



CITY OF MERRILL
BOARD OF PUBLIC WORKS

MINUTES • WEDNESDAY FEBRUARY 28, 2018

Regular Meeting City Hall Council Chambers 4:00 PM

1. Call to Order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Table with 4 columns: Attendee Name, Title, Status, Arrived. Rows include Pete Lokemoen, Ryan Schwartzman, Rob Norton, and Bill Bialecki.

Also in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Building Inspector/Zoning Administrator Darrin Pagel, City Attorney Tom Hayden, Tonya Speener and City Clerk Bill Heideman.

2. Preliminary items:

1. Vouchers

Motion (Schwartzman/Lokemoen) to approve.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Review and recommendation(s) on M-2-2018 sidewalk bids.

Information on the bids was in the meeting packet.

Two bids were received. The low bid for \$125,150 and the other bid was for \$156,575. Building Inspector/Zoning Administrator Pagel recommends approving the low bid, which was from S D Ellenbecker Inc.

Motion (Norton/Lokemoen) to approve the low bid of \$125,150 from S D Ellenbecker Inc.

RESULT: APPROVED & SENT TO COUNCIL Next: 3/13/2018 7:00 PM

2. Petition from Breaman Investments Inc. to vacate a portion of Cedar Street.

Mayor Bialecki requested that consideration of this agenda item be delayed until the March meeting. Without objection, it was so ordered. All adjoining property owners will be issued proper notification of that meeting.

3. Consider future directions for City Hall basement improvements.

Maintenance Supervisor Wsazlek had requested that this item be placed on the agenda, but he was unable to attend the meeting due to a conflict.

After discussion, it was agreed that the only room currently being used regularly in the City Hall basement is the Conference Room. The consensus was to refrain from investing any money in the basement until the future role for the basement is clarified.

No formal action was taken.

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel noted that the sidewalk bids will be considered at the March 13th, 2018 Common Council meeting.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

The bid process for several projects is ongoing. Trees on the exterior of the Festival Grounds are being removed. Replanting of trees is planned.

A report from Street Superintendent Bonack was also in the meeting packet, and was discussed. The report contained historic data on garbage and recycling tonnage.

3. Consider placing monthly reports on file

Motion (Schwartzman/Norton) to place the monthly reports on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, March 28th, 2018 at 4:00 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Norton/Schwartzman) to adjourn. Carried. Adjourned at 4:16 P.M.