



**CITY OF MERRILL**  
**CITY PLAN COMMISSION**  
**MINUTES • WEDNESDAY APRIL 4, 2018**

**Regular Meeting**

**City Hall Council Chambers**

**5:45 PM**

**I. Call to Order**

Mayor Bialecki called the meeting to order at 5:45 P.M.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman - Park & Rec	Present	
Ralph Sturm		Absent	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	

Other attendees included: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Joseph Breaman, Nicholas Breaman, David Breaman, James Asinas, Bea Lebal, Tood Fredrick, Renea Fredrick, Roxanne Baumann and City Clerk Bill Heideman.

**II. Minutes of previous meeting(s):**

**1. Minutes of January 2, 2018 meeting**

Motion (Willman/Reimann) to approve.

**RESULT: APPROVED**

**III. Agenda items for consideration:**

**1. Petition from Breaman Investments Inc. (and related resolution) to vacate a portion of Cedar Street.**

At a meeting on March 28<sup>th</sup>, 2018, the Board of Public Works recommended approving the petition to vacate and recommended approving the associated resolution.

Joseph Breaman addressed the commission. He explained that he is requesting the vacation in order remodel/expand his business, as well as address safety concerns. It is anticipated that 4 to 7 additional jobs would be created as a result of the remodeling and expansion.

Motion (Schroeder/Maule) to recommend approving the petition to vacate and the associated resolution.

If the motion is approved, notice will be published 3 times, during the mandatory 40-day waiting period. A public hearing on the petition and resolution will be held at the June 12<sup>th</sup>, 2018 Common Council meeting, followed by consideration by the Common Council.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 6/12/2018 7:00 PM</b>
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IV. Recess:

At 5:50 P.M., Mayor Bialecki announced a recess until 6:00 P.M., the scheduled time for the public hearings.

V. Public Hearings:

1. Request from Todd and Renea Fredrick, Fredrick Joint Trust, that the Historic Structure Designation for their property at 1600 Logan Avenue be rescinded. The City Plan Commission recommends approving the request to rescind.

At 6:00 P.M., Mayor Bialecki called the meeting back to order.

City Attorney Hayden read the public hearing notice.

Motion (Maule/Meehean) to open the public hearing. Carried.

Todd and Renea Fredrick spoke in favor of rescinding the Historic Structure designation. They have plans to remodel, and are fearful that the Historic Structure designation could hinder those plans. As much as possible, they want to retain the historic appearance.

Motion (Willman/Meehean) to close the public hearing. Carried.

Motion (Meehean/Reimann) to approve the request to rescind the Historic Structure designation.

<b>RESULT:</b>	<b>APPROVED</b>
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2. Public Hearing on request from Anthony and Roxanne Baumann for a Conditional Use Home Occupation at 1010 East Third Street.

City Attorney Hayden read the public hearing notice.

Motion (Meehean/Schroeder) to open the public hearing. Carried.

Roxanne Baumann spoke in favor of the Conditional Use Home Occupation. She explained that she is planning on opening a craft shop on the lower level. She will be residing at that property.

Building Inspector/Zoning Administrator Pagel noted that a permit is necessary because the business will be engaging in retail sales.

Motion (Meehean/Maule) to close the public hearing. Carried.

Motion (Meehean/Schroeder) to approve the Conditional Use Home Occupation Permit application.

**RESULT:****APPROVED & SENT TO COUNCIL****Next: 4/10/2018 7:00 PM****VI. Public Comment Period**

Mayor Bialecki thanked all commission members for their service. He urged everyone to consider supporting the new mayor.

**VII. Establish date, time and location of next meeting**

The next meeting will be at the call of the Chairperson.

**VIII. Adjournment**

Motion (Meehean/Willman) to adjourn. Carried. Adjourned at 6:08 P.M.