



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY FEBRUARY 27, 2018

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Paul Russell	Aldersperson - First District	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Alderwoman Kandy Peterson and City Clerk Bill Heideman. Finance Director Kathy Unertl had an excused absence.

II. Vouchers:

1. Vouchers for January, 2018

Motion (Meehean/Russell) to place on file.

RESULT: PLACED ON FILE

III. Agenda items for consideration:

1. Consider bids on tax-delinquent properties currently owned by the City.

Information on the bids was in the meeting packet.

City Administrator Johnson reported that bids were sought on 15 properties, and 11 of those properties received at least one bid. It was noted that City Administrator Johnson, City Attorney Hayden and Public Works Director/City Engineer Akey attended the bid opening.

In addition to sealed bids on the 11 properties, two bids were received on the 722 East Second Street property, after the deadline to submit sealed bids. One of those bids was for \$2,500 and the other bid was for \$116.17.

Motion (Meehean/Russell) to approve the high bids on all 11 properties that received bids, and to also approve the high bid received on the 722 East Second Street property.

RESULT: APPROVED & SENT TO COUNCIL Next: 3/13/2018 7:00 PM

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

A person has expressed an interest in purchasing the Livingston Building (former American Legion Building) from the Merrill Historical Society.

6. Consider placing monthly reports on file

Motion (Meehean/Russell) to place the monthly reports on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, March 27th, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Adjournment

Motion (Meehean/Russell) to adjourn. Carried. Adjourned at 5:18 P.M.