

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 21st, 2018
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Audrey Huftel, Richard Mamer, and Tim Meehean. Absent (ex.): Jim Wedemeyer. Also present: Laurie Ollhoff, Nick Wszalek, Adam Snippen and Trent Vollrath.

There was no correspondence.

There was no public comment.

2. Election of Officers

All officers have agreed to serve for another year. There were no nominations from the floor. M Meehean/S Huftel/C to approve the incumbent officers for 2018. Officers include: President, Mike Geisler; Vice-President, Gene Bebel; and Financial Secretary, Richard Mamer.

3. Consent Items

M Breitenmoser/S Haight/C to approve the minutes of the Annual meeting of January 17th as printed. M Meehean/S Mamer/C to accept the Monthly Revenue and Expense Report for January and to accept the updated Monthly Revenue and Expense Report for December 2017.

4. Reports/Discussion Items/Action Items

A. 2017 Local Annual Report: M Meehean/S Breitenmoser/C to approve the report as presented by Ms. Stevens, with one correction as discussed. Copies will be given to the City Council, County Board and made available to the public at the library and online.

B. 2017 State Annual Report System Effectiveness Statement: M Bebel/S Mamer/C to approve the 2017 State Annual Report System Effectiveness Statement as presented.

C. 2017 State Annual Report: M Meehean/S Breitenmoser/C to approve the 2017 State Annual Report with the correction of Mr. Bebel's address as presented.

D. Building and Grounds: Potential LED Conversion Projects: Mr Snippen and Mr. Vollrath discussed the Focus on Energy rebates available, potential plan for the project and estimated yearly energy savings. M Gilk/S Haight/C to approve from Endowment Funds \$45,500 for the remainder of the building LED light conversion. Mr. Wszalek and Ms. Stevens will work with the city for bidding process.

Mr. Wszalek discussed the need to install snow stops on the atrium roof, front entryway and 2001 addition roof due to ice sheeting issues.

E. Strategic Plan Progress Goal 2: Ms. Stevens presented staff progress on goals and objectives.

F. Reports from Friends and WVLS Representative: The Friends of the Library have a booksale coming in April and have planned their annual meeting speaker. WVLS Directors Report for January was presented.

5. Forthcoming Events & Library Director Report

- January Monthly Statistical Report was presented.
- Mayoral and City Clerk debate/forum set for March 26th at the Expo Center.
- YS Department finalizing Summer Library Program plans. Working closely with MAPS and Park Department partners.
- YS Family Fun Night with a train theme is tomorrow night.
- Monthly visits continue to Copper Lake School. Ms. Forde had a successful program last week and the next is scheduled on March 16th. Ms. Forde has helped facilitate

REGI (Raptor Education Group, Inc.) and therapy dog visits to the school which have been well received.

- Adult Winter Read-In has begun. Tax help will return in February and March.
- Next Building Merrill Together program is March 6th on the topic of immigration.
- Ms. Ollhoff attended this year's Library Legislative Day and received a scholarship toward attendance fees.
- Ms. Ollhoff has been chosen to attend the 2018 Inclusive Services Institute. Participants of the institute will work in small teams to develop tools for a new statewide resource.

6. Adjournment

M Meehean/S Mamer to adjourn the meeting at 5:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 21st at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary