



**MERRILL  
WISCONSIN**  
*City Of Parks*

# CITY OF MERRILL

## Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452  
Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187  
Fax (715) 539-2790

### APRIL MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, April 11, 2018 at 4:15 p.m.**, at the **Merrill City Hall**.

Voting members of Commission: John Burgener, Jean Ravn, Brian Artac, Melissa Schroeder, Dave Sukow, Joan Tabor and Michael Willman.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Discuss potential Bike Route designations as alternative River Bend Trail routes at the following approximate locations.
  - Cooper Street loop back to Park Street
  - Cooper Street extension to Pine Ridge Avenue
5. Permission to dispose of Water Wheel and miscellaneous items.
6. Monthly reports.
7. Set date for next meeting.
8. Public comment
9. Adjournment

Submitted by

A handwritten signature in blue ink that reads "Mike Willman".

Mike Willman, Chairperson  
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

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## PARKS AND RECREATION COMMISSION

March 7, 2018

The Merrill Parks and Recreation Commission met on Wednesday, March 7, 2018 at 4:15 p.m. at the Merrill City Hall.

Members Present: Brian Artac, John Burgener, Dave Sukow, Jean Ravn, Joan Tabor, Melissa Schroeder

Members Excused Absent: Mike Willman

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Kandy Peterson, Erik Pfantz, Bill Heideman

\*\*\*Motion by Schroeder, seconded by Ravn to approve the minutes from the February meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Sukow, seconded by Burgener, to approve the claims from February 2018

\*\*\*Carried unanimously.

The first item on the agenda was to review/approve Stange Park restroom/shelter bids. Wendorf stated that there was a total of 5 bids that came in. All bids were higher than anticipated, but there is enough in the budget to complete the project. Wendorf stated the highest bid is \$280,688.00 from SD Ellenbecker and the lowest bid is \$254,398.00 from JAS. Wendorf stated that the city has never done work with JAS before but checked on their references and other contractors and the City of Wausau spoke very highly of them.

\*\*\*Motion by Sukow, seconded by Burgener to except the bid from JAS in the amount of \$254,398.00.

\*\*\*Carried Unanimously.

The next item on the agenda was to begin Agra Pavilion discussion as a rentable facility. Artac stated that a lot of work has to be completed before rentals begin on the pavilion. Wendorf stated that this facility could be rented year round if we wanted to. Wendorf stated that he would like to do resident as a \$75.00 rental fee, and non-resident as a \$85.00 rental fee with a \$75.00 security deposit. Burgener stated that he doesn't think you should do resident/non-resident fee because a lot of the donations that came in were made by non-residents. Artac thought the rental fee should be higher in the winter because more utilities will be used. Wendorf stated that the building is going to have to stay heated either way because of the bathrooms. Schroeder questioned if the parking area would be plowed all winter, Wendorf stated it would be. Artac suggested that this item be put back on the agenda for next month.

The next item on the agenda was to review/discuss 10 year capital plan. Wendorf stated that Finance Director Kathy Unertl requests a 10 year capital plan to help with financial planning for upcoming years. Artac would like to see the Stange Park basketball court and any amenities we don't do this year to be put back on the plan.

The next item on the agenda was to discuss parking between Kitchenette Park and Legion Building and immediately east of Legion building – potential development interest in that area. Wendorf stated that City Administrator Dave Johnson requested this on the agenda. City Administrator Johnson stated that there may be a potential buyer for the Legion building but would require some parking areas. Johnson stated that they would not be able to park in the current parking lot because when the park has rentals the parking lot is utilized by the park renters. Johnson suggested selling the lot between the old tennis courts and the trees and the potential buyer could put a parking lot in there. Johnson asked the Park and Recreation Commission to consider this and he would keep them informed on the potential sale of the building.

The next item on the agenda is monthly reports. Wendorf asked if anyone had any questions. Wendorf stated he received a grant for lifejackets for the Aquatic Center. Wendorf stated they are getting ready to get their equipment out of storage and get it ready for the upcoming season.

\*\*\*Motion by Schroeder, seconded by Ravn to approve the monthly board report given by Wendorf.

\*\*\*Carried unanimously.

The next regular meeting is scheduled for Wednesday, April 11, 2018 at 4:15 p.m. at the Merrill City Hall.

Public comment: John Burgener stated that the River Bend trail has some ice spots that should be salted before someone falls and get hurt.

\*\*\*Motion by Burgener, seconded by Tabor to adjourn at 5:00 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

MARCH

ACE HARDWARE	SPRAYPAINT	2/23/2018		\$30.00	55300-03-41500
ACE HARDWARE	VOCOILEN/GLOVES	2/28/2018		\$23.97	55200-03-40000
AMERICAN WELDING	CYLINDER RENTAL	2/28/2018	646	\$88.82	55200-02-15000
AMERICAN WELDING	CYLINDER RENTAL	2/28/2018	929	\$120.68	55200-02-15000
ATCO INTERNATIONAL	POP UP SWIPES	2/26/2018	132383	\$122.50	55400-03-50000
DAVES COUNTY MARKET	SUPPLIES	3/9/2018		\$33.37	55300-03-41500
G & K SERVICES	UNIFORMS JIM/JOE	2/22/2018	6016661699	\$64.39	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	3/1/2018	6016664416	\$64.39	55200-03-46000
HORST	INVOICE	3/1/2018	6001575	\$237.68	55200-08-50000
JUMLINE	BARLEYFEST WEBSITE	3/9/2018	41875	\$35.00	BARLEYFEST
MENARDS	TARP SAFETY STRAP/CONES	3/2/2018	30160496	\$44.91	55200-03-40000
MERRILL FOTO NEWS/COURIER	ADVERTISING	3/5/2018		\$625.00	55400-03-41000
MERRILL FOTO NEWS/COURIER	ADVERTISING	3/5/2018		\$29.76	STANGE PARK CAPITAL PRO.
MERRILL HOUSE OF MUSIC	SPEAKER ON STERO	2/26/2018	109879990	\$230.00	55200-03-50000
RIVERS EDGE	LP	3/5/2018	2267	\$91.00	55400-03-51500
STATE OF WISCONSIN DNR	8.5 ACRES OF ALDER SHEARED	3/7/2018	370-000007504	\$2,936.91	CITY FOREST
SUNRISE BROADCASTING	ADVERTISING	3/1/2018		\$249.00	55400-03-41000
SWIDERSKI	SHOP PARTS	3/1/2018	11056	\$221.40	55200-03-50000
VICTORY JANITORIAL INC.	PANASONIC VAC BAGS	2/19/2018	99324	\$8.92	55400-03-44000
VIP OFFICE SUPPLIES	FOLDERS	3/5/2018	0103046-0001	\$32.94	55400-03-10000
WALMART	EASTER EGG SUPPLIES	3/6/2018		\$51.90	55300-03-41500
WALMER	EASTER EGG SUPPLIES	3/8/2018		\$103.36	55300-03-41500
WISCONSIN ARBORIST	RENEWAL	3/5/2018		\$45.00	55200-03-32000
WISCONSIN BUILDING SUPPLY	TREATED PINE	3/1/2018	485518	\$711.05	55200-08-91500
WPS	LIONS PARK	3/19/2018	0401276260-00163	\$29.00	55200-02-22000
BAUMGART WASTE REMOVEL	WASTE HAULING	3/1/2018		\$256.00	55400-02-23600
ETCO ELECTRIC SUPPLY INC	PROTECTIVE EYEWEAR	3/2/2018	3269663	\$85.91	55200-03-40000
MERRILL YOUTH HOCKEY	BIRTHDAY PARTY	3/13/2018	171	\$36.00	55300-03-41500
G & K SERVICES	MATS MOPS	3/15/2018	6016669867	\$180.41	55400-02-23250
WPS	CONCESSION STAND	4/11/2018	0405061701-00018	\$9.79	55200-02-22000

AMY LINSMEYER	CANCELLATION PARK	3/16/2018	VOUCHER	\$50.00	45200-46722
AMY LINSMEYER	CANCELLATION PARK	3/16/2018	VOUCHER	\$50.00	10-21-7200
DAWN SMITH	REFUND ON ICE CREAM TOKENS	3/16/2018	VOUCHER	\$30.00	55300-03-41500
G & K SERVICES	UNIFORMS JIM/JOE	3/15/2018	601669874	\$64.39	55200-03-41500
G & K SERVICES	UNIFORMS JIM/JOE	3/8/2016	601667154	\$67.39	55200-03-41500
ACE HARDWARE	CHAINS	3/9/2018		\$8.98	55400-03-50000
S & S WORLD WIDE	SUMMER SUPPLIES	3/16/2018		\$175.13	55300-03-41500
WALMART	SUPPLIES	3/12/2018		\$104.19	55300-03-41500

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## April 2018 Parks & Recreation Director's Report

**Parks:** Just when it was starting to look like spring was going to arrive at about an average time, we were brought back to reality over the past week and a half. This weather is really going to set us back on spring sports and park opening/cleaning. The unfortunate part of the extended version of harsh spring is that it will not give us any preparation time for clean up in the parks or facilities and there will be a log jam of people wanting to get on the fields all at the same time. The MAPS spring teams were already scheduled to play games on our fields starting the first week in April and have had to cancel. We are used to it and have done this plenty of times before so we will roll with the punches as always. We met with the Stange Park contractor and have the ball rolling on that project. The plan is to hopefully begin hopefully the end of April or early May, but that will be weather dependent. If we continue with winter-like conditions it will be delayed so as to not tear the park up while building. The Baseball Tomorrow Grant was finished on time and submitted for the Athletic Park Lights project. Now we cross our fingers and hope we receive the funding. A very special thank you to Ann Brigham, CESA 9 Grant Writer for MAPS, and John Miller, Activities Director for MAPS, for agreeing to partner and help with this grant. We are going to begin dry fitting our park restrooms and amenities so that we are ready when needed for the season. With the low temps (day and night) we don't want to charge any water in our systems yet and create any issues with freezing but this will allow us to be ready to do so when the weather allows. Park reservations have been very good and steady again this year, with a healthy number of parks reserved for almost all of our summer weekends. We are working on finishing the hiring process for all of our summer/seasonal positions and intend to finish up within the next week or so.

**Forestry:** I have started with tree inspections and will continue as time allows over the next few weeks, including planned road construction projects. Since hiring our new City Engineer, it has been nice because I have gone out with him before road construction projects to look at the potential impacts on the trees in those locations. It allows us to be proactive with tree care, as well as flexible with some of the construction to try and allow certain trees an opportunity for survival/success. The Department of Agriculture, Trade, & Consumer Protection (DATCP) has issued a Statewide EAB Quarantine recently due to the growing number of counties with EAB confirmations. This directly affects us and the rest of the state because it now allows ash wood to move freely between counties (with or without EAB) throughout the entire State of Wisconsin. It is another way of waiving the white flag – and will most likely (in my opinion) speed up the arrival here. I have asked the Street Department crews to keep sample canopy branches on any ash we remove now so that I can examine for EAB. I have inspected a few very recently and have yet to find the pest. We will continue to do this so we can be as diligent as possible in our efforts to be out in front of EAB. Our boulevard Ash trees are very low now and manageable, so we are in a good position to handle it when it arrives. I attended our Northern Region

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Urban Foresters Networking Meeting on March 8<sup>th</sup>, and brought Street Superintendent Dustin Bonack with. As always it was very informative and I know that Dustin was very glad to be able to come with and meet some of the others and learn. I am in the process of organizing our Arbor Day Observance and Tree Planting. It looks like May 4<sup>th</sup> at 2:00 p.m. will be our celebration and you are all invited – I will pass along more details as soon as we have them from our WDNR Regional UF Coordinator.

**Recreation:** Programs have been finished by our wonderful partners at the Merrill Courier and we will be finished sorting them and distribute to the schools hopefully by the time you receive your packets. We are ready and excited to begin our busy registration process for all programs and events, and hopefully we can fill them all up with excited participants. As you will see we have a fantastic line-up of programs again this year that are sure to get everyone up and active!

**Smith Center:** The ice is out for the season, boards and glass have been taken out, and Mechanical Inc. has done our chiller shut down and inspection after it was turned off for the season. We have a big event this weekend (April 7 & 8) inside the Smith Center. The Paper Cities Kennel Club will be having a large dog show in the arena and we are very much looking forward to hosting this year and hopefully into the future. The event will showcase over 400 dogs both days and goes from 9am-4pm Saturday and Sunday. We also have our annual Children's Festival inside the arena on Saturday, April 14<sup>th</sup> and the Princess Tea Party in the arena on Saturday, April 21<sup>st</sup>. We are very excited for these dry floor events to begin the season and look forward to bringing people into our community! In between events, and while the ice is out, we are planning on a number of routine maintenance projects in and around the arena to make sure we keep things looking and operating great.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Dan Wendorf" with a stylized flourish at the end.

Dan Wendorf  
Parks & Recreation Director  
City of Merrill



## DATCP Extends EAB Quarantine Across Entire State

Release Date: 3/21/18

Contact: Donna Gilson  
608-224-5130, [donna.gilson@wi.gov](mailto:donna.gilson@wi.gov)  
Bill Cosh, Communications Director  
608-224-5020, [William2.Cosh@wi.gov](mailto:William2.Cosh@wi.gov)

MADISON – The entire state of Wisconsin will be placed under quarantine for emerald ash borer, the Wisconsin Department of Agriculture, Trade and Consumer Protection announced today. The quarantine will be effective Friday, March 30.

Until now, quarantines have been imposed county by county, but now that EAB is in 48 of the state's 72 counties, officials have decided a statewide quarantine is warranted. However, they still discourage moving firewood within the state.

"The county-by-county quarantines have helped slow the spread of EAB over the past decade," said Brian Kuhn, director of DATCP's Plant Industry Bureau. "They gave communities time to plan and spread the costs of removing and replacing trees on a schedule ahead of the infestation."

To date, EAB has been found in all of the counties in the southern half of the state, and seven northern counties. Currently, all but two Wisconsin counties are either under quarantine or adjacent to a quarantined county in the state or a neighboring state.

Quarantines require businesses handling ash wood, untreated ash products and hardwood firewood to sign agreements specifying how they will reduce the risk of moving EAB into non-quarantined areas, and prohibit moving firewood from quarantined areas to non-quarantined areas.

With the entire state under quarantine, wood can move freely between counties within Wisconsin. Businesses that move regulated items out of state will need to work with USDA Animal and Plant Health Inspection Service to confirm interstate requirements. These are items such as ash wood with bark still on it, larger ash chips, and any kind of hardwood firewood.

Firewood restrictions will remain on state and federal lands. Kuhn recommended that campers and other tourists buy wood near the campgrounds or cabins where they intend to burn it, or that they buy firewood that bears the DATCP-certified mark, meaning it has been seasoned or heat-treated to kill pests.

"We don't want to speed the spread of EAB or any other pests and diseases through the movement of firewood," explained Kuhn. "Firewood can carry pests and diseases such as oak wilt to new areas – or even new pests and diseases that we're not even aware of yet."

Other recommendations for property owners:

- Watch ash trees for signs of possible EAB infestation: Thinning in the canopy, D-shaped holes in the bark, new branches sprouting low on the trunk, cracked bark, and woodpeckers pulling at the bark to get to insect larvae beneath it.
- If your property is within 15 miles of a known infestation, consider preventive treatments. Whether to treat depends on several factors: the age of the trees, the size of the trees, and the number of trees. Treatment costs vary depending on size of the tree and whether you do the treatments yourself or hire a professional.
- Consider planting species of trees that are not susceptible to EAB.
- Contact a professional arborist for expert advice, and visit [emeraldashborer.wi.gov](http://emeraldashborer.wi.gov) for detailed information.

-more-

EAB—ADD ONE

Emerald ash borer is native to China and probably entered the United States on packing material, showing up first in Michigan in 2002. It was first found in eastern Wisconsin in 2008.

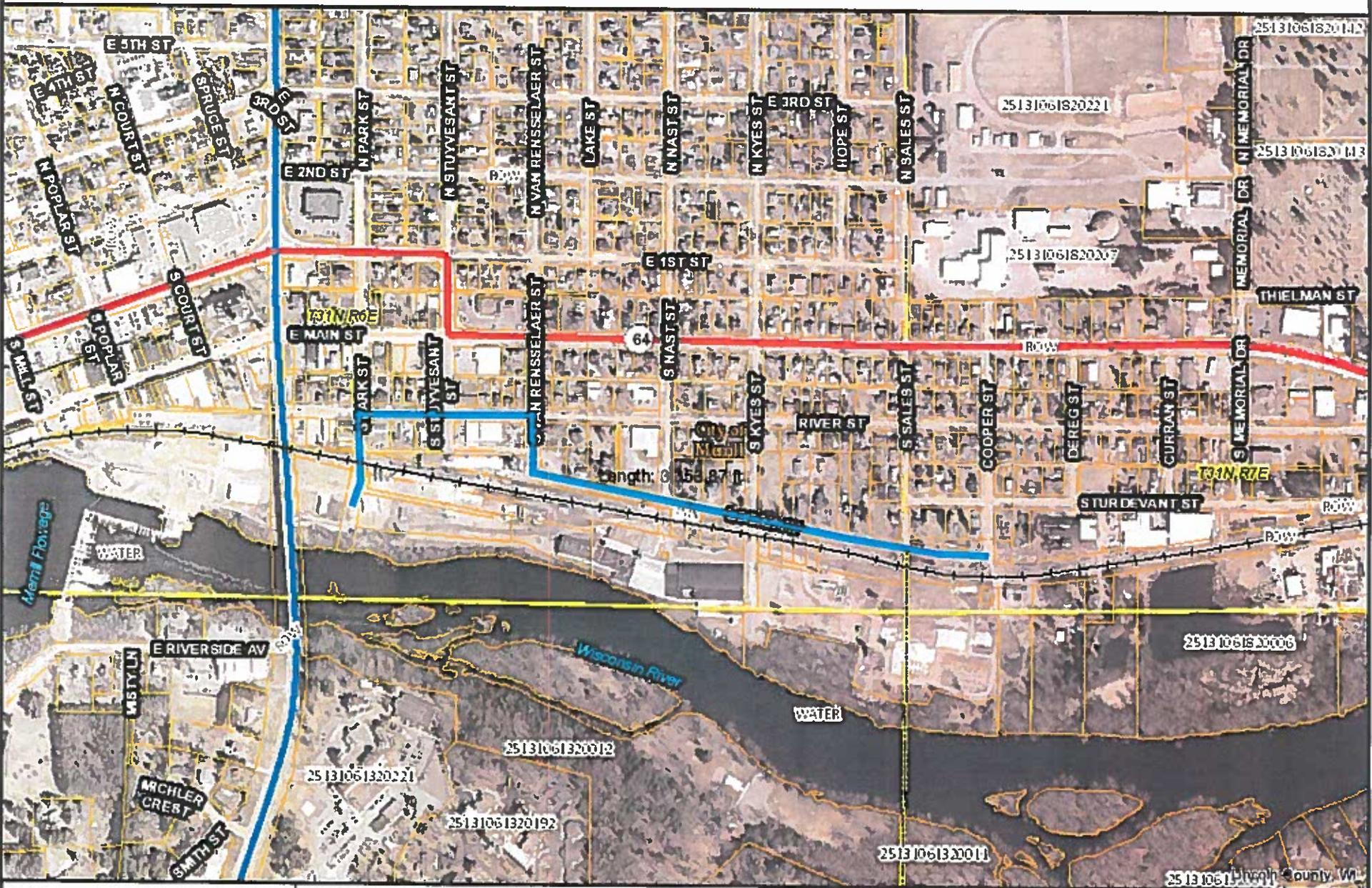
County-by-county quarantines for gypsy moth still exist. For additional information on firewood movement, visit [https://datcp.wi.gov/Pages/Programs\\_Services/MovingFirewood.aspx](https://datcp.wi.gov/Pages/Programs_Services/MovingFirewood.aspx).

###

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ALT "Loop" Route Cooper back to Park St

# Lincoln County Public Access Land Records Viewer



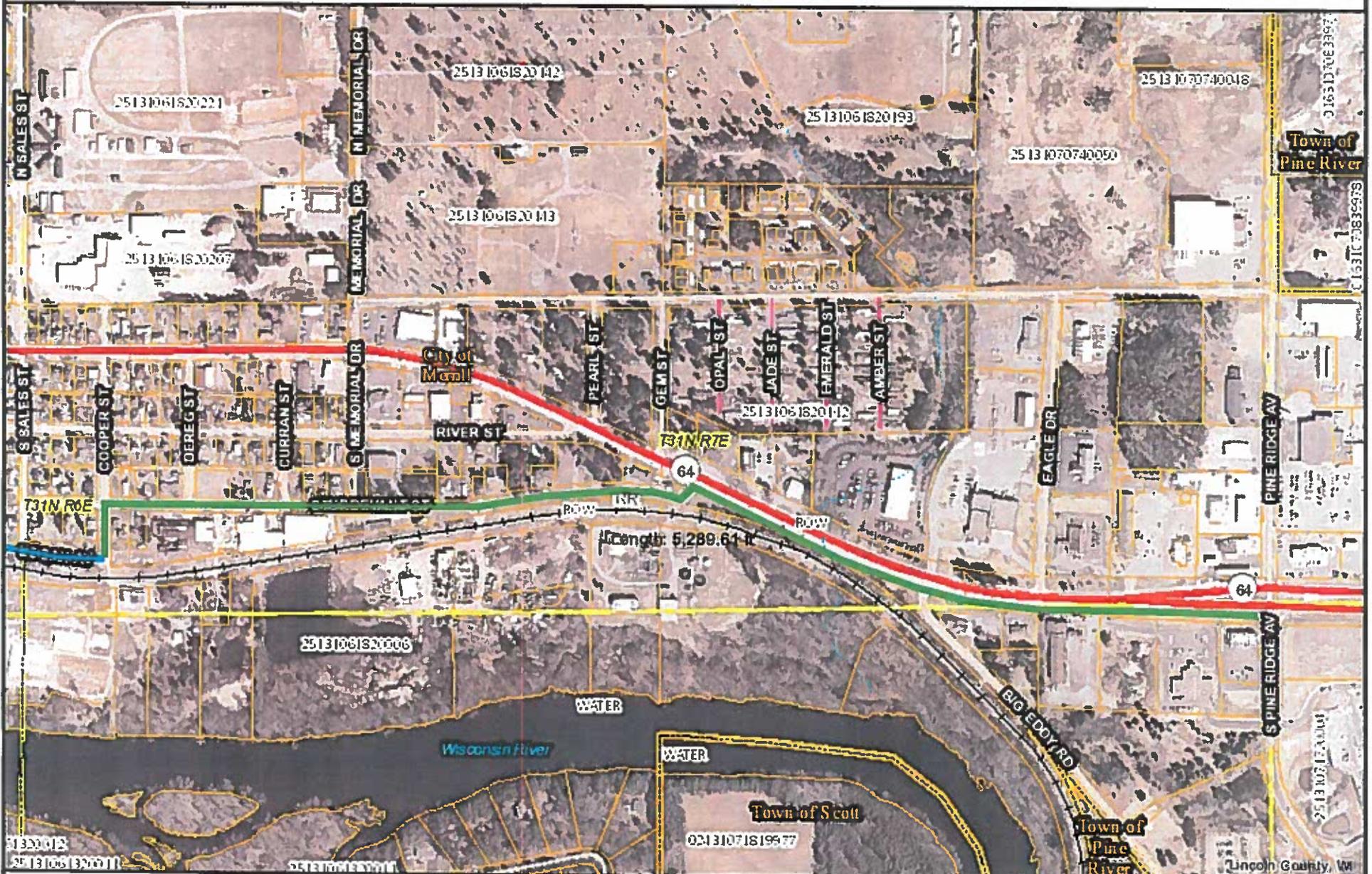
Author: Public  
Date Printed: 4/2/2018



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H/LT. Route To Pine Ridge Ave

# Lincoln County Public Access Land Records Viewer



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Date Printed: 4/2/2018



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