

**CITY OF MERRILL**  
**POLICE AND FIRE COMMISSION**

Thursday, February 15, 2018 • 5:00 p.m.  
Conference Room-City Hall • 1004 E. First Street-Merrill, Wisconsin

Members Present: Kurt Helmstadter (Chair), Nicole Johnson (Secretary), Carol Holz, Paul Russell

Members Absent: Don Heyel

Others Present: Fire Chief Dave Savone and City Administrator Dave Johnson

I. **Call to Order**

Chair Kurt Helmstadter called the meeting to order at 5:00 p.m.

II. **Approval of Minutes:** Meeting on November 30, 2017

Moved (Holz, Russell) to approve the Commission's minutes of November 30, 2018. *Carried.*

III. **Status/Update Reports:**

Fire Chief Savone: Interviewing tonight for the Fire Department Battalion Chief Position. There are 2 external and 3 internal candidates. Dylan Schielke has started his position since the last meeting and is completing the probation period. Effective 2.16.18 Chris Marion has submitted official resignation from the department.

Next openings will depend on outcome of the hiring of the Fire Department Battalion Chief Position.

IV. **Public Comment Period:**

None

V. **Convene into Closed Session:** Convened at 5:10

Pursuant to Wisconsin State Statutes Section 19.85(1)(c), moved (Russell/Holz) that the Commission go into closed session "to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibility: *Carried by roll call vote: all voted in favor*

VI. **Reconvene in Open Session:** Reconvened at 9:00

The committee may reconvene in open session to recommend the new Fire Department Battalion Chief. Motion to move to open session (Holz/Johnson) *'Carried by roll call vote: all voted in favor.*

Motion made to hire Philip Skoug at the new Fire Department Battalion Chief (Russell/Holz): *Carried by roll call vote: 3 to 1 vote carries the motion*

VII. **Adjournment:**

Moved to adjourn at 9:02 p.m. (Johnson/Holz). *Carried by all*

Respectfully submitted,

Nicole Johnson  
Secretary  
Merrill Police and Fire Commission