott Doerr, Agent	Fraternal Order of Eagles	1205 N. Lake Street
Kort LLC Ardis K. Kort, Agent	Gesundheit	1300 E. Main Street
Humphrey's Pub LLC Beth M. Humphrey, Agent	Humphrey's Pub	500 W. Main Street
JWM-CO LLC James W. Merkel, Agent	Jimbo's	1007 E. Main Street
Hinz, Calvin L.	Kathy & Cal's Club 64	2405 W. Main Street
Lincoln Lanes, Inc. Mark M. Bares, Agent	Lincoln Lanes	1208 N. Center Ave.
V-F Inc Valeria Melendez, Agent	Los Mezcales	3340 E. Main Street
Plautz's Pub LLC David R Plautz, Agent	Plautz's Pub	310 E. 2 <sup>nd</sup> Street

Texas Recreation Center, Inc. Michael Malinowski, Agent	Merrill Public Golf Course	1601 O'Day Street
Kim's Wisconsin LLC Qemal Alimi, Agent	New Pine Ridge Restaurant	1302 N. Center Ave
Merrill Social & Sick Benefit Society Amanda Lepsch, Agent	S & S Bar	418 Grand Avenue
Jesperon, Flori A.	Salvo's Restaurant	201 E. 2 <sup>nd</sup> Street
Sawmill Brewing Company Inc Zach Kubichek, Agent	Sawmill Brewing Co.	1110 E 10 <sup>th</sup> Street
Schmitt-Manecke-Donner VFW Post 1638 John Rathke, Agent	VFW Post 1638	205 Cleveland Street

### **CLASS A COMBINATION LICENSE**

Bonnell's, Inc. David J. Bonnell Jr., Agent	Dave's County Market	300 E. 1st Street
LeeLynn, LLC William Schultz, Agent	Lee's Piggly Wiggly	3404 E. Main Street
Kwik Trip, Inc. Heather Elizabeth Timm, Agent	Kwik Trip #386	2311 E. Main Street
Kwik Trip, Inc Angela Rae Grefe, Agent	Kwik Trip #241	300 S. Pine Ridge Ave
Krist Oil Company Linda Hackbarth, Agent	Krist Food Mart #88	105 S. Center Avenue
Heartland Cooperative Services Sue White, Agent	Merrill Cenex	1300 N. Center Avenue
Lotter II LLC Franklin R Lotter, Agent	Lotter's Merrill Mobil	1201 Grand Avenue
Merrill Shell LLC Howard L. Wagner, Agent	Merrill Shell	604 S. Center Avenue
Carkelsy, Inc Gary L. Schwartz, Agent	Pine Ridge Convenience Store	3350 E. Main Street
Riiser Fuels, LLC Linda Kayzar, Agent	RStore #40	1001 N. Center Avenue
CAP Operations Inc	Holiday #71	702 N. Center Avenue

Gail Closser, Agent

Walgreen Co.  
Jane Zipperer, Agent

Walgreens #10574

101 N. Center Avenue

Wal-Mart Stores East, LP  
Christina L. Smolka, Agent

Walmart #1366

505 S. Pine Ridge Avenue

**CLASS B BEER LICENSE**

Merrill Hockey, Inc.  
Cheryl Skoug, Agent

Merrill Hockey

1100 Marc Drive

PH Hospitality Group LLC  
Brenda Blixt, Agent

Pizza Hut

901 N. Center Avenue

**CLASS A BEER LICENSE**

Pier 2 Citgo LLC  
Jennifer Bienfang, Agent

Pier 2 Cenex

504 E 2<sup>nd</sup> Street

**CLASS A BEER LICENSE WITH CIDER**

CAP Operations, Inc  
Mary Hofele, Agent

Holiday #49

1312 W Main Street

**CLASS B BEER AND CLASS C WINE**

Dixie Land BBQ, LLC  
Scott A. Sense, Agent

Dixie Land BBQ

608C E 2<sup>nd</sup> St

**CLASS C WINE**

DSwan LLC  
Dawn R Swan, Agent

First Street Coffee Station

809 E. 1<sup>st</sup> Street

William N. Heideman, CMC, WCMC  
City Clerk

Updated 5/15/18

Attachment: 2018-2019 Liquor License List to H & S (3307 : 2018-2019 Liquor License Applications (per list))



**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee  
Re: Amending Chapter 26, Article V, Section 26-136 Tobacco Products

ORDINANCE NO. 2018-  
Introduced: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action: \_\_\_\_\_

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 26, Article V, Section 26-136 of the Code of Ordinances for the City of Merrill is amended as follows:

*Sec. 26-136 Purchase or possession of tobacco products*

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Tobacco products* means any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco or dipping tobacco **or any device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, vape pen, electronic vaping device, or any other similar product.**

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_

Approved: \_\_\_\_\_

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Attachment: Ordinance related to tobacco products (3340 : Ordinance on tobacco products)

Approved:

\_\_\_\_\_  
Derek Woellner, Mayor

Attest:

\_\_\_\_\_  
William N. Heideman, City Clerk

Attachment: Ordinance related to tobacco products (3340 : Ordinance on tobacco products)



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • THURSDAY APRIL 26, 2018

Regular Meeting City Hall Council Chambers 5:00 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:00 P.M.

Table with 4 columns: Attendee Name, Title, Status, Arrived. Rows include Dave Sukow, Paul Russell, and John M. Van Lieshout.

Also in attendance: City Administrator Dave Johnson, Mayor Derek Woellner, Police Chief Corey Bennett, Fire Department Battalion Chief Phil Skoug, Deputy Health Officer Norbert Ashbeck and City Clerk Bill Heideman.

II. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The report was in the meeting packet. Deputy Health Officer Ashbeck reported on the current cases.

A new nuisance complaint report format is being developed. Hopefully, this new format will make the reports easier to understand.

Deputy Health Officer Ashbeck reported that he has received several complaints related to rats, which is typical in the spring. None of the cases appear to be severe.

2. Vouchers

Motion (Sukow/Van Lieshout) to approve.

RESULT: APPROVED

III. Picnic and/or Liquor License Applications:

- 1. Applications from Merrill Baseball for 20 temporary Class "B" picnic licenses to sell fermented malt beverages inside Athletic Park during baseball games on the following dates in 2018: May 17th, June 3rd, June 4th, June 7th, June 12th, June 13th, June 17th, June 18th, June 24th, June 25th, June 26th, June 27th, June 28th, July 3rd, July 5th, July 6th, July 7th, July 8th, July 9th, and July 22nd.

Police Chief Bennett has no concerns with the applications as presented.

Motion (Van Lieshout/Sukow) to approve.

Attachment: 2018-04-26 Health and Safety Minutes (3269 : Minutes of April 26, 2018 Meeting)

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 5/8/2018 7:00 PM</b>
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2. Applications from the Merrill Firefighters Charities for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at Ott's Park in conjunction with the Merrill Firefighters Charities Softball Tournament, August 3 - August 5, 2018.

Police Chief Bennett has no concerns with the applications as presented.

Motion (Sukow/Van Lieshout) to approve.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 5/8/2018 7:00 PM</b>
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IV. Other agenda items to consider:

1. Consider request from John Kaufman for a sign limiting parking time in front of his business at 308 Grand Avenue.

It was noted that the City does not currently use 15-minutes parking signs, which is what Mr. Kaufman originally requested.

Police Chief Bennett stated that, if a sign is installed for one business, other businesses could then apply for a similar sign in front of their business.

It was suggested that Mr. Kaufman should be encouraged to call the Police Department when he sees violations, and, if necessary, the Police Department will mark tires in the area. Police Chief Bennett will contact Mr. Kaufman to discuss this suggestion.

No action was taken at this time.

2. Review 2018-2019 Liquor License Renewal Schedule

The renewal scheduled was in the meeting packet. City Clerk Heideman provided additional verbal details.

No action was necessary, requested or taken.

3. Discuss safety concerns at the skateboard park.

Alderman Russell had placed this item on the agenda, because discussion of a new location for the skateboard park may be revisited soon. In his opinion, there is heavy traffic in the area of the present site, and therefore he has safety concerns.

Police Chief Bennett reported that the ban on "lighted" street crossings has been lifted, and that municipalities can now apply to the state for potential installation of these crossings on state highways.

City Administrator Johnson stated his opinion that Merrill needs a new skateboard park. He added that he would be willing to approach the Bierman Foundation for potential funding, but that plans would have to be prepared before those discussions could occur.

Mayor Woellner stated that people his age seemed to prefer Streeter Square as a new skateboard site. He will discuss this whole issue with the Parks and Recreation Commission chairperson.

#### V. Monthly Reports:

##### 1. Intermin Fire Chief Krause

The report was in the meeting packet.

Battalion Chief Skoug reported that the Community Paramedic Program is up and running and is starting to get busier.

##### 2. Police Chief Bennett

The report was in the meeting packet.

##### 3. Lincoln County Humane Society

The report was in the meeting packet.

Alderman Russell stated that he plans on contacting the Humane Society to ask if anyone would like to attend future Health and Safety Committee meetings to report on Humane Society activities and answer questions.

##### 4. Consider placing monthly reports on file

Motion (Sukow/Van Lieshout) to place on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
----------------	-----------------------

#### VI. Establish date, time and location of next regular meeting

Wednesday, May 21<sup>st</sup>, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

#### VII. Public Comment Period

Deputy Health Officer Ashbeck noted that a Merrill High School student earned a perfect score on the SAT test.

Alderman Sukow asked if the minutes of the previous meeting could be included on meeting agendas and packets. City Clerk Heideman responded that he will add them to the "Monthly Reports" section of future agendas and include the minutes in future meeting packets.

#### VIII. Adjournment

Motion (Sukow/Russell) to adjourn. Carried. Adjourned at 5:46 P.M.

# MERRILL FIRE DEPARTMENT

## Monthly Report April 2018



### Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Fires	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	147	2	0	1	10	1	161
February	153	3	0	1	7	2	166
March	142	2	0	1	6	0	151
April	172	3	0	1	8	1	185
May							
June							
July							
August							
September							
October							
November							
December							
<b>Year to Date Total</b>	<b>614</b>	<b>10</b>	<b>0</b>	<b>4</b>	<b>31</b>	<b>4</b>	<b>663</b>

### EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Billing
January	148	10	2	1	\$99,807.75	\$114,215.70
February	162	18	3	1	\$83,029.89	\$113,255.87
March	150	18	0	0	\$79,214.47	\$117,027.40
April						
May						
June						
July						
August						
September						
October						
November						
December						
<b>Total YTD</b>	<b>460</b>	<b>46</b>	<b>5</b>	<b>2</b>	<b>\$262,052.11</b>	<b>\$344,498.97</b>

Attachment: Monthly Report - Fire Department (3287 : Interim Fire Chief Krause)

## Community Care Paramedic

	Requests for Service	Patient Visits
Month	5	8
Year to Date	9	11

## Training

Number of trainings offered	27
Number of Staff attending	336
Number of Staff Hours	374.20

Trainings this month included: D.N.R. Structure Protection class for wildland fire incidents, operating and pumping with apparatus that respond to wildland fire incidents, watercraft landing and operation, progressive hose advancement, review of streets and maps, continued training for a probationary firefighter, and response and treatment of pediatric overdoses.

## Fire Prevention Bureau

Total Inspections	120
Number of Violations	42
Number of Corrected Violations	31
Number of Staff Hours this month	<b>73.30 hours</b>

## Public Education & Community Activities

04-02-2018	Blood Pressure Screening for residents of Park Place
04-02-2018	Heartsaver CPR skills Exam
04-03-2018	Blood Pressure Screening at Jenny Towers
04-11-2018	Kids lunch at Fire Station for Fire Prevention
04-14-2018	Participated in the Children's Festival at The MARC
04-19-2018	Kids lunch at Fire Station for Fire Prevention
04-20-2018	Heartsaver CPR/First Aid class for 12 people from Lincoln Co. Forestry
04-24-2018	Kids lunch at Fire Station for Fire Prevention
04-25-2018	Kids lunch at Fire Station for Fire Prevention
04-26-2018	First Aid class for Girl Scout troop
04-28-2018	Participated in the Little League parade
04-28-2018	Participated in the History Hunt by providing tours of the station



# City of Merrill

## Police Department

Chief Corey A. Bennett

Captain Dale A. Bacher • Captain Greg D. Hartwig

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715)536-8311 • FAX (715)536-5930

### April 2018

	Last Month	This Month	Last Year
Complaints received	568	555	571
Traffic crashes	14	13	13
Juvenile non-traffic arrests	18	14	12
Traffic Citations (adult & juv.)	88	83	73
Adult non-traffic arrests	88	87	78

### CVR Transactions

New applications	23	19	27
New application city revenue	\$299.00	\$247.00	\$351.00
Renewals	29	26	17
Renewal city revenue	\$188.50	\$169.00	\$110.50
CVR Revenue YTD		<b>2018</b> \$1,482	<b>2017</b> \$1,787.50

Attachment: Monthly Report - Police Department (3289 : Police Chief Bennett)

*"Serving Merrill with Pride"*

**SPECIAL ASSIGNMENTS AND ACTIVITIES**

- April 3, **Chief Bennett** and **Officer Perra** attended Armorer training in Lake Mills, WI
- April 3-4, **Investigative Lieutenant Wunsch** and **Investigator Cimino** conducted Student Academy class regarding investigations
- April 5, Two sessions of Minimal Facts training at MPD conducted by LCDSS
- April 9, Tornado Awareness Week
- April 10, **Chief Bennett** attended Common Council
- April 10, **Chief Bennett** attended retirees breakfast
- April 10, **Chief Bennett** attended Department Head meeting
- April 10, **Chief Bennett** attended LCCCR meeting
- April 10, **Chief Bennett** attended Law Fair organizational meeting
- April 10-12, **Lieutenant Drabek** and **Officer McCaskill** conducted MHS Student Academy instructor
- April 12, Two sessions of Minimal Facts training at MPD conducted by LCDSS
- April 14, **Officer Mathwich**, **Officer Jaeger**, **Officer Tremaine**, and **Admin. Asst. Thorson** conducted obstacle course at Children's Festival at the MARC
- April 17, **Officer Tesch** and **Officer Caylor** conducted Student Academy instruction
- April 18, Zuercher Suite Pre-Business practice review
- April 20, HAVEN Open House
- April 23, **Captain Hartwig** presented happenings of MPD and awareness subjects on WJMT
- April 23, **Captain Bacher** attended Emergency Service Group
- April 24, **Chief Bennett** attended Personnel & Finance
- April 25, **Chief Bennett** attended Police & Fire Committee meeting
- April 26, **Chief Bennett** attended Health & Safety Committee meeting

Corey A. Bennett  
Chief of Police

# LINCOLN COUNTY SHERIFF'S OFFICE

5.3.a

## Department Activity Report

First Date: 04/01/2018

Jurisdiction: LINCOLN911

Last Date: 04/30/2018

Department	Complaint Type	Description	All Units	Primary Unit
<b>MRPD</b>				
	911 HANGUP	911 HANGUP	1	1
	911 NUISANCE	911 NUISANCE CALL	12	8
	ABAND VEH	ABANDONED VEHICLE	3	3
	AGENCY/ASS	AGENCY ASSISTANCE	11	5
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL)	19	6
	AMBULANCE	AMBULANCE NEEDED	47	0
	ANIMAL BITE	ANIMAL BITE	3	2
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	17	11
	ATT BURGLAF	ATTEMPTED BURGLARY	2	1
	ATT FRAUD	ATTEMPTED FRAUD	2	2
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	1	1
	BAIL JUMP	BAIL JUMPING	2	2
	BATTERY	BATTERY (intentional and unlawful touching or strikin	3	3
	BURGLARY	BURGLARY (unauthorized entry into a building, vehicl	2	1
	CHILD ABUSE	CHILD ABUSE/NEGLECT	16	10
	CHLD CUS	INTERFERE W/CHILD CUSTODY	1	1
	CO CHECK	CO CHECK	3	0
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	15	11
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	1	1
	CVL	CIVIL	5	4
	DIS CONDUCT	DISORDERLY CONDUCT	75	33
	DOMESTIC	DOMESTIC	22	6
	DRUG ACTIVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	19	9
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	12	9
	ESCORT	ESCORT/CONVOY	9	4
	EXTRA PATRL	EXTRA PATROL	4	3
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESID	10	2
	FIGHT	FIGHT IN PROGRESS	3	1
	FORGERY/FR	FORGERY/FRAUD	7	6
	FOUND ITM/AN	FOUND ITEM/ANIMAL	21	16
	GARBAGE DU	ILLEGAL DUMPING OF TRASH OR DEBRIS	2	2
	GAS SKIP	GAS SKIP	4	2
	HARASS CALL	HARASSING PHONE CALLS	1	1
	HARASSMENT	HARASSMENT	7	6
	HAZ SITUATIC	HAZARDOUS SITUATION	2	1
	HIT & RUN	HIT & RUN / F.PI.PD	12	10
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	17	15
	INFO COMPL	INFORMATIONAL COMPLAINT	6	6
	INTERNET CM	INTERNET COMPLAINT	1	1
	INTOX PED	INTOXICATED PEDESTRIAN	2	1
	INTOX DRIVEF	INTOXICATED DRIVER	9	3
	J/JA ALC PRT	JUVENILE/UNDERAGE ALCOHOL PARTY	3	1
	JUNK ORD	JUNK, ORDINANCE VIOLATION	3	2
	JUV COMP	JUVENILE COMPLAINT	4	1
	LOCKOUT	VEHICLE LOCKOUT	37	32
	LOST ITEM/AN	LOST ITEM/ANIMAL	1	1
	MENTAL SUB	MENTAL SUBJECT	11	4
	MESS DEL	MESSAGE FOR LOCAL DELIVERY	2	2

Attachment: Monthly Report - Police Department (3289 : Police Chief Bennett)

# LINCOLN COUNTY SHERIFF'S OFFICE

## Department Activity Report

First Date: 04/01/2018

Jurisdiction: LINCOLN911

Last Date: 04/30/2018

Department	Complaint Type	Description	All Units	Primary Unit
<b>MRPD</b>				
	MISSING PER	MISSING PERSON	2	1
	MOTORIST AS	MOTORIST ASSIST	12	6
	NEIGH COMP	NEIGHBOR COMPLAINT	4	4
	NOISE COMP	NOISE COMPLAINT	12	7
	OPEN DR/WIN	OPEN DOOR/WINDOW FOUND	28	9
	ORD VIOLATE	ORDINANCE VIOLATION	10	9
	PROB VIO	PROBATION VIOLATION	27	13
	PROP DAM	PROPERTY DAMAGE	3	2
	RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	5	3
	RD REPR	ROAD REPAIRS NEEDED	1	1
	RUNAWAY	RUNAWAY	3	1
	SEX ASSLT A	SEXUAL ASSAULT ADULT	1	1
	SEX ASSLT J	SEXUAL ASSAULT JUVENILE	10	7
	SHOPLIFTING	SHOPLIFTING	2	1
	SMOKE REPO	SMOKE REPORT	5	2
	SPECIAL DUT	SPECIAL DUTY REPORT IN PERSON	5	2
	STAND BY	STAND-BY	9	6
	SUDDEN DEA	SUDDEN DEATH	1	0
	SUICIDE	SUICIDE	5	1
	SUICIDE ATT	SUICIDE ATTEMPT	5	0
	SUICIDE THRT	SUICIDE THREAT	21	5
	SUSP ACTVTY	SUSPICIOUS ACTIVITY	19	11
	SUSP PERSOI	SUSPICIOUS PERSON	8	4
	SUSP VEH	SUSPICIOUS VEHICLE	16	7
	THEFT	THEFT	10	8
	THREAT	THREATS	8	5
	TRAFFIC STOI	TRAFFIC STOP	213	140
	TRESPASSINC	TRESPASSING	5	1
	VANDALISM	VANDALISM	3	3
	VEH IN DITCH	VEHICLE IN DITCH	5	1
	VIO CRT ORD	VIOLATION OF COURT ORDER	5	2
	WANTED PER	CHECK RECORD FOR WANTS	62	24
	WELFARE CK	WELFARE CHECK	27	15
<b>Department:</b>			<b>1024</b>	<b>555</b>
<b>Overall:</b>			<b>1024</b>	<b>556</b>

Attachment: Monthly Report - Police Department (3289 : Police Chief Bennett)

## Minutes from the LCHS Board meeting held on March 15, 2018

### Attendance:

**President: Pat Hoerstmann**                      **Vice President: Jim Daenicke**  
**Shelter Manager: Liz Friedenfels**            **Treasurer: Lynn Mai**  
**Secretary: Mary Moscherosch**                **County Board Rep: Mike Loka**  
**City Council Rep:**                                **WTA Rep:**  
**Board members: Sally Thayer, Kari Kercher, Trina DeLasky, Jenny Tesch,**  
**Public:**

Our meeting was called to order by President Pat Hoerstmann

A motion to approve the minutes from our Feb 21, 2018 meeting was made by Jim and 2nd by Sally. Voted on and approved

### **Presidents Report:**

Pat brought up how the new can trailer hunt is going. Liz said that Josh is working on getting the steel parts before the prices go up. Pat asked Liz to call and find out if we will be responsible for any expenses if the city puts in curb and gutter. Liz is getting the raffle license application ready.

### **Vice Pres. Report:**

Jim and Sally are working on the June 9<sup>th</sup> Cruisin for Critters.

### **Treasurers Report:**

Lynn and Pat went over the financial report. A motion to approve the report was made by Trina and 2nd by Mike Loka. Voted on and approved.

### **Volunteer Coordinator Report:**

Trina, Liz and Lynn will be having a meeting to organize the picnic to be held at the conclusion of the May 12<sup>th</sup> Walk for Whiskers. Trina is also getting workers lined up to help with our May 17 and 18 garage sale.

### **Shelter Manager Report:**

Liz said the 16 dogs from Texas did well and there are just 5 left. We had about \$500.00 in donations come in to help with some medical expenses for the puppies. We are at Petsmart this month. The rabies clinics are going well. Liz wants to see if Jennifer Ingman would hold a spaghetti fundraiser maybe in July to raise around \$300.00 to purchase a microchip scanner for the Tomahawk Police Dept.

**Other Business:** We had a discussion about the dog licensing and how we could promote it better and let people know they can purchase their license directly at the shelter. Kari will design a poster that town halls and other places could put up to get the word out. Liz will check to see how much it would cost to stuff it in the Foto News.

Motion to adjourn was made by Jim and 2nd by Trina. Voted on and approved

Upcoming board meeting dates: Tuesday April 3, 2018  
Monday May 14, 2018

Lincoln County Humane Society  
Board of Directors Agenda  
May 14, 2018 - 5:00 pm  
LCHS Building

Discuss and approve the following agenda items:

1. Minutes from previous meeting
2. Reports from Officers:
  - President
  - Vice President
  - Secretary
  - Treasurer
3. Volunteer Coordinator:
4. Shelter Manager:
5. Old Business:      Garage door  
                            Garage door opener
6. New Business:     Ringworm protocol  
                            ID tag price  
                            Microchip price
7. Public Comments:
8. Open Discussion:
9. Upcoming Meeting:
10. Adjourn

**Lincoln County Humane Society  
Profit & Loss  
April 2018**

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>LCHS INCOME</b>					
<b>Animal Related Income</b>					
Sponsorship	0.00		2,145.00		
Surrender Fees	50.00	183.34	315.00	733.32	2,200.00
Adoption Fees	2,615.00	2,916.67	12,195.00	11,666.64	35,000.00
Reclamation Fees	0.00	66.67	100.00	266.64	800.00
Dog License-Public	960.00	2,500.00	6,460.00	5,000.00	10,000.00
Dog License-County	0.00	0.00	41,334.37	41,000.00	41,000.00
Red Dingo Tags	30.00	50.00	105.00	200.00	600.00
Microchip	0.00	83.30	60.00	333.32	1,000.00
Other Animal Related Income	0.00	41.67	0.00	168.68	500.00
<b>Total Animal Related Income</b>	<b>3,655.00</b>	<b>5,841.65</b>	<b>62,714.37</b>	<b>59,366.60</b>	<b>91,100.00</b>
<b>Fundraising Income</b>					
Aluminum Cans	274.36		2,741.42		
Donation Banks	227.88		1,483.50		
Sales/General Event Income	1,242.00		7,787.50		
Event Sponsorships	2,370.00		2,370.00		
Raffle	160.00		160.00		
Fundraising Income - Other	0.00	21,525.00	0.00	43,050.00	86,100.00
<b>Total Fundraising Income</b>	<b>4,274.24</b>	<b>21,525.00</b>	<b>14,522.42</b>	<b>43,050.00</b>	<b>86,100.00</b>
<b>Donation Income</b>					
General Donation	2,501.38	2,166.67	10,160.08	8,666.68	26,000.00
Memorial Income	1,377.74	1,000.00	4,587.74	4,000.00	12,000.00
<b>Total Donation Income</b>	<b>3,879.12</b>	<b>3,166.67</b>	<b>14,747.82</b>	<b>12,666.68</b>	<b>38,000.00</b>
<b>Municipal Funding</b>					
County Installments	8,750.00	8,750.00	17,500.00	17,500.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
City of Maine	1,000.00	250.00	1,500.00	500.00	1,000.00
<b>Total Municipal Funding</b>	<b>9,750.00</b>	<b>9,000.00</b>	<b>35,500.00</b>	<b>34,500.00</b>	<b>52,500.00</b>
<b>Other</b>					
Bank Interest	1.69	41.67	50.39	166.68	500.00
Other Income					
Square 4% Surcharge	29.08		163.65		
<b>Total Other Income</b>	<b>29.08</b>		<b>163.65</b>		
<b>Total Other</b>	<b>30.77</b>	<b>41.67</b>	<b>214.04</b>	<b>166.68</b>	<b>500.00</b>
<b>Total LCHS INCOME</b>	<b>21,589.13</b>	<b>39,574.99</b>	<b>127,698.65</b>	<b>149,749.96</b>	<b>268,200.00</b>
<b>Total Income</b>	<b>21,589.13</b>	<b>39,574.99</b>	<b>127,698.65</b>	<b>149,749.96</b>	<b>268,200.00</b>
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
Spay Me	0.00		580.00		
Cat litter	127.52	208.34	447.94	833.36	2,500.00
Food	39.51	125.00	114.91	500.00	1,500.00
Medical - Surgeries/ Exams/Euth	2,511.90	2,500.00	10,717.18	10,000.00	30,000.00
Cremation Expense	320.00	41.66	340.00	166.64	500.00
Medical Supplies	1,190.12	1,416.67	5,031.38	5,666.68	17,000.00
Dog License to County	1,896.50	2,250.00	6,108.00	4,500.00	9,000.00
Sales Tax	627.32	233.34	1,148.55	933.32	2,800.00
Microchip	14.55	333.34	326.20	1,333.32	4,000.00
Other Animal Related Expenses	0.00		80.00		
<b>Total Animal Related Expenses</b>	<b>6,727.42</b>	<b>7,108.35</b>	<b>24,896.16</b>	<b>23,933.32</b>	<b>67,300.00</b>
<b>Total EXPENSES</b>	<b>6,727.42</b>	<b>7,108.35</b>	<b>24,896.16</b>	<b>23,933.32</b>	<b>67,300.00</b>
<b>Fundraising Expenses</b>					
Supplies	0.00		50.27		
Printing	0.00		155.00		
Pavers/Tiles	0.00		51.60		
Event Fees	0.00		50.00		
PayPal Expense	24.29		92.54		
Fundraising Expenses - Other	0.00	883.34	0.00	3,533.32	10,600.00
<b>Total Fundraising Expenses</b>	<b>24.29</b>	<b>883.34</b>	<b>399.41</b>	<b>3,533.32</b>	<b>10,600.00</b>

Attachment: Monthly Report - Humane Society (3290 : Lincoln County Humane Society)

12:28 PM  
05/07/18  
Cash Basis

Lincoln County Humane Society  
Profit & Loss  
April 2018

	Apr 18	Budget	Jan - Apr 18	YTD Budget	Annual Budget
<b>Office Related Expenses</b>					
Bank & Square Merchant Fees	25.76		120.52		
Advertising Expenses	0.00		25.00		
Licenses and Permits	0.00	25.00	25.00	100.00	300.00
Domain/QuickBooks/Software	0.00	83.33	104.45	333.36	1,000.00
Professional Fees	100.00	100.00	400.00	400.00	3,000.00
Office Supplies / Equipment	235.56	83.34	672.11	333.32	1,000.00
Postage	10.00	58.30	208.00	233.28	700.00
Staff Meetings	36.89	41.66	102.72	166.68	500.00
Uniforms	-25.00	83.33	258.55	333.36	1,000.00
Other Office Related Expenses	0.00		520.01		
<b>Total Office Related Expenses</b>	<b>383.21</b>	<b>474.96</b>	<b>2,434.36</b>	<b>1,900.00</b>	<b>7,500.00</b>
<b>Payroll Expenses</b>					
Hourly Employees	6,943.36	7,416.67	31,560.05	28,666.66	89,000.00
Manager Salary	2,807.70	3,133.34	12,634.65	12,533.32	37,600.00
Federal Payroll Tax Expense	745.97	800.00	3,380.90	3,200.00	9,600.00
Unemployment Expense	78.00	166.63	353.54	666.64	2,000.00
Employee Health Insurance	919.60	458.34	1,839.20	1,833.32	5,500.00
<b>Total Payroll Expenses</b>	<b>11,494.63</b>	<b>11,974.98</b>	<b>49,768.34</b>	<b>47,899.94</b>	<b>143,700.00</b>
<b>Shelter Expenses</b>					
Conference Expense	0.00	16.67	0.00	66.68	200.00
Security Services	0.00	150.00	0.00	600.00	1,800.00
Staff Education	0.00	41.67	342.69	166.64	500.00
Equipment	110.55	41.67	110.55	166.68	500.00
Repairs	331.15	125.00	1,929.27	500.00	1,500.00
Supplies	670.43	191.67	1,618.64	766.68	2,300.00
Electric/Gas	627.00	666.67	2,508.00	2,666.68	8,000.00
Insurance (Gen'l Lia, Vehicle)	0.00	958.30	1,622.00	3,833.32	11,500.00
Telephone	302.39	333.34	1,061.25	1,333.32	4,000.00
Vehicle	169.54	233.34	699.97	933.36	2,800.00
Water	439.02	166.67	914.03	666.68	2,000.00
Waste Removal	402.96	333.34	1,209.88	1,333.36	4,000.00
<b>Total Shelter Expenses</b>	<b>3,053.04</b>	<b>3,258.34</b>	<b>12,016.28</b>	<b>13,033.40</b>	<b>39,100.00</b>
<b>Total Expense</b>	<b>21,682.59</b>	<b>23,699.97</b>	<b>89,514.55</b>	<b>80,299.98</b>	<b>268,200.00</b>
<b>Net Ordinary Income</b>	<b>-93.46</b>	<b>15,875.02</b>	<b>38,184.10</b>	<b>59,449.98</b>	<b>0.00</b>
<b>Net Income</b>	<b>-83.48</b>	<b>15,875.02</b>	<b>38,184.10</b>	<b>59,449.98</b>	<b>0.00</b>

Attachment: Monthly Report - Humane Society (3290 : Lincoln County Humane Society)

12:33 PM  
05/07/18  
Cash Basis

Lincoln County Humane Society  
Profit & Loss Expense Detail  
April 2018

Type	Date	Num	Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>					
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
<b>Cat litter</b>					
Bill	04/06/2018	4/8/18	Colleen Woller.	Litter	63.76
Bill	04/24/2018	Litter	Colleen Woller.	Cat litter	63.76
Total Cat litter					127.52
<b>Food</b>					
Bill	04/23/2018	5/12/18	Wal-Mart Community	Food	39.51
Total Food					39.51
<b>Medical - Surgeries/ Exams/Euth</b>					
Bill	04/02/2018	Gibbs - puppy	Jessie Gumz	3/30/18 Gibbs	38.00
Bill	04/02/2018	Gibbs - puppy	Jessie Gumz	3/19/18 Gibbs	38.00
Bill	04/02/2018	Gibbs - puppy	Jessie Gumz	Emergency Vet 3/9	477.00
Deposit	04/04/2018		Neil & Sally Tesch	pre-paid rebaies	-20.00
Bill	04/05/2018	1727381	The Fix Is In, Inc	Bugs & Lola - rabbit...	203.60
Bill	04/07/2018	4/7/18	Barbara Barton		500.00
Deposit	04/11/2018		Misty Suwyn	Reimbursement - E...	-10.00
Deposit	04/19/2018	1779	Catkins Animal Rescue	Texas Dogs	-100.00
Bill	04/19/2018	3/31/18	Merrill Veterinary Clinic	Maverick - cat ear e...	170.20
Bill	04/19/2018	3/31/18	Merrill Veterinary Clinic	Pilcher - health check	136.60
Bill	04/19/2018	3/31/18	Merrill Veterinary Clinic	Fecal, etc	125.28
Bill	04/19/2018	10755	Paw Health Network Inc	Gibbs - puppy	401.53
Bill	04/20/2018	Gibbs - puppy	Bessie Gums	Blood Count	38.00
Bill	04/20/2018	Gibbs - puppy	Bessie Gums	Blood Count	38.00
Bill	04/20/2018	Gibbs - puppy	Bessie Gums	Urinalysis	37.50
Bill	04/20/2018	50480	Animal Hospital of Howard	Stacy (cat), Dottie, ...	458.19
Deposit	04/29/2018		Brent Reinhardt	Pre-pay Rabies	-20.00
Total Medical - Surgeries/ Exams/Euth					2,511.90
<b>Cremation Expense</b>					
Bill	04/16/2018	3539	Peaceful Pines Pet Memorials, Inc.	3539	320.00
Total Cremation Expense					320.00
<b>Medical Supplies</b>					
Bill	04/02/2018	Gibbs - puppy	Jessie Gumz	Gibbs 3/5/18	94.39
Bill	04/03/2018	87856	Wisconsin Valley Veterinary Services	Syringes	27.95
Bill	04/03/2018	87856	Wisconsin Valley Veterinary Services	Clavamox (chewabl...	86.00
Bill	04/03/2018	87856	Wisconsin Valley Veterinary Services	Convenia	335.02
Bill	04/20/2018	88391	Wisconsin Valley Veterinary Services	Albon	78.67
Bill	04/20/2018	88391	Wisconsin Valley Veterinary Services	Convenia	335.02
Bill	04/20/2018	88391	Wisconsin Valley Veterinary Services	Duramine	233.07
Total Medical Supplies					1,190.12
<b>Dog License to County</b>					
Bill	04/03/2018	3755-3779	Lincoln County County Treasurer	3755-3779	317.50
Bill	04/03/2018	3714-3754	Lincoln County County Treasurer	3714-3754	609.50
Bill	04/03/2018	3633-3673	Lincoln County County Treasurer	3633-3673	449.50
Bill	04/03/2018	3674-3713	Lincoln County County Treasurer	3674-3713	520.00
Total Dog License to County					1,896.50
<b>Sales Tax</b>					
Bill	04/02/2018	January	Wisconsin Department of Revenue - ...	January	103.48
Bill	04/02/2018	february	Wisconsin Department of Revenue - ...	feb	295.33
Bill	04/02/2018	March	Wisconsin Department of Revenue - ...	march	228.51
Total Sales Tax					627.32

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12:33 PM  
05/07/18  
Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
April 2018

Type	Date	Num	Name	Memo	Paid Amount
<b>Microchip</b>					
Bill	04/16/2018	SIUN115366...	Pethealth Services		14.55
Total Microchip					14.55
Total Animal Related Expenses					6,727.42
Total EXPENSES					6,727.42
<b>Fundraising Expenses</b>					
<b>PayPal Expense</b>					
Deposit	04/30/2018		Paypal	April fees	24.29
Total PayPal Expense					24.29
Total Fundraising Expenses					24.29
<b>Office Related Expenses</b>					
<b>Bank &amp; Square Merchant Fees</b>					
Deposit	04/04/2018		Square	Square	1.43
Deposit	04/04/2018		Square	Deposit	0.86
Deposit	04/06/2018		Square	Square	1.43
Deposit	04/06/2018		Square	Square	0.72
Deposit	04/12/2018		Square	Deposit	0.86
Deposit	04/14/2018		Square	Square	1.43
Deposit	04/14/2018		Square	Deposit	0.14
Deposit	04/20/2018		Square	Square	6.01
Deposit	04/21/2018		Square	Square	1.43
Deposit	04/24/2018		Square	Square	0.86
Deposit	04/27/2018		Square	Square	0.72
Deposit	04/29/2018		Square	Square	5.01
Deposit	04/29/2018		Square	Square	1.43
Deposit	04/30/2018		Sarah & Jeremy Hall	Square	2.00
Deposit	04/30/2018		Square	Square	1.43
Total Bank & Square Merchant Fees					25.76
<b>Professional Fees</b>					
Bill	04/16/2018	1499	Janet Klutterman.	April	100.00
Total Professional Fees					100.00
<b>Office Supplies / Equipment</b>					
Check	04/02/2018	Debit	Wal-Mart Community	Camera Battery	14.99
Bill	04/05/2018	0103236-001	VIP All Value Office Products	Thermal Sheets	14.94
Deposit	04/05/2018		Andrea Nicholson	Printing	-0.15
Deposit	04/05/2018		Tiffany Tupa	Printing	-0.45
Bill	04/16/2018	INV309849	EO Johnson		168.50
Bill	04/16/2018	0103314-001	VIP All Value Office Products	Tickets	14.99
Deposit	04/19/2018		Liz Friedenfels	Printing	-0.90
Deposit	04/23/2018		Bonny Graap	Printing	-1.00
Bill	04/23/2018	INV322911	EO Johnson	Ink	24.64
Total Office Supplies / Equipment					235.56
<b>Postage</b>					
Bill	04/23/2018	5/12/18	Wal-Mart Community	Postage	10.00
Total Postage					10.00
<b>Staff Meetings</b>					
Check	04/18/2018	Debit	Los Mezcales		36.89
Total Staff Meetings					36.89
<b>Uniforms</b>					
Deposit	04/27/2018		Janet Klutterman	Hoodies	-25.00
Total Uniforms					-25.00
Total Office Related Expenses					383.21

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12:33 PM  
05/07/18  
Cash Basis

Lincoln County Humane Society  
Profit & Loss Expense Detail  
April 2018

Type	Date	Num	Name	Memo	Paid Amount
<b>Payroll Expenses</b>					
<b>Hourly Employees</b>					
Paycheck	04/13/2018	10958	Amber L Renken		29.89
Paycheck	04/13/2018	10959	Andrea L Nicholson		725.31
Paycheck	04/13/2018	10960	Bessie M Gums		58.00
Paycheck	04/13/2018	10961	Bonnyjean M Graap		189.90
Paycheck	04/13/2018	10963	Kassandra A Boyce		595.00
Paycheck	04/13/2018	10964	Misty L Wirt		614.25
Paycheck	04/13/2018	10964	Misty L Wirt		84.00
Paycheck	04/13/2018	10965	Tiffany K Tupa		890.50
Paycheck	04/13/2018	10965	Tiffany K Tupa		150.00
Paycheck	04/13/2018	10966	Timothy A Becker		229.14
Paycheck	04/27/2018	10975	Amber L Renken		133.50
Paycheck	04/27/2018	10976	Andrea L Nicholson		788.61
Paycheck	04/27/2018	10976	Andrea L Nicholson		45.84
Paycheck	04/27/2018	10977	Bessie M Gums		62.00
Paycheck	04/27/2018	10978	Bonnyjean M Graap		192.01
Paycheck	04/27/2018	10980	Kassandra A Boyce		270.00
Paycheck	04/27/2018	10980	Kassandra A Boyce		120.00
Paycheck	04/27/2018	10981	Misty L Wirt		588.00
Paycheck	04/27/2018	10981	Misty L Wirt		84.00
Paycheck	04/27/2018	10982	Tiffany K Tupa		884.00
Paycheck	04/27/2018	10982	Tiffany K Tupa		52.00
Paycheck	04/27/2018	10983	Timothy A Becker		157.41
<b>Total Hourly Employees</b>					<b>6,943.36</b>
<b>Manager Salary</b>					
Paycheck	04/13/2018	10962	Elizabeth K Friedenfels		1,403.85
Paycheck	04/27/2018	10979	Elizabeth K Friedenfels		1,403.85
<b>Total Manager Salary</b>					<b>2,807.70</b>
<b>Federal Payroll Tax Expense</b>					
Paycheck	04/13/2018	10958	Amber L Renken		1.86
Paycheck	04/13/2018	10958	Amber L Renken		0.43
Paycheck	04/13/2018	10959	Andrea L Nicholson		44.97
Paycheck	04/13/2018	10959	Andrea L Nicholson		10.52
Paycheck	04/13/2018	10960	Bessie M Gums		3.59
Paycheck	04/13/2018	10960	Bessie M Gums		0.84
Paycheck	04/13/2018	10961	Bonnyjean M Graap		11.77
Paycheck	04/13/2018	10961	Bonnyjean M Graap		2.75
Paycheck	04/13/2018	10962	Elizabeth K Friedenfels		87.04
Paycheck	04/13/2018	10962	Elizabeth K Friedenfels		20.36
Paycheck	04/13/2018	10963	Kassandra A Boyce		36.89
Paycheck	04/13/2018	10963	Kassandra A Boyce		8.63
Paycheck	04/13/2018	10964	Misty L Wirt		43.29
Paycheck	04/13/2018	10964	Misty L Wirt		10.13
Paycheck	04/13/2018	10965	Tiffany K Tupa		64.51
Paycheck	04/13/2018	10965	Tiffany K Tupa		15.09
Paycheck	04/13/2018	10966	Timothy A Becker		14.20
Paycheck	04/13/2018	10966	Timothy A Becker		3.33
Paycheck	04/27/2018	10975	Amber L Renken		8.28
Paycheck	04/27/2018	10975	Amber L Renken		1.94
Paycheck	04/27/2018	10976	Andrea L Nicholson		51.73
Paycheck	04/27/2018	10976	Andrea L Nicholson		12.10
Paycheck	04/27/2018	10977	Bessie M Gums		3.85
Paycheck	04/27/2018	10977	Bessie M Gums		0.90
Paycheck	04/27/2018	10978	Bonnyjean M Graap		11.90
Paycheck	04/27/2018	10978	Bonnyjean M Graap		2.79
Paycheck	04/27/2018	10979	Elizabeth K Friedenfels		87.04
Paycheck	04/27/2018	10979	Elizabeth K Friedenfels		20.35
Paycheck	04/27/2018	10980	Kassandra A Boyce		24.18
Paycheck	04/27/2018	10980	Kassandra A Boyce		5.65
Paycheck	04/27/2018	10981	Misty L Wirt		41.67
Paycheck	04/27/2018	10981	Misty L Wirt		9.74
Paycheck	04/27/2018	10982	Tiffany K Tupa		58.04
Paycheck	04/27/2018	10982	Tiffany K Tupa		13.57

12:33 PM  
05/07/18  
Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
April 2018

Type	Date	Num	Name	Memo	Paid Amount
Paycheck	04/27/2018	10983	Timothy A Becker		9.76
Paycheck	04/27/2018	10983	Timothy A Becker		2.28
<b>Total Federal Payroll Tax Expense</b>					<b>745.97</b>
<b>Unemployment Expense</b>					
Paycheck	04/13/2018	10958	Amber L Renken		0.24
Paycheck	04/13/2018	10959	Andrea L Nicholson		5.80
Paycheck	04/13/2018	10960	Bessie M Gums		0.47
Paycheck	04/13/2018	10961	Bonnyjean M Graap		1.52
Paycheck	04/13/2018	10962	Elizabeth K Friedenfels		11.23
Paycheck	04/13/2018	10963	Kassandra A Boyce		4.76
Paycheck	04/13/2018	10964	Misty L Wirt		5.58
Paycheck	04/13/2018	10965	Tiffany K Tupa		8.32
Paycheck	04/13/2018	10966	Timothy A Becker		1.84
Paycheck	04/27/2018	10975	Amber L Renken		1.07
Paycheck	04/27/2018	10976	Andrea L Nicholson		6.67
Paycheck	04/27/2018	10977	Bessie M Gums		0.49
Paycheck	04/27/2018	10978	Bonnyjean M Graap		1.53
Paycheck	04/27/2018	10979	Elizabeth K Friedenfels		11.23
Paycheck	04/27/2018	10980	Kassandra A Boyce		3.12
Paycheck	04/27/2018	10981	Misty L Wirt		5.38
Paycheck	04/27/2018	10982	Tiffany K Tupa		7.49
Paycheck	04/27/2018	10983	Timothy A Becker		1.26
<b>Total Unemployment Expense</b>					<b>78.00</b>
<b>Employee Health Insurance</b>					
Check	04/01/2018	debit	SHOP Marketplace		459.80
Check	04/11/2018	debit	SHOP Marketplace		459.80
<b>Total Employee Health Insurance</b>					<b>919.60</b>
<b>Total Payroll Expenses</b>					<b>11,494.63</b>
<b>Shelter Expenses</b>					
<b>Equipment</b>					
Check	04/23/2018	Debit	Customer One Cooperative	Kennel	110.55
<b>Total Equipment</b>					<b>110.55</b>
<b>Repairs</b>					
Bill	04/19/2018	171361	Merrill Ace Hardware	Screens	310.08
Bill	04/20/2018	Door Stops	Tim Becker	Door Stops	21.07
<b>Total Repairs</b>					<b>331.15</b>
<b>Supplies</b>					
Check	04/09/2018	Debit	Doterra	Oils	91.49
Bill	04/23/2018	5/12/18	Wal-Mart Community	Shelter supplies	78.94
Check	04/27/2018	debit	Heartland Coop		50.00
Bill	04/30/2018	Aluminum C...	Mary Bootz.	Aluminum Can Trailer	450.00
<b>Total Supplies</b>					<b>670.43</b>
<b>Electric/Gas</b>					
Bill	04/16/2018	5/1/18	Wisconsin Public Service	May 1	627.00
<b>Total Electric/Gas</b>					<b>627.00</b>
<b>Telephone</b>					
Bill	04/03/2018	4/10/18	Charter Communications		148.54
Bill	04/23/2018	957620	Cellcom Rhinelander PCS		153.85
<b>Total Telephone</b>					<b>302.39</b>

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12:33 PM  
05/07/18  
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**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
April 2018

Type	Date	Num	Name	Memo	Paid Amount
<b>Vehicle</b>					
Check	04/07/2018	Debit	Kwik Trip	Gasoline	25.00
Bill	04/16/2018	4/20/18	Kwik Trip		96.11
Check	04/24/2018	Debit	R Store		18.00
Check	04/29/2018	debit	Gas Station	shell	30.43
<b>Total Vehicle</b>					<b>169.54</b>
<b>Water</b>					
Bill	04/23/2018	5/10/18	Merrill Water Utility		439.02
<b>Total Water</b>					<b>439.02</b>
<b>Waste Removal</b>					
Bill	04/03/2018	4795908-04...	Waste Management of Central Wisc...		402.96
<b>Total Waste Removal</b>					<b>402.96</b>
<b>Total Shelter Expenses</b>					<b>3,053.04</b>
<b>Total Expense</b>					<b>21,682.59</b>
<b>Net Ordinary Income</b>					<b>-21,682.59</b>
<b>Net Income</b>					<b>-21,682.59</b>

Attachment: Monthly Report - Humane Society (3290 : Lincoln County Humane Society)

12:32 PM  
05/07/18  
Accrual Basis

**Lincoln County Humane Society**  
**Balance Sheet**  
As of April 30, 2018

	Apr 30, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Expense Checking Account	164,461.06
PayPal / Square Checking (RVB)	8,588.07
Buddy & Tar Savings	662.56
Associated Bank	2,295.92
RVSB - Building Fund	65,186.69
PayPal	2,522.74
<b>Total Checking/Savings</b>	243,717.04
<b>Accounts Receivable</b>	
Accounts Receivable	250.00
<b>Total Accounts Receivable</b>	250.00
<b>Other Current Assets</b>	
CD #700344021	10,000.00
CD #700366339	2,050.00
<b>Total Other Current Assets</b>	12,050.00
<b>Total Current Assets</b>	256,017.04
<b>Fixed Assets</b>	
Accumulated Depreciation	-12,755.19
Equipment	26,498.52
Construction in progress	933,937.84
<b>Total Fixed Assets</b>	947,681.17
<b>TOTAL ASSETS</b>	<b>1,203,698.21</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Sales Tax Payables	140.49
<b>Total Accounts Payable</b>	140.49
<b>Other Current Liabilities</b>	
Spay/Neuter Deposits	1,200.00
Payroll Liabilities	
Payroll Tax Liabilities	2,708.12
<b>Total Payroll Liabilities</b>	2,708.12
<b>Accrued payroll</b>	2,589.62
<b>Total Other Current Liabilities</b>	6,497.74
<b>Total Current Liabilities</b>	6,638.23
<b>Total Liabilities</b>	6,638.23
<b>Equity</b>	
Fund Balance	1,158,745.14
Net Income	38,314.84
<b>Total Equity</b>	1,197,059.98
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,203,698.21</b>

Attachment: Monthly Report - Humane Society (3290 : Lincoln County Humane Society)

Animal Statistics 2018

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Strays</b>													
Cats	18	9	17	8									52
Dogs	7	3	9	11									30
Other	0	1	4	1									6
<b>Surrendors</b>													
Cats	13	17	17	8									63
Dogs	1	6	3	5									15
Other	6	1	10	1									18
<b>Transfer</b>													
Cats	10	2	0	10									22
Dogs	10	16	1	15									42
Other	0	0	0	1									1
<b>Born at Shelter / Foster</b>													
Kittens	0	0	0	4									4
Puppies	0	0	0	0									0
<b>Returns</b>													
Cats	9	2	4	7									22
Dogs	1	1	2	2									6
<b>Total Incoming</b>	<b>75</b>	<b>58</b>	<b>67</b>	<b>73</b>									<b>281</b>

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Redeems</b>													
Cats	0	0	1	0									1
Dogs	4	3	7	9									23
Other	0	1	0	0									1
<b>Adoptions</b>													
Cats	55	27	35	13									130
Dogs	11	9	20	12									52
Other	6	0	9	0									15
<b>Euthanasia</b>													
Cats	0	1	3	2									6
Dogs	0	0	1	1									2
Other	0	0	0	0									0
<b>Rescue</b>													
Cats	0	1	0	18									19
Dogs	1	2	1	4									8
Other	0	0	2	7									9
<b>Natural Death</b>													
Cats	1	0	0	0									1
Dogs	0	0	0	0									0
Other	0	0	0	0									0
<b>Total Outgoing</b>	<b>78</b>	<b>44</b>	<b>79</b>	<b>66</b>									<b>267</b>

Currently at Shelter													AVG
Cats	36	34	45	36									38
Dogs	8	8	1	5									6
Other	0	0	4	3									2
<b>Total</b>	<b>44</b>	<b>42</b>	<b>50</b>										<b>43</b>

Currently in Foster Care													AVG
Cats	1	2	7	7									4
Dogs	2	4	2	3									3
Other	3	1	0	0									1
<b>Total</b>	<b>6</b>	<b>7</b>	<b>9</b>	<b>10</b>									<b>23</b>

Adoption Partners													Total
Petsmart Cat Adoptions	29	0	9	0									38

The Fix Is In													Total
Public Cats	18	13	7*										38
Public Dogs	4	2	7*										13
LCHS Cats	8	13	15*										36
LCHS Dogs	2	1	2*										5

\*Waiting on April surgery numbers from The Fix Is In

# Shelter Report

## May Meeting 2018

### **Animals:**

The cats are doing well. We recently attended a conference that recommends a variety of different options for ringworm treatment, so we will modify our treatment plan in the near future.

Incoming dogs have been adopted very quickly! We are working on a multi-organization transport from Texas so will take 4 pups and 1 adult dog. The other organizations involved will also take multiple dogs. It will work out well for us because we will not need to find space for so many dogs at one time.

### **Staff:**

The staff is doing well.

### **Events & Activities:**

Pat is following up on the fire department requirements to ensure the doors are properly modified.

We are planning for another sign-making night at Willow Springs Garden on June 12<sup>th</sup>.

Jessie & Amber attended Metal for Muttz. The event raised \$500-\$600 which will be split between LCHS and Marathon County Humane Society.

The Northway Club's Pool Tournament raised \$1,300!