

**MERRILL AREA HOUSING AUTHORITY  
SECTION 8  
PARK PLACE & WESTGATE LLC  
JENNY TOWERS  
BOARD OF COMMISSIONERS  
MEETING MINUTES**

**Regular Meeting**

**Tuesday, February 21, 2018**

**101 E 1<sup>st</sup> Street 6:45am**

**PRESENT:** Jim Erno Chairman, Paul Wagner Vice Chair, Jill Laufenberg, Kevin Cohrs, Rob Norton Ex-Officio, Paul Russell and Lynn Ross

**ABSENT:** Nancy Kwiesielewicz

**Call to Order:** Chairman Jim Erno called the meeting to order at 6:49am.

**Public Comment Period:** None

**Approval of January 23, 2018 Meeting Minutes:** Motion to approve with a correction to the date noted in lunch program discussion (Laufenberg/Cohrs). Motion carried

**Approval of Billing/Check Expenditures for January 2018:** Paul briefed by exception. Motion to approve (Laufenberg/Cohrs). Roll call, Motion carried

**Approval of January Occupancy Summary Reports:** Motion to approve (Laufenberg/Wagner). Motion carried

**Approval of January Investment Report:** Motion to approve (Wagner/Cohrs). Motion carried

**Discussion on Park Place Noon Meal Program Bids & Future Housing Requirements – Closed Session:** Motion to enter closed session at 7:34am (Laufenberg/Cohrs) Roll call, Motion carried. *The Board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, benefits or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

***The minutes from this closed session will be filed separately and confidentially.*** Motion to reconvene into open session at 8:16am. Motion to approve (Wagner/Cohrs). Motion carried.

The Park Place Noon Meal Bid was awarded to Pine Ridge Family Restaurant and must include a 60-day out clause by either party if for some reason an out clause is required. Motion to approve (Laufenberg/Wagner) Roll call, Motion carried.

Motion to approve submission of bid for 1008 E 7<sup>th</sup> St and 400 E 4<sup>th</sup> St properties by 4:00pm for \$250.00 each. Motion to approve (Cohrs/Wagner). Motion carried.

The Executive Director sent an email on January 22, 2018 to the commissioners regarding the Charitable Donation Recommendations for this year. The list would not exceed \$3,000 and would be issued as follows:

- \$1,000 – Never Forgotten Honor Flight 2 Merrill Vets and MHA residents would be tagged to go in the spring (The Merrill waiting list is 42 and costs \$500.00 per vet)
- \$900 – Merrill Food Pantry – Dick Duginski and his mother a Jenny Tower resident make weekly deliveries to PP and JT
- \$600 – Good Samaritan Hospital Foundation Fundraiser – Payment Issued
- \$400 – Women’s Auxiliary who made gift baskets for all our veterans over the holidays and donated hundreds of gifts for the King Christmas delivery
- \$100 – Merrill’s Community Ride 2<sup>nd</sup> Annual Fund Raiser (Anne Germain brain cancer)

**For the Good and Betterment of the Public Housing Program:**

- A. Commissioner Items/Comments: None
- B. Executive Director’s Items/Comments:
  - i. Health, Morale, and Welfare: Conceal Carry Topic of Discussion being researched

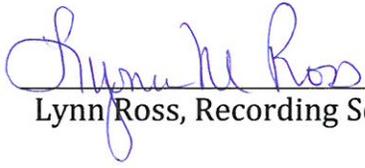
Next meeting date: Thursday, March 22, 2018 at 6:45am 307 E Main St (Stonebridge Job Trailer) and then 711 E 1<sup>st</sup> Street (Jenny Towers Library)

Motion to adjourn at 8:32am. (Cohrs/Wagner). Motion carried.



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Jim Erno, Chairman



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Lynn Ross, Recording Secretary



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Paul Russell, Executive Director